



CITY OF BILLINGS

BUILDING & SAFETY DIVISION

2825 3rd Avenue North, 4th floor
Billings, Montana 59101
Office (406) 657-8270
Fax (406) 657-8252

PLAN REVISION APPLICATION

ALL PLAN CHANGES AFTER PERMIT APPROVAL MUST BE SUBMITTED TO THE BUILDING DIVISION FOR PLAN REVIEW AND APPROVAL PRIOR TO CONSTRUCTION OR INSPECTION

Date: _____ Permit #: _____

Address: _____

Contact Information: CONTRACTOR OWNER OTHER _____

Name: _____ Phone: _____

COMMERCIAL (\$45 SUBMITTAL FEE) *Additional Plan Review fees may be incurred*

RESIDENTIAL (\$20 SUBMITTAL FEE) *Additional Plan Review fees may be incurred*

Detailed Description of Changes: _____

Submit **2 SETS** of all revised plans and any supporting documents. Revisions to signed/sealed plans shall be prepared and signed by the designer of record.

****ADDITIONAL SETS MAY BE REQUIRED BY OTHER DEPARTMENTS DEPENDING ON THE SCOPE OF THE CHANGES****

FOR CHANGES MADE IN THE FIELD: This application and revised plans must be submitted to the Building Division by 4:00pm the NEXT WORKING DAY after installation or a STOP WORK ORDER will be issued and fines may be imposed.

NO ADDITIONAL INSPECTIONS WILL BE CONDUCTED OR APPROVED UNTIL THE CHANGES ARE APPROVED BY THE BUILDING DIVISION.

Approved by: _____ Date: _____

Comments: _____
