



## INVITATION FOR BID (IFB)

Name of Good or Service Requested: CITY VEHICLES

### Contents:

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## **A. Summary of Invitation for Bid**

This bid is for the purpose of entering into a contract for CITY VEHICLES for the City of Billings. The successful bidder agrees to provide the City of Billings with an acceptable quality of equipment/service, performance and workmanship as determined by the City of Billings.

It is the purpose of this bid to obtain the best quality of equipment/service at the most favorable price to the City of Billings. Consideration will be given for the level of service offered and ability to meet stated specifications as outlined in the contract documents.

The lowest bid need not be accepted if it is documented that a specific supplier in the past has been a poor performer or has provided poor goods.

## **B. Instructions to Bidders**

Sealed bids entitled **CITY VEHICLES** for the City of Billings Fleet Services Division, Billings, Montana, will be received by the City Clerk up until 2:00 PM (MST) on Tuesday, October 13, 2020.

**\*ATTENTION\*** Notice regarding bid submittals, public [bid openings](#) and bid security maintenance. The process in which bids may be submitted, accepted and opened, has changed due to the COVID-19 response. All bids may be submitted to Billings City Clerk via email at [bids@billingsmt.gov](mailto:bids@billingsmt.gov), or by mail to P.O. Box 1178, Billings, MT 59103 or 210 North 27<sup>th</sup> Street, Billings, MT 59101. Bid openings will be held live on the City's Facebook page: <https://www.facebook.com/Billings-MT-City-Government-74352842013/>. No hand-delivered bids will be accepted in order to prohibit the transmission of COVID-19. Bid tabulations will be posted for public viewing after the bids have been opened.

More specific additional information regarding this Invitation for Bids may be obtained by contacting Larry Deschene, Fleet Services Manager via telephone at (406) 657-8229, or via email at [deschenel@billingsmt.gov](mailto:deschenel@billingsmt.gov).

No bids may be withdrawn after the scheduled time for the public opening of bids, which is 2:00 PM (MST) on Tuesday, October 13, 2020.

The right is reserved to reject any or all bids received, to waive irregularities, to postpone the award of the contract for a period of not to exceed sixty (60) days, and to accept that bid which is in the best interests of the City of Billings, Montana.

The City of Billings is an Equal Opportunity Employer. The Contractor and subcontractor shall abide by the requirements of 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a), which prohibit discrimination against qualified protected veterans and/or qualified individuals on the basis of disability, and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans and individuals with disabilities.



## EXAMINATION OF DOCUMENTS

Before submitting a bid, the bidder shall:

- a. Carefully examine the Standards and Specifications as well as all other attached documents;
- b. Fully inform themselves of the existing conditions and limitations;
- c. Include with the bid sufficient information to cover all items required in the specifications.

## BID COMPLIANCE

It shall be the responsibility of the bidder to see that all bids are submitted to the office of the City Clerk before 2:00 PM (MST) on Tuesday, October 13, 2020.

## BID MODIFICATIONS

Bids shall be made on the forms provided herein; they shall not contain any recapitulation of the work to be done. Modifications, additions or changes to the terms and conditions of this Invitation for Bid may be cause for rejection of the bid. Bids submitted on other forms may be rejected.

## INTERPRETATION PRIORITY

Should a bidder find discrepancies in, or omissions from, the specifications, or be in doubt as to their meaning, bidder shall notify Larry Deschene, Fleet Services Manager, at (406) 657-8229, by email at [deschenel@billingsmt.gov](mailto:deschenel@billingsmt.gov), or in person at the Billings Operation Center – 4848 Midland Road, Billings, MT 59101, who will send written instructions or addenda to all bidders. The City will not be responsible for oral interpretation. All addenda issued prior to bid opening shall be incorporated into and become a portion and part of the contract/agreement upon award. Questions received less than ninety-six (96) hours before the bid opening cannot be answered.

## WITHDRAWAL OF BIDS

Bidders may withdraw their bid either personally or by written request at any time prior to the time set for bid opening. No bid may be withdrawn or modified after the time set for opening, unless and until the award of the contract is delayed for a period exceeding sixty (60) days.

## BID PRICE VALID

Bidders must honor their bid price for sixty (60) days from the date of sealed bid opening.

