



## ***Yellowstone Historic Preservation Board***

*A Certified Local Government (CLG)*

*Program representing four governing bodies:*

*City of Billings  
City of Laurel*

*Yellowstone County  
Crow Tribe*

### **MEETING MINUTES**

**November 16, 2010**

**Members Present** –Bill DuBeau, Nancy Curriden, Julie Larsen, and Monica Weldon

**Members Absent** –Warren Osik, Kyle Rickhoff, Kathleen Armstrong

**Staff Present** - Lora Mattox and Kevin Kooistra-Manning

**Others Present** – Lynda Woods, Community Development; Jordan Smith, High Plains Architects; Randy Hafer, High Plains Architects; Andrea Kenney, Boys and Girls Club; Tammy Johnston, Johnston Consulting

**Chair Position** – After discussion the board motioned to appoint Bill as the chair, the motion make by Nancy, seconded by Monica. Bill was approved as chair.

The minutes of the October meeting were approved on a motion by Julie, seconded by Nancy. Minutes approved.

**Public Comment** – None

**CDBG Rehab – 603 Terry** – Members were given a brief overview of the proposed project. The proposed work includes the replacement of 3 sets of windows. The rest of the windows were replaced with vinyl previously by the homeowner. After discussion the board had no comment on the rehab.

**Boys and Girls Club - Garfield Facility Restoration** – Jordan Smith provided an overview of the project to the board. This project is intending to use Syndicated Tax Credits for historic preservation. The work outlined to the board today included the replacement of windows that were installed in 1972 that replaced the wood frame windows with aluminum. The restoration would remove these aluminum windows and replace with more original design wood frame windows with insulated glass. After discussion the board unanimously supported the use of tax credits to restore the building.

**Business Consortium Rehab – 116 South 30<sup>th</sup> Street** – Tammy Johnston described the project to the board. This project is a joint project between the Salvation Army and the Rimrock Foundation to rehab an established duplex to house disadvantaged persons working at the new composting plant near here. The work includes the replacement of entry doors, gutters and dirt work. After discussion the board's recommendation was to encourage the entry door replacement with like residential doors. No other comments.

**Committee Reports** –

**Historic Preservation Month Committee** – The Annual YHPB Roundtable will be discussed in more detail at next month's meeting

**Publicity Committee** – None

**Building Permit Review Committee – None**  
**Project Reports – None**

**Consultant Report** – Kevin is still looking at trying to hire someone to replace Kaylie. The job averages 24 hours a month and pays \$10/hour. WHC does owe hours to the YHPB. Next month Kevin would like to brainstorm and plan the YHPB Roundtable scheduled for March.

**Historic Preservation Officer Report** – Lora informed the board of the Preserve America Grant announcement from SHPO. Lora called SHPO to see if the Electronic Walking Tour would be eligible to apply for funding. SHPO said that yes, the project would qualify. Lora is checking with Downtown Billings Partnership to see if there would be funds available through the downtown TIF'D for the local match of \$5,000. If that source is not available, Lora will check on the First Interstate Bank Grant. Bill mentioned that he has some insight on that foundation and may be able to assist. In-kind can also be used for this grant and Bill stated that he would assist with providing the bookkeeping on that end. Kevin and Lora will work on the grant and see how maybe including some marketing with Laurel and other others nearby might enhance the application.

**Board Re-Appointment – Kathleen Armstrong** – The County sent over a request to review a request by Kathleen to be re-appointed to the YHPB. On a motion by Julie, seconded by Nancy, it was unanimously approved to recommend to the County that Kathleen be re-appointed for another term.

**Board Roundtable** – Kevin informed the board that tomorrow (November 17<sup>th</sup>) at noon is Ben Steele Day. The Lt. Governor will be present and Mr. Steele will deliver about a 15 minute speech. A great opportunity to listen to a very special person.

The next meeting is scheduled for Tuesday, December 21st at 8:00 a.m. The meeting will be held in the large conference room, 4<sup>th</sup> floor, Library.

Meeting adjourned. 9:15 a.m.