

COUNCIL ACTION SUMMARY

**REVISED as of 12/14/2017
(Consent Agenda Item K Added)
CITY OF BILLINGS**

CITY OF BILLINGS VISION STATEMENT:

“THE MAGIC CITY: A DIVERSE, WELCOMING COMMUNITY WHERE PEOPLE PROSPER AND BUSINESS SUCCEEDS.”

AGENDA

COUNCIL CHAMBERS

December 18, 2017

6:30 P.M.

CALL TO ORDER: Mayor Hanel

PLEDGE OF ALLEGIANCE: Mayor Hanel

INVOCATION: Councilmember Friedel

ROLL CALL: Councilmembers present on roll call were: Cromley, Yakawich, Brewster, McFadden, Friedel, Sullivan, Clark and Brown. Cimmino and Swanson was excused.

MINUTES:

- November 30, 2017 (Special Meeting) - **APPROVED**
- December 1, 2017 (Special Meeting) - **APPROVED**
- December 11, 2017 - **APPROVED**

COURTESIES:

- Government Finance Officers Association (GFOA) Award
- Recognition of Mayor Hanel and Outgoing Councilmembers

PROCLAMATIONS: NONE

ADMINISTRATOR REPORTS - BRUCE MCCANDLESS

- In reference to Consent Agenda Item 1K, staff realized after the publication of the agenda that the existing Cable Franchise Agreement with Bresnan Communications expired December 18, 2017, and it was necessary to add the item to approve a resolution extending the agreement to March 26, 2018.
- In reference to Regular Agenda Item 2, Ms. Kampa-Weatherwax provided a Memorandum of explanation in the December 15, 2017 Friday Packet, rather than a presentation concerning the status of the Invitation to Bid and Request for

Proposals to Lease. The Ad Hoc Committee would invite the proposers to make presentations on January 4, 2018, and the Committee would make a recommendation to Council by January 22, 2018.

- In reference to Regular Agenda Item 3, Councilmember Cimmino forwarded an email she received from Verlin Koenig supporting Council offering the City Administrator position to another candidate. A copy of the email was placed in the ex parte notebook.
- Stated that Tim Harrington, Manager of Community Channel 7, forwarded an email announcement that the Council meeting would not be broadcast on Channel 7 as there was a scheduling conflict with the School District 2 Board meeting. The meeting would be televised on Charter Channels 8 and 190, and on the Community 7 website on-demand.

PUBLIC COMMENT on “NON-PUBLIC HEARING” Agenda Items: 1, 2, and 3 ONLY.

Speaker sign-in required. (Comments offered here are limited to one (1) minute for one item, or three (3) minutes for multiple items. Please sign in at the cart located at the back of the council chambers or at the podium. Comment on items listed as public hearing items will be heard ONLY during the designated public hearing time for each respective item. For Items not on this agenda, public comment will be taken at the end of the meeting.)

- **Dan Brooks, Billings Chamber of Commerce, 817 South 27th Street, Billings, Montana**, in reference to Item 3, encouraged Council to re-establish communications with Greg Doyon and felt that Mr. Doyon “had the edge” over the other candidates.
- **Connie Wardell, P.O. Box 21432, Billings, Montana**, in reference to Item 3, stated she this Council exceeds the performance of any other Council she had observed over the past 25 years. She stated she had attended the interviews of the candidates and supported Council moving on with considering other candidates.
- **Penny Ronning, 3014 Glacier Drive, Billings, Montana**, in reference to Item 3, stated she had tremendous respect for the City Department Heads after meeting all of them during orientation meetings. She encouraged the Council to consider raising compensation rates for the new City Administrator position as it is a very valued position.
- **Terry Odegaard, 2101 Lake Hills Drive, Billings, Montana**, in reference to Item 3, stated he attended the City Administrator interviews and had been impressed with the candidates. He stated the City Administrator position was critical to Billings and he urged Council to do its due diligence in selecting the next City Administrator.
- **John Brewer, Billings Chamber of Commerce, 817 South 27th Street, Billings, Montana**, in reference to Item 3, stated he and Chris Carpenter had spent an hour and a half with each City Administrator candidate, but Greg Doyon clearly stood out as being the Chamber’s preferred candidate. He spoke of competitive market values and urged Council to reconsider opening communications with Mr. Doyon.