## CERTIFICATION

The bidder certifies that the bid has been arrived at by the bidder independently and has been submitted without any collusion designed to limit independent bidding or competition. The bidder further certifies that the materials, products, services and/or goods offered herein meet all requirements of the stated specifications and are equal in quality, value and performance with highest quality, nationally advertised brand and/or trade names.



Manufacturer's trade names, if used in specifications, are for the express purpose of establishing a standard of quality and coordination of design, not for the purpose of limiting competition.

## ELIGIBILITY

The successful bidder will be required to provide copies of the following, or the ability to obtain the following within 15 days of notification of contract award:

- Completed and signed the new vendor forms, if necessary (to be eligible for payment): <http://mtbillings3.civicplus.com/DocumentCenter/View/26004>
- City of Billings Business License: <http://ci.billings.mt.us/981/Business-Licenses>
- Montana Contractor's License: <http://erd.dli.mt.gov/work-comp-regulations/montana-contractor/construction-contractor-registration>
- Certificate of Workman's Compensation or Certificate of Exemption from Workman's Compensation: <http://erd.dli.mt.gov/work-comp-regulations>
- The successful bidder will be required to purchase a City business license and complete the new vendor forms in order to be eligible for payment.

## EVIDENCE OF QUALIFICATION

Upon request of the City of Billings, a bidder whose bid is under consideration for award may be required to manifest satisfactory evidence of his financial resources, experience, the organization and equipment as well as service provisions bidder has available or will make available. In determining the lowest responsible bidder, in addition to price, the following considerations may be addressed:

- a) The ability, capacity and skill of the bidder to perform the contract or provide the service required.
- b) The character, integrity, reputation, judgment, experience and efficiency of the bidder.
- c) Whether the bidder can perform the contract within time specified.
- d) The quality of performance of previous contracts, agreements and/or performance.
- e) Previous and/or existing compliance by the bidder with laws relating to the contract or services.
- f) Such other information which may be secured having a bearing on the decision to award the contract.



### **C. Contract Requirements and Specifications**

The bid specifications are divided into separate schedules. It is the intent of the City of Billings to award on the basis of each schedule. This may result in the bid being awarded to one or more vendors. Please note that there are separate bid sheets (Bid Proposal Form) under section D. Pricing for each schedule. You are required to use the form(s) that correspond to the schedule(s) you are bidding.

The City of Billings may choose not to trade the vehicles listed as trade-ins (Except where noted.) Please bid the price of the new vehicle without a trade and list the actual value of the trade-in if we were to accept your trade-in offer.

Vehicles listed as trade-ins will be available for viewing Tuesday, October 6, 2020 from 8:00AM to 1:00PM at the City of Billings Operations Center, 4848 Midland Rd., Billings Mt.

All vehicles bid are to be standard production models meeting the minimum specifications plus the specification for the standard model.



**SCHEDULE 1**

PAGE 1

**CONTRACT SPECIFICATIONS**

**STREET AND TRAFFIC DIVISION**

**ONE (1) NEW CURRENT MODEL 2021 ONE-TON, 350/3500 SERIES 4 X 4  
REGULAR CAB LONG BOX PICKUP WITH SNOW PLOW**

UNIT BID SHALL BE MANUFACTURERS CURRENT PRODUCTION MODEL WITH ALL FEATURES OFFERED AS STANDARD WHETHER OR NOT CALLED FOR IN THE SPECIFICATIONS, EXCEPT WHERE THIS SPECIFICATION REQUIRES A SUBSTITUTION IN LIEU OF THE MANUFACTURERS STANDARD EQUIPMENT.

<u>DESCRIPTION</u>	<u>MINIMUM REQUIREMENTS</u>	<u>SPECIFICATION BID</u>
Engine	6.2 liter, 8 cylinder, gasoline E.F.I.	_____
GVW	10,400 pounds	_____
Cab	Standard Regular	_____
Chassis	Standard, single rear wheel	_____
Drive Type	Electronic shift-on-the-fly 4-Wheel drive	_____
Box Length	8-Foot standard fleet side	_____
Transmission	Heavy-duty, 4-speed automatic w/ cooler; Haul/tow mode	_____
Transfer Case	Dash control Electronic shift-on-the-fly	_____
Brakes	Heavy-duty, power, anti-lock, 4-wheel ABS disk brakes	_____
Alternator	200 amperes	_____
Battery	Heavy-duty, 750 CCA	_____
Heater	Heavy-duty	_____
Cooling	Heavy-duty radiator w/ -40° anti-freeze	_____
Differential	Limited slip 3:73 ratio	_____
Suspension	Front, heavy-duty w/ front stabilizer bar	_____
Fuel Tanks	30+ gallon minimum w/ skid plates	_____
Mirrors	Trailer Towing extendable, breakaway, heated, electronic adjusted	_____



**SCHEDULE 1**

PAGE 2

CONTRACT SPECIFICATIONS CONT.

