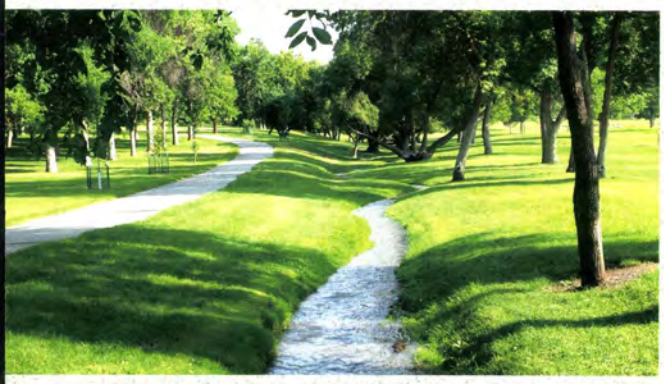
2016 FISCAL YEAR OPERATING BUDGET & FIVE YEAR CAPITAL IMPROVEMENT PLAN



City of Billings

MONTANA

ABOUT THE COVER

In December 2011, City Council created a City-wide Park District as a way to help fund over $9 million in deferred park maintenance to the Parks and Recreation Department infrastructure and improve the ongoing park maintenance in the future. The new district generates approximately $1.9 million annually. The top needs were identified through a city-wide citizen survey; discussions with major park user groups (Billings Little League, Amend Park Development Council, Billings Softball Association, and Billings Tennis Association); the Parks, Recreation, and Cemetery Board; and the Billings Parks, Recreation, and Public Lands Department staff.

Completed projects to date include: new waterslides at Rose Pool, remodel of 6 park restrooms, as well as installation of 3 new park restrooms, upgraded safety surfaces under 22 public playgrounds, resurfaced tennis courts at Rose and Pioneer Parks, and upgrades to the batting cages at Stewart Park.

With the department's ongoing maintenance funds, the staff has been able to complete emergency maintenance and repairs, implement a vegetation management program, hire 3 full-time staff personnel – an Arborist, a Volunteer Coordinator, and a Park Maintenance Worker, purchase over 270 new picnic tables, and develop a community outreach program in which over 2,000 individuals have volunteered approximately 8,000 hours annually.

Future projects include rebuilding tennis courts at Castle Rock and Pioneer Parks, replacing playground equipment at South and Pioneer Parks, replacing South Park's wading pool with a sprayground, upgrading water service at Amend Park, improving park infrastructure at Stewart Park, installing a shelter at Pioneer Park, and continuing with ongoing maintenance.

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Billings

Montana

For the Fiscal Year Beginning

July 1, 2014

Executive Director

City of Billings

The City of Billings (the "City") is located in southeastern Montana. The City is the county seat of Yellowstone County (the "County") and is the most populous city in Montana and Wyoming with a 2010 census count of 104,170. The City and the County form the largest metropolitan area in Montana with a 2010 population of 148,432, or about 15% of the State's population.

The City of Billings was incorporated in 1882 with a strong Mayoral form of government. Then on May 2, 1974, a voter-approved, self-governing "Charter" form of government was implemented. The elected Mayor and 10 elected City Council members from five wards were tasked with hiring a City Administrator to oversee the operations of the City of Billings. As a self-governing entity, the City should have had a broad authority on which to operate. However, the State Legislature tends to limit that authority. For example, unlike most other cities in the State of Montana, Billings cannot float its tax mill levy. The levy is set by the Charter, with the exception of voter approved levies like Public Safety and General Obligation Bonds. The City Charter can be located at http://ci.billings.mt.us/, Your Government, City Clerk, and City Charter.

With the Rocky Mountains to the west and plains to the east, Billings lies in the Yellowstone River Valley and serves as regional trade center for Montana and northern Wyoming. The trade and services industries account for nearly two-thirds of the jobs in the County. The City is located at the intersection of I-90 and I-94.

In addition to regional wholesale and retail trade businesses, the health care industry, tourism, and conventions are significant sources of economic activity in the area. The most advanced healthcare services in every major medical specialty within a four state area are available in Billings. Two accredited hospitals, over 40 medical clinics, and hundreds of physicians are located in the City. The hospitals are the two largest private employers in the City.

The City operates Billings Logan International Airport that is served by five passenger service airlines providing non-stop service to nine major urban markets, two of which are seasonal, and regional service to five Montana markets. These airlines help to provide access to the local tourist attractions such as the Lewis and Clark Trail, the Little Big Horn Battlefield, and Yellowstone National Park; all located within three hours of Billings, as well as the Red Lodge Ski hill which is approximately one hour southwest of Billings.

The MetraPark Arena serves as convention facilities for the area and contributes to the tourism and convention sector of the economy. "MetraPark includes the 10,000 seat Rimrock Auto Arena, a 6,500 seat grandstand, the 77,400 square foot Expo Center, the 28,800 square foot Montana Pavilion, a half mile track used for both horse racing and motor sports, and an assortment of horse barns and smaller buildings," per the MetraPark website.

BUDGET MESSAGE

CITY OF BILLINGS

OFFICE OF CITY ADMINISTRATOR

P.O. BOX 1178
BILLINGS, MONTANA 59103
(406) 657-8433
FAX (406) 657-8390

July 31, 2015

Honorable Mayor and City Council:

It is an honor to present the City of Billings' adopted Fiscal Year 2016 (FY16) Operating and Capital Budget. The budget remains the most important policy decision that the Mayor and Council make each year, because it sets spending priorities for all City services. A total of five meetings were held to discuss the FY16 budget before its final adoption on June 8th. Your commitment of time and energy is appreciated.

Accomplishments in Fiscal Year 2015

Billings' Fiscal Year 2015 (FY15) was marked by many significant capital and planning projects that were completed or got underway.

City departments made major infrastructure investments in FY15, among them a 225-stall Airport express public parking lot created on a former employee lot that was relocated elsewhere on the grounds. The Fire Department used cargo shipping containers to build a new training facility in conjunction with the Aircraft Rescue Fire Fighting unit. The Library completed landscaping and a new parking lot for its recently opened facility. The Parking Division finished the new Empire Garage downtown, and sold all its retail space. Parks, Recreation and Public Lands resurfaced seven tennis courts in cooperation with the local tennis association, as well as ordering major play equipment for South and Pioneer Parks.

A growing, diversifying population also resulted in other expenditures for FY15. A Community Innovations Summit to address chronic homelessness and substance abuse was organized by a group including City Administration, the Police Department and the Community Development Division of Planning in cooperation with the Downtown Billings Alliance, the Rocky Mountain Tribal Leaders Council, the Rimrock Foundation, the Crisis Center and other social service and faith organizations. Planning staff helped handle growth challenges by issuing 11,770 building permits, opening 4,113 code enforcement cases, rehabilitating 19 houses for sale to low- to moderate income residents, and completing a Long-Range Transportation plan, among many other projects.

The Police Department fostered public/private relationships that produced about $1 million in FY15 to support operations beyond what City taxes and fees could supply, especially for an Internet Crimes Against Children unit. Public Works produced 7.6 billion gallons of potable water and received more than 330,000 tons of trash in its regional landfill. The Fire Department used a grant from the Phillips-66 Refinery to create a video conferencing network that links all seven fire stations for training and other communications programs that can be conducted without fire crews having to leave their coverage areas.

There were some disappointments in FY15, primarily the failure of a Public Safety Levy by less than 1,000 votes in November 2014, and the inability to find a sponsor for the Local Option Tax in the 2015 session of the Montana Legislature. However, the Legislature did shorten the reappraisal cycle from six to two years beginning in FY16. The City Council has decided to postpone future action on the Public Safety Levy until the full impact of the reappraisal process on the City is known.

In the meantime, the City is preparing for the future with master plans that were completed in FY15 for City facility needs and for the Parking Division.

Looking Ahead to FY 2016

Capital projects and long-range planning will continue to be an important part of the City's work agenda in FY16.

One of the major projects will be the $61 million reconstruction of the City's wastewater treatment plant to meet Federal and State requirements for nitrogen and phosphorus removal. Storm and sanitary sewer will be extended into the Elysian area in southern Billings and into the East Billings Urban Renewal District to meet development demands.

Safety and space improvements also will be made to the Municipal Court and to the Police Department evidence building.

Relocation of 1,000 feet of General Aviation Runway 10R/28L at Billings Logan International Airport will free up space for additional infield area development at that facility.

Parks, Recreation and Public Lands will install a South Park spray park, rebuild an additional seven tennis courts and five park restrooms, complete the play equipment installations in South and Pioneer Parks, and replace playground equipment at Hawthorne Park in the Heights in FY16.

Planning will hold its second Total Urban Neighborhood Enhancement – Unified Program (TUNE-UP) in the Central Terry neighborhood to improve the appearance of both public and private properties. The department also will complete its Growth Policy Update and City Growth Plan, which will be used to guide land-use decisions in the next two decades. An on-line building permit information mapping tool and mobile inspection software will improve available information and productivity for the department.

Billings' third citizen survey is to be held in FY16. The City's website (www.ci.billings.mt.us) also will be updated for greater accessibility.

Finally, the Library will hold community-based strategic planning to continue to prepare for its future.

The Financial Forecast

Hard work by the City Council and staff has brought Billings into FY16 in good financial condition. In addition to a 29% budgeted reserve required by City Council policy, the General Fund has unbudgeted reserves of $12.9 million, saved over time to maintain core services. As of the time of the FY16 budget adoption, $1 million of those reserve funds were planned to be transferred to the Public Safety Fund to help pay Police, Fire and 9-1-1 Communications Center operating costs.

The City has made efforts for many years to maximize efficiency and fiscal accountability. Departments and Divisions such as the Airport, Water, Wastewater, Solid Waste and Parking have been moved into enterprise funds that rely on fees for service and outside grants, rather than property taxes, to pay for their operations. Internal service funds, such as Fleet Services, Engineering and Information Technology charge City departments for their services, rather than use property taxes to operate. The City regularly reviews fees to ensure it meets costs for operations and future projects, including State and Federal mandates.

Steps also have been taken over the past decade to reduce other expenses, where feasible. The City has continued a process of limiting staff additions, with only 2 new positions approved for FY16. Further, the Council and staff have been cautious not to accept grants or adopt programs that will require adding staff in future years. Health insurance costs for both employees and the City have remained at the same levels as in January 2012, thanks to significant program restructuring.

Budget Process

The FY16 budget preparation process was similar in many ways to those in previous years. For at least the 13th straight year, all departments were required to submit zero-dollar-increase budget requests with no new personnel, operations and maintenance (O&M) costs, or capital spending. New positions or other increases had to be submitted as supplemental budget requests, except for capital items contained in the Capital Improvement Plan (CIP), Equipment Replacement Plan (ERP), and Technology Replacement Plan (TRP). A committee for each of those plans meets annually to create recommended project budgets for the next year. The CIP and TRP are five-year plans, and the ERP is a 20-year plan. They were approved by the City Council in March 2015.

O&M expenses that could not be directly controlled by departments -- such as those for utilities, fuel, and insurance -- were exempt from the no-increase rule that was applied to other O&M costs. However, their costs are being tracked, so that they can be identified and reported separately from new initiatives.

Overall, the FY16 budget increased to $316,999,567 from $277,427,633 in FY15. The major reason for the increase in the total budget is capital improvements for a growing community. The General Fund budget increased in FY16 to $34,483,386 from $34,138,981in FY15.

Public Safety and General Funds

For FY16, the General and Public Safety Fund departments submitted supplemental funding requests totaling $780,898. Of that amount, $419,284 was approved, with $251,000 being one-time requests. The City of Billings continues to supplement the Public Safety levies by transferring a substantial majority of its General Fund budget to the Public Safety Fund. For FY16, the General Fund transfer to Public Safety is budgeted at $22,074,303, or 64%, of General Fund expenditures.

Guide to Sections

The budget document is organized into sections, as it has been for several years:

- The Overview section describes major changes in revenue and expenditures for all budgeted funds.
- The Goals section includes the goals that the City Council approved in April 2014 at the same time they developed a strategic plan. Corresponding departmental goals and the work plans that implement them are also included.
- The Funds section contains detailed descriptions of individual funds and revenue and expenditure information.
- The Downtown and Tourism Business Improvement Districts (BIDs) do not fit in the standard fund groups, so they are presented under a separate tab.
- The Non-Routine Capital section is used for projects that do not occur on an annual basis.
- The final sections contain City statistics and a glossary of terms.

Future Budgets

While the City of Billings has sustained itself through the recent economic crisis, the City Council and staff will be carefully watching its financial progress over the next three to five years. This is especially true in the General Fund, where the number of property tax mills have been capped by the City Charter for more than a decade. Further, FY16 is the beginning of a new statewide reappraisal cycle. Anticipated reductions in funding from State and Federal governments also will likely affect City departments.

To address a potential shortfall of funds in upcoming years, Billings will undertake a new round of Priority Based Budgeting (PBB) in FY16. PBB identifies major programs provided by each department, determines the costs to operate them, and then helps City Council determine which programs have priority for limited funds. Strategic Plan goals will be used to help prioritize those programs.

Thanks

Thanks are due to all the members of the City staff who helped produce the FY16 capital and operating budget. Assistant City Administrator Bruce McCandless, Finance Director Pat Weber, and Finance Department employees prepared projections, worked with departments to structure their budgets, and produced the volumes of documents that the City Council needed to review. The Information Technology Division and Human Resources Department contributed most of

the personal services information in the budget. Each operating department worked countless hours to submit its initial budget and then spent many additional hours preparing presentations to Council.

This City continues to be blessed with hard-working and conscientious employees and with City Council members who care for their community and are willing to commit countless hours of effort to finding the best ways to finance and carry out the City's business. Everyone deserves thanks for participating in this vital activity.

Sincerely,

Christina F. Volek
City Administrator

OVERVIEW

OVERVIEW

FY 2015/16 BUDGET CALENDAR TO DEPARTMENTS

Final

DATE AND TASKS	WHO
JANUARY 10	
Public Safety discussion with Council	Council
JANUARY 13	
PBB discussion with Directors	Directors
Budget Calendar	
JANUARY 20	
Preliminary Budget discussion with Council	All
JANUARY 23	
Budget Ready for Input of Revenue, O&M and Capital	Finance
Payroll information (i.e. personnel printouts) to departments	IT & HRD
Preliminary Guidelines	Admin/Finance
JANUARY 27	
Budget discussion with Directors and Administration	All
FEBRUARY 6	
(1) Cost Allocation	
a. Administration – Cost Allocation Plan	Finance
b. IT Charge for Services	IT
c. Facilities Charge for Services	City Admin.
(2) Departments Receive Guidelines for Projecting Costs	
a. Telephone	IT
b. Utilities and fuel	Finance
c. Postage & Duplication	Finance
FEBRUARY 6	
Return Audited Personnel Printouts to HRD	All Depts.
FEBRUARY 12	
Human Resources submits Payroll to IT	HRD
Fleet Services Charge for Services	Fleet Services
FEBRUARY 17	
PBB discussion with Council	Council
FEBRUARY 18	
Departments Receive Personnel Costs from IT	IT
FEBRUARY 23	
Revenue Projections Due from General Fund Departments	GF Depts.
MARCH 9	
Revenue, O&M and Capital Requests due	All Depts.
Supplemental Budget Requests for Services above current	
Budget closed	
MARCH 13	
Department Goals due to Finance	All

MARCH 9-13		
	Compile Base Budget	Finance
MARCH 20		
	Review Supplemental Requests	Administration
MARCH 20		
	Submit Department Goals to City Administrator	Finance
MARCH 23-APRIL 3		
	Department Meetings with City Administrator	Dept. Directors
APRIL 9		
	Review preliminary budget decisions	City Admin Dept. Directors Finance
APRIL 13		
	Balance City Budget	City Admin and Finance
APRIL 13		
	Department Budget Narratives Due to Jamie via E-mail	All Depts.
APRIL 20		
	Produce May 6th Budget Overview Presentation	Finance
APRIL 24		
	Produce Preliminary Budget Document	Finance
MAY 4	City Administrator Preliminary Budget Overview	Administration
	Fee/Assessment Information to Steve	All
MAY 4– JUNE 1		
	Presentations to City Council	All Depts.
MAY 18		
	Budget and Fee/Assessment public hearing notice to City Clerk (Publish May 21 and May 28)	Finance
MAY 21		
	Preliminary Budget and Fee/Assessment Resolutions to City Clerk	Finance
JUNE 8		
	Public Hearing on Budget and Fees/Assessments	Council
	Resolution to Adopt Final Budget	Council
	Resolution to Adopt All Fee and Rate Changes	Council
	Resolution to Adopt Special Assessment Rate Changes & Levies	Council
JUNE 15		
	Non-Routine Capital Explanations Due	All Depts.
JULY 13		
	Department Goals and Budget Finalized to fit Council's Input	All Depts.

JULY 20	
Budget Message	Administration
JULY 31	
Final Budget Document	Finance
SEPTEMBER 14	
Resolution to set levies for GO Bonds, Park District Assessment and 2004 P.S. Fund levy	Council

Budget Process

The preceding schedule indicates deadlines by task throughout the budget process. The budget process formally starts in August of each year with the Capital Improvement, Equipment Replacement, and Technology Replacement plans. These plans are incorporated into the budget building process.

The FY 2016 budget preparation process was similar to those in previous years. For at least the fifteenth straight year, all departments were required to submit zero-dollar-increase budget requests with no new personnel, operations and maintenance (O&M) costs, or capital spending. New positions or other increases had to be submitted as supplemental budget requests. This process includes departments submitting written requests, including a description of the request along with the cost and additional revenue generated, if any. Administration determined what requests were added to the proposed budget that City Council reviews through public meetings. Controllable operations and maintenance costs were maintained at the previous year's level. Information Technology and Human Resources, with the help of the Finance Department, provide payroll projections for the budget.

Once the budget has been compiled, City Administration and the Finance Department conduct meetings with each department regarding their requested budget. These meetings allow for questions from both parties. Budget narratives are then finalized and a preliminary budget document is prepared.

Five preliminary budget meetings were conducted for the Mayor/City Council on the FY 16 budget. The meetings were advertised and open to the general public. The June 8th regular council meeting included a final budget presentation and public hearing on the FY 16 budget.

The budget was adopted by a majority vote at the June 8th meeting. The final budget document is completed by the end of August.

BUDGET OVERVIEW

Some significant facts:

Total FY 16 budget	$316,999,586
Increase from FY 15	$39,571,953
% Increase	14.26%

Number of Mills Levied

	FY 15	FY 16
General Fund	74.00	74.00
Public Safety 1999	20.00	20.00
Public Safety 2004	44.59	52.32
Transit	10.00	10.00
Library	5.00	5.00
G.O. Library Debt Service	6.25	6.22
G.O. Ballpark Debt Service	5.21	5.48
G.O. Parks Debt Service	0.81	0.83
G.O. Streets Debt Service	2.26	2.28
Total	168.12	176.13

City Council Goals

The City Council annually adopts goals that guide the preparation of the budget and departments' work plans. In 2013-2014, the City Council drastically changed the way it conducted the strategic planning process. The strategic planning meetings were facilitated by a consultant from outside the organization. The resulting Goals section of the budget book shows clearly the amount of time, effort, and resources that are necessary to accomplish the City Council's annual goals.

Basis of Accounting and Budgeting

The City prepares a Comprehensive Annual Financial Report (CAFR) in conformance with Generally Accepted Accounting Principles (GAAP). *The budget is not prepared using the same basis of accounting, and therefore cannot, in all cases, be compared to information reported in the CAFR.*

Accounting Basis: Basis of accounting refers to the timing when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. The CAFR reports the status of the City's finances in accordance with GAAP. The accrual basis of accounting is used for all funds at the entity-wide reporting level. At the fund level, the accrual basis of accounting is used for proprietary funds, and the governmental fund types use the modified accrual basis of accounting.

The modified accrual basis differs from the accrual basis in the following ways:

1) Capital outlay is recorded as an expenditure in the year purchased, and depreciation is not recorded.
2) Debt principal payments are shown as expenditures, and long-term liabilities are not reported in the balance sheet.
3) Revenues are recognized only when they become both measurable and available to finance expenditures of the current period.
4) Receipts of long-term receivables are reported as revenues.
5) Inventories and prepaid items are reported as expenditures when purchased.
6) Debt proceeds are reported as revenue.

Budget Basis: The Governmental Fund types (i.e. the General Fund, Public Safety Fund, etc.) are budgeted on a modified accrual basis and can be directly compared to the fund operating statements in the CAFR. The Proprietary Fund types (i.e. Airport, Transit, Solid Waste, Parking, Water or Wastewater) are budgeted on a modified accrual basis and are depicted in the CAFR using the accrual basis; therefore, these funds are not directly comparable between the two reports.

Encumbrances are used to obligate current budget authority when a valid liability (i.e. contract entered into or a purchase order placed) is incurred for that period.

The City Administrator is authorized to amend the budget for debt service funds, grants accepted by the City Council, special assessments, and donations. Amendments to the budget for other funds or for other reasons may only be accomplished through City Council action following a public hearing.

REVENUES

Total revenues are projected to increase $39.6 million from FY 15 budgeted amounts. The major increase is in debt proceeds of $61 million for the sanitary sewer plant remodel and expansion.

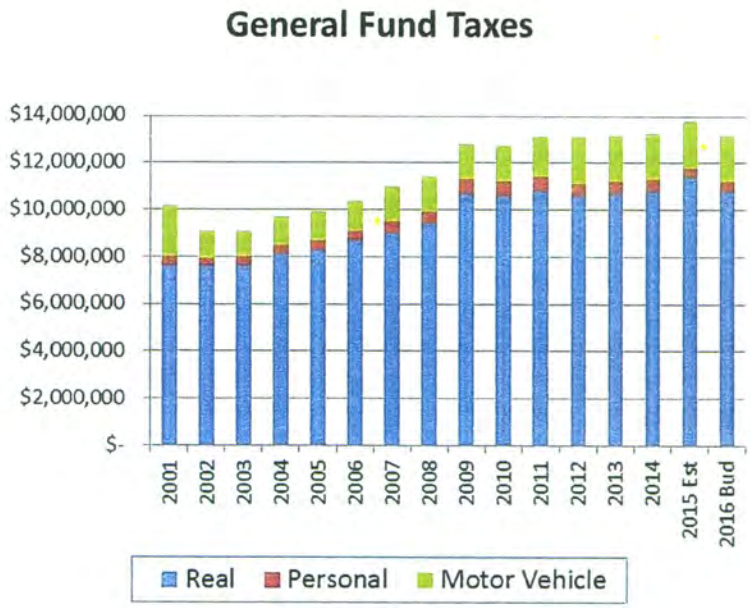
The total property tax levy is at the maximum allowed by the City Charter. The total number of mills levied, 176.13, is more than the previous year due to the change in Public Safety levy. The 2004 voter approved Public Safety levy is $8.2 million dollars.

Water and Wastewater rates, Street Maintenance, Arterial Construction, Solid Waste, and Storm Sewer fees will increase in FY 16. In addition, some street light maintenance and park maintenance districts will experience increases. More information on rate increases and estimated revenues can be found in the individual fund section.

Taxes

Real property tax estimates are based on State legislation and anticipated growth within the City. During the 2009 session, the Legislature enacted law to mitigate taxable value increases for existing properties. Most of the change in the City's real property taxes is the result of new construction. The graph illustrates that the FY 2016 budget and FY 2015 estimate are very similar to the FY 2011, FY 2012, FY 2013, and FY 2014 actual receipts. The following graph shows General Fund actual tax receipts for fiscal years 2001 through 2014 and estimated tax receipts for 2015. The drop from fiscal year 2001 to 2002 shows the effect of State legislative actions that are similar to the ones taken during the 2009 session.

The 2015 Legislature passed a bill that changed the law starting with tax year 2015 from a six-year reappraisal phase in cycle to a two-year reappraisal without a phase in cycle for real property taxes. It will take several reappraisal cycles to assess what this new law will do to real property tax collections.



Special Assessments

The following schedule shows Special Assessments budgeted for FY 16 compared to FY 15:

TYPE OF ASSESSMENT	BUDGET FY 15	BUDGET FY 16	CHANGE
Street maintenance districts	$ 7,035,000	$ 7,250,000	$215,000
Special improvement debt	2,120,000	1,900,000	(220,000)
Storm sewer	3,580,000	3,730,000	150,000
Street light districts	2,197,000	2,364,000	167,000
Sidewalk, curb and gutter debt	340,000	355,000	15,000
Park maintenance districts	998,239	1,002,657	4,418
Park District 1	2,265,000	2,075,000	(190,000)
Encroachments	23,000	23,500	500
Arterial streets	3,491,000	3,655,000	164,000
	$22,049,239	$22,355,157	$305,918

Assessments are established using policy body approved rates/fees along with the approved assessment method (square feet, per tax parcel, etc.). The rates/fees are established based on service needs in the respective areas.

Licenses and Permits

Licenses and permits are increasing $7,995 from FY 15 to FY 16. These revenues are based on policy body approved increases applied to historical collection rates.

Intergovernmental revenue

Intergovernmental revenue is budgeted to decrease $1.7 million. The revenues in this category are set by agreements with other agencies and include grants. The largest decrease is in Airport grants.

The largest single source of intergovernmental revenue in tax supported funds is the result of House Bill 124, passed by the State Legislature in 2001, which provided for a State entitlement payment to cities. The City of Billings' entitlement for FY 16 is expected to increase by 2.7%. This entitlement replaced all tax reimbursements except the reimbursements that the Legislature enacted to offset changes in the business equipment tax. It also replaced the City's share of state motor vehicle, corporate license, gambling, and alcohol taxes. The State sets the annual rate change for this revenue source. The 2011 Legislature restructured the program, freezing the FY 13 payment at the FY 11 level. They

changed the formula in future years and capped the annual increase. This eliminated the 2001 Legislature's promise of never changing the formula and guaranteeing an annual increase of 3%.

The City is budgeting $10.0 million in federal grants for FY 16.

Fines and Forfeitures

Fines and Forfeitures are budgeted to increase $89,967 from FY 15 to FY 16. This increase is budgeted in Municipal Court drug fines.

Charges for service

Charges for services are expected to increase $1.1 million. This category consists of both external and internal charges for services. The external charges are fees paid for services such as solid waste collection, airport user fees, and water and wastewater distribution, collection, and treatment. The internal charges pay for services provided to City departments by other City departments or divisions. These rates are developed based on costs to provide the specific service.

The external charges will increase $1.8 million in FY 16 compared to FY 15. The Airport employs an outside consultant to study and recommend rate structures which span a period of several years. Solid Waste, Water, and Wastewater charges are also recommended through an outside consultant.

Investment earnings

Investment earnings are projected to be $152,750 more in FY 16 than was budgeted in FY 15. The City's average interest rate was 0.58% in FY 15.

Donations

The increase in donations of $312,694 million is in the Internet Crimes Against Children fund.

Interfund transfers

Interfund transfers are scheduled to decrease by $1.5 million in FY 16.

The largest change is a decrease in the Storm Sewer Construction Fund.

Interfund transfers inflate the budget and are not "real" expenditures as the money stays within City operations. The largest Interfund transfer of $22.1 million is from the General Fund to the Public Safety Fund. The transfer will balance the Public Safety Fund.

EXPENDITURES

Total expenditures are budgeted to increase $39.6 million, or 14.3%, from the FY 15 budget.

Personal services

Personal services are budgeted to decrease $915,000.

Salary increases for City Non-Bargaining, Firefighter Union, Police Union, and Teamster Union employees were not included in the adopted FY 16 budget. At the time of the budget adoption, Police and Teamster Unions were negotiating their entire contracts, and the Fire Union was negotiating a wage opener.

The self-insured health plan costs have decreased steadily over the past several years. The City's contribution to the plan for calendar year 2015 is $800 per employee per month. With employee contributions and plan changes, the total cost is $957 per employee per month. The estimated calendar year 2016 City contribution per employee per month is reflected in the estimated personnel costs for the second half of FY 2016.

Staffing changes incorporated in this budget include the following:

Library	1.0	Building	1.0

The result of these changes is a net addition of 2 full time positions.

Operation & Maintenance (O & M)

The O & M budget is decreasing $473,000, or 0.8%.

Departments submitted base budgets with no increase in discretionary O & M. However, decreases in fuel costs and charges for insurance, decreased the O & M budget.

Capital

Capital is budgeted to increase $35.4 million, or 41.9%.

Capital budgets are developed from, and itemized in, three planning documents. The Equipment Replacement Plan (ERP) establishes the replacement cycle and costs for motorized equipment that exceeds $5,000 of value. It is reviewed and approved by the Council.

The Technology Replacement Plan (TRP) identifies technology equipment, such as computers, printers, radios, and analyzers, which have a regular replacement cycle. The plan helps the City to stay current on technology equipment that is

vital to providing efficient and effective services to the public. The TRP is usually reviewed and approved by the Council in February.

The City prepares a five (5) year Capital Improvement Plan (CIP). The CIP identifies capital projects that exceed $25,000 in value. The City Council and City management develop the capital improvement projects prior to the annual budget process. The plan itemizes capital improvements in each fund and includes the ERP and TRP capital expenses. Each plan has a committee that meets every fall to complete the CIP, ERP, and TRP budgets for the upcoming year.

The CIP and TRP are five year plans, and the ERP is a 20 year plan. The FY 16 plans were approved by the City Council in March 2015.

Departments submit supplemental requests for new equipment and/or projects that are not included in any of the three plans.

Details of capital items may be found in the individual fund budget narratives. The largest capital project is the $61 million Sanitary Sewer building remodel and expansion due to new EPA rules.

Debt Service

Debt Service increased $7.1 million. The City of Billings has a formal debt policy. Below are the debt policy statements approved by Council on February 12, 2001:

- A five-year capital improvement plan will be developed and updated annually. The plan will include projects and funding sources.

- Capital projects financed through the issuance of bonds will be financed for no longer than the useful life of the project.

- The Finance Department will determine the cost/benefit for rating bond issues; and if it is determined that rating the bonds will be cost effective, or that the bond issue should be rated to protect ratings assigned to previous bonds, the bonds will be rated by at least one of the major bond rating agencies prior to issuance.

- The City Finance Department will maintain on-going communications with bond rating agencies concerning the City's financial condition.

- Benchmark goals for General Obligation (GO) debt indicators are:

    - GO debt per capita – less than $400. (This would currently allow up to $41,700,000 GO debt.)

- GO debt as a percent of total taxable valuation – less than 22.4%. (This is 80% of the maximum allowed by State law and would currently allow up to $37,290,000 GO debt.)

- Annual GO debt service as a percent of general government operating revenue (excluding special assessments) - less than 10%. (This would allow up to $3.1 million in annual GO debt service which would support about $60.5 million in debt.)

- Enterprise operations of the City will be managed to maintain an "A" or better credit rating from one or more of the major bond rating agencies.

- The City will cooperate with other taxing jurisdictions to ensure that overall debt burdens are within affordable limits for the community and that jurisdictions are not competing for approval of projects to be financed with voter approved GO bonds.

The City is also governed by State law in regards to general obligation debt. The following table from the FY 14 CAFR details this debt limit:

Legal Debt Margin Calculation for Fiscal Year 2014

Assessed market value:		
Real property	$ 5,547,185,908	
Personal property	272,813,412	
Utilities	320,163,596	
Total assessed value	$ 6,140,162,916	
Debt amount limited to 2.5% of total assessed value		$ 153,504,073
Less:		
General obligation bonded debt outstanding	28,716,650	
Total net debt applicable to limit		28,716,650
Plus:		
Amount set aside for repayment of GO debt		2,310,101
Total net debt applicable to limit		26,406,549
Legal debt margin		$ 127,097,524

The annual GO debt service payments as of June 30, 2015, were principal of $3,927,243 and interest of $3,053,426. The City has sufficient funding to pay the debt service payments.

The City currently has a bond counsel and financial advisor for debt issuance.

SIGNIFICANT CHANGES IN FUND AND WORKING CAPITAL BALANCES

The Government Finance Officers Association (GFOA) recommends a discussion on any fund balance or working capital balance with changes greater

than 10%. Capital Projects and Debt Service funds intentionally were not discussed due to the nature of the fund types. Also, funds with a fund balance or working capital balance change equal to, or less than, $100,000 are not discussed.

Special Revenue Funds:
The Library Fund's fund balance is down 47.0%, or $1.3 million, due to reserves being used to build the new library.

The Building Fund's fund balance is up 31.0%, or $434,964, due to increased building activity and roofing permits from hail damage in Billings.

The South Tax Increment Fund's fund balance is up 112.2%, or $2.1 million, due to a budgeted capital project.

The East Tax Increment Fund's fund balance is up 152.1%, or $905,722, due to revenues being higher than expenditures.

The Street/Traffic Fund's fund balance is down 32.6%, or $1.4 million, due to capital projects.

Enterprise Funds:
The Water Fund's working capital is down 9.8%, or $1.2 million, due to using reserves for capital projects.

The Wastewater Fund's working capital is up 125.1%, or $9.2 million, due to using less reserves for capital projects.

The Airport Fund's working capital is up 13.1%, or $1.1 million, due to revenues being higher than expenditures.

The Transits Fund's working capital is down 5.8%, or $129,500, due to using reserves for operations.

FINANCIAL POLICIES

Formal Policies

The City's investment policy establishes allowed investment type, total percentage of investment type to total dollars of investments, average date to maturity at bid requirement thresholds, and reporting requirements to the policy body.

The City of Billings has three capital plans that are adopted by the policy body at the beginning of each budget cycle. The Capital Improvement Plan (CIP) is a five year plan that encompasses all infrastructures and building related projects greater than $25,000 and is updated on a periodic basis with public input. The CIP plan was last updated for the FY 16 budget. The Equipment Replacement Plan (ERP) contains all rolling stock within the City and covers a 20 year time period. This plan is updated on a yearly basis and adopted with the CIP. The Technology Replacement Plan (TRP) is a five year plan that contains all technology equipment within the City. The TRP is updated on an annual basis with the capital portion being adopted with the CIP.

The City's capitalization policy establishes thresholds and useful life limits by asset class. Buildings and infrastructure are capitalized at $25,000 and over, and equipment is capitalized at $5,000 and over.

The City's purchasing policy, adopted by the policy body, gives the City Administrator broad guidelines to establish a purchasing procedure. The purchasing procedure was updated and adopted by Administrative Order in early 2006.

The policy body adopted a debt policy stating limits on types of debt, which is explained in the previous Debt Service section of this Overview.

The policy body adopted a growth policy that sets desirable goals for the City's economic and social health. It subsequently adopted an annexation policy that defines annexation boundaries and time frames based on the City's ability to provide services to newly developed land without diminishing existing services.

Reports are submitted to the policy body on a quarterly basis that compare budget to actual revenues and expenditures. Reports similar to those in the budget book are provided for six specific funds. A separate report shows each fund's revenues and expenditures in total for the month and the year to date. Detailed monthly budget to actual reports are available electronically for departments/divisions to review their budgets on a timely basis.

The City has a donation policy adopted by Administrative Order. Donations over $500 must be accepted by the City Council.

The City Council adopted an internal control policy authorizing the City Administrator to establish written internal controls.

The City Council adopted a reserve policy authorizing the City Administrator to establish fiscally responsible reserve minimums. The City Administrator adopted, by Administrative Order, the following table with recommended reserve percentages for the listed funds.

Fund Number	Fund Description	Recommended % of Budget (less capital)	Fund Number	Fund Description	Recommended % of Budget (less capital)
	Fund Balance			**Working Capital Balance**	
	Billed on Taxes		502	Water	**27%**
010	General Operating	**29%**	512	Waste Water	**18%**
150	Public Safety	**0%**	521	Parking Enterprise	**16%**
240	City County Planning	**13%**	541	Solid Waste	**44%**
260	City County Library	**25%**	561	Airport	**8%**
801-802	Street Maintenance	**42%**	571	Transit	**17%**
810	Street Lights Maintenance	**42%**	601	Motor Pool	**37%**
872	Park Maintenance Districts	**70%**	620	Information Resources	**25%**
	Other Revenues		605	Central Telephone	**8%**
209	Building Inspection	**25%**	630	Property Insurance	**32%**
211	Street/Traffic Operating	**4%**	650	Facilities	**8%**
			660	Public Works Admin	**8%**
			670	Engineering	**10%**

Practices

The City's practice is to budget all funds to balance, which is where expenditures equal revenues. However, the most tax supported funds have seen tax revenues decrease due to legislative changes that tend to flatten taxable value increases. Also, other funds may use reserves at times for one-time expenditures.

Five year financial projections are completed and updated at least yearly for the General Fund, Public Safety Fund, Water and Wastewater Funds, Library Fund, Airport Fund, and many other funds. These plans coincide with Council's strategic plan and assisted with the FY 16 budget process. The five year plans also assist the City with determining future budgets.

The City of Billings calculates personnel vacancy savings during every budget cycle. The vacancy savings are then used to reduce each Fund's personal services budget. This technique aligns the budget with actual expenditures.

The City of Billings requires Departments to submit Supplemental Budget Requests (SBRs) for any increases in budget authority other than uncontrollable costs.

FUTURE OUTLOOK

Development

The City of Billings has the Bakken Oil Field production to the east, coal mining to the north, and wind power generation to the west. North of Billings is an oil shale formation that is shallower than the Bakken Field; hence making it attractive to the oil companies as it will cost less to reach the oil. Billings has

seen the housing market make a significant upturn in the last three years. People are moving their families to Billings from all over the country as the Bakken is only about a four and a half hour drive. Daily flights on Cape Air to Sidney, which is about a one hour drive to the Bakken, also make it attractive to live in Billings. Further, oil companies provide bus service from Billings for workers to get to work and to return home on their weeks off. The lower price of oil has caused a drilling slowdown in the Bakken, but has not made much of a difference to this point in the Billings economy. There have been 298 building permits issued through June 2015.

Scheels All Sports opened a new store in September 2014, which is the company's largest store. So large, in fact, that there is a Ferris wheel inside the store. Additionally, six new hotels, two 80 unit apartment buildings, and two four-story apartment buildings were built or are in the process of being built. FedEx built a new distribution center on the Billings West End. The City also built a new parking garage which opened August of 2014.

Priorities and issues

Priorities for the budget include maintaining reserves where appropriate, and using small amounts of reserves in areas where needed, in order to ensure the City's budget is conducive to continuing operations with little to no interruption in services. The following funds used reserves for capital to complete projects for which the reserves were accumulated: Storm Sewer Fund, Gas Tax Fund, Solid Waste Fund, Wastewater Fund, and Arterial Fund. The projects to be completed using these reserves have been included in the Capital Improvement Plan and are expecting costs to be in accordance with that plan.

The following funds used reserves to maintain operating costs: Planning Fund, General Fund, and Transit Fund.

Priorities for the FY 16 budget differ very little from the FY 15 budget, but it appears that the economic effects of the downturn may be improving. Therefore, the City remains conservative and is ready to react to the anticipated increase in activity.

Short-term Objectives

Short-term factors that guided the development of the FY 16 budget include a 0% increase in controllable operations and maintenance. Personnel costs do not include a cost of living increase as the three unions' contracts are in the process of being negotiated.

Other expenditures affected by short-term objectives include budgets for utilities. Utilities were estimated using recently published trend data and projected rates.

Interfund charges were budgeted using past trend data, including a cost allocation plan prepared by an outside consultant.

Revenue increases are projected in special assessments, licenses and permits, charge for services, and debt proceeds. Increases in these categories are explained in the preceding pages under respective titles. The amount of tax revenues from new properties annexed or constructed prevented total tax revenues from decreasing more than 0.5%. Special assessment revenue trending upwards is attributable to development of new properties in the past couple of years. Council approval of increased charges for services in Water, Wastewater, Solid Waste, Street Maintenance, Storm Sewer, and Arterial increased those budgets.

Revenue increases are mainly attributable to higher debt proceeds.

Long-term Objectives

Most of the City's Funds are in good financial condition, and that trend should continue.

Unfortunately, the City's property tax supported funds continue to struggle to match expenses with available resources. Actual receipts are typically very close to the budgeted amounts. Expenses for personnel, utilities, and most consumables are rising. These property tax supported funds must generate additional revenue in the future or prioritize services and reduce expenses.

For purposes of evaluating financial condition, the General Fund and the Public Safety Fund should be considered together. The Funds were separated to track the Public Safety expenses and accompanying mill levies, but the Public Safety Fund receives the majority of its money from a General Fund transfer. This transfer is the largest expense in the General Fund, and even with additional funding from Public Safety levies, the transfer is expected to grow in the future and remain a significant burden for the General Fund.

The City of Billings has attempted to find alternatives to property tax. The City of Billings, the Billings Area Chamber of Commerce, the Montana League of Cities and Towns (MLCT), and other larger Montana cities attempted in 2015 to convince the State Legislature to adopt a local impact tax. All cities would be authorized to charge a selective tax on certain tourist goods and services, subject to local voter approval. Billings, the MLCT, and other Montana cities have petitioned the State Legislature for over 28 years for local option tax authority and were again unsuccessful in 2015.

The City conducted a citizen survey in early 2009, and the results were used as a springboard for discussions with residents about service priorities. A new survey

was conducted July of 2012. City Staff, with City Council input, worked on a long-range communication plan for the entire City to follow.

One of the top citizen priorities expressed in the survey was improving the parks in the City. The City Council passed a resolution establishing a Park District in FY 12. The revenue will be used to complete over $9 million of unfunded projects in the City's General Fund Parks.

SUMMARY
ALL FUNDS
OPERATING BUDGET
FY 16

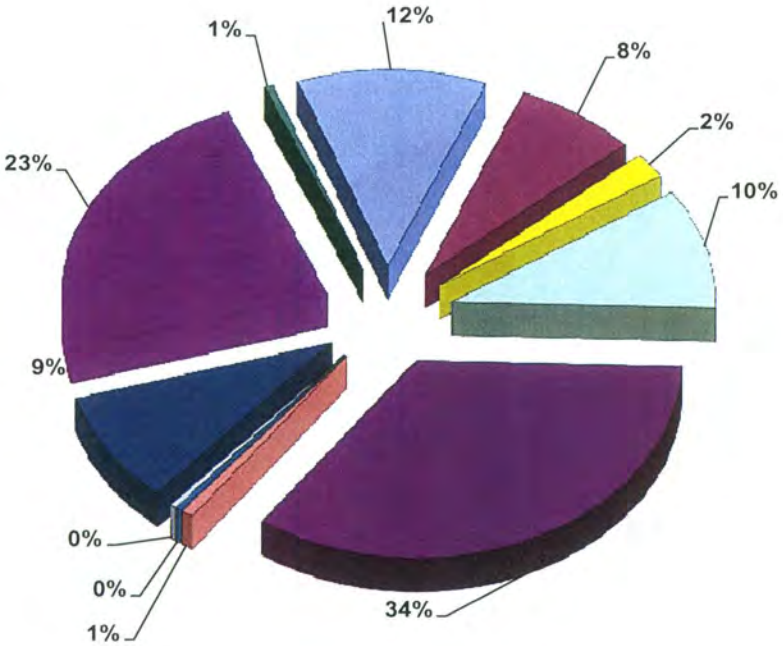
	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	ENTERPRISE	INTERNAL SERVICE	PERMANENT
FUND BALANCE - BEGINNING	$ 23,971,940	$ 39,112,421	$ 13,483,872	$ 4,877,097			$ 663,511
WORKING CAPITAL - BEGINNING					$ 55,136,269	$ 11,629,576	
REVENUES:							
TAXES	$ 13,051,058	$ 17,187,513	$ 2,277,299	$ -	$ 1,857,040	$ -	$ -
SPECIAL ASSESSMENTS	-	20,076,657	2,255,000	-	-	23,500	-
LICENSES & PERMITS	4,398,880	1,758,250	-	-	-	71,200	-
INTER-GOVERNMENTAL	10,337,424	11,521,178	-	-	7,619,883	-	-
CHARGES FOR SERVICE	3,773,614	8,775,954	-	-	66,588,733	23,257,184	12,300
FINES & FORFEITS	1,821,047	336,307	-	-	110,000	-	-
INVESTMENT EARNINGS	69,162	195,059	7,707	16,269	375,274	46,314	1,830
DONATIONS / CONTRIBUTIONS	-	631,332	510,000	20,000	-	-	-
INTERFUND TRANSFERS	2,830	24,666,822	1,060,000	975,549	100,000	595,874	-
DEBT PROCEEDS	-	3,300,000	-	1,463,500	65,000,000	-	-
MISCELLANEOUS	500	985,876	-	-	28,000	599,190	-
TOTAL REVENUES	$ 33,454,515	$ 89,434,948	$ 6,110,006	$ 2,475,318	$ 141,678,930	$ 24,593,262	$ 14,130
EXPENDITURES:							
PERSONAL SERVICES	$ 7,529,094	$ 40,435,919	$ -	$ -	$ 21,533,383	$ 16,128,210	$ -
OPERATION & MAINTENANCE	3,342,036	28,451,232	30,694	67,845	23,112,630	6,758,567	-
CAPITAL	165,000	18,296,782	-	2,175,844	98,846,683	205,475	-
DEBT SERVICE	-	2,098,552	11,514,955	-	8,373,554	532,056	-
INTERFUND TRANSFERS	23,447,256	3,856,220	-	-	-	95,770	1,830
TOTAL EXPENDITURES	$ 34,483,386	$ 93,138,705	$ 11,545,649	$ 2,243,689	$ 151,866,250	$ 23,720,078	$ 1,830
FUND BALANCE - ENDING	$ 22,943,069	$ 35,408,664	$ 8,048,229	$ 5,108,726			$ 675,811
WORKING CAPITAL NOT BUDGETED					-	50,000	
WORKING CAPITAL - ENDING					$ 44,948,949	$ 12,552,760	
LESS DUE FROM ARTERIAL STREET FEES FUND					-	-	
LESS OPERATING RESERVE					11,573,832	2,216,579	
LESS BOND/LOAN RESERVE REQUIREMENTS					9,914,044	-	
AVAILABLE WORKING CAPITAL					$ 23,461,073	$ 10,336,181	

SUMMARY
ALL FUNDS
OPERATING BUDGET
FY 16

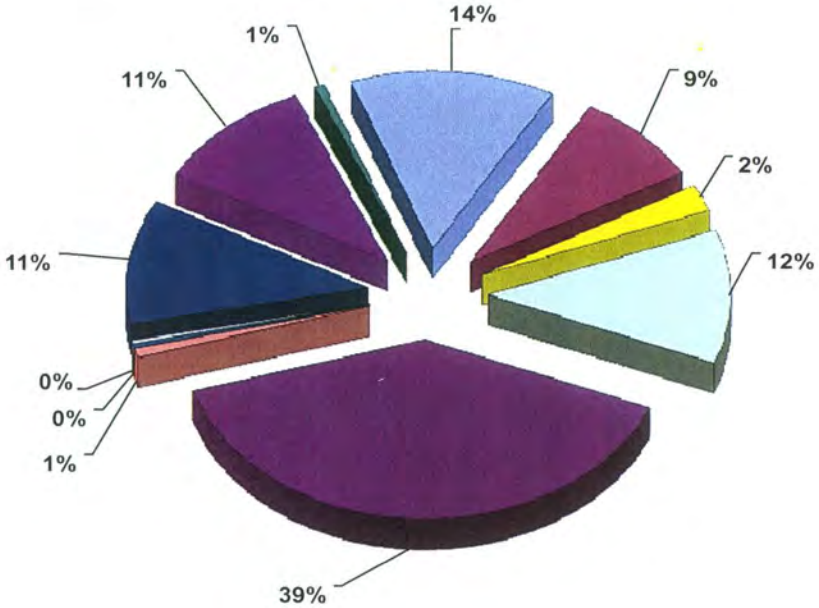
	BUDGET FY 16	BUDGET FY 15	INCREASE (DECREASE)	ACTUAL FY 14
FUND BALANCE - BEGINNING	$ 82,108,841	$ 75,095,763	$ 7,013,078	$ 94,426,519
WORKING CAPITAL - BEGINNING	$ 66,765,845	$ 58,093,194	$ 8,672,651	$ 72,175,349
REVENUES:				
TAXES	$ 34,372,910	$ 35,446,669	$ (1,073,759)	$ 38,716,971
SPECIAL ASSESSMENTS	22,355,157	22,049,239	305,918	21,573,159
LICENSES & PERMITS	6,228,330	6,220,335	7,995	5,488,802
INTER-GOVERNMENTAL	29,478,485	31,164,381	(1,685,896)	33,070,107
CHARGES FOR SERVICE	102,407,785	101,316,126	1,091,659	98,887,536
FINES & FORFEITS	2,267,354	2,177,387	89,967	2,001,454
INVESTMENT EARNINGS	711,615	558,865	152,750	794,793
DONATIONS / CONTRIBUTIONS	1,161,332	848,638	312,694	2,031,586
INTERFUND TRANSFERS	27,401,075	28,938,831	(1,537,756)	24,175,729
DEBT PROCEEDS	69,763,500	27,931,695	41,831,805	5,596,470
MISCELLANEOUS	1,613,566	1,790,926	(177,360)	1,873,932
TOTAL REVENUES	$ 297,761,109	$ 258,443,092	$ 39,318,017	$ 234,210,539
EXPENDITURES:				
PERSONAL SERVICES	$ 85,626,606	$ 86,541,545	$ (914,939)	$ 78,704,167
OPERATION & MAINTENANCE	61,763,004	62,236,184	(473,180)	59,757,871
CAPITAL	119,689,784	84,290,263	35,399,521	51,582,166
DEBT SERVICE	22,519,117	15,420,810	7,098,307	14,058,294
INTERFUND TRANSFERS	27,401,076	28,938,831	(1,537,755)	24,907,391
TOTAL EXPENDITURES	$ 316,999,587	$ 277,427,633	$ 39,571,954	$ 229,009,889
FUND BALANCE - ENDING	$ 72,184,499	$ 67,205,170	$ 4,979,329	$ 87,642,926
WORKING CAPITAL NOT BUDGETED	50,000	50,000	-	1,394,073
WORKING CAPITAL - ENDING	$ 57,501,709	$ 47,049,246	$ 10,452,463	$ 85,553,665
LESS DUE FROM ARTERIAL STREET FEES FUND				
LESS OPERATING RESERVE	13,790,411	13,930,776	(140,366)	13,399,759
LESS BOND/LOAN RESERVE REQUIREMENTS	9,914,044	6,599,044	3,315,000	6,630,670
AVAILABLE WORKING CAPITAL	$ 33,797,254	$ 26,519,426	$ 7,277,829	$ 65,523,235

All Funds
Summary of Revenues

FY 16		FY 15
$ 34,372,910	TAXES	$ 35,446,669
22,355,157	SPECIAL ASSESSMENTS	22,049,239
6,228,330	LICENSES & PERMITS	6,220,335
29,478,485	INTER-GOVERNMENTAL	31,164,381
102,407,785	CHARGES FOR SERVICE	101,316,126
2,267,354	FINES & FORFEITS	2,177,387
711,615	INVESTMENT EARNINGS	558,865
1,161,332	DONATIONS / CONTRIBUTIONS	848,638
27,401,075	INTERFUND TRANSFERS	28,938,831
69,763,500	DEBT PROCEEDS	27,931,695
1,613,566	MISCELLANEOUS	1,790,926
$ 297,761,109	TOTAL	$ 258,443,092



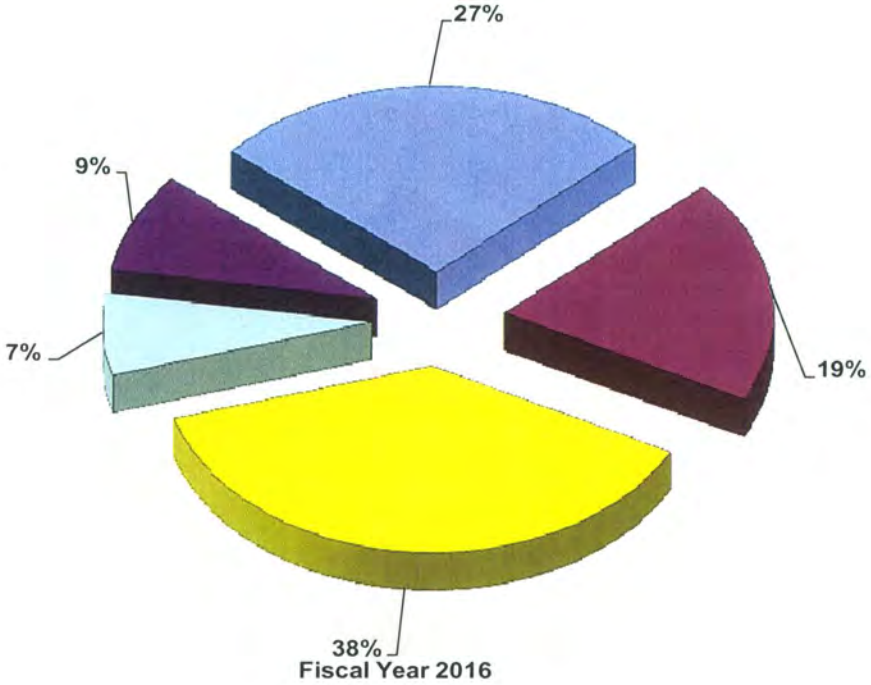
Fiscal Year 2016



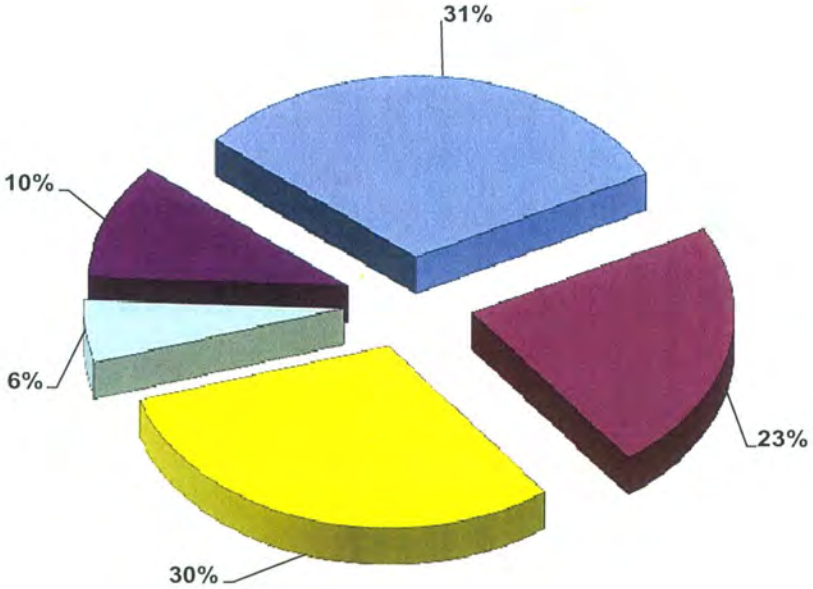
Fiscal Year 2015

All Funds
Summary of Expenditures

FY 16		FY 15
$ 85,626,606	PERSONAL SERVICES	$ 86,541,545
61,763,004	OPERATION & MAINTENANCE	62,236,184
119,689,784	CAPITAL	84,290,263
22,519,117	DEBT SERVICE	15,420,810
27,401,076	INTERFUND TRANSFERS	28,938,831
$ 316,999,587	TOTAL	$ 277,427,633



Fiscal Year 2016



Fiscal Year 2015

MILL LEVY RECAP

	BUDGET FY 12	BUDGET FY 13	BUDGET FY 14	BUDGET FY 15	BUDGET FY 16
General Fund	74.00	74.00	74.00	74.00	74.00
Library Operating	5.00	5.00	5.00	5.00	5.00
GENERAL LEVY	79.00	79.00	79.00	79.00	79.00
Transit Levy	10.00	10.00	10.00	10.00	10.00
Public Safety Levy - 1999	20.00	20.00	20.00	20.00	20.00
Public Safety Levy - 2004	50.75	51.11	54.36	44.59	52.32
G.O. Debt Service-Ballpark	5.92	5.68	5.51	5.21	5.48
G. O. Debt Service-Parks	0.89	0.59	0.83	0.81	0.83
G. O. Debt Service-Streets	2.17	2.08	2.44	2.26	2.28
G. O. Debt Service-Library	-	6.12	6.56	6.25	6.22
TOTAL LEVY	168.73	174.58	178.70	168.12	176.13

	BUDGET FY 12	BUDGET FY 13	BUDGET FY 14	BUDGET FY 15	BUDGET FY 16
General Fund	$ 10,963,814	$ 11,816,461	$ 11,949,632	$ 11,616,377	$ 11,597,619
Library Operating	763,217	$ 798,410	$ 807,408	$ 981,117	$ 783,623
GENERAL LEVY	$ 11,727,031	$ 12,614,870	$ 12,757,039	$ 12,597,494	$ 12,381,242
Transit Levy	1,536,811	$ 1,596,819	$ 1,614,815	$ 1,569,712	$ 1,567,246
Public Safety Levy - 1999	2,962,434	3,193,638	3,229,630	3,139,561	3,134,492
Public Safety Levy - 2004	8,200,000	8,200,000	8,200,000	8,200,000	8,200,000
G.O. Debt Service-Ballpark	924,178	906,993	846,163	817,862	858,851
G.O. Debt Service-Parks	127,795	94,212	134,030	127,152	130,081
G.O. Debt Service-Streets	341,307	332,138	356,874	354,775	357,332
G.O. Debt Service-Library	-	977,253	1,022,178	981,117	974,827
TOTAL LEVY	$ 25,819,556	$ 27,915,924	$ 28,160,730	$ 27,787,673	$ 27,604,070

PROPERTY TAXES LEVIED IN CITY OF BILLINGS
(By All Overlapping Jurisdictions)

Taxable Value		$ 160,742,774			$ 160,742,774	
Jurisdiction	2014-15 Mills	Levy	Percent	2015-16 Mills	Levy	Percent
State of Montana -University Levy & State Equalization	102.50	$ 16,476,134	14.9%	102.50	$ 16,476,134	14.8%
School Levy	46.10	7,410,242	6.7%	46.10	7,410,242	6.6%
Big Sky Economic Develop	3.09	496,695	0.5%	3.09	496,695	0.4%
School District No. 2	249.75	40,145,508	36.4%	249.75	40,145,508	36.0%
Yellowstone County	117.10	18,822,979	17.1%	117.10	18,822,979	16.9%
City of Billings	168.12	27,024,075	24.5%	176.13	28,311,625	25.4%
TOTAL	686.66	$ 110,375,633	100.0%	694.67	$ 111,663,183	100.0%

2016 TAX IMPACT ON BILLINGS HOMES
Fair Market Value

Jurisdiction	Percent	$ 150,000	$ 200,000
		2,050	2,710
State of Montana -University Levy & State Equalization	14.8%	$ 210.13	$ 277.78
School Levy	6.6%	94.51	124.93
Tradeport	0.4%	6.33	8.37
School District No. 2	36.0%	511.99	676.82
Yellowstone County	16.9%	240.06	317.34
City of Billings	25.4%	361.07	477.31
TOTAL	100%	$ 1,424.07	$ 1,882.56

NOTE: All mill levies are based on 2014-2015 mills except for the City of Billings.

CITY OF BILLINGS
COMPARISON
TAX GROWTH vs. CONSUMER PRICE INDEX (CPI)

FISCAL YEAR		MARKET VALUE	TAXABLE GROWTH TAXABLE VALUE (2)	PERCENT CHANGE	CPIU INDEX CPI (1)	PERCENT CHANGE
1993-94		3,183,687,736	115,976,558		141.9	
1994-95		3,192,495,689	117,390,807	1.2%	145.8	2.7%
1995-96		3,171,925,804	119,947,656	2.2%	148.4	1.8%
1996-97		3,357,091,364	122,535,379	2.2%	150.9	1.7%
1997-98		3,440,615,577	124,272,744	1.4%	155.9	3.3%
1998-99		3,609,934,853	125,515,596	1.0%	158.2	1.5%
1999-00		3,346,315,741	118,127,019	-5.9%	160.7	1.6%
2000-01		3,243,661,528	113,540,746	-3.9%	165.1	2.7%
2001-02		3,346,352,426	114,437,716	0.8%	177.1	7.3%
2002-03		3,546,229,334	116,319,680	1.6%	176.7	-0.2%
2003-04		3,795,780,513	122,425,248	5.2%	180.9	2.4%
2004-05		4,287,614,135	126,903,883	3.7%	184.3	1.8%
2005-06		4,574,135,548	132,329,211	4.1%	190.3	3.2%
2006-07		4,883,017,682	137,538,752	3.8%	196.8	3.3%
2007-08		5,219,829,310	144,941,193	5.1%	201.8	2.5%
2008-09		4,810,404,010	153,347,183	5.5%	210.0	3.9%
2009-10		4,810,404,010	153,347,183	0.0%	210.2	0.1%
2010-11		6,306,916,152	160,957,722	4.7%	215.9	2.6%
2011-12		5,645,349,125	161,565,523	0.4%	215.3	-0.3%
2012-13		5,836,600,658	159,882,685	-1.1%	215.5	0.1%
2013-14		6,140,162,916	161,537,783	1.0%	215.8	0.1%
2014-15		6,350,470,915	160,742,774	-0.5%	217.5	0.8%
2015-16	(3)	6,350,470,915	160,742,774	0.0%	218.4	0.4%

(1) Based on December Consumer Price Index for previous year. Reference base is 1982 - 1984 = 100.

(2) Includes real property and personal property, and excludes tax increment valuations. Motor vehicle taxable values are excluded from real and personal property under HB 124.

(3) No estimated increase due to the fact of it being a reappraisal cycle year.

TOTAL CITY STAFFING AUTHORIZATION

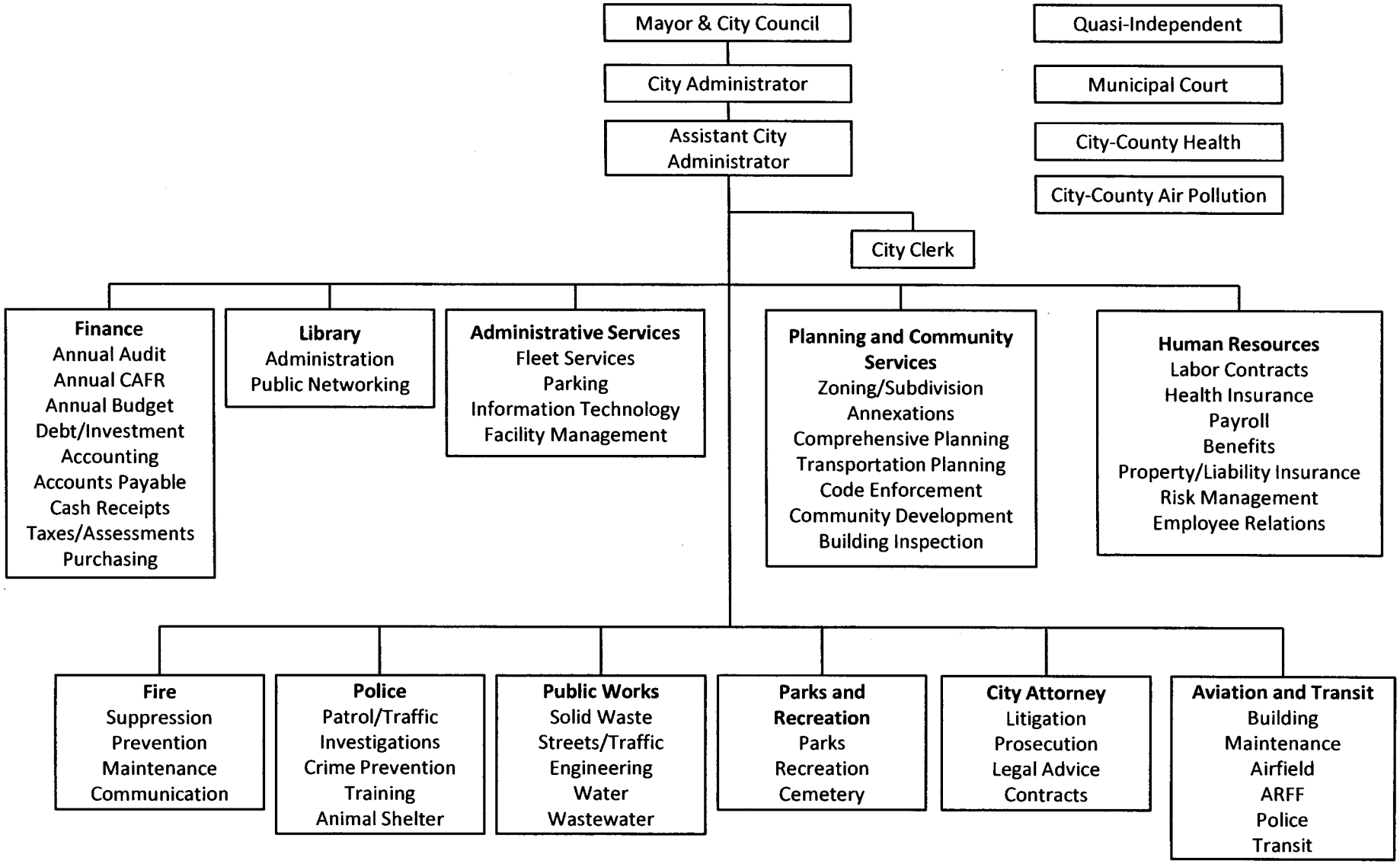
Full-Time & Temporary Staffing

	FY 14 FTE	FY 14 TEMP	FY 15 FTE	FY 15 TEMP	FY 16 FTE	FY 16 TEMP
GENERAL FUND						
Mayor and City Council	5.5	-	5.5	-	5.5	-
City Administrator	5.0	-	5.0	-	5.0	-
Human Resources	5.0	-	5.0	-	5.0	-
City Attorney	10.0	-	10.0	-	10.0	-
Municipal Court	15.5	1.0	15.5	2.0	15.5	2.0
Finance	11.0	-	11.0	-	11.0	-
Code Enforcement	3.3	-	3.6	-	3.6	-
Parks, Recreation and Public Land	24.0	285.0	25.0	285.0	25.0	285.0
Cemetery	4.0	2.0	4.0	2.0	4.0	2.0
TOTAL GENERAL FUND	**83.3**	**288.0**	**84.6**	**289.0**	**84.6**	**289.0**
OTHER FUNDS						
Planning	9.0	0.5	9.9	0.5	9.9	-
Library	31.7	2.0	31.9	2.0	31.8	3.0
Building	15.3	-	14.6	-	14.6	-
Attorney Grants	3.3	-	3.3	-	3.3	-
Development Serv. Block Grant	4.0	-	4.0	0.5	4.5	-
Police	165.0	-	166.0	-	162.4	-
Animal Shelter	7.0	-	7.0	-	7.0	-
Police Grants	-	-	-	-	4.0	-
Fire	146.5	-	146.5	-	146.8	-
Emergency Operating Center	-	-	-	-	0.3	-
Street/Traffic Operating	45.0	10.0	45.0	10.0	47.0	10.0
Public Works Belknap	103.0	13.0	103.0	13.0	103.0	13.0
Solid Waste	63.5	14.0	64.5	14.0	63.5	14.0
Parking	12.3	-	12.0	-	12.0	-
Aviation	56.0	8.0	56.0	10.0	56.0	10.0
Transit	55.3	1.0	55.3	1.0	55.3	1.0
Municipal Court Grants	4.0	-	4.0	-	4.0	-
Property Insurance Fund	1.0	-	1.0	-	1.0	-
Facilities Management	6.0	-	6.0	-	6.0	-
Fleet Services	18.0	-	18.0	-	18.0	-
Public Works Administration	8.0	-	8.0	-	11.0	1.0
Public Works Engineering	23.0	2.0	23.0	2.0	23.0	2.0
Park District 1	3.0	-	3.0	-	3.0	-
Information Technologies	18.0	-	18.0	-	18.0	-
Central Telephone Services	1.0	-	1.0	-	1.0	-
TOTAL OTHER FUNDS	**798.9**	**50.5**	**801.0**	**53.0**	**806.4**	**54.0**
TOTALS	**882.2**	**338.5**	**885.6**	**342.0**	**891.0**	**343.0**

Note: In reviewing prior year staffing numbers, errors were found and corrected in FY14

FTE - Full Time Equivalent Employees
TEMP - Temporary Employees

City of Billings
Organizational Chart



FUND TYPE	OVERSITE	FUND-DEPT/DIV
Agency Funds	**X not City funds**	779 TOURISM BID 780 DOWNTOWN BID
Enterprise Funds	**Administration**	521 PARKING FUND
	Aviation/Transit	561 AIRPORT FUND 571 TRANSIT FUND
	Public Works	502 WATER FUND 512 WASTEWATER FUND 541 SOLID WASTE FUND
General Fund	**Administration**	10-1110 COUNCIL CONTINGENCY 10-1100 MAYOR AND CITY COUNCIL 10-1300 CITY ADMINISTRATOR 10-1400 NON DEPARTMENTAL
	Planning	10-4300 CODE ENFORCEMENT
	PRPL	10-5100 PARKS, RECREATION, PUBLIC LANDS
	Municipal Court	10-1200 MUNICIPAL COURT
	Legal	10-1600 CITY ATTORNEY
	Finance	10-1500 FINANCE
	Human Resources	10-1700 HUMAN RESOURCES
Internal Service Funds	**Administration**	601 FLEET SERVICES 606 CENTRAL TELEPHONE SERVICES 620 INFORMATION TECHNOLOGY 650 FACILITIES MANAGEMENT
	Fire	607 RADIO COMMUNICATIONS
	Public Works	660 PUBLIC WORKS ADMINISTRATION 670 PUBLIC WORKS ENGINEERING
	Finance	605 CENTRAL SERVICES
	Human Resources	627 CITY HEALTH BENEFITS 630 PROPERTY INSURANCE
Permanent Fund	**PRPL**	701 CEMETERY PERPETUAL CARE
Special Revenue Funds	**Fire**	150-2200 FIRE 219 FIRE PROGRAMS 225 EOC 911
	Library	260 CITY/COUNTY LIBRARY
	Planning	209 BUILDING INSPECTION FUND 236 BIKE PATHS AND TRAILS DONATIONS 240 CITY COUNTY PLANNING 265 COMMUNITY DEVELOPMENT GRANTS
	Police	150-2100 POLICE 249 POLICE PROGRAMS 712 ANIMAL CONTROL DONATIONS
	PRPL	702 CEMETERY IMPROVEMENTS 758 AMEND PARK 768 BALLFIELD/STADIUM DONATIONS 769 PARKS PROGRAMS 872 PARK MAINTENANCE DISTRICTS 873 PARK DISTRICT 1
	Public Works	205 GAS TAX FUND 210 TRANSPORTATION ENHANCEMENT 211 STREET AND TRAFFIC FUND 801 STREET MAINTENANCE DISTRICTS 810 STREET LIGHT MAINTENANCE DISTRICTS 840 STORM SEWER 845 ARTERIAL STREET FEES
	Municipal Court	245 MUNICIPAL COURT GRANTS
	Legal	241 CITY ATTORNEY GRANTS
	Finance	199 TAX INCREMENT - SOUTH 201 TAX INCREMENT - EAST

FUND TYPE	**OVERSITE**	FUND-DEPT/DIV
Special Revenue Funds	**Finance**	202 TAX INCREMENT - DOWNTOWN 203 TAX INCREMENT - NORTH 27TH STREET 233 ADMINISTRATION GRANTS 723 DOWNTOWN REVOLVING LOANS 805 FIRE HYDRANT
Debt Service Funds	**Finance**	230 SPECIAL IMPROVEMENT DISTRICTS 304 2012 SERIES LIBRARY 311 SERIES 2010 PARKS 313 2004A SERIES STREET IMPROVEMENTS 314 SERIES 2007A BASEBALL FIELD & STADIUM 315 SERIES 2007B BASEBALL FIELD & STADIUM 336 STORM SEWER DEBT 850 SIDEWALK AND CURB DISTRICTS
Capital Project Funds	**Library**	498 NEW LIBRARY CONSTRUCTION
	Planning	428 URBAN RENEWAL PROPERTY ACQUISITION
	PRPL	499 DOG PARK CONSTRUCTION
	Public Works	425 STORM SEWER CONSTRUCTION 434 SIDEWALK AND CURB DISTRICTS 450 SPECIAL IMPROVEMENT DISTRICT
	Finance	640 CAPITAL REPLACEMENT

GOALS

GOALS

FY 16 CITY COUNCIL GOALS

HONEST, RESPONSIVE GOVERNMENT

Goal: **A value-centered organization with policies and procedures that promote responsibility, accountability, and trust.**

Objective: **Strengthen/ensure the public trust by governing effectively.**

Action(s):

- **Ensure regulatory conformity for federally funded programs and projects (HUD, FTA, and FHWA) by establishing compliance procedures and dedicating staff resources to carry out program implementation, risk assessment, compliance planning, and monitoring activities.** (*Planning, Community Development, Aviation and Transit, Public Works, Legal, and Finance. Ongoing.)*

AIRPORT

Action(s):

- Incorporate new FAA required non-discrimination language into all new leases, agreements, and contracts.
- Annually reconcile the department's federal contractor registration with any new grant assurance requirements associated with new grants received.

Outcome(s): Timely reporting and full compliance with regulations and guidelines for federally funded programs and federally established guidelines.

Action(s): Outline tasks and develop a timeline to implement new regulatory requirements for an Airport Safety Management System (SMS).

Outcome(s): A drafted, implemented, and managed SMS program for the Airport.

TRANSIT

Action(s): Conduct staff training on the Federal Transit Administration (FTA) procurement procedures.

Outcome(s): Compliance with FTA procurement procedures is ensured.

PLANNING

Action(s): The Planning and Community Development Divisions will ensure regulatory conformity for federally funded programs and projects (HUD, FTA, and FHWA) by establishing comprehensive compliance procedures and dedicating staff resources to carry out program implementation, risk assessment, compliance planning, and monitoring activities.

Outcome(s): Full compliance with federal regulations will be achieved, and no findings or penalties are levied against the City.

- **Develop a more accountable, standardized City-wide complaint / inquiry procedure.**

AIRPORT

Action(s):

- Develop ready response narratives for often-received requests.
- Update the FAQs on the website to address often-received inquiries.

Outcome(s): Enhanced effectiveness of the website's Request Tracker and FAQ modules.

PLANNING

Action(s): The Planning, Code Enforcement, and Building Divisions will develop a more accountable, standardized city-wide complaint / inquiry procedure by improving effectiveness of the Innoprise tracking system – improve parcel information by

entering all information, contacts, emails, etc. into the system for internal transparency.

Outcome(s): Improved complaint case management.

Action(s): Respond to all complaints in a timely, professional manner.

Outcome(s): Improved customer relations.

Action(s): Employees will receive routine training to obtain and maintain necessary certifications and customer service skills.

Outcome(s): Professional and skilled workforce.

- **Post a copy of summary report of complaints to Council members monthly. (Administration. Ongoing.)**
- **Distribute the City of Billings' Vision/Values/Goals Statement to all employees and the public.**
  - **Dialog with employees and institutionalize the Values. Values and Strategic Plan will be distributed to employees, such as with paychecks. City Administrator and Department Directors will schedule meetings at employees' workplaces to present and discuss the material and respond to questions.** *(All departments. FY 15.)*

PLANNING

Action(s): All employees will receive copies of the Values and Strategic Plan, and these items will be discussed at staff meetings.