- **Dennis Ulvestad, 3040 Central Avenue, A102, Billings, Montana**, in reference to Item 3, stated he attended 2 of the City Administrator candidate interviews and that Council had done an excellent job. He commended the Council for standing firm on their offer, but suggested that if there had been a better offer at the onset there may have been better candidates.

1. **CONSENT AGENDA** -- Separations: 1A1, 1B1, 1C, 1F, 1G, 1J1

A. **Mayor Hanel recommends that Council confirm the following appointments:**

1. **APPROVED** with the Removal of Appointee, Ken Crouch #20, from the Human Relations Board.

| | Name | Board/Commission | Term | |
|----|-------------------|--|----------|----------|
| | | | Begins | Ends |
| 1 | Delmer Schmidt | Animal Control Board | 01/01/18 | 12/31/21 |
| 2 | Jeannette Vieg | Animal Control Board | 01/01/18 | 12/31/21 |
| 3 | Cara Chamberlain | Animal Control Board | 01/01/18 | 12/31/21 |
| 4 | Randy Hafer | Billings BID | 01/01/18 | 12/31/21 |
| 5 | Rudi Marten | Billings BID | 01/01/18 | 12/31/21 |
| 6 | Mark Noennig | Board of Adjustments | 01/01/18 | 12/31/21 |
| 7 | Dave Hagstrom | Board of Adjustments | 01/01/18 | 12/31/21 |
| 8 | Frank Chesarek | Board of Adjustments | 01/01/18 | 12/31/21 |
| 9 | Martin Connell | Board of Adjustments | 01/01/18 | 12/31/21 |
| 10 | Paul Hagen | Board of Adjustments | 01/01/18 | 12/31/21 |
| 11 | Oscar Heinrich Jr | Board of Adjustments | 01/01/18 | 12/31/21 |
| 12 | David Mitchell | Board of Adjustments | 01/01/18 | 12/31/21 |
| 13 | David Petersen | Board of Appeals - Architect | 01/01/18 | 12/31/21 |
| 14 | No Applications | Board of Appeals - Electrical Contractor | 01/01/18 | 12/31/21 |
| 15 | No Applications | Board of Appeals - Plumber | 01/01/18 | 12/31/21 |
| 16 | John Dorr | Board of Health | 01/01/18 | 12/31/20 |
| 17 | Joe Stockburger | Community Development-Low Mod | 01/01/18 | 12/31/21 |
| 18 | Dana Bishop | Exchange City Golf Coop Board | 01/01/18 | 12/31/20 |
| 19 | No Applications | Housing Authority - Resident Comm | 01/01/18 | 12/31/19 |
| 20 | Kenneth Crouch | Human Relations Commission | 01/01/18 | 12/31/21 |

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|----|-----------------|------------------------------------|----------|----------|
| 21 | Brian Schnitzer | Human Relations Commission* | 01/01/18 | 12/31/18 |
| 22 | Stella Fong | Library Board | 01/01/18 | 12/31/21 |
| 23 | Sue Bach | Library Board | 01/01/18 | 12/31/21 |
| 24 | Jennifer Quinn | Library Board | 01/01/18 | 12/31/21 |
| 25 | Lloyd Mickelson | Library Board | 01/01/18 | 12/31/21 |
| 26 | Tom Rupsis | Parks, Recreation & Cemetery Board | 01/01/18 | 12/31/21 |
| 27 | Richard Lorenz | Parks, Recreation & Cemetery Board | 01/01/18 | 12/31/21 |
| 28 | Clark Johnson | Parks, Recreation & Cemetery Board | 01/01/18 | 12/31/21 |
| 29 | Mark Kary | Billings Parking Board | 01/01/18 | 12/31/21 |
| 30 | Joni Harman | Billings Parking Board | 01/01/18 | 12/31/21 |
| 31 | David Fishbaugh | Billings Parking Board | 01/01/18 | 12/31/21 |
| 32 | Brandon Scala | Billings Parking Board | 01/01/18 | 12/31/21 |
| 33 | Matt Macrow | Planning Board - Ward 2 | 01/01/18 | 12/31/19 |
| 34 | No Applications | Planning Board - Ward 5* | 01/01/18 | 12/31/18 |

