

Approved
PARKING ADVISORY BOARD
April 13, 2010

Randy Hafer√
Bruce Simon√
Nick Blake √
Mitch Goplen (Esc.)

Steve Bruggeman (Esc.)
Don Olsen √
Leticia Moore √
Scott Godfrey √

NOTES:

The meeting was called to order by Leticia at 4:10 p.m. (Randy joined the meeting at 4:20 and Nick left the meeting at 5:23) others present were: Jackie Yamanaka with Yellowstone Public Radio, Chris Mallow and Kelly Cox.

PUBLIC COMMENT PERIOD:

Jackie Yamanaka from Yellowstone Public Radio was present to witness the meeting and see how it was run. She was not interested in having time for a public comment.

REPORTS AND ACTION ITEMS:

Approve minutes from February and March meetings:

Scott motioned that the minutes from February and March be accepted as written, Don seconded the motion. All members were in favor and the motion passed.

Monthly Report- February and March 2010:

Chris had financial hand-outs for the Board. Bruce S. asked if it was possible for Chris to get this information to him along with the packet information. Chris stated that he would do so when the information was available but the information he handed out was received by him just today (April 13, 2010).

Scott asked why there was such a difference in totals of 10-hour permits sold between last year during this month and this year. Chris explained that he believed part of the difference was the fact that the 1st Interstate call center had moved and he believed there were several people there using the permits. Bruce added that he felt that he did not believe that it was financially viable to keep the 10-hour meters and would like to see the Board consider getting rid of all 10-hour meters. Chris also cautioned that the Board make sure and consider

the proximity of the garages when choosing to remove meters as this would affect the number of garage patrons.

OLD BUSINESS:

Updates to Strategic Planning List of Projects:

PARKING ADVISORY BOARD – Planning Decisions (3/16/10)

1. *Support/encourage diagonal parking in hospital corridor and Dehler Park (underway at Clinic); City to do Dehler Park; Chris to contact SVHC*

The bid documents should be back from Sanderson/Stewart sometime on April 13th or 14th.

Chris is optimistic that this project will be completed for this baseball season. Mike Sanderson advised Chris that back in angle parking was a bad idea and should not be Done specifically on a two lane due to confusion along with damages to poles, trees, ect.

Chris is still waiting to receive the drawings from Mitch in regards to the diagonal parking layout for the medical corridor. Chris was asked to press St. Vincent's to get there information in regards to parking around their facility.

2. *Support EBURD parking overlay zoning (underway – final council approval 3/22/10)*

3. *Recommend changes to CBD parking*
Option 1

- *Adopt anti-shuffling ordinance (Chris to research; 6 month phase in)*
- *3 “zones”:*
 - *2 hr. metered in highest use/turnover areas*
 - *10 hr. metered in desirable long stay locations*
 - *Remove meters at fringe areas with low utilization*

Option 2

- *Adopt anti-shuffling ordinance*
- *3 “zones”:*
 - *2 hr. signed (no meters) in highest use/turnover areas*
 - *10 hr. metered in desirable long stay locations + pass*
 - *Remove meters/time limits in fringe areas*
- *Chris to get consultant opinion, then conference call*

Either option must support & encourage continued use of garages

- *Adjust 10 hr. rates to support garages*
- *With Option 2, increase fines for shuffling or overstaying limit*
- *With Option 2, update technology to enforce*
- *Retain courtesy tickets for 1st offences*
- *Retain monthly 10 hr. passes*

Chris gave the Board information that he had put together in regards to other cities in Montana, such as Bozeman and Missoula, and what they were doing along with Fort Collins, CO and Spokane, WA. He stated that Bozeman has the newest technology however the system does not recognize the new blue and white plates. Bozeman was the only city with an anti shuffling ordinance. Their ordinance states there is a 3-hour limit and vehicles must move at least 500 linear feet. Bruce S. suggested maybe we could use a digital camera system however there would still be the problem of integrating the ticket with the pictures. Another issue was raised in regards to targeting frequent offenders. This is against the Parking Divisions policies of fair and consistent enforcement. Chris spoke with Kevin Shively in regards to removing meters and he stated that there have been none in the recent past that have done so. Chris stated that other than signed parking for free or pays in space coin meters there are other options and that all options should be looked into not just whether there should be meters or not. Chris spoke with Nelson/Nygaard and they gave Chris a proposal for a study in regards to this issue however; the proposal included a lot of other issues and was quoted at \$12,000 to \$13,000. Chris stated that he could speak to other consultants such as Walker or Kimmelly/Horn and get their input. Don stated that he would like to see on open minded consultant that would be willing to look at all options. Randy stated that he would like something simple; having a consultant to review the information we have and talk to the Board about the options with a cap for this somewhere between \$2000 to \$3000. Leticia suggested sending the paragraph that was already prepared so that the consultant knew exactly what the Board was looking for.

