

**Billings Parking Board
Meeting Minutes
June 8, 2016**

Board Members Present: David Fishbaugh, Chairperson; Brian Rossiter; Joni Harman; Mark Kary; Kallie Parsons; Kelly Donovan; Leticia Hadley

Board Members Absent: Andy Zoeller; Kevin Odenthal

City Staff Present: Tracy Scott; Jamie Ogger

Guests: Greg Krueger; Lisa Harmon

Call to Order:

Chairperson Fishbaugh called the meeting to order at 2:04 p.m.

Minutes:

The April 13, 2016 minutes, and the May 11, 2013 were approved as presented.

Reports:

- Monthly Report

Ms. Scott advised May's report was not submitted because of Ms. Hodson's absence. The July meeting will have both the May and June reports for review.

- Restoration Project Report

Ms. Scott stated on Monday, June 13, there will be a preconstruction meeting with Restocon Corporation and Walker Parking Consultants. The meeting will include the construction start date and notifying the public regarding the work being completed in the garages.

- IPI Conference Report

The IPI conference was held in Nashville, TN, from May 16 – May 20. Ms. Scott shared with the Board a few of the training sessions she attended; staff management, writing requests for proposals and qualifications, pricing for profitability, and customer service. Ms. Scott also met with vendors regarding meter and enforcement equipment.

Ms. Scott also met with a Mobile Now sales representative, which is a pay by phone system that utilizes existing meters. The company places stickers on the existing meters, and the public can pay for parking by phone. Ms. Scott is planning on

watching a webinar about this system. Ms. Scott invited the Board to attend the webinar.

Downtown Alliance Report:

- The parklet in front of Doc Harper's is completed and has drawn attention to other Montana cities.
- Alive after 5 is at Wild Ginger, which will be held on Minnesota Avenue instead of Montana Avenue.
- The 25th Annual Strawberry Festival is Saturday, June 11, from 7:30 a.m. – 4 p.m.
- The MAP program is celebrating a one year anniversary. The program is currently seeing a drawback due to the jail being full and not having the option of either seeking treatment or going to jail.
- Nine more artists were selected to wrap traffic signal boxes.

Public Comment:

No public comment.

Discussion Items:

- On-Street Rates

Ms. Scott made a presentation to the Board proposing increasing the parking meter rates. The presentation did not include new on-street meter technology. The Board stated if meter rates will be increased, the public will want to see new on-street technology. Business owners and stakeholders do not recommend increasing rates to balance budgets, instead recommend cutting costs as the first option. The Board advised leading the forums with the benefit (new on-street technology) for the rate increases, rather than balancing the budget. Ms. Scott stated the vendors, at the IPI conference, advised increasing the meter rates by at least \$1- \$1.25 to support upgrading to credit card meters. The Board asked Ms. Scott to provide data regarding the graduated rate increases, and what the potential cost would be for having one free parking day a week.

- Meeting w/ IPS – June 14

Ms. Scott invited the Board to meet with IPS, Tuesday, June 14, at 10 am, in City Hall. IPS offers credit card/coin operated single space meters and multi-space meters. IPS also offers a trial run for about 60 days using the meters.

- Meeting with T2 – June 21

Ms. Scott will be traveling to Missoula on Tuesday, June 21, to see how Missoula transitioned into the multi-space meters, also known as kiosks, from single spaced

meters and how Missoula's parking system works. Missoula purchased the multi-space meters from T2, which is the same vendor and system being used at the Billings Library parking lot.

- **Downtown Businesses Parking Forums**

The forums will be scheduled around July 6 and 7, depending on everyone's schedules. Ms. Scott wants to present as much information to the public regarding the reasons for the rate increases and the different types of on-street parking technology available for upgrading. The Downtown Billings Alliance will arrange the event space and invite the members. The Parking Division will present the information and the members will have an opportunity at the end to discuss any questions or concerns. The forums will be 1 – 1 1/2 hours, have a morning and an evening session, and the members will receive an agenda and supporting documents before attending the meetings.

Agenda/Action Items:

- No Agenda/Action Items.

Adjournment: 3:05 p.m.