

PARKING ADVISORY BOARD

NOVEMBER 8TH, 2011 AGENDA

Meeting Date/Time/Location

NOVEMBER 8TH, 2011

4:00pm

CITY HALL CONFERENCE ROOM

PUBLIC COMMENT PERIOD

1.

REPORTS AND ACTION ITEMS

2. Approve minutes from OCTOBER 2011 meeting
3. Monthly Report - OCTOBER 2011

OLD BUSINESS

4. Dehler Park
5. Free Parking Trial
6. Anti-shuffling Ordinance
7. Site Development Code Changes
8. Park 4 sale

NEW BUSINESS

9. Downtown Alliance Report
10. Informational Items
11. Adjourn

**PARKING ADVISORY BOARD
MEETING MINUTES
October 13th, 2011**

Members Present:

Don Olsen, Chairperson	Bruce Simon	Leticia Moore
Will Gilbert	Will Gilbert	Steve Bruggeman
Nick Blake	Scott Godfrey	

Members Absent:

Bob Carr - excused Drew Smith - excused

Others Present:

Chris Mallow	Lori Dilworth	Bruce McCandless
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PUBLIC COMMENT: None

NOTES: Members Present corrections: Steve Bruggeman and Drew Smith were present for the September 13th, 2011 meeting

REPORTS AND ACTION ITEMS:

September minutes were approved

MONTHLY REPORT FOR AUGUST

Chris talked about the garage summary, the major changes were Park 1, and they saw some negative variances versus prior month because of Exxon Mobil giving back some spaces. Park 3 increases versus the month of August because of the re-registration of the garage opened up spaces that are now starting to be rented out. Chris informed the board about the 10-hour meters and that people are getting refunds because a lot of the 10-hour meters were bagged approximately 10-20 refunds have been given so far. According to Lisa the customers desire a refund and then if the yellow meters come back, then we can resell the permits back to them after the trial period is over.

Expanded Financial Statements

OLD BUSINESS:

Dehler Park- Billings Clinic purchased the street to the West; it is assumed that the bike lane cannot go across private property. Chris left a message with Debbie Meling letting her know that they need to check with Billings Clinic, because their intentions were to restrict motorized vehicles, and it could still be possible to ride the bikes thru. Nothing has yet to be determined on the bike lane as far as changing it. Don Olsen asked, if it is a Federal Program, is it allowed to

go across private property? Chris will check into that.

Meter reduction/free parking -

Chris updated the group on the complaints that he has been receiving since the meters were bagged. He received a call from Terra from TTG Financial, which is part of our bagged area and she was very upset and threatened with legal action. Chris took the bags off between 4th between 30/31; approximately 4-6 bags were removed. Leticia asked Chris if he had talked to them about how they felt in regards to free parking, but timed with a 2 hour limit, but without the meter, Chris said she agreed that it would work for them. Leticia made the comment that she is not comfortable with every time someone calls in with a complaint, we take the bags off, and we need to give them an adjustment period. Log Cabin Bakery was also upset, they want Montana to be enforced, and Chris will address their concerns. A suggestion was brought up that if the businesses need more parking, then they need to go thru the proper process and fill out an application for 10 minute parking zone.

Chris talked about the garage cancellations and informed the committee that he **hasn't** seen any red flags and there is no mass leaving, but there was a big drop off with the 10 hour meter permits, Chris will gather the numbers to share with the board next meeting.

The concept of fliers being put on peoples cars to let them know where they can park was also brought up, Chris is working on that.

Anti-Shuffling Ordinance-

The Board requests keeping the Anti-Shuffling Ordinance topic on old business for follow during future meetings.

Site Development Code Changes-

Chris met last week with Bruce McCandless, Randy from engineering and planning; and developed a work plan and will meet the beginning of November to start taking the changes & draft some ordinance language and start formalizing. Chris will have more to report next meeting.

Park 4 Sale-

Chris talked to McCandless and he said that he is still trying to get a hold of someone at 1st Interstate/United Properties, to see what they are going to do with the price. Chris informed the board that he is not part of the discussions.

NEW BUSINESS:

Downtown Alliance Report- Nothing to report, Downtown Alliance is in Bozeman.

Informational Items-

Bruce Simon brought up the issue with the handicap spots for businesses. He said he was at **Lowe's** and noticed that there are several handicap spots were filled up with merchandise, which defeats the purpose of having handicap spots. Leticia said that they probably have more handicap parking spots then they are required to have and that is why they are using them.