**STREET AND TRAFFIC DIVISION  
ONE (1) NEW CURRENT MODEL 2021 ONE-TON, 350/3500 SERIES 4 X 4  
REGULAR CAB LONG BOX PICKUP WITH SNOW PLOW**

<u>DESCRIPTION</u>	<u>MINIMUM REQUIREMENTS</u>	<u>SPECIFICATION BID</u>
Tires/Wheels	Five (5) 10-ply 18" all terrain traction radials mounted on wheels	_____
	Colored keyed heavy duty rubber floor coverings with matching heavy duty rubber floor mats	_____
Shock Absorbers	Heavy-duty – front and rear	_____
Mud Flaps	Heavy-duty – front and rear	_____
Color	To be selected by City	_____
Other Features	40/20/40 seat with fold down console covered with heavy duty cloth material	_____
	Electric/power windows and door locks with remote openers	_____
	Electric/power heated mirrors	_____
	Air conditioning	_____
	Standard AM-FM radio w/factory Bluetooth connectivity	_____
	Factory installed trailer towing package with receiver hitch and factory intergraded brake control	_____
	Two 12-Volt Power Points	_____
	USB Charge Port	_____
	Direct-read gauges for oil, water temperature and alternator	_____
	Cold climate package including engine heater	_____
	4-Upfitter switches located on instrument panel	_____
	Snow Plow Prep Package	_____
Rear Vision Camera	_____	



**SCHEDULE 1**

PAGE 3

CONTRACT SPECIFICATIONS CONT.

**STREET AND TRAFFIC DIVISION  
ONE (1) NEW CURRENT MODEL 2021 ONE-TON, 350/3500 SERIES 4 X 4  
REGULAR CAB LONG BOX PICKUP WITH SNOW PLOW**

<u>DESCRIPTION</u>	<u>MINIMUM REQUIREMENTS</u>	<u>SPECIFICATION BID</u>
Snow Plow Package	The specification is intended for a hydraulic powered V-Blade snowplow assembly to be mounted on a 1 ton 4X4 Pickup truck. The complete snow plow assembly including Moldboard, plow frame and power unit shall be removable From the truck as a single unit. The plow shall have a self-Aligning quick attach hook-up system.	_____
Snow Plow	Stainless Steel V Plow with quick attachment system (Fisher Extreme V; or Equivalent), 7' 6" Blade Width; Blade Shoes; Heated LED Plow lights; Button Controller; Curb Guard; Snow deflector	_____
Bid Description	Please indicate make and model of vehicle bid _____ _____	
Trade-Ins	None	
Delivery	120 days F.O.B. Billings of bid award	_____

The unit must meet all DOT and OSHA standards.

The bid will be awarded to the bidder submitting the lowest and best bid, which will be evaluated on a combination of the base bid price less the trade-in price.

END: CONTRACT SPECIFICATIONS SCH 1





**SCHEDULE 2**

**PAGE 1**

**CONTRACT SPECIFICATIONS**

**PUBLIC WORKS UTILITIES DEPARTMENT**

**TWO (2) NEW CURRENT MODEL 2021 1-TON, 350/3500 SERIES 2 WHEEL DRIVE  
EXTENDED CAB, FOUR DOOR PICKUPS WITH SERVICE BODIES**

UNIT BID SHALL BE MANUFACTURERS CURRENT PRODUCTION MODEL WITH ALL FEATURES OFFERED AS STANDARD WHETHER OR NOT CALLED FOR IN THE SPECIFICATIONS, EXCEPT WHERE THIS SPECIFICATION REQUIRES A SUBSTITUTION IN LIEU OF THE MANUFACTURERS STANDARD EQUIPMENT.

