



## ***Yellowstone Historic Preservation Board***

*A Certified Local Government (CLG)*

*Program representing four governing bodies:*

*City of Billings  
City of Laurel*

*Yellowstone County  
Crow Tribe*

### **MEETING MINUTES**

**January 20, 2015**

**First Floor Conference Room**

**2825 3rd Avenue North**

**Members Present** –Liz Harding, Tabatha Butler, Kevin Nelson, Judy Goldsby, Logan Hendricks

**Members Absent** – Nancy Curriden

**Staff Present** – Lora Mattox, Kevin Kooistra, and Elisabeth DeGrenier

**Others Present** – Lynda Woods, Community Development Division

**Minutes** - The minutes of the December meeting were approved as corrected on a motion by Juday and seconded by Liz.

**Public Comment** – None.

**CDBG Rehab Project 1015 N. 26th Street** - This property is scheduled to received CDBG funds for rehabilitation. As funding allows the following work will be completed: replacement of front and rear entry/storm door, windows and the installation of Hardi-board siding. The front window will be retained and only a solid storm window will be installed. The remaining windows will be replaced with 1/1 windows. After review, the board did not have any comments or concerns with the rehabilitation project. On a motion by Judy, seconded by Kevin, the motion to approve the rehab was approved.

**2015-2016 CLG Grant** – Lora introduced this item. The CLG grant is an annual grant the board applies for. This year the funding level has been returned to \$5,500 and contracts with the Western Heritage Center will be amended for this year appropriately. Liz motioned to approve submittal of the 2015-2016 CLG grant to the State Historic Preservation Office, Tabatha seconded. Approved.

**2015-2016 Work Plan** – This is the time of year when the board review's the previous year work plan and make changes to the upcoming work plan. Lora discussed not adding additional projects this year due to the extensive North Elevation Historic Residential Neighborhood Project. Kevin did suggest possibly applying for Montana History Foundation funds for a speaker event. Possible events included a National Register workshop for the North Elevation Task Force and residents within the National Register boundary. Kate Hampton from SHPO could present, this could be done without a grant however. Liz suggested an Heirloom Protection workshop, the YAM has hosted something similar before and it was very popular. Kevin will explore a possible speaker. This would be scheduled for May, 2015. The work plan will be reviewed and finalized at the next meeting.

**2015 YHPB Roundtable** – The Depot is booked on the day the YHPB would normally schedule the Roundtable (March 17<sup>th</sup>). After discussion, the YHPB has directed WHC to schedule the Roundtable for March 24, 2015.

**Consultants Report** – attached

## **Yellowstone Historic Preservation Board Report**

Elisabeth DeGrenier and Kevin Kooistra, January 20, 2015 at the Miller Building.

### **North Elevation Historic District:**

Elisabeth is working on Deed and Record searches at the Clerk & Recorder's office, on the 4th floor of the Courthouse, to search for information pertaining to ownership of the homes. She has been spending 8 hours a week on city deed records at the Courthouse and filling in the historic property record forms for property ownership history. The process is laborious and time-consuming, but progress is being made. Elisabeth provided a training session for Shauna Kerr (and Kevin) from the North Elevation Task Force. Elisabeth will be available every Monday morning from 10:00-11:30 for other volunteers to the project. Training takes about an hour and the volunteers should be able to research a property in a couple hours.

Elisabeth contacted Ed Gulick, the architect working on the architectural descriptions, and Julie Larsen, the landscape photographer working on photographing the 125 plus properties. The work on the architectural descriptions and photographs and descriptions is moving forward.

Elisabeth is working with Kate Hampton at the SHPO to find what is required for mapping per property and for the overall district. After we receive this information we will move into the mapping phase of the project.

Thanks to the *Montana Historical Society – State Historic Preservation Office* and the *City of Billings* for support of the North Elevation Historic District research project and nomination.

### **The Yellowstone Historic Preservation Roundtable, March 2015**

The Board will decide the date for this year's Roundtable at the Union Depot – possibly Tuesday morning, March 24, from 8:00-9:30. Jennifer Mercer, director of the Depot, is our contact.

