



Yellowstone Historic Preservation Board

A Certified Local Government (CLG)

Program representing four governing bodies:

*City of Billings
City of Laurel*

*Yellowstone County
Crow Tribe*

MEETING MINUTES

January 19, 2010

Members Present – Kathleen Armstrong, Bill DuBeau, Kyle Rickhoff, Nancy Curriden, Monica Weldon, Julie Larsen, Emelie Eaton and Warren Osik

Members Absent –

Staff Present – Lora Mattox and Kevin Kooistra-Manning

Others Present – James Canaglia, Shirley McDermott, Randy Hafer, Steve Zeier and others for the Laurel Façade Improvement discussion

The meeting was called to order at 8:00 a.m. by chair Emelie Eaton. The minutes of the special December meeting were approved on a motion made by Julie, seconded by Kyle. Minutes approved.

Public Comment – None.

New Member CLG Overview – Lora gave a brief overview of the CLG program and how it affects the YHPB, membership and funding were included. Lora will send to the new members a list of definitions and the link to SHPO to review additional information.

City of Laurel Façade Improvement Program – James Canaglia, the Laurel City Planner explained that the Urban Renewal Committee that oversees the TIF'D in the downtown would like to incorporate a façade improvement program within the proposed historic district. Therefore, James was here to open a discussion on the project with the YHPB and ask for 1 or 2 volunteers to sit on their board for the creation of this program. They are looking for architectural experience. Lora stated how this project would work well with the update of the Ordinance for the Billings historic districts as the board would like to have some design guidelines incorporated. Lora would also like to be included in these discussions. Members who are interested can contact Lora for James information.

CDBG Rehab Review – The board next reviewed 3 properties involved in the Community Development CDBG rehab program. The first property is located at 309 S 38th Street. A significant amount of rehab has been completed on this property with private funds, the CDBG funds will be used for basement window replacement including an egress window. The board had no comments on this property. The next property is 1005 Lewis Avenue; this property will be using some ARRA funds for window and front entry door replacement. The board had no comment on this property. The final property is located at 1206 N 24th Street and again this property is using ARRA funds and has requested window and front entry door replacement. The board recommended maintaining continuity between the front picture window and front entry door. The current window and door are complimentary to each other.

2010 Work Plan Review – The board next reviewed and discussed the development of the 2010 work plan. Lora will amend the work plan and present it at the next YHPB meeting for discussion and action. The following items were discussed. The items below align with the text in the 2009 project list.

1. To assist with the National Register of Historic Places nomination of McKinley Elementary School. This item will remain as a project of the board. Kevin will check status of school plans to see the interest of having this structure as a standalone nomination separate from the North Elevation historic district creation. A subcommittee will be formed to look at this project further and will include members Kathleen, Julie and Kevin.
2. To assist North Elevation Task Force in the development of a Historic Residential District, provide technical assistance as needed. This project will continue with an editing of the dates.
3. To assist the Old Town Neighbors, Inc. with the survey and completion of a National Register Nomination of the properties along Minnesota Avenue that were approved for a Preserve America Grant. This project is ongoing and should be completed by June 1, 2010. Lora will continue with the administration of the grant funds.
4. To assist the City of Laurel with the historic survey of downtown thought funding from Preserve America. This project is ongoing and should conclude this summer.
5. Continue fund raising for the “Billings Through the Decades” sign board. This project is ongoing.
6. Prepare education trunks for area elementary schools. Kathleen has information on how to develop these trunks and would like to share this info with the board for opinions and options. WHC has volunteered to store these trunks for use.
7. Assure existing YHPB products are current and disseminated in communities (Laurel Walking Tour, Billings Walking Tour, South Side Presentation, and Rural Yellowstone County Presentation, etc). Discussion included changing the Billings Walking Tour booklet as more of a story rather than just an explanation on architecture. Other forms of media was also discussed as use for informational purposes. Kathleen and Kyle may look at this further.
8. Review data prepared by MSU-B students on the inventory of historic barns, silo and other important structures in Yellowstone County. Determine if 2 to 3 properties could be eligible for the National Register and contact property owners to gate interest. Kevin will check with Tom Rust at MSU-B to see if further classes have looked at this project.

In regards to annual board activities, the review of CDBG rehab properties will be added.

Committee Reports –

Historic Preservation Month Committee – None.

Publicity Committee – Information on the Roundtable will be coming from Kevin in the near future.

Building Permit Review Committee – The building permit review for Carter’s should be next month. The applicant’s have not provided additional information as requested from Lora.

Project Reports - None

Consultant Report – Attached

YELLOWSTONE HISTORIC PRESERVATION BOARD

January 19, 2010 *Report by Kevin Kooistra-Manning.*

North Elevation National Register Nomination:

Kaili’s Report on North Elevation Projects:

I have 3112 8th Ave, 3115 9th Ave, 3115 10th Ave, 3121 10th Ave, 3015 11th Ave, 3016 11th Ave, and 3114 11th Ave histories completed up to 1947. I have 3014 8th Ave and 3015 8th Ave histories up to 1977. I have

yet to find anything on 3119 10th Ave; there is no construction date and the address has not shown up in the Polk Directories yet. 3115 9th Ave. was at one point a grocery store, as was 3115 10th Ave, which made finding information difficult until I realized that they were in fact grocery stores, not households.

Kevin's report:

Research Assistance:

Kevin assisted Joan Brownell, historian, to research Minnesota Avenue historic properties for the Old Town Historic District National Register nomination.

Kevin sent Sara Adamson, who is researching Laurel's historic downtown, a PDF scanned copy of the history of town building and western railroads by John C. Hudson.

Kevin called MSU-Billings about reserving the downtown campus location for the March 16th Historic Preservation Roundtable.

Demolition (January 15, 2010)

205 North 26th (**MDU Building**) /2603 Second Avenue North



East Side



North Side

Historic Preservation Officer Report – Lora didn't have any other information to add.

Board Roundtable –

- Kevin – mentioned that the Railroad Depot is looking to include an interpretive center.
- Warren – would like to make sure we have representation of the Crow on the board. Lora and Kevin discussed the difficulty of getting a representative appointed. Lora will inquire on the contact and send the information to Warren as he is willing to try again.

The next YHPB meeting will be held on Tuesday, February 16th at 8:00 a.m. The meeting will be held in the large conference room, 4th floor, Library.

Meeting adjourned. 9:15 a.m.