

Billings Public Library  
June, 14, 2018  
12:00 pm

**MINUTES**

**Present:** Chair Stella Fong, Sue Bach, David Darby, Cheryle Fisher, Lloyd Mickelson, Roger Young, Gavin Woltjer, Library Director; Tori Koch, Assistant Library Director; Kathy Robins, Systems Coordinator; Mary Murphrey, Library and Facility Coordinator. Guests: Clare Young, Friends of the Library; P.J. Smith, Yellowstone Genealogy Forum.

**Public Comment**

None

**Chair's comments**

Fong noted that:

- Food for Thought was a fun event and the Library Foundation did a good job hosting it.
- The pedal bike library was at Food for Thought.
- High Plains Book Awards is scheduled for October 19 and 20.

**Consent Agenda**

MOTION: Approve consent agenda.

Fisher/Darby

**Strategic Plan**

Woltjer reported that:

- The Strategic Plan should be ready to publish in July.
- He would like to include a picture of the Board in the plan.
- The goals section will include pictures related to each goal.
- He needs the final letter from the Board.

Darby would like to see a 3 to 4 page appendix added to the plan describing what the Library does.

Mickelson suggested that a speakers group be formed to visit service clubs, etc. to present and discuss the new Strategic Plan.

Fong agreed with Darby's idea of an appendix, however, she would prefer a one page statistical report.

Bach asked that a picture of the Friends of the Library Board be added to the appendix.

**Library Policies**

Woltjer reported that the updated Library Policies have been approved by the City Attorney and will be published July 1. He reviewed the policy changes with the Board.

**Yellowstone Strengths Academy**

Woltjer noted:

- That he developed the idea of a workforce and economic development program in December for the McDonald Foundation grant.
- That he spoke with the Big Sky Economic Development group which resulted in the creation of the Yellowstone Strengths Academy.
- The Yellowstone Strengths Academy now has thirty-one partners and his goal is to expand the program in future years.
- The program will begin June 18 with an orientation.

### **Staffing Update**

Koch reported:

- That the Library is once again fully staffed and that the two new staff members are a welcomed addition.
- Two seasonal workers have started, one in the Tech. Lab and one at Children's.
- That three practicum students will be starting at the Library soon and will be here three to four weeks.

Adjourned at 1:00 p.m.