

# Agenda Items

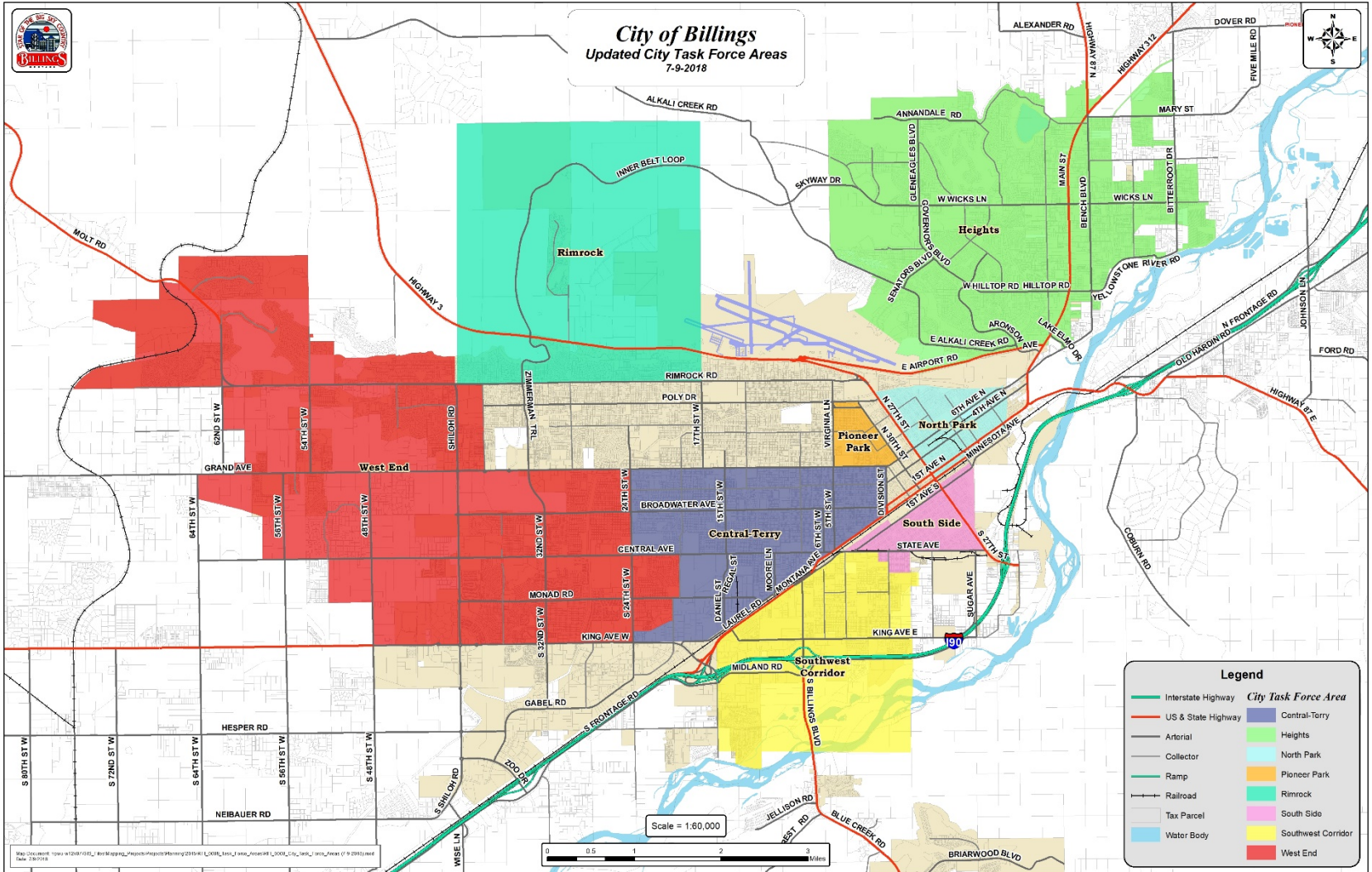
12/3/2018

# Neighborhood Task Forces and City Relationship

City Council Work Session

# Purpose of Task Force Discussion

- Overall good City staff/task force coordination
  - No major concerns identified
  - City Council sees value in task forces
- Need to review City/task force relationship
  - Clearer budget processes and uses
  - Clarify staff roles and expectations
  - Evaluate information delivery to task forces
  - Other issues or questions Council may have



# Task Force Background

- Created in mid-1970s for CDBG input:
  - North Park
  - South Side
  - Central-Terry
- Created in the 1990s:
  - Southwest Corridor
  - Pioneer Park (Formerly North Elevation)
  - Billings Heights
  - West End
- Created in 2011:
  - Rimrock Neighborhoods

# Task Force Meeting and Outreach

- Central Terry Task Force was inactive for a few years and started up again in 2017
- The Southwest Corridor Task Force has been facing challenges recently but is active now
- The West End Task Force was inactive briefly in 2017 and started up again and expanded earlier this year.
- Task forces mostly meet monthly but some meet quarterly or alternate months
- Use Social Media - Facebook, NextDoor App, Email Lists, MailChimp, etc.
- BBQs, Graffiti cleanups, helping families in need, Neighborhood Watches

# Legal Relationship City/TFs

## ○ Task Forces:

- Elect their own leadership/members
- Do not answer to the City in any official capacity (Funding Allocation is current formal connection)
- Provide limited input on City administered HUD programs for low-income households
- Are not included in statutory insurance coverage requirements and are not covered by the City's insurance (Event insurance options)
- Track and address neighborhood concerns
- Conduct special neighborhood events
- Share concerns and input on issues and City projects with staff and City Council

# City Task Force Support

- Annual Budget of \$12,000 from General Fund administered by PCSD Director and Receptionist
- Funds for:
  - Printing and mailing newsletters
  - Special events – park permits, event insurance
  - Last fiscal year @ \$11,000 was expended (Avg. @ \$9K)
  - PCSD Director charges some supplies and services to this account (TF training, meeting support, equipment)
- Police make reports to each task force monthly
- PCSD coordinates quarterly task force leadership meeting
- PCSD assists connecting task forces to departments for presentations, information, etc.



# Task Force Leadership Input

- Provide standard expense forms, fund request forms, etc.
- Consider allocating each task force a budget amount each fiscal year for planning purposes
- Develop an approved/unapproved list for spending city funds
- Provide expense sheet update to leadership
- Direct notice to task force leaders of CC Meeting Agendas, Work Session Agendas, Friday Packets
- Provide data on numbers of households in task force areas, other data City has available
- Consider an all task force event once a year
- Continue the task force leadership meetings quarterly
- Continue task force training every two years

# Council Direction

- Consider review of relationship as part of 2019 Strategic Planning Session...?
  - Budget processes and uses
  - Staff roles and expectations
  - City ↔ Task Force communication
  - Other issues or questions

Thank you!