Outcome(s): A responsible and informed workforce.

- **Provide feedback to City Council when presentations are completed.** *(Administration. FY 15.)*
- **Post in prominent city government locations, including the website, council chambers, etc. (upon Council approval).** *(All departments. FY 15.)*

PLANNING

Action(s): Copies of the Values and Strategic Plan will be posted in the workplace where they are visible to the public and staff.

Outcome(s): Public respect.

- **Revise employee recognition program.**
  - **Recommend ways of standardizing rewards and levels of recognition across the organization.** *(All departments. FY 16.)*

PLANNING

Action(s): Work with Administration and other Departments to create an acceptable, standardized reward system.

Outcome(s): Employees recognized for their years of service and productivity.

- **Initiate ethics training that incorporates vision/values and goals.** *(Administration. FY 15.)*

Objective: Support decision-making with timely and accurate short-term and long-range analysis.

Action(s):

- **Dedicate resources and engage a professional firm to conduct a Facility Needs Study to include a detailed assessment of current conditions, projected future growth, and other facility needs.** *(Administration, Facilities Management, and Municipal Court. FY 15.)*

- **Complete a Priority Based Budgeting review based on the revised Strategic Plan to determine the order in which programs will be funded if resources are limited or new programs are desired.** *(All departments. FY 15.)*

PLANNING

Action(s): Participate in the city-wide update of the Priority Based Budgeting review.

Outcome(s): Recognition of program priorities and improved service delivery.

Objective: Improve public engagement in City decision making.

Action(s):

- **Investigate the feasibility and benefits of broadening the City's use of social media.** *(All departments. FY 16.)*

AIRPORT

Action(s): Develop templates within the new CivicSend website module for use in sending email and text messages and in social media postings.

Outcome(s): A web-based communication tool ready for multi-channel communication.

INFORMATION TECHNOLOGY

Action(s): Support Departmental efforts to reinvigorate interest in the democratic process through Electronic Democracy. This includes, but is not limited to, the use of social media.

Outcome(s): Departments assisted in their efforts to improve access to information, and citizen participation encouraged in the process.

PLANNING

Action(s): Participate in the city-wide review and implementation of the social media communications plan.

Outcome(s): Increased distribution of public information and greater public involvement in program development and decision making.

- **Continue transitioning to new Innoprise and Public Safety computer software, which will provide the information needed for improved public communication/information.** *(All departments. Ongoing.)*

INFORMATION TECHNOLOGY

Action(s): Provide a leadership role in the conversion to the Innoprise software systems by playing a key role in the development and execution of a well-defined conversion plan for each migration area. As part of that role, IT will closely monitor the progress of each conversion and maintain constant communications with both the vendor and the department representatives to ensure a successful conversion process.

Outcome(s): A successful conversion to the new software systems is ensured, which will greatly enhance the department's ability to immediately begin reaping the benefits of the new system.

PLANNING

Action(s): Continue to use and improve the Department's skill with Innoprise by transitioning more applications and permits to Innoprise and investigating the mobile inspection module.

Outcome(s): Greater accessibility to public information.

- **Update the City's website, as needed, to improve citizen access to City news and information and to expand and support business transactions on the Internet.** *(IT. Ongoing.)*

INFORMATION TECHNOLOGY

Action(s): Support continued enhancement of the City's web site and implementation of additional "Citizen Access" modules to improve citizen access to City news and information, and to expand and support business transactions, on the Internet.

Outcome(s): IT will expand its ability to provide citizens access to information 24/7. In addition to information, the enhanced on-line credit card capabilities will provide a valued convenience to Billings' citizens, will meet all regulatory guidelines for accepting on-line payments, and will add efficiency in the payment processing modules.

LIBRARY

Action(s): Conduct a community-based, comprehensive, three-year Library strategic planning process.

Outcome(s): Library financial, space, and staff resources will be allocated to the community's most desired library resources, services, and programs.

COMPREHENSIVE, ORDERLY GROWTH

Goal: **Comprehensive, cost-effective, and orderly growth.**

Objective: **Manage growth in a way that protects the existing community.**

Action(s):

- **Prepare a comprehensive Growth Policy focused on existing service gaps in city growth areas (Growth Plan).** *(All departments. FY 15.)*

PLANNING

Action(s): The Planning Division is taking the lead in the preparation of the 2015-2016 Growth Policy, which is focused on existing service gaps and future land use in city growth areas. All City Departments will be involved in the update of the City's Growth Plan.

Outcome(s):

A long-range planning document that helps guide the type and location of city growth and infrastructure investment in the next 20 years.

- **Revise Zoning Code to bring it in conformance with the new Growth Plan, and update zoning districts to align with new development types.** *(Planning and Legal. FY 17.)*
- **Identify areas that are favored for future growth through the Annexation Policy.** *(Planning, PRPL, Public Works, Fire, Police, MET, Administration. Ongoing.)*

PLANNING

Action(s): The Planning Division is facilitating the Annexation Committee meetings. After reviewing and making recommendations on the applications to modify the Limits of Annexation Map, the committee will review findings of the Growth Policy. The committee will forward recommendations for any modification to the Map to Council for consideration.

Outcome(s): A short-range planning tool to guide the type and location of city growth and infrastructure investment in the next 5 years.

Objective: **Identify, assess, and establish a level of service for City Departments, and determine funding needs to achieve those levels.**

Action(s):

- **Determine an acceptable level of City services, and analyze service costs to better evaluate where growth should occur in the most efficient way.** *(All departments. FY 16.)*

PLANNING

Action(s): The Planning Division will participate in every effort to analyze service costs, whether it is through the Priority Based Budgeting review or the development of the Growth Policy.

Outcome(s): A realistic estimate of how much it costs the public in taxes for user fees to receive current services or participate in programs.

- **Investigate funding strategies, such as:**
  - **a) Fee adjustments that accurately reflect the cost of providing service.** *(All departments. FY 17.)*
  - **b) Voted, general obligation bonds for funded capital improvement projects.** *(All departments. FY 17.)*
- **Compile annual cost increases for City services to determine the total impact on the average homeowner/user, and compare against other cities before final increases are adopted.** *(Finance and Administration. FY 17.)*

Objective: **Develop, preserve, and revitalize residential neighborhoods that are safe and attractive, and provide diverse, affordable housing.**

Action(s):

- **Dedicate resources to rehabilitate substandard housing via the provision of loan financing to lower income households in order to preserve and revitalize neighborhoods city-wide.** *(Community Development and Legal. Ongoing.)*

PLANNING

Action(s): The Community Development Division will continue to preserve the housing stock in older, low-income neighborhoods, promote infill development of vacant lots, and redevelop substandard properties.

Outcome(s):

- Direct, affordable financing provided to low-income homeowners through home repair programs.
- Compliance of assisted, affordable housing projects is ensured.

Action(s): The Community Development Division will continue to provide direct, affordable financing and assistance to low-income homeowners for the completion of needed repairs.

Outcomes:

- Repairs to 15 single-family units through the Housing Rehabilitation Loan program.
- Repairs to 5 manufactured homes through the Manufactured Home Repair Loan program.
- Completed rehabilitation of one foreclosed home, which will be sold to a low-income household.

- **Dedicate resources to develop new, affordable housing in all neighborhoods to promote inclusion, equal opportunity, and access.** *(Community Development. Ongoing.)*

PLANNING

Action(s): Continue to encourage the development of new, affordable, single-family, multi-family, and special needs housing in the community through private developers and non-profit organizations.

Outcome(s): Compliance with Community Housing Development Organization commitment and expenditure deadlines.

Action(s): The Community Development Division will continue to provide affordable financing and support to promote homeownership opportunities.

Outcomes:

- Down payment assistance to 40 households through the First Time Homebuyer program.
- Homebuyer education for up to 100 households.

- **Dedicate resources to acquire and rehabilitate vacant and/or foreclosed properties in order to promote infill, stabilize neighborhoods, and prevent decline.** *(Community Development and Planning. Ongoing.)*

Goal: **A customer-friendly development process.**

Objective: **Enhance service quality.**

Action(s):

- **Assess the current development review process to identify strengths and weaknesses using methods such as:**
  - **a) Conducting independent reviews of the staff and processes.**
  - **b) Evaluating review findings.**
  - **c) Developing strategies to address findings.**
  - **d) Implementing strategies to address customer needs and improving internal processes.** *(Planning, Public Works, Fire, Administration, Development Process Advisory Review Board (DPARB), and PRPL. Sequential reviews through FY 20.)*

PLANNING

Action(s): The Planning and Building Divisions will continue to meet with special interest groups (HBA, DPARB, BAR), individuals, and internally (DPRC) to review current development processes and procedures and implement agreed to changes.

Outcome(s): An established process to identify problems, deficiencies, and inefficiencies in the development review process, and then correct them as needed.

TRANSPORTATION

Goal: **A comprehensive, multi-modal transportation system that supports the Growth Policy to accommodate the future needs of Billings' residents and business community.**

Objective: **Improve transportation in Billings.**

Action(s):

- **Explore partnerships with Downtown Billings Alliance, MSU-B, Billings Clinic, and St. Vincent Hospital to fund and operate a downtown circulator (bus).** *(Planning. FY 19.)*
- **Continue adding to the City's network of trails and sidewalks to improve pedestrian access.** *(Planning, Public Works, and PRPL. Ongoing.)*

PLANNING

Action(s): Continue to work with Public Works and PRPL to identify, plan, and obtain funding for sidewalks and trails.

Outcomes: A safe, well-connected sidewalk and trail network for people who utilize them to bike or walk to work or school or as part of their active lifestyle.

- **Encourage use of the city bus system, combining bikes and buses.** *(MET. Ongoing.)*

TRANSIT

Action(s):

- Continue to market the benefits of public transportation and the advantages of the various monthly pass programs.
- Adjust routes to compensate for ridership changes.

Outcome(s): Increased utilization of the local public transportation system.

- **Investigate bicycle parking facilities (bike corrals) to encourage bicycle use.** *(Planning and Public Works. FY 16.)*

PLANNING

Action(s): Continue to work with Public Works and the Downtown Business Alliance to develop bicycle parking standards and install bicycle parking facilities.

Outcome(s): More bicycle parking facilities that encourage use of bicycles to get to work, school, or shopping. More bicycle trips result in fewer vehicle trips, which helps reduce traffic congestion and GHG emissions and promote a more active, healthy lifestyle.

- **Encourage the State to fund and complete the Inner Belt Loop in the Heights.** *(Council, Public Works, Administration, and Planning. FY 21)*

Objective: Improve perceptions and operations of downtown parking, so that it supports and enhances a balanced transportation system and Growth Policy objectives.

Action(s):

- **Prepare and adopt a downtown parking strategic plan.** *(Administration. FY 15.)*
- **Complete parking ramp repairs that are recommended by a condition audit in order to maintain public safety and retain infrastructure value.** *(Parking Division. FY 16.)*
- **Prioritize and implement strategic plan recommendations as permitted by budget and operational limits.** *(Administration. Ongoing.)*

SUSTAINABLE ECONOMIC DEVELOPMENT

Goal: Further the economic vitality of Billings, and the greater region, by fostering community partnerships and maintaining a strong and efficient infrastructure.

Objective: Continue formal, collaborative relationships with Big Sky Economic Development (BSEDA), the Chamber of Commerce, and other economic entities to ensure a united, coordinated approach to helping business grow and thrive.

Action(s):

- **Identify and support projects, such as Billings Livability Partnership and Think Billings, which promote a competitive and sustainable community.** *(Administration, Planning, PRPL, and MET. Ongoing.)*

PLANNING

Action(s): Continue to facilitate the Billings Livability Partnership and participate with the BSED Think Billings Initiative.

Outcome(s): A competitive and sustainable community.

Objective: Coordinate economic development activities to ensure the City is working cooperatively toward a common goal.

Action(s):

- **Continue to hold annual strategic planning review meetings with the Chamber of Commerce, BSEDA, School District #2, Yellowstone County, the Downtown Billings Partnership, and others.** *(Administration. Ongoing.)*
- **At the next annual meeting, discuss ideas for further cooperation, including creation of a leaders' coordinating council or creation of a city-wide economic summit.** *(Council and Administration. FY 14.)*

Objective: Work with organizations to publicize historic aspects and cultural advantages of Billings.

Action(s):

- **Continue work as liaisons to the Cultural Partners, the Yellowstone Historic Preservation Board, and the Convention and Visitor's Bureau.** *(Council, Library, Planning, PRPL, and Administration. Ongoing.)*

PLANNING

Action(s): The Planning Division will continue to provide resources and assistance to these groups as needed.

Outcome(s): A culturally rich and diverse community.

- **Continue work on relationships with the Moss Mansion, Alberta Bair Theater, Depot Montana Avenue, and Zoo Montana.** *(Council, Library, Planning, PRPL, Public Works, and Administration. Ongoing.)*

PLANNING

Action(s): The Planning Division will continue to provide resources and assistance to these groups as needed.

Outcome(s): An economically strong and culturally diverse community.

- **Identify future uses/management of the Babcock Theater, which is scheduled to be turned over to the City in 2017.** *(Council, Legal, Administration, and PRPL. FY 16.)*
- **Investigate the feasibility of a public recreation center.** *(PRPL and Finance. FY 18.)*

Objective: Provide a safe, healthy, and attractive place to live and work; and offer quality housing choices, accessible amenities, and an environment that provides a desirable quality of life.

Action(s):

- **Dedicate resources to support homeownership opportunities through loan financing to low income households.** *(Community Development and Finance. Ongoing.)*

PLANNING

Action(s): The Community Development Division, as one of its core programs, will continue to provide First Time Homebuyer loans to qualified applicants as funding is available.

Outcome(s): Increased home ownership for low income households.

- **Determine the feasibility of creating a housing center to support potential and existing residents in their quest to obtain, retain, and maintain stable housing. If feasible, create a strategic plan for implementation.** *(Community Development. FY 15.)*
- **Support initiatives to alleviate poverty and promote economic opportunity through Welcome Home Billings, the City's ten-year plan to impact homelessness, and the AmeriCorps Volunteers in Service to America (VISTA) program. (The City must support an anti-poverty strategy to receive CDBG and HOME funding.)** *(Community Development. Ongoing.)*

LIBRARY

Action(s): Collaborate with Volunteer Income Tax Assistance (VITA) and Affordable Care Act Navigators to connect residents with government benefits for which they are eligible.

Outcome(s): Eligible residents obtain free assistance in filing tax returns and save money on health insurance and child care credits, while connecting with certified providers; thus, increasing spending in the local economy.

PLANNING

Action(s): The Community Development Division will continue to provide assistance to agencies serving lower income and special needs populations, particularly the homeless, the elderly, and those with disabilities.

Outcome(s):

- Continued placement of Billings' Metro VISTA volunteer to organizations and programs that assist the homeless population.
- Facilitation of the annual Billings' Community Connect, an event that offers social, housing, and medical services to the homeless or near homeless populations.

Objective: Enhance economic growth by ensuring infrastructure availability.

Action(s):

- **Promote the expansion of passenger and freight air service to Billings Airport through expansion of parking facilities and terminal improvements.** *(Airport. Ongoing.)*

AIRPORT

Action(s): Complete the planning studies to explore options for future improvements to the Terminal Building and airfield.

Outcome(s): A modern Airport facility that supports growth in passenger and freight air service.

Action(s): Undertake Phase II of the terminal area on-grade parking expansion.

Outcome(s): Completed site construction / changes during the summer of 2015 and new public parking area opened.

- **Continue expanding the City's water and wastewater treatment and infrastructure to ensure the community can support growth and meet State and Federal regulations.**

a) **Long-term plan the community's utilities to ensure utilities are available to support new and existing businesses and housing.** *(Public Works. Ongoing.)*

- **Ensure adequate funding is available to maintain and repair existing City infrastructure.** *(Finance, Legal, Administration, Public Works, PRPL, and Airport. Ongoing.)*

AIRPORT

Action(s): Seek and efficiently use Federal Airport Improvement Program (AIP) funding, Passenger Facility Charges (PFCs), and user-based fees to maintain, upgrade, and expand all Airport facilities and to purchase the necessary safety and emergency response equipment.

Outcome(s): A safe, well-maintained Airport and up-to-date, modern equipment that meets the needs of the Airport's ongoing operations and maintenance, and emergency response preparedness.

- **Continue to develop the transportation system to accommodate both commercial and commuter needs.** *(Public Works, Aviation and Transit, PRPL, and Planning. Ongoing.)*

PLANNING

Action(s): The Planning Division will continue to support and plan for a transportation network that will accommodate the needs of all users, including motorists, transit riders, and people who walk and bike.

Outcome(s):

- Continued pursuit of projects listed in the 2014 Long-Range Transportation Plan, as funding becomes available.
- Continued pursuit of projects listed in the 2012 Billings Area Bikeway and Trail Master Plan, as funding becomes available.
- Bike/Walk/Ride projects and programs developed in collaboration with MET Transit, the Chamber of Commerce, Parks, Recreation, and Public Lands Department, Engineering Division, TrailNet, and Healthy by Design.
- Implementation of the City's Complete Street Policy in collaboration with the Engineering Division and Montana Department of Transportation when possible.

INVOLVED, UNITED COMMUNITY

Goal: **Support the community-wide visioning process.**

Objective: **Create common ground with other community organizations and their strategic planning/visioning process.**

Action(s):

- **Develop communication strategies to inform community organizations of City initiatives (mill levy increases, growth planning, capital improvement planning, etc.)** *(All departments. Ongoing.)*

PLANNING

Action(s): The Department, along with City Administration, will evaluate the use of a web-based, public outreach program to inform the citizenry and obtain feedback on Department and City programs and initiatives.

Outcome(s): Informed and engaged citizens that provide direction to decision makers on City programs and initiatives.

- **Discuss the future of Neighborhood Task Forces.** *(Council and All departments. FY 16.)*

PLANNING

Action(s): The Department Director, along with City Administrator, will ask the Neighborhood Task Forces how they want to continue their function in the future.

Outcome(s): A clear understanding of the future purpose and function of the Neighborhood Task Forces.

Objective: Review citizen participation in advisory boards, commissions, and other volunteer capacities to improve public understanding of, and involvement in, government functions.

Action(s):

- **Re-examine City ordinances on board appointments to ensure that the process is cost- and time-effective and to resolve long-standing vacancies.** *(Council, Legal, and Administration. FY 17.)*
- **Provide periodic training on City-related issues and procedures for new advisory board and commission members.** *(Administration and Legal. Ongoing.)*
- **Provide volunteer opportunities.** *(Planning, Police, Library, and PRPL. Ongoing.)*

PLANNING

Action(s): The Community Development Division will continue to administer the Billings' Metro VISTA Project by placing year-round volunteers and additional summer volunteers.

Outcome(s): Expanded community-based programs, services, and systems that prevent and intervene in homelessness through capacity-building activities in education, economic opportunity, and healthy futures.

Objective: Conduct a citizen survey every 3 to 5 years to determine public understanding of, and satisfaction(s) with, City services.

Action(s):

- **Invest in a web-based public engagement program that allows monitored responses to City surveys, questions, and initiatives.** *(Administration. FY 16.)*
- **Use survey results to plan for more efficient future government services.** *(All City departments. FY 17.)*

TRANSIT

Action(s): Complete MET on-board rider survey.

Outcome(s): On-board survey information, along with updated MET system analysis, available to use to determine if system enhancements can be made within existing funding and budget constraints.

Objective: Consider expanding current nondiscrimination language in City ordinances and policies to include sexual orientation or gender identity expression.

Action(s):

- **Respond to Human Relation Commission's request to revise its duties in City Ordinance.** *(Council, Human Resources, Administration, and Legal. FY 15.)*
- **Propose update to existing City policies on discrimination.** *(Council, Human Resources, Administration, and Legal. FY 15.)*
- **Consider approving an anti-discrimination ordinance.** *(Council. FY 15.)*

PUBLIC SAFETY

Goal: **Provide for a safe and secure community.**

Objective: **Provide adequate readiness response capabilities throughout the city in order to respond to routine and emergency calls for service.**

Action(s):

- **Review data regularly to ensure public safety personnel, facilities, vehicles, and equipment are sufficient to meet existing service delivery needs.** *(Police, Fire, Human Resources, Finance, and Administration. FY 16 and Ongoing.)*
- **Pass a Public Safety Levy or identify other sources to fund public safety programs, or enact reductions to match public safety personnel, facilities, vehicles, and equipment with existing resources.**
- **Develop a communications/public relations plan that references the targeted public safety issues identified in order to inform, educate, and empower citizens.** *(FY 16 and Ongoing.)*
- **Identify the most critical public safety concerns in order to adjust prevention, enforcement, remediation, and prosecution efforts to meet them.** *(Police, Fire, Legal, Municipal Court, and Administration. FY 16 and Ongoing.)*
- **Develop standard operating procedures between/among departments in order to provide uniform response and enforcement.** *(Police and Fire. FY 16 and Ongoing.)*
- **Engage in visible and proactive collaboration with the county, providers, schools, families, advocates, and the business community to promote quality mental health services and safety for high risk children and adults.** *(Police and Fire. FY 16 and Ongoing.)*

Objective: **Prevent unsafe situations and criminal activities through community education in order to decrease community reliance on the public safety system.**

Action(s):

- **Develop a multi-agency comprehensive community resource guide for internal and external use in order to centralize public safety resource information.** *(Police and Fire. Ongoing.)*

Goal: **Provide Public Safety services that meet the changing needs and expectations of the community.**

Objective: **Identify disparities between citizen expectations of public safety services and the City's capabilities.**

Action(s):

- **Establish a baseline of population demographics to identify relevant population, community, and business indicators in order to better analyze trends and potential impacts on public safety service delivery.** *(Police, Fire, and Planning. FY 16.)*

PLANNING

Action(s): The Planning Division will compile data on population demographics to identify relevant population, community, and business indicators as part of the Growth Policy planning process in FY 16.

Outcome(s): A data-driven plan to analyze trends and assess potential impacts on the delivery of public safety and other City services.

- **Identify current and future gaps in public safety service delivery, and prioritize service delivery needs in order to better serve and meet the changing needs of the community.** *(Police and Fire. FY 16.)*
- **Prioritize service delivery needs on identified gaps in order to ensure an effective delivery of public safety services.** *(Police and Fire. FY 16.)*

Goal: **Ensure effective emergency services are available in the event of natural or man-made disasters.**

Objective: **Ensure continuous emergency operations planning, coordination, and collaboration of all City agencies/departments in order to provide effective emergency services.**

Action(s):

- **Conduct a comprehensive and collaborative review of the City and County "active shooter drills" in order to ensure all public safety components are coordinated in their emergency response efforts.** *(Police and Fire. FY 16 and Ongoing.)*
- **Coordinate public and private public safety providers, including volunteers, and resources, in order to be fully prepared for a natural or manmade disaster.** *(Police and Fire.)*

Objective: **Ensure emergency services can be delivered effectively with a standardized approach in order to provide a consistent and efficient response across all disciplines.**

Action(s):

- **Conduct and evaluate EOP exercises and drills in order to maintain and demonstrate proficiency in emergency response.** *(Fire. FY 16.)*
- **Identify and acquire resources in order to meet compliance standards established by Federal, State, and local governments.** *(Police and Fire. FY 16.)*

Objective: **Provide pertinent public information in order to enhance emergency awareness, preparedness, and individual response.**

Action(s):

- **Maintain internal and external communication processes in order to provide accurate, timely, and consistent information to the widest segment of the affected population.** *(Police and Fire. Ongoing.)*
- **Maintain and enforce life-safety protection codes and hazard prevention plans (International Fire Code, Building and associated adopted codes, Nuisance codes and floodplain regulations, etc.)** *(Planning, Fire, Building, and Code Enforcement. Ongoing.)*

PLANNING

Action(s): The Code Enforcement and Building Divisions will continue to enforce the Building and Zoning codes with the emphasis on life-safety protection codes and hazard prevention.

Outcome(s): A community that has fewer risks associated with structural failures and building hazards.

Goal: **Ensure consistent and effective delivery of Public Safety communications.**

Objective: **Provide a coordinated Public Safety response system in order to maximize the ability of all departments to respond to incidents and work effectively together.**

Action(s):

- **Prioritize initiatives and identify required resources in order to implement the Public Safety Strategic Plan.** *(Police, Fire, Finance, Human Resources, and Administration. FY 17.)*
- **Identify and recommend the elimination of duplicative functions in order to streamline public safety services.** *(Police, Fire, Finance, Human Resources, and Administration. FY 17.)*

Objective: **Maintain appropriate public safety equipment, facilities, and infrastructure in order to respond the changing public safety needs of the city.**

Action(s):

- **Inventory existing equipment, facilities, and infrastructure in order to ensure resources are appropriate for the mission.** *(Police, Fire, Finance, Human Resources, Purchasing, Fleet Services, and Facilities. FY 16 and Ongoing)*

PURCHASING

Action(s): Assist Public Safety departments with inventory (if needed). Train and assist Public Safety Department staff regarding the procurement necessary to accomplish objective. Utilize pre-competed cooperative contracts whenever possible.

Outcome(s): Better preparedness for future procurement needs in a consistent manner, while still allowing for vendor competition.

- **Identify equipment for potential standardization in order to enhance equipment interoperability and organizational functionality.** *(Police, Fire, and Fleet Services. FY 16 and Ongoing.)*
- **Identify opportunities for public safety joint procurement in order to maximize purchasing efficiency.** *(Police, Fire, and Purchasing. FY 16 and Ongoing.)*

Objective: **Ensure a prepared and skilled career and volunteer workforce in order to best respond to current and future public safety needs.**

Action(s):

- **Focus on employee development and innovation in order to ensure staff is prepared to provide effective public safety services.** *(Police, Fire, and Human Resources. FY 17.)*
- **Develop volunteer and career public safety employee recruitment strategies in order to ensure a skilled, competent workforce is available.** *(Police, Fire, and Human Resources. FY 17.)*

QUALITY OF LIFE

Goal: **Provide Library patrons with tools to become happy, informed, participating community members.**

Objective: **Connect to the Online World: Patrons have free access to online services that expand and enhance their knowledge and provide resources, learning, and leisure opportunities.**

Action(s):

- **Increase number of computer workstations and electronic offerings at the library.** *(Library. Ongoing.)*
- **Free online access to online services that meet patron needs and preferences provided through the City's website.** *(Library. Ongoing.)*

LIBRARY

Outcome(s): The Library will meet information needs for consumer health, home improvement, and lifelong learning in order for citizens to make informed decisions.

- **Maintain a robust network infrastructure featuring redundancy to ensure uninterrupted services.** *(Library and IT. Ongoing.)*
- **Provide internet access, resources, and technical support for library patron mobile devices.** *(Library and IT. FY 16.)*

LIBRARY

Action(s): Provide Internet access, resources, technical support, apps, and wireless printing for library patrons Bring Your Own Device (BYOD).

Outcome(s): In a BYOD environment, residents and visitors will have more robust access to emerging mobile resources.

- **Institute technology training that is relevant for user needs.** *(Library. FY 15.)*

LIBRARY

Action(s): Offer technology training that is relevant for user needs.

Outcome(s): Citizens learn useful technology that addresses personal goals.

- **Establish a media studio allowing for interface with, and production of, online compatible video, social media, and music.** *(Library. FY 15.)*
- **Be a leader in introducing and instructing patrons in new technology.** *(Library. FY 16.)*

LIBRARY

Outcome(s): The library will be considered a place of expertise that introduces new technology to the community.

- **Engage the business community, in particular technology companies, to provide prototypes and other experimental, testing lab information sources to provoke curiosity in early adapters.** *(Library. FY 15.)*

Objective: **Know Your Community: Patrons have easy access to information about community resources, programs, services, and activities in order to actively participate in the community.**

Action(s):

- **Increase opportunities that link patrons with community information.** *(Library. FY 15.)*
- **Collaborate with partner agencies to enhance services to the community.** *(Library. FY 15.)*
- **Develop community dialogues and programs that permit residents to meet and know one another.** *(Library. FY 15.)*
- **Design a social media plan to permit conversations with residents.** *(Library. FY 15.)*

Objective: **Learn to Read and Write: Patrons of all ages can learn to read or improve their literacy skills to meet their personal educational and occupational goals.**

Action(s):

- **Provide learning options for children, teens, adults in a variety of formats.** *(Library. FY 15.)*

LIBRARY
Outcome(s): Learners of all ages are able to locate materials that help them in their preferred learning style.

- **Partner with schools and other community agencies to enhance literacy efforts available to all community members.** *(Library. FY 15.)*
- **Focus on early learning experiences to develop lifelong learners.** *(Library. Ongoing.)*

LIBRARY
Outcome(s): Emergent literacy prepares our youngest citizens for success in education and life skills.

- **Increase awareness and participation in Summer Reading Program.** *(Library and Community Services. FY 15.)*

LIBRARY
Outcome(s): Citizens enjoy a greater appreciation of literature, enriching their experience of the world.

PLANNING
Action(s): The Community Development Division continues to support the Summer Reading Program through its Summer VISTA volunteers.
Outcome(s): Strengthened reading skills of Billings' youth.

Objective: Satisfy Curiosity: Patrons in all stages of their lives have access to programs and material needed for personal enrichment.

Action(s):

- **Identify new programs and services to respond to changing community interests.** *(Library. FY 15.)*

LIBRARY
Action(s): Offer programs and services to respond to changing community interests, e.g. adult programs in TECH Lab.
Outcome(s): Citizens of all ages discover the world through interactive programs and hands-on, creative learning experiences.

- **Engage the public to determine where curiosity lies and create feedback mechanisms to improve effectiveness of programming efforts.** *(Library. FY 15.)*

LIBRARY
Action(s): Survey community members to determine where curiosity lies, and create feedback mechanisms to improve effectiveness of programming efforts.
Outcome(s): Library programming is tailored to meet citizen's needs.

- **Improve the Library's collection based on trends and patron requests and needs.** *(Library. Ongoing.)*

LIBRARY
Outcome(s): Based on data analysis the library's collection is up to date and reflects contemporary interests.

- **Acquire digital holdings that enhance learning and leisure opportunities.** *(Library. FY 15.)*

LIBRARY
Outcome(s): Citizens enjoy convenient access to on-line collections for their education and enjoyment.

Objective: **Stimulate Imagination: Patrons enjoy stimulating, inspiring programs and materials that make their leisure time more engaging and enjoyable.**

Action(s):

- **Provide programs and materials that provide a creative outlet.** *(Library. FY 15.)*
- **Create and manage a community "Makerspace," an innovative spot that introduces library patrons to tools, like 3D printers and makerbots, not normally found in the library and offers patrons the opportunity to explore their interest, use new tools, and develop creative projects.** *(Library. FY 16.)*
- **Enhance the library-user experience by providing complementary information sources and entertainment.** *(Library. FY 15.)*
- **Spotlight collections through displays and programs.** *(Library. FY 15.)*

LIBRARY
Action(s): Spotlight collections through improved displays and programs.
Outcome(s): Residents and visitors are intrigued to find new titles, topics, authors, genres, and formats, through showcased collection samplings.

- **Establish a teen advisory board for better understanding of collection and programming needs for teens.** *(Library. FY 15.)*

LIBRARY
Action(s): Engage a teen advisory board for better understanding of collection and programming needs for teens.
Outcome(s): Teen services are better matched with the interests of the youth community.

- **Partner with K-16 and others to enhance grant opportunities.** *(Library. Ongoing.)*

LIBRARY
Action(s): Partner with the Library Foundation, K-16 schools, and others to enhance grant opportunities.
Outcome(s): Residents and visitors enjoy resources and services at a higher level of excellence than what can be provided solely through tax support.

Goal: **Continue to preserve and expand the City's recreational facilities for the benefit of residents.**

Objective: **Make the Library a comfortable place where patrons can conveniently pursue individual, group, or community interests or interact socially at the main Library, or Library branches, in a safe, comfortable, appealing, and welcoming environment.**

Action(s):

- **Minimize the Library's environmental impact, including attainment of LEED Gold Certification.** *(Library. FY 16.)*
- **Supportive work environment that enables staff to provide high quality, cost effective services to customers in a timely manner.** *(Library. Ongoing.)*

- **Establish a docent program and provide thorough orientation and ongoing.** *(Library. FY 15.)*

Objective: **Plan for adequate parks, open space, and trails infrastructure city wide.**

Action(s):

- **Identify appropriate locations for future parks and trails through the update of The Comprehensive Billings Parks, Recreation, and Open Space Master Plan.** *(PRPL. FY 15.)*
- **Develop park acquisition and development guidelines.** *(PRPL and Planning. FY 15.)*
  - **a) Coordinate with City/County Planning to identify appropriate size and location of parkland to provide adequate parks, open spaces, and recreational opportunities throughout the city.**

PLANNING

Action(s): The Planning Division will collaborate with PRPL to define park acquisition and development guidelines as they apply to subdivision parkland dedication requirements.

Outcome(s): Useable, accessible, and appealing parkland serving new subdivisions.

- **Coordinate with City/County Planning and the Alternate Modes Coordinator to implement trail connectivity and access in and from parklands.** *(PRPL and Planning. Ongoing.)*

PLANNING

Action(s): The Planning Division will consult with PRPL to determine the appropriate connections and access to trails in new subdivisions and those connecting and accessing existing parks.

Outcome(s): An accessible and interconnected network of trails and parks.

- **Continue the maintenance upgrade and replacement of existing park and trail infrastructure through the ongoing city-wide Park District 1.** *(PRPL. Ongoing.)*

Objective: **Protect and enhance the Yellowstone River water quality within the urban area.**

Action(s):

- **Reduce non-storm water discharges and pollutants into the storm water collection system under the City's MS4 program.** *(Public Works.)*
- **Design and construct on-site and CIP storm water management facilities to control storm water runoff.** *(Public Works.)*
- **Obtain easements and right-of-way for all outfalls discharging directly to the Yellowstone River.** *(Public Works.)*

Goal: **Ensure the Parks and Recreation Department has the facilities, equipment, staff, and training to provide high quality services.**

Objective: **Ensure that the Parks and Recreation Department meet all national standards of best practices.**

Action(s):

- **Complete agency accreditation process.** *(PRPL. FY 17.)*

Objective: **Enhance Parks and Recreation services and encourage community involvement through the recruitment, retention, and engagement of volunteers.**

Action(s):

- **Recruitment/Engagement: Setup online volunteer registration, project selection, and records management that is accessible and user friendly for citizens.** *(PRPL. FY 15.)*
- **Engagement: Expand and diversify volunteerism by establishing ongoing relationships and partnerships with community groups, such as colleges and universities, clubs, and churches.** *(PRPL. Ongoing.)*
- **Recruitment: Promote and market volunteer programs and opportunities through traditional and social media outlets.** *(PRPL. Ongoing.)*
- **Retention: Develop a volunteer recognition program, and provide volunteers with meaningful and engaging opportunities.** *(PRPL. Ongoing.)*

Objective: **Provide lifelong recreational opportunities for community residents.**

Action(s):

- **Investigate potential partnerships for program growth and development.** *(PRPL. Ongoing.)*
- **Develop a marketing plan that includes a multitude of different delivery points, including social media, broadcast media, print media, internet/website, and outdoor display.** *(PRPL. Ongoing.)*

Objective: **Plan for adequate parks, open space, and trails infrastructure Citywide.** *(PRPL. Ongoing.)*

Objective: **Plan for and promote more and proper use of Natural Area parklands throughout the community.**

Action(s):

- **Develop and implement a Park Natural Area Management Plan.** *(PRPL. FY 16.)*
- **Develop and implement a Noxious Weed Management Plan.** *(PRPL. FY 16.)*
- **Inventory, develop, and manage single track bike/hike trails in natural areas.** *(PRPL. FY 17.)*

Objective: **Promote, encourage, and develop city-wide landscaping and tree planting to make the community more attractive.**

Action(s):

- **Develop and implement a city-wide Urban Forestry Strategic Plan.** *(PRPL. FY 15.)*
- **Review, rewrite, and implement city-wide Landscaping Codes.** *(PRPL. FY 17.)*
- **Develop and implement a city-wide Noxious Weed Management Plan.** *(PRPL. FY 17.)*

Objective: **Continue to improve response to public safety issues in City parks.**

Action(s):

- **Recruit and train citizens for the volunteer ranger program.** *(PRPL. Ongoing.)*
- **Develop communications and coordination strategies with public safety entities.** *(PRPL, Police, and Fire. Ongoing.)*
- **Focus on continuous employee development and innovation in order to ensure staff is prepared to recognize and respond to public safety issues.** *(PRPL, Fire, and Human Resources. Ongoing.)*

Objective: **Provide an aesthetically pleasing public cemetery and cost effective funeral services.**

Action(s):

- **Prepare Section 15 for graves.** *(Cemetery. FY 18.)*

CITY INFRASTRUCTURE

Goal: **Provide understandable infrastructure program.**

Objective: **CIP source of infrastructure program.**

Action(s):

- **Program infrastructure based on long and short term planning documents.** *(Airport, Public Works, Planning, PRPL, Parking, and Facilities. Ongoing.)*
- **Prioritize programs based on:**
  a) **Maintaining existing infrastructure.**
  b) **Improving existing infrastructure.**
  c) **Planning new infrastructure.**
  (Airport, Public Works, Planning, PRPL, Parking, and Facilities. Ongoing.)

Goal: **Provide sustainable funding.**

Objective: **Establish financial plan for infrastructure program.**

Action(s):

- **Develop Infrastructure Replacement Plan.** *(Airport and Public Works.)*
- **Establish annual inflationary adjustments for infrastructure programs.** *(Airport and Public Works.)*

Objective: **Create a Storm Water Utility.**

Action(s):

- **Explore the feasibility and framework of creating a storm water utility to improve funding for CIP projects and the storm water management program.** *(Public Works.)*

Goal: **Enhance Solid Waste services to Billings' residents.**

Objective: **Increase potential for recycling.** *(Public Works.)*

Action(s):

- **Develop construction debris recycling program to reduce landfill disposal and provide access to construction material for non-profit and residents.** *(Public Works.)*
- **Develop private/public partnerships for recycling of plastics, glass, and other materials.** *(Public Works.)*

Objective: **Increase the useful life of the landfill benefits.**

Action(s):

- **Permit the available land at the existing landfill to ensure continued use.** *(Public Works.)*
- **Acquire additional land for buffer and future landfill disposal.** *(Public Works.)*
- **Investigate and develop natural, regional recreation areas on reclaimed landfill cells.** *(Public Works)*

FY 15 DEPARTMENT GOALS

ADMINISTRATION

CITY ATTORNEY

Goal: Assist the Billings City Council and City Administrator in reviewing and implementing new laws from the 2015 Montana legislative session which affect Montana Municipalities.

Action(s):

- Review, summarize, and report on new 2015 Session bills affecting City operations as needed, and assist in methods to implement the new laws.
- Assist City-supported legislation through correspondence, emails, and legislative committee testimony.

Outcome(s):

- Informed transition into new 2015 laws.

Goal: Update plea agreement/sentencing standards from the 2015 legislation affecting/impacting criminal misdemeanor prosecution.

Action(s): Review new 2015 legislation, and then review and revise internal department sentencing standards as needed.

Outcome(s):

- Implementation of new state laws and maintenance of consistent sentencing standards in Municipal Court cases handled by the department.

Goal: Provide specific contact person for civil advice and litigation support to each City department on MMIA and non-MMIA cases.

Action(s): Designate one of four civil attorneys to provide civil advice to each department.

Outcome(s):

- Expeditious and more comprehensive handling of individual department legal issue inquiries.

Goal: Provide quarterly litigation strategy reports to the Mayor/City Council and City Administrator on MMIA and non-MMIA cases.

Action(s): Schedule regular (typically quarterly) report dates in advance for the entire FY 16.

Outcome(s):

- Regular, consistent communication of pending litigation to Mayor, City Council, and Administrator and more proactive risk management.

Goal: Provide monthly status/progress reports to City Administrator on current litigation and pending projects requiring City Attorney input.

Action(s): Review open civil litigation files, prepare written status notes, and assign civil division staff attorneys to assist as needed.

Outcome(s):

- City Administrator will be better and more consistently informed of current, important developments in litigation involving the City as a party and will be briefed on other major legal research related to City projects.

Goal: Assist City Administrator and City Departments in reviewing/revising City insurance requirements for contractors in construction and professional consulting projects during FY 16.

Action(s): Consult with the City's insurance advisor on liability and property damage insurance issues, and recommend coverage types and minimum amounts to City Administrator.

Outcome(s):

- Updated and consistent insurance and risk management requirements maximizing the protection of the City in substantial public works, parks, and other public infrastructure improvement projects.

Goal: Refine, review, and maintain priority-based budget process to Department programs and O&M budget for FY 16.

Action(s): Identify, analyze, and implement previously identified "programs" and review previous program "scoring" as part of the overall City priority-based budgeting for FY 16.

Outcome(s):

- Improvement in department budget prioritization and future fiscal years' budget forecasts; and improved predictability for department expenses.

Goal: Provide and assist in the enactment of proposed ordinances or amendments to existing City ordinances, such as aggressive panhandling.

Action(s): Assist the Mayor, Council, and City Administrator as requested in drafting or amending these ordinances and others identified as in need of revision.

Outcome(s):

- Proactive preparation in modernizing and enhancing the enforcement of specific ordinances.

Goal: Support and provide legal research, advice, and document preparation as needed/requested in support of a potential Public Safety Mill Levy and related City Charter amendment during calendar year 2015.

Action(s):

- Provide information and advice on ordinances/resolutions enacted to submit a ballot to the public for voter approval of the levy and amend the City Charter to allow the assessment of additional mills.
- Identify public safety resource needs and support specific funding alternatives in addition to a mill levy in cooperation with the Municipal Court and the Billings' Police and Fire Departments, including research for continued funding and expansion of misdemeanor treatment courts.

Outcome(s):

- Better informed citizens concerning public safety, and potentially other, funding alternatives.

Goal: Continue to support the 2014 Community Innovations Summit effort to address and remedy transient and homeless chemically dependent persons.

Action(s):

- Provide legal research and information to assist in facilitating a sobering center and treatment programs based on the San Diego, California Serial Inebriate Program.
- Assist local treatment providers, cultural coalitions, business associations, and law enforcement to comprehensively address various issues.

Outcome(s)

- More effective treatment of those needing such, and reduction in public safety concerns for this population.
- Reduction of crimes committed by, or against, chemically dependent transients.

FACILITIES

Goal: Continue to improve energy performance and reduce energy consumption within City Hall, Billings Operation Center (BOC), Animal Shelter, and other locations where opportunities arise.

Action(s):

- Evaluate the next energy savings opportunities and complete a plan for integration.
- Implement an energy management tracking process to track and document energy changes/improvements.

Outcome(s):

- Reinforced progress of the City of Billings' continuing growth in energy performance and future sustainability.

Goal: Begin an implementation plan for a City of Billings Facilities Master Plan.

Action(s): Develop, with the Assistant City Administrator, a scope of work and upcoming process to advance the City of Billings Facilities Master Plan process.

Outcome(s):

- Forward thinking, best uses of City resources for fiscally sound and productive facilities for the future of the operation of the City of Billings.

Goal: Continue Facilities Management project implementation and maintenance program improvements.

Action(s): Devote time for projects, and contribute to any City department that requests input or assistance with implementing projects or programs.

Outcome(s):

- This practice will maximize use of Facilities resources for the City and to use consistent best practices, whenever possible, to apply sound principles of facilities management to projects and programs throughout the City of Billings.

FLEET SERVICES

Goal: Continue with the conversion and implementation of the new Innoprise Fleet and Inventory software system.

Action(s): Provide input to the Innoprise design team for establishing a functional and efficient software system tailored to the City's fleet operations. Work with IT and Innoprise to convert existing H.T.E. Fleet and Inventory data to the new software system.

Outcome(s):

- An updated fleet management software system that will provide expanded, user-defined information and reports to accommodate user needs while increasing operation efficiencies.

Goal: Provide fleet service accommodations for the incoming CNG powered equipment.

Action(s): Work with user departments to accommodate improved refueling capabilities, and work with Facilities and consultants to bring the maintenance facility into compliance with CNG regulations.

Outcome(s):

- Support of a cleaner, more efficient fuel burning fleet of equipment.

Goal: Continue with updates and expansions of the fuel control system.

Action(s):

- Acquisition of updated fuel system dispensing security control hardware and software components.
- Assist departments with updating their existing fuel control systems with devices that are compatible with the new Gasboy and Innoprise software.

Outcome(s):

- A web-based fuel control system that will provide inventory security and compatibility for instant updates to the fleet management system.

Goal: The further development of fleet maintenance technology.

Action(s):

- Acquisition of updated technical tools, software, and equipment to support current technology.
- Provide various training opportunities for staff, including current diagnostics for light and heavy duty equipment applications, and maintain employee development and technical training.
- Acquisition of updated diagnostic tools and web-based software to support current technology.
- Transition to a web-based fleet management system that will provide technicians with up-to-date information and history of fleet equipment.

Outcome(s):

- A trained and equipped staff that will help improve capabilities for effective, updated diagnostics and proficient repair and maintenance of the City fleet.

Goal: Partnership support and assistance to customer departments to accomplish City-wide goals.

Action(s): Provide responsive and efficient fleet services to City departments, and maintain on-going communication and cooperation with City departments to assist them with planning and achieving future service expansion goals.

Outcome(s):

- Departments will have safe and reliable equipment available to help achieve their goals to perform more efficient and expanded community services.

INFORMATION TECHNOLOGY

Goal: Support and assist City Council with improving public engagement in City decision making.

Action(s): Support initiatives in which departments plan to use technology as a means to accomplish their goals.

Outcome(s):

- By working with departments to understand their goals and outcomes, Information Technology (IT) can assist in the evaluation, selection, implementation, and management of technology, focused on optimizing the desired outcomes.

Goal: Support and assist customer departments to accomplish their goals when needed.

Action(s): Facilitate and lead the organization-wide effort to redesign the City website to improve the website's ability to generate interest among residents, visitors, and businesses for the services the City of Billings has to offer, improve access to City news and information, and provide enhanced opportunity to engage in decision making in the community.

Outcome(s):

- By working together as an organization to redesign the City website, IT can enhance the delivery of information, increase the availability of 24/7 on-line services, and provide for more opportunity for citizens and businesses to engage in decision making in the community.

Goal: Increase City service efficiency and effectiveness by planning for and investing in technology.

Action(s): Replace existing, unlicensed Point-to-Point (PTP) wireless connections with newer and faster commercial grade, licensed PTP Wireless links between City Hall and the Airport and between 4 Dances Tower and PW-Belknap facilities.

Outcome(s):

- New PTP Wireless links will provide a more stable and efficient delivery of network services to the locations that are upgraded. In addition, the new links will be engineered with redundancy and step-down technology to greatly enhance continued delivery of services during bad weather and heavy winds.

Action(s): Provide support to the Library IT staff.

Outcome(s):

- By partnering with the Billings' Library IT staff, IT can help with the delivery of advanced and robust services that will enhance the patrons experience while visiting the new library.

Action(s): Enhance Disaster / Recovery solutions by expanding off-site presence of servers, storage, and system backups.

Outcome(s):

- Expanding and enhancing the off-site capability to continue to deliver services will greatly reduce the impact on the organization's ability to operate in the event of a disaster or unforeseen primary system failures.

Goal: Improve accessibility to, and use of, GIS services.

Action(s): Enhance delivery of GIS information to the end-user desktop by providing more browser-based map services designed for departmental needs.

Outcome(s):

- Accessibility to GIS information saves time spent looking up information and allows users a geographic interface with a variety of information currently stored in tabular or other formats and joined to GIS layers.

Action(s): Continue to provide GIS services in response to requests for mapping, reports, and analysis by departments throughout the organization.

Outcome(s):

- Providing a visual representation of the requested datasets can be very beneficial to departments looking to meet their planning and analytical needs along with the needs of the citizens.

Action(s): Enhance utility and functionality of GIS data, especially for use in infrastructure and asset maintenance and management.

Outcome(s):

- Leveraging of GIS data, in combination with the proper software packages, can make day to day maintenance and management of City infrastructure and assets more efficient.

AVIATION AND TRANSIT DEPARTMENT

AIRPORT DEPARTMENT

Goal: Implementation of the Capital Improvement Plan (CIP) items.

Action(s):

- Design, bid, and replace public ramp areas in the Airport Business Park, north of the main runway.
- Undertake miscellaneous Terminal building renovations and improvements.
- Complete environment, land use, and construction planning for runway 10R extension.
- Expand Concourse B Holdroom and Restrooms.
- Refresh the Airport's website – flybillings.com.

Outcome(s):

- A more customer and user-friendly Airport environment and experience.

Action(s): Design, bid, and install a new Lease Management System (LMS).

Outcome(s):

- Replacement of an aging in-house program based on the legacy financial system that is being decommissioned.

Goal: Establish timelines and funding sources for several short to longer term CIP items.

Action(s): Develop preliminary plans and budget estimates for: 1) sighting larger hangar developments, airline gate space expansion, ticketing, baggage, and concession space reconfigurations, and 2) how to accommodate the expansion needs of several existing tenants.

Outcome(s):

- A financial and capital plan that will allow the Airport to continue to grow, modernize, and meet the needs of its users.

TRANSIT DEPARTMENT

Goal: Develop a Five-Year Budget Plan for MET operations.

Action(s): Explore short and longer term options to maintain a viable transit system that can operate within existing budget limits and/or with expanded financial resources.

Outcome(s):

- A fiscally viable Transit operation that will meet the needs of its core users.

FINANCE DEPARTMENT

Goal: Continue the implementation of the new Innoprise Software in Finance, and assist with the Fleet and Inventory Software implementation in the fall of 2015.

Action(s): Implement new software to replace 30-plus year old, green screen software.

Outcome(s):

- The City will have state of the art software that will better assist departments with their daily duties.

Goal: Assist Administration and City Council to develop a long-range funding plan for the Public Safety Fund.

Action(s): Provide long-range financial projections and recommendations on how to develop a long-range plan.

Outcome(s):

- Long-range funding for the Public Safety Fund.

Goal: Expand Purchasing assistance to staff Citywide.

Action(s):

- Create a cross-referenced list of potential vendors to include registered vendors, interested parties, authorized bidders, Architectural/Engineering listing, etc.
- Conduct an RFP to create a centralized printing services contract.
- Conduct additional purchasing training to coincide with new, updated procedures.

Outcome(s):

- Improved purchasing process to the highest attainable efficiency level.

Goal: Update the City's Purchasing Policy and Procedures and standard template documents.

Action(s): Update the City's Purchasing Policy and Procedures and standard template documents to be adopted as Administrative Order by the City Administrator.

Outcome(s):

- The City of Billings will have an even more efficient, fiscally responsible purchasing system providing day-to-day service and support Citywide. This will continue to recognize and address the importance of the overall mission and the need for maximizing and enhancing, whenever possible, the value of each tax dollar expended, while allowing for vendor competition, whenever possible.

FIRE DEPARTMENT

ADMINISTRATION

Goal: Finalize the revision of the department's policy and protocol manual.

Action(s): In cooperation with the Fire Department senior management staff, the continuation of the revisions of the policy and protocol manual will be undertaken. The transition from terminology such as "Policy and Protocol" will be changed to Standard Operation Guidelines (SOGs). Two manuals will separate operational guidelines and Administrative guidelines. Additional research will be done to make the SOGs more inclusive and easier to understand.

Outcome(s):

- Ultimately, the inclusion of guidelines associated with employee expectations, operational benchmarks, and a clear understanding of emergency and non-emergent responsibilities will be formally documented.

Goal: Address the continued need to pass a Public Safety Mill Levy.

Action(s): Work with City Administration, City Council, and the Finance Director to develop a strategy to meet the emergency demands of the police, fire, and 911 center operations. An essential component of the project will be to reevaluate the needs of the community and determine associated benchmarks of the Public Safety Mill Levy request.

Outcome(s):

- Upon determination of the financial request parameters and associated impact, the development of supportive documentation and how best to market such a proposal will be determined.
- At this time, the perceived outcome will be associated with the ability to hire six firefighters, five 911 Center dispatchers, and one administrative support position. The new positions will be allocated to enhance the City's overall ability to meet the increase in emergency alarm demands associated with police, fire, and 911 communications.

Goal: Develop a similar performance evaluation process for all fire department personnel.

Action(s):

- Develop forms that place an emphasis on the individual employee to evaluate their own performance.
- Add a performance goal section for each employee in the overall evaluation process in order to enhance individual growth and development.
- Reduce the number of categories in the supervisor evaluation in order to create a more accountable evaluation.

Outcome(s):

- Individual employees will be able to take credit for annual accomplishments in a more comprehensive manner. All employees will be able to establish documented goals, which will enhance their understanding and accountability associated with growth and individual development.
- The new evaluation forms will enable the employee's supervisor to better understand individual employee accomplishments, as well as target areas that may need improvement.

SUPPRESSION DIVISION

Goal: Enhance the overall training requirements associated with fire suppression and emergency medical services.

Action(s):

- The department, with support from the senior management staff, will be more accountable in tracking and documenting training requirements.

- Battalion Chief Officers, in cooperation with the Assistant Chief, will review the training progress of all department personnel monthly.
- Submit a Supplemental Budget Request for software that provides video classes, related topic testing, and tracking of individual participation.

Outcome(s):

- The department will be more aggressive in the overall accountability of collecting data associated with internal training requirements.
- The national standards recommending 16 hours of suppression related training will be monitored by the shift Battalion Chiefs.
- The emphasis on training accountability will reduce risk and enhance safety of all firefighters.

Goal: Develop a program where all department suppression personnel are more familiar with area target hazards and related pre-planning of these structures.

Action(s): In cooperation with the shift Battalion Chiefs, the suppression division personnel will target facilities/structures for walk through familiarization inspections.

Outcome(s):

- The suppression crews will gain a better knowledge of large or high risk structures in the city. The location of suppression systems, special hazards, and occupancy loads (product and life safety) will be discussed. A progressive understanding of how best to prioritize mitigation of any number of suppression crews in the event of an emergency can be shared by multiple crews and the shift Battalion Chief.

FIRE PREVENTION BUREAU

Goal: Implementation of a technology-based table system to improve and expedite the accumulation and tracking of inspection data.

Action(s): In cooperation with the City of Billings' Planning and Building Department, the Billings' Fire Department Fire Prevention Bureau will purchase electronic tablets that will be capable of electronically inputting data relevant to the inspection process.

Outcome(s):

- The electronic use of tablet technology will significantly reduce the amount of time currently spent transitioning data into electronic files. The use of tablets reduces the current paper trail for Bureau personnel, as well as the administrative support demands for tracking the inspection and pre-plan process.

TRAINING DIVISION

Goal: Complete the first phase of the cargo container training facility.

Action(s): Upon arrival of all 11 cargo containers, the foundation for this project will be constructed. The containers will then be placed in their foot print location, and the fabrication, including stairways, ventilation openings, railings, and other necessary modeling enhancements, will be implemented.

Outcome(s):

- A cargo container training facility will enable suppression personnel from the Billings' Fire Department, Airport Fire and Rescue, and other area first responders to train at a facility specifically designed to enhance firefighter skills. The facility will be primarily used to enhance training classes addressing live fire training, search and rescue, ventilation, and incident command skills.

Goal: Implement a computer-based training program to address fire suppression, emergency medical skills, and management and administrative topics.

Action(s): In an effort to address annual training requirements, the Billings' Fire Department is researching the purchase of a computer-based training program that allows department personnel to meet national standards for fire, EMS, and human resource training.

Outcome(s):

- The computer-based training program qualifies for recertification associated with EMT and Paramedic recertification, fire suppression programs, Hazardous Material mitigation training, and a host of management topics. These courses can be accessed individually by department personnel, and all the topics have a testing module and include analytics to track individual training records. This will better prepare the City of Billings and its Fire Department to reduce liability, enhance training, and directly impact accountability associated with required training for all department personnel.

911 COMMUNICATIONS CENTER DIVISION

Goal: Secure property to build a new 9-1-1 Center.

Action(s): The City has been working with a property owner for approximately 2 years to purchase a building site for the proposed 911 Center. The owner is waiting on a Phase II review by the State of Montana that could potentially impact the purchase of this property. If this property is purchased, there will be a need to demolish the existing structures. Additional actions include working with the City to hire an architect, secure a project management oversight program, and determine what funding source is necessary to finalize the project.

Outcome(s):

- The outcome of this project is to construct a new 911 Center to address the emergency communications needs of the City of Billings and Yellowstone County.

HUMAN RESOURCES

Goal: Ensure compliance with healthcare reform laws.

Action(s): Review and monitor the Affordable Care Act, and develop guidelines and an action plan to ensure compliance.

Outcome(s):

- Compliance of the Affordable Care Act for the City of Billings.

Goal: Update the Human Resources Policies and Procedures Manual, and develop a Citywide Safety Manual.

Action(s): Review the Human Resources Policies and Procedures handbook to reflect the City's most current practices. Staff will also develop a Citywide Safety manual. The completed manuals will be distributed to all employees in either electronic or hardcopy format.

Outcome(s):

- Well thought out policy and procedure manuals that will provide information and guidance to all employees of the City of Billings.
- These policies and procedures will benefit all employees and supervisors by communicating operational policies and by advising employees of the City's expectations regarding their performance.

Goal: Provide additional employee and management development and training programs.

Action(s): Increase training to all employees. Supervisory training will focus on safety, workers' compensation, liability, harassment and diversity awareness, workplace violence, employment laws, drug and alcohol/reasonable suspicion, and City finances/budgeting. Employee training will focus on such topics as safety, harassment, workplace violence, diversity, customer service, and employee benefits.

Outcome(s):

- A training program that efficiently improves the employees' and supervisors' skills and abilities to perform their assigned functions.

LIBRARY

Goal: Patrons have free access to online services.
Action(s): Provide apps and wireless printing for library patron BYOD (Bring Your Own Device).
Outcome(s):

- Community residents and visitors will enjoy new services and resources on their own digital devices.
- Community residents and visitors will have more convenient access to services and resources at any time using Library apps remotely and at any time.

Goal: Offer stimulating and inspiring programs for patrons to enjoy.
Action(s): Offer programs that promote reading skills for all ages.
Outcome(s):

- A lecture will be planned and presented by a nationally-renowned author, the first of what will become an annual event.

Action(s): Offer programs providing practical information for patrons of all ages at important milestones.
Outcome(s):

- Transition to college programs planned and offered for teens and parents.

Goal: Attain at least LEED Gold Certification.
Action(s): Minimize the Library building's impact on the environment.
Outcome(s):

- The library will be operated with minimal impact on the environment, resulting in minimized operational costs for energy for heating, lighting, and other purposes.
- Community residents will learn about sustainable building construction and operational best practices.

MUNICIPAL COURT

Goal: The timely processing and adjudication of all cases by reviewing operations and instituting policies to ensure the incorporation and utilization of best practices to ensure efficiency, consistency, and quality in all aspects of the Court's operations.

Action(s): Continue to assess the court calendar and make changes where necessary to ensure efficiency in case management.

Outcome(s):

- Cases are adjudicated within the national ABA standards which will shorten the court docket, create less daily paperwork, and provide better service to the public.

Goal: Assess the current court case management system, and research the transition into electronic case management.

Action(s): Work with the State of Montana to implement their recommendations in regard to electronic case management.

Outcome(s):

- A paperless and electronic case management system which will allow the court to provide faster service to the public. Digitally archiving all paper records will ensure against loss by flood, fire, or natural disaster, as well as conserve physical space.

Goal: Asses future funding opportunities to secure the future of the Billings Adult Misdemeanor Treatment Court.

Action(s): Pursue statewide and federal funding opportunities to secure the treatment courts currently in operation, while continuing to seek funding from community resources such as the Rotary Club, Breakfast Exchange, and DUI Task Force.

Outcome(s):

- Self-sustainment for the treatments courts and community awareness and involvement.

Goal: Hold a yearly Bench-Bar meeting to calibrate processes, expectations, and decorum of the Court.

Action(s): Schedule yearly Bench-Bar meeting for the beginning of summer.

Outcome(s):

- Stakeholders share a common goal and assist in the efficiency of court operations / settings from the perspective of the bench.

Goal: Develop a departmental mission statement and create a Billings' Municipal Court Policy and Training Manual.

Action(s): As a department, develop a mission statement and a court specific policy manual to use as a guiding document for Court personnel, other City Employees, and the citizens of Billings. The Training Manual will be developed by current senior personnel.

Outcome(s):

- Knowledgeable information about the Court available to the public.
- Training guides to be used by current personnel.

Goal: Increase Court operations to include one more week day of jail or open court arraignments.

Action(s): Increase Court operation staff for the addition of another day of arraignments.

Outcome(s):

- Increased Court operations.

Goal: Work with the City Attorney's office and Police Department to implement the Serial Inebriate Program.

Action(s): Develop a cohesive team with a representative from the Municipal Court, City Attorney's office, and Police Department to represent the City of Billings in regard to the Serial Inebriate Program. The team will meet weekly to discuss the status of possible participants, current participants, and the outcome of participants who have successfully completed the program. They will keep other City employees updated with the success of the program and be responsible for community linkage in regard to the program.

Outcome(s):

- A cohesive City of Billings Serial Inebriate team.
- The successful outcome of the Serial Inebriate Program.

POLICE DEPARTMENT

ADMINISTRATION

Goal: Successfully pursue a Public Safety Mill Levy to support law enforcement operations in the future.

Action(s): Market the Police Department and provide information to the public that supports Public Safety Levy goals and objectives.

Outcome(s):

- Successful public safety campaign.

Goal: Continue to implement the International Association of Chiefs of Police (IACP) recommendations with emphasis on supporting City Council's Strategic Plan.

Action(s): Incrementally and selectively put IACP recommendations into effect, taking budgetary and logistical issues into account.

Outcome(s):

- Increased efficiency and effectiveness in department operations in support of the City Council Strategic Plan.

CRIME PREVENTION – VOLUNTEER PROGRAMS

Goal: Enhance crime prevention and volunteer services.

Action(s): Expand and enhance existing programs by pursuing and recruiting volunteers.

Outcome(s):

- Provide citizens and businesses with classes, information, education, and assistance; thus increasing their role in crime prevention.
- Core programs strengthened, increased, more visible, and accessible by serving many more Billings residents.
- Volunteer program, Crime Prevention, Special Projects, Chaplaincy program, Volunteer Bike Patrol, and Fingerprinting Services.
- Reduce crime through more responsibility taken by citizens, which is made possible through their ability to share in an organized partnership with the department.

PATROL OPERATIONS

Goal: Continue the Police Department goal to improve traffic safety in the community.

Action(s): Identify and address key accident locations, enhance use of radar trailers with coordinated enforcement, continue emphasis on DUI enforcement, and enhance dedicated enforcement program (S.T.E.P.).

Outcome(s):

- Reduction in fatal and personal injury accidents.
- Neighborhood traffic complaints addressed and reduced.

Goal: Continue to assess beat boundaries and patrol areas.

Action(s): Identify patterns and changes in call loads (demand for service).

Outcome(s):

- Effectiveness of officer deployment maximized.

Goal: Re-energize Community Policing Program

Action(s): Facilitate community and neighborhood policing programs.

Outcome(s):

- Increased citizen/officer interAction(s).
- Enhanced citizen/officer communication.
- Reduced crime through cooperative effort.

Goal: Enhance use of Communication Center assets.
Action(s): Cooperate and coordinate with Communications Center.
Outcome(s):

- Increased dispatch ability to identify nearest available units.
- Best possible response times ensured.

TRAINING / PLANNING / RESEARCH DIVISION

Goal: Continue to enhance Police Department access to online training opportunities to enhance career development.
Action(s): Provide accessible location with adequate equipment that makes ongoing education a possibility for everyone, and promote programs that utilize online capabilities designed for the development of Law Enforcement personnel.
Outcome(s):

- Quality training produces a motivated, professional workforce.
- Facilitated career development and succession training.
- Facilitated compilation of Peace Officer's Standards in Training credit requirements.

Goal: Continue to provide quality law enforcement training availabilities for all area law enforcement personnel.
Action(s): Maintain all mandated training and certifications for BPD personnel, host regional training with quality instructors to maintain professional law enforcement standards, and present timely, affordable training that would be available to all area law enforcement personnel.
Outcome(s):

- A high level of law enforcement service to the Billings community maintained, while developing strong working relationships with other law enforcement agencies.

SUPPORT SERVICES DIVISION

Goal: Increase public access to information.
Action(s): Enhance the use of Crime View software to allow analysis and display of criminal statistics, incident maps, and trend analysis.
Outcome(s):

- The ways the public may access City Police Department statistical information regarding crime in the community increased.

Goal: Continue to improve effectiveness of Patrol Officers by implementing mobile data terminal software and training.
Action(s): Continue the use of accident report writing software for the in-car mobile report writing capability, implement in-car reporting for all offenses, implement in-car citation writing, and conduct extensive hands on training.
Outcome(s):

- Increased effectiveness and utility of Patrol Officers' availability by allowing them to do more routine paperwork while in the patrol car rather than being required to return to the Police Department. This allows more time "on patrol" to respond to the citizens' needs.

ANIMAL CONTROL

Goal: Continue enforcement plan that will maximize available animal control personnel.
Action(s): Assign staff to cover more hours of a work day and to cover seven days a week.

Outcome(s):

- Improved efficiency and effectiveness of Animal Control operations.
- Improved community relations.
- Improved response time.

Goal: Enhance liaison with local pet stores and veterinarians to improve communication and cooperation.

Action(s): Animal Control Officers will make regular stops at pet stores and veterinarians; and use public service announcements and other means of media to increase programs and contacts with the general public to educate about animal issues and the laws affecting them.

Outcome(s):

- Established relationships with businesses.
- Compliance checks conducted.
- Creation of responsible pet owners and an educated public about their responsibilities when dealing with animal related issues.

INVESTIGATIONS

Goal: Enhance case review system.

Action(s): Continue weekly case presentations to the Deputy Chief and the Detective Command Staff.

Outcome(s):

- Ensure quality investigations.
- Facilitate feedback and solicitation of ideas and suggestions.

PUBLIC WORKS

ADMINISTRATION

Goal: Facilitate the development and approval of revised Montana Stormwater Discharge regulations.

Action(s): Working as the MLCT representative, along with six other cities, develop Montana Department of Environmental Quality (MDEQ) and EPA revised stormwater regulations.

Outcome(s):

- Complete revisions to the MDEQ stormwater regulations that the MLCT can reasonably enact and implement.

Goal: Develop a long-range strategy to ensure Billings can provide sustainable water and wastewater to its residents for the next 20 years.

Action(s):

- Using the concepts of an integrated water system, evaluate the options Billings has for supplying potable water and treating wastewater that is long-term, cost effective, and environmentally sustainable.

Outcome(s):

- A completed long-range, integrated water plan for the City Council and Mayor that will provide options and recommendations for providing water and wastewater services to Billings for 20 years or more.

DISTRIBUTION AND COLLECTION DIVISION

Goal: Continue to use the slip lining / pipe bursting program to replace aged and failing water and sanitary sewer main lines.

Action(s): Expand the existing bursting program and facilitate funding through the Public Works Department's annual water and sanitary sewer replacement project budget, and coordinate projects with other improvement projects (PAVER, streetscape, etc.).

Outcome(s):

- Improved customer service.
- Supported Public Works Department business plan.
- The City's investment in infrastructure is protected and a safe, reliable, cost-effective service is provided to the community by utilizing new construction technologies.

Goal: Support Public Works divisions that experience seasonal increased workloads.

Action(s): Divert employees and equipment to work in different divisions within the Public Works Department.

Outcome(s):

- Improve customer service.
- Support of the Public Works Department business plan.

Goal: Implement the sanitary sewer CMOM (capacity, management, operation, and maintenance) program to satisfy EPA and DEQ administrative orders.

Action(s): Implement tree root and FOG (fats, oils, grease) control programs, implement SOPs (standard operating procedures) for all sanitary sewer maintenance activities, and identify and prioritize areas for replacement based on age, maintenance, and complaints.

Outcome(s):

- Decreased SSOs (Sanitary Sewer Overflows).
- Improved customer service.
- Reduced claims due to sewer backups.

Goal: Build an asset management plan based on GIS.
Action(s): Inventory all assets in GIS, and complete a condition assessment to evaluate assets to determine their placement in the life cycle.
Outcome(s):

- Improved maintenance support.
- Efficient utilization of the work force and equipment.
- Asset life cycle is determined based on many factors other than complaints.

Goal: Improve employee safety.
Action(s): Participate in eliminating approximately 100 outside water meter pits by moving the meters inside.
Outcome(s):

- Increased efficiencies by eliminating the need to have two employees on site when working on, or replacing, an outside water meter.
- Increased safety by eliminating the hazards relating to confined spaces.

Goal: Improve efficiencies by utilizing newer meter reading technology.
Action(s):

- Install the remaining meter reading collectors, which will eliminate the need to send a meter reader out.
- Program the collectors to call the reading into the City's computer system via cell phone technology or by utilizing the City's network.

Outcome(s):

- Increased operational efficiencies by utilizing technology.
- Cost-effective investment.

ENGINEERING DIVISION

Goal: Modify the engineering permit process.
Action(s): Update and make the process consistent for all permits.
Outcome(s):

- Increased efficiency and decreased potential errors.
- Increased citizen satisfaction(s).

ENVIRONMENTAL AFFAIRS DIVISION

Goal: Ensure the City's MS4 storm water program complies with Federal Phase II Storm Water Regulations and State General Permit.
Action(s):

- Attend monthly stakeholder workshops with the DEQ and other MS4s to update the State MS4 General Permit until August 2016.
- Update or develop public information pamphlets in IDDE, FOG, Residential and Commercial BMPS, and modify the website to be more user friendly.
- Continue to GPS and evaluate additional stormwater outfalls discharging to state receiving waters.
- Update land ownership surveys on existing ditches and drains within the City limits.
- Conduct dry weather water quality samples on existing ditches and drains.
- Complete five educational outreach program events and pursue other opportunities.
- Continue to respond to IDDE complaints and eliminate illicit/cross connections.
- Update Billings' MS4 stormwater map in the Heights area.

Outcome(s):

- Reduced storm water pollution into state waters.

Goal: Maintain a pretreatment program to comply with the Clean Water Act water pollution control program.

Action(s):

- Incorporate findings from EPA Region 8 on-site audit of the City's pretreatment program.
- Assist Lockwood Water and Sewer District in managing pretreatment program through the Pretreatment Program Interlocal Agreement.
- Analyze the impact of future significant industrial dischargers on the City's collection and treatment systems.
- Comply with the Capacity, Management, Operation, and Maintenance (CMOM) schedule and incorporate EPA review comments.
- Conduct a minimum of 20 FOG inspections of commercial grease interceptors.
- Coordinate with Distribution and Collection field crews to locate and resolve FOG discharges.
- Continue to expand data base of dental offices for impending EPA amalgam regulations.

Outcome(s):

- Reduced potential upsets at the wastewater treatment plant, sanitary sewer overflows, and protected health and safety of workers.

Goal: Update Source Water Delineation and Assessment Report.

Action(s):

- Continue coordination meetings to update and field verify facilities identified in the original Assessment and Delineation survey.
- Conduct a minimum of one presentation to the Local Emergency Planning Committee.

Outcome(s):

- A susceptibility assessment of significant potential contaminant sources in the spill response area for the Laurel, Billings, and Lockwood WTP intakes will be provided.

Goal: Ensure the Billings Regional Landfill maintains compliance with State and Federal operational and environmental rules and regulations.

Action(s):

- Attend quarterly Solid Waste Advisory Council meetings with the DEQ and other landfill operators for regulatory and legislative updates, training schedules, trending issues, and impending rule changes.
- Continue to address landfill customer inquiries regarding proper handling, testing, and disposal of special wastes.
- Manage the landfill's interim household hazardous waste drop off site.
- Coordinate to work with landfill personnel to improve and maintain storm water BMPs.

Outcome(s):

- Reduced potential for regulatory non-compliance and adverse impacts to ground and surface waters.

FINANCE

Goal: Enhance customer service and communications between divisions and customers.

Action(s):

- Research and implement ideas that may lead to a decrease in the number of delinquent utility accounts that are shut off due to non-payment.
- Increase the number of scanned documents and reports.
- Promote payments through the City's website.
- Continue implementation of Cityworks asset management software.
- Utilize the website to provide up-to-date information regarding assessments, rates, and fees.

- Allocate staff in the most cost-effective and customer-service oriented manner.

Outcome(s):

- Increased efficiencies.
- Decrease paper storage and available reports at desktop computers.
- Decreased workload through technology resulting in a delay to hire additional personnel.
- Enhanced and more efficient communication between divisions.

Goal: Ensure the department operates within financial limitations, while maintaining resources necessary to achieve current levels of service.

Action(s):

- Review all cost allocations, fees, and rates to ensure they are at an appropriate level to cover costs.
- Ensure reserves are adequate for the needs of each fund and maintain compliance with fiscal policies and legal requirements.

Outcome(s):

- Revenues are maintained at sufficient levels to support services.
- Adequate reserves available for emergencies.
- Stable more predictable rates and lessened impact to customers.

Goal: Update Departmental internal control and other financial policies and procedures.

Action(s): Maintain a manual for all accounting-related procedures, and update the internal control policies.

Outcome(s):

- Consistent and predictable operating procedures.
- Improved internal controls.

SOLID WASTE DIVISION

Goal: Reduce the amount of waste disposed of at the Billings Regional Landfill through continued use and expansion of the curbside yard waste collection program for the City of Billings.

Action(s): Continue the collection of the curbside yard waste collection program in the City, and expand the implementation of the residential yard waste program.

Outcome(s):

- A reduction in the amount of waste that is disposed of at the Billings Regional Landfill.
- Creation of more material to be used as cover and to help with methane gas extraction.

Goal: Economic development through community partnerships.

Action(s):

- Continue to coordinate landfill operations with MDU's activities to complete a Landfill Gas Collection System to capture methane gas from the landfill.
- Support the concept of injecting gas condensate back into the waste to accelerate the methane production.
- Start blending compost as cover material.
- Help with horizontal pipes to be installed in landfill cells three and four.

Outcome(s):

- Compliance with greenhouse gas regulations.
- Additional revenue streams for the City of Billings.

Goal: Develop the landfill as recommended in the Landfill Master Plan.

Action(s): Integrate GPS in the landfill equipment for the most efficient use of air space, and study and construct new alternatives for better traffic control.

Outcome(s):

- Maintained regional landfill that protects the environment and people, is customer friendly, and remains in full compliance with Solid Waste Regulations.

Goal: Prepare the City of Billings for the future by investigating options for waste disposal.
Action(s): Create an integrated Solid Waste Management Plan (ISWMP).
Outcome(s):

- Options provided for future handling of solid waste.

Goal: Continue to study the use of Compressed Natural Gas (CNG) vehicles for a more efficient use of fuel and economies for the City.
Action(s): Purchase seven new CNG trucks, and study the cost of using the CNG trucks.
Outcome(s):

- Determination whether using CNG vehicles in the City fleet is beneficial.

Goal: Continue the steps toward licensing the area north of the landfill.
Action(s): Drill test holes and file the correct paperwork to license the area north of the landfill on Hillcrest Road.
Outcome(s):

- At the current growth rate, this will add a minimum of 50 years of life to the landfill.