| | | | | |
|----|---------------|---|----------|----------|
| 35 | Terry Corey | Police Board | 01/01/18 | 12/31/20 |
| 36 | Travis Jones | Public Works Board | 01/01/18 | 12/31/21 |
| 37 | Tom Llewellyn | Public Works Board | 01/01/18 | 12/31/21 |
| 38 | Jerry Dunning | Traffic Control Board | 01/01/18 | 12/31/21 |
| 39 | Daniel Brooks | Traffic Control Board | 01/01/18 | 12/31/21 |
| 40 | James Graff | Yellowstone Historic Preservation Board | 01/01/18 | 12/31/19 |

*21 Unexpired term of Erin Weenum

*34 Unexpired term of Patrick Klugman

B. Bid Awards:

1. **IP-8 and Airport House Demolition.** (Opened 12/12/17)
Recommendation contained in December 15, 2017 Friday Packet.
APPROVED 8-0, BROWN ABSTAINED

- C. Professional Services Contract** for the design and construction administration of Schedule 3 of the 2018 Sanitary Sewer Rehabilitation Projects to Morrison-Maierle, Inc., in the amount not to exceed \$303,984. **APPROVED 8-0, BROWN ABSTAINED**

- D. Memorandum of Understanding (MOU)** with Beartooth RC&D Economic Development District; \$12,457.09 annual expense. **APPROVED**

- E. **Approval** of Terminal Building Lease renewal with the U.S. Government for the benefit of the TSA; \$94,096.68 of annual revenue, \$470,483.40 for the initial firm five-year term. **APPROVED**
- F. **Amendment #1**, Airport Terminal Building Expansion Project, Professional Engineering Services Contract, Morrison-Maierle, Inc.; \$619,326. **APPROVED 8-0, BROWN ABSTAINED**
- G. **Amendment #3**, BLM Storage Facility, Professional Engineering Services Contract, Morrison-Maierle, Inc.; \$91,307. **APPROVED 8-0, BROWN ABSTAINED**
- H. **Amended Plat Approval** of Cardwell Ranch Subdivision, 1st Filing. **APPROVED**
- II. **Preliminary Major Plat** of Falcon Ridge Estates Subdivision, 3rd Filing, generally located on the south side of Masters Boulevard, east of Golden Acres Drive; Falcon Ridge I, LLC, owners; Sanderson Stewart, agent. **APPROVED**
- J. **Bills and Payroll:**
 - 1. November 27, 2017 **APPROVED 7-0, BROWN AND CROMLEY ABSTAINED**
- K. **Resolution 17-10681** approving an extension of the Cable Franchise Agreement with Bresnan Communications, LLC, to March 26, 2018. **APPROVED**

REGULAR AGENDA:

- 2. **BABCOCK THEATRE LEASE / SALE.** Staff recommends delaying approval for the sale or lease until the January 8, 2018, meeting. (Action: approval or disapproval of staff recommendation.) **APPROVED** to delay action until January 22, 2018 meeting.
- 3. **APPROVAL** of employment agreement for new City Administrator, Greg Doyon. Council Subcommittee recommends approval. (Action: approval or disapproval of Council Subcommittee recommendation.) **APPROVED** to delay action until January 22, 2018 meeting.

PUBLIC COMMENT on Non-Agenda Items -- Speaker Sign-in required. (*Restricted to ONLY items not on this printed agenda. Comments here are limited to 3 minutes. Please sign in at the cart located at the back of the council chambers or at the podium.*)

COUNCIL INITIATIVES:

- Councilmember Clark made a motion to allow staff to acquire an interim Assistant City Administrator, temporarily, to relieve some of the workload Mr. McCandless, interim City Administrator, has during the extended transition time until a new City Administrator is hired, seconded by Councilmember Sullivan.

ADJOURN: 8:03 p.m.