



Yellowstone Historic Preservation Board

A Certified Local Government (CLG)

Program representing four governing bodies:

*City of Billings
City of Laurel*

*Yellowstone County
Crow Tribe*

MEETING MINUTES

January 18, 2011

Members Present –Bill DuBeau, Nancy Curriden, Warren Osik, Kyle Rickoff, Monica Weldon, Julie Larsen

Members Absent –Kathleen Armstrong

Staff Present – Kevin Kooistra-Manning

Others Present –

The minutes of the December were approved on a motion by Nancy, seconded by Kyle. Minutes approved.

Public Comment – None

Annual YHPB Roundtable – Nomination information flyer was handed out by Kevin and he will email a digital file format to all. The location of the event was discussed again. Bill is confirming that the Babcock will work and whether or not they have tables to use for display and gathering. Bill stated that the fee for the Babcock was reasonable, only a cleaning fee will be charged. The Shrine was suggested by Kevin if the Babcock does not work out. The deadline of February 11th for program photographs was questioned, but agreed to remain the same so that we could review the content at the next board meeting. Kevin is going to compile a “cover letter” for the host person to use when soliciting the contacts for each program category. The letter will contain information regarding the format of the event, a link to an example program, also, information about display space allowed for each participant and an email to send digital images to for use in the program. Kevin will also coordinate the food and set-up. Bill will contact Kathleen to coordinate the power point format so that each host can put together their preliminary layout, if a board member is not comfortable doing their own power point layout another board member can assist. The final power point will be edited by a member of the board, possible Kathleen or Bill.

Committee Reports – None

Historic Preservation Month Committee – None

Publicity Committee – None

Building Permit Review Committee – None

Project Reports – None

Consultant Report – *North Elevation National Register Nomination:*

Kevin read and reviewed two important documents for city planning written about the time the North Elevation neighborhood was being planned. He has notes for: *The Improvement of Towns and Cities* by Charles Mulford Robinson (1901) and *City Planning* by Charle Mulford Robinson (1916).

Historic Preservation Roundtable:

Organized the Eugene Carroll Award and Best Practices Award information for the Roundtable and sent to the YHPB Board.

Historic Preservation Officer Report – Lora was absent for this meeting.

Board Roundtable – None.

The next meeting is scheduled for Tuesday, February 15, 2011 at 8:00 a.m. The meeting will be held in the large conference room, 4th floor, Library.

Meeting adjourned.