Goal: Implement GPS in the collection trucks to work with the current route software.
Action(s): Add GPS to collection trucks to help drivers run routes more efficiently.
Outcome(s):

- More efficient routes will result in less fuel cost, wear and tear on equipment, and personnel.

STREET–TRAFFIC DIVISION

Goal: Provide well-maintained public Right-of-Ways.
Action(s): Coordinate pothole repair, minor street reconstruction, street and alley gravel upkeep, snow and ice control, storm drain cleaning / jetting, sweeping, maintaining multi-use trails, mowing, weed abatement, and maintaining signalized intersections, all street signs, and pavement markings.
Outcome(s):

- Safe driving surfaces and movement of vehicles and pedestrian traffic.

Goal: Ensure proper reflectivity of all stop signs.
Action(s): Institute a program that will measure and record reflectivity, and replace City stop signs as necessary.
Outcome(s):

- A consistent method of maintaining reflectivity on all City stop signs.

WASTEWATER TREATMENT DIVISION

Goal: Perform plant operation and maintenance in a manner that supports efficient use of budgeted funds while ensuring continued quality effluent.
Action(s): Treat the City's wastewater and dispose of the resulting residuals in a timely, environmentally safe, and economical manner, while meeting MPDES (Montana Pollutant Discharge Elimination System) effluent and bio-solids standards.
Outcome(s):

- Full compliance with MPDES permit and zero violations of the discharge limitations attributable to operational or maintenance activities.

WATER TREATMENT DIVISION

Goal: Comply with all rules and regulations pursuant to the Safe Drinking Water Act.
Action(s): Conduct the quarterly sampling and reporting required by the UCMR.
Outcome(s):

- The public's trust maintained in the City's drinking water.
- The safest water possible provided for the community.

Goal: Communicate with the consuming public about drinking water treatment and the quality of their drinking water.
Action(s):

- Prepare and distribute the annual Consumer Confidence Report providing details about the quality of the City's drinking water.
- Provide monthly water quality information enhanced with responses to frequently asked questions and other useful drinking water information on the City's website.
- Provide facility tours to educate the public about drinking water treatment; provide information to civic groups, schools, and others regarding drinking water processes and quality; and respond to citizen inquiries regarding the quality of the City's drinking water.

Outcome(s):

- The public's confidence maintained and enhanced in the City's drinking water.
- The public is informed about their drinking water and the processes required to provide it.

Goal: Provide superior quality potable water.
Action(s): Produce, pressurize, and store drinking water for the community in adequate quantities, and meet all regulatory requirements and quality control standards; as well as maintain and repair all water treatment, pressurization, and storage facilities.
Outcome(s):

- Community water needs met.
- Aging / malfunctioning infrastructure replaced to increase capacity while ensuring a quality product.
- The maximum, productive life as possible is obtained.

GENERAL FUND OVERVIEW

GENERAL FUND
OVERVIEW

GENERAL FUND

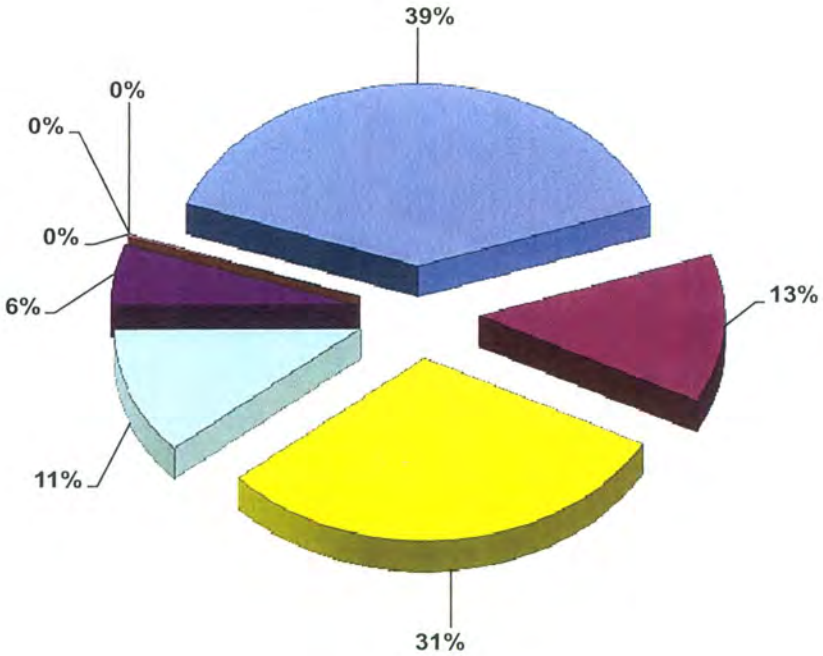
The General Fund is used to account for resources traditionally associated with government that are not required legally or by sound financial management to be accounted for in another fund. Property taxes, licenses and permits, charges for services, fines and forfeitures, and state intergovernmental revenue provide revenue to the general fund. The expenditures of the following departments are accounted for in the general fund: Mayor and City Council, City Administrator, Human Resources, City Attorney, Municipal Court, Code Enforcement, Parks, Recreation and Public Lands, and Finance. The largest use of general fund revenue is the transfer to the Public Safety Fund.

GENERAL OPERATING FUND
SUMMARY
OPERATING BUDGET
FY16

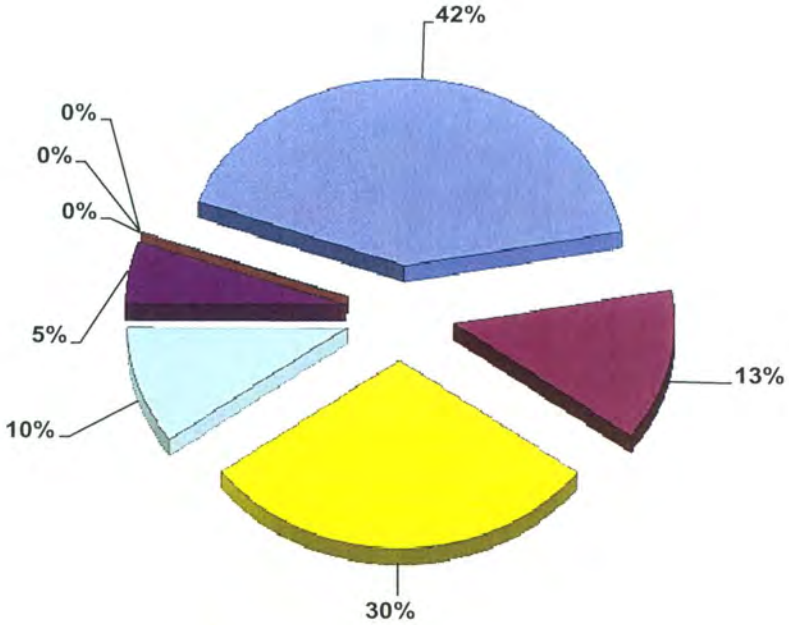
	APPROVED BUDGET FY 16	APPROVED BUDGET FY 15	INCREASE (DECREASE)	ACTUAL FY 14
FUND BALANCE - BEGINNING	**$ 23,971,940**	**$ 22,299,193**	**$ 1,672,747**	**$ 21,215,360**
REVENUES:				
TAXES	$ 13,051,058	$ 13,897,377	$ (846,319)	$ 14,979,893
SPECIAL ASSESSMENTS	-	-	-	14,595
LICENSES & PERMITS	4,398,880	4,367,439	31,441	3,525,284
INTER-GOVERNMENTAL	10,337,424	9,953,347	384,077	10,004,823
CHARGES FOR SERVICE	3,773,614	3,386,179	387,435	3,302,231
FINES & FORFEITS	1,821,047	1,796,262	24,785	1,578,998
INVESTMENT EARNINGS	69,162	46,520	22,642	72,832
DONATIONS / CONTRIBUTIONS	-	4,000	(4,000)	315
INTERFUND TRANSFERS	2,830	2,742	88	48,167
MISCELLANEOUS	500	1,000	(500)	47,430
TOTAL REVENUES	**$ 33,454,515**	**$ 33,454,866**	**$ (351)**	**$ 33,574,568**
EXPENDITURES:				
PERSONAL SERVICES	$ 7,529,094	$ 7,403,522	$ 125,572	$ 6,787,642
OPERATION & MAINTENANCE	3,342,036	3,375,694	(33,658)	3,402,404
CAPITAL	165,000	34,800	130,200	577,413
INTERFUND TRANSFERS	23,447,256	23,324,965	122,291	20,887,438
TOTAL EXPENDITURES	**$ 34,483,386**	**$ 34,138,981**	**$ 344,405**	**$ 31,654,897**
FUND BALANCE - ENDING	**$ 22,943,069**	**$ 21,615,078**	**$ 1,327,991**	**$ 23,135,031**

General Fund
Summary of Revenues

FY 16		FY 15
$ 13,051,058	TAXES	$ 13,897,377
4,398,880	LICENSES & PERMITS	4,367,439
10,337,424	INTER-GOVERNMENTAL	9,953,347
3,773,614	CHARGES FOR SERVICE	3,386,179
1,821,047	FINES & FORFEITS	1,796,262
69,162	INVESTMENT EARNINGS	46,520
2,830	INTERFUND TRANSFERS	2,742
500	OTHER	5,000
$ 33,454,515	TOTAL	$ 33,454,866



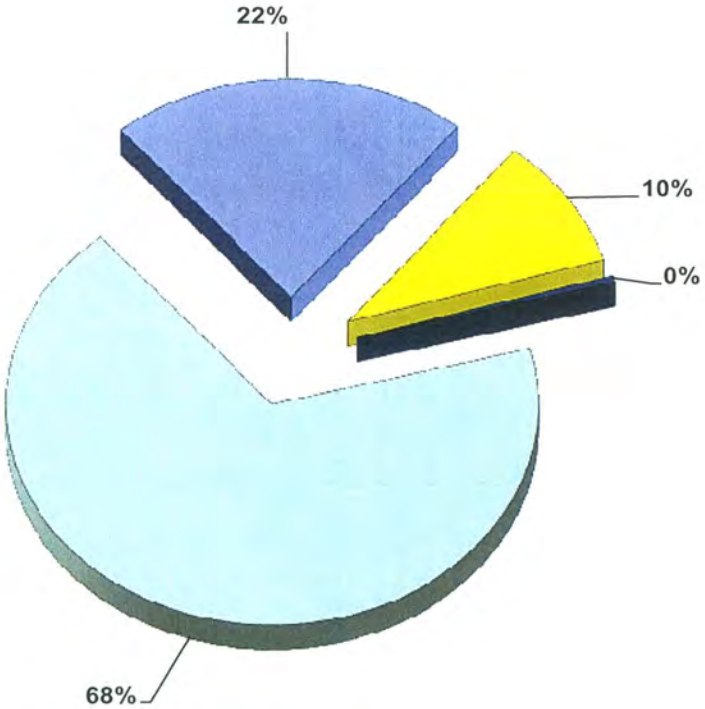
Fiscal Year 2016



Fiscal Year 2015

General Fund
Summary of Expenditures

FY 16		FY 15
$ 7,529,094	PERSONAL SERVICES	$ 7,403,522
3,342,036	OPERATION & MAINTENANCE	3,375,694
165,000	CAPITAL	34,800
23,447,256	INTERFUND TRANSFERS	23,324,965
$ 34,483,386	TOTAL	$ 34,138,981



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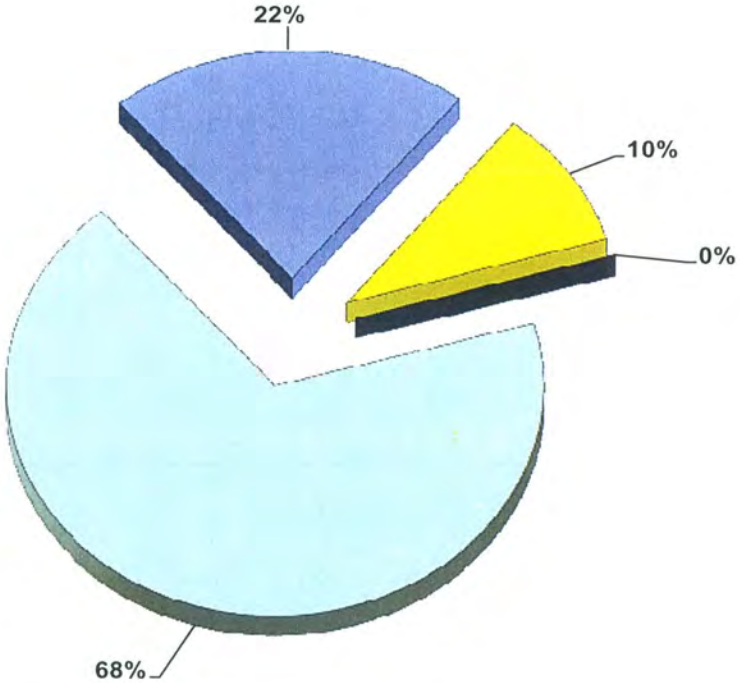


Fiscal Year 2015

GENERAL OPERATING FUND
OPERATING BUDGET

FUND 010

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE BEGINNING	**$ 20,010,980**	**$ 21,215,360**	**$ 22,299,193**	**$ 23,135,031**	**$ 23,971,940**
REVENUES:					
TAXES	$ 13,515,765	$ 14,979,893	$ 13,897,377	$ 14,209,872	$ 13,051,058
SPECIAL ASSESSMENTS	13,838	14,595	-	-	-
LICENSES & PERMITS	4,301,684	3,525,284	4,367,439	4,417,025	4,398,880
INTER-GOVERNMENTAL	9,315,578	10,004,823	9,968,347	10,458,071	10,337,424
CHARGES FOR SERVICE	3,241,784	3,302,231	3,371,179	3,361,869	3,773,614
FINES & FORFEITS	1,809,948	1,578,998	1,796,262	1,610,250	1,821,047
INVESTMENT EARNINGS	61,997	72,832	46,520	70,000	69,162
CONTRIBUTIONS / DONATIONS	37,700	315	4,000	-	-
INTERFUND TRANSFERS	1,839,710	48,167	2,742	-	2,830
MISCELLANEOUS	1,573	47,430	1,000	83,856	500
TOTAL REVENUE	**$ 34,139,577**	**$ 33,574,568**	**$ 33,454,866**	**$ 34,210,943**	**$ 33,454,515**
EXPENDITURES:					
MAYOR AND CITY COUNCIL	$ 225,905	$ 207,926	$ 271,091	210,177	$ 280,879
CITY ADMINISTRATOR	587,968	611,344	678,102	636,920	668,635
HUMAN RESOURCES	552,666	621,687	681,072	654,831	667,792
CITY ATTORNEY	1,348,883	1,512,579	1,434,498	1,427,583	1,340,238
MUNICIPAL COURT	1,032,827	1,044,205	1,239,818	1,059,614	1,319,348
FINANCE	1,282,434	1,305,223	1,395,057	1,294,305	1,381,728
CODE ENFORCEMENT	252,348	322,911	305,968	305,875	316,698
PARKS, RECREATION AND PUBLIC LANDS	4,308,624	4,318,131	4,543,315	4,503,343	4,664,707
NON-DEPARTMENTAL	23,093,121	21,649,883	23,525,060	23,221,386	23,778,361
COUNCIL CONTINGENCY	250,421	61,008	65,000	60,000	65,000
TOTAL EXPENDITURES	**$ 32,935,197**	**$ 31,654,897**	**$ 34,138,981**	**$ 33,374,034**	**$ 34,483,386**
FUND BALANCE ENDING	**$ 21,215,360**	**$ 23,135,031**	**$ 21,615,078**	**$ 23,971,940**	**$ 22,943,069**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	-	-	-	-	-
COMMITTED	9,603,000	9,890,000	10,700,304	9,678,470	10,000,182
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ 11,612,360**	**$ 13,245,031**	**$ 10,914,774**	**$ 14,293,470**	**$ 12,942,887**

DEPARTMENTAL BUDGETS

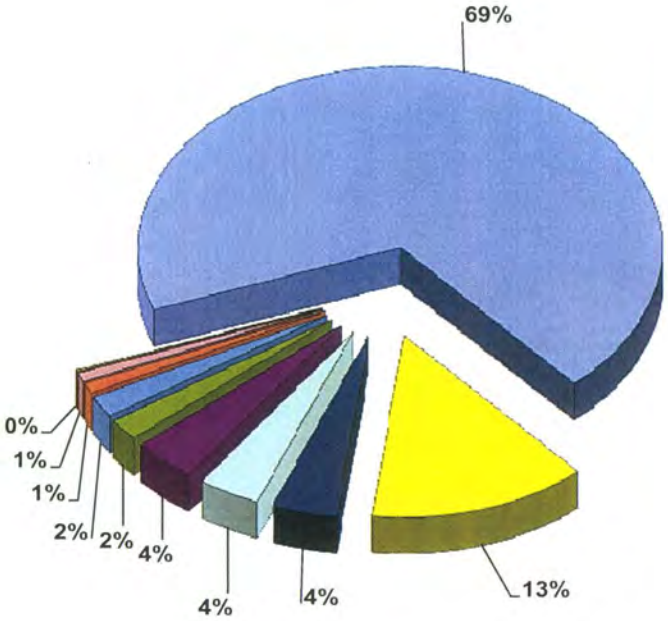
GENERAL FUND
DEPARTMENTAL BUDGETS

This section provides information about the City's General Fund individual department budgets, which are as follows:

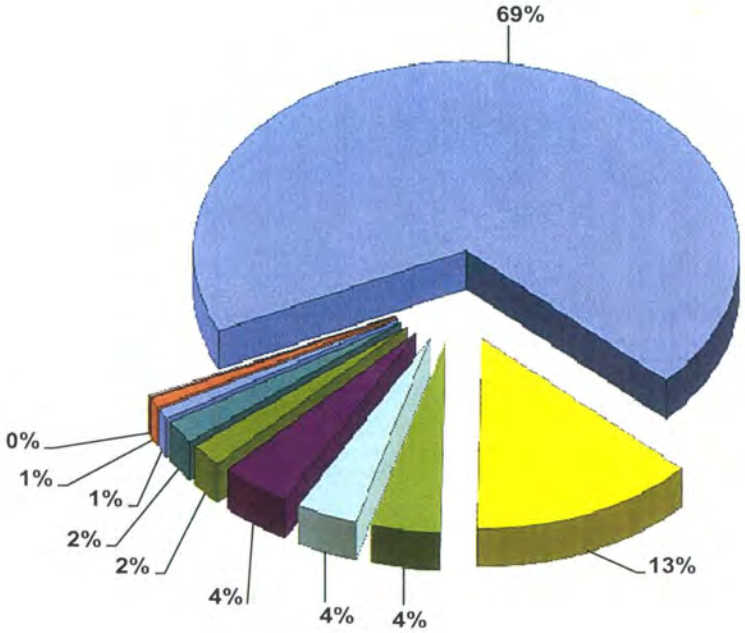
- MAYOR AND CITY COUNCIL
- CITY ADMINISTRATOR
- HUMAN RESOURCES
- CITY ATTORNEY
- MUNICIPAL COURT
- FINANCE
- CODE ENFORCEMENT
- PARKS, RECREATION, AND PUBLIC LANDS
- NON-DEPARTMENTAL
- COUNCIL CONTINGENCY

General Fund Summary of Department Expenditures

FY 16		FY 15
$ 23,778,361	NON-DEPARTMENTAL	$ 23,525,060
4,664,707	PARKS, RECREATION AND PUBLIC LANDS	4,543,315
1,381,728	FINANCE	1,395,057
1,319,348	MUNICIPAL COURT	1,239,818
1,340,238	CITY ATTORNEY	1,434,498
668,635	CITY ADMINISTRATOR	678,102
667,792	HUMAN RESOURCES	681,072
316,698	CODE ENFORCEMENT	305,968
280,879	MAYOR AND CITY COUNCIL	271,091
65,000	COUNCIL CONTINGENCY	65,000
$ 34,483,386	TOTAL	$ 34,138,981



Fiscal Year 2016



Fiscal Year 2015

City of Billings, Montana
Official Roster

Mayor
Tom Hanel

Council Members

Mike Yakawich	Ward One	Brent Cromley
Denis Pitman	Ward Two	Angela Cimmino
Becky Bird	Ward Three	Rich McFadden
Jani McCall	Ward Four	Al Swanson
Ken Crouch	Ward Five	Shaun Brown

MAYOR AND CITY COUNCIL
OPERATING BUDGET

FUND 010-1100

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
PERSONAL SERVICES	$ 171,021	$ 148,870	$ 204,480	$ 210,177	$ 205,069
OPERATIONS AND MAINTENANCE	54,883	59,054	66,611	62,000	75,810
TOTAL EXPENDITURES	**$ 225,904**	**$ 207,924**	**$ 271,091**	**$ 272,177**	**$ 280,879**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	APPROVED FY 16
MAYOR	0.5	0.5	0.5	0.5
COUNCIL MEMBERS	5.0	5.0	5.0	5.0
TOTAL	**5.5**	**5.5**	**5.5**	**5.5**

MAYOR & CITY COUNCIL DEPARTMENT BUDGET NARRATIVE

The Mayor and City Council expenses are funded through the General Fund. The Mayor is elected at-large, and two Councilpersons are elected in each of the five wards.

Expenditures

The Mayor and City Council budget includes wages of $800/month for the Mayor, $600/month for each Council member, benefits, and operating expenses.

Capital

None

CITY ADMINISTRATOR
OPERATING BUDGET

FUND 010-1300

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY15	ESTIMATE FY15	APPROVED FY16
PERSONAL SERVICES	$ 500,899	$ 521,492	$ 559,962	$ 536,330	$ 543,206
OPERATIONS AND MAINTENANCE	87,068	89,956	118,140	100,590	125,429
TOTAL EXPENDITURES	**$ 587,967**	**$ 611,448**	**$ 678,102**	**$ 636,920**	**$ 668,635**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY15	APPROVED FY16
CITY ADMINISTRATOR	1.0	1.0	1.0	1.0
ASSISTANT CITY ADMINISTRATOR	1.0	1.0	1.0	1.0
EXECUTIVE SECRETARY	1.0	1.0	1.0	1.0
CITY CLERK	1.0	1.0	1.0	1.0
DEPUTY CITY CLERK	1.0	1.0	1.0	1.0
TOTAL	**5.0**	**5.0**	**5.0**	**5.0**

CITY ADMINISTRATOR DEPARTMENT BUDGET NARRATIVE

The City Administrator's office includes the City Administrator, Assistant City Administrator, City Clerk, and support staff.

Expenditures
No significant changes.

Capital
None

HUMAN RESOURCES
OPERATING BUDGET

FUND 010-1700

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
PERSONAL SERVICES	$ 350,379	$ 424,894	$ 465,958	$ 451,931	$ 463,296
OPERATIONS AND MAINTENANCE	202,287	196,792	215,114	202,900	204,496
TOTAL EXPENDITURES	**$ 552,666**	**$ 621,686**	**$ 681,072**	**$ 654,831**	**$ 667,792**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	APPROVED FY 16
HUMAN RESOURCES DIRECTOR	1.0	1.0	1.0	1.0
HUMAN RESOURCES ASSOCIATE	1.0	1.0	1.0	1.0
PAYROLL/HR GENERALIST	1.0	1.0	1.0	1.0
PAYROLL/HR ANALYST	1.0	1.0	1.0	1.0
ADMINISTRATIVE SUPPORT II	1.0	1.0	1.0	1.0
TOTAL	**5.0**	**5.0**	**5.0**	**5.0**

HUMAN RESOURCES DIVISION BUDGET NARRATIVE

The Human Resources Division is an internal support function, whose primary responsibility is to provide customer service and support to all employees and to monitor and respond to legal and regulatory changes in the areas of employment, labor law, and safety. Additional customers include those individuals who are interested in employment with the City.

Expenditures
No significant changes.

Capital
None

CITY ATTORNEY
OPERATING BUDGET

FUND 010-1600

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
PERSONAL SERVICES	$ 1,023,508	$ 1,004,686	$ 1,090,850	$ 1,020,793	$ 1,021,180
OPERATIONS AND MAINTENANCE	201,768	327,914	174,745	235,300	177,938
CAPITAL	-	26,942	-	1,500	-
TRANSFERS	123,606	153,038	168,903	170,000	141,120
TOTAL EXPENDITURES	**$ 1,348,882**	**$ 1,512,580**	**$ 1,434,498**	**$ 1,427,593**	**$ 1,340,238**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	APPROVED FY 16
CITY ATTORNEY	1.0	1.0	1.0	1.0
ASSISTANT CITY ATTORNEY	1.0	1.0	1.0	1.0
DEPUTY CITY ATTORNEY	4.0	4.0	4.0	4.0
CIVIL DEPUTY CITY ATTORNEY	1.0	1.0	1.0	1.0
LEGAL SECRETARY	1.0	1.0	1.0	1.0
ADMINISTRATIVR SUPPORT II	2.0	2.0	2.0	2.0
TOTAL	**10.0**	**10.0**	**10.0**	**10.0**

CITY ATTORNEY BUDGET NARRATIVE

The City Attorney is the chief legal advisor for the Mayor, City Council, City Administrator, and all City staff. The City Attorney is responsible for the preparation of ordinances, resolutions, and contracts, and for ensuring that all City activities are lawful. The City Attorney handles all civil litigation at the trial and appellate levels for the City (State and Federal Courts), confers closely with MMIA (Montana Municipal Insurance Authority)-retained counsel on cases covered by the MMIA memorandum of coverage, and represents the City in labor arbitration and mediation proceedings. All misdemeanor criminal offenses which occur within the city limits, including violations of state law and city ordinances and zoning, sign, and permit violations are prosecuted by this office.

The City Attorney's budget funds a total of ten positions: seven full-time attorneys and three full-time legal secretaries.

Expenditures
No significant changes.

Capital
None

MUNICIPAL COURT
OPERATING BUDGET

FUND 010-1200

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
PERSONAL SERVICES	$ 740,650	$ 776,234	$ 859,463	$ 774,524	$ 947,011
OPERATIONS AND MAINTENANCE	264,327	267,969	343,355	285,090	342,337
TRANSFERS	27,849	-	30,000	-	30,000
TOTAL EXPENDITURES	**$ 1,032,826**	**$ 1,044,203**	**$ 1,232,818**	**$ 1,059,614**	**$ 1,319,348**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	APPROVED FY 16
MUNICIPAL JUDGE	1.0	1.0	1.0	1.0
JUDGE	0.5	0.5	0.5	0.5
MUNICIPAL COURT BAILIFF/CLERK	3.0	3.0	3.0	3.0
ADMININSTRATIVE SUPPORT II	1.0	1.0	1.0	1.0
COURT ADMINISTRATOR	1.0	1.0	1.0	1.0
ACCOUNT CLERK II	7.0	7.0	7.0	7.0
CIVIL INFRACTIONS/FILING CLERK	-	1.0	1.0	1.0
COLLECTION CLERK	1.0	1.0	1.0	1.0
SUBTOTAL MUNICIPAL COURT	14.5	15.5	15.5	15.5
GRANT POSITION:				
MENTAL HEALTH COORD	-	1.0	1.0	1.0
DUI COORD	-	1.0	1.0	1.0
TREATMENT COURT SUPPORT SPEC	-	1.0	1.0	1.0
DRUG COURT COORD	2.5	1.0	1.0	1.0
TOTAL MUNICIPAL COURT	**17.0**	**19.5**	**19.5**	**19.5**

MUNICIPAL COURT BUDGET NARRATIVE

The Municipal Court budget is compromised of two divisions: the Judicial Division and the Receipts and Records Division. The Judicial budget funds one full-time Municipal Court judge, one part-time assistant judge, a judicial assistant, and three bailiff/clerks. The Receipts and Records budget funds the Municipal Court Administrator, seven full-time account clerks, a courtroom/collection clerk, and two part-time municipal infraction clerks.

Expenditures
No significant changes.

Capital
None

FINANCE

OPERATING BUDGET

FUND 010-1500

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
PERSONAL SERVICES	$ 807,024	$ 839,276	$ 911,576	$ 854,282	$ 897,634
OPERATIONS AND MAINTENANCE	475,409	465,944	483,481	440,023	484,094
TOTAL EXPENDITURES	**$ 1,282,433**	**$ 1,305,220**	**$ 1,395,057**	**$ 1,294,305**	**$ 1,381,728**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	APPROVED FY 16
FINANCE DIRECTOR	-	1.0	1.0	1.0
ADMINISTRATIVE SUPPORT II	1.0	1.0	1.0	1.0
FINANCIAL SERVICES MANAGER	1.0	-	-	-
ACCOUNTING MANAGER	-	-	1.0	1.0
ACCOUTANT II	3.0	3.0	2.0	2.0
ACCOUNTING TECHNICIAN	1.0	1.0	1.0	1.0
ACCOUNT CLERK II	3.0	3.0	3.0	3.0
DEBT/INVESTMENT COORDINATOR	1.0	1.0	1.0	1.0
PURCHASING AGENT	1.0	1.0	1.0	1.0
TOTAL	**11.0**	**11.0**	**11.0**	**11.0**

FINANCE BUDGET NARRATIVE

The primary function of the Finance Division is to provide services in the areas of accounting, internal controls, and investment of City funds; to prepare the Comprehensive Annual Financial Report; to assist Administration to prepare the annual City Budget; and to train City staff.

Expenditures
No significant changes.

Capital
None

CODE ENFORCEMENT
OPERATING BUDGET

FUND 010-4300

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
PERSONAL SERVICES	$ 193,676	$ 193,201	$ 240,266	$ 244,775	$ 250,599
OPERATIONS AND MAINTENANCE	54,463	125,649	61,592	57,000	62,043
TRANSFERS	4,208	4,061	4,110	4,100	4,056
TOTAL EXPENDITURES	**$ 252,347**	**$ 322,911**	**$ 305,968**	**$ 305,875**	**$ 316,698**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	APPROVED FY 16
ADMINISTRATIVE SUPPORT I	-	-	-	-
CODE ENFORCEMENT CLERK	0.5	0.5	0.5	0.5
ADMINISTRATIVE SUPPORT I	-	0.3	0.3	0.3
CODE ENFORCEMENT OFFICER	2.8	2.8	2.8	2.8
TOTAL	3.3	3.6	3.6	3.6

CODE ENFORCEMENT BUDGET NARRATIVE

The Code Enforcement Division is funded primarily through the General Fund with 25% of one Commercial Code Enforcement Officer funded through the Building Division. Code Enforcement Officers respond to complaints of violation of the Zoning Regulations, Graffiti Code, Nuisance Code, Nuisance Weed Code, and several other quality of life codes. Compliance is achieved through notification to property owners and, if necessary, through citation and involuntary abatement of nuisance property conditions. From July 1, 2014, through March 15, 2015, 2,979 cases have been processed, which is an increase of 50% from the same period one year ago. Involuntary Nuisance Weed Abatement is done through an agreement with the Parks Department.

Expenditures
No significant changes

Capital
None

PARKS, RECREATION AND PUBLIC LANDS FUND BUDGET NARRATIVE

Parks
The Parks Division provides management and maintenance of parkland consisting of approximately 2,580 acres of developed (1,183 acres), undeveloped (176 acres), natural areas (800 acres), green space, and greenway parks throughout Billings. The Division manages and maintains approximately 420 acres of land owned by other City departments and state agencies as open space for public access and use.

The Park Maintenance Division builds and maintains facilities which promote healthy life styles and brings people together. Today, park facilities include 6 neighborhood centers, a professional baseball stadium, 2 outdoor pools, 4 spray grounds, 2 wading pools, 40 playgrounds, over 60 horseshoe pits, 25 picnic shelters, 1 skate park, 26 tennis courts, 26 basketball courts, 20 restrooms, 30 miles of hard surface multi-use trails, and 10 miles of soft surface trails. Essential core services provided by the Division include parklands, facility and building, heritage trail management and maintenance, environmental stewardship and conservation, and community partnerships and events. Over 1 million visitors use Billings Community and Regional Parks each year, making them an important and vital element in the livability of the city.

Urban Forestry / Natural Resources
The Urban Forestry / Natural Resources Division plans, coordinates, and carries out the enforcement of Billings' ordinances regarding tree care and maintenance. Responsibilities include planning, developing, implementing, and managing comprehensive Urban Forestry and Natural Resources programs grants, contracts, and in-house projects in developed parks, natural area parklands, public open space, and other public facilities / properties. Programs include park tree management and maintenance, Horticulture programs, tree inventories and GIS mapping, tree and landscape installations, natural resources management, nuisance and noxious weed management, and other city-wide vegetation management programs. Over 8,600 park trees are managed and maintained yearly.

Recreation
Throughout the year, the Recreation Division offers over 450 recreation programs/sessions for people of all ages. 95% of these programs recover all direct costs through fees and are provided directly to, or through, partnerships with other organizations. There is also a program to assist low to moderate income families with reduced pool passes and program scholarships. The division has 6 full-time employees and hires over 250 seasonal positions each year, providing many local employment opportunities from lifeguards to basketball coaches. In addition to the operation of facilities (such as the Billings Community and Senior Center, city swimming pools, wading pools, neighborhood centers, and the Stewart Park batting cages), the division also provides a pool concession operation and various rental options (such as the community soundstage). The Division also issues permits for public events in the parks, which coordinates the scheduling and ensures that sponsoring organizations have adequate liability insurance coverage. The department's website provides a service for people to register for activities online, which now accounts for over 60% of the total registration revenue.

Cemetery
The Cemetery Division maintains 65 acres of parkland for the use of a cemetery. Family of many of the 26,000 individuals buried in the cemetery contact Cemetery staff every year for grave locations, genealogical information, and general information. In addition, staff assists another 150 families a year with the burial of their loved ones. Staff works with community organizations to hold community Memorial Day events in the cemetery.

Expenditures
No significant changes.

Capital
None

PARKS RECREATION AND PUBLIC LANDS
OPERATING BUDGET

FUND 010-5100

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
PERSONAL SERVICES	$ 2,655,019	$ 2,800,055	$ 2,972,967	$ 2,890,123	$ 3,103,099
OPERATIONS AND MAINTENANCE	1,181,133	1,218,038	1,248,883	1,292,560	1,285,230
CAPITAL	200,501	-	34,800	34,000	-
TRANSFERS	271,978	300,033	286,665	286,660	276,378
TOTAL EXPENDITURES	**$ 4,308,631**	**$ 4,318,126**	**$ 4,543,315**	**$ 4,503,343**	**$ 4,664,707**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	APPROVED FY 16
DIR. PARKS, RECREATION, PUBLIC LANDS	1.0	1.0	1.0	1.0
PARK SUPERINTENDENT	1.0	1.0	1.0	1.0
PARKS SUPERVISOR	1.0	1.0	1.0	1.0
FORESTER	1.0	1.0	1.0	1.0
EQUIPMENT OPER./MAINT. WORKER	6.0	6.0	6.0	5.0
PARKS MAINT MECHANIC	1.0	1.0	1.0	1.0
ADMINISTRATIVE SUPPORT II	1.0	1.0	1.0	1.0
SR. EQUIP. OPER/MAINT. WORKER	5.0	5.0	5.0	6.0
RECREATION SUPERINTENDENT	1.0	1.0	1.0	1.0
RECREATION PROGRAM SUPERVISOR	1.0	1.0	-	-
RECREATION SPECIALIST	-	-	2.0	2.0
PARK PLANNER	1.0	1.0	1.0	1.0
ADMINISTRATIVE SUPPORT I	1.0	1.0	2.0	2.0
OFFICE ASSISTANT	1.0	1.0	-	-
FACILITIES MAINT SUPPORT II	1.0	1.0	1.0	1.0
COMMUNITY CENTER SUPERVISOR	1.0	1.0	1.0	1.0
CEMETERY SUPERINTENDENT	1.0	1.0	1.0	1.0
EQUIPMENT OPER./MAINT. WORKER	3.0	3.0	3.0	3.0
TOTAL	**28.0**	**28.0**	**29.0**	**29.0**

NON-DEPARTMENTAL

FUND 010-1400

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
PERSONAL SERVICES	$ 32,361	$ 78,934	$ 98,000	$ 15,000	$ 98,000
OPERATIONS AND MAINTENANCE	418,141	590,080	591,773	579,803	519,659
CAPITAL	734,909	550,471	-	-	165,000
TRANSFERS	21,907,709	20,430,306	22,835,287	22,626,583	22,995,702
TOTAL EXPENDITURES	**$ 23,093,120**	**$ 21,649,791**	**$ 23,525,060**	**$ 23,221,386**	**$ 23,778,361**

NON-DEPARTMENTAL BUDGET NARRATIVE

The non-departmental budget consists of items that do not fit within a specific department/division budget. This includes transfers for public safety, strategic planning initiatives and various other expenditures.

Expenditures
No significant changes.

Capital
Capital increased $165,000 for the remodel of the Municipal Court offices and adding an additional court room.

COUNCIL CONTINGENCY
OPERATING BUDGET

FUND 010-1110

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
OPERATIONS AND MAINTENANCE	$ 421	$ 61,008	$ 65,000	$ 60,000	$ 65,000
TRANSFERS	250,000	-	-	-	-
TOTAL EXPENDITURES	$ 250,421	$ 61,008	$ 65,000	$ 60,000	$ 65,000

COUNCIL CONTINGENCY BUDGET NARRATIVE

Council contingency is a budgeted expenditure item established each year to provide the City Council with money for emergencies and to take advantage of opportunities that cannot be anticipated during the budget preparation.

Expenditures
No significant changes.

Capital
None

SPECIAL REVENUE FUNDS

SPECIAL REVENUE FUNDS

The Special Revenue funds are used to account for the proceeds of specific revenue sources (other than those for expendable trusts and major capital projects and enterprise activities) to finance specified activities as required by law or administrative regulation.

The City's special revenue funds and their purposes:

- The **Public Safety Fund** accounts for the Fire Department operations and the Police Department operations, including Animal Control.

- The **South Tax Increment Operating Fund** accounts for revenues from property tax levies in the South Tax Increment District on increased taxable values. Amounts collected are used for the benefit of the tax increment district from which collections were assessed.

- The **East Tax Increment Operating Fund** accounts for revenues from property tax levies on increased taxable values in the East Tax Increment District. Amounts collected are used for the benefit of the tax increment district from which collections were assessed.

- The **Downtown Tax Increment Operating Fund** accounts for revenues from property tax levies on increased taxable values in the Downtown Tax Increment District. Amounts collected are used for the benefit of the tax increment district from which collections were assessed.

- The **North 27th Street District Tax Increment Operating Fund** accounts for revenues from property tax levies on increased taxable values in the North 27th Street Tax Increment District. Amounts collected are used for the benefit of the tax increment district from which collections were assessed.

- The **Gas Tax Fund** accounts for revenues received from the State of Montana gasoline tax.

- The **Building Inspection Fund** accounts for building permits and inspections for private construction in the City.

- The **Transportation Enhancement Grant Fund** accounts for federal grant monies designed to enhance the transportation system by providing facilities for bicycles, pedestrians, and beautification of various portions of the transportation system.

- The **Street and Traffic Fund** accounts for street cleaning, snow removal, minor street repairs, signage, street striping, forestry, and traffic signal maintenance.

- The **Fire Programs Fund** accounts for the Regional HazMat Team, grants, donations, and other fire related programs.

- The **Emergency Operating Center 9-1-1 Fund** accounts for monies received from the State of Montana 9-1-1 Program.

- The **City-County Planning Fund**, through an inter-local agreement, accounts for the operation of the Planning department, which promotes the health, safety, convenience, and welfare of the Community.

- The **City Attorney Grants Fund** accounts for grants through the Montana Board of Crime Control that includes the Victim/Witness Grant and the Domestic Violence Unit Grant to supplement the City Attorney's efforts.

- The **Municipal Court Grants Fund** is funded by grants. The grants are the Billings Adult Misdemeanor Drug Court Award from the Supreme Court of Montana, Mental Health Court Award from the Department of Justice, the DUI Task Force Award from the State of Montana, and the Substance Abuse and Mental Health Services Administration from the Department of Health and Human Services from the State of Montana.

- The **Administration Grants Fund** accounts for the Department of Energy Grant that will provide in part for an energy efficient bookmobile at the Library, the completion of Swords Park Trail II, an Energy Star program, an energy performance study, and an International Energy Conservation Code program development. Administration grants also include an Economic Development Incentive grant from HUD in order to destruct and remediate asbestos contamination in the former Naval Reserve Center.

- The **Police Programs Fund** accounts for the following programs: Montana Board of Crime Control, Justice Assistance Grants, High Intensity Drug Traffic Area, Technology Grants, Internet Crimes Against Children, Highway Traffic Safety Grants, Downtown Central Beat Officer, and other law enforcement related programs.

- The **City-County Library Fund** accounts for operations of the Parmly Billings Library.

- The **Community Development Grants Fund** accounts for revenues from the Federal government for community and housing related programs.

- The **Park Programs Fund** accounts for revenues and expenditures related to park acquisitions and improvements, Urban Forestry Grant, Dehler Park Scoreboard, Kiwanis License Plates, Trash for Trees, and Cottonwood Park.

- The **Downtown Revolving Loan Program Fund** accounts for low-interest loans funded by local banks and the City of Billings.

- The **Cemetery Improvements Fund** accounts for expansion projects at the cemetery.
- The **Bike Paths and Trails Donations Fund** accounts for the contributions and grants related to the construction of bike and pedestrian pathways.
- The **Animal Control Donation Fund** accounts for donations to the Animal Control for specific purposes.
- The **Street Maintenance Districts Fund** accounts for various street programs.
- The **Fire Hydrant Fund** accounts for the maintenance of fire hydrants.
- The **Street Light Maintenance Districts Fund** accounts for the maintenance of street lighting systems within several such districts in the City.
- The **Storm Sewer Fund** accounts for the operation and maintenance of the storm sewer system.
- The **Park Maintenance Districts Fund** accounts for special assessments that support maintenance of various, individual parks.
- The **Park District 1 Fund** accounts for the city-wide park assessment, maintenance, and improvements.
- The **Arterial Street Fees Fund** complements other funds in the construction and reconstruction of arterial streets within the City.
- The **Amend Park Fund** accounts for funds designated to support Amend Park.
- The **Ballfield / Stadium Donation for Capital Maintenance Fund** accounts for donations to fund future capital maintenance for the ball field and stadium.

SPECIAL REVENUE FUNDS
SUMMARY
OPERATING BUDGET
FY 16

	PUBLIC SAFETY	SOUTH TAX INCREMENT	EAST TAX INCREMENT	DOWNTOWN TAX INCREMENT	NORTH 27th STREET TAX INCREMENT	GAS TAX
FUND BALANCE - BEGINNING	**$ 1,595,500**	**$ 3,804,227**	**$ 1,418,705**	**$ -**	**$ 1,525,222**	**$ 957,730**
REVENUE:						
TAXES	$ 11,914,356	$ 1,439,500	$ 510,000	$ -	$ 1,975,000	$ -
SPECIAL ASSESSMENTS	-	-	-	-	-	-
LICENSES & PERMITS	33,650	-	-	-	-	-
INTER-GOVERNMENTAL	2,499,636	256,000	145,000	-	175,000	1,858,860
CHARGES FOR SERVICE	1,356,254	-	-	-	-	-
FINES & FORFEITS	3,400	-	-	-	-	-
INVESTMENT EARNINGS	6,647	8,000	2,000	-	10,000	12,000
CONTRIBUTIONS / DONATIONS	-	-	-	-	-	59,800
INTERFUND TRANSFERS	22,074,303	-	-	-	-	1,500,000
DEBT PROCEEDS	-	3,300,000	-	-	-	-
MISCELLANEOUS	21,562	-	-	-	-	-
TOTAL REVENUE	**$ 37,909,808**	**$ 5,003,500**	**$ 657,000**	**$ -**	**$ 2,160,000**	**$ 3,430,660**
EXPENDITURES:						
PERSONAL SERVICES	$ 30,719,681	$ -	$ -	$ -	$ -	$ 58,663
OPERATION & MAINTENANCE	5,662,777	207,105	374,317	-	1,042,503	276,234
CAPITAL	-	4,355,000	-	-	-	3,266,800
DEBT SERVICE	565,702	360,000	200,000	-	949,150	-
INTERFUND TRANSFERS	957,148	-	-	-	100,000	-
TOTAL EXPENDITURES	**$ 37,905,308**	**$ 4,922,105**	**$ 574,317**	**$ -**	**$ 2,091,653**	**$ 3,601,697**
FUND BALANCE ENDING	**$ 1,600,000**	**$ 3,885,622**	**$ 1,501,388**	**$ -**	**$ 1,593,569**	**$ 786,693**

SPECIAL REVENUE FUNDS
SUMMARY
OPERATING BUDGET
FY 16

	BUILDING INSPECTION	TRANSP. ENHANC. GRANT	STREET & TRAFFIC	FIRE PROGRAMS	EOC 9-1-1	CITY COUNTY PLANNING	CITY ATTORNEY GRANTS	MUNCIPAL COURT GRANTS
FUND BALANCE - BEGINNING	**$ 1,949,408**	**$ -**	**$ 3,572,555**	**$ 197,418**	**$ 6,369,737**	**$ 323,308**	**$ -**	**$ -**
REVENUE:								
TAXES	$ -	$ -	$ -	$ -	$ -	$ 420,000	$ -	$ -
SPECIAL ASSESSMENTS	-	-	-	-	-	-	-	-
LICENSES & PERMITS	1,692,600	-	-	-	-	27,000	-	-
INTER-GOVERNMENTAL	-	-	650,000	44,167	1,076,000	706,969	70,540	567,906
CHARGES FOR SERVICE	-		6,948,000	-	-	290,538	-	-
FINES & FORFEITS	-	-	-	-	-	-	63,527	-
INVESTMENT EARNINGS	6,292	-	12,000	688	17,967	746	-	-
CONTRIBUTIONS / DONATIONS	-	-	-	5,000	-	2,000	-	1,000
INTERFUND TRANSFERS	-	-	-	-	-	-	141,120	30,000
DEBT PROCEEDS	-	-	-	-	-	-	-	-
MISCELLANEOUS	2,700	-	11,000	-	-	-	-	-
TOTAL REVENUE	**$ 1,701,592**	**$ -**	**$ 7,621,000**	**$ 49,855**	**$ 1,093,967**	**$ 1,447,253**	**$ 275,187**	**$ 598,906**
EXPENDITURES:								
PERSONAL SERVICES	$ 1,224,225	$ -	$ 3,503,296	$ 24,000	$ 27,990	$ 985,201	$ 273,307	$ 218,526
OPERATION & MAINTENANCE	589,980	-	2,922,381	104,798	898,054	578,437	1,880	380,380
CAPITAL	-	-	1,706,917	-	10,000	-	-	-
DEBT SERVICE	-	-	-	-	-	-	-	-
INTERFUND TRANSFERS	-	-	207,502	-	-	2,909	-	-
TOTAL EXPENDITURES	**$ 1,814,205**	**$ -**	**$ 8,340,096**	**$ 128,798**	**$ 936,044**	**$ 1,566,547**	**$ 275,187**	**$ 598,906**
FUND BALANCE ENDING	**$ 1,836,795**	**$ -**	**$ 2,853,459**	**$ 118,475**	**$ 6,527,660**	**$ 204,014**	**$ -**	**$ -**

SPECIAL REVENUE FUNDS
SUMMARY
OPERATING BUDGET
FY 16

	ADMINI-STRATION GRANTS	POLICE PROGRAMS	CITY COUNTY LIBRARY	COMMUNITY DEVELOPMENT GRANTS	PARK PROGRAMS	DOWNTOWN REVOLVING LOAN PGM	CEMETARY IMPROV-MENT	BIKE PATH/ TRAIL DONATIONS	ANIMAL CONTROL DONATIONS
FUND BALANCE - BEGINNING	$ -	$ 713,494	$ 1,495,252	$ 532,910	$ 2,291,834	$ 1,323,230	$ 151,538	$ 18,999	$ 30,619
REVENUE:									
TAXES	$ -	$ -	$ 928,657	$ -	$ -	$ -	$ -	$ -	$ -
SPECIAL ASSESSMENTS	-	-	-	-	-	-	-	-	-
LICENSES & PERMITS	-	-	-	-	-	-	-	-	-
INTER-GOVERNMENTAL	-	691,370	1,265,173	1,504,557	10,000	-	-	-	-
CHARGES FOR SERVICE	-	142,857	13,425	-	10,000	-	14,000	-	-
FINES & FORFEITS	-	198,200	71,180	-	-	-	-	-	-
INVESTMENT EARNINGS	-	5,270	6,861	-	8,817	63,304	567	-	138
CONTRIBUTIONS / DONATIONS	-	352,865	69,667	1,500	100,000	-	-	-	8,000
INTERFUND TRANSFERS	-	-	863,399	58,000	-	-	-	-	-
DEBT PROCEEDS	-	-	-	-	-	-	-	-	-
MISCELLANEOUS	-	-	32,200	212,962	404,000	300,000	-	-	-
TOTAL REVENUE	$ -	$ 1,390,562	$ 3,250,562	$ 1,777,019	$ 532,817	$ 363,304	$ 14,567	$ -	$ 8,138
EXPENDITURES:									
PERSONAL SERVICES	$ -	$ 668,505	$ 2,098,953	$ 393,437	$ -	$ -	$ -	$ -	$ -
OPERATION & MAINTENANCE	-	769,327	1,205,425	1,163,582	298,531	552,731	40,000	-	7,000
CAPITAL	-	16,000	-	-	-	-	-	-	-
DEBT SERVICE	-	-	-	-	23,700	-	-	-	-
INTERFUND TRANSFERS	-	-	27,661	-	-	-	-	-	-
TOTAL EXPENDITURES	$ -	$ 1,453,832	$ 3,332,039	$ 1,557,019	$ 322,231	$ 552,731	$ 40,000	$ -	$ 7,000
FUND BALANCE ENDING	$ -	$ 650,224	$ 1,413,775	$ 752,910	$ 2,502,420	$ 1,133,803	$ 126,105	$ 18,999	$ 31,757

SPECIAL REVENUE FUNDS
SUMMARY
OPERATING BUDGET
FY 16

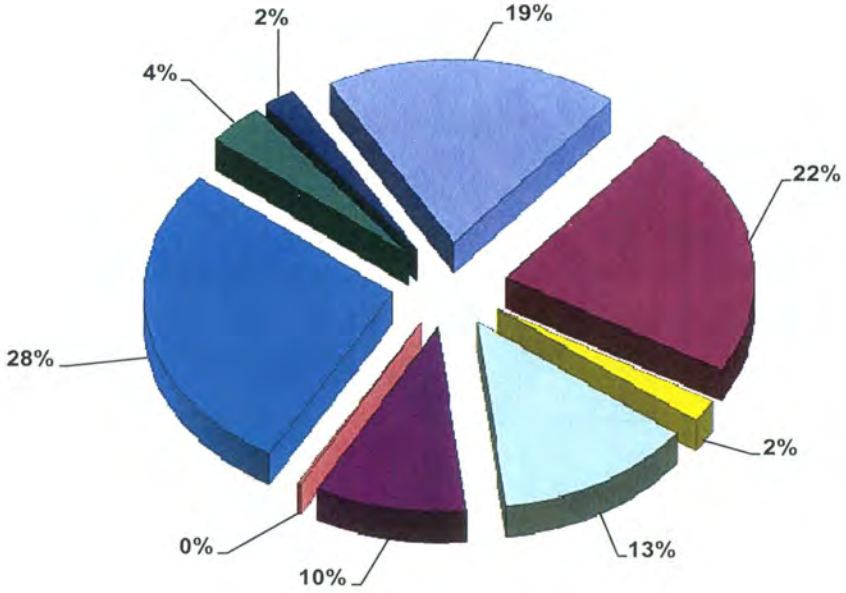
	STREET MAINTENANCE DISTRICTS	FIRE HYDRANT	STREET LIGHT MAINT DISTRICTS	STORM SEWER	PARK MAINT. DISTRICTS	PARK DISTRICT 1	ARTERIAL STREET FEES	AMEND PARK	BALLFIELD STADIUM DONATIONS
FUND BALANCE - BEGINNING	**$ 3,139,460**	**$ -**	**$ 1,073,624**	**$ 1,602,643**	**$ 275,129**	**$ 1,761,318**	**$ 2,357,008**	**$ 195,797**	**$ 435,756**
REVENUE:									
TAXES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
SPECIAL ASSESSMENTS	7,250,000	-	2,364,000	3,730,000	1,002,657	2,075,000	3,655,000	-	-
LICENSES & PERMITS	-	-	-	5,000	-	-	-	-	-
INTER-GOVERNMENTAL	-	-	-	-	-	-	-	-	-
CHARGES FOR SERVICE	-	-	-	-	-	-	-	880	-
FINES & FORFEITS	-	-	-	-	-	-	-	-	-
INVESTMENT EARNINGS	5,200	-	4,000	10,800	733	3,296	7,000	650	2,083
CONTRIBUTIONS / DONATIONS	-	-	-	-	-	-	-	-	31,500
INTERFUND TRANSFERS	-	-	-	-	-	-	-	-	-
DEBT PROCEEDS	-	-	-	-	-	-	-	-	-
MISCELLANEOUS	-	-	-	1,452	-	-	-	-	-
TOTAL REVENUE	**$ 7,255,200**	**$ -**	**$ 2,368,000**	**$ 3,747,252**	**$ 1,003,390**	**$ 2,078,296**	**$ 3,662,000**	**$ 1,530**	**$ 33,583**
EXPENDITURES:									
PERSONAL SERVICES	$ -	$ -	$ -	$ -	$ -	$ 240,135	$ -	$ -	$ -
OPERATION & MAINTENANCE	5,754,104	-	2,367,964	1,462,734	1,002,657	436,908	115,570	135,853	100,000
CAPITAL	-	-	-	1,325,000	-	2,600,000	5,017,065	-	-
DEBT SERVICE	-	-	-	-	-	-	-	-	-
INTERFUND TRANSFERS	1,500,000	-	-	1,060,000	-	-	-	1,000	-
TOTAL EXPENDITURES	**$ 7,254,104**	**$ -**	**$ 2,367,964**	**$ 3,847,734**	**$ 1,002,657**	**$ 3,277,043**	**$ 5,132,635**	**$ 136,853**	**$ 100,000**
FUND BALANCE ENDING	**$ 3,140,556**	**$ -**	**$ 1,073,660**	**$ 1,502,161**	**$ 275,862**	**$ 562,571**	**$ 886,373**	**$ 60,474**	**$ 369,339**

SPECIAL REVENUE FUNDS
SUMMARY
OPERATING BUDGET
FY 16

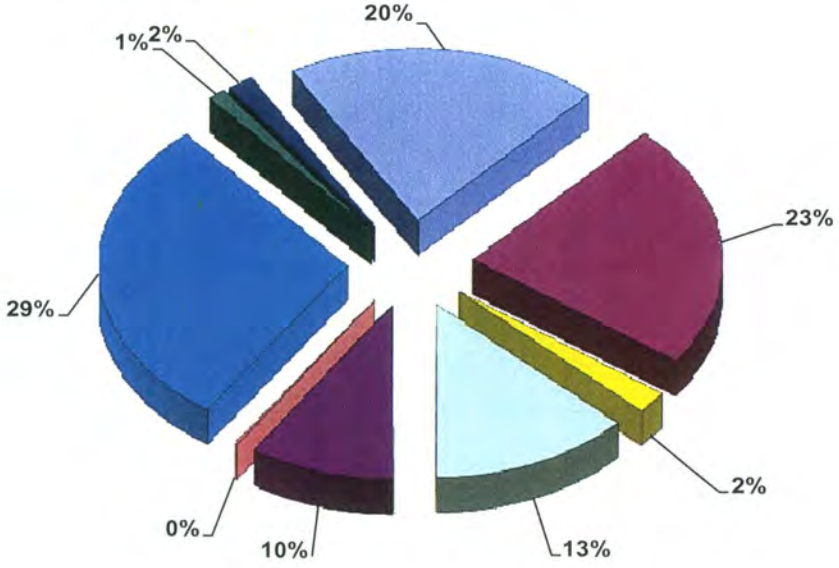
	PROPOSED BUDGET FY 16	APPROVED BUDGET FY 15	INCREASE (DECREASE)	ACTUAL FY 14
FUND BALANCE - BEGINNING	**$ 39,112,421**	**$ 38,920,756**	**$ 191,665**	**$ 54,108,739**
REVENUE:				
TAXES	$ 17,187,513	$ 17,288,735	$ (101,222)	$ 19,260,763
SPECIAL ASSESSMENTS	20,076,657	19,566,239	510,418	18,948,583
LICENSES & PERMITS	1,758,250	1,781,696	(23,446)	1,963,518
INTER-GOVERNMENTAL	11,521,178	11,014,481	506,697	12,116,763
CHARGES FOR SERVICE	8,775,954	7,967,362	808,592	8,261,704
FINES & FORFEITS	336,307	251,125	85,182	422,456
INVESTMENT EARNINGS	195,059	171,298	23,761	241,447
CONTRIBUTIONS / DONATIONS	631,332	314,638	316,694	796,618
INTERFUND TRANSFERS	24,666,822	24,934,190	(267,368)	21,730,471
DEBT PROCEEDS	3,300,000	1,000,000	2,300,000	-
MISCELLANEOUS	985,876	1,071,214	(85,338)	1,269,322
TOTAL REVENUE	**$ 89,434,948**	**$ 85,360,978**	**$ 4,073,970**	**$ 85,011,645**
EXPENDITURES:				
PERSONAL SERVICES	$ 40,435,919	$ 39,725,732	$ 710,187	$ 37,307,570
OPERATION & MAINTENANCE	28,451,232	28,213,818	237,414	28,180,318
CAPITAL	18,296,782	17,795,711	501,071	15,988,890
DEBT SERVICE	2,098,552	2,106,372	(7,820)	6,035,008
INTERFUND TRANSFERS	3,856,220	4,686,556	(830,336)	3,463,857
TOTAL EXPENDITURES	**$ 93,138,705**	**$ 92,528,189**	**$ 610,516**	**$ 90,975,643**
FUND BALANCE ENDING	**$ 35,408,664**	**$ 31,753,545**	**$ 3,655,119**	**$ 48,144,741**

Special Revenue Funds
Summary of Revenues

FY 16		FY 15
$ 17,187,513	TAXES	$ 17,288,735
20,076,657	SPECIAL ASSESSMENTS	19,566,239
1,758,250	LICENSES & PERMITS	1,781,696
11,521,178	INTER-GOVERNMENTAL	11,014,481
8,775,954	CHARGES FOR SERVICE	7,967,362
195,059	INVESTMENT EARNINGS	171,298
24,666,822	INTERFUND TRANSFERS	24,934,190
3,300,000	DEBT PROCEEDS	1,000,000
1,953,515	OTHER	1,636,977
$ 89,434,948	TOTAL	$ 85,360,978



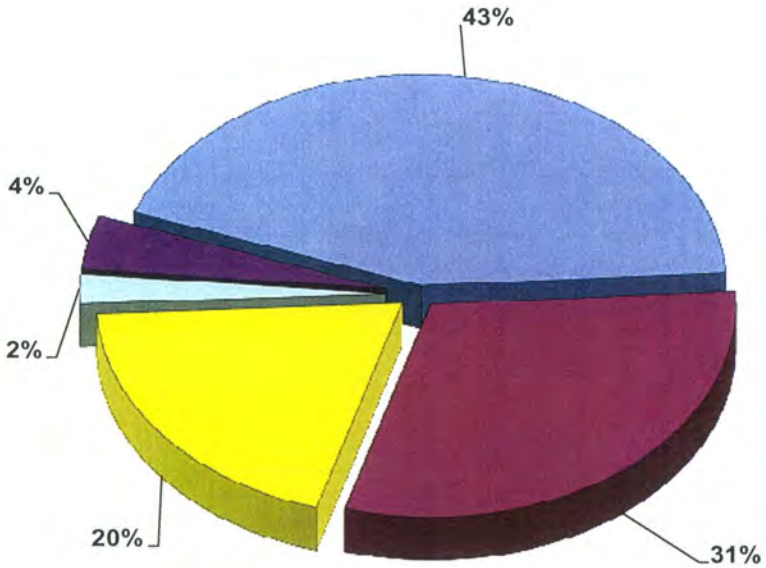
Fiscal Year 2016



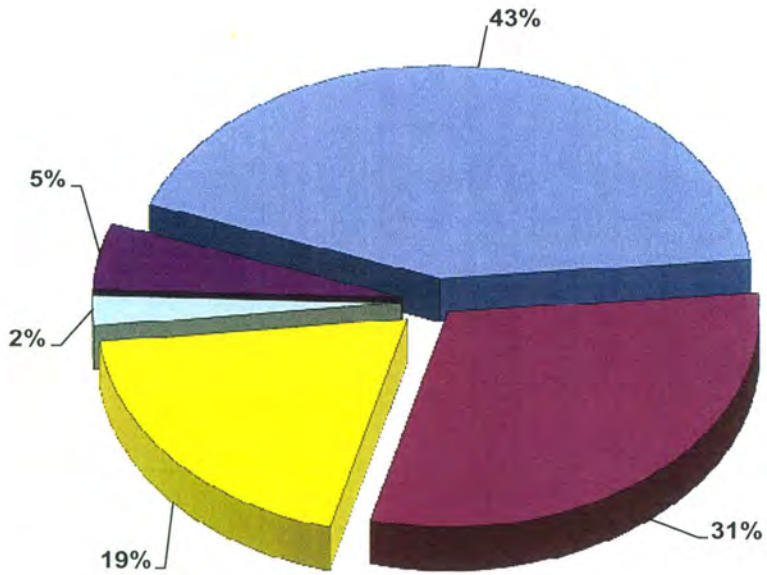
Fiscal Year 2015

Special Revenue Funds
Summary of Expenditures

FY 16		FY 15
$ 40,435,919	PERSONAL SERVICES	$ 39,725,732
28,451,232	OPERATION & MAINTENANCE	28,213,818
18,296,782	CAPITAL	17,795,711
2,098,552	DEBT SERVICE	2,106,372
3,856,220	INTERFUND TRANSFERS	4,686,556
$ 93,138,705	TOTAL	$ 92,528,189



Fiscal Year 2016



Fiscal Year 2015

PUBLIC SAFETY FUND
OPERATING BUDGET

FUND 150

	ACTUAL FY 13	ACTUAL FY 14	APPROVED FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE BEGINNING	**$ 1,427,000**	**$ 1,506,513**	**$ 1,685,499**	**$ 1,600,000**	**$ 1,595,500**
REVENUE:					
TAXES-levy 1	$ 3,645,818	$ 4,005,644	$ 3,757,528	$ 4,096,000	$ 3,714,356
TAXES-levy 2	7,935,160	9,336,071	8,200,000	7,200,000	8,200,000
LICENSES & PERMITS	26,961	49,034	95,096	20,450	33,650
INTER-GOVERNMENTAL	2,229,768	2,334,045	2,420,612	2,547,803	2,499,636
CHARGES FOR SERVICE	1,291,241	1,465,012	1,317,704	1,453,714	1,356,254
FINES & FORFEITS	3,795	3,480	2,600	2,400	3,400
INVESTMENT EARNINGS	347	1,598	500	1,400	6,647
INTERFUND TRANSFERS-GENERAL FD	20,391,752	19,531,290	21,911,000	21,765,378	22,074,303
MISCELLANEOUS	28,304	27,339	21,562	42,035	21,562
TOTAL REVENUE	**$ 35,553,146**	**$ 36,753,513**	**$ 37,726,602**	**$ 37,129,180**	**$ 37,909,808**
EXPENDITURES:					
POLICE:					
ADMINISTRATION	$ 1,533,286	$ 1,424,385	$ 1,625,955	$ 1,337,422	$ 1,516,321
OPERATIONS	13,273,209	14,135,344	14,127,080	13,913,418	14,374,243
INVESTIGATIONS	2,641,218	2,637,236	2,870,955	2,711,473	2,759,531
SUPPORT SERV.	1,797,106	1,809,586	1,905,224	1,862,748	1,838,476
ANIMAL CONTROL	805,684	823,696	877,324	844,802	871,904
TOTAL POLICE	**$ 20,050,503**	**$ 20,830,247**	**$ 21,406,538**	**$ 20,669,863**	**$ 21,360,475**
FIRE:					
ADMINISTRATION	$ 1,316,090	$ 1,284,017	$ 1,361,983	$ 1,342,946	$ 1,349,110
PREVENTION/INVESTIGATIONS	301,175	615,907	624,313	590,362	620,310
TRAINING	145,023	155,056	186,204	148,863	213,303
EQUIPMENT/MAINTENANCE	881,271	838,136	1,219,280	1,160,323	852,285
SUPPRESSION	10,499,256	10,200,859	10,842,321	10,721,835	10,986,410
9-1-1 EMERGENCY OP CENTER	2,194,457	2,339,990	2,428,514	2,400,731	2,391,366
COMMUNICATIONS EQUIPMENT	51,331	352,140	47,647	38,239	75,374
BUFSA - DIRECT COSTS	34,527	43,674	56,250	60,518	56,675
TOTAL FIRE	**$ 15,423,130**	**$ 15,829,779**	**$ 16,766,512**	**$ 16,463,817**	**$ 16,544,833**
TOTAL EXPENDITURES	**$ 35,473,633**	**$ 36,660,026**	**$ 38,173,050**	**$ 37,133,680**	**$ 37,905,308**
FUND BALANCE-ENDING	**$ 1,506,513**	**$ 1,600,000**	**$ 1,239,051**	**$ 1,595,500**	**$ 1,600,000**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	1,506,513	1,600,000	1,239,051	1,595,500	1,600,000
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

FIRE DEPARTMENT BUDGET NARRATIVE

The Fire Department is comprised of 146.5 FTE's, 7 Divisions, and 9 separate facilities. Those Divisions are: Administration, Prevention/Investigation, Training, Joint City/County 9-1-1 Operations Center, Fire Maintenance and Communication Equipment, and Suppression.

The Administration Division is comprised of the Chief, Assistant Chief, Sr. Administrative Coordinator, and Administrative Secretary (4 FTE). Responsibilities include directing staff, budget/grants preparation and management, purchasing, and accounts payable/receivable for the Department and the Joint City/County 9-1-1 Center.

The Fire Prevention/Investigation Division is comprised of the Fire Marshal, Assistant Fire Marshal, and three Deputy Fire Marshals (5 FTE). Their responsibilities include fire investigations, fire code enforcement, building and fire protection system plans review, subdivision and site plans review, final construction inspections, licensing and complaint inspections, address assignments, code research and review, and public education.

The Training Division is responsible for the scheduling, tracking, and completion of mandated training and certifications for all Fire personnel (1 FTE).

The Joint City/County 9-1-1 Emergency Center is the PSAP (public safety answering point) for the City of Billings and all of Yellowstone County, excluding the City of Laurel (31.5 FTE). The Joint City/County 9-1-1 Center is the critical link between the community and public safety resources, such as Police, Sheriff, Fire, Ambulance, and Rural Fire Departments.

The Suppression Division is compromised of 4 Battalion Chiefs, 30 Captains, 30 Engineers, and 41 Firefighters (105 FTE), whose duties include fire, emergency medical, hazardous materials, rescue, and service assists to the citizens within the city limits of Billings and Yellowstone County residents living within the BUFSA (Billings Urban Fire Service Area).

Revenues
No significant changes.

Expenditures
No significant changes.

Capital
None

FIRE DEPARTMENT
OPERATING BUDGET

FUND 150-2200

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
PERSONAL SERVICES	$ 12,985,001	$ 13,188,210	$ 13,944,083	$ 13,781,968	$ 14,179,041
OPERATIONS AND MAINTENANCE	1,505,283	1,403,290	1,611,886	1,483,306	1,523,496
CAPITAL	69,482	380,853	237,000	225,000	-
DEBT SERVICE	473,305	473,304	473,356	473,356	473,005
TRANSFERS	390,059	384,123	500,187	500,187	369,291
TOTAL EXPENDITURES	**$ 15,423,130**	**$ 15,829,780**	**$ 16,766,512**	**$ 16,463,817**	**$ 16,544,833**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	APPROVED FY 16
FIRE CHIEF	1.0	1.0	1.0	1.0
ASSISTANT FIRE CHIEF	1.0	1.0	1.0	1.0
ADMINISTRATION SUPPORT II	1.0	1.0	1.0	1.0
SR ADMINISTRATION SUPPORT	1.0	1.0	1.0	1.0
FIRE MARSHAL	1.0	1.0	1.0	1.0
ASSISTANT FIRE MARSHAL	1.0	1.0	1.0	1.0
DEPUTY FIRE MARSHAL	3.0	3.0	3.0	3.0
FIRE TRAINING OFFICER	1.0	1.0	1.0	1.0
FIRE BATTALION CHIEF	4.0	4.0	4.0	4.0
FIRE CAPTAIN	30.0	30.0	30.0	30.0
FIRE ENGINEER	30.0	30.0	30.0	30.0
PUBLIC SAFETY TECHNICIAN	-	-	0.6	0.3
FIREFIGHTER	41.0	1.0	10.0	3.0
FIREFIGHTER 1	-	3.0	3.0	14.0
FIREFIGHTER 2	-	17.0	28.0	24.0
FIREFIGHTER 3	-	20.0	-	-
COMMUNICATIONS CNTR MANAGER	1.0	1.0	1.0	1.0
EMERGENCY SERV. DISPATCHER III	18.0	18.5	20.5	18.5
EMERGENCY SERV. DISPATCHER II	5.0	5.0	2.0	2.0
EMERGENCY SERV. DISPATCHER I	1.0	1.0	1.0	2.0
EMERGENCY SERV OPERATOR-TRAIN	-	-	3.0	2.0
EMERGENCY SERVICES OPERATOR	3.0	3.0	1.0	3.0
EMERG.SERV.DISPATCH SHIFT SUPR.	3.0	3.0	3.0	3.0
TOTAL	**146.0**	**146.5**	**147.1**	**146.8**

BILLINGS POLICE DEPARTMENT BUDGET NARRATIVE

The primary function of the Billings Police Department is to protect life, property, and the pursuit of constitutionally guaranteed activities through enforcement of laws, statutes, and local ordinances and to promote a safe environment within the philosophy of community policing.

Expenditures
No significant changes.

Capital
None

POLICE DEPARTMENT
OPERATING BUDGET

FUND 150-2100

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
PERSONAL SERVICES	$ 15,367,707	$ 15,405,645	$ 16,441,726	$ 15,620,986	$ 16,540,640
OPERATIONS AND MAINTENANCE	3,836,204	4,115,950	4,200,214	4,157,072	4,139,281
CAPITAL	-	523,506	-	27,207	-
DEBT SERVICE	92,660	92,696	92,697	92,697	92,697
TRANSFERS	753,932	692,449	671,901	671,901	587,857
TOTAL EXPENDITURES	**$ 20,050,503**	**$ 20,830,246**	**$ 21,406,538**	**$ 20,569,863**	**$ 21,360,475**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	APPROVED FY 16
CHIEF OF POLICE	1.0	1.0	1.0	1.0
DEPUTY CHIEF OF POLICE	2.0	2.0	2.0	2.0
ADMINISTRATIVE SUPPORT III	1.0	1.0	1.0	1.0
ADMINISTRATIVE SUPPORT II	1.0	1.0	1.0	1.0
VOLUNTEER COORDINATOR	1.0	1.0	1.0	1.0
IDENTIFICATION SUPERVISOR	1.0	1.0	1.0	1.0
POLICE SUPPORT SPECIALIST	13.0	13.0	13.0	13.0
POLICE CAPTAINS	3.0	3.0	3.0	3.0
POLICE LIEUTENANT	4.0	5.0	5.0	5.0
POLICE SERGEANT	15.0	15.0	15.0	15.0
POLICE OFFICER	113.0	113.0	113.0	113.0
PROPERTY EVIDENCE TECHNICIAN	2.0	2.0	2.0	2.0
CRIME ANALYST	1.0	1.0	1.0	1.0
IDENTIFICATION TECHNICIAN	1.0	1.0	1.0	1.0
PUBLIC SAFETY TECHNICIAN	-	-	0.4	0.4
POLICE RECORDS SUPERVISOR	2.0	1.0	1.0	1.0
INTERNAL SERVICES SPECIALIST	-	1.0	1.0	1.0
ANIMAL CONTROL SUPERVISOR	1.0	1.0	1.0	1.0
ANIMAL CONTROL OFFICERS	5.0	4.0	4.0	4.0
SR ANIMAL CONTROL OFFICERS	-	1.0	1.0	1.0
ADMINISTRATIVE SUPPORT I	1.0	1.0	1.0	1.0
SUBTOTAL PUBLIC SAFETY	**168.0**	**169.0**	**169.4**	**169.4**
GRANT POSITIONS:				
ADMINISTRATIVE SUPPORT II	1.0	1.0	1.0	1.0
POLICE OFFICER-DOWNTOWN BEAT	2.0	2.0	2.0	2.0
PC/COMPUTER FORENSIC EXAMINER	1.0	1.0	1.0	1.0
TOTAL POLICE/POLICE GRANTS	**172.0**	**173.0**	**173.4**	**173.4**

SOUTH TAX INCREMENT OPERATING FUND
OPERATING BUDGET

FUND 198 & 199

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE BEGINNING	$ 1,841,191	$ 2,994,550	$ 3,900,484	$ 4,199,689	$ 3,804,227
REVENUE:					
TAXES	1,364,082	1,654,672	1,452,000	1,838,578	1,439,500
INTERGOVERMENTAL	190,169	240,167	100,500	256,218	256,000
INVESTMENT EARNINGS	3,816	9,987	8,665	9,470	8,000
PROCEEDS FROM DEBT	-	-	-	510,000	3,300,000
TOTAL REVENUE	$ 1,558,067	$ 1,904,826	$ 1,561,165	$ 2,614,266	$ 5,003,500
EXPENDITURES:					
OPERATION AND MAINTENANCE	305,885	322,551	375,451	360,082	207,105
CAPITAL	98,823	377,136	3,255,000	2,499,646	4,355,000
PRINCIPAL	-	-	-	-	60,000
INTEREST	-	-	-	-	300,000
PAYING AGENT FEE	-	-	-	150,000	-
TOTAL EXPENDITURES	$ 404,708	$ 699,687	$ 3,630,451	$ 3,009,728	$ 4,922,105
FUND BALANCE ENDING	$ 2,994,550	$ 4,199,689	$ 1,831,198	$ 3,804,227	$ 3,885,622
LESS:					
RESTRICTED	4,147,906	4,199,689	1,831,198	3,804,227	3,885,622
UNASSIGNED	$ -	$ -	$ -	$ -	$ -

SOUTH TAX INCREMENT OPERATING FUND BUDGET NARRATIVE

The Tax Increment Fund is used to account for the South Tax Increment District.

Revenues
Bonds will be sold for the Orchard Lane street reconstruction project.

Expenditures
Debt service payments, as a result of the bond sale, account for the increase in expenditures.

Capital
Capital projects will include the reconstruction of Orchard Lane, as well as a South Side sanitary sewer project.

