

PARKING ADVISORY BOARD

DECEMBER 13TH, 2011 AGENDA

Meeting Date/Time/Location

DECEMBER 13TH, 2011

4:00pm

CITY HALL CONFERENCE ROOM

PUBLIC COMMENT PERIOD

1.

REPORTS AND ACTION ITEMS

2. Approve minutes from NOVEMBER 2011 meeting
3. Report from Jeff Daniels, from McKinstry, about garage lighting project
4. Monthly Report - NOVEMBER 2011

OLD BUSINESS

5. Dehler Park - Discussion with Scott Walker from Planning
6. Free Parking Trial
7. Anti-shuffling Ordinance
8. Site Development Code Changes
9. Park 4 sale

NEW BUSINESS

10. Downtown Alliance Report
11. Informational Items
12. Adjourn

**PARKING ADVISORY BOARD
MEETING MINUTES
November 8th, 2011**

Members Present:

Don Olsen, Chairperson
Robert Carr

Will Gilbert
Drew Smith

Leticia Moore

Members Absent:

Scott Godfrey (excused)
Nick Blake (excused)

Bruce Simon (excused)

Steve Bruggeman
(excused)

Others Present:

Chris Mallow

Lori Dilworth

PUBLIC COMMENT: None

REPORTS AND ACTION ITEMS:

Approve minutes from October 2011 meeting: Minutes were approved

October 2011 Monthly Report

Chris went over the monthly summary. There were no dramatic changes with the garages. Park 4 showed decreases across the board due to the customers parking at the free meters, so that means that only 84% of Park 4 is now occupied. Cash sales for Park 1 for prior month are down overall versus prior year, but still up a total of 13%. Crowne Plaza is staying static. Tokens were down, not selling as many 10 hour meter permits, but that was to be expected due to the free parking downtown, 14 ten hour permits were sold for October, 14 permits for November and 5 for December, which is down 60% for October and November and 90% down so far for December.

OLD BUSINESS:

Dehler Park

Chris talked to Debbie Meling from Engineering, Wyeth Friday from Planning, and Bruce McCandless and they notified Chris that they need to check with Billing Clinic to see if it is still possible that they will allow the bike path, their intentions in the beginning were just to restrict motorized vehicles, Chris was asked to continue pursuing until resolution is found.

Free Parking Trial

Chris presented a copy of the free parking data sheets, he explained that all the data needed to be rechecked for any errors. He talked about what data we are collecting and how we are using the information to find out averages and percentages of the people who are actually parking in the free parking areas and if they are staying there all day. There is 1 enforcement officer gathering the data and 2 enforcement officers still doing enforcement. Chris explained that we still have people who are not willing to move to the free parking areas, but according to the enforcement officers, they have seen people day after day that are not space hopping.

Chris has not had any more complaints from businesses since the last meeting. The only concern that people has was wondering why their tires were getting chalked and it was explained to them that it was for our data gathering purposes only.

Anti-Shuffling Ordinance

No discussion, leaving under old business

Site Development Code Changes

Chris advised the board that they currently have the transit offset almost figured out. They will meet with Debra Hagel, who is the route planning limitation director from MET. She will go over

They are still compiling information and will bring to the board at the next meeting.

Park 4 Sale

Bruce McCandless had a meeting with Dick Kosmicki and Joel Long in regards to seeing if the city would back bonds for them to finance, they could get a lower bond rate if they bought them thru the city and they would be able to offer more money. Bruce told them that if they wanted to do this, they would need to do that in writing and present it to Pat Weber and the city council.

NEW BUSINESS:

Downtown Alliance Report

Nothing to report Greg and Lisa were not present

Informational Items

Chris informed the board that a lighting replacement project is set to begin in December/January in Park 1, 2, and 3. The contractor plans to work on weekends and off-hours as much as possible to reduce the impact on garage business. Chris explained that the City is pursuing rebates from Northwestern Energy to off-set the cost of lighting replacement. These rebates are expected to recoup between 60-70% of the project cost. This energy project was started out of the Airport and grew to include all City of Billings buildings and assets. The Airport and Parking are the only departments do any energy upgrades at this point. The new compact fluorescent fixtures will have a lower maintenance cost than the lights currently being used, based on expected electrical costs and bulbs replacement. The PAB asked to see or discuss the lighting plan. Chris said he will share their request with McKinstry and possibly invite one of their representatives to the next regular PAB meeting.

Adjourn

The meeting was adjourned at 4:34 p.m.

Parking Division Garage Summary - November 2011

Garages	Actual	Current	Prior	Variance	% Rented	Spaces	Maximum
<i>(by garage)</i>	Spaces	Month	Month	% P/M		Vacant	Capacity
Park I							
Roof	110	108	110	-1.8%	98.2%	2	110
Non-Reserved	275	283	331	-14.5%	102.9%	-8	330
Assigned	33	22	25	-12.0%	66.7%	11	33
Total	418	413	466	-11.4%	98.8%	5	473
Park II							
Roof	149	151	151	0.0%	101.3%	-2	149
Assigned	68	59	59	0.0%	86.8%	9	68
Non-Reserved	386	467	463	0.9%	121.0%	-81	463
Total	603	677	673	0.6%	112.3%	-74	680
Park III							
Roof	61	63	63	0.0%	103.3%	-2	61
Non-Reserved	98	119	118	0.8%	121.4%	-21	118
Assigned	7	7	7	0.0%	100.0%	0	7
Total	166	189	188	0.5%	113.9%	-23	186
Park IV							
Roof	158	78	76	2.6%	49.4%	80	158
Non-Reserved	386	422	419	0.7%	109.3%	-36	463
Assigned	151	92	92	0.0%	60.9%	59	151
Total	695	592	587	0.9%	85.2%	103	772
Grand Total	1882	1871	1914	-2.2%	99.4%	11	2,111
Lots							
Lot 27	28	28	28	0.0%	100.0%	0	28

Misc. Info.	Current	Current	Prior	Variance	Prior	Variance
	Month	Month	Month	% P/M	Year	% P/Y
Cash Sales	Tickets	Cash				
Park I	219	\$756.00	486	-54.9%	311	-29.6%
Park II	2630	\$3,774.50	2890	-9.0%	2370	11.0%
Park III	1809	\$2,617.00	1971	-8.2%	1744	3.7%
Park IV	149	\$333.25	157	-5.1%	258	-42.2%
Total	4807	\$7,480.75	5504	-12.7%	4683	2.6%

	Current	Prior	Variance
	Month	Month	% P/M
Park & Shop (total hours)			
Park I	191	486	-60.7%
Park II	2110	2183	-3.3%
Park III	2186	2186	0.0%
Park IV	278	357	-22.1%
Total	4765	5212	-8.6%

Crowne Plaza (total validations)			
Park II	3071	3551	-13.52%

Adult Ed (total hours)			
Park IV	32	47	-31.9%

Tokens	917	939	-2.3%
(green meters included)			

Green Meter Tokens		13	at .16
		13	free