Elisabeth is working on the forms and press releases for the Eugene Carroll Historic Preservation Award and the Best Practices nominations. They will be sent out in the next couple weeks (after the Board finalizes the date). It is suggested the nominations be sent back to the YHPB Board by March 2, 2015 and the YHPB board decide by Friday, March 6, 2015. A Save That Date notice will be sent out in the next couple weeks and a formal press release will be sent out in early March. We will arrange the presentations in an Ignite power point format again, which will require direct contact with community partners.

#### Previous receipts of Eugene Carroll Historic Preservation Award:

2003: Joyce Jensen	2004: Ruth Towe	2005: Dave Eckroth & Harold Hagen
2006: Joan Galles	2007: Rich Clawson	2008: Mardell Plainfeather

Previous receipts of Eugene Carroll Historic Preservation Award:

2009: Vernon Drake	2010: Ron Garritson	2011: Stu Conner
2012: Howard Boggess	2013: Mike Schaer	2014: Gloria Wester

Previous receipts of Best Practices Preservation Award:

2006: High Plains Architects for the L&L Building at 2624 Minnesota Ave.  
2007: High Plains Architects for the Old Southside Maverick Fire Station.  
2008: O2 Architects for the Acme Hotel Project on North Broadway.  
2009: CTA Architect Engineers for the Marshall-Wells Building at 13 North 23rd, Billings.  
2010: High Plains Architects for the Swift Building Loft on Minnesota Avenue.  
2011: Collaborative Design's restoration of McMullen Hall, MSU-Billings campus.  
2012: O2 Architects for the Babcock Block Building and Theater, North Broadway.  
2013: CTA Architects Engineers for Morledge-Kimball Hall, Rocky Mountain College campus.  
2014: High Plains Architects for the Tracy Building at 2600 Montana Avenue, Billings

**Community:**

Elisabeth and Kevin reviewed the Certified Local Government Grant Application for April 1, 2015 to March 31, 2016, reviewed the most recent Yellowstone Preservation Board Work Plan,, and evaluated the Community Development Division, Minor Home Repair Program, for 310 South 32<sup>nd</sup> Street.

**Congratulations:**

The 2015 Montana Historic Preservation Awards ceremony is this Friday, January 23, 2:30 pm in the Myrna Loy center, Helena. Recipients include:

Havre Historic Post Office - Outstanding Preservation Rehabilitation Project  
Montana Project Archaeology - Outstanding Preservation Education and Outreach  
Montana History Foundation - Outstanding Preservation Advocacy  
Borden Hotel Rehabilitation Project, Whitehall - Outstanding Local Preservation Project

Certificates of registration will be given to properties recently listed in the National Register of Historic Places:

The Northern Hotel	Billings, MT
Babcock Theatre Building	Billings, MT

**Grant News:**

Montana History Foundation Announces Preserve Montana Grant Funds available for Montana Community-Based History Projects – Deadline is February 3, 2015. See [www.mthistory.org](http://www.mthistory.org)

**Historic Preservation Officer Report** - Lora did not have any additional reports this month.

**Board Roundtable** – Liz informed the board that the annual YAM Art Auction will be held on Thursday, January 22, 2015. This is the largest fund-raiser for the YAM. On May 7<sup>th</sup>, the YAM will be hosting a presentation on the history of the Will James Cabin and the restoration that is taking place. The cabin is located near Four Dances Recreation Area. Judy stated that she has officially moved into her office at the Laurel Library to take on archiving of items located there. She asked Kevin if she could receive procedures that the Billings Library uses for cataloging and archiving documents. She also stated that recently she has found original Sanborn Fire Map photographs. Sanborn photographed significant buildings as part of their mapping. Finally, she mentioned that a gentleman has inquired about purchasing and renovating the Trading Post located at W 2<sup>nd</sup> Street and Main Street. This building is one of the original buildings built in Laurel. The City of Laurel has discussed demolishing this building, hopefully, this doesn't happen.

The next regular meeting will be held on March 3, 2015 at 8:30 a.m.

Meeting adjourned.