



## ***Yellowstone Historic Preservation Board***

*A Certified Local Government (CLG)*

*Program representing four governing bodies:*

*City of Billings  
City of Laurel*

*Yellowstone County  
Crow Tribe*

### **MEETING MINUTES**

**February 15, 2011**

**Members Present** –Nancy Curriden, Kyle Rickoff, Monica Weldon, Julie Larsen

**Members Absent** –Kathleen Armstrong, Bill DuBeau, Warren Osik

**Staff Present** – Lora Mattox and Kevin Kooistra-Manning

**Others Present** –

The minutes of the January meeting were approved on a motion by Julie, seconded by Nancy. Minutes approved.

**Public Comment** – None

**Agenda Amendment** – Lora asked the board permission to add an agenda item to the list. The deadline for the Eugene Carroll and Best Practices nominations were due yesterday, Lora would like to discuss.

**Annual YHPB Roundtable** – Update on progress, some photos have come in, anticipate more from Bill and Kathleen’s tables. Kyle and Kathleen will work on the PowerPoint Presentation. Babcock Theater is set; Kevin is expecting the bid in from Log Cabin Bakery today.

**Eugene Carroll/Best Practices Nominations** – Lora stated that the board received 2 Best Practices Award Nominations yesterday, one for the Oliver Building submitted by High Plains Architects, and the other from Bill Haynes of Collaborative Design Architects, Inc. for MSU-Billings McMullen Hall. Mr. Haynes submitted the award papers but due to the size, photos and narrative will be dropped off to Lora on Tuesday, February 15<sup>th</sup>. Lora will distribute the information to the board for discussion and decision. Lora suggested that since the board did not receive any Eugene Carroll Award nominations this year that the YHPB might want to honor someone. Lora will send out an email to the entire board to gauge interest and potential awardees. There is a phone conference set for Thursday, February 24<sup>th</sup>; this item could be discussed further at that time.

**2011-12 CLG Grant** – Lora brought forward to the board the annual CLG grant for 2011-12. The budget remains similar to past years. Lora asked if there were any questions or concerns with submitting the grant, there were none. On a motion by Monica, seconded by Kyle, the board unanimously approved submitting the CLG grant this year.

**2011 Work Plan** – This was just a reminder that the board in the next month or so will work on updating the YHPB Work Plan. No new projects are identified at this time for addition; it will mainly be an administrative update concerning dates and project status.

**Consultant's Report**

North Elevation National Register Nomination: Kevin scanned a series of historic documents and photographs for McKinley School. Gave a short looped presentation at the recent McKinley School PTA meeting.

Historic Preservation Roundtable: Sent out the Eugene Carroll Award and Best Practices Award information for the March 15<sup>th</sup> Historic Preservation Roundtable and requested information for the themed power point programs. Contacted Lot Cabin Bakery for a food quote.

**Historic Preservation Officer Report** – Lora didn't have anything additional to add.

**Board Roundtable** – None.

The next meeting is scheduled for Tuesday, March 15, 2011 at 8:00 a.m. The meeting will be held at the Babcock Theater for the Annual Roundtable.

Meeting adjourned.