EAST TAX INCREMENT OPERATING FUND
OPERATING BUDGET

FUND 201

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE BEGINNING	$ 384,534	$ 512,672	$ 796,383	$ 902,424	$ 1,418,705
REVENUE:					
TAXES	$ 332,570	$ 528,877	$ 510,000	$ 553,550	$ 510,000
INTERGOVERNMENTAL	$ 101,475	$ 144,859	$ 50,000	$ 146,654	$ 145,000
TAX INCREMENT BOND PROCEEDS	$ -	$ -	$ -	$ 3,300,000	$ -
INVESTMENT EARNINGS	(340)	2,284	900	2,100	2,000
TOTAL REVENUE	$ 433,705	$ 676,020	$ 560,900	$ 4,002,304	$ 657,000
EXPENDITURES:					
OPERATIONS AND MAINTENANCE					
CHARGE FOR SERVICES	$ 40,344	$ 15,572	$ 7,842	$ 7,842	$ 12,803
EBURD OPERATING AGREEMENT	81,839	138,496	168,775	168,775	192,514
DEVELOPMENT INCENTIVES	183,384	132,200	335,000	389,406	169,000
DEBT SERVICE	-	-	-	-	200,000
BOND SALE FEES	-	-	-	120,000	-
CAPITAL	-	-	250,000	2,800,000	-
TOTAL EXPENDITURES	$ 305,567	$ 286,268	$ 761,617	$ 3,486,023	$ 574,317
FUND BALANCE ENDING	$ 512,672	$ 902,424	$ 595,666	$ 1,418,705	$ 1,501,388
LESS:					
RESTRICTED	512,672	902,424	595,666	1,418,705	1,501,388
UNASSIGNED	$ -	$ -	$ -	$ -	$ -

EAST TAX INCREMENT OPERATING FUND BUDGET NARRATIVE

The Tax Increment Fund is used to account for the East Tax Increment District.

Revenues

Revenues include property taxes as paid by the East district property owners and earnings on cash and investments.

Expenditures

Expenditures are for development incentives within the East district and costs allocated for the administration of the district. The sale of bonds will cause debt service expenditures to increase.

Capital

Capital expenditures will be for sidewalks, curbs, gutters, and sewer within the District.

DOWNTOWN TAX INCREMENT OPERATING FUND
OPERATING BUDGET

FUND 202

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE BEGINNING	$ 4,507	$ 4,507	$ -	$ 4,507	$ -
REVENUE:					
TOTAL REVENUE	$ -	$ -	$ -	$ -	$ -
EXPENDITURES:					
OPERATION AND MAINTENANCE	$ -	$ -	$ 4,507	$ 4,507	$ -
TOTAL EXPENDITURES	$ -	$ -	$ -	$ 4,507	$ -
FUND BALANCE ENDING	$ 4,507	$ 4,507	$ -	$ -	$ -
LESS:					
RESTRICTED	4,507	4,507	-	-	-
UNASSIGNED	$ -	$ -	$ -	$ -	$ -

DOWNTOWN TAX INCREMENT OPERATING FUND BUDGET NARRATIVE

The Tax Increment Fund was used to account for the Downtown Tax Increment District and the North 27th Street Tax Increment District. The Downtown Tax Increment District sunsetted in May 2008. Remaining fund balance was paid back to Yellowstone County.

Revenues
None

Expenditures
None

Capital
None

NORTH 27th STREET TAX INCREMENT OPERATING FUND
OPERATING BUDGET

FUND 203

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE BEGINNING	$ 793,657	$ 11,339,273	$ 1,525,222	$ 3,557,780	$ 1,888,668
REVENUE:					
TAXES	1,876,629	2,067,049	1,975,000	1,978,734	1,975,000
INTERGOVERNMENTAL	122,055	175,315	66,000	211,820	175,000
INVESTMENT EARNINGS	(9,123)	30,996	5,000	11,000	10,000
CONTRIBUTIONS/DONATIONS	-	-	-	35,000	-
DEBT PROCEEDS	13,210,000	-	-	-	-
MISCELLANEOUS	68,446	-	-	-	-
TOTAL REVENUE	$ 15,268,007	$ 2,273,360	$ 2,046,000	$ 2,236,554	$ 2,160,000
EXPENDITURES:					
OPERATION AND MAINTENANCE:					
CHARGE FOR SERVICES	$ 48,772	$ 69,153	$ 46,315	$ 63,215	$ 104,310
DBP DEVELOPMENT INCENTIVES O&M	157,862	50,000	450,000	356,020	680,000
DBP OPERATING AGREEMENT	232,875	220,000	232,875	232,875	258,193
BOND SALE FEES	248,112	-	-	-	-
DEBT SERVICE	-	496,484	799,429	801,200	949,150
CAPITAL	3,934,770	9,115,495	500,000	2,352,356	-
INTERFUND TRANSFERS	100,000	103,721	100,000	100,000	100,000
TOTAL EXPENDITURES	$ 4,722,391	$ 10,054,853	$ 2,128,619	$ 3,905,666	$ 2,091,653
FUND BALANCE ENDING	$ 11,339,273	$ 3,557,780	$ 1,442,603	$ 1,888,668	$ 1,957,015
LESS:					
RESTRICTED	11,339,273	3,557,780	1,442,603	1,888,668	1,957,015
UNASSIGNED	$ -	$ -	$ -	$ -	$ -

NORTH 27th STREET TAX INCREMENT OPERATING FUND BUDGET NARRATIVE

The Tax Increment Fund is used to account for the North 27th Street Tax Increment District.

Revenues
No significant changes.

Expenditures
Expenditures are for development incentives within the District, cost allocation charges, the debt service costs to build the parking garage, and payment to Downtown Billings Association in accordance with the underlying agreement.

Capital
None

GAS TAX FUND BUDGET NARRATIVE

This special revenue fund is managed by the Public Works Department and implements the City Council's goals relating to maintaining quality streets and street maintenance. The underlying goal is to provide for the safety of residents and visitors to the city. It also serves to continue to improve the city's street network. Funding for this activity primarily is derived from the City's share of Gas Tax proceeds and a transfer from the Street Maintenance District Fund for maintenance.

Revenues
The FY 2016 revenues are estimated at $3,430,660. This is a decrease of $311,432 from the FY 2015 budget, which is due to a decrease in transfers from the Street Maintenance District Fund.

Expenditures
Operating and maintenance expenditures are budgeted at $334,897 for FY 2016, which is a slight decrease from the FY 2015 budget.

Capital
Capital expenses for FY 2016 total $3,266,800 and include PAVER program funding, annual ADA improvements, contributions required to complete Street Improvement District projects, the annual miscellaneous and developer related curb, gutter, and sidewalk improvement project, improvements of Orchard Lane and Barrett Road, as well as intersection improvements at Grand Avenue and 54th Street West.

GAS TAX FUND
OPERATING BUDGET

FUND 205

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE BEGINNING	**$ 3,635,152**	**$ 3,719,771**	**$ 1,583,673**	**$ 3,572,717**	**$ 957,730**
REVENUE:					
STATE GAS TAX	$ 1,764,580	$ 1,733,604	$ 1,745,000	$ 1,771,688	$ 1,770,000
STATE REIMBURSEMENTS				2,500	
COUNTY CONTRACT SERVICE	80,374	67,368	85,092	75,000	88,860
INTEREST ON INVESTMENTS	8,112	11,449	12,000	12,317	12,000
TRANSFERS:					
STREET MAINT DISTRICTS	1,700,000	1,300,000	1,900,000	1,900,000	1,500,000
SALE OF FIXED ASSETS	125,143	26,500	-	35,500	-
MISCELLANEOUS	11,227	1,150	-	-	-
TOTAL REVENUE	**$ 3,820,427**	**$ 3,209,595**	**$ 3,742,092**	**$ 3,797,265**	**$ 3,430,660**
EXPENDITURES:					
PERSONAL SERVICES	$ 53,499	$ 47,520	$ 56,326	$ 53,906	$ 58,663
OPERATION & MAINTENANCE	2,179,382	2,929,376	293,420	284,070	276,234
CAPITAL PROJECTS	1,502,927	379,753	4,340,800	6,074,276	3,266,800
TOTAL EXPENDITURES	**$ 3,735,808**	**$ 3,356,649**	**$ 4,690,546**	**$ 6,412,252**	**$ 3,601,697**
FUND BALANCE ENDING	**$ 3,719,771**	**$ 3,572,717**	**$ 635,219**	**$ 957,730**	**$ 786,693**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	3,719,771	3,572,717	635,219	957,730	786,693
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

BUILDING INSPECTION FUND
OPERATING BUDGET

FUND 209

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE BEGINNING	**$ 446,204**	**$ 1,266,728**	**$ 1,442,728**	**$ 1,573,707**	**$ 1,949,408**
REVENUE:					
LICENSES & PERMITS	$ 2,149,374	$ 1,883,220	$ 1,654,800	$ 2,000,000	$ 1,692,600
INTEREST ON INVESTMENTS	631	4,743	3,300	3,000	6,292
MISCELLANEOUS	4,232	5,964	2,500	3,000	2,700
TOTAL REVENUE	**$ 2,154,237**	**$ 1,893,927**	**$ 1,660,600**	**$ 2,006,000**	**$ 1,701,592**
EXPENDITURES:					
PERSONAL SERVICES	$ 1,012,164	$ 1,076,886	$ 1,238,902	$ 1,200,000	$ 1,224,225
OPERATIONS & MAINT.	321,549	510,062	442,296	410,000	589,980
CAPITAL	-	-	20,299	20,299	-
TOTAL EXPENDITURES	**$ 1,333,713**	**$ 1,586,948**	**$ 1,701,497**	**$ 1,630,299**	**$ 1,814,205**
FUND BALANCE ENDING	**$ 1,266,728**	**$ 1,573,707**	**$ 1,401,831**	**$ 1,949,408**	**$ 1,836,795**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	1,266,728	1,573,707	1,401,831	1,949,408	1,836,795
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

BUILDING INSPECTION FUND BUDGET NARRATIVE

The Building Division is responsible for issuing permits, performing plan reviews, and conducting field inspections for commercial and residential development within the City of Billings. The Division acts as an information source to both the construction community and the general public for building codes and how they relate to construction. The sole source of funding is obtained through permit fees.

Revenues
No significant changes.

Expenditures
No significant changes.

Capital
None

FUND 209

BUILDING INSPECTION FUND
OPERATING BUDGET

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
PERSONAL SERVICES	$ 1,012,164	$ 1,076,886	$ 1,238,902	$ 1,200,000	$ 1,224,225
OPERATIONS AND MAINTENANCE	321,549	510,110	442,296	410,000	589,980
CAPITAL	-	-	20,299	20,299	-
TOTAL EXPENDTURES	**$ 1,333,713**	**$ 1,586,996**	**$ 1,701,497**	**$ 1,630,299**	**$ 1,814,205**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	APPROVED FY 16
BUILDING OFFICIAL	1.0	1.0	1.0	1.0
ADMINISTRATIVE SUPPORT II	1.0	1.0	1.0	1.0
SR. PLANS EXAMINER	1.0	1.0	1.0	1.0
SR. COMBINATION INSPECTOR	1.0	-	-	-
SR. PERMIT TECHNICIAN/COORD	1.0	1.0	1.0	1.0
CODE ENFORCEMENT OFFICER	0.3	0.3	0.3	0.3
PLANS EXAMINER	2.0	2.0	2.0	3.0
ELECTRICAL INSPECTOR II	1.0	1.0	1.0	1.0
COMBINATION INSPECTOR III	2.0	4.0	4.0	2.0
COMBINATION INSPECTOR II	4.0	1.0	1.0	2.0
COMBINATION INSPECTOR I	-	1.0	1.0	1.0
ADMINISTRATIVE SUPPORT I	-	0.3	0.3	0.3
BUILDING PERMIT TECH	1.0	1.0	1.0	1.0
TOTAL	15.3	14.6	14.6	14.6

TRANSPORTATION ENHANCEMENT GRANT FUND BUDGET NARRATIVE

Community Transportation Enhancement Program (CTEP) Funds are designed to improve the transportation system by providing facilities for bicycles, pedestrians, and the beautification of portions of the transportation system. CTEP projects are managed by the Public Works Department with reimbursement through an agreement with the Montana Department of Transportation. This program has been phased out and is being replaced by the Transportation Alternatives Program. Thus, no revenues or expenditures are being budgeted for FY 2016.

Revenues
No revenues are budgeted for FY 16.

Expenditures
No expenditures are budgeted for FY 16.

Capital
None

TRANSPORTATION ENHANCEMENT GRANT FUND
OPERATING BUDGET

FUND 210, 212

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE BEGINNING	$ (27,135)	$ (8,290)	$ -	$ (4,918)	$ -
REVENUE:					
FEDERAL GRANT	$ 299,183	$ 264,220	$ 222,638	$ 1,507,950	$ -
CONTRIBUTIONS	27,483	15,000	-	-	-
TOTAL REVENUE	$ 326,666	$ 279,220	$ 222,638	$ 1,507,950	$ -
EXPENDITURES:					
CAPITAL PROJECTS:					
SWORDS PARK TRAIL II	-	-	103,896	134,637	-
CALHOUN STREET RECONSTRUC	-	-	-	150,000	-
ARROWHEAD SCHOOL TRAIL	-	-	-	71,646	-
POLY DRIVE SCHOOL IMPROV	-	-	84,110	82,903	-
POLY DRIVE & VIRGINIA	-	-	-	155,844	-
WAYFARING	-	-	34,632	-	-
19TH STREET & COLTON	-	-	-	103,896	-
SHILOH CONSERVATION AREA	-	-	-	377,831	-
JACKSON STREET SIDEWALKS	-	-	-	34,632	-
44TH STREET MULTI USE PATH	-	-	-	88,312	-
WICKS LANE MULTI USE PATH	-	-	-	220,779	-
KING AVE W 32ND TO BBWA	-	-	-	66,234	-
ADA REPLACEMENTS	-	-	-	16,318	
NORTHERN SIDEWALKS	307,821	275,848	-	-	-
TOTAL EXPENDITURES	$ 307,821	$ 275,848	$ 222,638	$ 1,503,032	$ -
FUND BALANCE ENDING	$ (8,290)	$ (4,918)	$ -	$ -	$ -
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	-	-	-	-	-
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	$ (8,290)	$ (4,918)	$ -	$ -	$ -

STREET AND TRAFFIC FUND BUDGET NARRATIVE

The Street-Traffic Division is responsible for public safety as it relates to the maintenance and repair of the street system, walkways, storm drain system, street lights, and all the associated traffic control.

Revenues
Revenues for FY 2016 total $7,621,000. This is an increase of $756,910. The increase in revenue is the result of additional charges for services for storm and street maintenance equipment purchases.

Expenditures
No significant changes.

Capital
The capital budget for FY 2016 totals $1,706,917. The major capital items for FY 2016 include the replacement of trucks, a sweeper, a flusher truck, a snow blower loader mount, two snow plows, a mower broom attachment, a new camera and video equipment for storm sewer, as well as a grader.

STREET AND TRAFFIC FUND
OPERATING BUDGET

FUND 211

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE BEGINNING	**$ 4,488,568**	**$ 4,803,377**	**$ 3,535,323**	**$ 4,066,890**	**$ 3,572,555**
REVENUE:					
STATE REIMBURSEMENTS	$ 575,562	$ 595,708	$ 600,000	$ 638,680	$ 650,000
COUNTY FEES	1,179	1,009	2,000	1,200	1,500
STATE FEES	48,051	7,440	7,440	-	-
FIRE SERVICES FEES	10,000	10,000	11,000	11,000	11,000
STREET LIGHT	246,056	220,763	327,000	362,000	235,000
STREET MAINTENANCE	4,700,000	4,715,000	5,040,000	5,049,930	5,660,000
STORM SEWER MAINT.	476,799	1,180,107	701,650	580,000	886,000
BBWA LATERAL MAINT.	4,500	4,500	4,500	4,500	4,500
UTILITY CHG FOR SERVICES	153,549	147,301	132,000	110,000	110,000
ENGINEERING CHG FOR SERVICE	3,168	-	-	32,111	15,000
INTERDEPARTMENTAL CHGS	34,134	27,482	15,500	38,000	25,000
INVESTMENT EARNINGS	7,951	14,817	12,000	12,853	12,000
MISCELLANEOUS	14,844	73,463	11,000	50,825	11,000
TOTAL REVENUE	**$ 6,275,793**	**$ 6,997,590**	**$ 6,864,090**	**$ 6,891,099**	**$ 7,621,000**
EXPENDITURES:					
PERSONAL SERVICES	$ 2,976,790	$ 3,295,600	$ 3,510,829	$ 3,515,725	$ 3,503,296
OPERATIONS AND MAINTENANCE	2,315,785	3,065,133	2,939,956	2,947,670	2,922,381
CAPITAL	460,907	1,164,092	770,965	704,537	1,706,917
TRANSFERS	207,502	209,252	207,502	217,502	207,502
TOTAL EXPENDITURES	**$ 5,960,984**	**$ 7,734,077**	**$ 7,429,252**	**$ 7,385,434**	**$ 8,340,096**
FUND BALANCE ENDING	**$ 4,803,377**	**$ 4,066,890**	**$ 4,231,217**	**$ 3,572,555**	**$ 2,853,459**
LESS:					
NONSPENDABLE	-	98,630	-	-	-
RESTRICTED	4,803,377	3,968,260	4,231,217	3,572,555	2,853,459
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

STREET AND TRAFFIC FUND
OPERATING BUDGET

FUND 211

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
PERSONAL SERVICES	$ 2,976,790	$ 3,295,600	$ 3,510,829	$ 3,515,725	$ 3,503,296
OPERATIONS AND MAINTENANCE	2,315,785	3,065,131	2,939,956	2,947,670	2,922,381
CAPITAL	460,907	1,164,092	770,965	704,537	1,706,917
TRANSFERS	207,502	209,252	207,502	217,502	207,502
TOTAL EXPENDITURES	**$ 5,960,984**	**$ 7,734,075**	**$ 7,429,252**	**$ 7,385,434**	**$ 8,340,096**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	APPROVED FY 16
STREET/TRAFFIC SUPERINTENDENT	1.0	1.0	1.0	1.0
STREET/TRAFFIC SUPERVISOR	4.0	4.0	4.0	4.0
SR. EQUIPMENT OPER/MAINT. WKR	3.0	3.0	3.0	3.0
EQUIP OPER/MAINT WORKER	26.0	26.0	25.0	25.0
MAINTENANCE	4.0	4.0	7.0	7.0
TRAFFIC INSPECTOR II	1.0	1.0	1.0	1.0
SIGN FABRICATOR/EQUIP OPERATOR/MAINT.	1.0	1.0	1.0	1.0
ADMINISTRATIVE SUPPORT III	1.0	1.0	1.0	1.0
ELECTRICIAN III	3.0	3.0	3.0	3.0
ARBORIST	1.0	1.0	1.0	1.0
TOTAL	**45.0**	**45.0**	**47.0**	**47.0**

FIRE PROGRAMS FUND BUDGET NARRATIVE

In October 2007, the Department of Military Affairs, Disaster, and Emergency Services Division received notice from the Homeland Security Coordinator that the Billings Regional Hazardous Materials (HazMat) Team would receive 100% state legislated funding for the next two years.

The 2009 Legislature voted to continue to fund the regional teams at the same level as the previous fiscal cycles until further notice. The funding received is to only be used to sustain the interoperability efforts of the six regional teams, coordinate response with entities outside their local government jurisdiction, provide HazMat awareness level outreach training within their response areas, and for the maintenance and update of assigned state equipment used in hazardous materials responses.

Revenues
No significant changes.

Expenditures
No significant changes.

Capital
None

FIRE PROGRAMS FUND
OPERATING BUDGET

FUND 219-223

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE BEGINNING	**$ 156,710**	**$ 182,565**	**$ 117,888**	**$ 199,657**	**$ 197,424**
REVENUE:					
INTER-GOVERNMENTAL-STATE	$ 44,167	$ 45,093	$ 44,167	$ 44,167	$ 44,167
INTER-GOVERNMENTAL-FEDERAL	133,014	93,998	-	-	-
INVESTMENT EARNINGS	260	1,575	454	600	688
CONTRIBUTIONS / DONATIONS	9,444	7,792	5,000	70,000	5,000
TOTAL REVENUE	**$ 186,885**	**$ 148,458**	**$ 49,621**	**$ 114,767**	**$ 49,855**
EXPENDITURES:					
PERSONAL SERVICES	$ 12,507	$ 16,269	$ 24,000	$ 22,000	$ 24,000
OPERATION & MAINTENANCE	15,509	21,100	104,994	95,000	104,798
CAPITAL	133,014	93,997	-	-	-
TOTAL EXPENDITURES	**$ 161,030**	**$ 131,366**	**$ 128,994**	**$ 117,000**	**$ 128,798**
FUND BALANCE ENDING	**$ 182,565**	**$ 199,657**	**$ 132,713**	**$ 197,424**	**$ 118,481**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	182,565	199,657	132,713	197,424	118,481
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

EMERGENCY OPERATING CENTER 9-1-1 BUDGET NARRATIVE

Revenues
Revenues to support this PSAP (Public Safety Answering Point) are collected and distributed by the State of Montana quarterly in three parts: Basic, Enhanced, and Wireless 9-1-1. Revenues for FY 2016 are estimated to be $1,084,936.

Expenditures
The O&M budget is $898,054. Included is $27,990 Salary/Benefits, which is 1/3 of the cost to support the new position of Public Safety/Radio Technician, and 9-1-1 telephone line charges totaling $301,193. New World CAD (Computer Aided Dispatching) system and 24-hr recorder maintenance agreements, and on-going replacement of PCs, printers, related software, and small items of equipment, as needed and approved under the State of MT 9-1-1 Plan, are being estimated at $318,299.

Internal charges from the City's IT Department to support the computer network for the Joint City/County 9-1-1 Center is $166,062.

The FY 2016 O&M total above also includes $27,500 paid to Yellowstone County for GIS related service, plus the $85,000 contingency in the event of a failure in the 9-1-1 Center or its equipment.

Capital
$10,000 has been earmarked to continue upgrades to security for the 9-1-1 Center.

The total proposed expenditure budget for 9-1-1 Grant Fund in FY16 including capital is $936,044.

EMERGENCY OPERATING CENTER 9-1-1 FUND
OPERATING BUDGET

FUND 225, 226

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE BEGINNING	$ 5,054,186	$ 5,660,973	$ 5,973,973	$ 6,018,737	$ 6,369,737
REVENUE:					
STATE SHARED REVENUE	$ 971,960	$ 1,076,204	$ 971,960	$ 970,000	$ 1,076,000
INTEREST ON INVESTMENTS	3,637	18,807	17,310	16,000	17,967
TOTAL REVENUE	$ 975,597	$ 1,095,011	$ 989,270	$ 986,000	$ 1,093,967
EXPENDITURES:					
PERSONAL SERVICES	$ -	$ -	$ -	$ -	$ 27,990
OPERATION & MAINTENANCE	$ 368,810	$ 477,839	$ 1,118,255	$ 625,000	$ 898,054
CAPITAL	-	259,408	10,000	10,000	10,000
TOTAL EXPENDITURES	$ 368,810	$ 737,247	$ 1,128,255	$ 635,000	$ 936,044
FUND BALANCE ENDING	$ 5,660,973	$ 6,018,737	$ 5,834,988	$ 6,369,737	$ 6,527,660
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	5,660,973	6,018,737	5,834,988	6,369,737	6,527,660
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	$ -	$ -	$ -	$ -	$ -

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	APPROVED FY 16
PUBLIC SAFETY TECHNICIAN	-	-	-	0.3

CITY-COUNTY PLANNING DIVISION FUND BUDGET NARRATIVE

The Planning Division is funded through Federal Highway Transportation Planning funds, a 1.31 mill, county-wide mill levy assessment on property taxes, application fees, and inter-departmental transfers. The Division provides community planning services to the City of Billings, Town of Broadview, and the remaining unincorporated area of Yellowstone County. The Division staff provides current planning services that include processing requests for zone changes, special reviews, and variances; reviews of submittals for subdivisions and annexations; and reviews of building permits and sign permits for zoning compliance. The Division also supports long range planning efforts that include implementation of the City's Annexation Policy, Infill Development Policy, Billings Urban Area Transportation Plan, Yellowstone County and City of Billings Growth Policy, and Complete Streets Policy. The Division also provides support to the South Billings Boulevard Urban Renewal District (SBBURD), with the TIF District providing some financial support for these services.

A portion of the annual budget provided by the Federal Highway Transportation Planning funds directly supports transportation planning and project management. Transportation planning projects slated to be underway in FY16 include drafting a West End Traffic Study that will analyze current traffic impacts across a large portion of West Billings, in the city and county, and develop recommendations for future transportation system improvements in the study area. Another transportation project in FY16 is completion of a feasibility study for the development of separated bicycle and pedestrian facilities from Highway 3 atop the Rimrocks to bicycle and pedestrian facilities below (Rimrock Road, etc.) in the area from 27th Street to Zimmerman Trail.

The Division is supervised by the Planning and Community Services Department Director. The Division includes nine staff that support 10 boards and commissions for the City and County and maintain representation on other community boards, commissions, and organizations.

Revenues
Revenues are shown to increase about $80,000 from FY 15 due to estimated increases in property tax revenue, development activity, and the use of Federal Transportation Planning funding.

Expenditures
Expenditures are increasing about $130,000 in FY 16. This is due to increases in operations and maintenance that include internal service cost increases.

Capital
None

CITY-COUNTY PLANNING FUND
OPERATING BUDGET

FUND 238, 239, 240

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE BEGINNING	**$ 474,741**	**$ 485,836**	**$ 358,092**	**$ 391,576**	**$ 323,308**
REVENUE:					
CITY-COUNTY PLANNING:					
COUNTY PROPERTY TAX	$ 385,296	$ 399,115	$ 405,000	$ 448,000	$ 420,000
LICENSES & PERMITS	31,005	24,464	28,000	28,000	27,000
FEDERAL/ LOCAL GRANTS	586,568	747,579	650,000	665,000	700,000
CHARGES FOR SERVICE	253,479	253,457	205,966	220,000	290,538
INTEREST ON INVESTMENTS	871	1,610	724	1,000	746
MISCELLANEOUS	2,487	2,447	3,000	-	2,000
HISTORIC PRESERVATION GRANT	6,000	5,225	6,694	6,694	6,969
TOTAL REVENUE	**$ 1,265,706**	**$ 1,433,897**	**$ 1,299,384**	**$ 1,368,694**	**$ 1,447,253**
EXPENDITURES:					
CITY-COUNTY PLANNING:					
PERSONAL SERVICES	$ 799,304	$ 889,123	$ 961,679	$ 955,000	$ 985,201
OPERATION & MAINTENANCE	442,208	633,099	509,764	470,000	570,437
TRANSFERS	5,082	5,935	4,237	4,237	2,909
HISTORIC PRESERVATION GRANT	8,017	-	7,725	7,725	8,000
TOTAL EXPENDITURES	**$ 1,254,611**	**$ 1,528,157**	**$ 1,483,405**	**$ 1,436,962**	**$ 1,566,547**
FUND BALANCE ENDING	**$ 485,836**	**$ 391,576**	**$ 174,071**	**$ 323,308**	**$ 204,014**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	485,836	391,576	174,071	323,308	204,014
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

CITY-COUNTY PLANNING FUND
OPERATING BUDGET

FUNDS 238, 239, 240

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
PERSONAL SERVICES	$ 799,304	$ 889,123	$ 961,679	$ 955,000	$ 985,201
OPERATIONS AND MAINTENANCE	450,225	633,099	517,489	477,725	578,437
TRANSFERS	5,082	5,935	4,237	4,237	2,909
TOTAL EXPENDITURES	**$ 1,254,611**	**$ 1,528,157**	**$ 1,483,405**	**$ 1,436,962**	**$ 1,566,547**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	APPROVED FY 16
PLANNING DIRECTOR	1.0	1.0	1.0	1.0
PLANNING DIVISION MANAGER	1.0	1.0	1.0	1.0
PLANNING ASSISTANT	1.0	1.0	1.0	1.0
PLANNER II	4.0	4.0	4.0	4.0
PLANNER I	-	-	1.0	1.0
PLANNING CLERK	1.0	1.0	1.0	1.0
TIF DISTRICT COORD	1.0	1.0	-	-
ADMINISTRATIVE SUPPORT I	-	0.3	0.3	0.3
BICYCLE AND PEDESTRIAN COORD	-	0.6	0.6	0.6
TOTAL	**9.0**	**9.9**	**9.9**	**9.9**

CITY ATTORNEY GRANTS FUND
OPERATING BUDGET

FUNDS 241-243

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE BEGINNING	$ (4,108)	$ (2,694)	$ -	$ (7,074)	$ -
REVENUE:					
INTER-GOVERNMENTAL-ATTORNEY VICTIM/WITNES	$ 30,126	$ 29,232	$ 30,542	$ 32,000	$ 30,540
INTER-GOVERNMENTAL-DOMESTIC VIOLENCE UNIT	41,606	40,372	40,000	38,200	40,000
FINES & FORFEITS	72,854	62,737	62,000	61,556	63,527
INVESTMENT EARNINGS	1	1	-	2	-
INTERFUND TRANSFERS-GENERAL FUND	123,606	153,038	168,903	168,900	141,120
TOTAL REVENUE	$ 268,193	$ 285,380	$ 301,445	$ 300,658	$ 275,187
EXPENDITURES:					
GRANT-ATTORNEY VICTIM/WITNESS	$ 80,546	$ 91,516	$ 94,525	$ 92,522	$ 96,048
GRANT-DOMESTIC VIOLENCE UNIT	106,222	115,192	124,482	117,584	95,182
SURCHARGE-DOMESTIC VIOLENCE	80,011	83,052	82,438	83,478	83,957
TOTAL EXPENDITURES	$ 266,779	$ 289,760	$ 301,445	$ 293,584	$ 275,187
FUND BALANCE ENDING	$ (2,694)	$ (7,074)	$ -	$ -	$ -
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	-	-	-	-	-
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	$ (2,694)	$ (7,074)	$ -	$ -	$ -

CITY ATTORNEY GRANTS BUDGET NARRATIVE

Currently two positions within the department are partially funded by two separate federal government grants awarded through the Montana Department of Justice, Board of Crime Control (BOCC). One grant funds the domestic violence prosecutor through the Violence Against Women Act federal funding (VAWA). The second grant funds the Victim Witness Program Director. The City provides matching funds and office space and equipment. Each year the BOCC reviews these grants, determines the amount it will award, and advises the Department in May or June of its decision as to the level of funding for the next fiscal year.

Revenues
No significant changes.

Expenditures
No significant changes.

Capital
None

CITY ATTORNEY GRANTS FUND
OPERATING BUDGET

FUND 241-243

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
PERSONAL SERVICES	$ 265,282	$ 288,180	$ 299,565	$ 254,182	$ 273,307
OPERATION AND MAINTENANCE	1,497	1,583	1,880	1,393	1,880
TOTAL EXPENDITURES	**$ 266,779**	**$ 289,763**	**$ 301,445**	**$ 255,575**	**$ 275,187**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	APPROVED FY 16
VICTIM WITNESS SPECIALIST	1.5	1.5	1.0	1.0
VICTIM WITNESS PRG COORDINATOR	0.8	0.8	0.8	0.8
ADMINISTRATIVE ASSISTANT	-	-	0.5	0.5
ATTORNEY-DOMESTIC VIOLENCE	1.0	1.0	1.0	1.0
TOTAL	**3.3**	**3.3**	**3.3**	**3.3**

MUNICIPAL COURT GRANTS
OPERATING BUDGET

FUNDS 245-248, 737-738

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE BEGINNING	$ 2,410	$ 361	$ -	$ 10,627	$ -
REVENUE:					
INTER-GOVERNMENTAL	$ 428,967	$ 620,967	$ 525,015	$ 418,537	$ 567,906
CHARGES FOR SERVICE	60	66	-	3,000	-
CONTRIBUTIONS/DONATIONS	-	4,729	-	500	1,000
INTERFUND TRANSFERS-GENERAL FUND	27,849	-	30,000	-	30,000
TOTAL REVENUE	$ 456,876	$ 625,762	$ 555,015	$ 422,037	$ 598,906
EXPENDITURES:					
PERSONAL SERVICES	$ 155,608	$ 209,603	$ 208,279	$ 174,252	$ 218,526
OPERATION & MAINTENANCE	303,317	405,893	346,736	258,412	380,380
TOTAL EXPENDITURES	$ 458,925	$ 615,496	$ 555,015	$ 432,664	$ 598,906
FUND BALANCE ENDING	$ 361	$ 10,627	$ -	$ -	$ -
LESS:					
RESTRICTED	361	10,627	-	-	-
UNASSIGNED	$ -	$ -	$ -	$ -	$ -

MUNICIPAL COURT GRANTS BUDGET NARRATIVE

Municipal court grants include a drug court grant funded by the state of Montana, Substance Abuse and Mental Health Services Administration (SAMHSA) grant funded by the federal government, mental health enhancement court grant funded by the federal goverment, and DUI drug crout grant funded by the federal government. All court grants are used to aid offenders in treatment of mental, drug and/or alcohol related ailments to become contributing citizens of the community and to reduce the chance of repeat-offending. Transfers include $30,000 from the General Fund to cover the projected shortfall of operating costs provided by the new State 2012 biennium grant. Charge for services includes a $25 administrative fee per occurrence for treatment court costs and time spent by representatives of the Billings Municipal Court, Billings City Attorney's Office, and the Billings Public Defender's Office.

Revenues
No significant changes.

Expenditures
No significant changes

Capital
None

ADMINISTRATION GRANTS FUND
OPERATING BUDGET

FUND 233

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
ENERGY CONSERVATION GRANT (FUND 233)					
FUND BALANCE - BEGINNING	$ 3,000	$ 45,000	$ -	$ 47,854	$ -
REVENUE-INTER-GOVERNMENTAL	$ 100,471	$ 47,854	$ -	$ -	$ -
EXPENDITURES:					
OPERATION & MAINTENANCE	$ 8,471	$ -	$ -	$ -	$ -
CAPITAL	50,000	-	-	-	-
INTERFUND TRANSFERS	-	45,000	-	47,854	-
TOTAL EXPENDITURES	$ 58,471	$ 45,000	$ -	$ 47,854	$ -
FUND BALANCE - ENDING	$ 45,000	$ 47,854	$ -	$ -	$ -
TOTAL FUND BALANCE - ENDING	$ 45,000	$ 47,854	$ -	$ -	$ -
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	45,000	47,854	-	-	-
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	$ -	$ -	$ -	$ -	$ -

ADMINISTRATION GRANTS FUND BUDGET NARRATIVE

The remainder of the balance in the Administration Grants Fund was transferred to the General Fund in FY 15. There are no revenues or expenditures in FY 16.

Revenues
No revenues are budgeted for FY 16.

Expenditures
No expenditures are budgeted for FY 16.

Capital
None

POLICE PROGRAMS BUDGET NARRATIVE

Police Programs are a number of funds that have been combined for simplicity in reporting. These programs are grants with Montana Board of Crime Control (Violence Against Women Funds); Justice Assistance Grants (JAG); High Intensity Drug Traffic Area (H.I.D.T.A.) awards through the Office of National Drug Control Policy; Internet Crimes Against Children (ICAC) Grants through the U.S. Department of Justice, Office of Justice Programs; State of Montana, Highway Traffic Safety grants for selective traffic enforcement focusing on impaired driving and occupant protection; Billings Business Improvement District; Homeland Security; drug forfeiture; and police donation funds.

Revenues
The Police Department funds include a multitude of programs that could not be accomplished if it were not for the grants. The 2015 JAG Grant funds will be used to purchase, but are not limited to, TASERS, interior patrol car equipment, in-car radar units, patrol rifle ammunition, and honor guard and bike patrol uniforms. The amount of the JAG grants will vary each year as they are based on the number of Uniform Crime Reports Part 1 violent crimes reported to the FBI. As a result of the State of Montana being designated as a High Intensity Drug Traffic Area (H.I.D.T.A.), in 2013 the H.I.D.T.A award was $191,289, in 2014 the H.I.D.T.A award to PD was $194,245, and in 2015 the H.I.D.T.A. award is $196,001, (to fund an administrative support position, overtime costs for task force members, investigative travel, services, supplies, equipment, and informant costs). The H.I.D.T.A. awards provide federal resources to battle the drug epidemic in Montana cities. Without all of these grants, the Billings Police Department would not be in the position to assist the citizens of the community because of budget constraints.

The Billings Business Improvement District currently funds two officers dedicated to the downtown Billings area. They also provide a patrol vehicle and related equipment for the officers.

Projected revenues in donation accounts are about the same as last fiscal year. The drug forfeiture funds can fluctuate greatly from year to year, and the revenues listed in this budget document are projected.

Expenditures
No significant changes.

POLICE PROGRAMS (PAGE 1 OF 6)
OPERATING BUDGET

FUNDS 249-259,708-710, 717-720

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
MONTANA BOARD OF CRIME CONTROL (FUND 249)					
FUND BALANCE BEGINNING	$ 1,287	$ -	$ -	$ -	$ -
REVENUE:					
INTER-GOVERNMENTAL	$ 25,663	$ 15,511	$ 15,000	$ 13,048	$ 15,000
TOTAL REVENUE	$ 25,663	$ 15,511	$ 15,000	$ 13,048	$ 15,000
EXPENDITURES:					
PERSONAL SERVICES	$ 16,242	$ 10,300	$ 12,140	$ 11,786	$ 12,140
OPERATION & MAINTENANCE	10,708	5,211	2,860	1,262	2,860
TOTAL EXPENDITURES	$ 26,950	$ 15,511	$ 15,000	$ 13,048	$ 15,000
FUND BALANCE ENDING	$ -	$ -	$ -	$ -	$ -
INTERNET CRIMES AGAINST CHILDREN-LOCAL DONATION (FUND 252)					
FUND BALANCE BEGINNING	$ (1,240)	$ -	$ 347,880	$ 347,880	$ 196,618
REVENUE:					
INTER-GOVERNMENTAL	$ 89,323	$ 27,007	$ -	$ 9,305	$ -
CONTRIBUTIONS / DONATIONS	-	352,480	-	-	342,765
TOTAL REVENUE	$ 89,323	$ 379,487	$ -	$ 9,305	$ 342,765
EXPENDITURES:					
PERSONAL SERVICES	$ 88,083	$ 24,671	$ -	$ -	$ 270,855
OPERATION & MAINTENANCE	-	6,936	-	160,567	109,000
TOTAL EXPENDITURES	$ 88,083	$ 31,607	$ -	$ 160,567	$ 379,855
FUND BALANCE ENDING	$ -	$ 347,880	$ 347,880	$ 196,618	$ 159,528
INTERNET CRIMES AGAINST CHILDREN (FUND 251)					
FUND BALANCE BEGINNING	$ -	$ -	$ -	$ -	$ -
REVENUE-INTER-GOVERNMENTAL	$ 256,834	$ 314,818	$ 259,895	$ 254,700	$ 254,700
EXPENDITURES:					
PERSONAL SERVICES	$ 11,845	$ 73,478	$ 94,395	$ 84,852	$ 108,700
OPERATION & MAINTENANCE	244,989	241,340	165,500	169,848	146,000
TOTAL EXPENDITURES	$ 256,834	$ 314,818	$ 259,895	$ 254,700	$ 254,700
FUND BALANCE ENDING	$ -	$ -	$ -	$ -	$ -

POLICE PROGRAMS (PAGE 2 OF 6)
OPERATING BUDGET

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
TRAFFIC SAFETY (FUND 254)					
FUND BALANCE BEGINNING	$ -	$ -	$ -	$ -	$ -
REVENUE-INTER-GOVERNMENTAL	$ 11,136	$ 10,702	$ 10,000	$ 10,000	$ 10,000
EXPENDITURES:					
PERSONAL SERVICES	$ 11,136	$ 10,702	$ 10,000	$ 10,000	$ 10,000
TOTAL EXPENDITURES	$ 11,136	$ 10,702	$ 10,000	$ 10,000	$ 10,000
FUND BALANCE ENDING	$ -	$ -	$ -	$ -	$ -
JUSTICE ASSISTANCE GRANTS (FUND 250)					
FUND BALANCE BEGINNING	$ -	$ (1,978)	$ (1,979)	$ (1,979)	$ -
REVENUE-INTER-GOVERNMENTAL	$ 81,329	$ 58,971	$ 66,670	$ 66,670	$ 66,670
EXPENDITURES:					
OPERATION & MAINTENANCE	$ 83,307	$ 58,972	$ 66,670	$ 64,691	$ 66,670
TOTAL EXPENDITURES	$ 83,307	$ 58,972	$ 66,670	$ 64,691	$ 66,670
FUND BALANCE ENDING	$ (1,978)	$ (1,979)	$ (1,979)	$ -	$ -
HIDTA-ONDCP (FUND 255)					
FUND BALANCE BEGINNING	$ 188	$ -	$ -	$ -	$ -
REVENUE-INTER-GOVERNMENTAL	$ 192,698	$ 201,598	$ 191,841	$ 194,000	$ 194,000
EXPENDITURES:					
PERSONAL SERVICES	$ 117,611	$ 117,879	$ 131,456	$ 131,456	$ 129,453
OPERATION & MAINTENANCE	75,275	83,719	60,385	62,544	64,547
TOTAL EXPENDITURES	$ 192,886	$ 201,598	$ 191,841	$ 194,000	$ 194,000
FUND BALANCE ENDING	$ -	$ -	$ -	$ -	$ -

POLICE PROGRAMS (PAGE 3 OF 6)
OPERATING BUDGET

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
DOWNTOWN CENTRAL BEAT OFFICER (FUND 256)					
FUND BALANCE BEGINNING	$ -	$ (3,742)	$ (79,500)	$ (79,500)	$ -
REVENUE-CHARGES FOR SERVICE					
CHARGES FOR SERVICE	$ 126,401	$ 89,910	$ 147,502	$ 132,570	$ 137,357
TOTAL REVENUE	$ 126,401	$ 89,910	$ 147,502	$ 132,570	$ 137,357
EXPENDITURES:					
PERSONAL SERVICES	$ 130,143	$ 165,668	$ 147,502	$ 53,070	$ 137,357
TOTAL EXPENDITURES	$ 130,143	$ 165,668	$ 147,502	$ 53,070	$ 137,357
FUND BALANCE ENDING	$ (3,742)	$ (79,500)	$ (79,500)	$ -	$ -
JUSTICE ASSISTANCE GRANTS-RECOVERY (FUND 710)					
FUND BALANCE BEGINNING	$ (171)	$ -	$ -	$ -	$ -
REVENUE-INTER-GOVERNMENTAL	$ 52,657	$ -	$ -	$ -	$ -
EXPENDITURES:					
OPERATION & MAINTENANCE	$ 52,486	$ -	$ -	$ -	$ -
CAPITAL	-	-	-	-	-
TOTAL EXPENDITURES	$ 52,486	$ -	$ -	$ -	$ -
FUND BALANCE ENDING	$ -	$ -	$ -	$ -	$ -
POLICE DONATIONS (FUNDS 259, 709, 719, 720)					
FUND BALANCE BEGINNING	$ 40,874	$ 43,295	$ 37,290	$ 37,290	$ 36,959
REVENUE:					
CHARGES FOR SERVICE	$ 6,735	$ 5,937	$ 5,000	$ 5,291	5,500
INVESTMENT EARNINGS	75	266	95	92	3,631
CONTRIBUTIONS / DONATIONS	(181)	13,880	7,250	(500)	10,100
TOTAL REVENUE	$ 6,629	$ 20,083	$ 12,345	$ 4,883	$ 19,231
EXPENDITURES:					
OPERATION & MAINTENANCE	$ 4,208	$ 6,013	$ 10,250	$ 5,214	$ 6,300
CAPITAL	-	20,075	-	-	10,000
TOTAL EXPENDITURES	$ 4,208	$ 26,088	$ 10,250	$ 5,214	$ 16,300
FUND BALANCE ENDING	$ 43,295	$ 37,290	$ 39,385	$ 36,959	$ 39,890

POLICE PROGRAMS (PAGE 4 OF 6)
OPERATING BUDGET

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
COMMUNITY POLICING (FUND 257)					
FUND BALANCE BEGINNING	$ 184	$ 230	$ -	$ 5	$ -
REVENUE-INTER-GOVERNMENTAL	$ 225	$ (225)	$ -	$ -	$ -
EXPENDITURES-PERSONAL SERVICES	$ 179	$ -	$ -	$ 5	$ -
FUND BALANCE ENDING	$ 230	$ 5	$ -	$ -	$ -
SOCIAL HOST RESTITUTION (FUND 708)					
FUND BALANCE BEGINNING	$ 9,009	$ 8,838	$ 8,868	$ 8,868	$ 10,181
REVENUE-FINES & FORFEITS	$ 1,140	$ 3,272	$ 1,000	$ 2,513	$ 3,200
EXPENDITURES-OPERATION & MAINTENANCE	$ 1,311	$ 3,242	$ 1,000	$ 1,200	$ 3,200
FUND BALANCE ENDING	$ 8,838	$ 8,868	$ 8,868	$ 10,181	$ 10,181
HOMELAND SECURITY (FUND 258)					
FUND BALANCE BEGINNING	$ 18,208	$ (746)	$ 23,508	$ 23,508	$ 33,910
REVENUE:					
INTER-GOVERNMENTAL	$ 30,277	$ 91,394	$ 151,000	$ 161,402	$ 151,000
TOTAL REVENUE	$ 30,277	$ 91,394	$ 151,000	$ 161,402	$ 151,000
EXPENDITURES:					
OPERATION & MAINTENANCE	$ 24,827	$ 16,723	$ 151,000	$ 151,000	$ 151,000
CAPITAL	24,404	50,417	-	-	-
TOTAL EXPENDITURES	$ 49,231	$ 67,140	$ 151,000	$ 151,000	$ 151,000
FUND BALANCE ENDING	$ (746)	$ 23,508	$ 23,508	$ 33,910	$ 33,910

POLICE PROGRAMS (PAGE 5 OF 6)
OPERATING BUDGET

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
POLICE DRUG FORFEITURES (Funds 717 & 718)					
FUND BALANCE BEGINNING	$ 235,946	$ 399,742	$ 484,883	$ 484,883	$ 435,826
REVENUE:					
FINES & FORFEITS	$ 442,135	$ 351,004	$ 120,000	$ 221,971	$ 195,000
INVESTMENT EARNINGS	607	1,474	999	1,305	1,639
TOTAL REVENUE	$ 442,742	$ 352,478	$ 120,999	$ 223,276	$ 196,639
EXPENDITURES:					
OPERATION & MAINTENANCE	$ 210,771	$ 186,855	$ 129,855	$ 176,979	$ 219,750
CAPITAL	-	12,292	14,300	4,662	6,000
DEBT SERVICE	68,175	68,190	68,190	90,692	-
TOTAL EXPENDITURES	$ 278,946	$ 267,337	$ 212,345	$ 272,333	$ 225,750
FUND BALANCE ENDING	$ 399,742	$ 484,883	$ 393,537	$ 435,826	$ 406,715

POLICE PROGRAMS (PAGE 6 OF 6)

TOTAL OPERATING BUDGET

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE BEGINNING	**$ 304,285**	**$ 445,639**	**$ 820,950**	**$ 820,955**	**$ 713,494**
REVENUE:					
INTER-GOVERNMENTAL	$ 740,142	$ 719,776	$ 694,406	$ 709,125	$ 691,370
CHARGES FOR SERVICE	133,136	95,847	152,502	137,861	142,857
FINES & FORFEITS	443,275	354,276	121,000	224,484	198,200
INVESTMENT EARNINGS	682	1,740	1,094	1,397	5,270
CONTRIBUTIONS / DONATIONS	(181)	366,360	7,250	(500)	352,865
MISCELLANEOUS	-	-	-	-	-
TOTAL REVENUE	**$ 1,317,054**	**$ 1,537,999**	**$ 976,252**	**$ 1,072,367**	**$ 1,390,562**
	1,317,054	**1,537,999**	**976,252**	**1,072,367**	**1,390,562**
EXPENDITURES:					
PERSONAL SERVICES	$ 375,239	$ 402,698	$ 395,493	$ 291,169	$ 668,505
OPERATION & MAINTENANCE	707,882	609,011	587,520	793,305	769,327
CAPITAL	24,404	82,784	14,300	4,662	16,000
DEBT SERVICE	68,175	68,190	68,190	90,692	-
TOTAL EXPENDITURES	**$ 1,175,700**	**$ 1,162,683**	**$ 1,065,503**	**$ 1,179,828**	**$ 1,453,832**
	1,175,700	**1,162,683**	**1,065,503**	**1,179,828**	**1,453,832**
FUND BALANCE ENDING	**$ 445,639**	**$ 820,955**	**$ 731,699**	**$ 713,494**	**$ 650,224**
LESS:					
RESTRICTED	445,639	820,955	731,699	713,494	650,224
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

CITY-COUNTY LIBRARY BUDGET NARRATIVE

Billings Public Library is where the Billings community connects and grows together, discovering the love of reading, the joy of learning, and the sharing of creative expression.

Revenues
The FY 16 estimated revenues are $3,250,562, representing a decrease of $153,168, or 4.8%, from the FY 15 estimated revenues. The most significant revenue changes in FY 16 are projected decreases in City tax revenue of $121,444 and County tax revenue of $56,282. The decrease in City tax revenue is largely due to property values not increasing as expected, and the decrease in County tax revenue is due to a one-time payment in FY 15 for protested taxes. Excluding the one-time payment, revenues are projected to decrease by $96,886, or 3%.

Expenditures
There are no significant changes from the FY 15 operations and maintenance budget to the FY 16 budget.

Supplemental Budget Requests include:

- Community based strategic planning process for FY17-19 $35,000
- TECH Lab seasonal employee and operating supplies $29,500
- Three summer and one full time VISTA volunteers $ 4,900
- Additional funds for the replacement of Library's pick-up $ 3,000

Capital
None

CITY-COUNTY LIBRARY FUND
OPERATING BUDGET

FUND 260-261, 263

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE BEGINNING	**$ 3,232,943**	**$ 3,183,447**	**$ 2,856,758**	**$ 2,573,779**	**$ 1,495,252**
REVENUE:					
CITY TAXES	$ 915,495	$ 1,001,838	$ 989,207	$ 1,021,500	$ 928,657
COUNTY PROPERTY TAX	730,974	927,813	789,250	873,060	816,778
STATE GRANTS/AID	14,585	51,663	51,633	51,688	51,633
STATE REIMBURSEMENTS	351,710	401,201	376,754	376,754	396,762
CHARGES FOR SERVICE	132,567	32,129	7,900	13,973	13,425
FINES & FORFEITURES	63,320	64,699	65,525	74,151	71,180
INTEREST ON INVESTMENTS	6,024	9,296	7,137	6,045	6,861
DONATIONS/CONTRIBUTIONS	36,313	132,607	63,667	65,667	69,667
TRANSFER FR GENERAL FUND	822,288	838,074	890,287	892,000	863,399
SALE OF SURPLUS EQUIP	-	39,912	-	-	-
MISCELLANEOUS	506	1,221	31,200	28,892	32,200
TOTAL REVENUE	**$ 3,073,782**	**$ 3,500,453**	**$ 3,272,560**	**$ 3,403,730**	**$ 3,250,562**
EXPENDITURES:					
ADMINISTRATION	$ 579,131	$ 670,297	$ 651,262	$ 627,544	$ 677,224
FACILITIES	487,574	517,401	506,742	483,134	502,173
CIRCULATION	475,615	507,912	513,343	495,926	533,653
REFERENCE	237,520	278,079	309,715	295,651	356,528
YOUTH SERVICES	176,244	183,496	184,364	187,608	190,058
TECHNICAL PROCESS	216,757	218,183	243,592	226,636	241,825
OUTREACH SERVICES	227,100	188,555	221,884	233,983	196,073
SYSTEM ADMINISTRATION	363,423	731,821	298,097	301,027	292,530
LIBRARY RESOURCES	304,269	301,868	308,294	306,794	308,294
LIBRARY BOARD	22,744	2,822	5,520	5,520	5,520
DON-LOST/DAMAGED BOOKS	-	-	500	-	500
INTERFUND TRANSFERS	32,901	509,687	140,527	1,318,434	27,661
TOTAL EXPENDITURES	**$ 3,123,278**	**$ 4,110,121**	**$ 3,383,840**	**$ 4,482,257**	**$ 3,332,039**
FUND BALANCE ENDING	**$ 3,183,447**	**$ 2,573,779**	**$ 2,745,478**	**$ 1,495,252**	**$ 1,413,775**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	1,687,227	1,364,102	1,455,103	792,484	749,301
COMMITTED	1,496,220	1,209,676	1,290,375	702,768	664,474
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

CITY-COUNTY LIBRARY FUND
OPERATING BUDGET

FUND 260-261, 263

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
PERSONAL SERVICES	$ 1,854,422	$ 1,947,201	$ 2,041,708	$ 2,013,372	$ 2,098,953
OPERATIONS AND MAINTENANCE	1,052,981	1,173,190	1,197,605	1,140,006	1,205,425
CAPITAL	182,974	480,043	4,000	10,945	-
TRANSFERS	32,901	509,687	140,527	1,318,434	27,661
TOTAL EXPENDITURES	**$ 3,123,278**	**$ 4,110,121**	**$ 3,383,840**	**$ 4,482,757**	**$ 3,332,039**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	APPROVED FY 16
DIRECTOR OF LIBRARY	1.0	1.0	1.0	1.0
ASST. LIBRARY DIRECTOR	1.0	1.0	1.0	1.0
LIBRARY SVCS SPEC III	2.0	2.0	2.0	2.0
LIBRARIAN	10.0	10.0	10.0	10.0
ADMIN SUPPORT IV	1.0	1.0	1.0	1.0
LIBRARY TECHNICIAN	1.0	1.0	1.0	1.0
LIBRARY SVCS SPEC IV	2.0	2.0	2.0	2.0
LIBRARY SVCS SPEC II	7.9	7.9	7.9	7.8
FACILITIES MAINT SUPPORT II	2.0	2.0	2.0	2.0
FACILITIES MAINT SUPPORT I	0.8	0.8	0.8	1.0
LIBRARY INFORMATION SYSTEMS COORDINATOR	1.0	1.0	1.0	1.0
LIBRARY SVCS SPEC I	2.0	2.0	2.0	2.0
TOTAL	**31.7**	**31.7**	**31.7**	**31.8**

COMMUNITY DEVELOPMENT BUDGET NARRATIVE

The Community Development Division is primarily responsible for administration of the City's Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) programs. These federally funded programs are used by local governments to provide decent housing, a suitable living environment, and to expand economic opportunities for lower income households and are issued through the U.S. Department of Housing and Urban Development (HUD).

As a recipient of HUD funds, the City is required to implement programs and services designed to reduce the number of poverty-level households in Billings. To this end, the Division coordinates the Billings Metro VISTA Project (MVP), an AmeriCorps VISTA program funded through the Corporation for National and Community Service. The intent of this program is to build the capacity of non-profit organizations to better meet the needs of citizens experiencing poverty.

Community Development projects are designed to meet the Division's goals: 1) promoting the preservation of the existing supply of safe, affordable housing; 2) promoting new, affordable housing opportunities; 3) working as an active partner to address housing and community development needs specific to lower income and special needs households; 4) promoting the preservation of older neighborhoods; and 5) providing assistance to agencies serving lower income and special needs populations, particularly the homeless.

Revenues
Federal CDBG and HOME resources have decreased significantly over the past decade. Subsequently, Division efforts have been successfully focused in grant-writing efforts to improve revenues to further the goals of the Division's Consolidated Plan. New revenues allocated CDBG and HOME funds are $826,429.

The City has also implemented a policy to fund core programs generating loan revenue and has not recommended funding for public service grants to other non-profit organizations since 2012. CDBG and HOME repayment income from the First Time Homebuyer and Housing Rehabilitation Loan programs continue to be available each year for allocation to new projects. Interest rates and the housing market influence the revenues received.

Additional cash revenues include successful grant awards via competitive processes, including an AmeriCorps VISTA Project Grant's direct funding to the City totaling an estimated $278,431 and indirect project expenditures for VISTA members totaling $182,730. Therefore, the total influx for the project is estimated at $461,161, which is 36% of the Division's overall budget.

Expenditures
Administration costs are limited in both the CDBG and HOME budgets to 20% and 10% respectively, limiting the amount of cost allocation that can be contributed through these programs. City Council reviews the Division's budget for approval each year in April, which determines the projects to be funded for the year. The Division is dedicated to including eligible cost allocation through all additional grants written by staff in order to support the cost allocation plan.

The Division also manages donated funds for the Mayor's Committee on Homelessness, the Billings Partners for American Indian Homeownership, and Project Homeless / Billings Community Connect.

Capital
None

FUNDS 265-299

COMMUNITY DEVELOPMENT GRANT FUNDS (PAGE 1 OF 6)
OPERATING BUDGET

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
COMMUNITY DEV BLOCK GRANTS(FUNDS 2900-2990)					
FUND BALANCE BEGINNING	$ 280,677	$ 126,019	$ 126,019	$ 36,228	$ 65,758
REVENUE:					
HUD GRANTS	$ 495,640	$ 971,623	$ 556,352	$ 500,000	$ 562,741
HUD GRANTS-REPROGRAMMED	-	-	36,999	84,500	-
INTEREST ON LOANS	-	-	-	30	-
PROGRAM INCOME	67,343	57,537	-	-	162,962
SALE OF FIXED ASSETS	17,000	1,000	50,000	-	50,000
TOTAL REVENUE	$ 579,993	$ 1,030,160	$ 643,351	$ 584,530	$ 775,703
EXPENDITURES:					
PROJECTS	$ 526,716	$ 859,250	$ 370,551	$ 360,000	$ 438,849
ADMINISTRATION	121,415	150,871	118,175	105,000	112,548
REHAB ADMINISTRATION	86,520	109,830	104,625	90,000	104,306
TOTAL EXPENDITURES	$ 734,651	$ 1,119,951	$ 593,351	$ 555,000	$ 655,703
FUND BALANCE ENDING	$ 126,019	$ 36,228	$ 176,019	$ 65,758	$ 185,758
HOME PROGRAM (FUNDS 2800-2890)					
FUND BALANCE BEGINNING	$ 219,132	$ 362,213	$ 284,213	$ 225,639	$ 362,879
REVENUE:					
HUD GRANTS	$ 275,705	$ 693,669	$ 301,712	$ 300,000	$ 263,688
HUD GRANTS-REPROGRAMMED	297,760	216,550	370,724	350,000	358,967
PROGRAM INCOME	15,872	200	-	-	-
TOTAL REVENUE	$ 589,337	$ 910,419	$ 672,436	$ 650,000	$ 622,655
EXPENDITURES:					
AFFORDABLE HOUSING PROJ	$ 325,808	$ 926,606	$ 505,385	$ 385,732	$ 377,875
ADMINISTRATION	15,279	19,161	52,376	17,028	26,368
FIRST TIME HOME BUYER ADM	105,169	101,226	114,675	110,000	118,412
TOTAL EXPENDITURES	$ 446,256	$ 1,046,993	$ 672,436	$ 512,760	$ 522,655
FUND BALANCE ENDING	$ 362,213	$ 225,639	$ 284,213	$ 362,879	$ 462,879

COMMUNITY DEVELOPMENT GRANT FUNDS (PAGE 2 OF 6)

OPERATING BUDGET

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
VISTA ADMINISTRATION (FUND 2650)					
FUND BALANCE BEGINNING	$ 15,138	$ 21,860	$ 21,860	$ 17,752	$ 22,310
REVENUE					
GRANT	$ -	$ -	$ 20,000	$ 20,000	$ 20,000
CHARGES FOR SERVICE	19,550	16,103	-	-	-
TOTAL REVENUE	$ 19,550	$ 16,103	$ 20,000	$ 20,000	$ 20,000
EXPENDITURES-OPERATIONS & MAINTENANCE	$ 12,828	$ 20,211	$ -	$ 15,442	$ 20,000
FUND BALANCE ENDING	$ 21,860	$ 17,752	$ 41,860	$ 22,310	$ 22,310
FAIR HOUSING (FUND 2760)					
FUND BALANCE BEGINNING	$ 7,572	$ 5	$ -	$ 5	$ 5
REVENUE					
HUD GRANT	$ 13,000	$ -	$ -	$ -	$ -
CONTRIBUTIONS / DONATIONS	-	-	-	-	-
INVESTMENT EARNINGS	-	-	-	-	-
TOTAL REVENUE	$ 13,000	$ -	$ -	$ -	$ -
EXPENDITURES:					
PERSONAL SERVICES	$ -	$ -	$ -	$ -	$ -
OPERATIONS & MAINTENANCE	20,567	-	-	-	-
TOTAL EXPENDITURES	$ 20,567	$ -	$ -	$ -	$ -
FUND BALANCE ENDING	$ 5	$ 5	$ -	$ 5	$ 5

COMMUNITY DEVELOPMENT GRANT FUNDS (PAGE 3 OF 6)

OPERATING BUDGET

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
HOUSING FIRST-FOOD STAMP (FUND 2710)					
FUND BALANCE BEGINNING	$ -	$ 1	$ -	$ 1	$ 1
REVENUE-FOOD STAMP GRANT	$ 10,438	$ -	$ -	$ -	$ -
EXPENDITURES-OPERATIONS & MAINTENANCE	$ 10,437	$ -	$ -	$ -	$ -
FUND BALANCE ENDING	$ 1	$ 1	$ -	$ 1	$ 1
HOUSING FIRST-FEDERAL APPROPRIATION (FUND 2700)					
FUND BALANCE BEGINNING	$ (1,288)	$ (5,526)	$ 9,483	$ -	$ -
REVENUE-GRANT	$ -	$ 51,677	$ -	$ -	$ -
EXPENDITURES-OPERATIONS & MAINTENANCE	$ 4,238	$ 46,151	$ -	$ -	$ -
FUND BALANCE ENDING	$ (5,526)	$ -	$ 9,483	$ -	$ -
BILLINGS COMMUNITY CONNECT & HOMELESS PLAY (FUND 2720)					
FUND BALANCE BEGINNING	$ 845	$ 4,459	$ 3,491	$ 4,551	$ 4,551
REVENUE:					
CONTRIBUTIONS	$ 7,964	$ 3,387	$ 1,500	$ 1,000	$ 1,500
INTEREST ON INVESTMENTS	-	-	-	-	-
TOTAL REVENUE	$ 7,964	$ 3,387	$ 1,500	$ 1,000	$ 1,500
EXPENDITURES-OPERATIONS & MAINTENANCE	$ 4,350	$ 3,295	$ 1,500	$ 1,000	$ 1,500
FUND BALANCE ENDING	$ 4,459	$ 4,551	$ 3,491	$ 4,551	$ 4,551

COMMUNITY DEVELOPMENT GRANT FUNDS (PAGE 4 OF 6)

OPERATING BUDGET

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
BPAIH & MAYOR'S COMMITTEE DONATIONS/TRAINING (FUND 2730)					
FUND BALANCE BEGINNING	$ 1,873	$ 1,873	$ 3,223	$ 3,196	$ 3,196
REVENUE:					
CONTRIBUTIONS	-	2,050	-	-	-
TOTAL REVENUE	$ -	$ 2,050	$ -	$ -	$ -
EXPENDITURES-OPERATIONS & MAINTENANCE:					
HOMELESS-TRAINING	-	727	-	-	-
TOTAL EXPENDITURES	$ -	$ 727	$ -	$ -	$ -
FUND BALANCE ENDING	$ 1,873	$ 3,196	$ 3,223	$ 3,196	$ 3,196
COMMUNITY DEVELOPMENT RENT (FUND 2740)					
FUND BALANCE BEGINNING	$ -	$ (339)	$ 5,696	$ (4,763)	$ 1,237
REVENUE-TRANSFERS (RENT)	$ -	$ 53,823	$ 34,000	$ 40,000	$ 58,000
EXPENDITURES-OPERATIONS & MAINTENANCE	$ 339	$ 58,247	$ 34,000	$ 34,000	$ 58,000
FUND BALANCE ENDING	$ (339)	$ (4,763)	$ 5,696	$ 1,237	$ 1,237
LOW INTEREST LOANS-WELLS FARGO (FUND 2790)					
FUND BALANCE BEGINNING	$ (1,769)	$ (1,769)	$ -	$ (1,769)	$ -
REVENUE-INTEREST ON INVESTMENTS	$ -	$ -	$ -	$ 1,769	$ -
EXPENDITURES-OPERATIONS & MAINTENANCE	$ -	$ -	$ -	$ -	$ -
FUND BALANCE ENDING	$ (1,769)	$ (1,769)	$ -	$ -	$ -

COMMUNITY DEVELOPMENT GRANT FUNDS (PAGE 5 OF 6)

OPERATING BUDGET

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
GRANT WRITING/ ENVIRON REVIEW (FUND 2780)					
FUND BALANCE BEGINNING	$ 408	$ 4,908	$ 4,908	$ 4,908	$ 408
REVENUE					
CHARGE FOR SERVICES	4,500	-	-	-	-
TOTAL REVENUE	$ 4,500	$ -	$ -	$ -	$ -
EXPENDITURES-OPERATIONS & MAINTENANCE	$ -	$ -	$ -	$ 4,500	$ -
FUND BALANCE ENDING	$ 4,908	$ 4,908	$ 4,908	$ 408	$ 408
NEIGHBORHOOD STABILIZATION PROGRAM (FUND 2660)					
FUND BALANCE BEGINNING	$ 174,780	$ 35,135	$ 13,030	$ 46,323	$ 22,565
REVENUE-HOUSING & ECON REC ACT 2008					
SALE OF FIXED ASSETS	42,169	33,294	-	90,242	-
TOTAL REVENUE	$ 42,169	$ 33,294	$ -	$ 90,242	$ -
MAINTENANCE	$ -	$ 22,106	$ -	$ -	$ -
CAPITAL	181,814	-	-	114,000	-
EXPENDITURES-CAPITAL	$ 181,814	$ 22,106	$ -	$ 114,000	$ -
FUND BALANCE ENDING	$ 35,135	$ 46,323	$ 13,030	$ 22,565	$ 22,565
COUNCIL REVOLVING HOME LOAN FUND (FUND 2770)					
FUND BALANCE BEGINNING	$ -	$ 70,000	$ 65,000	$ 50,000	$ 50,000
REVENUE-TRANSFER IN	$ 250,000	$ -	$ -	$ -	$ -
EXPENDITURES-PROJECTS	$ 180,000	$ 20,000	$ -	$ -	$ -
FUND BALANCE ENDING	$ 70,000	$ 50,000	$ 65,000	$ 50,000	$ 50,000
BILLINGS MVP VISTA SUPPORT(FUND 2690)					
FUND BALANCE BEGINNING	$ -	$ -	$ -	$ -	$ -
REVENUE-CORP NAT COMMUNITY SERVICE	$ 31,850	$ 18,486	$ 278,431	$ 170,000	$ 299,161
EXPENDITURES-OPERATIONS & MAINTENANCE	$ 31,850	$ 18,486	$ 278,431	$ 170,000	$ 299,161
FUND BALANCE ENDING	$ -	$ -	$ -	$ -	$ -

COMMUNITY DEVELOPMENT GRANT FUNDS (PAGE 6 OF 6)

OPERATING BUDGET

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
TOTAL OF COMMUNITY DEVELOPMENT GRANT FUNDS					
FUND BALANCE BEGINNING	$ 697,368	$ 618,839	$ 536,923	$ 382,071	$ 532,910
REVENUE:					
INTER-GOVERNMENTAL	$ 826,633	$ 1,735,455	$ 1,564,218	$ 1,424,500	$ 1,504,557
CHARGE FOR SERVICES	24,050	16,103	-	-	-
INTEREST ON INVESTMENTS	-	-	-	1,799	-
CONTRIBUTIONS / DONATIONS	7,964	5,437	1,500	1,000	1,500
SALE OF FIXED ASSETS	59,169	34,294	50,000	90,242	50,000
MISCELLANEOUS	380,985	274,287	-	-	162,962
TRANSFERS	250,000	53,823	34,000	40,000	58,000
TOTAL REVENUE	$ 1,548,801	$ 2,119,399	$ 1,649,718	$ 1,557,541	$ 1,777,019
EXPENDITURES:					
PERSONAL SERVICES	-	-	-	-	-
PROJECTS	852,524	1,806,583	875,936	745,732	816,724
ADMINISTRATION	241,863	271,258	285,226	232,028	257,328
REHAB ADMINISTRATION	86,520	109,830	104,625	90,000	104,306
OPERATIONS & MAINTENANCE	446,423	168,496	333,931	338,942	378,661
TOTAL EXPENDITURES	$ 1,627,330	$ 2,356,167	$ 1,599,718	$ 1,406,702	$ 1,557,019
FUND BALANCE - ENDING	$ 618,839	$ 382,071	$ 586,923	$ 532,910	$ 752,910
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	618,839	382,071	586,923	532,910	752,910
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	-	-	-	-	-

COMMUNITY DEVELOPMENT GRANTS FUND
OPERATING BUDGET

FUNDS 266-299

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
PERSONAL SERVICES	$ 322,074	$ 336,319	$ 345,762	$ 342,000	$ 393,438
OPERATIONS AND MAINTENANCE	1,128,959	2,019,848	1,253,956	946,202	1,163,581
CAPITAL	176,297	-	-	-	-
TOTAL EXPENDITURES	**$ 1,627,330**	**$ 2,356,167**	**$ 1,599,718**	**$ 1,288,202**	**$ 1,557,019**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	APPROVED FY 16
COMMUNITY SERVICES MANAGER	1.0	1.0	1.0	1.0
COMM DEVELOPMENT GRANT COORD	2.0	2.0	2.0	2.0
GRANTS TECHNICIAN	-	-	1.5	1.5
ADMINISTRATIVE SUPPORT I	1.0	1.0	-	-
TOTAL	**4.0**	**4.0**	**4.5**	**4.5**

PARKS PROGRAMS OPERATING BUDGET NARRATIVE

This budget accounts for the proceeds from the City's share of the Par 3 Golf Course operation, cell tower leases/easements, Mustang Baseball lease of Dehler Park, Kiwanis license plates proceeds, Trash for Trees, parkland sales, and cash in lieu of parkland dedications from residential subdivisions. Expenditures are accounted for in this budget for items such as professional services, park acquisitions, sales and development projects, park master plans, tree purchases, and major maintenance and repairs to Dehler Park and Amend Park. The majority of the fund balance in this account is due to cash in lieu of parkland dedication payments being made to the City.

Revenues
Increased revenues are anticipated from the sale of Lampman Park and two other park areas, along with cash-in-lieu of parkland for FY16.

Expenditures
Major expenditures in FY 16 include a Master Plan for Cottonwood and Optimist Parks, repair and maintenance items at Dehler Park, and park tree purchases.

Capital
None

PARKS PROGRAMS
OPERATING BUDGET

FUND 769-775

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE BEGINNING	**$ 1,884,030**	**$ 2,095,182**	**$ 2,184,376**	**$ 2,213,640**	**$ 2,291,834**
REVENUE:					
PARK ACQUISITION & IMPROVEMENTS					
INVESTMENT EARNINGS	$ 3,692	$ 7,376	$ 6,870	$ 6,000	$ 8,817
INTER-GOVERNMENTAL	(3,709)	12,780	-	-	$ 10,000
CONTRIBUTIONS-MISC	34,792	57,313	40,500	40,000	45,000
DOG RACE REVENUE	4,880	-	8,000	-	-
DOG PARK DONATIONS	18,570	10,300	10,300	10,000	10,000
TRANSFER	15,000	5,000	-	-	-
PAY IN LIEU PARK DEDICATION	87,320	75,599	40,000	40,000	25,000
SWORDS PARK-LAND RENTAL	-	-	4,000	-	4,000
SALE OF LAND	75,000	-	350,000	25,000	400,000
DEHLER PARK SCOREBOARD	20,000	10,000	20,000	20,000	20,000
KIWANIS-LICENSE PLATES	9,040	6,684	4,000	8,000	3,000
TRASH FOR TREES	5,206	15,922	8,000	6,794	7,000
TOTAL REVENUE	**$ 269,791**	**$ 200,974**	**$ 491,670**	**$ 155,794**	**$ 532,817**
EXPENDITURES:					
PARK ACQUISITION & IMPROVEMENTS					
OPERATIONS & MAINTENANCE	$ 12,818	$ 44,740	$ 315,238	$ 40,000	$ 288,531
DOG RACE	994	82	2,500	1,500	-
DEHLER PARK SCOREBOARD					
DEBT SERVICE	19,916	19,916	22,700	20,100	23,700
KIWANIS-LICENSE PLATES	6,040	3,903	9,000	5,000	5,000
TRASH FOR TREES	18,871	13,875	16,000	11,000	5,000
TOTAL EXPENDITURES	**$ 58,639**	**$ 82,516**	**$ 365,438**	**$ 77,600**	**$ 322,231**
FUND BALANCE ENDING	**$ 2,095,182**	**$ 2,213,640**	**$ 2,310,608**	**$ 2,291,834**	**$ 2,502,420**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	2,095,182	2,213,640	2,310,608	2,291,834	2,502,420
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

DOWNTOWN REVOLVING LOAN PROGRAM
OPERATING BUDGET

FUND 723

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE BEGINNING	**$ 219,329**	**$ 376,285**	**$ 438,196**	**$ 936,980**	**$ 1,323,230**
REVENUE:					
INVESTMENT EARNINGS:					
INTEREST ON LOANS	$ 67,635	$ 70,594	$ 65,000	$ 65,000	$ 60,000
INTEREST ON INVESTMENTS	1,047	1,130	700	1,250	3,304
DEBT PROCEEDS-BANKS	-	-	1,000,000	-	-
MISCELLANEOUS-REPAYMENT OF LOANS	584,156	554,731	600,000	575,000	300,000
TOTAL REVENUE	**$ 652,838**	**$ 626,455**	**$ 1,665,700**	**$ 641,250**	**$ 363,304**
EXPENDITURES:					
OPERATION & MAINTENANCE:					
CHARGES FOR SERVICE	$ 46,138	$ 49,760	$ 54,016	$ 55,000	$ 52,731
LOANS	450,000	16,000	1,000,000	200,000	500,000
DEBT SERVICE	(256)	-	650,000	-	-
TOTAL EXPENDITURES	**$ 495,882**	**$ 65,760**	**$ 1,704,016**	**$ 255,000**	**$ 552,731**
FUND BALANCE ENDING	**$ 376,285**	**$ 936,980**	**$ 399,880**	**$ 1,323,230**	**$ 1,133,803**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	376,285	936,980	399,880	1,323,230	1,133,803
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

DOWNTOWN REVOLVING LOAN PROGRAM BUDGET NARRATIVE

The program provides loans up to $250,000 for qualified projects in the downtown area. The City entered into agreements with seven local banks to provide $3.2 million of funding for the downtown revolving loan program. Interest is adjusted annually based on the inter-creditor agreement with the banks. Interest rates on the loans between the City and end-borrowers adjust annually based on the terms of the inter-creditor agreement with the banks at the time of the loan. Current loan rates to end-borrowers are 1% to 5%.

Revenues
A similar number of loans are planned in FY 16.

Expenditures
A similar number of loans are planned in FY 16.

