



Yellowstone Historic Preservation Board

A Certified Local Government (CLG)

Program representing four governing bodies:

*City of Billings
City of Laurel*

*Yellowstone County
Crow Tribe*

MEETING MINUTES

December 21, 2010

Members Present –Bill DuBeau, Nancy Curriden, Kathleen Armstrong

Members Absent –Warren Osik, Kyle Rickhoff, Monica Weldon, Julie Larsen

Staff Present - Lora Mattox

Others Present – Lynda Woods, Community Development

The minutes of the November meeting were approved on a motion by Nancy, seconded by Kathleen. Minutes approved.

Public Comment – None

CDBG Rehab – 4332 Ryan and 2432 Broadwater – Members were given a brief overview of the proposed projects. The project at 4332 Ryan is proposed to have two egress basement windows constructed and the remaining windows to be replaced with vinyl windows. The property at 2432 Broadwater is proposed to have one egress window installed and the cedar siding to be replaced with steel siding. After discussion the board had no comment on the rehab.

Annual YHPB Roundtable – Lora handed out the draft format that Kevin had prepared for the Roundtable. The board discussed the possible scenarios for making the Pecha Kucha PA work. This program allows for a certain amount of slides within an amount of time (20 slides, 15 seconds each). The board overall thought Kevin’s layout was excellent and will only need a little modification. The board members present determined a timeline of activities to make sure this works. The timeline has tentatively been set as:

- The week of January 3rd, Kevin and Lora work on finalizing the host for each proposed table. And contact this host to determine their interest in hosting a table and providing them the information and direction to take.
- By January 20th, the hosts need to be in place and some rsvp’s for the development of the presentation.
- February 11th, the deadline for submittal of photographs and dialogue for the photo, YHPB will then have an opportunity to review at the regular meeting scheduled for February 15th.

Kathleen has volunteered to develop the template for the presentation. It was also suggested that the venue for the Roundtable be moved to the Babcock Theater. Bill at the meeting contacted Kim Olsen and they are willing to provide the space to the YHPB for a reasonable cost. The layout should work for the proposed activity. Bill will contact Kevin to check the board’s commitment to the MSU-B.

Preserve America Grant – Lora updated the board on the Preserve America Grant for the development of the Electronic Downtown Walking Tour. The grant was submitted by the December 17th deadline and confirmation

from SHPO to Lora on Monday that the grant was received and complete. The local match was developed with all in-kind services by the board, HPO and Planning.

Committee Reports – None

Historic Preservation Month Committee – None

Publicity Committee – None

Building Permit Review Committee – None

Project Reports – None

Consultant Report –

YELLOWSTONE HISTORIC PRESERVATION BOARD

Tuesday December 21, 2010

Report by Kevin Kooistra-Manning

North Elevation National Register Nomination:

Kevin scanned and read documents pertaining to the history of McKinley School.

Preserve American Grant Submission:

Kevin edited the Preserve American Grant that Lora Mattox wrote. Grant was for the on-line Walking Tour Booklet. Grant is titled Development of a Downtown Billings Walking Tour Electronic and Hard Copy. Kevin met with Lora about the grant.

Historic Preservation Roundtable:

Kevin reserved the “Big Room” at the MSU Billings downtown campus (downtown Masonic Temple) for the morning of March 15, 2010. There is a fee for the room - \$200.00. Created a template that the Board could work with for the Roundtable structure.

Historic Preservation Officer Report – Lora discussed the need to contact the City of Laurel for a new representative. Also, Lora expressed concern with the fact that member Warren Osik has not been to a meeting in several months and has not contacted the board. Bill will contact Warren to gage his interest in continuing on the board. If he is no longer interested, the board may need to contact the Yellowstone County Museum to see if they have another member interested.

Board Roundtable – None.

The next meeting is scheduled for Tuesday, January 18, 2011 at 8:00 a.m. The meeting will be held in the large conference room, 4th floor, Library.

Meeting adjourned.