Chris is working with the Distributor for Duncan and is moving forward on getting the software help to retrieve the information from the meter reading hand-held system. This information too could be used to come to an educated decision on whether to keep or remove low utilization meters.

4. *Work on Parking Division Finances*

- *Letter to Council strongly recommending phasing out Parking Division transfer to General Fund (233k/yr.)*
- *RH/GK to draft letter; signed by all; bond new garage, etc.; present at Work Session with several members, letters of support*

The letter to council was written by Randy. Don motioned to have the letter signed and sent to City Council with Scott seconding the motion. All members were in favor and the motion was approved and the letter was signed by all members present. Chris will give the letter to Bruce McCandless who will in turn present the letter to City Council. It was the Boards opinion that any kind of phase out would be better than none even if it took an extended amount of time. Greg Krueger also has written a letter in favor of stopping the transfer and will be included with the letter from the Parking Advisory Board. Copies of the signed letter were given to Randy and to Chris for reference.

5. *Recommend changes to parking for rest of city (per list)*

- Provide diagonal parking for on-street parking whenever possible (or perpendicular in street centers where available)*
- Encourage an interconnected grid of streets in new developments*

- c. *Require all new streets in commercial areas to be designed to accommodate on-street parking*
- d. *Allow on-street parking to count as part of total parking requirement or make on-street parking a mandatory offset of on-street parking*
- e. *Allow an offset for bicycles/scooters/motorcycles (biking racks downtown)*
- f. *Allow compact/energy efficient car spaces as part of the total requirement (smaller)*
- g. *Create a standard for the maximum number of parking spaces provided depending on project type; change current into maximum; set new floor*
- h. *Allow/encourage parking sharing between parcels/properties; i.e. if more than 1 business adjacent, then max. $X .9 = \text{total for entire site}$, 3 or more $X .8$, 5 or more $X .7$, etc.*

Scott stated that he was not comfortable discussing issues g and h until he received more information in regards to City code. He asked Chris to bring this information back to the Board along with interfacing with other departments such as Planning before tackling this subject.

- i. *Encourage parking behind buildings.*
- j. *Bike racks.*

It was agreed upon that bike racks are needed and that Chris should proceed with installing some bike racks around town. Leticia suggested using the rental money from the Pita Pit to pay for the racks/lockers. Chris will meet with Shane and Joe to make a decision where exactly the racks could be best used. Shane stated to Chris that the biking community did not like the idea of a cage area but would rather have lockers. Additionally, Chris will talk to Shane and Joe in regards to bike lockers and where they believe the best place for those would be. Chris will then order 4-8 bike lockers as a pilot program and place them in the agreed upon area(s).

NEW BUSINESS:

DBA Report:

None.

DBP Report:

Don Olsen, Greg Krueger, Chris Mallow, Bill Honaker and the Nelson brothers had a meeting in regards to the possibility of building a convention center/parking garage in the area of Montana between N. 27th & N. 28th .

Informational Items:

Bruce S. asked Chris how the research to change Park 1 to all monthly was coming. He stated that he was still working on the logistics of doing so.

Nick asked about the sale of Park 4 garage and how the process was coming along. Chris explained that all interested parties have been given the information in regards to how the City wants the sale to proceed. The proposals are due back on May 3rd. After the consultant has received all these proposals he will analyze the financial information and give his opinion during his 30-day review on where the City should go from there. At this time there is no way to anticipate when the whole process will be completed.

Chris will not be here for the scheduled meeting for May as he will be at the I.P.I. Conference in Las Vegas. He asked the Board if they would like to reschedule the meeting or cancel it. The Board agreed that they shouldn't cancel the meeting since there are important things that need to be addressed coming up. Don motioned that the meeting be rescheduled for the 18th of May, Nick seconded. All members were in favor and the motion passed.

Bruce S. asked Chris to look into the ownership of the sky bridge at Park 1 garage as he believed that the owners of the Hart Albin building may be partial owners. Additionally, he stated that there is concern in regards to on street handicap spaces not being ADA compliant. It was stated that although they may not be 100% compliant did not mean that they were not useful. Efforts will be made to bring the spaces up to compliancy with the help of the street department when curb cuts are redone.

Chris advised the Board that Pita Pit would only be in the current location until the end of May. Many Board members were under the impression that the cart was going to be a small cart and not the oversized catering trailer that is in place now. Several stated that they did not like the way it looked and would not have been in favor of the idea if they would've known it was going to end up looking as it does.

Adjourn:

The meeting was adjourned at 5:50 p.m.