Capital
None

CEMETERY IMPROVEMENTS FUND
OPERATING BUDGET

FUND 702

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE - BEGINNING	**$ 311,216**	**$ 245,229**	**$ 158,829**	**$ 258,038**	**$ 151,538**
REVENUE:					
SALE OF LOTS	$ 12,540	$ 17,171	$ 14,000	$ 8,000	$ 14,000
INTEREST ON INVESTMENTS	509	947	600	500	567
TOTAL REVENUE	**$ 13,049**	**$ 18,118**	**$ 14,600**	**$ 8,500**	**$ 14,567**
EXPENDITURES:					
OPERATION & MAINTENANCE	$ 79,036	$ 5,309	$ 20,000	$ 115,000	$ 40,000
TOTAL EXPENDITURES	**$ 79,036**	**$ 5,309**	**$ 20,000**	**$ 115,000**	**$ 40,000**
FUND BALANCE - ENDING	**$ 245,229**	**$ 258,038**	**$ 153,429**	**$ 151,538**	**$ 126,105**
LESS:					
RESTRICTED	245,229	258,038	153,429	151,538	126,105
UNASSIGNED	$ -	$ -	$ -	$ -	$ -

CEMETERY IMPROVEMENTS BUDGET NARRATIVE

65% of the proceeds of graves and niches sold are placed in this fund to be used for the upgrades and improvements to the City Cemetery. City Council approves all funds used from this account for the betterment of the cemetery. Interest from this fund is transferred yearly into the General Fund.

Revenues
No significant changes.

Expenditures
Expenditures are for the re-platting of Section 15, expanding of Section 12 and the removal of dangerous trees.

Capital
None

BIKE PATHS AND TRAILS DONATIONS FUND
OPERATING BUDGET

FUND 236

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE - BEGINNING	$ 18,778	$ 15,730	$ 12,554	$ 16,199	$ 18,999
REVENUES:					
FEDERAL & STATE GRANTS	$ 21,374	$ -	$ -	$ -	$ -
LOCAL CONTRIBUTION	13,091	10,011	34,509	35,200	-
TOTAL REVENUE	$ 34,465	$ 10,011	$ 34,509	$ 35,200	$ -
EXPENDITURES:					
ARNOLD DRAIN/BROADWATER AVE	$ -	$ -	$ -	$ -	$ -
PEDESTRIAN BRIDGE	6,057	9,187	-	-	-
ARONSON BYPASS TRAIL	-	-	-	-	-
WAYFAIRING & DIRECTIONAL SIGN	-	-	-	-	-
ARROWHEAD SCHOOL TRAIL	-	187	-	100	-
POLY DRIVE SCHOOL IMPROV	-	168	-	300	-
SWORDS PARK/6TH AVE CONNECT	-	-	-	32,000	-
HOPE CHURCH SIDEWALKS	-	-	-	-	-
BROADWATER TRAIL CONNECTOR	31,456	-	-	-	-
CAPITAL OUTLAY	-	-	34,509	-	-
TOTAL EXPENDITURES	$ 37,513	$ 9,542	$ 34,509	$ 32,400	$ -
FUND BALANCE - ENDING	$ 15,730	$ 16,199	$ 12,554	$ 18,999	$ 18,999
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	15,730	16,199	12,554	18,999	18,999
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	$ -	$ -	$ -	$ -	$ -

BIKE PATHS AND TRAILS DONATIONS BUDGET NARRATIVE

This fund is used to account for the contributions and grants related to the construction of bike and pedestrian pathways.

ANIMAL CONTROL DONATIONS
OPERATING BUDGET

FUNDS 712,713,715,716

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE BEGINNING	**$ 34,043**	**$ 34,507**	**$ 34,987**	**$ 34,944**	**$ 30,619**
REVENUE:					
INTEREST ON INVESTMENTS	$ 66	$ 118	$ 79	$ 75	$ 138
DONATIONS:					
BUILDING IMPROVEMENTS	-	-	-	-	-
GENERAL	398	7,040	44,912	1,000	8,000
TOTAL REVENUE	**$ 464**	**$ 7,158**	**$ 44,991**	**$ 1,075**	**$ 8,138**
EXPENDITURES:					
OPERATION AND MAINTENANCE					
SPAY & NEUTER	$ -	$ 811	$ 1,805	$ 900	$ 1,000
EDUCATION	-	-	921	-	-
GENERAL	-	5,910	41,147	4,500	6,000
GENERAL-CAPITAL	-	-	-	-	-
TOTAL EXPENDITURES	**$ -**	**$ 6,721**	**$ 43,873**	**$ 5,400**	**$ 7,000**
FUND BALANCE ENDING	**$ 34,507**	**$ 34,944**	**$ 36,105**	**$ 30,619**	**$ 31,757**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	-	-	-	-	-
COMMITTED	34,507	34,944	36,105	30,619	31,757
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

ANIMAL CONTROL DONATIONS BUDGET NARRATIVE

These funds are used to account for donations to Animal Control.

Revenues

With the privatization of the Animal Shelter in 2009, projected revenues for the Animal Control building improvements, spay/neuter, education, and general donation accounts are not expected this fiscal year. Although revenues for these donantion accounts are not expected, the accounts have been left open in case a donation is recieved.

Expenditures

Expenditures will be used for spay and neuter relief, education, animal health and welfare, facility improvements, and other projects and initiatives to benefit animals.

Capital

None

STREET MAINTENANCE DISTRICT FUNDS BUDGET NARRATIVE

The street maintenance special assessment districts provide funding to maintain quality streets and street maintenance for the safety of the residents and visitors and to continue to improve the city's street network. Street Maintenance District #1 is comprised of the central downtown area, and Street Maintenance District #2 is the remainder of the city.

Street Maintenance assessments support Street-Traffic Division operations that maintain the public rights-of-way. Assessment revenues are also used for the PAVER Program for preventive maintenance of street surfacing and curb and gutter repairs. This funding is used to pay for repairs within the annual Miscellaneous Repair Program and comprehensive neighborhood street reconstruction work.

Revenues
FY 2016 revenues are estimated at $7,255,200, which is an increase of $216,000 over the FY 2015 budget amount. This is the result of a small rate increase for special assessments programmed per City Council's direction to implement smaller, annual inflationary increases rather than larger, less frequent rate increases.

Expenditures
FY 2016 operation and maintenance expenditures total $7,254,104, which is an increase of $214,560 over the FY 2015 budget. This increase is the result of additional programmed charges for service from the Street/Traffic fund for equipment purchases, but the increase was partially offset by a decrease in the transfer to the Gas Tax fund for the PAVER program.

Capital
None

STREET MAINTENANCE DISTRICTS FUND
OPERATING BUDGET

FUND 801 & 802

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE BEGINNING	**$ 2,022,424**	**$ 2,269,661**	**$ 3,294,839**	**$ 3,112,694**	**$ 3,139,460**
REVENUE:					
SPECIAL ASSESSMENTS	$ 6,791,501	$ 6,963,392	$ 7,035,000	$ 7,060,000	$ 7,250,000
INTEREST ON INVESTMENTS	3,688	6,576	4,200	6,310	5,200
TOTAL REVENUE	**$ 6,795,189**	**$ 6,969,968**	**$ 7,039,200**	**$ 7,066,310**	**$ 7,255,200**
EXPENDITURES:					
OPERATION & MAINTENANCE	$ 4,847,952	$ 4,826,935	$ 5,139,544	$ 5,139,544	$ 5,754,104
TRANSFER TO GAS TAX FUND	1,700,000	1,300,000	1,900,000	1,900,000	1,500,000
TOTAL EXPENDITURES	**$ 6,547,952**	**$ 6,126,935**	**$ 7,039,544**	**$ 7,039,544**	**$ 7,254,104**
FUND BALANCE ENDING	**$ 2,269,661**	**$ 3,112,694**	**$ 3,294,495**	**$ 3,139,460**	**$ 3,140,556**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	2,269,661	3,112,694	3,294,495	3,139,460	3,140,556
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

FIRE HYDRANT FUND
OPERATING BUDGET

FUND 805

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE - BEGINNING	$ 2,298,941	$ 37	$ -	$ -	$ -
REVENUE:					
SPECIAL ASSESSMENTS	$ 41,101	$ -	$ -	$ -	$ -
FIRE HYDRANT REIMBURSEMENT	104,174	-	-	-	-
INTEREST EARNINGS	4,106	-	-	-	-
TOTAL REVENUE	$ 149,381	$ -	$ -	$ -	$ -
EXPENDITURES:					
COST ALLOCATION CHARGE	$ 6,934	$ -	$ -	$ -	$ -
CONTRACT SERVICES	236,632	-	-	-	-
OPERATIONS & MAINTENANCE	1,815,069	-	-	-	-
TRANSFER TO WATER	389,650	37	-	-	-
TOTAL EXPENDITURES	$ 2,448,285	$ 37	$ -	$ -	$ -
FUND BALANCE - ENDING	$ 37	$ -	$ -	$ -	$ -
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	-	-	-	-	-
COMMITTED	37	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	$ -	$ -	$ -	$ -	$ -

FIRE HYDRANT FUND BUDGET NARRATIVE

The remainder of the balance in the Fire Hydrant Fund was transferred to the Water Fund in FY 13. There are no revenues or expendtiures budgeted in FY 16.

Revenues
There are no revenues budgeted for FY 16.

Expenditures
There are no expenditures budgeted for FY 16.

Capital
None

STREET LIGHT MAINTENANCE DISTRICTS FUND
OPERATING BUDGET

FUND 810

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE - BEGINNING	**$ 1,389,809**	**$ 1,276,262**	**$ 1,138,193**	**$ 1,184,881**	**$ 1,073,624**
REVENUE:					
INTEREST EARNINGS	$ 2,632	$ 13,335	$ 3,000	$ 4,000	$ 4,000
SPECIAL ASSESSMENTS	2,118,486	2,070,643	2,197,000	2,280,000	2,364,000
REFUNDS/REIMBURSEMENTS	-	-	-	-	
TRANSFER FROM EQUIP REPL	-	-	-	-	-
TOTAL REVENUE	**$ 2,121,118**	**$ 2,083,978**	**$ 2,200,000**	**$ 2,284,000**	**$ 2,368,000**
EXPENDITURES:					
OPERATIONS & MAINTENANCE	$ 2,234,665	$ 2,175,359	$ 2,349,144	$ 2,395,257	$ 2,367,964
TOTAL EXPENDITURES	**$ 2,234,665**	**$ 2,175,359**	**$ 2,349,144**	**$ 2,395,257**	**$ 2,367,964**
FUND BALANCE - ENDING	**$ 1,276,262**	**$ 1,184,881**	**$ 989,049**	**$ 1,073,624**	**$ 1,073,660**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	1,276,262	1,184,881	989,049	1,073,624	1,073,660
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

STREET LIGHT MAINTENANCE BUDGET NARRATIVE

The Street Light Maintenance Fund is used to pay light bills, assessments, administration, and maintenance on City-owned and Northwestern Energy owned street light districts. These funds are provided from assessments on 188 separate Special Improvement Light Maintenance Districts (SILMDs). Currently there are 117 NorthWestern Energy (NWE) districts, 60 City districts, 10 districts that have a combination of NWE and City owned lights, and 1 Yellowstone Valley Electric Cooperative District. Each light district's budget reflects projected expenses and revenues derived from historical and projected data.

Revenues

FY16 revenues are budgeted at $2,368,000, which is an increase of $168,000 over the FY 15 budget.

Expenditures

FY16 expenditures are estimated at $2,367,964, which is an increase of $18,820. This increase is due to an increase in electricity costs.

Capital

None

STORM SEWER FUND BUDGET NARRATIVE

This special revenue fund is managed by the Public Works Department and funds the planning, engineering, and construction of storm drainage improvement projects. This includes paying debt service on revenues bonds, system maintenance performed by the Street-Traffic Division, MS4 permit compliance, and a capital program managed by the Engineering Division. The Storm operating fund has experienced increased expenses in recent years due to an increase in requirements to comply with storm water regulations.

Revenues
Revenues are budgeted at $3,747,252 for FY 2016, which is an increase of $151,300. The slight increase is the result of special assessments programmed per City Council's direction to implement smaller, annual inflationary increases rather than larger, less frequent rate increases.

Expenditures
FY 2016 operating expenditures are budgeted at $1,462,734, which is an increase of $169,535. This increase is primarily due to an increase in the Street/Traffic charge for service for storm-related equipment purchases.

Capital
Capital expenditures for FY 2016 total $1,325,000. Projects for FY 2016 include implementation of the Storm Water Master Plan, the annual storm drainage intersection trouble spot project, as well as contributions needed for Special Improvement District (SID) and annual miscellaneous curb, gutter, and sidewalk projects.

STORM SEWER FUND
OPERATING BUDGET

FUND 840 & 207

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE BEGINNING	**$ 4,182,521**	**$ 5,075,509**	**$3,805,171**	**$ 5,438,901**	**$1,602,643**
REVENUE:					
SPECIAL ASSESSMENTS	$ 3,414,833	$ 3,544,145	$ 3,580,000	$ 3,635,000	$ 3,730,000
INTEREST ON INVESTMENTS	9,015	16,361	10,500	11,638	10,800
LICENSES & PERMITS	3,704	6,800	4,000	5,000	5,000
OTHER	1,452	12,518	1,452	1,452	1,452
GRANT REVENUE	-	-	-	-	-
TRANSFER FROM STORM SEWER	3,084	-	-	1,314,282	-
TRANSFER FROM EQUIP REPLACEMENT	-	-	-	-	-
TOTAL REVENUE	**$ 3,432,088**	**$ 3,579,824**	**$ 3,595,952**	**$ 4,967,372**	**$ 3,747,252**
EXPENDITURES:					
OPERATIONS & MAINTENANCE	$ 1,239,554	$ 1,682,385	$ 1,293,199	$ 1,359,705	$ 1,462,734
CAPITAL	1,096,199	1,321,231	2,996,000	6,747,925	1,325,000
TRANSFERS TO BOND AND INTEREST	203,347	212,816	1,161,000	696,000	1,060,000
TOTAL EXPENDITURES	**$ 2,539,100**	**$ 3,216,432**	**$ 5,450,199**	**$ 8,803,630**	**$ 3,847,734**
FUND BALANCE ENDING	**$ 5,075,509**	**$ 5,438,901**	**$ 1,950,924**	**$ 1,602,643**	**$ 1,502,161**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	5,075,509	5,438,901	1,950,924	1,602,643	1,502,161
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

PARK MAINTENANCE DISTRICTS FUNDS
OPERATING BUDGET

FUND 872

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE	**$ 164,001**	**$ 66,926**	**$ 67,276**	**$ 285,039**	**$ 275,129**
REVENUE:					
SPECIAL ASSESSMENTS	$ 827,546	$ 934,851	$ 998,239	$ 980,000	$ 1,002,657
INTEREST EARNINGS	(67)	184	65	100	733
TOTAL REVENUE	**$ 827,479**	**$ 935,035**	**$ 998,304**	**$ 980,100**	**$ 1,003,390**
EXPENDITURES:					
OPERATIONS & MAINTENANCE	$ 924,554	$ 716,922	$ 994,450	$ 980,000	$ 1,002,657
CAPITAL	-	-	10,010	10,010	-
TRANSFER TO EQUIP REPLACE	-	-	-	-	-
TOTAL EXPENDITURES	**$ 924,554**	**$ 716,922**	**$ 1,004,460**	**$ 990,010**	**$ 1,002,657**
FUND BALANCE ENDING	$ 66,926	$ 285,039	$ 61,120	$ 275,129	$ 275,862
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	66,926	285,039	61,120	275,129	275,862
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

PARK MAINTENANCE DISTRICTS BUDGET NARRATIVE

The Park Maintenance District Division manages and maintains 36 developed community and neighborhood parks throughout Billings. Management and maintenance includes irrigation systems and water services, turf management and maintenance, weed management, playground inspections and maintenance, trash removal and pickup, tree and shrub care, and other services. In FY 15 new parkland acreages were added in four Park Maintenance Districts. More parkland will also be added in FY 16.

Revenues

Revenue is generated through assessments to property owners within each of the 36 districts. Revenues are increasing, due to new parkland being added to existing districts, resulting in increased maintenance and water costs.

Expenditures

Expenditures have increased because of increased maintnenance costs due to the expansion of several park district areas, greater irrigation water use, and completion of needed deferred maintenance items.

Capital

None

PARK DISTRICT 1
OPERATING BUDGET

FUND 873

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE	$ -	$ 1,230,877	$ 571,877	$ 1,322,218	$ 1,761,318
REVENUE:					
SPECIAL ASSESSMENTS	$ 1,852,807	$ 1,937,812	$ 2,265,000	$ 1,900,000	$ 2,075,000
INTEREST EARNINGS	(800)	3,716	2,300	2,000	3,296
TOTAL REVENUE	$ 1,852,007	$ 1,941,528	$ 2,267,300	$ 1,902,000	$ 2,078,296
EXPENDITURES:					
PERSONAL SERVICES	$ 46,360	$ 204,316	$ 213,292	$ 210,000	$ 240,135
OPERATIONS & MAINTENANCE	197,945	390,031	431,594	410,000	436,908
CAPITAL	376,825	1,255,840	1,659,990	842,900	2,600,000
TOTAL EXPENDITURES	$ 621,130	$ 1,850,187	$ 2,304,876	$ 1,462,900	$ 3,277,043
FUND BALANCE ENDING	$ 1,230,877	$ 1,322,218	$ 534,301	$ 1,761,318	$ 562,571
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	1,230,877	1,322,218	534,301	1,761,318	562,571
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	$ -	$ -	$ -	$ -	$ -

PARK DISTRICT 1 BUDGET NARRATIVE

Through the establishment and funding of the city-wide park maintenance district, deferred maintenance items in General Fund-Parks will be fixed and repaired. Further, ongoing maintenance programs will be implemented to improve the park and trail maintenance levels; thus, improving the quality and enjoyment of these facilities for the public.

Revenues

Revenue comes from assessments to property owners within the city limits of Billings. In FY 16, the proposed assessment is $2,075,000.

Expenditures

Expenditures in FY 16 are anticipated to be $3,277,043. Expenditures are higher than revenues, because several FY 15 repair and maintenance projects that are underway will not be completed until FY 16. Those projects anticipated expenditures were budgeted in FY 15, but were not spent and were rebudgeted in FY 16.

Capital

Capital projects for FY 16 include remodeling/replacing restrooms in several parks, replacing the fall protection under 5 playgrounds, resurfacing tennis and basketball courts, installing automated irrigation systems in 2 parks, upgrading the pool mechanical system at Rose pool, and various emergency and general maintenance items on Park facilities and buildings.

PARK DISTRICT 1

STAFFING AUTHORIZATION

FUND 873

STAFFING AUTHORIZATION

POSITION	ACTUAL FY13	ACTUAL FY14	BUDGET FY15	APPROVED FY16
VOLUNTEER PROGRAM COORD	1.0	1.0	1.0	1.0
EQUIPMENT OPER./MAINT.WORKER	1.0	1.0	1.0	1.0
ARBORIST	1.0	1.0	1.0	1.0
TOTAL	3.0	3.0	3.0	3.0

ARTERIAL STREET FEES FUND BUDGET NARRATIVE

The Arterial Street Fund is managed by the Public Works Department and complements other funds for the construction and reconstruction of arterial streets within the city. It also allows for lower assessments to property owners on arterial street segments included in Special Improvement Districts.

Revenues
FY 2016 revenues are estimated at $3,662,000, which is an increase of $164,000 from the FY 2015 budget amount. This is the result of a small rate increase for special assessments per City Council's direction to implement smaller, annual inflationary increases rather than larger, less frequent rate increases.

Expenditures
Operating and Maintenance expenditures for FY 2016 total $115,570, which is a decrease of $170,249 over the FY 2015 budget. This decrease is due to the completion of the restriping maintenance on the Shiloh Road Roundabouts, which was a one-time operating expense budgeted in FY 2015.

Capital
Capital expenditures in the FY 2016 budget total $5,017,065. Projects for FY 2016 include reconstruction of Central Avenue between 35th Street West and Shiloh Road and Grand Avenue between 32nd Street West and Shiloh Road, intersection improvements at Monad Road and Daniel Street, 4th Avenue North and Division Street, and Grand and 54th Street West, as well as the local share match for the Zimmerman Trail project.

ARTERIAL STREET FEES FUND
OPERATING BUDGET

FUND 845

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE BEGINNING	**$ 1,484,588**	**$ 4,120,239**	**$ 1,924,717**	**$ 2,854,977**	**$ 2,357,008**
REVENUE:					
SPECIAL ASSESSMENTS	$ 3,361,190	$ 3,497,740	$ 3,491,000	$ 3,560,000	$ 3,655,000
INTEREST ON INVESTMENTS	6,703	11,510	7,000	9,225	7,000
LOCAL CONTRIBUTIONS	4,000	-	-	-	-
MISCELLANEOUS	-	38,422	-	-	-
GRANTS-DOT	-	6,265	-	-	-
TOTAL REVENUE	**$ 3,371,893**	**$ 3,553,937**	**$ 3,498,000**	**$ 3,569,225**	**$ 3,662,000**
EXPENDITURES:					
OPERATION & MAINTENANCE	$ 140,058	$ 311,917	$ 285,819	$ 240,363	$ 115,570
CAPITAL	579,416	4,507,282	3,720,200	3,826,831	5,017,065
DEBT SERVICE (INTERFUND)	16,768	-	-	-	-
TOTAL EXPENDITURES	**$ 736,242**	**$ 4,819,199**	**$ 4,006,019**	**$ 4,067,194**	**$ 5,132,635**
FUND BALANCE ENDING	**$ 4,120,239**	**$ 2,854,977**	**$ 1,416,698**	**$ 2,357,008**	**$ 886,373**
FUND BALANCE ENDING					
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	-	-	-	-	-
COMMITTED	4,120,239	2,854,977	1,416,698	2,357,008	886,373
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

AMEND PARK FUND
OPERATING BUDGET

FUND 758

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE BEGINNING	**$ 201,387**	**$ 200,898**	**$ 175,246**	**$ 200,997**	**$ 195,797**
REVENUE:					
INTEREST ON INVESTMENTS	$ 391	$ 615	$ 600	$ 600	$ 650
GARDEN FEES	-	837	-	200	880
TOTAL REVENUE	**$ 391**	**$ 1,452**	**$ 600**	**$ 800**	**$ 1,530**
EXPENDITURES:					
OPERATIONS & MAINT.	$ 488	$ 516	$ 30,557	$ 5,000	$ 135,853
TRANSFER-GENERAL FUND	392	837	1,202	1,000	1,000
TOTAL EXPENDITURES	**$ 880**	**$ 1,353**	**$ 31,759**	**$ 6,000**	**$ 136,853**
FUND BALANCE ENDING	**$ 200,898**	**$ 200,997**	**$ 144,087**	**$ 195,797**	**$ 60,474**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	-	-	-	-	-
COMMITTED	200,898	200,997	144,087	195,797	60,474
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

AMEND PARK FUND BUDGET NARRATIVE

This fund was established to support Amend Park. The earnings are transferred to the General Fund and are used to help maintain Amend Park.

Revenues
No significant changes.

Expenditures
No significant changes.

Capital
None

BALLFIELD / STADIUM DONATION FOR CAPITAL MAINTENANCE FUND
OPERATING BUDGET

FUND 768

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE BEGINNING	**$ 297,160**	**$ 342,328**	**$ 364,328**	**$ 374,256**	**$ 435,756**
REVENUE:					
PARK REPAIRS AND MAINTENANCE					
INTEREST ON INVESTMENTS	$ 610	$ 1,146	$ 1,300	$ 1,500	$ 2,083
LEASE - MUSTANGS	45,000	30,000	30,000	30,000	30,000
CONTRIBUTIONS	-	2,300	1,500	50,000	1,500
TOTAL REVENUE	**$ 45,610**	**$ 33,446**	**$ 32,800**	**$ 81,500**	**$ 33,583**
EXPENDITURES:					
PARK REPAIRS AND MAINTENANCE					
OPERATIONS & MAINTENANCE	$ 442	$ 1,518	$ 40,507	$ 20,000	$ 100,000
TOTAL EXPENDITURES	**$ 442**	**$ 1,518**	**$ 40,507**	**$ 20,000**	**$ 100,000**
FUND BALANCE ENDING	**$ 342,328**	**$ 374,256**	**$ 356,621**	**$ 435,756**	**$ 369,339**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	-	-	-	-	-
COMMITTED	297,160	374,256	340,975	435,756	369,339
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

BALLFIELD/STADIUM DONATION BUDGET NARRATIVE

This fund is for maintenance of the Dehler Park ballfield / stadium.

Revenues
No significant changes.

Expenditures
No significant changes.

Capital
None

DEBT SERVICE FUNDS

DEBT SERVICE FUNDS

DEBT SERVICE FUNDS

The Debt Service Funds are used to account for the accumulation of resources for the payment of general obligation bond principal and interest from governmental resources, tax increment bond principal, and interest from taxes levied on the incremental value of the tax increment district, and special assessment bond principal and interest from special assessment levies when the government is obligated in some manner for the payment. The debt limit for the City of Billings by state law is 2.50% of the total assessed market value. The City's debt service funds and their purposes are:

- The **Special Improvement Districts Fund** accounts for the payment of the debt used for the construction of streets, water, and wastewater trunk lines.
- The **Series 2010 Parks Fund** accounts for payment of debt used for City-Wide park improvements.
- The **Series 2004A Street Improvements Fund** accounts for the payment of debt issued for road improvement projects on Alkali Creek Road, South Billings Boulevard from Laurel Road to King Avenue East, and the Arlene Corridor.
- The **Storm Sewer Debt Fund** accounts for the payment of debt used for the construction of storm sewers.
- The **Sidewalk and Curb Districts Fund** accounts for the payment of debt used for the construction of sidewalks and curbs.
- The **Series 2007A Baseball Field & Stadium Fund** accounts for the payment of $10.7 million of general obligation bonds issued for the baseball field and stadium. Revenue from tax collection will be used to repay this debt.
- The **Series 2007B Baseball Field & Stadium Fund** accounts for the payment of $1.8 million of general obligation bonds issued for the baseball field and stadium. Revenue from various donations will be used to repay this debt.
- The **Series 2012 Library Fund** accounts for the payment of debt issued for the construction of the new library building.

DEBT SERVICE FUNDS
SUMMARY
OPERATING BUDGET
FY 16

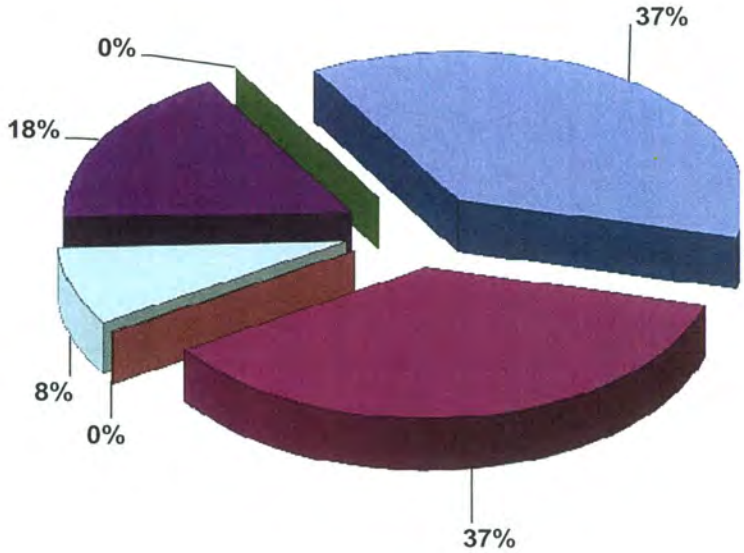
	SPECIAL IMPROVEMENT DISTRICTS	SERIES 2010 PARKS	SERIES 2004A STREET IMPROVEMENTS	STORM SEWER	SIDEWALK & CURB DISTRICTS	SERIES 2007A BASEBALL FIELD & STADIUM
FUND BALANCE - BEGINNING	**$ 9,957,383**	**$ 137,718**	**$ 369,592**	**$ 521,083**	**$ 280,898**	**$ 758,253**
REVENUE:						
TAXES	$ -	$ 127,627	$ 350,590	$ -	$ -	$ 842,647
SPECIAL ASSESSMENTS	1,900,000	-	-	-	355,000	-
INVESTMENT EARNINGS	3,403	102	218	1,488	350	606
DONATIONS	-	-	-	-	-	-
INTERFUND TRANSFERS	-	-	-	1,060,000	-	-
DEBT PROCEEDS	-	-	-	-	-	-
TOTAL REVENUE	**$ 1,903,403**	**$ 127,729**	**$ 350,808**	**$ 1,061,488**	**$ 355,350**	**$ 843,253**
EXPENDITURES:						
OPERATION & MAINTENANCE	$ -	$ 3,931	$ 5,316	$ 2,914	$ -	$ 7,252
DEBT SERVICE	7,389,300	120,575	335,250	1,059,550	376,450	807,870
INTERFUND TRANSFERS	-	-	-	-	-	-
TOTAL EXPENDITURES	**$ 7,389,300**	**$ 124,506**	**$ 340,566**	**$ 1,062,464**	**$ 376,450**	**$ 815,122**
FUND BALANCE ENDING	**$ 4,471,486**	**$ 140,941**	**$ 379,834**	**$ 520,107**	**$ 259,798**	**$ 786,384**

DEBT SERVICE FUNDS
SUMMARY
OPERATING BUDGET
FY 16

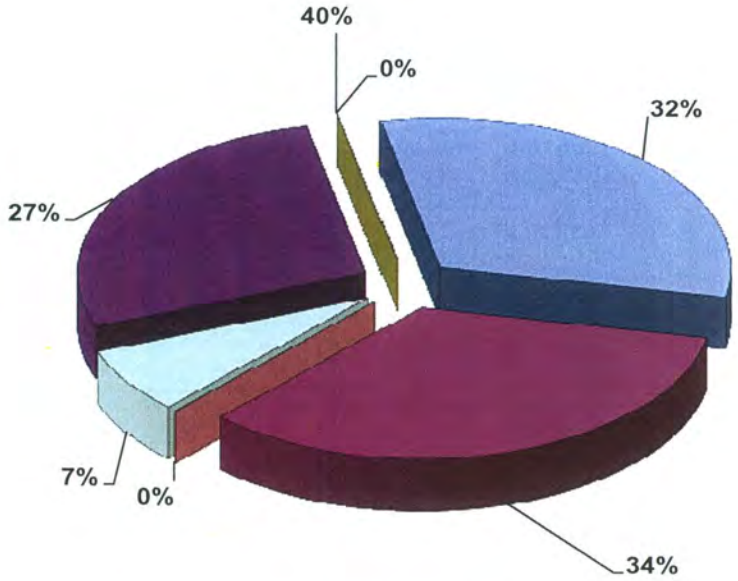
	SERIES 2007B BASEBALL FIELD & STADIUM	SERIES 2012 LIBRARY	APPROVED BUDGET FY 16	APPROVED BUDGET FY 15	INCREASE (DECREASE)	ACTUAL FY 14
FUND BALANCE - BEGINNING	**$ 354,724**	**$ 1,104,221**	**$ 13,483,872**	**$ 8,023,600**	**$ 5,460,272**	**$ 8,549,308**
REVENUE:						
TAXES	$ -	$ 956,435	$ 2,277,299	$ 2,282,350	$ (5,051)	$ 2,484,318
SPECIAL ASSESSMENTS	-		2,255,000	2,460,000	(205,000)	2,585,909
INVESTMENT EARNINGS	540	1,000	7,707	2,049	5,658	7,637
DONATIONS	210,000	300,000	510,000	510,000	-	495,000
INTERFUND TRANSFERS	-		1,060,000	1,991,000	(931,000)	75,640
DEBT PROCEEDS	-	-	-	-	-	543,566
TOTAL REVENUE	**$ 210,540**	**$ 1,257,435**	**$ 6,110,006**	**$ 7,245,399**	**$ (1,135,393)**	**$ 6,192,070**
EXPENDITURES:						
OPERATION & MAINTENANCE	$ 4,040	$ 7,241	$ 30,694	$ 13,722	$ 16,972	$ -
DEBT SERVICE	199,160	1,226,800	11,514,955	6,666,250	4,848,705	6,009,259
INTERFUND TRANSFERS	-	-	-	-	-	71,030
TOTAL EXPENDITURES	**$ 203,200**	**$ 1,234,041**	**$ 11,545,649**	**$ 6,679,972**	**$ 4,865,677**	**$ 6,080,289**
FUND BALANCE ENDING	**$ 362,064**	**$ 1,127,615**	**$ 8,048,229**	**$ 8,589,027**	**$ (540,798)**	**$ 8,661,089**

Debt Service Funds
Summary of Revenues

FY 16		FY 15
$ 2,277,299	TAXES	$ 2,282,350
2,255,000	SPECIAL ASSESSMENTS	2,460,000
7,707	INVESTMENT EARNINGS	2,049
510,000	DONATIONS	510,000
1,060,000	INTERFUND TRANSFERS	1,991,000
-	DEBT PROCEEDS	-
-	MISCELLANEOUS	-
$ 6,110,006	TOTAL	$ 7,245,399



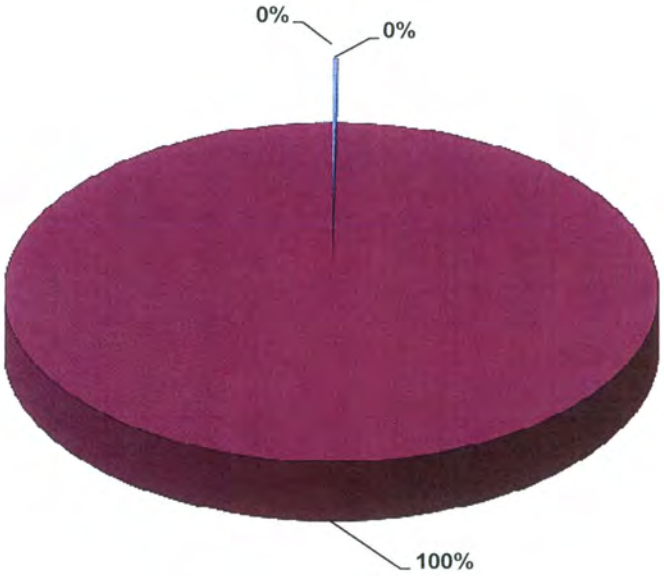
Fiscal Year 2016



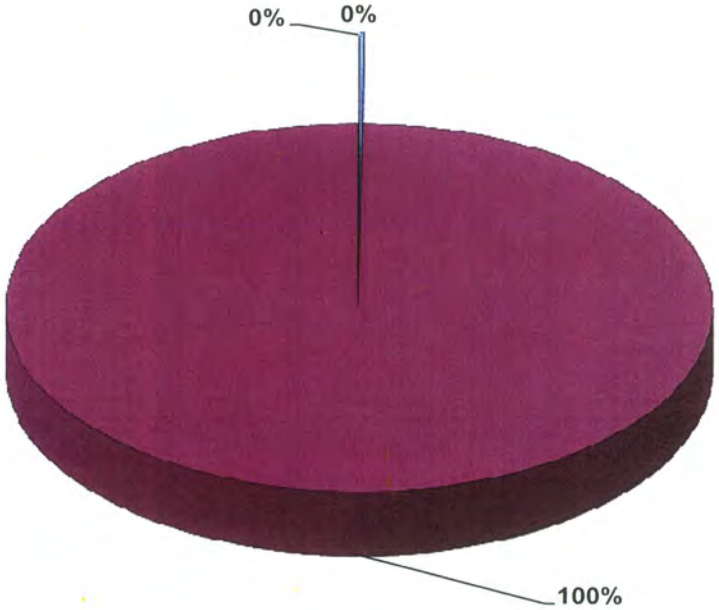
Fiscal Year 2015

Debt Service Funds
Summary of Expenditures

FY 16		FY 15
$ 30,694	OPERATION & MAINTENANCE	$ 13,722
11,514,955	DEBT SERVICE	6,666,250
-	INTERFUND TRANSFERS	-
$ 11,545,649	TOTAL	$ 6,679,972



Fiscal Year 2016



Fiscal Year 2015

SPECIAL IMPROVEMENT DISTRICTS FUNDS
OPERATING BUDGET

FUND 230, & 820-833

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE BEGINNING	$ 7,347,035	$ 5,337,047	$ 2,955,559	$ 5,243,733	$ 9,957,383
REVENUES:					
SPECIAL ASSESSMENTS	$ 2,576,528	$ 2,220,587	$ 2,100,000	$ 2,020,000	$ 1,900,000
INTEREST ON INVESTMENTS	(12,001)	2,742	750	2,000	3,403
DEBT PROCEEDS RESERVE	-	-	20,000	-	-
BOND SALE PROCEEDS	5,545,000	-	-	4,850,000	-
TRANSFER	23,563	54,499	-	-	-
TOTAL REVENUE	$ 8,133,090	$ 2,277,828	$ 2,120,750	$ 6,872,000	$ 1,903,403
EXPENDITURES:					
PRINCIPAL	$ 6,698,621	$ 1,733,862	$ 1,975,000	$ 1,700,000	$ 6,860,000
INTEREST AND FISCAL CHARGES	1,580,466	616,591	500,000	455,000	525,000
TRANSFER	1,863,991	20,689	-	-	-
PAYING AGENT FEE	-	-	3,350	3,350	4,300
TOTAL EXPENDITURES	$ 10,143,078	$ 2,371,142	$ 2,478,350	$ 2,158,350	$ 7,389,300
FUND BALANCE ENDING	$ 5,337,047	$ 5,243,733	$ 2,597,959	$ 9,957,383	$ 4,471,486
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	5,337,047	5,243,733	2,597,959	9,957,383	4,471,486
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	$ -	$ -	$ -	$ -	$ -

SPECIAL IMPROVEMENT DISTRICTS FUNDS

When a new Special Improvement District (SID) is created, the City sells bonds to cover the construction cost of improvements. That construction cost is covered in the capital project funds. In the following years, the benefiting citizens are billed for that year's portion of the (SID) costs. When the money comes in, the City calls the bonds that were issued to fund the construction. Included in the fund balance is the SID Revolving Fund. This fund is available to "loan" money to SIDs for which tax payments are not received timely enough to make the bond payments when due.

Principal payments are due July 1st of the following fiscal year; therefore, revenue needs to be budgeted the fiscal year prior to the actual principal payment.

Revenues and Expenditures
Expenditures are dependent upon debt service required payments and actual assessment collections.

SERIES 2010 PARKS FUND BUDGET NARRATIVE

These General Obligation Bonds were approved by the voters in 1999 and issued in April 2000. The proceeds are being used for park improvements and for bicycle and pedestrian trails.

In FY 11, the City issued bonds totalling $1,080,000 for the refunding of Series 2000 parks bonds. The bonds will retire on July 1, 2020.

Principal payments are due July 1st, which requires that taxes be levied the preceding tax year to be on hand for the principal payment.

Below is the debt service schedule for the General Obligation Bonds.

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
2016	105,000	15,225	120,225
2017	110,000	13,075	123,075
2018	110,000	10,738	120,738
2019	110,000	8,125	118,125
2020	110,000	5,100	115,100
2021	115,000	1,725	116,725
	$ 660,000	$ 53,988	$ 713,988

Revenues and Expenditures

Revenues are dependent upon required debt payments.

SERIES 2010 PARKS FUND
OPERATING BUDGET

FUND 311

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE BEGINNING	**$ 158,100**	**$ 115,911**	**$ 110,460**	**$ 125,738**	**$ 137,718**
REVENUE:					
PROPERTY TAXES	$ 88,457	$ 138,059	$ 97,297	$ 138,540	$ 127,627
INTEREST ON INVESTMENTS	117	279	32	165	102
TOTAL REVENUE	**$ 88,574**	**$ 138,338**	**$ 97,329**	**$ 138,705**	**$ 127,729**
EXPENDITURES:					
PRINCIPAL					
SERIES 2010	105,000	105,000	105,000	105,000	105,000
INTEREST					
SERIES 2010	21,525	19,425	17,325	17,325	15,225
OPERATION & MAINTENCE	773	300	350	350	350
CHARGE FOR SERVICES	3,465	3,786	4,050	4,050	3,931
TOTAL EXPENDITURES	**$ 130,763**	**$ 128,511**	**$ 126,725**	**$ 126,725**	**$ 124,506**
FUND BALANCE ENDING	**$ 115,911**	**$ 125,738**	**$ 81,064**	**$ 137,718**	**$ 140,941**
NONSPENDABLE	-	-	-	-	-
RESTRICTED	115,911	125,738	81,064	137,718	140,941
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

SERIES 2004A STREET IMPROVEMENT BUDGET NARRATIVE

This debt service fund is for the construction of Alkali Creek Road, South Billings Boulevard from Laurel Road to King Ave East, and the Arlene Corridor as proposed in the Capital Improvement Plan.

Principal payments are due July 1st of the following fiscal year; therefore, revenue needs to be budgeted the fiscal year prior to the actual principal payment. In 2013, the City did an advanced refunding on the bonds. The principal and interest of the original bond will be held in escrow until the payment is due.

Below is the debt service schedule for the Refunded Series

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
2016	250,000	84,750	334,750
2017	260,000	77,100	337,100
2018	270,000	69,150	339,150
2019	275,000	60,975	335,975
2020	290,000	52,500	342,500
2021	300,000	43,650	343,650
2022	310,000	34,500	344,500
2023	320,000	25,050	345,050
2023	330,000	15,300	345,300
2024	340,000	5,175	345,175
	$ 2,945,000	$ 468,150	$ 3,413,150

Revenues and Expenditures

Revenues are dependent upon required debt payments.

2004A SERIES STREET IMPROVEMENTS
OPERATING BUDGET

FUND 313

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE BEGINNING	**$ 410,863**	**$ 310,037**	**$ 291,837**	**$ 334,149**	**$ 369,592**
REVENUE:					
PROPERTY TAXES	$ 311,237	$ 403,095	$ 343,012	$ 375,000	$ 350,590
BOND SALE PROCEEDS	3,708,461	-	-	-	-
INTEREST ON INVESTMENTS	1,100	250	75	400	218
TOTAL REVENUE	**$ 4,020,798**	**$ 403,345**	**$ 343,087**	**$ 375,400**	**$ 350,808**
EXPENDITURES:					
PRINCIPAL	$ 3,730,000	$ 265,000	$ -	$ -	$ -
PRINCIPAL 2012 REFUNDING	-	-	245,000	245,000	250,000
INTEREST AND FISCAL CHARGES	389,665	111,647	-	-	-
INTEREST 2012 REFUNDING	-	-	92,175	92,175	84,750
FISCAL AGENT FEES	-	486	500	500	500
COST ALLOCATION PLAN	1,959	2,100	2,282	2,282	5,316
TOTAL EXPENDITURES	**$ 4,121,624**	**$ 379,233**	**$ 339,957**	**$ 339,957**	**$ 340,566**
FUND BALANCE ENDING	**$ 310,037**	**$ 334,149**	**$ 294,967**	**$ 369,592**	**$ 379,834**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	310,037	334,149	294,967	369,592	379,834
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

STORM SEWER DEBT FUND BUDGET NARRATIVE

The City issued $4,270,000 in FY 14 for the Shiloh Conservation Area. The bonds financed construction of a storm water facility on Shiloh Road. In FY 15, bonds were issued for improvements in the East End Industrial Area. The Storm Sewer Bonds are supported by storm sewer assessments.

Below is the debt service schedule for the bonds.

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
2016	160,000	385,886	545,886
2017	465,000	484,619	949,619
2018	530,000	472,994	1,002,994
2019	545,000	458,669	1,003,669
2020	560,000	442,094	1,002,094
2021	575,000	425,069	1,000,069
2022	590,000	405,594	995,594
2023	615,000	381,319	996,319
2024	640,000	359,394	999,394
2025	655,000	340,044	995,044
2026	680,000	317,919	997,919
2027	700,000	294,425	994,425
2028	730,000	267,669	997,669
2029	755,000	236,807	991,807
2030	785,000	203,507	988,507
2031	820,000	168,782	988,782
2032	860,000	132,407	992,407
2033	895,000	96,613	991,613
2034	930,000	61,575	991,575
2035	635,000	32,991	667,991
2036	660,000	11,138	671,138
	$ 13,785,000	$ 5,979,515	$ 18,425,386

Revenues and Expenditures

Revenues are dependent upon required debt payments that are obtained through storm sewer operating fund transfers.

Principal and interest payments for the bonds issued in FY 15 were estimated at the time of budgeting because debt schedule were not available.

STORM SEWER DEBT FUND
OPERATING BUDGET

FUND 335-336

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE BEGINNING	**$ 391,888**	**$ 390,775**	**$ 329,482**	**$ 518,978**	**$ 521,083**
REVENUE:					
INTEREST ON INVESTMENTS	$ (65)	$ 435	$ 100	$ 300	$ 1,488
BOND PROCEED	-	-	-	-	-
TRANS.STORM SEW. OPER.	203,347	543,566	1,991,000	275,000	1,060,000
TOTAL REVENUE	**$ 203,282**	**$ 544,001**	**$ 1,991,100**	**$ 275,300**	**$ 1,061,488**
EXPENDITURES:					
PRINCIPAL					
2003 S.S. REFUNDING	$ 185,000	$ -	$ -	$ -	$ -
2014 STORM SEWER	-	-	100,000	100,000	160,000
2015 STORM SEWER	-	385,000	400,000	-	300,000
INTEREST					
2014 STORM SEWER	-	-	171,150	171,200	167,250
2003 S.S. REFUNDING	14,140	-	-	-	-
2015 STORM SEWER	-	29,274	429,455	-	431,000
TRANSFER TO OPERATING	3,084	-	-	-	-
FISCAL CHARGES	473	-	-	-	-
FISCAL AGENT FEES	300	-	700	350	1,300
COST ALLOCATION PLAN	1,398	1,524	1,645	1,645	2,914
TOTAL EXPENDITURES	**$ 204,395**	**$ 415,798**	**$ 1,102,950**	**$ 273,195**	**$ 1,062,464**
FUND BALANCE ENDING	**$ 390,775**	**$ 518,978**	**$ 1,217,632**	**$ 521,083**	**$ 520,107**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	390,775	518,978	1,217,632	521,083	520,107
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

Principal and interest payments for the bonds issued in FY 15 were estimated at the time of budgeting because debt schedule were not available.

SIDEWALK AND CURB DISTRICTS FUND
OPERATING BUDGET

FUND 850-869 & 880-899

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE BEGINNING	**$ 325,853**	**$ 355,605**	**$ 290,005**	**$ 267,493**	**$ 280,898**
REVENUE:					
SPECIAL ASSESSMENTS	$ 396,581	$ 365,322	$ 340,000	$ 367,000	$ 355,000
CHARGE FOR SERVICE	-	-	-	-	
INTEREST ON INVESTMENTS	188	1,184	200	505	350
TRANSFER	25,895	21,141	-	-	-
TOTAL REVENUE	**$ 422,664**	**$ 387,647**	**$ 340,200**	**$ 367,505**	**$ 355,350**
EXPENDITURES:					
PRINCIPAL	$ 315,000	$ 352,000	$ 320,000	$ 278,000	$ 305,000
INTEREST	77,312	73,418	71,000	75,000	70,000
FEES	600	-	1,100	1,100	1,450
TRANSFERS OUT	-	50,341	-	-	-
TOTAL EXPENDITURES	**$ 392,912**	**$ 475,759**	**$ 392,100**	**$ 354,100**	**$ 376,450**
FUND BALANCE ENDING	**$ 355,605**	**$ 267,493**	**$ 238,105**	**$ 280,898**	**$ 259,798**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	355,605	267,493	238,105	280,898	259,798
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

SIDEWALK AND CURB DISTRICTS FUND BUDGET NARRATIVE

These bonds are issued to finance the repair and/or replacement of sidewalks throughout the community. The City orders the repair work and finances the improvements through the bond issues. The debt service is provided through special assessments on the effected properties.

Revenues and Expenditures

Expenditures are dependent upon debt service required payments and actual assessment collections.

SERIES 2007A BASEBALL FIELD & STADIUM FUND BUDGET NARRATIVE

The series A bonds debt service fund is for the $10.7 million of G.O. bonds sold to build the new baseball field and stadium. The revenue is derived from a levy on tax bills.

Principal payments are due July 1st of the following fiscal year; therefore, revenue needs to be budgeted the fiscal year prior to the actual principal payment.

Below is the debt service schedule for the Series 2007A Series Baseball Field & Stadium Fund.

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
2016	470,000	337,520	807,520
2017	490,000	315,281	805,281
2018	510,000	292,194	802,194
2019	530,000	270,094	800,094
2020	550,000	247,144	797,144
2021	575,000	223,238	798,238
2022	600,000	197,894	797,894
2023	625,000	171,097	796,097
2024	650,000	143,206	793,206
2025	680,000	114,113	794,113
2026	710,000	83,706	793,706
2027	740,000	51,525	791,525
2028	775,000	17,438	792,438
	$7,905,000	$2,464,448	$10,369,448

Revenues and Expenditures

Revenues are dependent upon required debt service payments.

SERIES 2007A BASEBALL FIELD & STADIUM FUND
OPERATING BUDGET

FUND 314

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE BEGINNING	**$ 741,637**	**$ 676,634**	**$ 676,526**	**$ 773,428**	**$ 758,253**
REVENUE:					
PROPERTY TAXES	$ 755,598	$ 913,823	$ 832,794	$ 795,000	$ 842,647
INTERFUND TRANSFERS	-	-	-	-	-
INTEREST ON INVESTMENTS	(138)	807	210	100	606
TOTAL REVENUE	**$ 755,460**	**$ 914,630**	**$ 833,004**	**$ 795,100**	**$ 843,253**
EXPENDITURES:					
PRINCIPAL	$ 420,000	$ 435,000	$ 450,000	$ 450,000	$ 470,000
INTEREST	397,306	377,506	357,070	357,070	337,520
PAYING AGENT FEE	279	-	350	350	350
FISCAL CHARGES	2,878	5,330	2,855	2,855	7,252
TOTAL EXPENDITURES	**$ 820,463**	**$ 817,836**	**$ 810,275**	**$ 810,275**	**$ 815,122**
FUND BALANCE ENDING	**$ 676,634**	**$ 773,428**	**$ 699,255**	**$ 758,253**	**$ 786,384**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	676,634	773,428	699,255	758,253	786,384
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

SERIES 2007B BASEBALL FIELD & STADIUM FUND BUDGET NARRATIVE

The series B bonds debt service fund is for the $1.8 million of G.O. bonds sold to build the new baseball field and stadium. The yearly donations are as follows:

Jon Dehler	$100,000
First Interstate BancSystem Foundation	$35,000
Wendy's of Montana Foundation	$35,000
First Interstate Bank	$15,000
Wendy's of Montana	$15,000
Bresnan Communications	$5,000
SFH II LLC	$5,000

Principal payments are due July 1st of the following fiscal year; therefore, revenue needs to be budgeted the fiscal year prior to the actual principal payment. In 2013, the City issued bonds for the refunding of the Series 2007B bonds.

Below is the debt service schedule for the Series 2007B Series Baseball Field Stadium Fund.

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
2016	185,000	14,025	199,025
2017	185,000	8,475	193,475
2018	190,000	2,850	192,850
	$560,000	$25,350	$585,350

SERIES 2007B BASEBALL FIELD & STADIUM FUND
OPERATING BUDGET

FUND 315

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE BEGINNING	**$ 249,582**	**$ 356,810**	**$ 349,304**	**$ 340,749**	**$ 354,724**
REVENUE:					
TAXES	$ 94,064	$ 7,974	$ -	$ -	$ -
DONATIONS	260,000	195,000	210,000	210,000	210,000
INTERFUND TRANSFERS	-	-	-	-	-
BOND PROCEEDS	980,341	-	-	-	-
INTEREST ON INVESTMENTS	586	575	400	100	540
TOTAL REVENUE	**$ 1,334,991**	**$ 203,549**	**$ 210,400**	**$ 210,100**	**$ 210,540**
EXPENDITURES:					
PRINCIPAL	$ 1,165,000	$ 190,000	$ 175,000	$ 175,000	$ 185,000
INTEREST AND FISCAL CHARGES	62,742	28,060	21,016	21,025	18,100
PAYING AGENT FEES	21	1,550	100	100	100
TOTAL EXPENDITURES	**$ 1,227,763**	**$ 219,610**	**$ 196,116**	**$ 196,125**	**$ 203,200**
FUND BALANCE ENDING	**$ 356,810**	**$ 340,749**	**$ 363,588**	**$ 354,724**	**$ 362,064**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	356,810	340,749	363,588	354,724	362,064
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

2012 SERIES LIBRARY BUDGET NARRATIVE

The 2012 series debt service fund is for the G.O. bonds sold to build the new library. The revenue is derived from a levy on tax bills.

Principal payments are due July 1st of the following fiscal year; therefore, revenue needs to be budgeted the fiscal year prior to the actual principal payment.

Below is the debt service schedule for the Series 2012 Library fund.

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
2016	775,000	451,150	1,226,150
2017	785,000	435,550	1,220,550
2018	795,000	415,775	1,210,775
2019	810,000	395,750	1,205,750
2020	825,000	371,725	1,196,725
2021	840,000	336,450	1,176,450
2022	860,000	308,500	1,168,500
2023	870,000	282,500	1,152,500
2024	620,000	255,950	875,950
2025	640,000	234,000	874,000
2026	665,000	207,900	872,900
2027	690,000	180,800	870,800
2028	720,000	152,600	872,600
2029	750,000	123,200	873,200
2029	775,000	96,575	871,575
2030	800,000	72,950	872,950
2031	825,000	44450	869,450
2032	860,000	13,975	873,975
	$13,905,000	$4,379,800	$18,284,800

Revenues and Expenditures

Revenues are dependent upon required debt service payements.

2012 SERIES LIBRARY
OPERATING BUDGET

FUND 304

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE BEGINNING	$ -	$ 1,006,489	$ 1,010,439	$ 1,056,821	$ 1,104,221
REVENUE:					
PROPERTY TAXES	$ 910,559	$ 1,021,367	$ 1,009,247	$ 980,000	$ 956,435
DONATIONS	300,000	300,000	300,000	300,000	300,000
INTEREST ON INVESTMENTS	332	1,365	282	900	1,000
TOTAL REVENUE	$ 1,210,891	$ 1,322,732	$ 1,309,529	$ 1,280,900	$ 1,257,435
EXPENDITURES:					
PRINCIPAL	$ -	$ 790,000	$ 765,000	$ 765,000	$ 775,000
INTEREST AND FISCAL CHARGES	204,402	482,100	467,849	467,850	458,391
FISCAL AGENT FEES	-	300	650	650	650
TOTAL EXPENDITURES	$ 204,402	$ 1,272,400	$ 1,233,499	$ 1,233,500	$ 1,234,041
FUND BALANCE ENDING	$ 1,006,489	$ 1,056,821	$ 1,086,469	$ 1,104,221	$ 1,127,615
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	1,006,489	1,056,821	1,086,469	1,104,221	1,127,615
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	$ -	$ -	$ -	$ -	$ -

CAPITAL PROJECT FUNDS

CAPITAL PROJECT FUNDS

CAPITAL PROJECT FUNDS

The capital projects funds account for financial resources to be used for the acquisition or construction of major capital facilities and the construction of public improvements that are financed through assessments to individual property owners. The City's capital projects funds and their purposes are:

- The **Urban Renewal Property Acquisition Fund** is used to account for the local urban renewal projects.
- The **Sidewalk and Curb District Fund** accounts for the construction of sidewalks and curbs.
- The **Special Improvement Districts Fund** accounts for the construction of streets, water, and wastewater trunk lines.
- **Capital Replacement Fund** is used for equipment replacement for all governmental fund departments.
- **Dog Park Construction Fund** accounts for the construction of the dog park in the Billings' Heights.
- **New Library Construction Fund** will be used to account for the construction of the new Parmly Billings Library.
- **Storm Sewer Construction Fund** will be used to account for the construction of the East End Industrial Area Storm Drain. The project will alleviate surcharging and flooding of the storm drain in 4th Avenue North and 6th Avenue North by tying to, and redirecting flows from, the storm drain at North 23rd and 4th Avenue North.

CAPITAL PROJECT FUNDS
SUMMARY
OPERATING BUDGET
FY 16

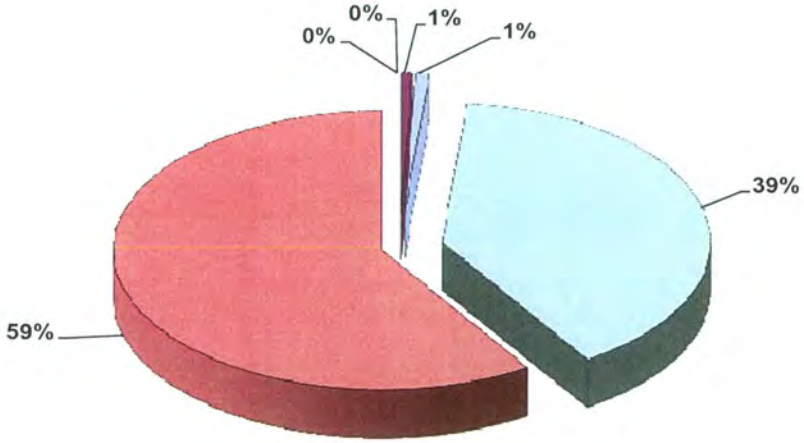
	URBAN RENEWAL PROP. ACQUIST.	SIDEWALK AND CURB DISTRICTS	SPECIAL IMPROVEMENT DISTRICTS	CAPITAL REPLACEMENT	DOG PARK CONSTRUCTION FUND	NEW LIBRARY CONSTRUCTION FUND	STORM SEWER CONSTRUCTION
FUND BALANCE - BEGINNING	$ 258,882	$ -	$ -	$ 4,614,678	$ 3,537	$ -	$ -
REVENUE:							
INVESTMENT EARNINGS	$ 195	$ -	$ -	$ 16,074	$ -	$ -	$ -
DONATIONS	-	-	-	-	20,000	-	-
INTERFUND TRANSFERS	-	-	-	975,549	-	-	-
DEBT PROCEEDS	-	484,500	979,000	-	-	-	-
MISCELLANEOUS	-	-	-	-	-	-	-
TOTAL REVENUE	$ 195	$ 484,500	$ 979,000	$ 991,623	$ 20,000	$ -	$ -
EXPENDITURES:							
OPERATION & MAINTENANCE	$ 18,400	$ 12,500	$ 35,000	$ 1,945	$ -	$ -	$ -
CAPITAL	75,000	472,000	944,000	674,844	10,000	-	-
DEBT SERVICE	-	-	-	-	-	-	-
INTERFUND TRANSFERS	-	-	-	-	-	-	-
TOTAL EXPENDITURES	$ 93,400	$ 484,500	$ 979,000	$ 676,789	$ 10,000	$ -	$ -
FUND BALANCE ENDING	$ 165,677	$ -	$ -	$ 4,929,512	$ 13,537	$ -	$ -
LESS RESERVED/DESIGNATED	-	-	-	-	13,537	-	-
UNDESIGNATED FUND BALANCE ENDING	$ 165,677	$ -	$ -	$ 4,929,512	$ -	$ -	$ -

CAPITAL PROJECT FUNDS
SUMMARY
OPERATING BUDGET
FY 16

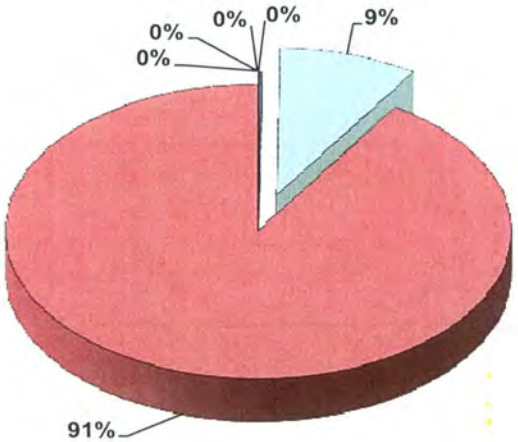
	APPROVED BUDGET FY 16	APPROVED BUDGET FY 15	INCREASE (DECREASE)	ACTUAL FY 14
FUND BALANCE - BEGINNING	**$ 4,877,097**	**$ 5,204,239**	**$ (327,142)**	**$ 9,916,137**
REVENUE:				
INVESTMENT EARNINGS	$ 16,269	$ 9,195	$ 7,074	$ 41,666
DONATIONS	20,000	20,000	-	669,205
INTERFUND TRANSFERS	975,549	1,310,700	(335,151)	1,535,998
DEBT PROCEEDS	1,463,500	13,441,695	(11,978,195)	5,052,904
MISCELLANEOUS	-	-	-	19,019
TOTAL REVENUE	**$ 2,475,318**	**$ 14,781,590**	**$ (12,306,272)**	**$ 7,318,792**
EXPENDITURES:				
OPERATION & MAINTENANCE	$ 67,845	$ 19,880	$ 47,965	$ 221,732
CAPITAL	2,175,844	14,228,004	(12,052,160)	9,490,557
DEBT SERVICE	-	320,700	(320,700)	124,308
INTERFUND TRANSFERS	-	830,000	(830,000)	-
TOTAL EXPENDITURES	**$ 2,243,689**	**$ 15,398,584**	**$ (13,154,895)**	**$ 9,836,597**
FUND BALANCE ENDING	**$ 5,108,726**	**$ 4,587,245**	**$ 521,481**	**$ 7,398,332**
LESS RESERVED/DESIGNATED	**13,537**	**-**	**13,537**	**1,982,948**
UNDESIGNATED FUND BALANCE ENDING	**$ 5,095,189**	**$ 4,587,245**	**$ 507,944**	**$ 5,415,384**

Capital Project Funds
Summary of Revenues

	FY 16	FY 15
INTER-GOVERNMENTAL	$ -	$ -
INVESTMENT EARNINGS	16,269	9,195
DONATIONS	20,000	20,000
INTERFUND TRANSFERS	975,549	1,310,700
DEBT PROCEEDS	1,463,500	13,441,695
MISCELLANEOUS	-	-
TOTAL	$ 2,475,318	$ 14,781,590



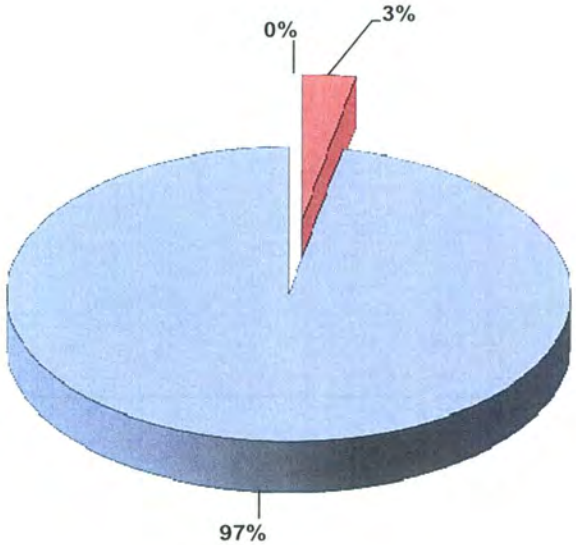
Fiscal Year 2016



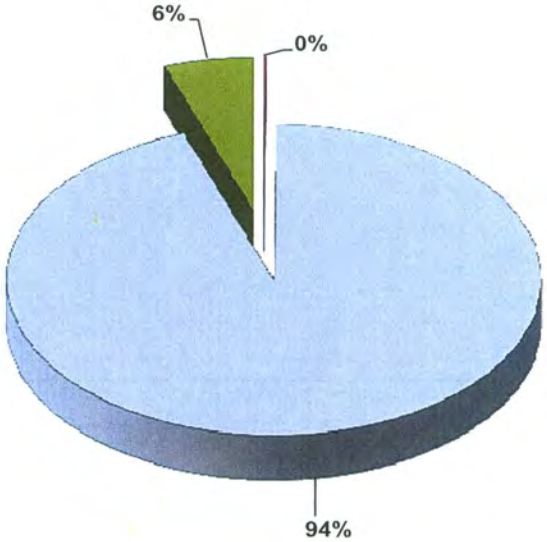
Fiscal Year 2015

Capital Project Funds
Summary of Expenditures

	FY 16		FY 15
OPERATION & MAINTENANCE	$ 67,845		$ 19,880
CAPITAL	2,175,844		14,228,004
TRANSFERS	-		830,000
TOTAL	$ 2,243,689		$ 15,077,884



Fiscal Year 2016



Fiscal Year 2015

URBAN RENEWAL PROPERTY ACQUISTION FUND
OPERATING BUDGET

FUND 428

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE BEGINNING	**$ 337,340**	**$ 309,727**	**$ 262,154**	**$ 261,312**	**$ 258,882**
REVENUE:					
INTEREST ON INVESTMENTS	$ 563	$ 1,649	$ 195	$ 350	$ 195
SALE OF PROPERTY	108,400	-	-	10,220	-
TOTAL REVENUE	**$ 108,963**	**$ 1,649**	**$ 195**	**$ 10,570**	**$ 195**
EXPENDITURES:					
OPERATIONS & MAINTENANCE	$ 131,299	$ 36,641	$ 18,400	$ 12,000	$ 18,400
LAND & IMPROVEMENTS	5,277	-	75,000	1,000	75,000
TRANSFER OUT	-	13,423	-	-	-
TOTAL EXPENDITURES	**$ 136,576**	**$ 50,064**	**$ 93,400**	**$ 13,000**	**$ 93,400**
FUND BALANCE ENDING	**$ 309,727**	**$ 261,312**	**$ 168,949**	**$ 258,882**	**$ 165,677**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	309,727	261,312	168,949	258,882	165,677
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

URBAN RENEWAL PROPERTY ACQUISITION FUND BUDGET NARRATIVE

This fund is used to account for Tax Increment assets primarily related to property on South 27th Street. As the City sells property previously acquired through the Tax Increment Program the funds are deposited in Fund 428, making them available for additional Tax Increment-related activities or for on-going operating and maintenance costs associated with the property previously acquired, such as snow removal and weed control.

Revenues
No significant changes.

Expenditures
No significant changes.

Capital
None

SIDEWALK AND CURB DISTRICTS FUND
OPERATING BUDGET

FUNDS 434

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE BEGINNING	$ (472,213)	$ (377,793)	$ -	$ (363,576)	$ -
REVENUE:					
INTEREST EARNINGS	$ 12,602	$ 13,705	$ -	$ -	$ -
PRIVATE CONTRIBUTIONS	-	-	-	-	-
SALE OF BONDS	390,000	304,998	412,195	1,001,946	484,500
TOTAL REVENUE	$ 402,602	$ 318,703	$ 281,095	$ 1,001,946	$ 484,500
EXPENDITURES:					
OPERATIONS & MAINTENANCE	$ 107,677	$ 175,237	$ -	$ -	$ -
FEES	27,975	8,498	12,700	21,200	12,500
CONST-SIDEWALK BY CITY	172,530	120,301	399,495	616,697	472,000
TRANSFER OTHER FUNDS	-	450	-	473	-
TOTAL EXPENDITURES	$ 308,182	$ 304,486	$ 412,195	$ 638,370	$ 484,500
FUND BALANCE ENDING	$ (377,793)	$ (363,576)	$ -	$ -	$ -
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	-	-	-	-	-
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	$ (377,793)	$ (363,576)	$ -	$ -	$ -

SIDEWALK AND CURB DISTRICT BUDGET NARRATIVE

Sidewalk and curb projects are managed by the Public Works Department and provide for the installation and repair of curbs, gutters, sidewalks, and driveway and alley approaches that are assessed to adjacent property owners.

Revenues

Revenues are directly related to expenses through the sale of bonds.

Expenditures

Expenditures total $12,500 for FY 2016 and are for the payment of bond fees associated with the sale of bonds.

Capital

FY 2016 projects total $472,000 for the annual miscellaneous curb, gutter, and sidewalk improvement project.

SPECIAL IMPROVEMENT DISTRICTS BUDGET NARRATIVE

Special Improvement District (SID) projects are managed by the Public Works Department and provide for the construction of SIDs approved by the City Council. These projects generate revenues allocated to the Finance Division, the Public Works Engineering Division, the Revolving Fund, and direct costs of the districts.

Revenues and expenditures are directly dependent on neighborhoods and developers interest in financing improvements in this manner.

Revenues
Revenues are directly related to expenses through the sale of bonds.

Expenditures
Expenditures for FY 2016 total $35,000 and are for bond issuance costs associated with the sale of bonds.

Capital
FY 2016 SID projects are budgeted at $944,000 for construction of anticipated SID projects.

SPECIAL IMPROVEMENT DISTRICT FUNDS
OPERATING BUDGET

FUND 450

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE BEGINNING	$ 132,707	$ (81,796)	$ -	$ 152,419	$ -
REVENUE:					
INTEREST EARNINGS	$ (25)	$ 11	$ -	$ -	$ -
TRANSFER IN	-	-	-	-	-
PRIVATE CONTRIBUTIONS	42,590	668,845	-	300,000	-
SALE OF BONDS	185,000	245,000	1,686,750	487,000	979,000
ISSUE OF A LOAN	-	-	-	-	-
TOTAL REVENUE	$ 227,565	$ 913,856	$ 1,686,750	$ 787,000	$ 979,000
EXPENDITURES:					
BOND ISSUANCE COSTS	$ 8,000	$ 10,500	$ 49,000	$ 25,000	$ 35,000
BOND DISCOUNTS/PREMIUMS	-	-	-	-	-
REFUNDS	2,690	-	-	-	-
PRINCIPAL/INTEREST PAYMENT	-	-	-	-	-
CONST-ROADS/STREET/PARKING	407,815	664,986	1,637,750	914,419	944,000
TRANSFER OTHER FUNDS	23,563	4,155	-	-	-
TOTAL EXPENDITURES	$ 442,068	$ 679,641	$ 1,686,750	$ 939,419	$ 979,000
FUND BALANCE ENDING	$ (81,796)	$ 152,419	$ -	$ -	$ -
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	(81,796)	152,419	-	-	-
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	$ -	$ -	$ -	$ -	$ -

CAPITAL REPLACEMENT FUND
OPERATING BUDGET

FUND 640

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE - BEGINNING	**$ 4,226,038**	**$ 4,372,438**	**$ 4,937,428**	**$ 4,960,666**	**$ 4,614,678**
REVENUES:					
TRANSFERS IN	$ 1,109,374	$ 1,053,999	$ 1,198,200	$ 1,198,200	$ 975,549
INTEREST EARNINGS	8,414	14,432	9,000	12,000	16,074
EQUIPMENT RENTAL	-	-	-	-	-
SALE OF EQUIPMENT	29,990	19,019	-	28,549	-
TOTAL REVENUE	**$ 1,147,778**	**$ 1,087,450**	**$ 1,207,200**	**$ 1,238,749**	**$ 991,623**
EXPENDITURES:					
CHARGE FOR SERVICES	$ 1,310	$ 1,356	$ 1,480	$ 1,480	$ 1,945
CAPITAL	1,000,068	497,866	1,729,509	1,583,257	674,844
TRANSFER OUT-STREET/TRAFFIC		-	-	-	-
TRANSFER OUT-ENGINEERING	-	-	-	-	-
TRANSFER OUT-LIGHT DISTRICTS	-	-	-	-	-
TRANSFER OUT-STORM SEWER	-	-	-	-	-
TOTAL EXPENDITURES	**$ 1,001,378**	**$ 499,222**	**$ 1,730,989**	**$ 1,584,737**	**$ 676,789**
FUND BALANCE - ENDING	**$ 4,372,438**	**$ 4,960,666**	**$ 4,413,639**	**$ 4,614,678**	**$ 4,929,512**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	-	-	-	-	-
COMMITTED	4,372,438	4,960,666	4,413,639	4,614,678	4,929,512
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

CAPITAL REPLACEMENT FUND BUDGET NARRATIVE

This fund is used for equipment replacement for all governmental fund departments. The equipment budgeted in FY 16 was approved through the Equipment Replacement Program (ERP) and adopted by the City Council. The revenue source for this fund will be through contributions from each governmental department based on the department's share of the 20-year equipment replacement plan.

Revenues

No significant changes.

Capital

Equipment is scheduled to be replaced in FY 16 in the amount of $674,844, which is a large decrease from FY 15.

DOG PARK CONSTRUCTION FUND
OPERATING BUDGET

FUND 499

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE - BEGINNING	$ 2,750	$ 4,657	$ 4,657	$ 4,037	$ 3,537
REVENUES:					
LOCAL CONTRIBUTIONS	$ 2,135	$ 360	$ 20,000	$ 500	$ 20,000
INTERFUND TRANSFERS	-	-	-	-	-
TOTAL REVENUE	$ 2,135	$ 360	$ 20,000	$ 500	$ 20,000
EXPENDITURES:					
CAPITAL OUTLAY	$ 228	$ 980	$ 20,000	$ 1,000	$ 10,000
TOTAL EXPENDITURES	$ 228	$ 980	$ 20,000	$ 1,000	$ 10,000
FUND BALANCE - ENDING	$ 4,657	$ 4,037	$ 4,657	$ 3,537	$ 13,537
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	4,657	4,037	4,657	3,537	13,537
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	$ -	$ -	$ -	$ -	$ -

DOG PARK CONSTRUCTION FUND BUDGET NARRATIVE

The Dog Park construction occurred in FY12 and FY13. Donations were received and fund-raisers were conducted to raise the necessary funding.

Revenues

Estimated contributions for FY 16 are $20,000.

Expenditures

Estimated Dog Park expenditures for FY 16 are $10,000.

NEW LIBRARY CONSTRUCTION FUND
OPERATING BUDGET

FUND 498

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE - BEGINNING	$ (402,984)	$ 5,688,904	$ -	$ 553,235	$ -
REVENUES:					
SALE OF BONDS	$ 16,531,488	$ -	$ -	$ -	$ -
LOCAL CONTRIBUTIONS	-	534	-	-	-
INTERFUND TRANSFERS	-	481,999	112,500	1,046,765	-
INTEREST ON INVESTMENTS	20,853	11,335	-	-	-
TOTAL REVENUE	$ 16,552,341	$ 493,868	$ 112,500	$ 1,046,765	$ -
EXPENDITURES:					
BOND SALE FEES	$ 220,756	$ -	$ -	$ -	$ -
CAPITAL OUTLAY	$ 10,239,697	$ 5,629,537	$ 112,500	$ 1,600,000	$ -
TOTAL EXPENDITURES	$ 10,460,453	$ 5,629,537	$ 112,500	$ 1,600,000	$ -
FUND BALANCE - ENDING	$ 5,688,904	$ 553,235	$ -	$ -	$ -
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	5,688,904	553,235	-	-	-
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	$ -	$ -	$ -	$ -	$ -

NEW LIBRARY CONSTRUCTION FUND BUDGET NARRATIVE

On November 8, 2011, voters approved the construction of a new library to be built at the location next to the current library.

Revenues

There are no revenues budgeted for FY 16.

Expendtiures

There are no expenditures budgeted FY 16.