<b><u>DESCRIPTION</u></b>	<b><u>MINIMUM REQUIREMENTS</u></b>	<b><u>SPECIFICATION BID</u></b>
Engine	6.2 liter, 8 cylinder, gasoline E.F.I.	_____
GVWR	11,400 pounds	_____
Cab	Extend cab – 4 door	_____
Chassis	Standard, single rear wheel	_____
Drive Type	Two wheel drive	_____
Box Length	8-Foot service body	_____
Transmission	Heavy-duty, 6-speed automatic w/ cooler; Haul/tow mode	_____
Brakes	Heavy-duty, power, anti-lock, 4-wheel ABS disk brakes	_____
Alternator	200 amperes	_____
Battery	Heavy-duty, 750 CCA	_____
Steering	Power	_____
Heater	Heavy-duty	_____
Cooling	Heavy-duty radiator w/ -40° anti-freeze	_____
Differential	Limited slip, Traction control, Stability control	_____
Fuel Tanks	30+ gallon minimum w/ skid plates	_____
Mirrors	Left and right, below eye level, stainless steel or painted, breakaway, heated, electronic adjusted	_____
Tires/Wheels	Five (5) 10-ply all terrain traction radials mounted on wheels	_____
Floor Covering	Colored keyed heavy duty rubber floor coverings with matching heavy duty rubber floor mats	_____



**PUBLIC WORKS UTILITIES DEPARTMENT**  
**TWO (2) NEW CURRENT MODEL 2021 1-TON, 350/3500 SERIES 2 WHEEL DRIVE**  
**EXTENDED CAB, FOUR DOOR PICKUPS WITH SERVICE BODIES**

<b><u>DESCRIPTION</u></b>	<b><u>MINIMUM REQUIREMENTS</u></b>	<b><u>SPECIFICATION BID</u></b>
Shock Absorbers	Heavy-duty – front and rear	_____
Mud Flaps	Heavy-duty – front and rear	_____
Color	To be selected by City	_____
Other Features	40/20/40 seat with fold down console covered with heavy duty cloth material	_____
	Tinted windshield	_____
	Electric/power windows and door locks with remote openers	_____
	Intermittent electric windshield wipers w/washers	_____
	Air conditioning	_____
	Standard AM-FM radio with factory Bluetooth connectivity	_____
	Factory installed trailer towing package with receiver hitch and intergraded brake control	_____
	12-Volt Power Point	_____
	USN Charge Port	_____
	Direct-read gauges for oil, water temperature and alternator	_____
	Cold climate package including engine heater	_____
	4-Upfitter switches located on instrument panel	_____
	Body & service body undercoating	_____
	Spray in bed liner (Rhino)	_____
	Back-up alarm	_____
	Keys and Fobs Two (2) Complete Sets	_____
Rear vision camera	_____	



**SCHEDULE 2**  
**PAGE 3**

**CONTRACT SPECIFICATIONS CONTINUED**

**PUBLIC WORKS UTILITIES DEPARTMENT**  
**TWO (2) NEW CURRENT MODEL 2021 1-TON, 350/3500 SERIES 2 WHEEL DRIVE**  
**EXTENDED CAB, FOUR DOOR PICKUPS WITH SERVICE BODIES**

Service Body:

To be installed on truck chassis.

Example Makes or equal: Knapheide; CM; Reading; RKI; Omaha Standard

Steel Constructed

Overall dimensions – 96”L x 78”W x 40”H

Compartment Configuration: **Curb Side configuration** as shown below with one adjustable/removable tray in each of the horizontal and rear compartments, front compartment to be full height with two adjustable trays.

**Street Side Configuration** as shown below, full height front with two adjustable trays, horizontal center with one adjustable tray and full height rear with two adjustable trays. All trays to be adjustable and removable.



**Curb Side**



**Street Side**

Compartment depth 14.5”

Inside Floor 48”W

Slam-Action Tailgate, double panel construction with pickup style release handle

Doors – Double panel with stainless steel hinge pins and hardware; Stainless steel paddle latches with keyed locks; Spring loaded door stays

Door seals – Water and dust tight

Compartment Lighting: Vertical LED strip lights on both sides of each compartment. To be concealed for protection from damage.

Lights to come on when compartment doors are open, off when closed.

Body Lighting – All LED with recessed tail lights

Bumper – Steel tread plate step bumper

Receiver Hitch must be certified to tow weights meeting or exceeding vehicle rated towing capacity.

Spray in Bedliner: Extended to cover top sections of service body

Painted to match truck cab

Complete Installation

Delivery 120 days F.O.B. Billings of bid award

Bid Description Please indicate make and model & include specification document of vehicle bid

Trade-In: NONE

The unit must meet all DOT and OSHA standards.