Chris brought up the situation with the enforcement officers. He stated that he knew the discussion for the free parking trial was going to be done with 4 enforcement officers, 3 on the street and 1 taking data, however; one of the enforcement officers is working in maintenance temporarily. But if the trial was a success, then we would go down to only having 3 enforcement officers. He stated that if we went with the way it is now with only having 3 officers, we would not have to lay anyone off, but says he will not sacrifice the collecting of the data for the free parking trial.

Bruce brought up the question to Chris in regards to elimination of the parking attendants in Park 1 and Park 4. Chris responded that he is working on ordering a new server and scheduling an installer to reconfigure the new server and provide software training focused on handling issues remotely.

Adjourn-

The meeting was adjourned at 4:56 p.m.

Parking Division Garage Summary - October 2011

Garages	Actual	Current	Prior	Variance	% Rented	Spaces	Maximum
<i>(by garage)</i>	Spaces	Month	Month	% P/M		Vacant	Capacity
Park I							
Roof	110	110	112	-1.8%	100.0%	0	110
Non-Reserved	275	331	315	5.1%	120.4%	-56	330
Assigned	33	25	25	0.0%	75.8%	8	33
Total	418	466	452	3.1%	111.5%	-48	473
Park II							
Roof	149	151	151	0.0%	101.3%	-2	149
Assigned	68	59	59	0.0%	86.8%	9	68
Non-Reserved	386	463	465	-0.4%	119.9%	-77	463
Total	603	673	675	-0.3%	111.6%	-70	680
Park III							
Roof	61	63	68	-7.4%	103.3%	-2	61
Non-Reserved	98	118	116	1.7%	120.4%	-20	118
Assigned	7	7	7	0.0%	100.0%	0	7
Total	166	188	191	-1.6%	113.3%	-22	186
Park IV							
Roof	158	76	78	-2.6%	48.1%	82	158
Non-Reserved	386	419	424	-1.2%	108.5%	-33	463
Assigned	151	92	97	-5.2%	60.9%	59	151
Total	695	587	599	-2.0%	84.5%	108	772
Grand Total	1882	1914	1917	-0.2%	101.7%	-32	2,111
Lots							
Lot 27	28	28	28	0.0%	100.0%	0	28

Misc. Info.	Current	Current	Prior	Variance	Prior	Variance
	Month	Month	Month	% P/M	Year	% P/Y
Cash Sales	Tickets	Cash				
Park I	486	\$844.00	299	62.5%	247	96.8%
Park II	2890	\$4,852.75	3386	-14.6%	2588	11.7%
Park III	1971	\$3,257.00	2038	-3.3%	1858	6.1%
Park IV	157	\$338.00	156	0.6%	178	-11.8%
Total	5504	\$9,291.75	5879	-6.4%	4871	13.0%

	Current	Prior	Variance
	Month	Month	% P/M
Park & Shop	(total hours)		
Park I	486	35	1288.6%
Park II	2183	2500	-12.7%
Park III	2186	1847	18.4%
Park IV	357	216	65.3%
Total	5212	4598	13.4%

Crowne Plaza	(total validations)		
Park II	3551	3542	0.25%

Adult Ed	(total hours)		
Park IV	47	138	-65.9%

Tokens	939	1047	-10.3%
(green meters included)			

Green Meter Tokens	27.5	at .16
	27.5	free

2011			2010		
Month	Permits Sold	Total Revenue	Permits Sold	Total Revenue	Variance %
January	22	\$220.00	69	\$690.00	-68.12%
February	55.5	\$555.00	71	\$710.00	-21.83%
March	61	\$610.00	85	\$850.00	-28.24%
April	59	\$590.00	62.5	\$625.00	-5.60%
May	60	\$600.00	45	\$450.00	33.33%
June	52	\$520.00	72	\$720.00	-27.78%
July	27	\$270.00	62.5	\$625.00	-56.80%
August	53.5	\$535.00	72	\$720.00	-25.69%
September	75	\$750.00	63	\$630.00	19.05%
October	14	\$140.00	43.5	\$435.00	-67.82%
November	14	\$140.00	45	\$450.00	-68.89%
December	5	\$85.00	91	\$910.00	-94.51%
Total	498	\$5,015.00	781.5	\$7,815.00	