Capital

None

STORM SEWER CONSTRUCTION FUND
OPERATING BUDGET

FUND 425, 426

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE - BEGINNING	$ -	$ -	$ -	$ 1,481,461	$ -
REVENUES:					
SALE OF BONDS	$ -	$ 4,502,906	$ 11,342,750	$ 10,235,000	$ -
INTEREST ON INVESTMENTS	-	-	-	-	-
TOTAL REVENUE	$ -	$ 4,502,906	$ 11,342,750	$ 10,235,000	$ -
EXPENDITURES:					
BOND SALE FEES	$ -	$ 113,808	$ 259,000	$ 150,000	$ -
CAPITAL OUTLAY	-	2,576,887	10,253,750	11,566,461	-
TRANSFER OTHER FUNDS	-	330,750	830,000	-	-
TOTAL EXPENDITURES	$ -	$ 3,021,445	$ 11,342,750	$ 11,716,461	$ -
FUND BALANCE - ENDING	$ -	$ 1,481,461	$ -	$ -	$ -
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	-	1,481,461	-	-	-
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	$ -	$ -	$ -	$ -	$ -

STORM SEWER CONSTRUCTION FUND BUDGET NARRATIVE

This fund was created in FY 14 to account for the construction associated with storm revenue bonds. Revenue bonds were sold in FY 14 for the Shiloh Conservation Area Project and additional storm revenue bonds will be issued in FY 15 for the East End Storm Sewer Project. There are no anticipated storm sewer revenue bond sales for FY16.

Revenues
None

Expendtiures
None

Capital
None

ENTERPRISE FUNDS

ENTERPRISE FUNDS

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the government's council is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the government's council has decided that periodic determination of net income is appropriate for accountability purposes. The City's enterprise funds and their purposes are:

- The **Water Fund** accounts for the operations of the City water system.
- The **Wastewater Fund** accounts for the operations of the City wastewater system.
- The **Parking Fund** accounts for the operations of the City parking operation.
- The **Solid Waste Fund** accounts for the operations of the City garbage collection and landfill activities.
- The **Airport Fund** accounts for the Billings Logan International Airport operations and for all the resources received and used for acquisition and development of airport capital improvements and equipment.
- The **Transit Fund** accounts for the operations of the City public transportation system.

ENTERPRISE FUNDS
SUMMARY
OPERATING BUDGET
FY 16

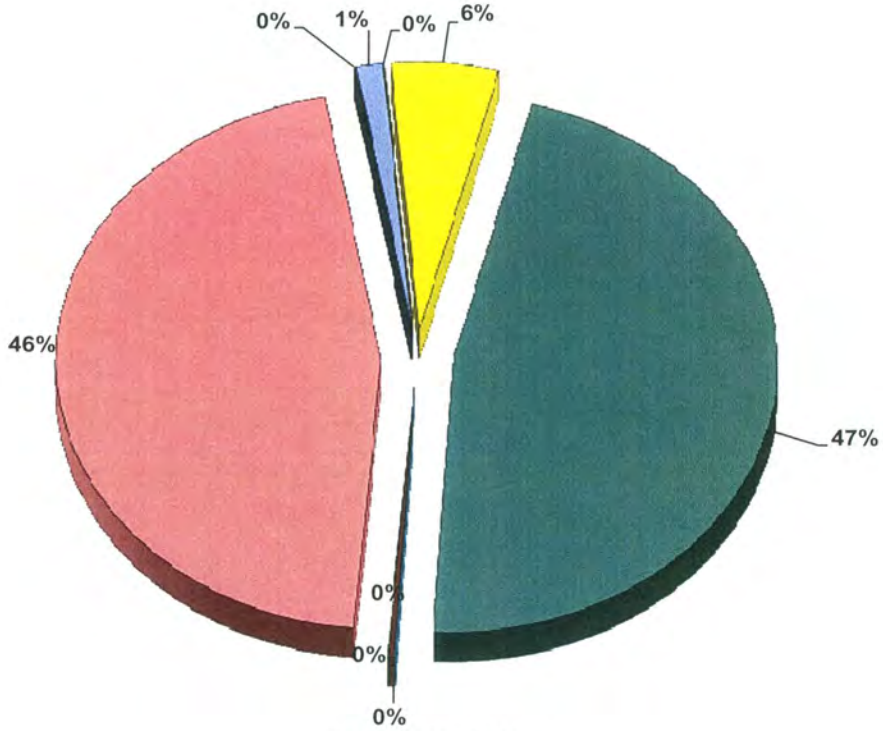
	WATER	WASTE-WATER	PARKING	SOLID WASTE	AIRPORT	TRANSIT
WORKING CAPITAL -BEGINNING	**$ 21,913,227**	**$ 15,624,769**	**$ 412,471**	**$ 6,665,201**	**$ 8,364,917**	**$ 2,441,584**
REVENUE:						
TAXES	$ -	$ -	$ -	$ -	$ -	$ 1,857,040
INTER-GOVERNMENTAL	-	-	-	-	4,657,492	2,962,391
CHARGES FOR SERVICE	23,443,785	17,615,685	1,465,602	12,077,500	11,354,707	631,454
FINES & FORFEITS	-	-	110,000	-	-	-
INVESTMENT EARNINGS	127,400	87,500	2,734	80,000	71,571	6,069
DONATIONS	-	-	-	-	-	-
INTERFUND TRANSFERS	-	-	100,000	-	-	-
DEBT PROCEEDS	4,000,000	61,000,000	-	-	-	-
MISCELLANEOUS	7,200	-	-	-	14,000	6,800
TOTAL REVENUE	**$ 27,578,385**	**$ 78,703,185**	**$ 1,678,336**	**$ 12,157,500**	**$ 16,097,770**	**$ 5,463,754**
EXPENSES:						
PERSONAL SERVICES	$ 4,796,341	$ 3,373,785	$ 676,793	$ 4,630,407	$ 4,375,009	$ 3,681,048
OPERATION & MAINTENANCE	7,816,054	4,599,867	663,631	5,206,664	3,365,507	1,460,907
CAPITAL	22,817,252	66,110,625	285,900	3,083,662	5,868,880	680,364
DEBT SERVICE	2,840,000	3,670,000	255,791	-	1,607,763	-
TOTAL EXPENSES	**$ 38,269,647**	**$ 77,754,277**	**$ 1,882,115**	**$ 12,920,733**	**$ 15,217,159**	**$ 5,822,319**
WORKING CAPITAL NOT BUDGETED						
WORKING CAPITAL - ENDING	**$ 11,221,965**	**$ 16,573,677**	**$ 208,692**	**$ 5,901,968**	**$ 9,245,528**	**$ 2,083,019**
LESS OPERATING RESERVE	**3,400,000**	**1,440,000**	**216,831**	**4,334,000**	**1,313,000**	**870,000**
LESS BOND/LOAN RESERVE REQUIREMENTS	**1,350,000**	**5,900,000**	**-**	**-**	**2,664,044**	**-**
AVAILABLE WORKING CAPITAL	**$ 6,471,965**	**$ 9,233,677**	**$ (8,139)**	**$ 1,567,968**	**$ 5,268,484**	**$ 1,213,019**

ENTERPRISE FUNDS
SUMMARY
OPERATING BUDGET
FY 16

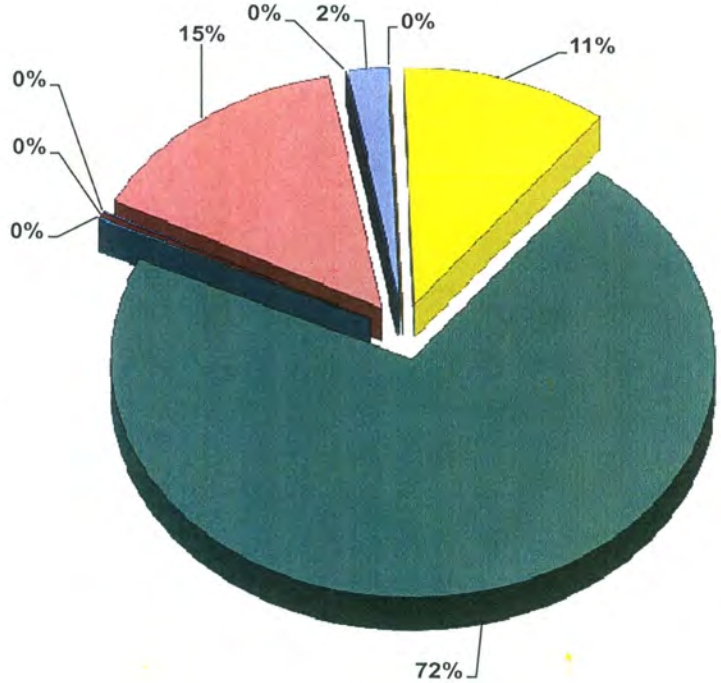
	APPROVED BUDGET FY 16	APPROVED BUDGET FY 15	INCREASE (DECREASE)	ACTUAL FY 14
WORKING CAPITAL -BEGINNING	**$ 55,422,169**	**$ 47,532,838**	**$ 7,889,331**	**$ 57,445,229**
REVENUE:				
TAXES	$ 1,857,040	$ 1,978,207	$ (121,167)	$ 1,991,997
INTER-GOVERNMENTAL	7,619,883	10,196,553	(2,576,670)	10,948,521
CHARGES FOR SERVICE	66,588,733	65,800,948	787,785	64,278,023
FINES & FORFEITS	110,000	130,000	(20,000)	-
INVESTMENT EARNINGS	375,274	301,756	73,518	389,605
DONATIONS	-	-	-	70,448
INTERFUND TRANSFERS	100,000	100,000	-	100,000
DEBT PROCEEDS	65,000,000	13,490,000	51,510,000	-
MISCELLANEOUS	28,000	27,950	50	477,608
TOTAL REVENUE	**$ 141,678,930**	**$ 92,025,414**	**$ 49,653,516**	**$ 78,256,202**
EXPENSES:				
PERSONAL SERVICES	$ 21,533,383	$ 21,930,103	$ (396,720)	$ 20,704,496
OPERATION & MAINTENANCE	23,112,630	23,692,593	(579,963)	21,661,308
CAPITAL	98,846,683	51,897,275	46,949,408	24,767,238
DEBT SERVICE	8,373,554	5,795,432	2,578,122	1,794,936
TOTAL EXPENSES	**$ 151,866,250**	**$ 103,315,403**	**$ 48,550,847**	**$ 68,927,978**
WORKING CAPITAL NOT BUDGETED				1,562,718
WORKING CAPITAL - ENDING	**$ 45,234,849**	**$ 36,242,849**	**$ 8,992,000**	**$ 68,336,171**
LESS OPERATING RESERVE	**11,573,832**	**11,682,061**	**(108,229)**	**11,055,543**
LESS BOND/LOAN RESERVE REQUIREMENTS	**9,914,044**	**6,599,044**	**3,315,000**	**6,630,670**
AVAILABLE WORKING CAPITAL	**$ 23,746,973**	**$ 17,961,744**	**$ 5,785,229**	**$ 50,649,958**

Enterprise Funds
Summary of Revenues

FY 16		FY 15
$ 1,857,040	TAXES	$ 1,978,207
-	SPECIAL ASSESSMENTS	-
7,619,883	INTER-GOVERNMENTAL	10,196,553
66,588,733	CHARGES FOR SERVICE	65,800,948
110,000	FINES & FORFEITS	130,000
375,274	INVESTMENT EARNINGS	301,756
100,000	INTERFUND TRANSFERS	100,000
65,000,000	DEBT PROCEEDS	13,490,000
28,000	MISCELLANEOUS	27,950
$ 141,678,930	TOTAL	$ 92,025,414



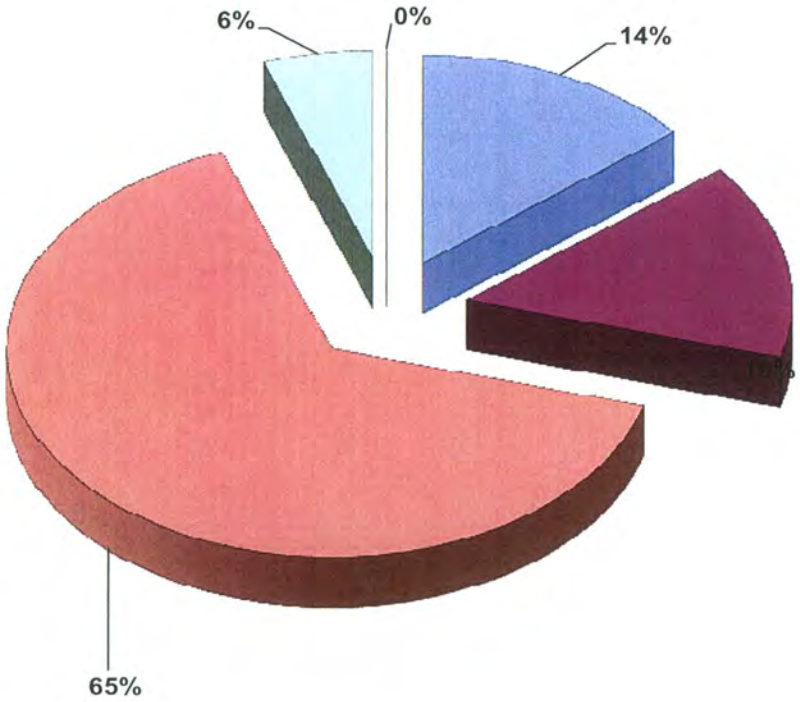
Fiscal Year 2016



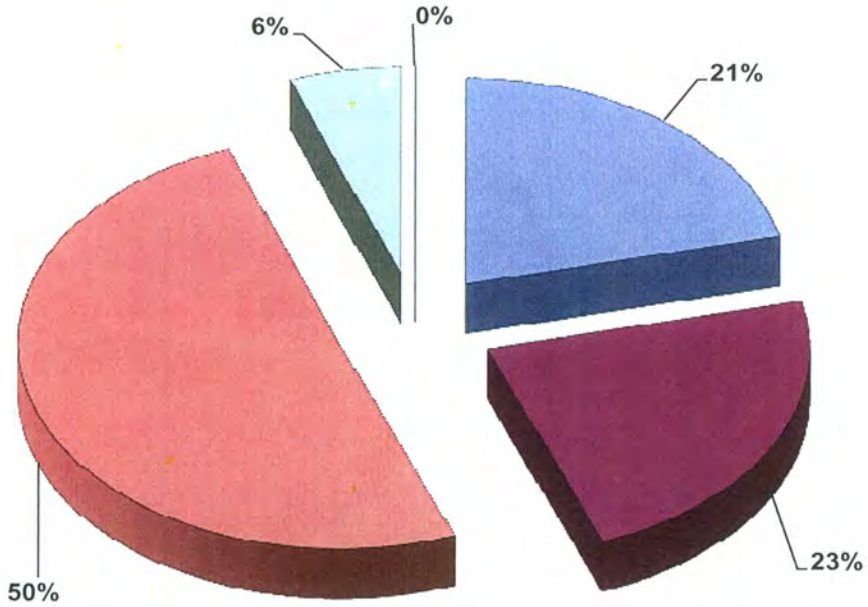
Fiscal Year 2015

Enterprise Funds
Summary of Expenses

FY 16		FY 15
$ 21,533,383	PERSONAL SERVICES	$ 21,930,103
23,112,630	OPERATION & MAINTENANCE	23,692,593
98,846,683	CAPITAL	51,897,275
8,373,554	DEBT SERVICE	5,795,432
-	INTERFUND TRANSFERS	-
$ 151,866,250	TOTAL	$ 103,315,403



Fiscal Year 2016



Fiscal Year 2015

WATER FUND BUDGET NARRATIVE

The Water Division's primary function is to provide water services within the approved service area. The Water divisions are also responsible for:

- Exceeding all federal and state regulatory standards for drinking water.
- Maintaining 11 pumping stations and 14 reservoirs.
- The installation, maintenance, and repair of the City's water mains and fire hydrants.
- The installation, repair, and billing for all residential and business water meters within the City.
- Providing customer service to over 106,000 residents.

Revenues
Projected water revenues for FY 2016 are $27,578,385, which is a decrease of $9,304,413 over FY 2015 budgeted revenues. The decrease is due to a decrease in programmed State Revolving Fund loan revenue.

Expenses
FY 2016 operating expenses for water are $12,612,395, a slight increase of $64,746 over FY 2015 budgeted expenses. This increase is primarily the result of a budgeted one-time expense for the repair of the MV substation switchgear service.

Capital
Capital expenses for FY 2016 total $22,817,252. This total includes projects for water main replacements, a new High Service Pump switchgear, interior and exterior painting at Fox Reservoir, an upgrade to pressure zone redundancy control valves, a new water main to be installed under the Interstate, and installation of a new gas pump and card reader system at the service center, as well as a number of other miscellaneous repairs, upgrades and equipment replacements.

WATER FUND
OPERATING BUDGET

FUNDS 502,503,505,507,416,870

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
WORKING CAPITAL - BEGINNING	**$ 24,081,863**	**$ 28,006,708**	**$ 19,723,516**	**$ 31,089,026**	**$ 21,913,227**
REVENUES:					
WATER SALES	$ 20,786,467	$ 19,132,193	$ 20,133,300	$ 18,902,900	$ 20,287,900
FIRE HYDRANT CHARGES	1,998,798	271,926	270,000	252,691	290,000
WATER SERVICE LINE INS.	411,023	438,491	435,000	430,000	430,000
OTHER CHARGES FOR SERV.	552,747	554,907	469,698	569,070	530,885
FRANCHISE FEE REVENUE	979,760	859,495	895,000	830,000	895,000
LATE PAYMENT CHARGES	52,425	51,058	45,000	45,000	45,000
SYSTEM DEVELOPMENT FEE	963,438	1,437,885	1,000,000	950,000	950,000
STATE FEE	58,042	58,729	60,000	59,263	60,000
CONTRIBUTIONS-DONATIONS	-	70,448	-	-	-
MISCELLANEOUS	-	-	7,200	24,320	7,200
GRANT REVENUE	755,168	-	-	-	-
SALE OF EQUIPMENT/LAND	1,876	-	-	-	-
SRF LOAN REVENUE	-	-	13,490,000	7,721,792	4,000,000
TRANSFER FROM FIRE HYDRANT	-	-	-	-	-
INTEREST ON INVESTMENTS	50,381	100,737	77,600	132,088	82,400
TOTAL REVENUE	**$ 26,610,125**	**$ 22,975,869**	**$ 36,882,798**	**$ 29,917,124**	**$ 27,578,385**
EXPENSES:					
ADMINISTRATION	$ 2,378,878	$ 2,076,316	$ 2,364,221	$ 1,915,137	$ 2,394,684
COMMERCIAL & METER	2,167,111	2,265,760	2,387,695	2,380,365	2,300,432
TREATMENT PLANT	4,704,496	4,623,442	5,127,218	5,057,831	5,199,887
TRANSMISSION & DISTRIBUT.	1,841,761	1,907,088	2,195,657	2,000,671	2,193,486
ENVIRONMENTAL AFFAIRS	49,886	115,766	122,858	119,992	173,906
REPLACEMENT EXPEND.	7,643,453	7,738,157	16,028,204	24,753,927	22,817,252
CONSTRUCTION	2,626,923	1,557,244	13,095,000	-	-
WATER SERVCE INS. PROG	387,722	289,308	350,000	350,000	350,000
BOND PRINCIPAL	-	-	1,790,000	1,800,000	2,025,000
BOND INTEREST **	656,185	575,207	700,000	715,000	815,000
TOTAL EXPENSES	**$ 22,456,415**	**$ 21,148,288**	**$ 44,160,853**	**$ 39,092,923**	**$ 38,269,647**
W.C. CHANGES NOT BUDGETED	(228,865)	1,254,737	-	-	-
WORKING CAPITAL - ENDING	**$ 28,006,708**	**$ 31,089,026**	**$ 12,445,461**	**$ 21,913,227**	**$ 11,221,965**
LESS OPERATING RESERVE	**3,207,000**	**3,300,000**	**3,380,000**	**3,192,000**	**3,400,000**
LESS SRF LOAN RESERVE	**2,140,434**	**2,536,737**	**2,490,000**	**1,307,000**	**1,350,000**
AVAILABLE WORKING CAPITAL	**$ 22,659,274**	**$ 25,252,289**	**$ 6,575,461**	**$ 17,414,227**	**$ 6,471,965**

** Interest Expenses of $44,593 and $42,289 were capitalized in the CAFR in years FY13 and FY14 respectively.

FUNDS 502,503,505,507,416,870

WATER FUND
OPERATING BUDGET

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
PERSONAL SERVICES	$ 4,555,579	$ 4,619,736	$ 4,831,697	$ 4,772,063	$ 4,796,341
OPERATIONS AND MAINTENANCE	6,974,275	6,657,944	7,715,952	7,051,933	7,816,054
CAPITAL	10,270,376	9,295,401	29,123,204	24,753,927	22,817,252
DEBT SERVICE	656,185	575,207	2,490,000	2,515,000	2,840,000
TOTAL EXPENSES	**$ 22,456,415**	**$ 21,148,288**	**$ 44,160,853**	**$ 39,092,923**	**$ 38,269,647**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	APPROVED FY 16
ADMINISTRATIVE SUPPORT II	0.6	0.6	0.6	0.6
CONTROL SYS PROG ANALYST II	1.0	1.0	1.0	1.0
COMMERCIAL & METER SUPT	0.7	0.7	0.7	-
ACCOUNTING SUPERVISOR	0.5	0.5	0.5	0.6
SR. ACCOUNT CLERK	1.0	1.0	1.0	1.2
ACCOUNT CLERK II	2.0	2.0	2.0	2.4
FIELD SERVICE MGR	1.0	1.0	1.0	1.0
FIELD SERVICE REP.	8.0	8.0	8.0	8.0
METER READER	1.0	1.0	1.0	-
METER MAINTENANCE REP	1.0	1.0	1.0	1.0
INVENTORY CONT. SPEC. II	0.7	0.7	0.7	0.7
MECHANIC I	0.7	0.7	0.7	0.7
FACILITIES MAINT SUPPORT I	1.7	1.7	1.7	1.0
FACILITIES MAINT MECH.	0.7	0.7	0.7	1.0
D&C SUPERINTENDANT	0.6	0.6	0.6	0.6
SYSTEMS MAINT SUPERVISOR	2.4	2.4	2.4	2.4
EQUIP. OPER/MAINT WORKER	9.6	9.6	9.6	8.4
SR. EQUIP OPER MAINT WKR	2.4	2.4	2.4	2.4
MAINTENANCE WORKER	-	-	-	1.8
ENGINEER II	0.6	0.6	0.6	0.6
ELECTRICAL MAIN SUPERVISOR	0.5	0.5	1.0	0.5
ELECTRICIAN I	-	-	-	0.5
ELECTRICIAN II	1.0	0.5	0.5	0.5
ELECTRICIAN III	2.0	1.5	1.5	2.5
ELEC CONTROL SYS SPECIALIST	-	-	-	0.5

FUNDS 502,503,505,507,416,870

WATER FUND

STAFFING AUTHORIZATION - Continued

POSITION	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	APPROVED FY 16
ENGINEERING INSPECTOR II	1.2	1.2	1.2	1.2
DRAFTING TECHNICIAN	0.6	0.6	0.6	0.6
ENVIRONMENTAL ENGINEER	0.3	0.3	0.3	0.5
CHIEF CHEMIST	0.9	1.0	1.0	1.0
CHEMIST	3.0	3.0	3.0	3.0
WATER TREATMENT SUPT.	1.0	1.0	1.0	1.0
PLANT MECHANIC SUPERVISOR	1.0	1.0	1.0	1.0
PUD PLANT OPER SUPERVISOR	1.0	1.0	1.0	1.0
TREATMENT PLANT TECHNICIAN I	3.0	2.0	2.0	1.0
TREATMENT PLANT TECHNICIAN II	9.0	11.0	11.0	1.0
TREATMENT PLANT TECHNICIAN III	-	-	-	9.0
COMPLIANCE COORDINATOR	-	-	-	0.5
ENVIRONMENTAL COORD	0.2	0.2	0.2	0.5
TOTAL	**60.9**	**61.0**	**61.5**	**61.2**

In FY 16, positions were moved within Public Works Departments

WASTEWATER FUND BUDGET NARRATIVE

The Wastewater Division's primary function is to provide sewer services within the approved service area. The Wastewater divisions are also responsible for:

- Exceeding all federal and state regulatory standards for sewer treatment.
- Maintaining 11 sewer lift stations and the wastewater treatment plant.
- The installation, maintenance, and repair of the City's wastewater mains and manholes.
- Providing customer service for over 106,000 residents.

Revenues
Projected wastewater revenues for FY 2016 are $78,703,185, which is an increase of $61,982,453 over FY 2015 budgeted revenues. This increase is primarily the result of $61 million of bond sale revenue to fund the construction of wastewater treatment plant improvements required to meet new Federal regulations.

Expenses
Projected operating expenses for FY 2016 are $7,973,652, which is decrease of $270,126 compared to the FY 2015 budget. This decrease is due to the reduction of one-time expenses for maintenance at the wastewater treatment plant that were completed in FY 2015.

Capital
Capital expenses for FY 2016 total $66,110,625. This total includes electrical replacements, sewer main replacements, wastewater treatment plant improvements needed to meet Federal regulations, backup power to the Shiloh Crossing lift station, and installation of a new gas pump and card reader at the utilities service center, as well as a number of other miscellaneous repairs, upgrades and equipment replacements.

WASTEWATER FUND
OPERATING BUDGET

FUNDS 512,513,518,421

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
WORKING CAPITAL - BEGINNING	**$ 11,793,587**	**$ 14,346,507**	**$ 9,234,167**	**$ 20,783,802**	**$ 15,624,769**
REVENUES:					
WASTEWATER CHARGES	$ 14,169,357	$ 14,398,386	$ 14,986,000	$ 15,369,800	$ 15,899,000
PERMITS	37,553	44,070	77,000	69,000	70,000
OTHER CHARGES FOR SERV.	96,286	116,917	97,732	96,232	136,685
FRANCHISE FEE REVENUE	625,141	679,410	640,000	650,000	665,000
LATE PAYMENT CHARGES	37,093	38,902	35,000	41,000	40,000
SYSTEM DEVELOPMENT FEE	1,043,925	2,645,494	800,000	800,000	800,000
STATE FEE	31,024	45,034	45,000	45,000	45,000
GRANT REVENUE	68,976	-	-	-	-
MISCELLANEOUS	7,739	25,616	-	-	-
SALE OF LAND	-	248,735	-	-	-
BOND REVENUE	-	-	-	-	61,000,000
TRANSFERS IN-OTHER FUNDS	-	-	-	-	-
INTEREST ON INVESTMENTS	21,339	55,230	40,000	80,619	47,500
TOTAL REVENUE	**$ 16,138,433**	**$ 18,297,794**	**$ 16,720,732**	**$ 17,151,651**	**$ 78,703,185**
EXPENSES:					
ADMINISTRATION	$ 2,097,792	$ 1,532,818	$ 1,542,682	$ 1,471,481	$ 1,691,049
COMMERCIAL	601,252	581,926	584,280	611,846	562,261
TREATMENT PLANT	3,837,577	3,912,881	4,321,579	4,273,860	4,171,727
COLLECTION SYSTEM	1,362,653	1,422,057	1,672,329	1,680,785	1,374,809
ENVIRONMENTAL AFFAIRS	209,532	112,753	122,908	118,925	173,806
REPLACEMENT EXPEND.	3,215,472	3,795,415	6,523,506	12,710,787	66,110,625
CONSTRUCTION	2,040,457	977,894	2,380,000	-	-
BOND PRINCIPAL	-	-	495,000	965,000	2,500,000
BOND INTEREST **	463,435	484,542	950,000	478,000	1,170,000
TOTAL EXPENSES	**$ 13,828,170**	**$ 12,820,286**	**$ 18,592,284**	**$ 22,310,684**	**$ 77,754,277**
W.C. CHANGES NOT BUDGETED	242,657	959,787	-	-	-
WORKING CAPITAL - ENDING	**$ 14,346,507**	**$ 20,783,802**	**$ 7,362,615**	**$ 15,624,769**	**$ 16,573,677**
LESS OPERATING RESERVE	**1,352,000**	**1,335,000**	**1,480,000**	**1,468,000**	**1,440,000**
LESS SRF LOAN RESERVE	**1,332,124**	**1,453,888**	**1,445,000**	**1,443,000**	**5,900,000**
AVAILABLE WORKING CAPITAL	**$ 11,662,383**	**$ 17,994,914**	**$ 4,437,615**	**$ 12,713,769**	**$ 9,233,677**

** Interest Expenses of $24,415 and $12,671 were capitalized in the CAFR in years FY13 and FY14 respectively.

WASTEWATER FUND
OPERATING BUDGET

FUND 512,513,518,421

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
PERSONAL SERVICES	$ 3,083,184	$ 3,233,896	$ 3,323,833	$ 3,294,176	$ 3,373,785
OPERATIONS AND MAINTENANCE	5,025,622	4,328,539	4,919,945	4,862,721	4,599,867
CAPITAL	5,255,929	4,773,309	8,903,506	12,710,787	66,110,625
DEBT SERVICE	463,435	484,542	1,445,000	1,443,000	3,670,000
TOTAL EXPENSES	**$ 13,828,170**	**$ 12,820,286**	**$ 18,592,284**	**$ 22,310,684**	**$ 77,754,277**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	APPROVED FY 16
ADMINISTRATIVE SUPPORT II	0.4	0.4	0.4	0.4
COMMERCIAL& METER SUPT	0.3	0.3	0.3	-
ACCOUNTING SUPERVISOR	0.5	0.5	0.5	0.4
SR. ACCOUNT CLERK	1.0	1.0	1.0	0.8
ACCOUNT CLERK II	2.0	2.0	2.0	1.6
MECHANIC I	0.3	0.3	0.3	0.3
FACILITIES MAINT SUPPORT I	1.3	1.3	1.3	-
FACILITIES MAINT SUPPORT II	-	-	-	1.0
MAINTENANCE WORKER	-	-	-	1.2
FACILITIES MAINT MECH.	0.3	0.3	0.3	-
D&C SUPERINTENDENT	0.4	0.4	0.4	0.4
EQUIP OPER/MAINT WORKER	6.4	6.4	6.4	5.6
SYSTEMS MAINT SUPERVISOR	1.6	1.6	1.6	1.6
ENGINEER II	0.4	0.4	0.4	0.4
CONTROL SYS PROG ANALYST II	-	-	-	1.0
ELECTRICAL CNTRL SYS SPEC	1.0	1.0	1.0	0.5
ELECTRICIAN I	1.0	1.0	1.0	0.5
ELECTRICIAN III	2.0	1.5	1.5	2.5
ENG INSPECTOR II	0.8	0.8	0.8	0.8
DRAFTING TECHNICIAN	0.4	0.4	0.4	0.4
INVENTORY CONT SPEC II	0.3	0.3	0.3	0.3

FUND 512,513,518,421

WASTEWATER FUND
STAFFING AUTHORIZATION - Continued

POSITION	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	APPROVED FY 16
ENVIRONMENTAL ENGINEER	0.7	0.7	0.7	0.5
CHIEF CHEMIST	1.1	1.0	1.0	1.0
ELECTRICAL MAINT SUPERVISOR	0.5	0.5	1.0	0.5
LAB TECHNICIAN	2.0	2.0	2.0	2.0
WASTEWATER TREATMENT SUPT	1.0	1.0	1.0	1.0
PLANT MECHANIC SUPERVISOR	1.0	1.0	1.0	1.0
PLANT OPER SUPERVISOR	1.0	1.0	1.0	1.0
SR EQUIP OPER MAINT WKR	1.6	1.6	1.6	1.6
ELECTRICIAN II-A	-	0.5	0.5	0.5
COMPLIANCE COORDINATOR	-	-	-	0.5
ENVIRONMENTAL COORD	0.8	0.8	0.8	0.5
TREATMENT PLANT TECH III	3.0	3.0	3.0	4.0
TREATMENT PLANT TECHNICIAN I	5.0	5.0	1.0	-
TREATMENT PLANT TECHNICIAN II	4.0	4.0	8.0	8.0
TOTAL	42.1	42.0	42.5	41.8

In FY 16, positions were moved within Public Works Departments

PARKING FUND BUDGET NARRATIVE

The Parking Division is responsible for operating and maintaining three of the four City Parking Garages (Note: Empire Garage is operated and maintained by the Empire Garage Owners Association), five public parking lots, and 2-hour to 10-hour parking meters, totaling over 2,700 parking spaces. The garages and lots offer over 1,758 spaces for long-term parking that provide downtown employees and the public with affordable, safe, and convenient parking, while reserving the more convenient storefront parking for customers. The division maintains and enforces approximately 903 metered parking spaces to create parking space turn-over, which helps sustain downtown businesses. The addition of the Empire Parking Garage, located on Montana Avenue, has added 332 leased and hourly parking spaces to this revitalizing downtown neighborhood. The Parking Strategic Plan has been completed, and with the help of the Parking Advisory Board, the Parking Division will start implementing the plan.

Revenues
No significant changes.

Expenditures
The Parking Division expenses are down from FY 2015 mostly due to the Empire Garage construction being completed.

Capital
None

PARKING FUND
OPERATING BUDGET

FUND 521

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
WORKING CAPITAL - BEGINNING	**$ (217,439)**	**$ 616,822**	**$ 481,408**	**$ 656,690**	**$ 412,471**
REVENUES:					
PARKING METER INCOME	$ 339,249	$ 331,445	$ 320,500	$ 325,000	$ 329,916
VIOLATIONS	146,789	123,498	130,000	100,000	110,000
SURFACE LOTS	62,001	51,792	57,000	43,000	44,460
PARK 1 - GARAGE	235,676	252,116	256,000	255,000	250,000
PARK 1 - STORE RENTAL	70,570	65,645	70,000	50,000	60,000
PARK 2	497,421	500,662	519,000	485,000	487,405
PARK 3	151,462	145,923	155,000	144,000	146,150
PARK 4	24,497	-	-	-	-
EMPIRE PARKING GARAGE	-	-	251,000	113,000	147,671
INVESTMENT EARNINGS	373	2,676	1,700	2,700	2,734
TIF TRANSFER	100,000	100,000	100,000	100,000	100,000
LIGHTING REBATE-NW ENERGY	227,428	50,815	-	-	-
MISC. REVENUE	438,274	553	-	-	-
TOTAL REVENUE	**$ 2,293,740**	**$ 1,625,125**	**$ 1,860,200**	**$ 1,617,700**	**$ 1,678,336**
EXPENSES:					
ADMINISTRATION	$ 215,575	$ 144,417	$ 208,893	$ 256,000	$ 198,708
ENFORCEMENT	216,260	219,493	225,344	217,000	212,695
METER COLLECT. & MAINT.	102,744	107,891	110,538	117,000	146,716
SURFACE LOTS	6,904	18,026	17,608	26,000	20,259
PARK 1 - GARAGE	138,988	200,211	147,461	162,000	129,469
PARK 1 - STORE RENTAL	29,962	21,373	18,136	18,000	8,651
PARK 2	323,771	362,394	343,996	344,000	309,508
PARK 3	166,298	210,014	192,357	194,000	154,114
PARK 4	20,298	32,073	-	-	-
EMPIRE PARKING GARAGE	-	-	146,655	147,000	160,304
DEBT SERVICE-PRINCIPAL	-	-	128,129	128,129	124,490
DEBT SERVICE-INTEREST	175,570	139,915	125,690	125,690	131,301
CONSTRUCTION & CAPITAL	25,000	23,680	430,344	127,100	285,900
TOTAL EXPENSES	**$ 1,421,370**	**$ 1,479,487**	**$ 2,095,151**	**$ 1,861,919**	**$ 1,882,115**
WORKING CAP. CHANGES NOT BUDGETED	(38,109)	(105,770)	$ -	-	$ -
WORKING CAPITAL - ENDING	**$ 616,822**	**$ 656,690**	**$ 246,457**	**$ 412,471**	**$ 208,692**
LESS OPERATING RESERVE	**195,328**	**210,543**	**295,000**	-	**216,831**
AVAILABLE WORKING CAPITAL	**$ 421,494**	**$ 446,147**	**$ (48,543)**	**$ 412,471**	**$ (8,139)**

PARKING FUND
OPERATING BUDGET

FUND 521,414

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY15	ESTIMATE FY15	APPROVED FY16
PERSONAL SERVICES	$ 642,847	$ 592,928	$ 669,481	$ 650,000	$ 676,793
OPERATIONS AND MAINTENANCE	577,953	722,960	741,507	830,000	663,631
CAPITAL	25,000	23,680	430,344	128,100	285,900
DEBT SERVICE	175,570	139,919	253,819	253,819	255,791
TRANSFERS	-	-	-	-	-
TOTAL EXPENSES	**$ 1,421,370**	**$ 1,479,487**	**$ 2,095,151**	**$ 1,861,919**	**$ 1,882,115**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY15	APPROVED FY16
PARKING MANAGER	1.0	1.0	1.0	1.0
PARKING GARAGE ATTENDANT	0.8	0.8	0.5	0.5
PARKING METER COLLECTION / MAINTENANCE WORKER	2.0	2.0	2.0	2.0
PKG GARAGE ATTNDT/ACCT CLERK I	5.0	3.0	3.0	3.0
FACILITIES MAINT SUPPORT I	1.5	1.5	1.5	1.5
PARKING ENFORCEMENT OFFICERS	4.0	3.0	3.0	3.0
ADMINISTRATIVE SUPPORT I	1.0	1.0	1.0	1.0
TOTAL	**15.3**	**12.3**	**12.0**	**12.0**

SOLID WASTE FUND BUDGET NARRATIVE

The Solid Waste Division provides trash collection for residential and commercial operations within the Billings city limits. The Division also operates and manages the Billings Regional Landfill, which provides environmentally safe disposal service for the City of Billings, Yellowstone County, and several bordering counties. Solid Waste is funded through fees charged for services provided.

Revenues
No significant changes.

Expenditures
The expenses for FY 2016 are budgeted at $9,837,071. This is a decrease of $115,229 from FY 2015 and is primarily the result of reorganization of the billing group within Solid Waste. Two employees were moved from the Solid Waste Division to Public Works Administration to reflect this reorganization.

Capital
The capital budget for FY 2016 totals $3,083,662. The major capital items include a new natural gas fueling station, a household hazardous waste facility, overlay of the main landfill access road, landfill licensing, the replacement of seven solid waste collection trucks, a packer truck, a dump truck, a roll-off truck, as well as the replacement of one vehicle.

SOLID WASTE FUND
OPERATING BUDGET

FUNDS 541,542,544

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
WORKING CAPITAL - BEGINNING	**$ 10,008,755**	**$ 8,213,505**	**$ 6,546,352**	**$ 8,215,055**	**$ 6,665,201**
REVENUES:					
CONTAINER SALES	$ 876	$ -	$ 1,000	$ -	$ 500
GARBAGE COLLECTION-RES	3,301,484	3,592,756	-	-	-
GARBAGE COLLECTION-COMM	2,982,093	3,173,839	-	-	-
COLLECTION-BILLED	581,450	579,629	7,650,000	7,078,527	8,348,000
LANDFILL CHARGES	2,652,993	2,888,252	3,844,900	5,003,900	3,093,000
MISC CHARGE FOR SERVICES	51,859	63,097	75,550	88,350	71,000
FRANCHISE FEES	460,569	510,178	585,000	600,000	565,000
SPECIAL ASSESSMENTS	4,710	98	-	-	-
INTEREST ON INVSTMNT/LOANS	36,438	95,166	66,000	79,860	80,000
SALE OF SURPLUS EQUIP/LAND	-	-	-	25,000	-
REFUNDS/REIMBURSEMENTS	4,203	2,106	-	25	-
TOTAL REVENUE	**$ 10,076,675**	**$ 10,905,121**	**$ 12,222,450**	**$ 12,875,662**	**$ 12,157,500**
EXPENSES:					
ADMINISTRATION	$ 1,499,649	$ 1,636,181	$ 1,440,424	$ 1,511,638	$ 1,482,332
COLLECTION	5,770,761	5,907,036	7,498,780	8,720,769	8,172,905
LANDFILL	4,880,087	3,654,553	4,027,203	4,193,109	3,265,496
TOTAL EXPENSES	**$ 12,150,497**	**$ 11,197,770**	**$ 12,966,407**	**$ 14,425,516**	**$ 12,920,733**
WORKING CAP. CHANGES NOT BUDGETED	278,572	294,199	-	-	-
WORKING CAPITAL - ENDING	**$ 8,213,505**	**$ 8,215,055**	**$ 5,802,395**	**$ 6,665,201**	**$ 5,901,968**
LESS OPERATING RESERVE	**3,924,083**	**3,985,000**	**4,242,060**	**4,379,000**	**4,328,000**
AVAILABLE WORKING CAPITAL	**$ 4,289,422**	**$ 4,230,055**	**$ 1,560,335**	**$ 2,286,201**	**$ 1,573,968**

SOLID WASTE FUND
OPERATING BUDGET

FUNDS 541,542,544

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
PERSONAL SERVICES	$ 4,363,902	$ 4,595,345	$ 4,809,021	$ 4,836,732	$ 4,630,407
OPERATIONS AND MAINTENANCE	4,653,527	5,121,779	5,143,279	5,249,586	5,206,664
CAPITAL	3,133,068	1,480,646	3,014,107	4,339,198	3,083,662
TOTAL EXPENSES	**$ 12,150,497**	**$ 11,197,770**	**$ 12,966,407**	**$ 14,425,516**	**$ 12,920,733**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	APPROVED FY 16
SOLID WASTE SUPT.	1.0	1.0	1.0	1.0
SOLID WASTE SUPERVISOR	4.0	5.0	5.0	5.0
SR EQUIP. OPER / MAINT WORKER	7.0	6.0	6.0	6.0
ADMINISTRATIVE SUPPORT III	1.0	1.0	1.0	1.0
EQUIP. OPER / MAINT. WORKER	33.0	39.0	39.0	39.0
MAINTENANCE WORKER	12.0	7.0	9.0	9.0
ADMINISTRATIVE SUPPORT I	1.0	1.0	1.0	-
FACILITIES MAINT SUPPORT I	0.5	0.5	0.5	0.5
LANDFILL ATTENDANTS	2.0	2.0	2.0	2.0
SR. ACCOUNT CLERK / SOLID WASTE INSPECT.	1.0	1.0	1.0	-
ENVIRONMENTAL COMPLIANCE COORDINATOR	1.0	1.0	1.0	-
TOTAL	**63.5**	**64.5**	**66.5**	**63.5**

In FY 16, positions were moved to other Public Works Deparments

AIRPORT FUND BUDGET NARRATIVE

The Aviation Division of the Aviation and Transit Department operates and maintains the City of Billings Logan International Airport, providing the facilities for commercial service airline operators to offer transportation for over 855,000 annual travelers utilizing the Airport's Terminal Building. Other businesses and activities located at the Airport include car rentals, restaurant/deli/lounge, gift shop, public parking, a Fixed Base Operator (FBO), radio/avionics repair shops, executive hangars, a general aviation hangar complex, air freight/mail operators, the Transportation Security Administration (TSA), the Federal Aviation Administration (FAA), as well as numerous other State and Federal agencies. The Airport operation is a self-supporting Enterprise Fund that does not receive any General Fund or tax revenue support. Airport landing fees, as well as Airport concession, rental, and lease revenues, offset the costs to operate and maintain the Airport facilities.

Revenues

The FY 2016 Airport revenue budget for the Charge for Services and the Federal and State Grant Revenue lines have decreases totaling $2,601,377. Federal and State grant revenues show a decrease of $2,439,608 from FY 2015 to FY 2016, which is the result of less costly capital programs funded with FAA Airport Improvement Program (AIP) capital grants.

Budgeted Charge for Services revenues are $161,769 less in FY 2016 than in FY 2015, mainly due to revenue decreases in budget line items for both car rental fuel and aviation fuel. FY 2016 projected car rental fuel revenue is down, because anticipated fuel prices are significantly lower than those budgeted for FY 2015. The budgeted car rental fuel expense decrease is comparable to the revenue decrease and has no effect on the overall budget.

Expenses

The Airport's total FY 2016 operating budget has not changed significantly from FY 2015. Personal related costs are down approximately $160,000 due to retirees being replaced by entry-level personnel. The car rental fuel costs are down $126,450 due to reduced pricing as discussed in the Revenues section.

Capital

The Airport's capital budget varies annually based on the projects planned for each budget year. The FY 2016 capital projects include the following:

1. AIP grant projects total $5,038,880 (90% funded by the FAA) and include costs to extend Runway 10R ($2,372,220), Runway 10R safety area land purchase ($444,440), and a project to expand Concourse B holdrooms and restrooms ($2,222,220).
2. There are no Passenger Facility Charge (PFC) funded projects budgeted for FY 2016.
3. Projects funded with Airport operating revenues total $830,000 and include constructing warehousing facilities ($250,000), concourse exit improvements ($200,000), terminal building roofing projects ($160,000), replacing terminal building carpets in the concourse area ($100,000), and painting and other improvements to City-owned, business park buildings and hangars ($120,000).

Debt Service

The Airport did not incur any new debt in FY 2016. Subsequently, there are no significant changes to budgeted principal and interest lines.

AIRPORT FUND
OPERATING BUDGET

FUNDS 561-569 & 405-409

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
WORKING CAPITAL - BEGINNING	**$ 9,394,302**	**$ 9,483,925**	**$ 8,816,332**	**$ 10,641,108**	**$ 8,364,917**
REVENUES:					
CHARGE FOR SERVICES	$ 9,684,275	$ 8,883,948	$ 9,707,619	$ 9,448,979	$ 9,545,850
FEDERAL/STATE GRANT REVENUE	1,317,085	8,257,741	7,097,100	3,491,117	4,657,492
PFC REVENUE	1,090,212	1,009,280	1,046,527	263,392	1,046,527
CFC REVENUE	785,550	712,132	707,100	762,330	762,330
BOND PROCEEDS	-	-	-	-	-
INVESTMENT INTEREST	20,392	39,209	32,450	22,163	71,571
SALE OF EQUIPMENT/LAND	6,415	80,000	-	10,000	-
REFUNDS/REIMBURSEMENTS	155,976	119,272	14,000	30,590	14,000
TOTAL REVENUE	**$ 13,059,905**	**$ 19,101,582**	**$ 18,604,796**	**$ 14,028,571**	**$ 16,097,770**
EXPENSES:					
ADMINISTRATION	$ 1,585,623	$ 1,691,109	$ 1,809,924	$ 1,653,760	$ 1,809,360
BUILDING MAINTENANCE	1,711,753	1,679,142	1,790,224	1,721,002	1,804,055
AIRFIELD MAINTENANCE	2,135,330	1,486,786	1,544,804	1,378,081	1,501,279
AIRPORT POLICE	802,023	754,692	850,264	774,034	807,418
AIRCRAFT RESCUE FIREFIGHTING	92,807	949,849	1,059,869	1,006,215	1,019,817
BUSINESS PARK	177,056	184,174	220,595	208,631	226,841
CAR RENTAL FUELING	536,954	454,817	520,532	423,180	394,082
CAR WASH FACILITY O&M	130,571	155,815	169,479	164,401	177,664
AIRPORT GRANT PROJECTS	2,175,385	8,228,733	7,747,000	3,740,352	5,038,880
AIRPORT PFC PROJECTS	1,220,276	118,248	880,000	597,593	-
AIRPORT CFC PROJECTS	12,073	32,068	-	784,924	-
CAPITAL OUTLAY	750,787	707,657	1,048,350	2,245,886	830,000
DEBT SERVICE-PRINCIPAL	-	-	1,110,760	1,110,760	1,154,314
DEBT SERVICE-INTEREST	639,587	595,268	495,853	495,943	453,449
TRANSFER OUT-TRANSIT	-	-	-	-	-
TOTAL EXPENSES	**$ 11,970,225**	**$ 17,038,358**	**$ 19,247,654**	**$ 16,304,762**	**$ 15,217,159**
WORKING CAPITAL CHANGES NOT BUDGETED:	(1,000,057)	(906,041)	-	-	-
WORKING CAPITAL - ENDING	**$ 9,483,925**	**$ 10,641,108**	**$ 8,173,474**	**$ 8,364,917**	**$ 9,245,528**
LESS OPERATING RESERVE	**1,332,000**	**1,345,000**	**1,350,000**	**1,350,000**	**1,315,000**
LESS REVENUE BOND RESERVE	**2,664,044**	**2,640,045**	**2,664,044**	**2,664,044**	**2,664,044**
AVAILABLE WORKING CAPITAL	**$ 5,487,881**	**$ 6,656,063**	**$ 4,159,430**	**$ 4,350,873**	**$ 5,266,484**

AIRPORT FUND
OPERATING BUDGET

FUND 561,562,563,564-569,405-409

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
PERSONAL SERVICES	$ 4,160,659	$ 4,072,349	$ 4,534,531	$ 4,102,368	$ 4,375,009
OPERATIONS AND MAINTENANCE	3,011,458	3,284,035	3,431,160	3,226,936	3,365,507
CAPITAL	4,158,521	9,086,706	9,675,350	7,368,755	5,868,880
DEBT SERVICE	639,587	595,268	1,606,613	1,606,703	1,607,763
TRANSFERS	-	-	-	-	-
TOTAL EXPENSES	**$ 11,970,225**	**$ 17,038,358**	**$ 19,247,654**	**$ 16,304,762**	**$ 15,217,159**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	APPROVED FY 16
AVIATION & TRANSIT DIRECTOR	1.0	1.0	1.0	1.0
ASSISTANT AVIATION DIRECTOR	1.0	1.0	1.0	1.0
AVIATION & TRANS BUSINESS MGR	1.0	1.0	1.0	1.0
ADMINISTRATIVE SUPPORT II	1.0	1.0	1.0	1.0
AIRPORT POLICE SUPERVISOR	1.0	1.0	1.0	1.0
AIRPORT POLICE OFFICERS	8.0	8.0	8.0	8.0
POLICE SUPPORT SPECIALIST	1.0	1.0	1.0	1.0
AIRFIELD OPERATIONS SUPT.	1.0	1.0	1.0	1.0
ARFF/AIRFIELD MAINT. WORKER	15.0	15.0	15.0	15.0
ARFF/ELECTRICIAN II	2.0	2.0	1.0	1.0
AIRPORT FACILITIES SUPT	1.0	1.0	1.0	1.0
FACILITIES MAINT. MECHANIC	2.0	2.0	3.0	3.0
BLDG MAINT WORKER	-	1.0	-	-
FACILITIES MAINT SUPPORT I	12.0	11.0	12.0	12.0
OPERATIONS ARFF SUPERVISOR	1.0	1.0	1.0	1.0
FACILITIES MAINT. MECHANIC II	1.0	1.0	1.0	1.0
OPERATIONS AFM SUPERVISOR	1.0	1.0	1.0	1.0
ACCOUNTANT II	1.0	1.0	1.0	1.0
LEAD FACILITIES MAIN SUPPORT I	1.0	1.0	-	-
FACILITIES MAINT SUPPORT II	-	-	1.0	1.0
SR. ACCOUNT CLERK	1.0	1.0	1.0	1.0
AIRPORT ENG/PLAN MANAGER	1.0	1.0	1.0	1.0
AFM WORKER/MECHANIC I	1.0	1.0	1.0	1.0
LEAD AIRFIELD MAINT WORK/MECH	1.0	1.0	1.0	1.0
TOTAL	**56.0**	**56.0**	**56.0**	**56.0**

TRANSIT FUND BUDGET NARRATIVE

The Transit Division of the Aviation and Transit Department is responsible for providing bus and Paratransit van transportation service for the City's citizens. This service meets a significant percentage of the mobility needs for those citizens without access to private transportation (referred to as transit-dependent citizens), particularly young, elderly, low income, or disabled citizens.

Revenues
The operating revenue budget reflects an anticipated decrease of $104,568 from FY 2015 to FY 2016, mainly due to the Federal Transportation Administration's (FTA) allocation of operating grants. FY 2016 tax revenues and state revenues show a decrease of $100,009.

Expenditures
Total FY 2016 budgeted operating expenses decreased $372,335 over FY 2015. The decrease includes $82,300 for salaries and wages, $137,842 for liability and property insurance, and $137,775 for fuel.

Capital
Transit's FY 2016 capital expenditure budget is $58,400 less than budgeted for FY 2015. Expenditures are for two small buses, two vans, and two bus shelters. Federal and State capital grants will fund 80% of the transportation equipment costs.

TRANSIT FUND
OPERATING BUDGET

FUNDS 571,572,411,412,204

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
WORKING CAPITAL - BEGINNING	**$ 2,384,161**	**$ 2,786,776**	**$ 2,731,063**	**$ 2,959,504**	**$ 2,441,584**
REVENUES:					
STATE AND FEDERAL GRANTS	$ 2,329,664	$ 2,249,231	$ 2,087,500	$ 1,961,536	$ 1,997,500
FTA CAPITAL GRANT	375,593	16,475	612,511	619,375	544,291
TAX REVENUE	1,864,282	1,991,997	1,978,207	1,990,106	1,857,040
INTER GOVERNMENTAL	372,878	425,074	399,442	395,163	420,600
OPERATING REVENUES	663,256	657,303	646,022	625,186	631,454
INTEREST ON INVESTMENTS	4,066	6,627	4,006	4,620	6,069
SALE SURPLUS EQUIP	12,012	4,004	6,750	4,000	6,800
TOTAL REVENUE	**$ 5,621,751**	**$ 5,350,711**	**$ 5,734,438**	**$ 5,599,986**	**$ 5,463,754**
EXPENSES:					
ADMINISTRATION	$ 554,710	$ 553,523	$ 671,607	$ 605,511	$ 637,917
OPERATIONS/DRIVERS	1,768,338	1,763,464	1,751,465	1,773,268	1,855,370
OPERATIONS/NON-DRIVERS	452,835	561,753	645,443	644,963	496,806
MAINTENANCE	955,617	958,618	977,042	943,590	894,140
MARKETING	25,173	38,282	43,930	41,930	49,930
PARATRANSIT	1,154,306	1,252,288	1,394,956	1,338,998	1,177,767
DOWNTOWN TRANSFER CNTR	8,388	6,549	17,847	13,947	18,025
CAPITAL-LOCAL	-	-	238,000	242,935	-
CAPITAL-FEDERAL	430,201	107,496	512,764	512,764	680,364
O & M - LOCAL	5,812	1,816	-	-	12,000
TOTAL EXPENSES	**$ 5,355,380**	**$ 5,243,789**	**$ 6,253,054**	**$ 6,117,906**	**$ 5,822,319**
WORKING CAP. CHANGES NOT BUDGETED	136,244	65,806	-	-	-
WORKING CAPITAL - ENDING	**$ 2,786,776**	**$ 2,959,504**	**$ 2,212,447**	**$ 2,441,584**	**$ 2,083,019**
LESS OPERATING RESERVE	**855,000**	**880,000**	**935,000**	**935,000**	**870,000**
AVAILABLE WORKING CAPITAL	**$ 1,931,776**	**$ 2,079,504**	**$ 1,277,447**	**$ 1,506,584**	**$ 1,213,019**

TRANSIT FUND
OPERATING BUDGET

FUND 571,572,411,412,204

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
PERSONAL SERVICES	$ 3,503,750	$ 3,590,242	$ 3,761,540	$ 3,744,123	$ 3,681,048
OPERATIONS AND MAINTENANCE	1,421,429	1,546,051	1,740,750	1,618,084	1,460,907
CAPITAL	430,201	107,496	750,764	755,699	680,364
TOTAL EXPENSES	**$ 5,355,380**	**$ 5,243,789**	**$ 6,253,054**	**$ 6,117,906**	**$ 5,822,319**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	APPROVED FY 16
TRANSIT MANAGER	1.0	1.0	1.0	1.0
TRANSIT OPERATIONS SUPR.	2.0	2.0	2.0	2.0
TRANSIT PLANNING & DEVELOPMENT COORD.	1.0	1.0	1.0	1.0
TRANSIT OPERATORS	34.0	34.0	34.0	33.0
ADMINISTRATIVE SUPPORT III	1.0	1.0	1.0	1.0
TRANSIT SERVICE WORKER	1.0	1.0	1.0	1.0
MECHANIC II	3.0	3.0	3.0	3.0
ADMINISTRATIVE SUPPORT I	1.0	1.0	1.0	1.0
VEHICLE SERVICE TECHNICIAN	1.0	1.0	1.0	1.0
PARATRANSIT COORDINATOR	1.0	1.0	1.0	1.0
ON CALL DRIVER	6.3	6.3	6.3	7.3
TRANSIT SERVICES DISPATCHER	3.0	3.0	3.0	3.0
TOTAL	**55.3**	**55.3**	**55.3**	**55.3**

INTERNAL SERVICE FUNDS

INTERNAL SERVICE FUNDS

The internal service fund accounts for activities and services performed for other organizational units within the City. Charges to other City Departments are made on a cost-reimbursement basis to support these activities. The City's internal service funds and their purposes are:

- The **Fleet Services Fund** provides for the maintenance and repair of vehicles used in the operation of City services.

- The **Central Services Fund** provides postage and copying service used in the operation of City services.

- The **Information Technology Fund** provides the City with technology related strategic planning, project management, integration, technology procurement, E-mail, networking, communications, application development, GIS, mapping, overall hardware and software support, vendor relations, and training services.

- The **City Health Benefits Fund** accounts for amounts received for use in paying health costs of City employees. Those health care costs are paid directly from this fund.

- The **Central Telephone Services Fund** provides for the maintenance and operation of the city-wide telephone system.

- The **Radio Communications Fund** provides for the maintenance and operation of the city-wide radio system.

- The **Property Insurance Fund** purchases liability insurance from MMIA and property insurance from a third party provider for the City and provides for the cost of claims, deductibles, and equipment damages.

- The **Facilities Management Fund** provides operating and maintenance services to the City Hall and Billings Operations Center buildings and provides project management, project specifications, and/or advice to all City departments by request.

- The **Public Works Administration Fund** provides administration services to the Public Works operational divisions.

- The **Public Works Engineering Fund** provides engineering services to the Public Works projects.

INTERNAL SERVICE FUNDS
SUMMARY
OPERATING BUDGET
FY 16

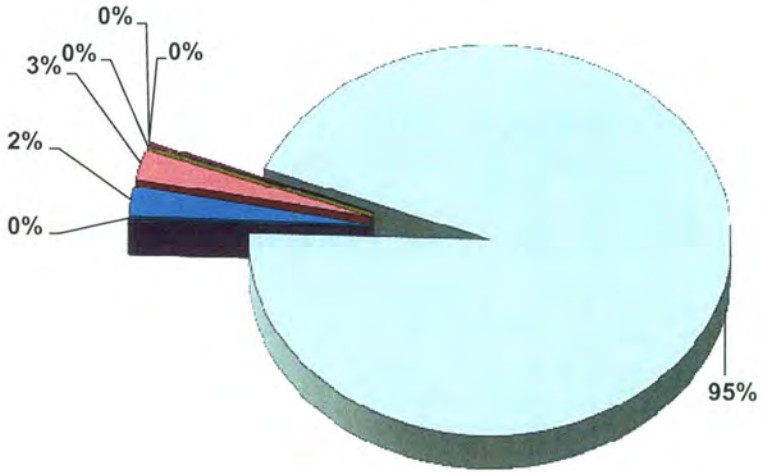
	FLEET SERVICES	CENTRAL SERVICES	INFORMATION TECHNOLOGY	CITY HEALTH BENEFITS	CENTRAL TELEPHONE	RADIO COMMUNICATIONS	PROPERTY INSURANCE	FACILITIES MANAGEMENT
WORKING CAPITAL - BEGINNING	**$ 1,170,768**	**$ 129,836**	**$ 776,835**	**$ 6,126,832**	**$ 340,642**	**$ 210,703**	**$ 1,153,734**	**$ 564,501**
REVENUE:								
SPECIAL ASSESSMENTS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
LICENSES & PERMITS	-	-	-	-	-	-	-	-
CHARGES FOR SERVICE	1,649,306	99,924	2,181,539	12,466,400	372,201	249,411	1,897,381	569,192
INVESTMENT EARNINGS	3,500	480	2,897	22,501	1,447	1,050	8,600	2,239
INTERFUND TRANSFERS	-	-	-	-	-	-	120,000	475,874
MISCELLANEOUS	14,000	-	-	-	-	-	-	585,190
TOTAL REVENUE	**$ 1,666,806**	**$ 100,404**	**$ 2,184,436**	**$ 12,488,901**	**$ 373,648**	**$ 250,461**	**$ 2,025,981**	**$ 1,632,495**
EXPENSES:								
PERSONAL SERVICES	$ 1,235,789	$ -	$ 1,552,127	$ 9,825,000	$ 112,928	$ -	$ 92,415	$ 394,885
OPERATION & MAINTENANCE	323,226	100,401	517,514	1,525,445	238,904	261,051	2,203,620	684,346
CAPITAL	12,975	-	167,000	-	18,000	-	-	-
DEBT SERVICE	-	-	-	-	-	-	-	532,056
INTERFUND TRANSFERS	95,770	-	-	-	-	-	-	-
TOTAL EXPENSES	**$ 1,667,760**	**$ 100,401**	**$ 2,236,641**	**$ 11,350,445**	**$ 369,832**	**$ 261,051**	**$ 2,296,035**	**$ 1,611,287**
WORKING CAPITAL- ENDING	**$ 1,169,814**	**$ 129,839**	**$ 724,630**	**$ 7,265,288**	**$ 344,458**	**$ 200,113**	**$ 883,680**	**$ 585,709**
WORKING CAPITAL NOT BUDGETED	50,000	-	-	-	-	-	-	-
LESS RESERVED/DESIGNATED	**451,331**	**-**	**517,410**	**-**	**28,147**	**-**	**734,731**	**128,903**
UNDESIGNATED WORKING CAPITAL BALANCE ENDING	**$ 768,483**	**$ 129,839**	**$ 207,220**	**$ 7,265,288**	**$ 316,311**	**$ 200,113**	**$ 148,949**	**$ 456,806**

INTERNAL SERVICE FUNDS
SUMMARY
OPERATING BUDGET
FY 16

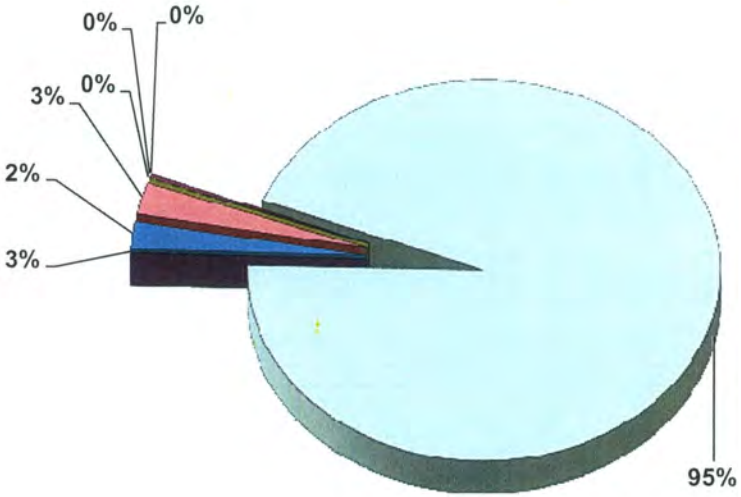
	PUBLIC WORKS ADMINISTRATION	PUBLIC WORKS ENGINEERING	APPROVED BUDGET FY 16	APPROVED BUDGET FY 15	INCREASE (DECREASE)	ACTUAL FY 14
WORKING CAPITAL - BEGINNING	**$ 195,830**	**$ 959,895**	**$ 11,629,576**	**$ 10,560,356**	**$ 1,069,220**	**$ 8,721,106**
REVENUE:						
SPECIAL ASSESSMENTS	$ -	$ 23,500	$ 23,500	$ 23,000	$ 500	$ 24,072
LICENSES & PERMITS	-	71,200	71,200	71,200	-	$ -
CHARGES FOR SERVICE	1,258,001	2,513,829	23,257,184	24,149,337	(892,153)	$ 23,030,042
INVESTMENT EARNINGS	900	2,700	46,314	26,507	19,807	$ 39,275
INTERFUND TRANSFERS	-	-	595,874	600,199	(4,325)	$ 685,453
MISCELLANEOUS	-	-	599,190	690,762	(91,572)	$ 60,553
TOTAL REVENUE	**$ 1,258,901**	**$ 2,611,229**	**$ 24,593,262**	**$ 25,561,005**	**$ (967,743)**	**$ 23,839,395**
EXPENSES:						
PERSONAL SERVICES	$ 1,008,326	$ 1,906,740	$ 16,128,210	$ 17,482,188	$ (1,353,978)	$ 13,904,459
OPERATION & MAINTENANCE	284,461	619,599	6,758,567	6,920,477	(161,910)	6,292,109
CAPITAL	-	7,500	205,475	334,473	(128,998)	758,068
DEBT SERVICE	-	-	532,056	532,056	-	94,783
INTERFUND TRANSFERS	-	-	95,770	95,770	-	133,957
TOTAL EXPENSES	**$ 1,292,787**	**$ 2,533,839**	**$ 23,720,078**	**$ 25,364,964**	**$ (1,644,886)**	**$ 21,183,376**
WORKING CAPITAL- ENDING	**$ 161,944**	**$ 1,037,285**	**$ 12,502,760**	**$ 10,756,397**	**$ 1,746,363**	**$ 11,377,125**
WORKING CAPITAL NOT BUDGETED	-	-	50,000	50,000	-	(168,645)
LESS RESERVED/DESIGNATED	**103,423**	**252,634**	**2,216,579**	**2,248,715**	**(32,136)**	**2,344,217**
UNDESIGNATED WORKING CAPITAL BALANCE ENDING	**$ 58,521**	**$ 784,651**	**$ 10,336,181**	**$ 8,557,682**	**$ 1,778,499**	**$ 8,864,263**

Internal Service Fund
Summary of Revenues

FY 16		FY 15
$ 23,500	SPECIAL ASSESSMENTS	$ 23,000
71,200	LICENSES AND PERMITS	71,200
-	INTER-GOVERNMENTAL	-
23,257,184	CHARGES FOR SERVICE	24,149,337
46,314	INVESTMENT EARNINGS	26,507
595,874	INTERFUND TRANSFERS	600,199
599,190	MISCELLANEOUS	690,762
$ 24,593,262	TOTAL	$ 25,561,005



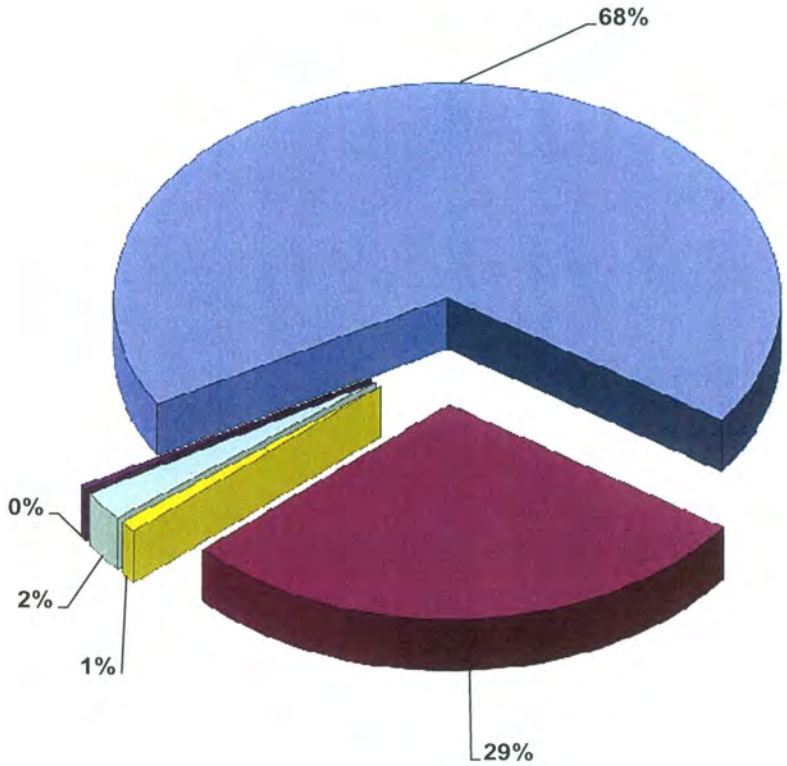
Fiscal Year 2016



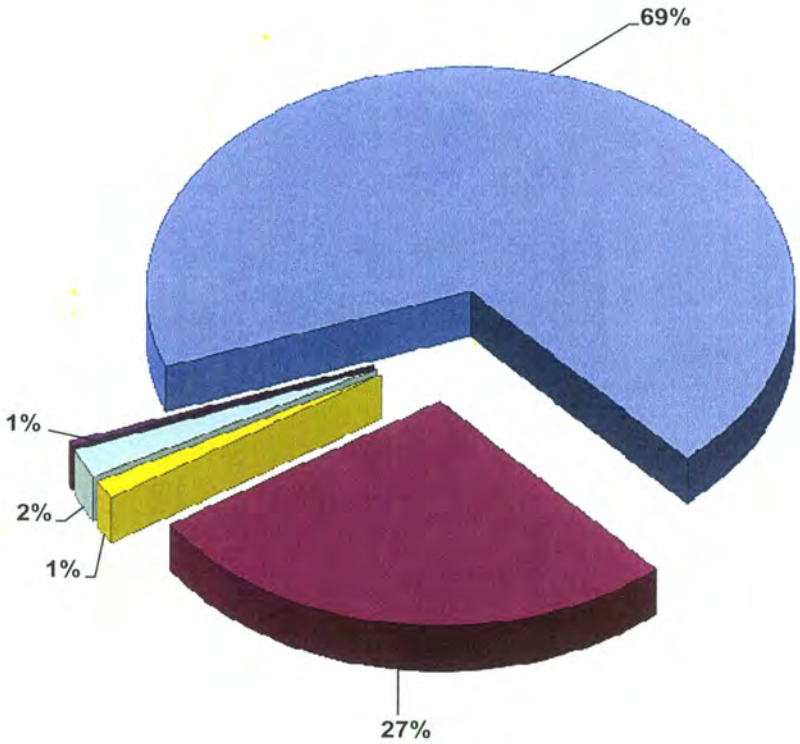
Fiscal Year 2015

Internal Service Fund Summary of Expenses

FY 16		FY 15
$ 16,128,210	PERSONAL SERVICES	$ 17,482,188
6,758,567	OPERATION & MAINTENANCE	6,920,477
205,475	CAPITAL	334,473
532,056	DEBT SERVICE	532,056
95,770	INTERFUND TRANSFERS	95,770
$ 23,720,078	TOTAL	$ 25,364,964



Fiscal Year 2016



Fiscal Year 2015

FLEET SERVICES BUDGET NARRATIVE

Fleet Services is responsible for maintaining and repairing over 800 City vehicles and other motorized equipment, preventive maintenance programs, parts and fuel inventory management, fleet inventory, fleet computer module operation and maintenance, assisting departments with vehicle specification and disposal, preparing vehicles for service, and maintenance activity reporting. The division is also responsible for the City Courier services.

Revenues
Fleet Services revenues are generated from user departments for services provided, including 86% of revenues from mechanic labor; 11% from parts, tires, and fuel markup; and 3% from courier services, pool vehicle rental, and interest on investments. Total projected revenue for FY 2016 is $1,666,806, an increase of $41,606 from the prior year.

Expenses
Total expenses for FY 2016 are $1,667,760. Included within the expense total are:
Personal Services, $1,241,289; Cost allocation and interdepartmental charge for services, $95,016; rent and transfer for debt service, $135,699; liability insurance, $9,061; and other O&M, $186,695.

The FY16 budget represents an expense decrease of $63,341, primarily due to decreases in O&M and Capital expenses.

Capital
Capital outlay requests total $12,975 for the replacement of the two pool vehicles through the Equipment Replacement Plan with used transfer vehicles from Public Works.

FLEET SERVICES FUND
OPERATING BUDGET

FUND 601

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
WORKING CAPITAL - BEGINNING	**$ 1,034,759**	**$ 1,042,058**	**$ 1,105,684**	**$ 1,160,688**	**$ 1,170,768**
REVENUES:					
FLEET SERVICES	$ 1,450,769	$ 1,534,944	$ 1,577,400	$ 1,484,350	$ 1,614,856
COURIER	32,395	32,994	33,500	33,500	34,450
INTEREST EARNINGS	1,622	2,907	3,000	3,000	3,500
MISCELLANEOUS	7,381	11,634	11,300	15,000	14,000
TOTAL REVENUE	**$ 1,492,167**	**$ 1,582,479**	**$ 1,625,200**	**$ 1,535,850**	**$ 1,666,806**
EXPENSES:					
FLEET SERVICES	$ 1,461,542	$ 1,431,302	$ 1,601,809	$ 1,450,000	$ 1,537,978
COURIER	32,516	34,549	33,522	30,000	34,012
TRANSFERS OUT-FAC MGMT	95,769	95,769	95,770	95,770	95,770
TOTAL EXPENSES	**$ 1,589,827**	**$ 1,561,620**	**$ 1,731,101**	**$ 1,575,770**	**$ 1,667,760**
WORKING CAP. CHANGES NOT BUDGETED	104,959	97,771	50,000	50,000	50,000
WORKING CAPITAL - ENDING	**$ 1,042,058**	**$ 1,160,688**	**$ 1,049,783**	**$ 1,170,768**	**$ 1,219,814**
LESS OPERATING RESERVE	**$ 552,801**	**$ 542,365**	**$ 388,420**	**$ 547,600**	**$ 451,331**
AVAILABLE WORKING CAPITAL	**$ 489,257**	**$ 618,323**	**$ 661,363**	**$ 623,168**	**$ 768,483**

FLEET SERVICES FUND
OPERATING BUDGET

FUND 601

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
PERSONAL SERVICES	$ 1,192,645	$ 1,233,630	$ 1,265,939	$ 1,225,000	$ 1,235,789
OPERATIONS AND MAINTENANCE	279,211	232,221	342,183	255,000	323,226
CAPITAL	22,202	-	27,209	-	12,975
TRANSFERS	95,769	95,769	95,770	95,770	95,770
TOTAL EXPENSES	**$ 1,589,827**	**$ 1,561,620**	**$ 1,731,101**	**$ 1,575,770**	**$ 1,667,760**

FLEET SERVICES FUND
STAFFING AUTHORIZATION

POSITION	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	APPROVED FY 16
FLEET SERVICES MANAGER	1.0	1.0	1.0	1.0
MECHANIC II	9.0	9.0	9.0	9.0
FLEET SERV SHOP FOREMAN	1.0	1.0	1.0	1.0
ADMINISTRATIVE SUPPORT II	1.0	1.0	1.0	1.0
STORES CLERK	1.0	1.0	1.0	1.0
VEHICLE SERVICE TECHNICIAN	3.0	3.0	3.0	3.0
INVENTORY CONTROL SPEC. I	1.0	1.0	1.0	1.0
COURIER/ACCOUNT CLERK II	1.0	1.0	1.0	1.0
TOTAL	**18.0**	**18.0**	**18.0**	**18.0**

CENTRAL SERVICES FUND
OPERATING BUDGET

FUND 605

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
WORKING CAPITAL-BEGINNING	**$ 148,457**	**$ 133,545**	**$ 105,893**	**$ 110,536**	**$ 129,836**
REVENUES:					
MAIL SERVICE	$ 52,814	$ 48,533	$ 68,252	$ 54,500	$ 64,713
DUPLICATION	43,682	46,599	31,940	48,500	35,211
INTEREST EARNINGS	284	643	242	300	480
TOTAL REVENUE	**$ 96,780**	**$ 95,775**	**$ 100,434**	**$ 103,300**	**$ 100,404**
EXPENSES:					
MAIL SERVICE	$ 49,341	$ 48,542	$ 68,250	$ 50,000	$ 65,193
DUPLICATION	62,351	70,242	31,349	34,000	35,208
TOTAL EXPENSES	**$ 111,692**	**$ 118,784**	**$ 99,599**	**$ 84,000**	**$ 100,401**
WORKING CAP. CHANGES NOT BUI	-	-	-	-	-
WORKING CAPITAL-ENDING	**$ 133,545**	**$ 110,536**	**$ 106,728**	**$ 129,836**	**$ 129,839**

CENTRAL SERVICES BUDGET NARRATIVE

The mail and duplication services are provided to the departments for their postage and copier needs. The departments are charged for these services based on their usage. By providing these central services in major work areas or locations in the City, lower costs can be provided to users. The lower cost factors include less equipment being leased or purchased, lower maintenance costs, and large volume discount for supplies.