The bid will be awarded to the bidder submitting the lowest qualified bid. The City of Billings may choose not to trade the vehicles listed as trade-ins. Please bid the price of the new vehicle without a trade and list the actual value of the trade-in if we were to accept your trade-in offer.

END: SCH 2 CONTRACT SPECIFICATIONS



**SCHEDULE 3**

**PAGE 1**

**CONTRACT SPECIFICATIONS**

**PUBLIC WORKS DEPARTMENT  
ONE (1) NEW CURRENT MODEL 2021**

**1-TON, 350/3500 SERIES 4 WHEEL DRIVE EXTENDED CAB 4-DOOR PICKUP WITH SERVICE BODY UNIT BID SHALL BE MANUFACTURERS CURRENT PRODUCTION MODEL WITH ALL FEATURES OFFERED AS STANDARD WHETHER OR NOT CALLED FOR IN THE SPECIFICATIONS, EXCEPT WHERE THIS SPECIFICATION REQUIRES A SUBSTITUTION IN LIEU OF THE MANUFACTURERS STANDARD EQUIPMENT.**

<b><u>DESCRIPTION</u></b>	<b><u>MINIMUM REQUIREMENTS</u></b>	<b><u>SPECIFICATION BID</u></b>
Engine	6.2 liter, 8 cylinder, gasoline E.F.I.	_____
GVWR	11,400 pounds	_____
Cab	Extended Cab 4-Door	_____
Chassis	Standard, single rear wheel	_____
Drive Type	Electronic shift-on-the-fly 4-Wheel Drive, electronic locking hubs, electronic dash control. (Manual locking hubs and a floor shifter are unacceptable).	_____
Box Length	8-Foot service body	_____
Transmission	Heavy-duty, 6-speed automatic w/ cooler; Haul/tow mode	_____
Brakes	Heavy-duty, power, anti-lock, 4-wheel ABS disk brakes	_____
Alternator	200 amperes	_____
Battery	Heavy-duty, 750 CCA	_____
Steering	Power	_____
Heater	Heavy-duty	_____
Cooling	Heavy-duty radiator w/ -40° anti-freeze	_____
Differential	Limited slip, Traction control	_____
Fuel Tanks	30+ gallon minimum w/ skid plates	_____
Mirrors	Trailer Towing extendable, breakaway, heated, electronic adjusted	_____
Tires/Wheels	Five (5) 10-ply all terrain traction radials mounted on wheels	_____
Floor Covering	Colored keyed heavy duty rubber floor coverings with matching heavy duty rubber floor mats	_____



**PUBLIC WORKS DEPARTMENT**  
**ONE (1) NEW CURRENT MODEL 2021**  
**1-TON, 350/3500 SERIES 4 WHEEL DRIVE EXTENDED CAB 4-DOOR PICKUP WITH SERVICE BODY**

<b><u>DESCRIPTION</u></b>	<b><u>MINIMUM REQUIREMENTS</u></b>	<b><u>SPECIFICATION BID</u></b>
Shock Absorbers	Heavy-duty – front and rear	_____
Mud Flaps	Heavy-duty – front and rear	_____
Color	To be selected by City	_____
Other Features	40/20/40 seat with fold down console covered with heavy duty cloth material	_____
	Electric/power windows and door locks with remote openers	_____
	Intermittent electric windshield wipers w/washers	_____
	Air conditioning	_____
	Standard AM-FM radio with factory Bluetooth connectivity	_____
	Factory installed trailer towing package with receiver hitch	_____
	Rear vision camera	_____
	Factory intergraded trailer brake control	_____
	12-Volt Power Point	_____
	USB Charge Port	_____
	Direct-read gauges for oil, water temperature and alternator	_____
	Cold climate package including engine heater	_____
	4-Upfitter switches located on instrument panel	_____
	Body & service body undercoating	_____
Spray in bed liner (Rhino) extended to cover top sections Of service body compartments	_____	
Back-up alarm	_____	
Keys and Fobs Four (4) Complete Sets	_____	



**SCHEDULE 3**  
**PAGE 3**

**CONTRACT SPECIFICATIONS CONTINUED**

**PUBLIC WORKS DEPARTMENT**  
**ONE (1) NEW CURRENT MODEL 2021**  
**1-TON, 350/3500 SERIES 4 WHEEL DRIVE EXTENDED CAB 4-DOOR PICKUP WITH SERVICE BODY**

