



## ***Yellowstone Historic Preservation Board***

*A Certified Local Government (CLG)*

*Program representing four governing bodies:*

*City of Billings  
City of Laurel*

*Yellowstone County  
Crow Tribe*

### **MEETING MINUTES**

**December 20, 2011**

**Members Present** – Bill DuBeau, Kathleen Armstrong, Nancy Curriden, Julie Larsen, Kyle Rickhoff

**Members Absent** – Warren Osik

**Staff Present** – Lora Mattox, Kevin Kooistra

**Others Present** – Lynda Woods, Community Development

The minutes of the October meeting were approved on a motion by Kathleen, seconded by Kyle, all approved.

**Public Comment** – None

**CDBG Rehab** – The board reviewed two properties proposed to use CDBG funds for rehabilitation. Lynda Woods discussed the projects with the board. The first was 19 Mac Arthur; the owner had removed the original siding and was now applying for assistance to complete the re-siding of the house. Hardy siding is proposed. The windows have previously been replaced. The board did not have any comments on this project. The second project is located at 1503 Colorado; the project proposes to replace the siding with steel siding and replace the 1/1 windows with vinyl 1/1 windows. The board discussed the shutters, it was later determined that the shutters were not original to the home. The board had no further comments.

#### **Appointments** –

The board reviewed the appointments to the board from Yellowstone County. The first was the re-appointment of Julie Larsen to another 2-year term. On a motion by Bill, seconded by Kathleen, the board unanimously voted to recommend to the County Commissioners to re-appoint Julie to the board. Next were 2 new appointees, they are Renee Flood and Diane Jung. On a motion by Nancy, seconded by Julie, the board unanimously voted to recommend to the County Commissioners to appoint Renee and Diane to the board.

#### **Consultant's Report** –

Kevin reported that he has started work for the March YHPB Roundtable. After discussion the board decided to book the Babcock again for the event.

**Historic Preservation Officer Report** – Lora stated that she has been running the Electronic Downtown Walking Tour marketing materials and handed out to members the business card size materials. The quarter ends at the end of December and she will file the final report with SHPO. Lora then passed out appreciation certificates to Kyle and Bill for their service to the YHPB. Lora will also send out certificates to Monica and Warren.

**Board Roundtable** – Kyle mentioned his interest in nominating Tim Urbaniak from MSU-B COT for the Eugene Carroll award this year. Tim and his students have done some remarkable work in the area of historic preservation especially in the area of digitizing historic features.

The next meeting is scheduled for Tuesday, January 17, 2012 at 8:00 a.m. The meeting will be held in the large conference room, 4<sup>th</sup> floor Library.

Meeting adjourned.