Revenue
No significant changes.

Expenses
No significant changes.

Capital
None

CENTRAL SERVICES FUND
OPERATING BUDGET

FUND 605

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
OPERATIONS AND MAINTENANCE	$ 78,710	$ 83,096	$ 99,599	$ 84,000	$ 100,401
CAPITAL	32,982	35,688	-	-	-
TOTAL EXPENSES	**$ 111,692**	**$ 118,784**	**$ 99,599**	**$ 84,000**	**$ 100,401**

INFORMATION TECHNOLOGY BUDGET NARRATIVE

The Information Technology Division (IT) is focused on bringing people and technology together to meet the needs of the organization and the citizens of Billings. In pursuit of its goal, IT provides technology-related strategic planning, project management, integration, technology procurement, E-mail, networking, communications, application development, GIS, mapping, overall hardware and software support, vendor relations, and training services.

Revenues
Information Technology is an internal support function with revenues of $2,184,436 generated primarily by charges for service. The IT charges for each department/division are based on the previous calendar year's usage of PC and Network resources/support time, application & i5 resources/programmer time, virtual server services, data storage management, and GIS resources/support time. The number of PC's, the amount of disk space allocated, the number of virtual servers, and the number of E-mail accounts are all examples of resources used to calculate annual charges.

Expenses
Information Technology's FY 2016 proposed budget is $ 2,236,641. Annual expenses are higher than revenues because IT plans to use reserve funds for some larger capital projects in an effort to reduce the impact on annual charges to departments.

Capital
IT has proposed a capital budget of $167,000. Information Technology plans to upgrade the wireless point-to-point (PTP) communications from City Hall to the Airport, the wireless PTP link between 4-Dances Tower and PW-Belknap/Water Plant facilities, an aging data storage expansion unit, desktop/server anti-virus protection software licensing, and a managed Wi-Fi system which serves all City facilities.

INFORMATION TECHNOLOGY FUND
OPERATING BUDGET

FUND 620

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
WORKING CAPITAL-BEGINNING	**$ 839,359**	**$ 883,642**	**$ 766,659**	**$ 820,837**	**$ 776,835**
REVENUES:					
CHARGE FOR SERVICES	$ 1,981,369	$ 2,082,044	$ 2,137,222	$ 2,135,000	$ 2,181,539
INTEREST EARNINGS	1,987	3,305	2,527	2,500	2,897
OTHER	702	326	-	1,000	-
TOTAL REVENUE	**$ 1,984,058**	**$ 2,085,675**	**$ 2,139,749**	**$ 2,138,500**	**$ 2,184,436**
EXPENSES:					
PERSONAL SERVICES	$ 1,464,131	$ 1,492,710	$ 1,547,941	$ 1,500,000	$ 1,552,127
OPERATIONS & MAINTENANCE	390,155	409,654	483,632	425,000	517,514
CAPITAL	147,461	283,796	98,000	215,000	167,000
TOTAL EXPENSES	**$ 2,001,747**	**$ 2,186,160**	**$ 2,129,573**	**$ 2,140,000**	**$ 2,236,641**
WORKING CAPITAL - ENDING	**$ 821,670**	**$ 783,157**	**$ 776,835**	**$ 819,337**	**$ 724,630**
WORKING CAP. CHANGES NOT BUDGETED	61,972	37,680	-	-	-
LESS OPERATING RESERVE	463,572	475,591	507,893	481,250	517,410
WORKING CAPITAL-ENDING	**$ 420,070**	**$ 345,246**	**$ 268,942**	**$ 338,087**	**$ 207,220**

INFORMATION TECHNOLOGY FUND

OPERATING BUDGET

FUND 620

STAFFING AUTHORIZATION

POSITION	ACTUAL FY13	ACTUAL FY14	BUDGET FY15	APPROVED FY 16
CHIEF INFORMATION OFFICER	1.0	1.0	1.0	1.0
APPLICATION DEVELOPER	3.0	3.0	3.0	3.0
OPERATION SUPPORT SPECIALIST	1.0	1.0	1.0	1.0
GIS SPECIALIST	1.0	1.0	1.0	1.0
GIS COORDINATOR	1.0	1.0	1.0	1.0
LAND MANAGEMENT COORDINATOR	1.0	1.0	1.0	1.0
SENIOR APPLICATION DEVELOPER	1.0	1.0	1.0	1.0
APPLICATION DEVELOPMENT MGR	1.0	1.0	1.0	1.0
SENIIOR GIS TECHNICIAN	1.0	1.0	1.0	1.0
PUBLIC SAFETY TECH SUPPORT	1.0	1.0	1.0	1.0
P. C. SUPPORT SPECIALIST	2.0	2.0	2.0	2.0
NETWORK ADMINISTRATOR	1.0	1.0	1.0	1.0
ASST. NETWORK ADMINISTRATOR	1.0	1.0	1.0	1.0
ADMINISTRATIVE SUPPORT II	1.0	1.0	1.0	1.0
GIS TECHNICIAN	1.0	1.0	1.0	1.0
TOTAL	**18.0**	**18.0**	**18.0**	**18.0**

CITY HEALTH BENEFITS BUDGET NARRATIVE

The City of Billings provides health, life, dental, and vision benefits to its employees. The City self-insures for health and dental benefits and purchases insurance to cover life and vision claims. A recommended reserve was omitted from the budget as it is established by the City's Health Plan consultant on a calendar year basis.

Revenues
In total, revenues show a decrease from the FY15 budget of approximately $700,000.

Expenses
Overall, expenses show a decrease from the FY15 budget of approximately $1,400,000. Over the past four years, the Health Insurance Committee eliminated the most costly plan and selected one medical provider through a Request for Proposal process. In addition, the Plan had fewer large claims than in the past. These three changes have significantly reduced expenses in the fund.

The City continues to look for opportunities to manage increases in health care, including cost containment, cost sharing, and cost shifting, while providing quality health benefits.

Capital
None

CITY HEALTH BENEFITS FUND
OPERATING BUDGET

FUND 627

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
WORKING CAPITAL - BEGINNING	**$ 757,041**	**$ 2,762,379**	**$ 1,176,264**	**$ 5,215,432**	**$ 6,126,832**
REVENUES:					
INVESTMENT EARNINGS	$ 2,983	$ 13,337	$ 8,400	$ -	$ -
CHARGES FOR SERVICE:					
CITY CONTRIBUTION HEALTH	8,103,061	8,124,400	8,597,000	8,190,400	8,630,400
CITY CONTRIBUTION LIFE $10,000	32,341	32,649	34,000	32,872	34,000
CITY CONTRIBUTION LIFE $15,000	9,627	9,268	12,000	9,538	12,000
CITY CONTRIBUTION DENTAL	79,260	82,218	85,000	84,934	90,000
EMPLOYEE CONTRIBUTION LIFE	52,824	57,477	55,000	61,599	65,000
EMPLOYEE FLEX CONTRIB.	702,166	574,378	825,000	404,682	825,000
EMPLOYEE DENTAL CONTRIB	315,502	326,816	325,000	335,161	340,000
EMPLOYEE HEALTH CONTRIB.	1,026,036	1,161,500	1,918,000	1,148,106	1,200,000
RETIREE/COBRA CONTRIB	891,443	926,383	950,000	841,697	950,000
CLAIM OVERPAYMENTS	46,099	108,623	50,000	69,557	70,000
PRESCRIPTION DRUG REBATE	223,489	132,094	130,000	1,000	50,000
STOP LOSS REIMBURSEMENTS	246,061	-	200,000	-	200,000
OTHER	5,338	1,292	1,500	18,675	22,501
TOTAL REVENUE	**$ 11,736,230**	**$ 11,550,435**	**$ 13,190,900**	**$ 11,198,221**	**$ 12,488,901**
EXPENSES:					
PERSONAL SERVICES:					
HEALTH CLAIMS	$ 7,524,035	$ 6,975,348	$ 10,025,000	$ 8,173,489	$ 8,500,000
LIFE INSURANCE PREMIUMS	94,133	98,963	96,000	104,242	100,000
DENTAL CLAIMS	380,905	386,369	400,000	359,576	400,000
FLEX PLAN CLAIMS	702,166	574,363	825,000	404,682	825,000
OPERATION AND MAINTENANCE:					
125K FLEX ADMIN. CHGS.	22,250	22,011	27,300	23,170	27,300
HEALTH/DENTAL ADMIN. CHGS.	211,232	246,079	230,000	323,369	305,000
PRESCRIPTION ADMIN. CHGS.	-	-	26,250	-	-
SELECT CARE ADMIN. CHGS	-	3,329	47,250	-	-
STOP LOSS PREMIUM	522,267	531,984	575,000	606,684	630,000
H.S.A. ADMIN. FEES	6,984	6,177	6,000	8,050	8,000
WELLNESS EVENTS	6,082	4,366	10,000	8,709	10,000
CONSULTANT SERVICES	52,969	79,043	52,250	68,597	80,000
EMPLOYEE ASSIST. PROGRAM	62,854	31,855	88,200	34,915	88,200
CARE LINK SERVICES	58,264	40,869	97,000	46,977	65,000
AFFORDABLE CARE ACT FEE	-	-	138,600	-	140,000
COST ALLOCATION / OTHER	86,751	96,626	126,114	124,361	171,945
TOTAL EXPENSES	**$ 9,730,892**	**$ 9,097,382**	**$ 12,769,964**	**$ 10,286,821**	**$ 11,350,445**
WORKING CAPITAL - ENDING	**$ 2,762,379**	**$ 5,215,432**	**$ 1,597,200**	**$ 6,126,832**	**$ 7,265,288**

CENTRAL TELEPHONE SERVICES BUDGET NARRATIVE

The Central Telephone Service provides telecommunication support to the entire organization. Under the direction of the Chief Information Officer, the Telecommunications Manager and the IT Administrative Secretary provide telephone, voice mail, call accounting, communications related procurement, cell phone, infrastructure support, and related financial accounting services for 8 telephone PBXs, 487 landline phones, 70 Centrex phone lines, and 398 Smartphones/cell phones/Push-to-Talk radio/phones.

Revenues
No significant changes.

Expenses
No significant changes.

Capital
The proposed FY2016 Central Telephone Service budget includes a capital budget of $18,000. The capital expense covers an upgrade to the phone system at City Hall.

CENTRAL TELEPHONE SERVICES FUND
OPERATING BUDGET

FUND 606

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
WORKING CAPITAL-BEGINNING	**$ 280,966**	**$ 309,338**	**$ 272,138**	**$ 293,462**	**$ 340,642**
REVENUES:					
CHARGE FOR SERVICES	$ 355,836	$ 367,326	$ 355,380	$ 355,380	$ 372,201
STATE REIMBURSEMENTS	145	-	-	-	-
INTEREST EARNINGS	540	798	500	800	1,447
TOTAL REVENUE	**$ 356,521**	**$ 368,124**	**$ 355,880**	**$ 356,180**	**$ 373,648**
EXPENSES:					
PERSONAL SERVICES	$ 96,726	$ 101,456	$ 115,700	$ 96,000	$ 112,928
OPERATIONS & MAINTENANCE	183,777	184,325	233,795	200,000	238,904
CAPITAL	50,554	77,286	-	13,000	18,000
TOTAL EXPENSES	**$ 331,057**	**$ 363,067**	**$ 349,495**	**$ 309,000**	**$ 369,832**
WORKING CAPITAL-ENDING	**$ 306,430**	**$ 314,395**	**$ 278,523**	**$ 340,642**	**$ 344,458**
WORKING CAP. CHANGES NOT BUDGETED	2,908	1,929	-	-	-
LESS OPERATING RESERVE	-	22,862	27,960	23,680	28,147
AVAILABLE WORKING CAPITAL	**$ 309,338**	**$ 293,462**	**$ 250,563**	**$ 316,962**	**$ 316,311**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 13	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 15	APPROVED FY 16
TELECOMMUNICATIONS SYSTEM MANAGER	1.0	1.0	1.0	1.0	1.0
TELECOM SPECIALIST	-	-	-	-	-
TOTAL	**1.0**	**1.0**	**1.0**	**1.0**	**1.0**

RADIO COMMUNICATIONS FUND
OPERATING BUDGET

FUND 607

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
WORKING CAPITAL-BEGINNING	**$ 126,928**	**$ 87,308**	**$ 199,308**	**$ 225,981**	**$ 210,703**
REVENUES:					
CHARGES FOR SERVICE	$ 627,768	$ 582,487	$ 263,522	$ 263,522	$ 249,411
TRANSFER FROM GENERAL FUND	693,670	30,000	-	-	-
SALE OF EQUIPMENT	18,000	-	-	-	-
INTEREST EARNINGS	761	2,142	1,955	1,200	1,050
TOTAL REVENUE	**$ 1,340,199**	**$ 614,629**	**$ 265,477**	**$ 264,722**	**$ 250,461**
EXPENSES					
OPERATIONS & MAINTENANCE	$ 181,014	$ 198,564	$ 275,012	$ 280,000	$ 261,051
CAPITAL	1,198,805	277,392	-	-	-
TOTAL EXPENSES	**$ 1,379,819**	**$ 475,956**	**$ 275,012**	**$ 280,000**	**$ 261,051**
WORKING CAPITAL-ENDING	**$ 87,308**	**$ 225,981**	**$ 189,773**	**$ 210,703**	**$ 200,113**

RADIO COMMUNICATIONS FUND BUDGET NARRATIVE

The 800MHz Radio Systems budget is an internal service fund comprised of all City departments utilizing the 800 MHz system. User departments fund the operation and maintenance charges for the base system, and the oversight of the expenditure budget is maintained by Fire Department / 9-1-1 Center personnel.

Revenues
No significant changes.

Expenses
No significant changes.

Capital
None

PROPERTY INSURANCE FUND
OPERATING BUDGET

FUND 630

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
WORKING CAPITAL-BEGINNING	**$ 2,434,808**	**$ 2,208,452**	**$ 1,953,269**	**$ 960,784**	**$ 1,153,734**
REVENUES:					
CHARGE FOR SERVICES	$ 1,927,304	$ 2,308,077	$ 2,456,950	$ 2,456,950	$ 1,897,381
INTEREST EARNINGS	5,709	8,859	5,232	6,000	8,600
TRANSFERS FROM PUBLIC SAFETY FUND	120,000	120,000	120,000	120,000	120,000
OTHER	25,009	170	-	-	-
TOTAL REVENUE	**$ 2,078,022**	**$ 2,437,106**	**$ 2,582,182**	**$ 2,582,950**	**$ 2,025,981**
EXPENSES:					
PERSONAL SERVICES	$ 85,913	$ 93,094	$ 94,270	$ 90,000	$ 92,415
OPERATIONS & MAINTENANCE	2,222,699	2,700,210	2,546,159	2,300,000	2,203,620
TOTAL EXPENSES	**$ 2,308,612**	**$ 2,793,304**	**$ 2,640,429**	**$ 2,390,000**	**$ 2,296,035**
WORKING CAPITAL - ENDING	**$ 2,204,218**	**$ 1,852,254**	**$ 1,895,022**	**$ 1,153,734**	**$ 883,680**
WORKING CAP. CHANGES NOT BUDGETED	4,234	2,387	-	-	-
LESS OPERATING RESERVE	-	893,857	844,937	764,800	734,731
AVAILABLE WORKING CAPITAL	**$ 2,208,452**	**$ 960,784**	**$ 1,050,085**	**$ 388,934**	**$ 148,949**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	APPROVED FY 16
SAFETY/RISK OFFICER	1.0	1.0	1.0	1.0
TOTAL	**1.0**	**1.0**	**1.0**	**1.0**

PROPERTY INSURANCE BUDGET NARRATIVE

The property insurance fund is a City-wide internal service fund that accounts for revenues and expenditures associated with property and liability insurance. Each department receives charges for their share of the insurance.

Revenues

Revenues decreased by approximately $500,000 compared to FY 15 due to a decrease in Charge for Services.

Expenses

Expenses decreased approximately $345,000 compared to FY 15 due to a decrease in the cost of liability insurance.

FACILITIES MANAGEMENT BUDGET NARRATIVE

Facilities Management is responsible for operating and maintaining City Hall and the Billings Operations Center facilities. Facilities Management also operates as an internal service provider for project management by providing specifications for projects or consulting to all City departments as requested. Staff also provides maintenance support for the Animal Shelter and Fire Stations and other project needs as necessary.

In the coming year, the Facilities Manager will continue as the project manager for numerous projects, and act as the City's ADA Coordinator, as well as an energy conservation leader for the City. The Facilities Manager will be working on the Facilities Master Plan Project for the City and subsequent projects related to that effort.

The Facilities Manager will continue to support facilities related projects with the Parking Division.

Revenues
No significant changes.

Expenses
No significant changes.

Capital
The Facility Master Planning efforts will continue into FY16.

FACILITIES MANAGEMENT FUND
OPERATING BUDGET

FUND 650

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
WORKING CAPITAL-BEGINNING	**$ 100,507**	**$ 336,196**	**$ 459,687**	**$ 500,442**	**$ 564,501**
REVENUES:					
CHARGE FOR SERVICES - ADMIN	$ 20,636	$ 21,048	$ 24,780	$ 24,780	$ 22,602
CHARGE FOR SERVICES - CITY HALL	451,554	459,456	466,327	466,332	546,590
RENTS - BOC	625,349	616,368	674,931	674,391	585,190
GRANT INCOME	1,084	-	-	-	-
BOND PREMIUM	249,380	-	-	-	-
MISCELLANEOUS	-	47,102	-	-	
INTEREST EARNINGS	1,087	3,257	1,651	1,500	2,239
TRANSFER IN	532,056	532,056	480,199	532,056	475,874
TOTAL REVENUE	**$ 1,881,146**	**$ 1,679,287**	**$ 1,647,888**	**$ 1,699,059**	**$ 1,632,495**
EXPENSES:					
ADMINISTRATION	$ 162,577	$ 143,046	$ 155,130	$ 145,000	$ 152,911
CITY HALL	370,230	376,105	408,618	390,000	388,201
BOC	1,033,721	615,516	1,185,560	1,100,000	1,070,175
TOTAL EXPENSES	**$ 1,566,528**	**$ 1,134,667**	**$ 1,749,308**	**$ 1,635,000**	**$ 1,611,287**
WORKING CAP. CHANGES NOT BUDGETED	(78,929)	(380,374)	-	-	-
WORKING CAPITAL-ENDING	**$ 336,196**	**$ 500,442**	**$ 358,267**	**$ 564,501**	**$ 585,709**
LESS OPERATING RESERVE	125,322	90,773	139,945	130,800	128,903
AVAILABLE WORKING CAPITAL	**$ 210,874**	**$ 409,669**	**$ 218,322**	**$ 433,701**	**$ 456,806**

FACILITIES MANAGEMENT FUND
OPERATING BUDGET

FUND 650

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY16
EXPENSES:					
PERSONAL SERVICES	$ 393,424	$ 386,235	$ 397,337	$ 397,000	$ 394,885
OPERATIONS AND MAINTENANCE	597,246	609,742	625,650	615,943	684,346
CAPITAL	65,094	43,907	194,264	90,000	-
DEBT SERVICE	510,764	94,783	532,057	532,057	532,056
TOTAL EXPENSES	**$ 1,566,528**	**$ 1,134,667**	**$ 1,749,308**	**$ 1,635,000**	**$ 1,611,287**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	APPROVED FY16
FACILITIES MANAGER	1.0	1.0	1.0	1.0
FACILITIES MAIN SUPPORT I	2.0	2.0	2.0	3.0
FACILITIES MAIN SUPPORT II	3.0	3.0	3.0	2.0
TOTAL	**6.0**	**6.0**	**6.0**	**6.0**

PUBLIC WORKS ADMINISTRATION DEPARTMENT BUDGET NARRATIVE

The Administration Division's main function is to support the Public Works operational divisions by performing the following functions:

Personnel Administration	Rate & Fee Determination
Budget Preparation & Control	Financial Management
Public Relations	Planning & Organization
Safety & Training Coordination	Interdepartmental Coordination
Special Assessments	Complaint Management
Contract Payment & Administration	Information Management

Revenues
FY 2016 revenues are estimated at $1,258,901, which is an increase of $228,301 from FY 2015. Revenues are derived from charges for services to the Public Works divisions per a cost allocation plan.

Expenses
Operating and maintenance expenses are budgeted at $1,292,787 for FY 2016, which is an increase of $243,371 from the FY 2015 budget. The increase is the result of a reorganization of the billing group which moved personnel from Solid Waste to Public Works Administration.

Capital
None

PUBLIC WORKS ADMINISTRATION
OPERATING BUDGET

FUND 660

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
WORKING CAPITAL-BEGINNING	**$ 145,701**	**$ 138,147**	**$ 178,615**	**$ 192,510**	**$ 195,830**
REVENUES:					
CHARGE FOR SERVICES	$ 898,580	$ 998,913	$ 1,030,000	$ 1,030,000	$ 1,258,001
INTEREST EARNINGS	454	1,025	600	939	900
TOTAL REVENUE	**$ 899,034**	**$ 999,938**	**$ 1,030,600**	**$ 1,030,939**	**$ 1,258,901**
EXPENSES:					
PERSONAL SERVICES	$ 706,472	$ 710,066	$ 756,145	$ 731,758	$ 1,008,326
OPERATIONS & MAINTENANCE	249,467	235,295	293,271	295,861	284,461
CAPITAL	-	16,774	-	-	-
TOTAL EXPENSES	**$ 955,939**	**$ 962,135**	**$ 1,049,416**	**$ 1,027,619**	**$ 1,292,787**
WORKING CAP. CHANGES NOT BUDGETED	49,351	16,560	-	-	-
WORKING CAPITAL-ENDING	**$ 138,147**	**$ 192,510**	**$ 159,799**	**$ 195,830**	**$ 161,944**
LESS OPERATING RESERVE	76,475	75,629	83,953	82,210	103,423
AVAILABLE WORKING CAPITAL	**$ 61,672**	**$ 116,881**	**$ 75,846**	**$ 113,620**	**$ 58,521**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	APPROVED FY 16
DIRECTOR OF PUBLIC WORKS	1.0	1.0	1.0	1.0
DEPUTY DIRECTOR OF PUBLIC WORKS	2.0	2.0	2.0	2.0
PUBLIC WORKS FINANCIAL MGR	1.0	1.0	1.0	1.0
PUBLIC WORKS FINANCIAL ANALYST	-	-	-	1.0
SAFETY & TRAINING COORDINATOR	1.0	1.0	1.0	1.0
ACCOUNT CLERK II	-	-	-	1.0
ACCOUNTING SUPERVISOR	-	-	-	1.0
ADMINISTRATIVE SUPPORT I	-	-	-	1.0
ADMINISTRATIVE SUPPORT III	2.0	2.0	2.0	1.0
SENIOR ACCOUNT/PERMIT CLERK	1.0	1.0	1.0	1.0
TOTAL	**8.0**	**8.0**	**8.0**	**11.0**

In FY16, positions were moved from other Public Work Division to Public Works Administration

PUBLIC WORKS ENGINEERING BUDGET NARRATIVE

The Engineering Division is responsible for all street, sidewalk, storm drain, trails, building, water, and wastewater design, construction, and project management. Engineering administers a large portion of the City's Capital Improvement Program (CIP). The Engineering Division designs about 40% of the CIP projects that it is responsible for in-house and performs a project management function for the remaining CIP projects. Engineering is also responsible for:

- Inspection of projects in City right-of way
- Accessibility study review
- Traffic control
- Street light design and construction
- Traffic engineering
- Infrastructure review for subdivisions
- Storm water management
- CIP planning

The proposed FY 2016 budget is funded by permit fees and fees associated with SID's, CIP projects, and private contracts.

Revenues
No significant changes.

Expenses
No significant changes.

Capital
The capital budget for FY 16 is $7,500 for the replacement of a printer that is able to provide high quality/resolution copies of maps and plans.

FUND 670

PUBLIC WORKS ENGINEERING
OPERATING BUDGET

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
WORKING CAPITAL-BEGINNING	**$ 318,187**	**$ 820,041**	**$ 662,382**	**$ 811,089**	**$ 959,895**
REVENUES:					
SPECIAL ASSESSMENTS	$ 23,924	$ 24,072	$ 23,000	$ 23,500	$ 23,500
LICENSES & PERMITS	514,128	456,681	392,400	478,314	447,200
CHARGE FOR SERVICES	2,256,233	1,940,413	2,204,895	2,101,217	2,136,329
INVESTMENT EARNINGS	554	3,002	2,400	2,693	2,700
MISCELLANEOUS	2,437	29	-	1,800	1,500
TOTAL REVENUE	**$ 2,797,276**	**$ 2,425,947**	**$ 2,622,695**	**$ 2,607,524**	**$ 2,611,229**
EXPENSES:					
PERSONAL SERVICES	$ 1,847,953	$ 1,852,225	$ 1,958,855	$ 1,882,271	$ 1,906,740
OPERATIONS & MAINTENANCE	564,684	579,163	597,212	561,447	619,599
CAPITAL	17,849	58,913	15,000	15,000	7,500
TOTAL EXPENSES	**$ 2,430,486**	**$ 2,490,301**	**$ 2,571,067**	**$ 2,458,718**	**$ 2,533,839**
WORKING CAP. CHANGES NOT BUDGETED	135,064	55,402	-	-	-
WORKING CAPITAL-ENDING	**$ 820,041**	**$ 811,089**	**$ 714,010**	**$ 959,895**	**$ 1,037,285**
LESS OPERATING RESERVE	241,264	243,139	255,607	244,372	252,634
AVAILABLE WORKING CAPITAL	**$ 578,777**	**$ 567,950**	**$ 458,403**	**$ 715,523**	**$ 784,651**

PUBLIC WORKS ENGINEERING
OPERATING BUDGET

POSITION	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	APPROVED FY 16
CITY ENGINEER	1.0	1.0	1.0	1.0
CITY TRAFFIC ENGINEER	1.0	1.0	1.0	1.0
ENGINEER II	6.0	6.0	7.0	6.0
ENGINEER I	4.0	4.0	2.0	2.0
ENGINEER III	-	-	-	1.0
PERMIT CLERK	1.0	1.0	1.0	1.0
SENIOR GIS TECH	1.0	1.0	1.0	-
ENGINEERING DATA SPECIALIST	-	-	-	1.0
ENGINEER INSPECTOR II	3.0	3.0	5.0	4.0
ENGINEERING INSPECTOR SUPERVISOR	1.0	1.0	1.0	1.0
SURVEYOR/CAD TECH	1.0	1.0	1.0	1.0
TRAFFIC TECHNICIAN	1.0	1.0	1.0	1.0
SENIOR ENGINEERING TECH	2.0	2.0	1.0	2.0
ADMINISTRATIVE SUPPORT II	1.0	1.0	1.0	1.0
TOTAL	23.0	23.0	23.0	23.0

PERMANENT FUND

PERMANENT FUND

PERMANENT FUND

Permanent funds are used to account for resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the City's programs – that is, for the benefit of the government or its citizenry.

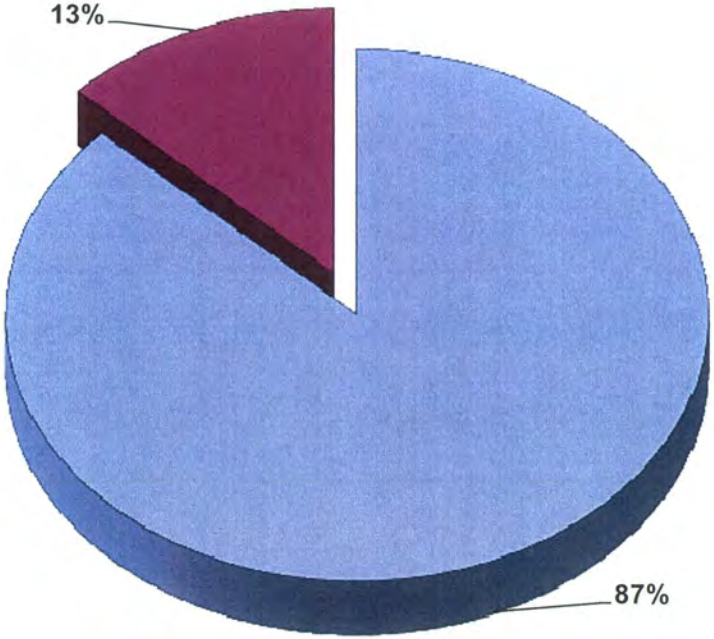
- The **Cemetery Perpetual Care Fund** accounts for private contributions to the cemetery.

PERMANENT FUND
SUMMARY
OPERATING BUDGET
FY16

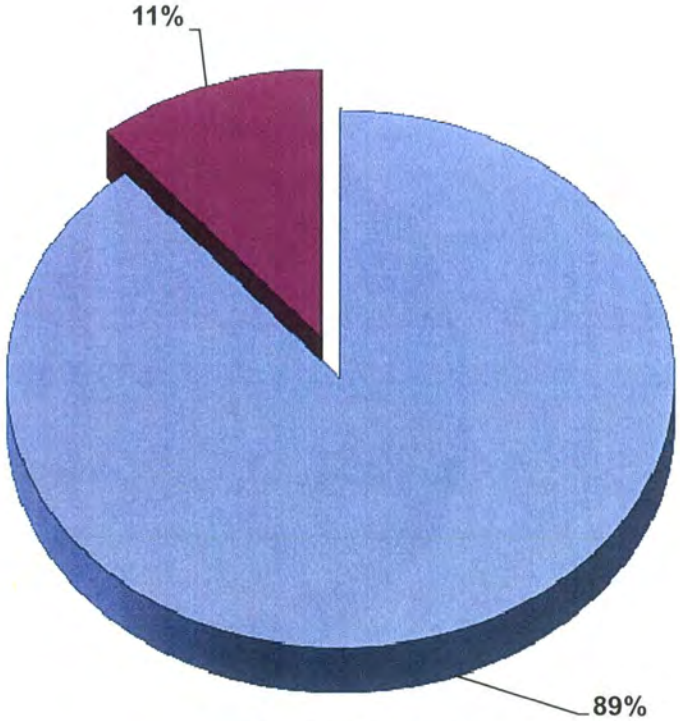
	CEMETERY PERPETUAL CARE	APPROVED BUDGET FY 16	APPROVED BUDGET FY 15	INCREASE (DECREASE)	ACTUAL FY 14
FUND BALANCE - BEGINNING	**$ 663,511**	**$ 663,511**	**$ 647,975**	**$ 15,536**	**$ 636,975**
REVENUE:					
CHARGES FOR SERVICE	$ 12,300	$ 12,300	$ 12,300	$ -	$ 15,536
INVESTMENT EARNINGS	1,830	1,830	1,540	290	2,331
TOTAL REVENUE	**$ 14,130**	**$ 14,130**	**$ 13,840**	**$ 290**	**$ 17,867**
EXPENDITURES:					
INTERFUND TRANSFERS	$ 1,830	$ 1,830	$ 1,540	$ 290	$ 2,331
TOTAL EXPENDITURES	**$ 1,830**	**$ 1,830**	**$ 1,540**	**$ 290**	**$ 2,331**
FUND BALANCE ENDING	**$ 675,811**	**$ 675,811**	**$ 660,275**	**$ 15,536**	**$ 652,511**

Permanent Fund
Summary of Revenues

FY 16		FY 15
$ 12,300	CHARGES FOR SERVICE	$ 12,300
1,830	INVESTMENT EARNINGS	1,540
$ 14,130	TOTAL	$ 13,840



Fiscal Year 2016.



Fiscal Year 2015

CEMETERY PERPETUAL CARE FUND
OPERATING BUDGET

FUNDS 701 & 703

	ACTUAL FY 13	ACTUAL FY 14	BUDGET FY 15	ESTIMATE FY 15	APPROVED FY 16
FUND BALANCE BEGINNING	**$ 626,520**	**$ 636,975**	**$ 647,975**	**$ 652,511**	**$ 663,511**
REVENUE:					
PERPETUAL CARE FEES	$ 10,455	$ 15,536	$ 12,300	$ 11,000	$ 12,300
INTEREST ON INVESTMENTS	1,222	2,331	1,540	1,500	1,830
TOTAL REVENUE	**$ 11,677**	**$ 17,867**	**$ 13,840**	**$ 12,500**	**$ 14,130**
EXPENDITURES:					
TRANSFER-GENERAL FUND	$ 1,222	$ 2,331	$ 1,540	$ 1,500	$ 1,830
TOTAL EXPENDITURES	**$ 1,222**	**$ 2,331**	**$ 1,540**	**$ 1,500**	**$ 1,830**
FUND BALANCE ENDING	**$ 636,975**	**$ 652,511**	**$ 660,275**	**$ 663,511**	**$ 675,811**
LESS:					
NONSPENDABLE	636,975	652,511	660,275	663,511	675,811
RESTRICTED	-	-	-	-	-
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

CEMETERY PERPETUAL CARE FUND BUDGET NARRATIVE

City ordinance requires 35% of the proceeds from the sale of grave lots and mausoleum spaces to be placed in this fund and maintained for perpetuity. The income generated from investments is transferred into the General Fund to be used for care of the cemetery.

B.I.D.'S

B.I.D.'S

BUSINESS IMPROVEMENT DISTRICTS

- The Downtown Business Improvement District (DBID) is dedicated to improving the cleanliness, appearance, and perception of safety in Downtown Billings to further enhance and make Billings a vibrant destination for visitors, residents, owners, employees, and students. The BID is publicly-sanctioned, assessment financed, and property owner managed. The DBID narrative and budget are provided to the City by the Downtown Billings Partnership.

- The Tourism Business Improvement District's (TBID) purpose is to market the Billings region as a preferred travel destination. Visitors to lodging facilities are assessed a nightly fee to fund the District. The TBID narrative and budget are provided to the City by the Billings Chamber of Commerce.

Downtown Billings Starts here.

Billings Business Improvement District #001
Work Plan FY 2016

Mission Statement

The Billings Business Improvement District (BID) is dedicated to improving the cleanliness, appearance, and perception of safety in Downtown Billings to further enhance and make Billings a vibrant destination for visitors, residents, owners, employees, and students.

Business Structure

The BID operates certain revitalization, maintenance, safety, outreach, and hospitality functions under the corporate entity known as the Billings Business Improvement District.

Products and Services

The BID will provide the following services within the designated boundaries:

Clean program (street level)

- Sidewalk sweeping
- Sidewalk power washing, rotating basis in district, spot cleaning as well
- *Snow removal, 4' pedestrian right of way
- Fixed Can Trash removal, approximately 75 cans
- Graffiti removal

Safe program

- Expanded Safety BID
- Cooperative Safety Program, Downtown Resource Officers
- Crime Watch

Landscape/Beautification

Planter Maintenance

Kit of Parts

- Street Furniture, Maintenance, Power Washing
- Event/Staging

Hospitality

- ✓ Info Bike
- ✓ Loan A Bike

Outreach

- ✓ Spare Change for Real Change
- ✓ Purple 5K
- ✓ Crit Bike Race

Contract Services

Service **Park Maintenance Districts** as per contract with the City of Billings

Any other lawful activity deemed necessary by the Board of Directors.

Financial Forecast

The Business Improvement District is an organizing and financing mechanism used by property owners to determine the future of their retail, commercial and industrial areas. The BID is based on state and local law, which permits property owners to band together to use the city's tax collection powers to "assess" themselves. These funds are collected by the city and returned in their entirety to the BID and are used for purchasing supplemental services (e.g. maintenance, sanitation, safety, hospitality, events, and outreach) and improvements (landscape, street furniture, etc.) beyond those services and improvements provided by the city.

The Billings BID is publicly-sanctioned, assessment -financed, and property owner managed.

Key Staff

The BID is managed by the BID Board of Directors via the BID Executive Director and includes the following staff:

Director of Operations - full time

2 Billings Police Department Downtown Resource Officers

4 Ambassadors – full, part time

Additional seasonal staff as required

*The City of Billings wants to remind property owners they are responsible for removing snow on sidewalks in front or adjacent to their properties. According to City Code (Section 22-406), owners or their agents are required to remove all snow, ice, or slush within 24 hours after the storm event.

Business Improvement District
Budget

Revenue			Final Budget FY2013	Final Budget FY2014	Final Budget FY2015	Final Budget FY2016
Property Assessments		as per assmt formula	$ 271,000.00	$291,370.00	$287,160.00	$292,030.00
Other Income		variable	$ 61,500.00	$56,300.00	$56,300.00	$62,300.00
DBP Assistance		discontinued	$ 25,000.00	$25,000.00	$25,000.00	$25,000.00
Investment Income		variable	$ 1,000.00	$1,000.00	$1,000.00	$1,000.00
	Delinquent Assmts		$ (27,100.00)	$ (29,137.00)	$ (28,716.00)	-$14,601.50
	Total Revenue		**$ 331,400.00**	**$ 344,533.00**	**$340,744.00**	$365,728.50
	Subtotal w/o Other		*$ 269,900.00*	*$ 288,233.00*	*$ 284,444.00*	$303,428.50
Expenses						
BID Staffing			$ 134,600.00	$ 131,148.00	$ 136,244.01	$151,080.00
Capital Equipment/Equipment O&M			$ 8,700.00	$ 23,700.00	$ 18,100.00	$13,500.00
Special Projects			$ 140,250.00	$ 138,750.00	$ 138,750.00	$144,839.50
Overhead			$ 31,750.00	$ 34,035.00	$ 30,650.00	$38,150.00
Occupancy (rent, phone, internet, janitorial)			$ 16,100.00	$ 16,900.00	$ 17,500.00	$18,159.00
	Total Expense		**$ 331,400.00**	**$ 344,533.00**	**$ 341,244.01**	$365,728.50

Assessment Formulas FY2013-FY2016:

Zone 1 (Clean): 0.049500 X SQ FT LC 0.000702 X TMV +

Zone 2 - Expanded Safety Zone:

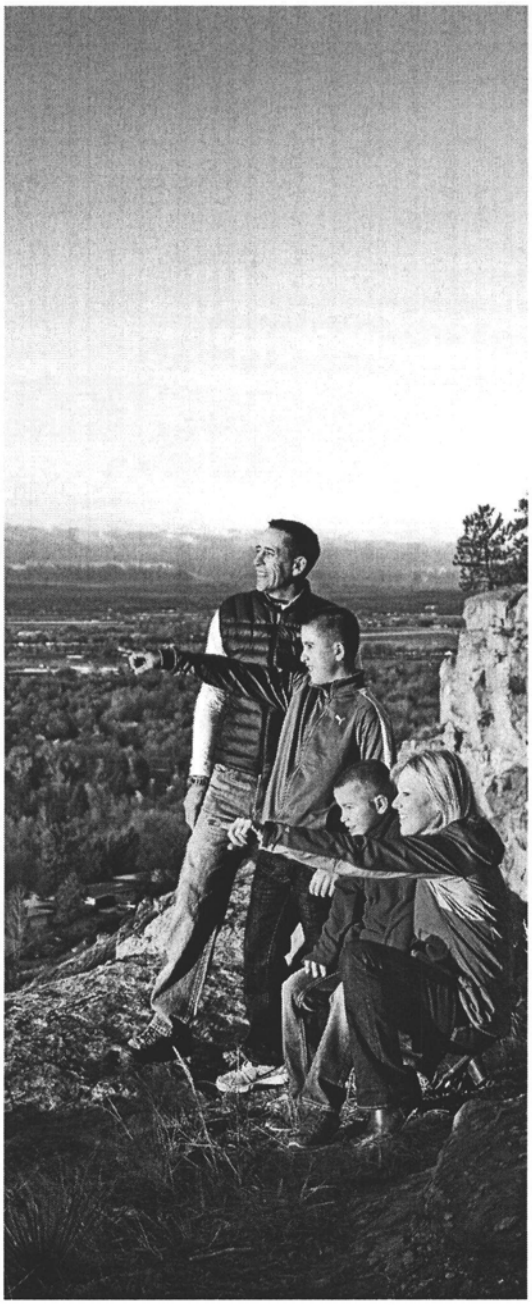
.00249 cents per square foot if total ownership is more than 3 Million sq. ft.
.00319 cents psf if total ownership is between 2 Million & 3 Million sq. ft.
.00224 cents psf if total ownership is between 1.1 Million and 2 Million sq. ft.
.00450 cents psf if total ownership is between 33,333 and 1.1 Million sq. ft.
$150 FLAT RATE divided by # of taxcodes if psf total ownership is less than 33,333 sq. ft.
$150 FLAT Rate divided by # of taxcodes within single condominium parcel

Tourism Business Improvement District Budget

Revenues	
Collections	$1,788,444
Carryover	$62,525
Revenue Total	**$1,850,969**

Marketing	
Advertising	$797,000
Opportunity	$190,000
Printed & Digital Materials	$125,200
Sales Expenses	$162,500
Tradeshows/Conventions	$51,000
Publicity	$29,250
Website	$40,900
Film	$1,000
Visitor Center	$6,925
Total Marketing	**$1,403,775**

Administrative Expenses	**$447,194**
Total Expenses	**$1,850,969**
Reserves Total as of June 30, 2015	$150,000



**Figures are projected; final figures to be determined.*

Executive Summary for the Visit Billings FY16 Marketing Plan
The mission of Visit Billings is to generate room nights for lodging facilities in the city of Billings by effectively marketing the region as a preferred travel destination.

The Visit Billings team is committed to growing visitation at Montana's Trailhead. The staff is an extension of its stakeholders (hoteliers) working to provide sales, services and marketing support to the local hospitality industry. Visit Billings is a leading brand comprised of the Billings Tourism Business Improvement District and the Billings Convention and Visitors Bureau and is managed by the Billings Chamber of Commerce.

Tourism is a significant contributor to the Billings' economy. According to the Institute for Tourism & Recreation Research (ITRR), non-resident travelers spent $575 million in the Southeast Montana tourism region in 2013. Yellowstone County alone represented $374 million of non-resident traveler spending, or approximately 11% of the state total of $3.47 billion. This spending contributed to over 3,400 jobs and $97 million in labor income. Over 70% of non-resident spending goes toward fuel, retail and food/beverage. On an average year, hotels/motels, the only businesses contributing to tourism marketing efforts in Billings, rank fourth in non-resident spending after food/beverage.

The purpose of the full Marketing Plan is to create a strategic road map for the fiscal year ahead, aligning stakeholder, board, state and community interests to guide Billings, Montana's Trailhead, toward achieving outlined goals.

FY15 Wins

Big Sky Conference Bid:
March 26-28, 2015 the Visit Billings team together with the Chamber of Commerce and MetraPark, key stakeholders and community leaders, greeted the Big Sky Conference Tournament Site Selection committee for an inspection of Billings. The decision-makers were examining Billings in response to the community's 2016-2018 Big Sky Conference Men's Basketball Tournament bid. Three other cities, Ogden, Utah; Reno, Nevada; and Spokane/Cheney, Washington were also competing to host the men's tournament with Reno and Spokane/Cheney vying for both the Men's and Women's Tournaments. Visit Billings successfully orchestrated a top-notch site inspection. The team engaged community leaders, including MetraPark staff, Big Sky Conference alumni groups and former athletes and major industries to effectively sell the community and its facilities to the decision-makers. While Reno, Nevada was ultimately awarded the three-year contract, the Visit Billings team was proud of community engagement for the site visit and will utilize the expanded itinerary as a structure for future inspection opportunities Visit Billings and the Chamber of Commerce spearhead. Visit Billings also looks forward to bidding for this same event ahead of the 2019-2021 tournaments.

NCAA DII Cross Country Region Championships:
The event was held at Amend Park in November 2014 with nearly 30 men's and women's NCAA DII Cross Country teams participating in the competition. Billings proved itself as a viable destination to practice, compete and celebrate while building its NCAA resume. Billings will host the same event in November of 2016.

GNAC Men's and Women's Basketball Championships:
A few months into 2015, Visit Billings and MSU Billings successfully hosted the Great Northwest Athletic Conference (GNAC) Men's and Women's Basketball Championships. A letter of appreciation from GNAC Commissioner Dave Haglund to the Visit Billings team stated how much efforts to go above and beyond for the athletes from hospitality for officials and athletes, alike, proves the success of this event to both the destination, athletes, fans and Conference as a whole.

Upcoming FY16 First Quarter Highlights

July
- The BMW MOA Rally, July 23-25, 2015, estimated to bring as many as 7,000 member riders to Billings, is set to impact Billings' economy by a conservative five million dollars.
- Last Best Country Fest * Billings Softball Association Fast Pitch Tournament * 30th Annual Big Sky State Games * Magic City Blues Fest * Big Sky Balloon Fest *

August
- Above the Rim 3x3 Basketball Tournament * MontanaFair *

September
- Hot Bike Tour * Visit Billings to announce a major city-wide convention for 2016 *

2015-16 STRATEGIC GOALS

Grow Visitation at Montana's Trailhead

Goal #1: Increase Leisure Visitation with Value Season Emphasis
Goal #2: Position Billings as a Regional Sports Events Destination
Goal #3: Increase Awareness in International Marketplace
Goal #4: Increase Meeting and Convention Recruitment Efforts
Goal #5: Improved Visitor Experience

Goal #1: Increase Leisure Visitation with Value Season Emphasis

October-April marks "value season" in Billings, when tourism traffic and business slows tremendously off of the high or summer season. The value season offers visitors a combination of desirable prices and other travel opportunities in an effort to draw travelers to the region. This time frame will once again become a focus of specialized sales efforts and campaigns to increase leisure visitation across all markets, including regional, national, international and group tours. Visit Billings will also invest in major advertising placements to help sustain strong visitation during the high season.

Goal #2: Position Billings as Regional Sports Events Destination

The sport related travel market generates more than 47 million room nights annually (SportsTravel). Visit Billings enters its fourth year of a long-term commitment to position Montana's Trailhead as a sport events leader/hub in the state and west region. Sports campaigns will invite athletes to practice, compete and celebrate in Billings as the community is a major player in the sports realm on state and regional stages.

Goal #3: Increase Awareness in International Marketplace

International marketing will grow this year with emphasis on the **German** and **Asian** markets. Early FY16 will see the completion of a German-speaking video that Visit Billings is working on in partnership with the Montana Office of Tourism. Additional marketing will be done to recruit this segment in partnership with MTOT and Brand USA. Regarding the Asian Market, the expansion of the Chinese middle class looking to see the world, has Chinese outbound tourists projected to spend $264 billion per year by 2019 – one of the fastest-growing visitor markets for many U.S. and global cities (Skift.com 2015). Visit Billings is committed to elevating brand awareness to this lucrative market, particularly amongst group tours and individual leisure travelers interested in exploring national parks and iconic points of interest. Visit Billings staff believe Billings is a strong destination that can assist in successful execution of such itineraries.

Goal #4: Increase Small Meeting and City-wide Convention Recruitment Efforts

Since the inception of the Billings Tourism Business Improvement District (TBID), nearly 175,000 convention and meeting related room nights have been booked out of the Visit Billings office with an impact of more than $37 million dollars on the local economy. Citywide conventions, like the BMW MOA International Rally and previous Gold Wing Road Riders Association events like Wing Dings, are proven to thrive in Billings. Visit Billings will continue to recruit and incentivize both small to mid-sized market meetings and city-wide conventions in FY16.

Goal #5: Improved Visitor Experience

As Billings continues to experience steady tourism growth, it is imperative that tourism partners, frontline stakeholders and staff are well equipped to deliver exceptional customer service to the equally growing number of non-resident and resident visitors – **across all segments**. This is crucial to build repeat and loyal visitors. Visit Billing will partner with local leadership to improve frontline customer service standards, and inspire citywide hospitality and community pride via the Trailhead Tourism Ambassador Program (TTA).

"Do what you do so well that they will want to see it again and bring their friends." -Walt Disney

VISIT Billings
MONTANA'S TRAILHEAD

CAPITAL IMPROVEMENT PLAN

CITY OF BILLINGS FY 2016 - FY 2020 CAPITAL IMPROVEMENT PLAN
APPROVED BY THE BILLINGS CITY COUNCIL ON MARCH 23, 2015

Airport

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/01/15 - 6/30/16 FY '16	7/01/16 - 6/30/17 FY '17	7/01/17 - 6/30/18 FY '18	7/01/18 - 6/30/19 FY '19	7/01/19 - 6/30/20 FY '20	FY16-20 FUND TOTALS
				AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	
BIL-031 & 032	**New Freight and Cargo Facility**	Construction of a multi-tenant cargo sort facility, which would be leased to the two largest air cargo haulers at the airport, meeting their needs and consolidating this activity to one area of the airport.							
	Airport User Fee		*Approved*	$0	$0	$0	$5,000,000	$0	**$5,000,000**
			Total	**$0**	**$0**	**$0**	**$5,000,000**	**$0**	**$5,000,000**
	Baggage, Screening, Concourse Project Improvements	Construction project to make improvements to the concourse holdrooms, restrooms and possibly expand screening and enhance baggage handling systems. Airport Planners are currently evaluating options for improvements.							
	FAA Grant		*Approved*	$0	$0	$3,000,000	$0	$0	**$3,000,000**
	Passenger Facility Charge		*Approved*	$0	$330,000	$4,000,000	$0	$0	**$4,330,000**
			Total	**$0**	**$330,000**	**$7,000,000**	**$0**	**$0**	**$7,330,000**
BIL-076	**Anti-Crash Bollard System**	Bollard System to be installed in front of Terminal Building to prevent vehicles from crashing into the Terminal.							
	Passenger Facility Charge		*Approved*	$0	$0	$0	$300,000	$0	**$300,000**
			Total	**$0**	**$0**	**$0**	**$300,000**	**$0**	**$300,000**
	Convert Building IP-8 to Warehouse	Project would convert building into warehouse facility.							
	Airport User Fee		*Approved*	$50,000	$0	$0	$0	$0	**$50,000**
			Total	**$50,000**	**$0**	**$0**	**$0**	**$0**	**$50,000**

CITY OF BILLINGS FY 2016 - FY 2020 CAPITAL IMPROVEMENT PLAN
APPROVED BY THE BILLINGS CITY COUNCIL ON MARCH 23, 2015

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/01/15 - 6/30/16 FY '16	7/01/16 - 6/30/17 FY '17	7/01/17 - 6/30/18 FY '18	7/01/18 - 6/30/19 FY '19	7/01/19 - 6/30/20 FY '20	FY16-20 FUND TOTALS
BIL-028	**Repave Airport Service Road**	Project repaves the service road used by fuel trucks to get to the Business Park to fuel aircraft. Road is near end of useful life.							
	FAA Grant		*Approved*	$0	$0	$0	$1,100,000	$0	**$1,100,000**
			Total	**$0**	**$0**	**$0**	**$1,100,000**	**$0**	**$1,100,000**
BIL-029	**Runway 10R Extension and Widening**	Project will add 1000 feet of runway to the west and relocate the east end threshold to the west by 1000 feet so that more developable space can be opened up in the airfield.							
	FAA Grant		*Approved*	$3,300,000	$0	$0	$0	$0	**$3,300,000**
			Total	**$3,300,000**	**$0**	**$0**	**$0**	**$0**	**$3,300,000**
BIL-006	**West GA Area New Taxilane**	Expand the West GA area with new North/South Taxilane for additional hangar sites.							
	FAA Grant		*Approved*	$0	$210,000	$0	$0	$0	**$210,000**
			Total	**$0**	**$210,000**	**$0**	**$0**	**$0**	**$210,000**
BIL-no#	**Deicing Fluid Collection System**	The past two winters had significant cold and snow resulting in more aircraft deicing. Runoff from the aircraft ramp areas east of the Terminal, has had a higher concentration of aircraft deicing fluid reaching the airport's storm water detention ponds. This project would identify ways to capture the deicing fluid so that the remaining storm water out flows meet environmental requirements.							
	FAA Grant		*Approved*	$0	$0	$0	$2,200,000	$0	**$2,200,000**
			Total	**$0**	**$0**	**$0**	**$2,200,000**	**$0**	**$2,200,000**

CITY OF BILLINGS FY 2016 - FY 2020 CAPITAL IMPROVEMENT PLAN
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PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/01/15 - 6/30/16 FY '16	7/01/16 - 6/30/17 FY '17	7/01/17 - 6/30/18 FY '18	7/01/18 - 6/30/19 FY '19	7/01/19 - 6/30/20 FY '20	FY16-20 FUND TOTALS
	Storm Water Drainage System Improvements for the West End of Airport	With the growth and development of the Airport's west end, Storm water improvements will need to be made to accommodate the water flows from hard surfaces such as parking lots.							
	FAA Grant		*Approved*	$0	$0	$0	$0	$500,000	**$500,000**
			Total	**$0**	**$0**	**$0**	**$0**	**$500,000**	**$500,000**
	West End GA Area Parking Apron	As the development and growth of the west end of the Airport takes place, additional apron space will be needed to accommodate aircraft parking.							
	FAA Grant		*Approved*	$0	$0	$522,000	$0	$0	**$522,000**
			Total	**$0**	**$0**	**$522,000**	**$0**	**$0**	**$522,000**
	Terminal Concourse Carpet Replacement	This project would replace the Concourse carpeting installed in 2006.							
	Airport User Fee		*Approved*	$100,000	$0	$0	$0	$0	**$100,000**
			Total	**$100,000**	**$0**	**$0**	**$0**	**$0**	**$100,000**
	Repave Rimtop Drive / Business Park Road	This 1.3 miles of road connects Highway 3 with the Airport Business Park. Rimtop Drive was last resurfaced in 1995.							
	Airport User Fee		*Approved*	$0	$1,500,000	$0	$0	$0	**$1,500,000**
			Total	**$0**	**$1,500,000**	**$0**	**$0**	**$0**	**$1,500,000**
	Rehab Taxiway A West End	This project replaces the taxiway surface that was put in place in 1999. This is the last section of Taxiway 'A' that has not been replaced.							
	FAA Grant		*Approved*	$0	$2,000,000	$0	$0	$0	**$2,000,000**
			Total	**$0**	**$2,000,000**	**$0**	**$0**	**$0**	**$2,000,000**

CITY OF BILLINGS FY 2016 - FY 2020 CAPITAL IMPROVEMENT PLAN
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PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/01/15 - 6/30/16 FY '16	7/01/16 - 6/30/17 FY '17	7/01/17 - 6/30/18 FY '18	7/01/18 - 6/30/19 FY '19	7/01/19 - 6/30/20 FY '20	FY16-20 FUND TOTALS
	Rehab Taxiway B-North	This project replaces the 20 year old asphalt on Taxiway B-North, which serves the ramp area and hangars at the Airport Business Park.							
	FAA Grant		*Approved*	$0	$0	$2,500,000	$0	$0	**$2,500,000**
			Total	**$0**	**$0**	**$2,500,000**	**$0**	**$0**	**$2,500,000**
	Runway 10R Extension - Land Purchase	In order to extend Runway 10R to the west by 1000 feet, additional land will need to be acquired just west of the Airport.							
	FAA Grant		*Approved*	$450,000	$0	$0	$0	$0	**$450,000**
			Total	**$450,000**	**$0**	**$0**	**$0**	**$0**	**$450,000**
	Water/Sewer Extension for General Aviation Area	Since sewer was extended to the Car Rental QTA facility just west of the General Aviation Area, a number of requests have been fielded regarding sewer being brought into the GA hangar area.							
	Airport User Fee		*Approved*	$0	$0	$750,000	$0	$0	**$750,000**
			Total	**$0**	**$0**	**$750,000**	**$0**	**$0**	**$750,000**
	Parking Garage Planning and Design	Preliminary planning and design work for the placement, funding and construction of a parking structure at the Airport in the future.							
	Airport User Fee		*Approved*	$0	$0	$0	$500,000	$0	**$500,000**
			Total	**$0**	**$0**	**$0**	**$500,000**	**$0**	**$500,000**

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	Replace Concourse Exterior Skin and Insulation	The replacement of the nearly 40 year old concourse exterior skin and insulation upgrade.							
	Airport User Fee		*Approved*	$0	$300,000	$0	$0	$0	**$300,000**
			Total	**$0**	**$300,000**	**$0**	**$0**	**$0**	**$300,000**
	Operations Equipment Cold Storage Building	Construction of a cold storage building to house out of season equipment, such as mowing and other seasonal equipment not used during the winter.							
	Airport User Fee		*Approved*	$0	$500,000	$0	$0	$0	**$500,000**
			Total	**$0**	**$500,000**	**$0**	**$0**	**$0**	**$500,000**
	Replace Door on City Owned Hangar	The overhead hangar door is over 25 years old and replacement parts need to be fabricated, which is expensive. Project would replace with a lighter, better insulated door.							
	Airport User Fee		*Approved*	$50,000	$0	$0	$0	$0	**$50,000**
			Total	**$50,000**	**$0**	**$0**	**$0**	**$0**	**$50,000**
	Paint IP-7 Exterior	The exterior of Airport Building IP7 has not been painted in over 20 years. Building is leased to BLM.							
	Airport User Fee		*Approved*	$20,000	$0	$0	$0	$0	**$20,000**
			Total	**$20,000**	**$0**	**$0**	**$0**	**$0**	**$20,000**

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	Replace Terminal Roof - Front and Entry Parapets	20+year old roof needs to be replaced on terminal over the expanded area in front of ticketing.							
	Airport User Fee		*Approved*	$160,000	$0	$0	$0	$0	**$160,000**
			Total	**$160,000**	**$0**	**$0**	**$0**	**$0**	**$160,000**
	Replace Terminal Roof - Atrium Area	20+year old roof needs to be replaced on terminal atrium area behind ticketing.							
	Airport User Fee		*Approved*	$0	$155,000	$0	$0	$0	**$155,000**
			Total	**$0**	**$155,000**	**$0**	**$0**	**$0**	**$155,000**
	Exit Lane Technology	Congress recently mandated that the TSA continue to man the exit lanes at America's Airports. Staff believes that this topic will be resurrected in the future and where exit lanes are not near screening areas, may be given back to airports to man. Staff would use technology to fulfill this task. Pay back would be 5 years or less.							
	Passenger Facility Charge		*Approved*	$0	$500,000	$0	$0	$0	**$500,000**
			Total	**$0**	**$500,000**	**$0**	**$0**	**$0**	**$500,000**
	Expand Deli	Due to Security Screening, most travelers prefer to go thru screening before getting a drink or food. The Concourse Deli would benefit from an expansion, resulting in higher revenues.							
	Airport User Fee		*Approved*	$0	$500,000	$0	$0	$0	**$500,000**
			Total	**$0**	**$500,000**	**$0**	**$0**	**$0**	**$500,000**

CITY OF BILLINGS FY 2016 - FY 2020 CAPITAL IMPROVEMENT PLAN
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	Expand Holdroom for Gate A1	The Holdroom for Gate A1 is regularly too small for the number of passengers waiting to board an aircraft. Project would expand size of this area.							
	Passenger Facility Charge		*Approved*	$0	$100,000	$0	$0	$0	**$100,000**
			Total	**$0**	**$100,000**	**$0**	**$0**	**$0**	**$100,000**
	Redo or Move Gift Shop	In order to accommodate the expansion of the Holdroom for Gate A1, the gift shop would also be impacted. Project would reconfigure or move the Airport's Gift Shop.							
	Airport User Fee		*Approved*	$0	$100,000	$0	$0	$0	**$100,000**
			Total	**$0**	**$100,000**	**$0**	**$0**	**$0**	**$100,000**
	Relocate Elevator in Screening Lobby	Project would relocate Screening Lobby elevator next to escalator for easier access.							
	Airport User Fee		*Approved*	$0	$500,000	$0	$0	$0	**$500,000**
			Total	**$0**	**$500,000**	**$0**	**$0**	**$0**	**$500,000**
	Expand Concourse B Holdroom and Bathrooms	The concourse holdroom at Gate B4 has become overcrowded on a regular basis. Additionally the Concourse B restrooms are under sized. Project would expand these areas.							
	FAA Grant		*Approved*	$2,000,000	$0	$0	$0	$0	**$2,000,000**
			Total	**$2,000,000**	**$0**	**$0**	**$0**	**$0**	**$2,000,000**

CITY OF BILLINGS FY 2016 - FY 2020 CAPITAL IMPROVEMENT PLAN
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	10R Extension AGIS / Design Fees	Project would fund the design for the extension of 10R to the west. Construct in the following year.							
	FAA Grant		*Approved*	$150,000	$0	$0	$0	$0	$150,000
			Total	**$150,000**	**$0**	**$0**	**$0**	**$0**	**$150,000**
	Concourse Exit Improvements	This project would remove existing planter and open up the area to provide a more welcoming decore geared to make a great first impression on visitors to Billings.							
	Airport User Fee		*Approved*	$200,000	$0	$0	$0	$0	$200,000
	Total For Project			**$200,000**	**$0**	**$0**	**$0**	**$0**	**$200,000**
	Pavement Condition Index Survey	Every 3 years the Airport must perform this pavement survey for the FAA to evaluate the condition of all airfield pavements.							
	FAA Grant		*Approved*	$0	$0	$40,000	$0	$0	$40,000
	Total For Project			**$0**	**$0**	**$40,000**	**$0**	**$0**	**$40,000**
	Public Ramp - Northside Expansion - Phase II	This project would remove the existing cold war hangars and build an expanded ramp area large enough to accommodate the local and itinerant aircraft traffic on the northside of the airport.							
	FAA Grant		*Approved*	$0	$1,900,000	$0	$0	$0	$1,900,000
	Total For Project			**$0**	**$1,900,000**	**$0**	**$0**	**$0**	**$1,900,000**

CITY OF BILLINGS FY 2016 - FY 2020 CAPITAL IMPROVEMENT PLAN
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PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/01/15 - 6/30/16 FY '16	7/01/16 - 6/30/17 FY '17	7/01/17 - 6/30/18 FY '18	7/01/18 - 6/30/19 FY '19	7/01/19 - 6/30/20 FY '20	FY16-20 FUND TOTALS
	New Warehousing Building	Project would build a new warehouse facility for tenant use. Existing tenants are in need of additional warehousing space to lease.							
	Airport User Fee		*Approved*	$250,000	$0	$0	$0	$0	**$250,000**
	Total For Project			**$250,000**	**$0**	**$0**	**$0**	**$0**	**$250,000**

Airport Funding Total *Approved* Projects		FY '16	FY '17	FY '18	FY '19	FY '20	FY16-20 FUND
Airport User Fee	Approved	$830,000	$3,555,000	$750,000	$5,500,000	$0	$10,635,000
CFC User Fee	Approved	$0	$0	$0	$0	$0	$0
ARRA Grant	Approved	$0	$0	$0	$0	$0	$0
FAA Grant	Approved	$5,900,000	$4,110,000	$6,062,000	$3,300,000	$500,000	$19,872,000
Passenger Facility Charge	Approved	$0	$930,000	$4,000,000	$300,000	$0	$5,230,000
		$6,730,000	$8,595,000	$10,812,000	$9,100,000	$500,000	$35,737,000

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Facilities Management				AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	
FM3.02	Extending HVAC systems to 3rd floor	The 3rd floor City Hall is heated and conditioned by 2 - single zone gas furnaces with DX cooling. There is deficient ventilation air and no economizer with poor control.							
	Facilities Management Revenues		*Approved*	$0	$275,000	$0	$0	$0	$275,000
			Total	$0	$275,000	$0	$0	$0	$275,000

Facilities Mgmt Funding Approved Projects		FY '16	FY '17	FY '18	FY '19	FY '20	FY16-20 FUND
ARRA Grant	Approved	$0	$0	$0	$0	$0	$0
Facilities Management Revenues	Approved	$0	$275,000	$0	$0	$0	$275,000
		$0	$275,000	$0	$0	$0	$275,000

CITY OF BILLINGS FY 2016 - FY 2020 CAPITAL IMPROVEMENT PLAN
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PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/1/15 - 6/30/16 FY '16 AMOUNT FOR EACH FUNDING SOURCE	7/1/16 - 6/30/17 FY '17 AMOUNT FOR EACH FUNDING SOURCE	7/1/17 - 6/30/18 FY '18 AMOUNT FOR EACH FUNDING SOURCE	7/1/18 - 6/30/19 FY '19 AMOUNT FOR EACH FUNDING SOURCE	7/1/19 - 6/30/20 FY '20 AMOUNT FOR EACH FUNDING SOURCE	FY16-20 FUND TOTALS
Fire / 911 Communication Center Facility									
	911 Center Facility - Construction	Construction of a New Joint City-County 911 Center. Design will be in FY 2015 with anticipated construction in FY 2016. The construction funding may be shifted to FY 2016 if needed.							
	Bond / Intercap Loan		*Approved*	$2,307,318	$0	$0	$0	$0	$2,307,318
	911 Building Reserve [225]		*Approved*	$3,116,230	$0	$0	$0	$0	$3,116,230
	AMR Dispatching Fee		*Approved*	$24,000	$0	$0	$0	$0	$24,000
			Total	**$5,447,548**	**$0**	**$0**	**$0**	**$0**	**$5,447,548**
	Fire Station #5 - Relocation	Relocation of Station #5 & Maintenance Shop.							
	Sale of Station #5		*Approved*	$0	$0	$0	$0	$1,500,000	$1,500,000
	Public Safety Fund		*Approved*	$0	$0	$0	$750,000	$0	$750,000
			Total	**$0**	**$0**	**$0**	**$750,000**	**$1,500,000**	**$2,250,000**
	Fire Station #8 - Site Plan/Design/Architect Fees	Location selection: Fire Station #8.							
	Public Safety Fund		*Approved*	$275,000	$450,000	$1,500,000	$0	$0	$2,225,000
			Total	**$275,000**	**$450,000**	**$1,500,000**	**$0**	**$0**	**$2,225,000**
	Regional Training Center (150)	Regional training facility for public safety.							
	Bond / Intercap Loan		*Approved*	$0	$0	$0	$0	$1,500,000	$1,500,000
			Total	**$0**	**$0**	**$0**	**$0**	**$1,500,000**	**$1,500,000**

Fire / 911 Communication Funding Approved Projects		FY '16	FY '17	FY '18	FY '19	FY '20	FY16-20 FUND
911 Building Reserve [225]	*Approved*	**$3,116,230**	**$0**	**$0**	**$0**	**$0**	**$3,116,230**
Bond / Intercap Loan	*Approved*	**$2,307,318**	**$0**	**$0**	**$0**	**$1,500,000**	**$3,807,318**
AMR Dispatching Fee	*Approved*	**$24,000**	**$0**	**$0**	**$0**	**$0**	**$24,000**
ARRA Grant	*Approved*	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
Sale of Station #5	*Approved*	**$0**	**$0**	**$0**	**$0**	**$1,500,000**	**$1,500,000**
Public Safety Fund	*Approved*	**$275,000**	**$450,000**	**$1,500,000**	**$750,000**	**$0**	**$2,975,000**
		$5,722,548	**$450,000**	**$1,500,000**	**$750,000**	**$3,000,000**	**$11,422,548**

CITY OF BILLINGS FY 2016 - FY 2020 CAPITAL IMPROVEMENT PLAN
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Library

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/1/15 - 6/30/16 FY '16	7/1/16 - 6/30/17 FY '17	7/1/17 - 6/30/18 FY '18	7/1/18 - 6/30/19 FY '19	7/1/19 - 6/30/20 FY '20	FY16-20 FUND TOTALS
				AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	
PBL 0901	Joint Community Library @ MSU B COT	Construct Joint Community Library that will serve as West End Branch for Parmly Billings Library and as College Library for COT students. Council to set bond/levy election continugent upon University securing its funding for project. Reflects 2% annual increase of 50% of High Plain's final project estiimate.							
	Library G.O. Bonds		*Approved*	$0	$0	$0	$7,522,742	$0	$7,522,742
			Total	**$0**	**$0**	**$0**	**$7,522,742**	**$0**	**$7,522,742**
	Heights Branch Site Evaluation	Evaluate multiple potential sites for future Heights branch library. Reduced to $75,000 per Council action in FY 10 budget.							
	Library Reserves		*Approved*	$0	$0	$100,000	$0	$0	$100,000
			Total	**$0**	**$0**	**$100,000**	**$0**	**$0**	**$100,000**

Library Funding Approved		FY '16	FY '17	FY '18	FY '19	FY '20	FY16-20 FUND
Library G.O. Bonds	Approved	$0	$0	$0	$7,522,742	$0	$7,522,742
ARRA Grant	Approved	$0	$0	$0	$0	$0	$0
Library Reserves	Approved	$0	$0	$100,000	$0	$0	$100,000
		$0	$0	$100,000	$7,522,742	$0	$7,622,742

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PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/1/15 - 6/30/16 FY '16	7/1/16 - 6/30/17 FY '17	7/1/17 - 6/30/18 FY '18	7/1/18 - 6/30/19 FY '19	7/1/19 - 6/30/20 FY '20	FY16-20 FUND TOTALS
Parking				AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	
PK001	Striping Parking lanes in Downtown	Re-Painting of all parallel and diagonal parking spaces in the CBD. Will be completed in two phases.							
	Reserves		*Approved*	$40,000	$65,000	$0	$0	$0	$105,000
			Total	**$40,000**	**$65,000**	**$0**	**$0**	**$0**	**$105,000**
PK002	Parking Garage Condition Audit	Structural review of all City-owned parking facilities to examine overall condition of building and recommend repairs if needed.							
	Reserves		*Approved*	$0	$0	$60,000	$0	$0	$60,000
			Total	**$0**	**$0**	**$60,000**	**$0**	**$0**	**$60,000**
	Parking Garage Repairs	Concrete repairs and waterproofing necessary to maintain concrete and steel structures.							
	Reserves		*Approved*	$325,000	$300,000	$0	$0	$0	$625,000
			Total	**$325,000**	**$300,000**	**$0**	**$0**	**$0**	**$625,000**

Parking Funding Approved Projects		FY '16	FY '17	FY '18	FY '19	FY '20	FY16-20 FUND
Revenue Bond	Approved	$0	$0	$0	$0	$0	$0
Reserves	Approved	$365,000	$365,000	$60,000	$0	$0	$790,000
ARRA Grant	Approved	$0	$0	$0	$0	$0	$0
Parking User Fee	Approved	$0	$0	$0	$0	$0	$0
		$365,000	$365,000	$60,000	$0	$0	$790,000

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Planning

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/1/15 - 6/30/16 FY '16	7/1/16 - 6/30/17 FY '17	7/1/17 - 6/30/18 FY '18	7/1/18 - 6/30/19 FY '19	7/1/19 - 6/30/20 FY '20	FY16-20 FUND TOTALS
				AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	
	Riverfront Park	Trail in Riverfront Park and connection to trail in Mystic Park. A feasability study was completed for this project and it is likely it will be completed in phases along the corridor.							
	TAP		*Approved*		$1,298,700	$0	$0	$0	$1,298,700
	Private Contribution		*Approved*		$100,000	$0	$0	$0	$100,000
	RTP		*Approved*		$101,300	$0	$0	$0	$101,300
			Total	$0	$1,500,000	$0	$0	$0	$1,500,000
	Alkali Creek Connection	Extend trail from Swords Park northeast along Alkali Creek to new Aronson Connection Trail just east of Aronson Bridge.							
	RTP		*Approved*	$0	$216,450	$0	$0	$0	$216,450
	BikeNet		*Approved*	$0	$33,550	$0	$0	$0	$33,550
			Total	$0	$250,000	$0	$0	$0	$250,000
	Downtown -Coulson Park Trail Connection	Extend trail from South 25th Street to 8th Ave. South to South 26th Street to Lillian Avenue and Coulson Park Trail.							
	TAP		*Approved*		$865,800	$0	$0	$0	$865,800
	Private Contribution		*Approved*		$134,200	$0	$0	$0	$134,200
			Total	$0	$1,000,000	$0	$0	$0	$1,000,000

CITY OF BILLINGS FY 2016 - FY 2020 CAPITAL IMPROVEMENT PLAN
APPROVED BY THE BILLINGS CITY COUNCIL ON MARCH 23, 2015

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/1/15 - 6/30/16 FY '16	7/1/16 - 6/30/17 FY '17	7/1/17 - 6/30/18 FY '18	7/1/18 - 6/30/19 FY '19	7/1/19 - 6/30/20 FY '20	FY16-20 FUND TOTALS
	Rim Top Trail from 27th Street West/ Airport Road to Zimmerman Trail Vicinity	This project would include a trail along the rims, improved parking off of Hwy. 3 and stormwater management along the rim tops in this corridor. The project would likely be completed in phases and directed by the Highway 3 Corridor Study to be completed in FY2015. The cost estimate includes the trail, parking, access,stormwater portion.							
	MDT Safety		*Approved*		$250,000	$0	$0	$0	$250,000
	TAP		*Approved*		$1,300,000	$0	$0	$0	$1,300,000
	RTP		*Approved*		$100,000	$0	$0	$0	$100,000
	Private Contribution		*Approved*		$100,000	$0	$0	$0	$100,000
	BikeNet		*Approved*		$50,000	$0	$0	$0	$50,000
			Total	**$0**	**$1,800,000**	**$0**	**$0**	**$0**	**$1,800,000**
	Trail Connector from McCall Trail to TransTech Center	Bring McCall Trail segment up to standards and complete connection to TransTech Center Trail at 32nd Street West.							
	TAP		*Approved*	$0	$380,000	$0	$0	$0	$380,000
	RTP		*Approved*	$0	$25,000	$0	$0	$0	$25,000
	BikeNet		*Approved*	$0	$25,000	$0	$0	$0	$25,000
	Private Contribution		*Approved*	$0	$100,000	$0	$0	$0	$100,000
			Total	**$0**	**$530,000**	**$0**	**$0**	**$0**	**$530,000**
	Downtown BBWA Corridor Trail/On Street Facilities	Complete sidewalk through MSU-B Campus in alignment with MSU-B Master Plan to connect campus and pedestrian improvements at Virgina Lane/Poly Drive intersection.							
	Private Contribution		*Approved*			$270,000	$0	$0	$270,000
	BikeNet		*Approved*			$30,000	$0	$0	$30,000
			Total	**$0**	**$0**	**$300,000**	**$0**	**$0**	**$300,000**

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PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/1/15 - 6/30/16 FY '16	7/1/16 - 6/30/17 FY '17	7/1/17 - 6/30/18 FY '18	7/1/18 - 6/30/19 FY '19	7/1/19 - 6/30/20 FY '20	FY16-20 FUND TOTALS
	6th Avenue North Bike Facilities	Provide bicycle facilities along 6th Avenue North to facilitate a safe connection from the east end of Swords Park and the Heights into Downtown.							
	BikeNet		*Approved*	$35,000	$0	$0	$0	$0	$35,000
	TIFD		*Approved*	$30,000	$0	$0	$0	$0	$30,000
	TAP		*Approved*	$435,000	$0	$0	$0	$0	$435,000
			Total	$500,000	$0	$0	$0	$0	$500,000

