



## ***Yellowstone Historic Preservation Board***

*A Certified Local Government (CLG)*

*Program representing four governing bodies:*

*City of Billings  
City of Laurel*

*Yellowstone County  
Crow Tribe*

### *MEETING MINUTES*

*September 16, 2014*

*Yellowstone County Museum*

*1950 Terminal Circle*

**Members Present** – Nancy Curriden, Liz Harding, Tabatha Butler

**Members Excused** – Ellen Kuntz, Kevin Nelson, Judy Goldsby, Logan Hendricks

**Staff Present** – Lora Mattox, Kevin Kooistra

**Others Present** – Lynda Woods, Community Development

#### **Introductions -**

The minutes of the September 3, 2014 special meeting were postponed to the next meeting.

**Public Comment** – None.

**CDBG Rehab Review - 4024 2nd Avenue South & 2608 Silver Boulevard** - Lynda Woods introduced the properties under review. The first is 4024 2nd Avenue South, this property was built in 1936 and the work proposed includes the replacement of the hollow core front entry door with a solid core door and the replacement of windows. Lynda stated that if funds allow the front façade windows will be replaced with similar type and style. Due to Building Code, the bedroom windows must be egress. After review the board recommends that the front façade windows be replaced with a similar type and style. No comments regarding the replacement of the hollow core door with a solid core. The property at 2608 Silver Boulevard includes work on replacing 4 wood windows (others have already been replaced with private funds), new front entry door and replacement of the garage door. The board had no concerns or comments with the proposed work.

**North Elevation Historic District Grant** - Lora provided the board an update on the status of the special grant from SHPO to complete individual property records for the proposed district. Lora, Kevin, Nancy and Lue Ponich attended the council work session last night to introduce the item to the City Council. The council at the meeting seems to be in support of the onetime request of council funding of \$2,000 for contribution to the local match. The total the city could receive from SHPO is \$12,000. Lora will return to the council on October 6th for the regular meeting for action on the grant by the council. If the council denies the request, the city will still be able to access the funding through additional in-kind match. The next walk-about in the North Elevation Neighborhood is scheduled for Monday, September 29th, meet at 6:00 p.m. at Harper Madison.

**Consultants Report** – attached

## **Yellowstone Historic Preservation Board Report**

Elisabeth DeGrenier and Kevin Kooistra, September 16, 2014

### **North Elevation Historic District:**

The focus for the past month has been with re-energizing the historic district nomination.

Elisabeth has been spending 10 hours a week on city deed records at the Courthouse and filling in the historic property record forms for property ownership history. Nine property records are now completed.

Elisabeth and Kevin joined Tabatha Butler, YHPB board member, Ed Gulick, architect, and four members of the North Elevation Task force, including Shauna Kerr, on Monday evening, August 25<sup>th</sup> to walk the neighborhood and begin defining the architectural styles of homes on North 32<sup>nd</sup> and North 31<sup>st</sup>. The next gathering is scheduled for Monday evening September 8 at 6pm – we will meet at Harper and Madison on 10<sup>th</sup> Avenue North. A second walk on Monday, September 8 included Ed Gulick, architect, Lora Mattox, Historic Preservation Officer, Shauna Kerr, Elisabeth DeGrenier, Kevin Kooistra, and neighbors, David and Pat North. David North is the grandson of Austin North, the real estate developer who promoted the North Elevation neighborhood in the first couple decades of the 20<sup>th</sup> century.

### **Community Activity:**

Two historic preservation reviews (Community Development funds, Housing rehabilitation / Minor Home Repairs) for homes at 2608 Silver Boulevard (windows and doors) and 4024 2<sup>nd</sup> Avenue South (door and windows).

Special meeting on September 3, 2014, to review a certificate of appropriateness for the Armour Cold Storage window replacement at 1 South Broadway.

Answered Minnesota Avenue business owner questions about 20% tax rehabilitation credit.

Posted Billings Gazette article on Facebook about the Laurel Gym and Middle School.

Lora and Kevin attended the Billings City Council work session, Council Chambers September 15, 2014 5:30 p.m. Lora asked for \$2,000 to match the State Historic Preservation Board offered for North Elevation Residential Historic District nomination.

**Historic Preservation Officer Report** - Lora stated that at the end of September she will begin work on the semi-annual CLG report. She also stated that she will be attending the Montana History Conference in Helena later this week. She has signed up for the Archive workshop on Thursday. Finally, she mentioned that Kate Hampton stated that the YHPB is scheduled for their CLG review this year. Upcoming information will be provided at a later date on the review.

**Board Roundtable – None**

The next meeting will be on October 21st in the first floor conference room.