Parmly Billings Library
Building Design Committee

Purpose

The Building Design Committee is appointed by the Library Board of Trustees to advise the Board on all matters related to the planning, design, and construction of a new downtown library building. The Committee will work with the Board, Library staff, the architectural/engineering design team and the community to accomplish its tasks.

Scope of Work

The Committee will meet at least monthly through the completion of the building, a process expected to take approximately two years, to accomplish tasks including, but not limited to, the following. The Committee will sunset upon completion and occupancy of the building.

1. Review of Library's five-year strategic service plan (online at http://ci.billings.mt.us/DocumentView.aspx?DID=5525), with special attention to Chapters 6 "Five Trends in American Public Libraries" and Chapter 7 "Facility Needs", as well as other background material on the future of public libraries and on Billings and Parmly Billings Library specifically.

2. Review of, updating, and finalization of the current Library building program for a downtown library building, within the context of a future multi-location library service system.

3. Participation in the schematic design process, including involvement in public charrettes and providing comments on the design to the Library Board.

4. Review of budget priorities, including providing comments on the budget to the Library Board.

5. Review of design development and final construction documents for the building, including providing comments on the more complete design documents to the Library Board.

6. Monitoring the construction process and providing comments to the Library Board on issues and concerns through construction and occupancy.