Planning Funding Approved Projects		FY '16	FY '17	FY '18	FY '19	FY '19	FY15-19 FUND
CTEP	*Approved*	$0	$0	$0	$0	$0	$0
City of Billings	*Approved*	$0	$0	$0	$0	$0	$0
SRTS Grant	*Approved*	$0	$0	$0	$0	$0	$0
LWCF	*Approved*	$0	$0	$0	$0	$0	$0
Developer Match	*Approved*	$0	$0	$0	$0	$0	$0
BikeNet	*Approved*	$35,000	$108,550	$30,000	$0	$0	$173,550
Private Contribution	*Approved*	$0	$434,200	$270,000	$0	$0	$704,200
Federal Appropriations	*Approved*	$0	$0	$0	$0	$0	$0
Federal TCSP	*Approved*	$0	$0	$0	$0	$0	$0
Gas Tax	*Approved*	$0	$0	$0	$0	$0	$0
Bikes Belong Match	*Approved*	$0	$0	$0	$0	$0	$0
City Parking Funds	*Approved*	$0	$0	$0	$0	$0	$0
Coal Board Grant	*Approved*	$0	$0	$0	$0	$0	$0
RTP	*Approved*	$0	$442,750	$0	$0	$0	$442,750
TIFD	*Approved*	$30,000	$0	$0	$0	$0	$30,000
Yellowstone County	*Approved*	$0	$0	$0	$0	$0	$0
MDT Safety	*Approved*	$0	$250,000	$0	$0	$0	$250,000
School District #2	*Approved*	$0	$0	$0	$0	$0	$0
Public Works Department	*Approved*	$0	$0	$0	$0	$0	$0
TAP	*Approved*	$435,000	$3,844,500	$0	$0	$0	$4,279,500
CDBG	*Approved*	$0	$0	$0	$0	$0	$0
		$500,000	$5,080,000	$300,000	$0	$0	$5,880,000

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PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/1/15 - 6/30/16 FY '16	7/1/16 - 6/30/17 FY '17	7/1/17 - 6/30/18 FY '18	7/1/18 - 6/30/19 FY '19	7/1/19 - 6/30/20 FY '20	FY16-20 FUND TOTALS
PRPL				AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	
PRPL-A010	**Cottonwood Park - Development**	Develop a park master plan and Implement phase 1 construction.							
	SID		*Approved*	$0	$0	$0	$0	$0	$0
	Cash-in Lieu		*Approved*	$0	$378,000	$0	$0	$0	$378,000
	SD 2		*Approved*	$0	$200,000	$0	$0	$0	$200,000
			Total	**$0**	**$578,000**	**$0**	**$0**	**$0**	**$578,000**
PRPL-P009	**Park Tree Replacement and Planting Program**	Various Parks - Tree Replacement and planting Program.							
	General Fund		*Approved*	$0	$0	$0	$0	$0	$0
	Trash For Trees Fund		*Approved*	$2,000	$2,000	$2,000	$2,000	$2,000	$10,000
	Kiwanis Donation		*Approved*	$8,000	$6,000	$6,000	$6,000	$6,000	$32,000
			Total	**$10,000**	**$8,000**	**$8,000**	**$8,000**	**$8,000**	**$42,000**
	Cemetery - Tree Planting Plan	Plant/replace trees in Mountview Cemetery.							
	Cemetery Expansion Fund		*Approved*	$10,000	$10,000	$10,000	$10,000	$10,000	$50,000
			Total	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$50,000**
	Cemetery - Section 15 Improvements	Install improvements in preparation for near future expansion of grave plots.							
	Cemetery Expansion Fund		*Approved*	$30,000	$10,000	$10,000	$10,000	$10,000	$70,000
			Total	**$30,000**	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$70,000**
	Poly Vista Sports Complex	Upgrade existing sidewalks to restroom and concession buildings, provide accessible parking stalls to be ADA compliant.							
	Parks District 1		*Approved*	$75,000	$0	$0	$0	$0	$75,000
	Total For Project			**$75,000**	**$0**	**$0**	**$0**	**$0**	**$75,000**
	Restroom Remodel/Replacement	Remodel/replace restroom facilities at Hawthorn, Burlington, Castle Rock, Centennial, Poly Vista and Coulsen Parks.							
	Parks District 1		*Approved*	$400,000	$0	$0	$0	$0	$400,000
	Total For Project			**$400,000**	**$0**	**$0**	**$0**	**$0**	**$400,000**

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PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/1/15 - 6/30/16 FY '16	7/1/16 - 6/30/17 FY '17	7/1/17 - 6/30/18 FY '18	7/1/18 - 6/30/19 FY '19	7/1/19 - 6/30/20 FY '20	FY16-20 FUND TOTALS
	Playground Replacement and Fall Protection	Replace Hawthorne Park Playground and upgrade fall protection at Eaton, Streeter, Trails End, Walsh and Central Parks.							
	Parks District 1		*Approved*	$150,000	$0	$0	$0	$0	$150,000
	Total For Project			**$150,000**	**$0**	**$0**	**$0**	**$0**	**$150,000**
	Athletic Courts at North and South Parks	Resurface existing tennis and basketball courts at North and South Parks.							
	Parks District 1		*Approved*	$109,964	$0	$0	$0	$0	$109,964
	Total For Project			**$109,964**	**$0**	**$0**	**$0**	**$0**	**$109,964**
	Irrigation Automation at Poly Vista & Veterans	Gain operation efficencies by upgrading existing irrigation systems to automatic systems.							
	Parks District 1		*Approved*	$400,000	$0	$0	$0	$0	$400,000
	Total For Project			**$400,000**	**$0**	**$0**	**$0**	**$0**	**$400,000**
	Aquatic Upgrades	Replace main pump, chlorinator and gutter grates at Rose Park Pool, Install public address systems at Rose and South Park Pools.							
	Parks District 1		*Approved*	$50,000	$0	$0	$0	$0	$50,000
	Total For Project			**$50,000**	**$0**	**$0**	**$0**	**$0**	**$50,000**
	Cemetery Mousoleum	Provide ADA accesibility to mousoleum building.							
	Parks District 1		*Approved*	$0	$40,000	$0	$0	$0	$40,000
	Total For Project			**$0**	**$40,000**	**$0**	**$0**	**$0**	**$40,000**
	Restroom Remodle/Replacement	Remodel/replace existing restroom facilities at Edgerton, Arrowhead, Highland, South & Terry Parks.							
	Parks District 1		*Approved*	$0	$400,000	$0	$0	$0	$400,000
	Total For Project			**$0**	**$400,000**	**$0**	**$0**	**$0**	**$400,000**

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PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/1/15 - 6/30/16 FY '16	7/1/16 - 6/30/17 FY '17	7/1/17 - 6/30/18 FY '18	7/1/18 - 6/30/19 FY '19	7/1/19 - 6/30/20 FY '20	FY16-20 FUND TOTALS
	Aquatics Upgrades	Replace spray feature at Rose Pool and replace pool liner at South Pool.							
	Parks District 1		*Approved*	$0	$125,000	$0	$0	$0	$125,000
	Total For Project			**$0**	**$125,000**	**$0**	**$0**	**$0**	**$125,000**
	Riverfront Road and Parking Repair	Repair/re-pave roads and parking lots at Riverfront Park.							
	Parks District 1		*Approved*	$0	$300,000	$0	$0	$0	$300,000
	Total For Project			**$0**	**$300,000**	**$0**	**$0**	**$0**	**$300,000**
	Playground Replacement and Fall Protection	Replace Rose Park playground for ages 2 to5 and replace Ponderosa Park Playground.							
	Parks District 1		*Approved*	$0	$420,000	$0	$0	$0	$420,000
	Total For Project			**$0**	**$420,000**	**$0**	**$0**	**$0**	**$420,000**
	Various Park Irrigation Automation	Automate existing irrigation systems at Gorham, Spring Creek, Evergreen & Burlington Parks.							
	Parks District 1		*Approved*	$0	$214,863	$0	$0	$0	$214,863
	Total For Project			**$0**	**$214,863**	**$0**	**$0**	**$0**	**$214,863**
	Aquatics Renovation	Renovate Hawthorne Wading Pool, Rose Pool Bathhouse, South Park Pool Bathhouse, Rose & South Park accessability.							
	Parks District 1		*Approved*	$0	$0	$1,000,000	$0	$0	$1,000,000
	Total For Project			**$0**	**$0**	**$1,000,000**	**$0**	**$0**	**$1,000,000**
	Various Park Irrigation Automation	Upgrade Grandview, Boulder and North Parks existing irrigation systems with automatic irrigation controls.							
	Parks District 1		*Approved*		$0	$289,159	$0	$0	$289,159
	Total For Project			**$0**	**$0**	**$289,159**	**$0**	**$0**	**$289,159**

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PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/1/15 - 6/30/16 FY '16	7/1/16 - 6/30/17 FY '17	7/1/17 - 6/30/18 FY '18	7/1/18 - 6/30/19 FY '19	7/1/19 - 6/30/20 FY '20	FY16-20 FUND TOTALS
PRPL Funding Approved Projects				FY '16	FY '17	FY '18	FY '19	FY '20	FY16-20 FUND
	General Fund		Approved	$0	$0	$0	$0	$0	$0
	Gen Fund Not Funded		Approved	$0	$0	$0	$0	$0	$0
	ARRA Grant		Approved	$0	$0	$0	$0	$0	$0
	G.O. Bond		Approved	$0	$0	$0	$0	$0	$0
	Cash-in Lieu		Approved	$0	$378,000	$0	$0	$0	$378,000
	SD 2		Approved	$0	$200,000	$0	$0	$0	$200,000
	C-in Lieu from SD 2		Approved	$0	$0	$0	$0	$0	$0
	SID		Approved	$0	$0	$0	$0	$0	$0
	Special Revenue Fund		Approved	$0	$0	$0	$0	$0	$0
	General/Private Fund		Approved	$0	$0	$0	$0	$0	$0
	Trash For Trees Fund		Approved	$2,000	$2,000	$2,000	$2,000	$2,000	$10,000
	Kiwanis Donation		Approved	$8,000	$6,000	$6,000	$6,000	$6,000	$32,000
	Private Fund		Approved	$0	$0	$0	$0	$0	$0
	CDBG/General Fund		Approved	$0	$0	$0	$0	$0	$0
	Parks District 1		Approved	$1,184,964	$1,499,863	$1,289,159	$0	$0	$3,973,986
	Federal Appropriation		Approved	$0	$0	$0	$0	$0	$0
	CDBG		Approved	$0	$0	$0	$0	$0	$0
				$1,194,964	$2,085,863	$1,297,159	$8,000	$8,000	$4,593,986

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Public Works Roads and Storm Sewer

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/1/15 - 6/30/16 FY '16	7/1/16 - 6/30/17 FY '17	7/1/17 - 6/30/18 FY '18	7/1/18 - 6/30/19 FY '19	7/1/19 - 6/30/20 FY '20	FY16-20 FUND TOTALS
				AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	
ENG98	PAVER Program	Annual Program responsible for crack sealing, overlay and chip seals of various streets throughout the City.							
	Gas Tax		*Approved*	$2,000,000	$2,300,000	$2,300,000	$2,300,000	$2,500,000	$11,400,000
			Total	**$2,000,000**	**$2,300,000**	**$2,300,000**	**$2,300,000**	**$2,500,000**	**$11,400,000**
ENG22	Misc. Curb, Gutter, & Sidewalk	Annual replacement and infill program of curb, gutter and sidewalk.							
	Sidewalk Bonds		*Approved*	$400,000	$400,000	$400,000	$400,000	$400,000	$2,000,000
	Gas Tax		*Approved*	$250,000	$250,000	$250,000	$250,000	$300,000	$1,300,000
	Storm Drain		*Approved*	$75,000	$75,000	$75,000	$75,000	$75,000	$375,000
			Total	**$725,000**	**$725,000**	**$725,000**	**$725,000**	**$775,000**	**$3,675,000**
ENG ADA	Annual ADA Replacement	Replace handicapped ramps In accordance with the signed agreement between the City of Billings and the Department of Justice.							
	Arterial Fee Fund		*Approved*	$100,000	$0	$0	$0	$0	$100,000
	Gas Tax		*Approved*	$150,000	$250,000	$250,000	$250,000	$250,000	$1,150,000
			Total	**$250,000**	**$250,000**	**$250,000**	**$250,000**	**$250,000**	**$1,250,000**
E - SD AN 1	Annual Storm Drainage Intersection Trouble Spot Project	Funding reserved for intersections with drainage problems as determined by staff and public comment.							
	Storm Drain		*Approved*	$150,000	$150,000	$150,000	$150,000	$150,000	$750,000
			Total	**$150,000**	**$150,000**	**$150,000**	**$150,000**	**$150,000**	**$750,000**
ENG33	Intersection Capacity Improvements	Evaluate and construct improvements to selected intersection trouble areas. The funding for this line item has been moved to individual intersection projects except for FY2019 and FY2020.							
	Arterial Fee Fund		*Approved*	$0	$0	$0	$350,000	$350,000	$700,000
			Total	**$0**	**$0**	**$0**	**$350,000**	**$350,000**	**$700,000**

CITY OF BILLINGS FY 2016 - FY 2020 CAPITAL IMPROVEMENT PLAN
APPROVED BY THE BILLINGS CITY COUNCIL ON MARCH 23, 2015

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/1/15 - 6/30/16 FY '16	7/1/16 - 6/30/17 FY '17	7/1/17 - 6/30/18 FY '18	7/1/18 - 6/30/19 FY '19	7/1/19 - 6/30/20 FY '20	FY16-20 FUND TOTALS
E - SD AN 3	**Stormwater Master Plan Implementation**	Work on projects listed in the master plan document.							
	Projects are expected to include:	*Hilltop Road* *Aronson Road* *a Study on Pallisades* *14th Street* *29th Street* *Canyon Creek* *Purchase of 2 tracts of land*							
	Storm Drain		*Approved*	$1,100,000	$1,000,000	$1,200,000	$1,200,000	$1,200,000	$5,700,000
			Total	**$1,100,000**	**$1,000,000**	**$1,200,000**	**$1,200,000**	**$1,200,000**	**$5,700,000**
SID Ann	**Annual SID Contribution**	This project will provide SID funding for Public Work's property that may be included in an SID for a given year.							
	Gas Tax		*Approved*	$250,000	$250,000	$250,000	$250,000	$250,000	$1,250,000
	SID Bonds		*Approved*	$800,000	$800,000	$1,000,000	$1,000,000	$1,000,000	$4,600,000
			Total	**$1,050,000**	**$1,050,000**	**$1,250,000**	**$1,250,000**	**$1,250,000**	**$5,850,000**
	Grand Avenue (32nd St. W. to Shiloh Rd)	Road reconstruction project.							
	Arterial Fee Fund		*Approved*	$2,800,000	$0	$0	$0	$0	$2,800,000
			Total	**$2,800,000**	**$0**	**$0**	**$0**	**$0**	**$2,800,000**
	Central Avenue (32nd St. W. to Shiloh Rd)	Reconstruction of Central Ave. This project also includes some work on 36th St. W. south of Central.							
	Gas Tax		*Approved*	$0	$70,000	$0	$0	$0	$70,000
	Arterial Fee Fund		*Approved*	$500,000	$2,500,000	$0	$0	$0	$3,000,000
			Total	**$500,000**	**$2,570,000**	**$0**	**$0**	**$0**	**$3,070,000**
	Orchard Lane Street Reconstruction	Street reconstruction and overlay. This project is proposed by the SBURA. The Public Works Department will overlay the street using PAVER funding.							
	Gas Tax		*Approved*	$217,000	$0	$0	$0	$0	$217,000
	TIFD		*Approved*	$3,300,000	$0	$0	$0	$0	$3,300,000
			Total	**$3,517,000**	**$0**	**$0**	**$0**	**$0**	**$3,517,000**

CITY OF BILLINGS FY 2016 - FY 2020 CAPITAL IMPROVEMENT PLAN
APPROVED BY THE BILLINGS CITY COUNCIL ON MARCH 23, 2015

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/1/15 - 6/30/16 FY '16	7/1/16 - 6/30/17 FY '17	7/1/17 - 6/30/18 FY '18	7/1/18 - 6/30/19 FY '19	7/1/19 - 6/30/20 FY '20	FY16-20 FUND TOTALS
	Wicks Lane (Main to Hawthorne)	Street reconstruction. Project also includes Bitterroot.							
	Developer Contributions		*Approved*	$0	$0	$80,000	$0	$0	$80,000
	Arterial Fee Fund		*Approved*	$0	$600,000	$2,350,000	$0	$0	$2,950,000
			Total	**$0**	**$600,000**	**$2,430,000**	**$0**	**$0**	**$3,030,000**
	Grand Avenue (Shiloh to 56th)	Street reconstruction. Design in FY 18.							
	Arterial Fee Fund		*Approved*	$0	$0	$800,000	$0	$0	$800,000
			Total	**$0**	**$0**	**$800,000**	**$0**	**$0**	**$800,000**
	Monad Road and Daniel Street Intersection	Intersection Improvements							
	Arterial Fee Fund		*Approved*	$400,000	$0	$0	$0	$0	$400,000
			Total	**$400,000**	**$0**	**$0**	**$0**	**$0**	**$400,000**
	4th Avenue North and Division Street Intersection	Intersection Improvements							
	Arterial Fee Fund		*Approved*	$320,000	$0	$0	$0	$0	$320,000
			Total	**$320,000**	**$0**	**$0**	**$0**	**$0**	**$320,000**
	24th St. West and King Avenue Intersection	Intersection Improvements							
	Arterial Fee Fund		*Approved*	$0	$200,000	$0	$0	$0	$200,000
			Total	**$0**	**$200,000**	**$0**	**$0**	**$0**	**$200,000**
	24th St West Signal Improvements	Upgrade of signals King Ave. to Grand Ave.							
	Arterial Fee Fund		*Approved*	$0	$220,000	$0	$0	$0	$220,000
			Total	**$0**	**$220,000**	**$0**	**$0**	**$0**	**$220,000**
	32nd St. West - King Ave. West to Gabel Road	Road reconstruction							
	Arterial Fee Fund		*Approved*	$0	$600,000	$0	$3,500,000	$0	$4,100,000
			Total	**$0**	**$600,000**	**$0**	**$3,500,000**	**$0**	**$4,100,000**
	Central Ave. and 24th St. West Intersection	Intersection Improvements							
	Arterial Fee Fund		*Approved*	$0	$0	$400,000	$0	$0	$400,000
			Total	**$0**	**$0**	**$400,000**	**$0**	**$0**	**$400,000**

CITY OF BILLINGS FY 2016 - FY 2020 CAPITAL IMPROVEMENT PLAN
APPROVED BY THE BILLINGS CITY COUNCIL ON MARCH 23, 2015

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/1/15 - 6/30/16 FY '16	7/1/16 - 6/30/17 FY '17	7/1/17 - 6/30/18 FY '18	7/1/18 - 6/30/19 FY '19	7/1/19 - 6/30/20 FY '20	FY16-20 FUND TOTALS
	Inner Belt Loop Phase II	Construction of a new road from Alkali Creek Road to Highway 3.							
	Unfunded		*Approved*	$0	$0	$14,000,000	$0	$0	$14,000,000
	Total For Project			$0	$0	$14,000,000	$0	$0	$14,000,000

Public Works Engineering Funding Approved Projects		FY '16	FY '17	FY '18	FY '19	FY '20	FY16-20 FUND
CMAQ/MAQI Funds	*Approved*	$0	$0	$0	$0	$0	$0
Storm Drain Bonds	*Approved*	$0	$0	$0	$0	$0	$0
General Obligation Bonds	*Approved*	$0	$0	$0	$0	$0	$0
Safe Routes to School	*Approved*	$0	$0	$0	$0	$0	$0
CDBG	*Approved*	$0	$0	$0	$0	$0	$0
Sidewalk Bonds	*Approved*	$400,000	$400,000	$400,000	$400,000	$400,000	$2,000,000
Gas Tax	*Approved*	$2,867,000	$3,120,000	$3,050,000	$3,050,000	$3,300,000	$15,387,000
Storm Drain	*Approved*	$1,325,000	$1,225,000	$1,425,000	$1,425,000	$1,425,000	$6,825,000
PWB Utility Repair	*Approved*	$0	$0	$0	$0	$0	$0
Street Maintenance Fees	*Approved*	$0	$0	$0	$0	$0	$0
SID Bonds	*Approved*	$800,000	$800,000	$1,000,000	$1,000,000	$1,000,000	$4,600,000
Street Lights	*Approved*	$0	$0	$0	$0	$0	$0
Developer Contributions	*Approved*	$0	$0	$80,000	$0	$0	$80,000
ARRA Grant	*Approved*	$0	$0	$0	$0	$0	$0
State & Federal	*Approved*	$0	$0	$0	$0	$0	$0
TIFD	*Approved*	$3,300,000	$0	$0	$0	$0	$3,300,000
CTEP	*Approved*	$0	$0	$0	$0	$0	$0
Road Bonds	*Approved*	$0	$0	$0	$0	$0	$0
BSEDA Grant	*Approved*	$0	$0	$0	$0	$0	$0
Unfunded	*Approved*	$0	$0	$14,000,000	$0	$0	$14,000,000
Arterial Fee Fund	*Approved*	$4,120,000	$4,120,000	$3,550,000	$3,850,000	$350,000	$15,990,000
		$12,812,000	$9,665,000	$23,505,000	$9,725,000	$6,475,000	$62,182,000

CITY OF BILLINGS FY 2016 - FY 2020 CAPITAL IMPROVEMENT PLAN
AS APPROVED BY BILLINGS CITY COUNCIL ON MARCH 23, 2015

Public Works Solid Waste

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/1/15 - 6/30/16 FY '16	7/1/16 - 6/30/17 FY '17	7/1/17 - 6/30/18 FY '18	7/1/18 - 6/30/19 FY '19	7/1/19 - 6/30/20 FY '20	FY16-20 FUND TOTALS
				AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	
SW10	Phase 3 Closure Construction	Construction of the landfill closure cap identified as Phases 3 and 4 Closure in the 2006 Master Plan.							
	Landfill Reserves		*Approved*	$0		$1,500,000	$0	$0	$1,500,000
			Total	$0	$0	$1,500,000	$0	$0	$1,500,000
	Overlay Main Landfill Access Road	Asphalt overlay for the road leading from the landfill entrance to the scale house.							
	Landfill Reserves		*Approved*	$100,000	$0	$0	$0	$0	$100,000
			Total	$100,000	$0	$0	$0	$0	$100,000
	CNG Fueling Station	Compressed natural gas fueling station for solid waste vehicles.							
	Landfill Reserves		*Approved*	$750,000	$0	$0	$0	$0	$750,000
			Total	$750,000	$0	$0	$0	$0	$750,000
	Landfill Master Plan Update	Update to the existing plan.							
	Landfill Reserves		*Approved*	$0	$0	$0	$75,000	$0	$75,000
			Total	$0	$0	$0	$75,000	$0	$75,000
	Land Purchase for Hillcrest Road	Purchase land for the future realignment of Hillcrest Road. Project moved beyond FY2020.							
	Landfill Reserves		*Approved*	$0	$0	$0	$0	$0	$0
			Total	$0	$0	$0	$0	$0	$0
	Composting Facility	New composting facility at the landfill.							
	Landfill Reserves		*Approved*	$0	$0	$0	$0	$1,932,000	$1,932,000
			Total	$0	$0	$0	$0	$1,932,000	$1,932,000

CITY OF BILLINGS FY 2016 - FY 2020 CAPITAL IMPROVEMENT PLAN
AS APPROVED BY BILLINGS CITY COUNCIL ON MARCH 23, 2015

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/1/15 - 6/30/16 FY '16	7/1/16 - 6/30/17 FY '17	7/1/17 - 6/30/18 FY '18	7/1/18 - 6/30/19 FY '19	7/1/19 - 6/30/20 FY '20	FY16-20 FUND TOTALS
	House Hold Hazardous Waste Facility	New HHW facility.							
	Landfill Reserves		*Approved*	$450,000	$0	$0	$0	$0	$450,000
			Total	$450,000	$0	$0	$0	$0	$450,000

Public Works Solid Waste Funding		FY '16	FY '17	FY '18	FY '19	FY '20	FY16-20 FUND
Landfill Reserves	*Approved*	$1,300,000	$0	$1,500,000	$75,000	$1,932,000	$4,807,000

CITY OF BILLINGS FY 2016 - FY 2020 CAPITAL IMPROVEMENT PLAN
APPROVED BY THE BILLINGS CITY COUNCIL ON MARCH 23, 2015

Public Works Waste Water

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/1/15 - 6/30/16 FY '16	7/1/16 - 6/30/17 FY '17	7/1/17 - 6/30/18 FY '18	7/1/18 - 6/30/19 FY '19	7/1/19 - 6/30/20 FY '20	FY16-20 FUND TOTALS
				AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	
PUD 302	**Sanitary Sewer Main Replacement**	Annual replacement program of sanitary sewer mains throughout the City.							
	Wastewater Revenues		*Approved*	$4,000,000	$4,000,000	$4,000,000	$4,000,000	$4,000,000	**$20,000,000**
			Total	**$4,000,000**	**$4,000,000**	**$4,000,000**	**$4,000,000**	**$4,000,000**	**$20,000,000**
PWU-WW14-1	**38th St. West Sanitary Sewer**	Trunk Sewer Upgrade. Note this project will be evaluated at a later date.							
	State Revolving Fund Loan		*Approved*	$0	$0	$0	$0	$0	**$0**
			Total	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
	New Wastewater Treatment Plant	New plant to meet the requirements for nitrogen and phosphorus removal. Note the construction costs are a very rough estimate at this time and are subject to change.							
	Revenue Bond		*Approved*	$65,000,000	$0	$0	$0	$0	**$65,000,000**
			Total	**$65,000,000**	**$0**	**$0**	**$0**	**$0**	**$65,000,000**
	Sanitary Sewer Compensation Agremeents	Funding for compensation agreements with private developers for oversize and other city authorized costs.							
	Wastewater Revenues		*Approved*	$300,000	$300,000	$300,000	$300,000	$300,000	**$1,500,000**
			Total	**$300,000**	**$300,000**	**$300,000**	**$300,000**	**$300,000**	**$1,500,000**
	Waste Water Treatment Plant Building Improvements	Improvements to a number of buildings on the plant campus.							
	Wastewater Revenues		*Approved*	$0	$1,000,000	$0	$0	$0	**$1,000,000**
			Total	**$0**	**$1,000,000**	**$0**	**$0**	**$0**	**$1,000,000**

CITY OF BILLINGS FY 2016 - FY 2020 CAPITAL IMPROVEMENT PLAN
APPROVED BY THE BILLINGS CITY COUNCIL ON MARCH 23, 2015

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/1/15 - 6/30/16 FY '16	7/1/16 - 6/30/17 FY '17	7/1/17 - 6/30/18 FY '18	7/1/18 - 6/30/19 FY '19	7/1/19 - 6/30/20 FY '20	FY16-20 FUND TOTALS
	Waste Water Treatment Plant Improvements								
	Wastewater Revenues		*Approved*	$0	$0	$2,000,000	$0	$0	**$2,000,000**
			Total	**$0**	**$0**	**$2,000,000**	**$0**	**$0**	**$2,000,000**
	Shiloh Crossing Lift Station Back Up Power	Add back up power to this lift station.							
	Wastewater Revenues		*Approved*	$50,000	$0	$0	$0	$0	**$50,000**
	Total For Project			**$50,000**	**$0**	**$0**	**$0**	**$0**	**$50,000**
	Electrical for the Waste Water Treatment Plant Campus	Various annual electrical projects.							
	Wastewater Revenues		*Approved*	$100,000	$100,000	$100,000	$175,000	$175,000	**$650,000**
	Total For Project			**$100,000**	**$100,000**	**$100,000**	**$175,000**	**$175,000**	**$650,000**
	Lake Hills Lift Station Rehabilitation	Upgrade existing lift station.							
	Wastewater Revenues		*Approved*	$0	$0	$0	$0	$300,000	**$300,000**
	Total For Project			**$0**	**$0**	**$0**	**$0**	**$300,000**	**$300,000**
	Lloyd Mangrum Lift Station Rehabilitation	Upgrade existing lift station.							
	Wastewater Revenues		*Approved*	$0	$0	$0	$0	$350,000	**$350,000**
	Total For Project			**$0**	**$0**	**$0**	**$0**	**$350,000**	**$350,000**
	Intercom System at Waste Water Treatment Plant Campus	New intercom system.							
	Wastewater Revenues		*Approved*	$0	$0	$0	$100,000	$0	**$100,000**
	Total For Project			**$0**	**$0**	**$0**	**$100,000**	**$0**	**$100,000**
	New Drying Beds at Wastewater Treatment Plant	Construction of two new drying beds.							
	Wastewater Revenues		*Approved*	$0	$0	$300,000	$0	$0	**$300,000**
	Total For Project			**$0**	**$0**	**$300,000**	**$0**	**$0**	**$300,000**
	Raw Sewage Pump Station	Pump station at the waste water treatment plant.							
	Wastewater Revenues		*Approved*	$0	$0	$0	$0	$2,500,000	**$2,500,000**
	Total For Project			**$0**	**$0**	**$0**	**$0**	**$2,500,000**	**$2,500,000**

CITY OF BILLINGS FY 2016 - FY 2020 CAPITAL IMPROVEMENT PLAN
APPROVED BY THE BILLINGS CITY COUNCIL ON MARCH 23, 2015

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/1/15 - 6/30/16 FY '16	7/1/16 - 6/30/17 FY '17	7/1/17 - 6/30/18 FY '18	7/1/18 - 6/30/19 FY '19	7/1/19 - 6/30/20 FY '20	FY16-20 FUND TOTALS
	Solids Process Air Handling Units	Upgrade and expansion of the air handling units.							
	Wastewater Revenues		*Approved*	$0	$180,000	$0	$0	$0	**$180,000**
	Total For Project			$0	$180,000	$0	$0	$0	$180,000
	Secondary Pump Addition at Waste Water Treatment Plant	Addition of new pump.							
	Wastewater Revenues		*Approved*	$0	$0	$0	$200,000	$0	**$200,000**
	Total For Project			$0	$0	$0	$200,000	$0	$200,000

Public Works Waste Water Fundings Approved Projects		FY '16	FY '17	FY '18	FY '19	FY '20	FY16-20 FUND
Wastewater Revenues	*Approved*	$4,450,000	$5,580,000	$6,700,000	$4,775,000	$7,625,000	$29,130,000
Revenue Bond	*Approved*	$65,000,000	$0	$0	$0	$0	$65,000,000
ARRA Grant	*Approved*	$0	$0	$0	$0	$0	$0
Developer Contribution	*Approved*	$0	$0	$0	$0	$0	$0
TIFD	*Approved*	$0	$0	$0	$0	$0	$0
State Revolving Fund Loan	*Approved*	$0	$0	$0	$0	$0	$0
		$69,450,000	$5,580,000	$6,700,000	$4,775,000	$7,625,000	$94,130,000

CITY OF BILLINGS FY 2016 - FY 2020 CAPITAL IMPROVEMENT PLAN
APPROVED BY THE BILLINGS CITY COUNCIL ON MARCH 23, 2015

Public Works Water

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/1/15 - 6/30/16 FY '16	7/1/16 - 6/30/17 FY '17	7/1/17 - 6/30/18 FY '18	7/1/18 - 6/30/19 FY '19	7/1/19 - 6/30/20 FY '20	FY16-20 FUND TOTALS
				AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	AMOUNT FOR EACH FUNDING SOURCE	
PUD 205	Water System Rehabilitation	Annual replacement program of water mains throughout the City.							
	Water Revenues		*Approved*	$4,000,000	$4,000,000	$4,000,000	$4,000,000	$4,000,000	$20,000,000
			Total	$4,000,000	$4,000,000	$4,000,000	$4,000,000	$4,000,000	$20,000,000
PUD 205	Electrical	Replace power lines, switches and transformers at Water Treatment Plant and pump stations.							
	Water Revenues		*Approved*	$434,000	$434,000	$384,000	$484,000	$450,000	$2,186,000
			Total	$434,000	$434,000	$384,000	$484,000	$450,000	$2,186,000
PWB 5	Water Plant Land Purchases	Purchase properties east side of Charlene Street adjacent to Water Treatment facility as available for purchase.							
	Water Revenues		*Approved*	$0	$200,000	$0	$200,000	$0	$400,000
			Total	$0	$200,000	$0	$200,000	$0	$400,000
PWU-W004	Replacement of Old High Service Pumps & Motors	Programmed replacement of high service pumping system for H2-2 (pump,motor,drive valve).							
	Water Revenues		*Approved*	$0	$0	$1,480,000	$0	$0	$1,480,000
			Total	$0	$0	$1,480,000	$0	$0	$1,480,000
PWU-W006	Integrated Water Plan and New Water Treatment Plant Land Analysis	The land acquisition will be investigatged during the integrated water plan process.							
	Water Revenues		*Approved*	$1,000,000	$0	$0	$0	$0	$1,000,000
			Total	$1,000,000	$0	$0	$0	$0	$1,000,000
	Installation of New Liner in Leavens Storage Reservoir	This reservoir is located near Rimrock Road and Normal. It was constructed in 1940.							
	Water Revenues		*Approved*	$950,000	$0	$0	$0	$0	$950,000
			Total	$950,000	$0	$0	$0	$0	$950,000

CITY OF BILLINGS FY 2016 - FY 2020 CAPITAL IMPROVEMENT PLAN
APPROVED BY THE BILLINGS CITY COUNCIL ON MARCH 23, 2015

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/1/15 - 6/30/16 FY '16	7/1/16 - 6/30/17 FY '17	7/1/17 - 6/30/18 FY '18	7/1/18 - 6/30/19 FY '19	7/1/19 - 6/30/20 FY '20	FY16-20 FUND TOTALS
	L Structure Rapid Mixer and Flocculator	Replacement of existing rapid mix basin with two side by side rapid mix chambers and a new baffled outlet to improve preliminary water treatment.							
	Water Revenues		*Approved*	$0	$0	$0	$0	$2,900,000	$2,900,000
			Total	$0	$0	$0	$0	$2,900,000	$2,900,000
	High Service Pump 5KV Switchgear	Replacement of the switchgear and moving it to a separate outside enclosure.							
	Water Revenues		*Approved*	$1,350,000	$0	$0	$0	$0	$1,350,000
			Total	$1,350,000	$0	$0	$0	$0	$1,350,000
	Recoat Fox Reservoir #1	Replace interior and exterior coating on 2 MG Fox Reservoir #1.							
	Water Revenues		*Approved*	$400,000	$0	$0	$0	$0	$400,000
			Total	$400,000	$0	$0	$0	$0	$400,000
	Replace Voelker Pump Station Pumps	Replace pumps #1 and #3 at Voelker Pump Station.							
	Water Revenues		*Approved*	$0	$0	$500,000	$0	$0	$500,000
			Total	$0	$0	$500,000	$0	$0	$500,000
	Recoat Staples Standpipe	Recoat the interior and Exterior of 0.5 MG Staples Standpipe. The latest master plan for water shows this standpipe to be replaced at a later date. Depending on the timing of the replacement the recoating of the existing standpipe may not be needed.							
	Water Revenues		*Approved*	$0	$0	$350,000	$0	$0	$350,000
			Total	$0	$0	$350,000	$0	$0	$350,000
	Water Compensation Agreements	Funding for compensation agreements with private developers for oversize and other city authorized costs.							
	Water Revenues		*Approved*	$300,000	$300,000	$300,000	$300,000	$300,000	$1,500,000
			Total	$300,000	$300,000	$300,000	$300,000	$300,000	$1,500,000

CITY OF BILLINGS FY 2016 - FY 2020 CAPITAL IMPROVEMENT PLAN
APPROVED BY THE BILLINGS CITY COUNCIL ON MARCH 23, 2015

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/1/15 - 6/30/16 FY '16	7/1/16 - 6/30/17 FY '17	7/1/17 - 6/30/18 FY '18	7/1/18 - 6/30/19 FY '19	7/1/19 - 6/30/20 FY '20	FY16-20 FUND TOTALS
	New Zone 5 N Reservoir and Fox Pump Station Remodal	New reservoir and associated pump station improvements.							
	Water Revenues		*Approved*	$0	$4,300,000	$0	$0	$0	$4,300,000
			Total	$0	$4,300,000	$0	$0	$0	$4,300,000
	Pressure Zone Redundancy Control Valves	Provide pressure zone redundancy by installing automated control valves with pressure reducing valves at strategic locations in the water system.							
	Water Revenues		*Approved*	$1,200,000	$0	$0	$0	$0	$1,200,000
			Total	$1,200,000	$0	$0	$0	$0	$1,200,000
	New Zone 4 Reservoir	Construct new 2 million gallon reservoir including land purchase and associated piping. Project moved to FY 2026.							
	Water Revenues		*Approved*	$0	$0	$0	$0	$0	$0
			Total	$0	$0	$0	$0	$0	$0
	48th St. W. Trunk Main	Construction and upsizing of a major water main.							
	Water Revenues		*Approved*	$0	$0	$3,430,000	$0	$0	$3,430,000
			Total	$0	$0	$3,430,000	$0	$0	$3,430,000
	New Water Main Under Interstate	This main will connect the Elysian Road Main to the system south of the interstate highway.							
	Water Revenues		*Approved*	$1,000,000	$0	$0	$0	$0	$1,000,000
			Total	$1,000,000	$0	$0	$0	$0	$1,000,000
	Land Purchase for New Zone 3 Reservoir	Reservoir is anticipated to be located around 70th St. W.							
	Water Revenues		*Approved*	$0	$0	$0	$400,000	$0	$400,000
			Total	$0	$0	$0	$400,000	$0	$400,000
	Replace Staples Standpipe	Replace existing water storage just north of Stanford Drive under the rims.							
	Water Revenues		*Approved*	$0	$0	$0	$0	$2,300,000	$2,300,000
			Total	$0	$0	$0	$0	$2,300,000	$2,300,000

CITY OF BILLINGS FY 2016 - FY 2020 CAPITAL IMPROVEMENT PLAN
APPROVED BY THE BILLINGS CITY COUNCIL ON MARCH 23, 2015

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/1/15 - 6/30/16 FY '16	7/1/16 - 6/30/17 FY '17	7/1/17 - 6/30/18 FY '18	7/1/18 - 6/30/19 FY '19	7/1/19 - 6/30/20 FY '20	FY16-20 FUND TOTALS
Public Works Water Funding Total *Approved* Projects				FY '16	FY '17	FY '18	FY '19	FY '20	FY16-20 FUND
	Water Revenues		*Approved*	$10,634,000	$9,234,000	$10,444,000	$5,384,000	$9,950,000	$45,646,000
	State Revolving Fund Loan		*Approved*	$0	$0	$0	$0	$0	$0
	ARRA Grant		*Approved*	$0	$0	$0	$0	$0	$0
	Developer Contribution		*Approved*	$0	$0	$0	$0	$0	$0
	Federal Revenues		*Approved*	$0	$0	$0	$0	$0	$0
				$10,634,000	$9,234,000	$10,444,000	$5,384,000	$9,950,000	$45,646,000

NON-ROUTINE CAPITAL

Non-Routine Capital Projects

AIRPORT DIVISION

Runway 10R Extension and Land Purchase

Purpose of Project: In Fiscal Year 2016, the Airport plans to add 1,000 feet of runway to the west end of Runway 10R and to relocate the east end threshold to the west by 1,000 feet. This will free up space in the center of the airfield for future development. The land purchase is needed to secure runway approach protection per FAA safety requirements and should be completed prior to construction.

Project Cost/Funding Source(s):	$ 2,372,000 – Estimated construction cost. $ 444,440 – Land acquisition costs will be limited to the property's appraised fair market value. Source funding is 90% Airport Improvement Program (AIP) grant funds and 10% Airport revenues.
Additional/Increased Operating Costs:	Costs to maintain the new runway will be comparable to those needed to maintain the current runway.
Anticipated Savings/Revenue Expected:	This project will create the opportunity for additional revenues when the newly available space is developed and leased.

Expand Concourse Holdrooms and Restrooms

Purpose of Project: The Airport is completing a planning study to enhance the terminal. One of the priority areas of improvement is to reconfigure concourse holdrooms and restroom areas to alleviate overcrowding created by the increased number of passengers utilizing these facilities at the same time.

Project Cost/Funding Source(s):	$2,222,220 – Estimated construction cost for the initial phase to expand facilities. Source funding is 90% AIP grant funds and 10% Airport revenues.
Additional/Increased Operating Costs:	On-going costs are not expected to change.
Anticipated Savings/Revenue Expected:	None

Construct Warehousing Facility and Convert an Existing Building into a Warehouse
Purpose of Project: The Airport plans to construct a new warehousing facility for tenant use and to convert an existing building into a warehouse. These structures are to alleviate a space shortage that will occur when the IP 1-4 hangars are removed to expand the ramp area in the business park.

Project Cost/Funding Source(s):	$ 300,000 – Estimated construction costs funded by Airport source revenue.
Additional/Increased Operating Costs:	On-going costs will consist mainly of snow removal, which is currently being provided by Airport staff, and are expected to be minimal. Utilities and basic repairs and maintenance are generally paid for by the tenant or calculated into lease agreements.
Anticipated Savings/Revenue Expected:	This project is expected to increase tenant warehouse and ground lease revenues. Current tenant warehouse space leases for $3.60-$4.00 per square foot per year.

PUBLIC WORKS DEPARTMENT

Orchard Land Street Reconstruction
Purpose of Project: This project will allow for street reconstruction including curb, gutter, and sidewalk on Orchard Lane.

Project Costs/Funding Source/Sources:	$ 217,000 – Gas Tax $3,300,000 – Tax Increment Financing
Additional/Increased Operating Costs:	None
Anticipated Savings/Revenue Expected:	None

Stormwater Master Plan Implementation
Purpose of Project: This project is an annual project to perform studies to determine solutions to stormwater problems or construct projects that are listed on the Stormwater Master Plan document. Projects will include Hilltop Road, Aronson Road, Palisades Park Drive, 14th Street West, 29th Street West, Canyon Creek Road, and the purchase of 2 new tracts of land.

Project Cost/Funding Source/Sources:	$1,100,000 – Storm Sewer
Additional/Increased Operating Costs:	None
Anticipated Savings/Revenue Expected:	None

Grand Avenue (32nd St West to Shiloh Rd)
Purpose of Project: This project will reconstruct Grand Avenue from 32nd Street West to Shiloh Road.

Project Cost/Funding Source/Sources:	$2,800,000 – Arterial Fees
Additional/Increased Operating Costs:	None
Anticipated Savings/Revenues Expected:	None

Central Avenue (35th St West to Shiloh Rd)
Purpose of Project: This project will reconstruct Central Avenue and will include work on 36th Street West, south of Central.

Project Cost/Funding Source/Sources:	$ 500,000 – Arterial Fees
Additional/Increased Operating Costs:	None
Anticipated Savings/Revenue Expected:	None

Monad Road and Daniel Street Intersection
Purpose of Project: Signalization of the intersection

Project Cost/Funding Source/Sources:	$ 400,000 – Arterial Fees
Additional/Increased Operating Costs:	None
Anticipated Savings/Revenue Expected:	None

4th Avenue North and Division Street Intersection
Purpose of Project: This project will allow for improvements at the intersection of 4th Avenue North and Division Street.

Project Cost/Funding Source/Sources:	$ 320,000 – Arterial Fees
Additional/Increased Operating Costs:	None
Anticipated Savings/Revenue Expected:	None

High Service Pump 5KV Switchgear
Purpose of Project: This project will replace the switchgear in the High Service Pump and move it to a separate, outside enclosure.

Project Cost/Funding Source/Sources:	$1,350,000 – Water Revenues

Additional/Increased Operating Costs: None

Anticipated Savings/Revenue Expected: None

Integrated Water Plan/WTP Land Analysis
Purpose of Project: Creation of an integrated water plan along with land acquisition analysis.

Project Cost/Funding Source/Sources: $1,000,000 – Water Revenues

Additional/Increased Operating Costs: None

Anticipated Savings/Revenue Expected: None

Fox Reservoir #1 Interior/Exterior Recoat
Purpose of Project: This project will recoat the interior and exterior of the 2 MG Fox Reservoir #1.

Project Cost/Funding Source/Sources: $ 400,000 – Water Revenues

Additional/Increased Operating Costs: None

Anticipated Savings/Revenue Expected: None

Pressure Zone Redundancy Control Valves
Purpose of Project: This project will provide pressure zone redundancy by installing automated control valves at strategic locations in the water system.

Project Cost/Funding Source/Sources: $1,200,000 – Water Revenues

Additional/Increased Operating Costs: None

Anticipated Savings/Revenue Expected: None

New Water Main Under Interstate
Purpose of Project: This main will connect the Elysian Road main to the water system north of the Interstate.

Project Cost/Funding Source/Sources: $1,000,000 – Water Revenues

Additional/Increased Operating Costs: None

Anticipated Savings/Revenue Expected: None

Leavens Storage Reservoir Liner Install
Purpose of Project: This project will install a new liner in the Leavens Storage Reservoir that was originally constructed in 1940.

Project Cost/Funding Source/Sources:	$ 950,000 – Wastewater Revenues
Additional/Increased Operating Costs:	None
Anticipated Savings/Revenue Expected:	None

Wastewater Treatment Plant Improvements
Purpose of Project: The wastewater plant will be expanded and modified to allow the Department to meet state and federal requirements for nitrogen and phosphorus removal.

Project Cost/Funding Source/Sources:	$ 61,000,000 – Wastewater Revenues
Additional/Increased Operating Costs:	Approximately $ 500,000
Anticipated Savings/Revenue Expected:	None

Shiloh Crossing Lift Station Backup Power
Purpose of Project: Add backup power to the lift station.

Project Cost/Funding Source/Sources:	$ 50,000 – Wastewater Revenues
Additional/Increased Operating Costs:	Minimal
Anticipated Savings/Revenue Expected:	None

Overlay Main Landfill Access Road
Purpose of Project: This project will put down an asphalt overlay on the road leading from the landfill entrance to the scale house.

Project Cost/Funding Source/Sources:	$ 100,000 – Landfill Reserves
Additional/Increased Operating Costs:	None
Anticipated Savings/Revenue Expected:	None

CNG Fueling Station
Purpose of Project: Construction of a compressed natural gas fueling station for solid waste vehicles.

Project Cost/Funding Source/Sources:	$ 750,000 – Landfill revenues
Additional/Increased Operating Costs:	None
Anticipated Savings/Revenue Expected:	Unknown

HHW Facility
Purpose of Project: This project will build a new Household Hazardous Waste Facility at the landfill.

Project Cost/Funding Source/Sources:	$ 450,000 – Landfill revenues
Additional/Increased Operating Costs:	None
Anticipated Savings/Revenue Expected:	None

Control System Network Domain
Purpose of Project: This project will create a dedicated control network at the Water and Wastewater Treatment Plants that will improve plant security by limiting the number of network connections and directing process information to appropriate on-site users.

Project Cost/Funding Source/Sources:	$ 36,000 – Water revenues $ 36,500 – Wastewater revenues
Additional/Increased Operating Costs:	None
Anticipated Savings/Revenue Expected:	None

Gas Pump and Card Reader
Purpose of Project: This will replace the current card reading system at the Utility Service Center. Existing equipment is 10 years old and replacement of the system will coincide with replacement of the fuel pumps at other City facilities.

Project Cost/Funding Source/Sources:	$ 21,000 – Water revenues $ 14,000 – Wastewater revenues
Additional/Increased Operating Costs:	None
Anticipated Savings/Revenue Expected:	None

Total Kjeldahl Nitrogen Digestion Block
Purpose of Project: Replacement of the Water Treatment Plant's Total Kjeldahl Nitrogen Digestion Block. This block is a compliance requirement for wastewater effluent and drinking water.

Project Cost/Funding Source/Sources:	$ 5,000 – Water revenues $ 5,000 – Wastewater revenues
Additional/Increased Operating Costs:	None
Anticipated Savings/Revenue Expected:	None

Barrett Road
Purpose of Project: This project will reconstruct Barrett Road east of Bench Boulevard in the area of Bitterroot School.

Project Cost/Funding Source/Sources:	$ 340,000 – Gas Tax
Additional/Increased Operating Costs:	None
Anticipated Savings/Revenue Expected:	None

Grand Avenue and 54th Street Intersection
Purpose of Project: This project will allow for street improvements at this intersection.

Project Cost/Funding Source/Sources:	$ 115,200 – Arterial Fees $ 59,800 – Gas Tax
Additional/Increased Operating Costs:	None
Anticipated Savings/Revenue Expected:	None

Zimmerman Trail – Rimrock Road to Highway 3
Purpose of Project: This project will fund the local share portion of construction to improve Zimmerman Trail.

Project Cost/Funding Source/Sources:	$ 781,865 – Arterial Fees
Additional/Increased Operating Costs:	Undetermined
Anticipated Savings/Revenue Expected:	None

South Side Sanitary Sewer
Purpose of Project: This project will provide sewer mains to all areas that do not currently have sanitary sewer within the South Billings Urban Renewal District Tax Increment Financing District.

Project Cost/Funding Source/Sources:	$1,055,000 – Tax Increment Financing
Additional/Increased Operating Costs:	Minimal
Anticipated Savings/Revenue Expected:	None

Logan Reservoir
Purpose of Project: Additional water storage is needed in Zone 5 and 6, and the construction of this reservoir will provide the necessary fire protection and peak day storage in those zones.

Project Cost/Funding Source/Sources:	$3,920,000 – SRF Loan
Additional/Increased Operating Costs:	$ 1,000
Anticipated Savings/Revenue Expected:	None

Reservoir Pressure Zone Adjustment
Purpose of Project: This project is to analyze reservoir pressure zones and adjust pressures in zones.

Project Cost/Funding Source/Sources:	$3,000,000 – Water revenues
Additional/Increased Operating Costs:	None
Anticipated Savings/Revenue Expected:	None

Chemical Building Improvements
Purpose of Project: This project will make improvements to the chemical building at the existing Water Treatment Plant.

Project Cost/Funding Source/Sources:	$4,800,000 – Water Revenues
Additional/Increased Operating Costs:	None
Anticipated Savings/Revenue Expected:	None

SUPPLEMENTAL INFORMATION

SUPPLEMENTAL INFORMATION

City of Billings - Statistical Information:

This section presents basic statistical information about the City of Billings over the past five years. It provides comparative information on various services the City performs for the community. It should be noted that the information is reported on an annual basis either by calendar year (CY) or by fiscal year (FY).

Activity	Report Period	2010	2011	2012	2013	2014
Demographic:						
Area in Square Miles	FY	42.0	42.0	42.0	42.0	42.0
Population**	CY	105,845	104,170	104,170	106,954	109,059
Per Capita Income**	CY	38,737	39,212	38,488	41,546	42,417
Median Age**	CY	38	39.0	39.0	37.0	36.8
School Enrollment	FY	15,608	15,715	16,223	16,238	16,328
Infrastructure:						
Miles of Streets	CY	523	523.4	527.9	530	530
Miles of Alleys	CY	123	123	123.4	123.4	123.6
Miles of Highway/Interstate	CY	19	19	19	19	19
Street Light Maint. Dist.	FY	181	184	185	185	186
No. of Street Lights	FY	8,000	8,179	8,202	8,202	8,239
Miles of Storm Sewer	CY	149	149.2	149.2	149.2	213.8
No. of Fire Hydrants (per PUD)	FY	4,023	4,204	4,211	4,242	4,357
New Special Improvement Districts	CY	2	2	4	1	3
New Private Contract Projects	CY	7	11	17	23	23
Fire Protection:						
No. of Stations	CY	7	7	7	7	7
No. of Firefighters/Officers Dispatchers	FY	148	148	148	146	146.5
No. of Dispatched Calls	CY	10,499	10,841	11,228	11,194	11,989
No. of Fire Inspections	CY	1,021	1,972	1,191	1,209	1,553
Police Protection:						
No. of Stations	CY	1	1	1	1	1
No. of Police Officers	FY	143	142	141	140	141
No. of Dispatched Calls	CY	59,840	60,686	63,915	66,510	66,111
No. of Arrests	CY	6,815	7,324	9,116	9,265	10,214
No. of Traffic Violations	CY	24,024	27,240	30,473	26,478	24,813
No. of Traffic Accidents	CY	2,912	3,623	3,524	3,329	3,988
Animal Shelter:						
No. of Animals Processed	CY	3,534	4,100	Not Available	4,022	4,133
No. of Licenses Issued	CY	5,174	5,027	4,998	4,916	4,552
No. of Citations Issued	CY	697	490	454	528	905
No. of Complaints Received	CY	5,256	5,452	5,811	5,601	5,507

** Figures are estimates

City of Billings - Statistical Information: Continued

Activity	Report Period	2010	2011	2012	2013	2014
Municipal Water:						
No. of Consumers	FY	29,248	29,309	29,537	29,811	30,113
Average Daily Consumption	FY	20	19	23	23	21
Maximum Daily Capacity (millions of gallons)	FY	60	60	60	60	60
Miles of Water Mains	FY	447	447	465	467	468
Municipal Wastewater:						
No. of Customers	FY	32,193	32,390	32,586	32,951	33,357
Average Daily Treatment	FY	16	16	16	16	16
Maximum Daily Capacity (millions of gallons)	FY	26	26	26	26	26
Miles of Sanitary Sewers	FY	466	473	461	486	488
Solid Waste:						
No. of Residential Customers	FY	31,554	31,735	32,359	32,772	33,127
No. of Commercial Customers	FY	3,704	3,720	3,982	4,071	4,136
Total Customers	FY	35,258	35,455	36,341	36,843	37,263
No. of Landfill Trips	FY	143,046	105,663	164,667	166,777	165,729
Building						
Residential Permits	CY	372	287	452	517	510
Remodel/Addition Permits	CY	549	611	680	709	765
Commercial Permits	CY	61	67	72	97	68
Remodel/Addition Permits	CY	258	324	310	275	310
Total Number Permits	CY	1,240	1,289	1,514	1,598	1,653
New Residential Valuation	CY	$ 74.1	$ 47.7	$ 104.7	$ 165.7	$ 124.1
Remodel/Addition Valuation	CY	7.6	6.2	6.9	6.5	7.8
New Commercial Valuation	CY	32.9	30.7	71.1	141.5	47.3
Remodel/Addition Valuation	CY	37.3	34.0	47.4	71.8	50.9
Total Permit Valuation		$ 151.9	$ 118.6	$ 230.1	$ 385.5	$ 230.1
Airport Activity:						
No. of Enplanements	CY	399,545	418,046	451,442	394,942	428,578
Tons of Freight Handled	CY	22,853	25,227	26,397	27,915	30,514
Tons of Mail Handled	CY	3,584	3,384	3,504	3,385	3,362
No. of Crash/Fire Responses	CY	101	137	115	94	130
Transit Activity:						
No. of Miles Traveled	FY	841,740	861,599	838,312	884,328	853,576
Ridership	FY	688,519	668,314	676,307	662,790	671,804
Wheel Chair Ridership	FY	21,932	25,021	25,635	25,322	24,522
Fleet Services:						
Preventive Maintenance Orders	FY	2,154	1,997	1,950	2,050	2,038
Other Repair Orders	FY	5,108	5,510	5,030	4,970	5,539
Total Repair Orders	FY	7,262	7,507	6,980	7,020	7,577
Maintenance Hours Charged	FY	19,874	20,135	19,754	19,960	19,882
Fuel Consumption (Gallons)	FY	836,533	822,000	831,482	864,133	889,839

City of Billings - Statistical Information: Continued

Activity	Report Period	2010	2011	2012	2013	2014
Municipal Cemetery:						
No. of Spaces Occupied	FY	24,635	24,725	24,810	24,898	24,977
No. of Spaces Un-Occupied	FY	6,920	6,830	6,745	6,657	6,578
Total Spaces	FY	31,555	31,555	31,555	31,555	31,555
No. of Full Burials	FY	59	58	46	53	43
No. of Cremation Burials	FY	65	69	83	75	67
Total Burials	FY	124	127	129	128	110
Municipal Parking Garages:						
No. of Parking Garages	FY	4	4	3	3	4
No. of Available Spaces	FY	2,403	2,436	1,661	1,487	1,843
No. of Lease Spaces	FY	2,153	2,036	1,526	1,256	1,535
No. of Shopper Spaces	FY	250	400	135	231	308
On-Street Parking:						
No. of Parking Meters	FY	1,179	1,075	675	884	802
City Parks:						
Developed Acres	FY	1,183	1,183	1,183	1,183	1,183
Undeveloped Acres	FY	290	290	290	290	290
Natural Park Acres	FY	1,107	1,170	1,170	1,170	1,170
Total Park Acres	FY	2,580	2,580	2,580	2,580	2,580
City/County Library:						
No. of Volumes	FY	261,872	310,890	295,823	217,177	217,668
No. of Annual Circulations	FY	943,955	933,547	867,922	786,884	858,177
City Recreation:						
No. of Recreation Programs	FY	498	492	495	503	512
No. of Participants	FY	74,046	74,132	74,645	75,038	75,250
Legal /Judicial:						
Warrants Reviewed	FY	4,795	5,492	6,187	7,739	7,377
Appeals to Higher Court	FY	15	16	15	21	19
Financial Acitiviy:						
Investment Rate of Return	FY	1.26%	1.21%	0.70%	0.33%	0.39%
No. of New Businesses	FY	N/A	N/A	N/A	N/A	N/A
No. of Renewal Businesses	FY	N/A	N/A	N/A	N/A	N/A
Total Businesses	FY	N/A	N/A	N/A	N/A	N/A

CITY OF BILLINGS, MONTANA
Principal Employers
Current Year and Ten Years Ago
(Unaudited)

	2014			2005		
Employer	**Number of Employees [1]**	**Rank**	**Percentage of Total City Employment [2]**	**Number of Employees [1]**	**Rank**	**Percentage of Total City Employment [3]**
Billings Clinic	3,133	1	3.67%	2,413	1	-
St. Vincent Healthcare	2,100	2	2.46%	unavailable	-	-
School District #2	1,920	3	2.25%	unavailable	-	-
Stillwater Mining Company	1,574	4	1.85%	unavailable	-	-
Avitus Group	932	5	1.09%	631	4	-
Wal Mart	905	6	1.06%	unavailable	-	-
City of Billings	892	7	1.05%	810	3	-
Yellowstone County	750	8	0.88%	1,303	2	-
Montana State University-Billings	620	9	0.73%	588	5	-
St John's Lutheran Home	597	10	0.70%	unavailable	-	-
Total	13,423		15.74%	5,745		-

Sources and other information:

[1] Information obtained from each individual company. Numbers given may be estimates.

[2] Montana Research and Analysis Bureau, State of Montana. Based on 83,306 employees in the greater Billings Metro Area.

[3] Total City Employment not available for 2005.

CITY OF BILLINGS, MONTANA
Principal Property Taxpayers
June 30, 2014 and Ten Years Ago
(Unaudited)

	Tax Year 2013			Tax Year 2004		
Taxpayer	**Taxable Value**	**Rank**	**Percentage of Total Taxable Value**	**Taxable Value**	**Rank**	**Percentage of Total Taxable Value**
Northwestern Corp Transmission	$ 7,616,525	1	4.5%	$ 5,200,560	1	4.1%
Bresnan Broadband Dba Mt Teleg	3,734,106	2	2.2%	-		0.0%
Qwest Corporation	3,142,246	3	1.9%	3,230,379	2	2.5%
Montana Dakota Utilities	2,449,205	4	1.5%	1,223,114	3	1.0%
AT & T Mobility LLC	1,293,284	5	0.8%	-		0.0%
Wal-Mart Real Estate Business	1,054,766	6	0.6%	587,725	5	0.5%
Verizon Wireless	1,039,417	7	0.6%	-		0.0%
Western Sugar Co.	659,810	8	0.4%	-		0.0%
Rimrock Owner LP	626,535	9	0.4%	-		0.0%
Wells Fargo Corporate Properties	448,452	10	0.3%	-		0.0%
Med-Map, LLC	-		0.0%	548,451	6	0.4%
Macerich Rimrock Limited Partner	-		0.0%	857,344	4	0.7%
Billings 401 Joint Venture	-		0.0%	376,127	10	0.3%
Western Sugar Co.	-		0.0%	427,992	8	0.3%
West Park Plaza Investors	-		0.0%	403,366	9	0.3%
Irte Properties	-		0.0%	530,123	7	0.4%
Total	$ 22,064,346		13.2%	$ 13,385,181		10.5%
Total taxable value	$ 167,764,175			$ 126,903,883		

Source: City of Billings, Montana

GLOSSARY

GLOSSARY

Accrual Basis of Accounting

Accrual Basis of Accounting is the method of accounting under which revenues are recorded when earned and expenses that are recorded when goods and services are received (regardless of the timing of related cash flows).

Actual

Actual, as used in the fund summaries and department and division summaries within the budget document, represents the FY 08 and FY 09 results of operations.

Airport Improvement Program (AIP)

Airport Improvement Program (AIP) is a Federally funded grant program in which annual entitlements combined with local share dollars, are used to fund Federally approved airfield improvements and/or equipment purchases. Examples of AIP improvements and purchases include taxiway/runway overlays, airfield lighting projects, navigational equipment installations, airfield fire fighting equipment, etc.

Appropriation

An Appropriation is expenditure authority with specific limitations as to the amount, purpose, and time established by formal action of a governing body such as the City Council for a specific use.

Arcview

Arcview is the software used with (GIS) Geographic Information Systems.

Assessed Market Valuation

The Assessed Market Valuation is the value set upon real estate or other property by a government as a basis for levying taxes.

AVL

Automatic Vehicle Locators enable 911 Center dispatchers to view on a map where each equipped fire truck is at the present moment.

Balanced Budget

A Balanced Budget is one in which expenditures equal revenues for the fiscal year.

Billings Operations Center (BOC)

The Billings Operations Center (BOC) is the facility that houses Central Motor Pool, Solid Waste Division, Street and Traffic Division, Parks Maintenance Operation, and the Police roll call and training facility.

BMP

BMP refers to Best Management Practices.

Bonds

Bonds are debt instruments that require repayment of a specified principal amount on a certain date (maturity date) together with interest at a stated rate or according to a formula for determining the interest rate.

Budget

A Budget is a financial plan for the control of government operations. A budget primarily focuses on available reserve, revenue, and expenditure estimates as the means of control.

Budget Document

The Budget Document is the official written statement/document which presents the approved budget to the legislative body.

Budget Message

The Budget Message is the opening section of the budget document which provides the City Council and the public with a general summary of the most important aspects of the current budget, changes from previous year and recommendations regarding the financial policy for the coming period.

BUFSA

Billings Urban Fire Service Area (BUFSA) was established when the rural fire service discontinued its business. These districts were formed to provide fire and emergency service to areas outside the city limits of Billings. These operations have been closed to the Public Safety Fund.

CAFR

The Comprehensive Annual Financial Report (CAFR) is the official annual financial report of the City encompassing all funds of the City. It includes an introductory section, management's discussion and analysis (MD&A), basic financial statements, required supplementary information other than MD&A, combining and individual fund statements, schedules, and a statistical section.

Capital Assets

Capital Assets are assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

Capital Improvement Plan (CIP)

The Capital Improvement Plan (CIP) represents all capital projects that are in excess of $25,000 and that are planned for the next five fiscal (budget) years.

Capital Project Funds

Capital Project Funds account for the acquisition and construction of major capital facilities such as Fire Station #7 and the Ballfield/Stadium. Revenues may be from grants, taxes, bond issues, donations, transfers from other funds, and/or assessments.

Capital Replacement Fund

The Capital Replacement Fund is a fund used strictly for the replacement of vehicles and major items of equipment. Reserves are accumulated in this fund through transfers from benefiting funds.

Cash Reserves

Cash Reserves is the unobligated cash in each of the funds.

CDBG

The Community Development Block Grant (CDBG) Program is a federally funded program designed to develop viable urban communities by providing decent housing and a suitable living environment and by expanding economic opportunities primarily for persons of low and moderate incomes. Eligible projects must either benefit low or moderate-income individuals or result in the prevention or elimination of slums or blighted conditions. Programs typically funded include Housing Rehabilitation, Economic Development, Public Service Activities, and Neighborhood Improvement Projects carried out in the City's lower income neighborhoods.

Contingency

A Contingency is an appropriation of funds to cover unforeseen expenditures that may occur during the budget year.

CTEP

Community Transportation Enhancement Program (CTEP) is a federally funded program being used for Bike Trails.

DBID (Downtown Business Improvement District)

The Downtown Business Improvement District (DBID) is dedicated to improving the cleanliness, appearance, and perception of safety in Downtown Billings to further enhance and make Billings a vibrant destination for visitors, residents, owners, employees, and students. The BID is publicly-sanctioned, assessment financed, and property owner managed.

Debt Service Fund

The Debt Service Fund accounts for revenues and transfers for related principal and interest expenditures.

DEQ

The Department of Environmental Quality (DEQ) is the State agency charged with regulation of Montana Environmental Laws such as Air Quality and Water Quality.

Distinguished Budget Presentation Awards Program

The Distinguished Budget Presentation Awards Program is a voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

Downtown Billings Association

The Downtown Billings Association (DBA) is a non-profit organization working with downtown promotions.

Downtown Billings Partnership

The Downtown Billings Partnership, Inc. (DBP) is comprised of the Billings Cultural Partners, the DBA, and downtown property owners. The DBP's purpose is to recommend to the City Council how to spend Tax Increment dollars to best move forward with the revitalization of the downtown area and the central business district.

DPARB

The Development Process Advisory Review Board (DPARB) is an advisory board that meets once a month to discuss issues related to development and the permit processes within and immediately around the City of Billings. They may hear appeals and make recommendations to the City Administrator.

EMS

EMS refers to Emergency Medical Services.

Encumbrance

An Encumbrance is a commitment of funds against an appropriation until such time as goods or services (related to an unperformed contract) are received by the City.

Enterprise Funds

Enterprise Funds account for businesslike activities supported primarily by user charges. Examples are the City Water and Wastewater Utilities, Parking garages, and Airport and Transit systems.

EPA

EPA refers to the Environmental Protection Agency.

Expenditures

The term, Expenditures, refers to the outflow of funds paid for an asset obtained or goods and services rendered.

FAR Part 107

Federal Aviation Regulation Part 107 (FAR Part 107) – Airport Security. This is the Federal Regulation that requires airports across America to establish and implement a security plan for their facilities. Part 107 was originally established to prevent hijackings and has been expanded to help airports protect against a number of national and international threats. Some of the specific requirements are the establishment of an airport police force, access control procedures and employee training.

FAR Part 139

Federal Aviation Regulation– Part 139 (Far Part 139) – Certification and Operations: Land Airports Serving Certain Air Carriers. This is the regulation that established all of the operational and safety standards that must be met to be a certified airport. An airport must maintain its certification to receive commercial airline service. Part 139 establishes the requirements and specifications for such things as runway widths, placement of lights, object free zones near and around runways, snow removal operations, aircraft rescue firefighting, driving on the airfield, painting of striping on pavement surfaces, etc.

FAR Part 150

Federal Aviation Regulation – Part 150 (Far Part 150) – Airport Noise Compatibility Programs. This is the Federal Regulation that required airports to put in place a plan to mitigate airport generated noise.

Fiscal Year (FY)

Fiscal Year (FY) is a twelve-month period of time to which the annual budget applies and at the end of which a governmental unit determines its financial position and the results of its operations. The City of Billings' fiscal year runs from July 1 through June 30.

Franchise Fees

Franchise Fees are paid by utility companies as rent for using public rights-of way.

FTA

The Federal Transit Administration (FTA) is the federal agency that administers the Federal funds used for local transit services and equipment.

FTE

Full-time equivalent (FTE) of one position is 2080 hours per year for all employees, except for suppression fire personnel whose annual compensation is based on 2272 hours per year.

Fund

A Fund is a fiscal and accounting entity with a self-balancing set of accounts.

Fund Balance

Fund Balance is the difference between revenues and expenditures. The beginning fund balance represents the residual funds brought forward from the previous year (ending balance).

GAAP

Uniform minimum standards for financial accounting and recording, encompassing the rules and procedures that define accepted accounting principles. The financial statements of the City of Billings have been prepared in conformity with General Accepted Accounting Principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial principles.

GASB 34

GASB 34 changes the presentation of governments' external financial statements. The objective of GASB 34 is to enhance the clarity and usefulness of government financial statements to the citizenry, oversight bodies, investors and creditors. Key aspects are: analysis of the government's financial performance for the year and its financial position at year-end. The City is required to report financial operations, net assets and prepare statements at the government-wide level. Governments will now be required to use a "net program cost" format for the government-wide statements instead of a traditional operating statement. The City will also be required to record certain infrastructure assets.

General Fund

The General Fund accounts for all resources not devoted to specific activities and include many City services such as Legal, Administration, Municipal Court, Finance and Parks and Recreation. Major revenue sources are real property taxes, Municipal Court fines, business licenses, charges for services, and miscellaneous.

General Obligation Bonds (G.O. Bonds)

General Obligation Bonds (G.O. Bonds) are bonds which are secured by the full faith and credit of the issuer.

GEO File

GEO File associates a location to an address and phone number. (Part of New World database.)

GIS

Global Information System (GIS) – the City of Billings is actively working on the development of a city wide GIS. The GIS will contain data layers that will consist of city infrastructure data, tax data, and various other pertinent city data. This information will be used for inventory purposes, compliance of GASB 34, and many other uses.

GPS

Global Positioning System (GPS) uses satellites to reference a map point. The point can be a sign, streetlight, water/sewer line, or various other city assets. The point contains data about the asset which is then included in the city GIS.

Grant

A Grant is a contribution by the State or Federal government or other organization for a specific purpose, activity, or facility.

HAWK

High-intensity Activated crossWalK is a crosswalk signal to stop traffic flow for pedestrians where there is not a traffic light.

Hi-C

Higher Classification arises when a fire employee is qualified to work above their current job description and / or pay grade.

IDDE

IDDE refers to Illicit Discharge Detection and Elimination.

Interfund Transfers

Interfund Transfers are amounts transferred from one fund to another within the City.

Internal Service Funds

Internal Service Funds account for the financing of services provided by one department to other departments of the City.

Intrafund Transfers

Intrafund Transfers are amounts transferred within the fund.

Levy

Levy – (Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, and/or service charges imposed by a government.

MDT

Mobile Data Terminals are the computers in the fire trucks that allow the 911 Center to send information to the Fire personnel while they are responding to a call.

Mill

A Mill is the traditional unit of expressing property tax rates. One Mill equals one-thousandth (1/1000) of a dollar, or $1 tax per $1,000 of taxable valuation.

MLCT

MLCT is the Montana League of Cities and Towns.

MMIA

The Montana Municipal Insurance Authority (MMIA) is a self-insured pool made up of the participating cities and towns within the State of Montana. The MMIA makes available two coverages to each of the municipalities: the Workers Compensation Program and the General Liability Program. The City of Billings is a member of both programs.

Modified Accrual Basis of Accounting

Modified Accrual Basis of Accounting is an accounting method by which revenues are recognized in the accounting period in which they become measurable and available. Expenditures are recognized in the accounting period in which the fund liability is incurred. However, debt service expenditures, as well as expenditures related to compensated absences, claims, and judgments, are recorded only when payment is due

Non-departmental

General Fund expenditures that are not specifically allocable to an individual general fund department are termed Non-departmental. The largest such expenditures include transfers to the Public Safety Fund and property/liability insurance payments.

Ordinance

Ordinance – A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

Park Maintenance Districts (PMD)

Park Maintenance Districts (PMD) are districts established in certain areas for the upkeep and maintenance of parks.

Permanent Fund

The Permanent Fund is used to account for resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the City's programs – that is, for the benefit of the government or its citizenry.

Personal Services

Personal Services are those costs related to employee compensation, including salaries, wages, and benefit costs.

Refunding

Refunding is the redemption of a bond with proceeds received from issuing lower-cost debt obligations ranking equal to, or superior to, the debt to be redeemed.

Reserve for Debt Service

A Reserve for Debt Service is an account used to segregate a portion of fund balance for Debt Service Funds.

Resolution

Resolution is a formal expression of opinion or intent voted by an official body such as the City Council.

Revenue

Revenue is the total income produced by a given source, such as business taxes, permits, fines and forfeitures, etc.

Revenue Book

The Revenue Book is the City prepared document that reports estimated tax, special assessment, and entitlement revenues each fiscal year. Each revenue estimate includes actual revenue history for 5 to 10 years, estimated revenue for the current budget year, and percentage changes.

Risk Management

Risk Management is an organized attempt to protect a government's assets against accidental loss in the most economical method.

SDF

System Development Fees (SDF) are one-time fees assessed against new water or wastewater customers as a way to recover a part of the cost of additional system capacity constructed for their use. The amount of the fees is based upon the size of the customer's water meter.

SID

Special Improvement Districts (SID) are districts established for specific improvements such as water sanitary sewer, storm drain, and/or streets. These improvements are paid for by special assessments.

Special Assessment

A Special Assessment is a levy made against certain properties to defray part or all of the cost of a specific improvement or service primarily benefiting those properties.

Special Revenue Funds

Special Revenue Funds are funds earmarked for special activities as required by law or administrative regulation. Examples are City-County Library, Street/Gas tax, Tax Increment District, and the Community Development Grants.

Tax Increment Bond

Tax Increment Bond is a specially limited obligation bond payable from anticipated incremental increases in tax revenues, resulting from the redevelopment of an area. Tax revenue from construction and improvements in the Tax Increment District provides funding for new construction and improvements.

Tax Increment District(s)

Tax Increment Districts are areas within the City that the governing body has established by resolution as "blighted"; which allows for special property tax treatment. Blight is defined as an area declining in taxable value and that requires rehabilitation and redevelopment in the interest of the public health, safety, morals, or welfare of the citizens. Boundaries of the District are defined and tax revenue (based upon taxable value) is determined. This taxable value amount becomes the BASE value. Tax collections from the BASE continue to be distributed to the taxing entities. The taxable value in excess of the BASE (*tax* increment) is used to pay for incentives established to create tax value growth. After a period of time, the District sunsets and all tax collections are distributed to the taxing entities.

Taxable Valuation

The Taxable Valuation is the portion of the assessed value of a property that is taxable.

TBID

The Tourism Business Improvement District's (TBID) purpose is to market the Billings region as a preferred travel destination. Visitors to lodging facilities are assessed a nightly fee to fund the District.

Transfers

Transfers are authorized exchanges of cash or other resources between funds.

Transmittal Letter

Transmittal Letter is a general discussion of the proposed budget as presented in writing by the Mayor to the Council. The message contains an explanation of the principal budget items and recommendations regarding the financial policy for the upcoming year.

VISTA

VISTA, or AmeriCorps VISTA, refers to Volunteers In Service To America.

Working Capital

Working Capital is net current assets. The balance can be identified as available for commitment on the short term (usually one year). Formula:

1. Add cash:
2. Add other current assets (known as receivables which can be expected to be available for expenditure in the short term): and,
3. Deduct current liabilities (payables which are expected to be paid in the short term).

2016 City of Billings

MONTANA

FISCAL YEAR