Towing Heavy Duty factory installed trailer towing package with receiver hitch, ball/pintal hitch, rated for maximum towing capacity, 7 lead trailer wiring connector with factory intergraded trailer brake control

Service Body:

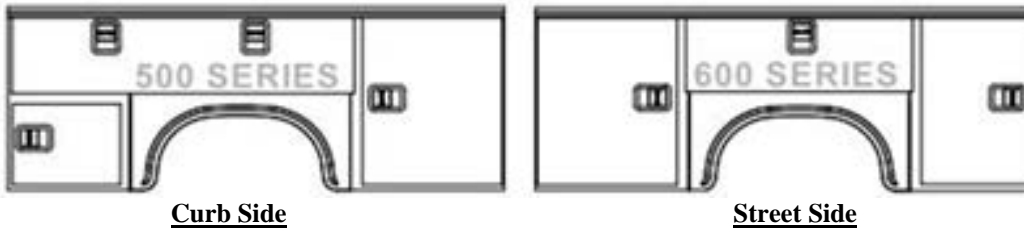
To be installed on truck chassis.

Example Makes or equal: Knapheide; CM; Reading; RKI; Omaha Standard Steel Constructed

Overall dimensions – 96”L x 78”W x 40”H

Compartment Configuration: **Curb Side configuration** as shown below with one adjustable/removable tray in each of the horizontal and rear compartments, front compartment to be full height with two adjustable trays.

**Street Side Configuration** as shown below, full height front with two adjustable trays, horizontal center with one adjustable tray and full height rear with two adjustable trays. All trays to be adjustable and removable.



Compartment depth 14.5”

Inside Floor 48”W

Slam-Action Tailgate, double panel construction with pickup style release handle

Doors – Double panel with stainless steel hinge pins and hardware; Stainless steel paddle latches with keyed locks; Spring loaded door stays

Door seals – Water and dust tight

Compartment Lighting: Vertical LED strip lights on both sides of each compartment. To be concealed for protection from damage.

Lights to come on when compartment doors are open, off when closed.

Body Lighting – All LED with recessed tail lights

Bumper – Steel tread plate step bumper

Receiver Hitch must be certified to tow weights meeting or exceeding vehicle rated towing capacity.

Spray in Bedliner: Extended to cover top sections of service body

Painted to match truck cab

Complete Installation

Delivery 120 days F.O.B. Billings of bid award

Bid Description Please indicate make and model of vehicle bid \_\_\_\_\_



**SCHEDULE 3**

**PAGE 4**

**CONTRACT SPECIFICATIONS CONTINUED**

**PUBLIC WORKS DEPARTMENT  
ONE (1) NEW CURRENT MODEL 2021**

**1-TON, 350/3500 SERIES 4 WHEEL DRIVE EXTENDED CAB 4-DOOR PICKUP WITH SERVICE BODY**

Trade-In: None

The unit must meet all DOT and OSHA standards.

The bid will be awarded to the bidder submitting the lowest qualified bid. The City of Billings may choose not to trade the vehicles listed as trade-ins. Please bid the price of the new vehicle without a trade and list the actual value of the trade-in if we were to accept your trade-in offer.

END: SCH 3 CONTRACT SPECIFICATIONS



**SCHEDULE 4**  
**PAGE 1**

**CONTRACT SPECIFICATIONS**

**FIRE DEPARTMENT**  
**ONE (1) NEW CURRENT MODEL 2021**  
**3/4-TON 4 WHEEL DRIVE CREW CAB SHORT BOX PICKUP**

UNIT BID SHALL BE MANUFACTURERS CURRENT PRODUCTION MODEL WITH ALL FEATURES OFFERED AS STANDARD WHETHER OR NOT CALLED FOR IN THE SPECIFICATIONS, EXCEPT WHERE THIS SPECIFICATION REQUIRES A SUBSTITUTION IN LIEU OF THE MANUFACTURERS STANDARD EQUIPMENT.

<b><u>DESCRIPTION</u></b>	<b><u>MINIMUM REQUIREMENTS</u></b>	<b><u>SPECIFICATION BID</u></b>
Engine	6.2 liter, 8 cylinder, gasoline E.F.I.	_____
GVWR	9,500 pounds	_____
Cab	Crew cab 4-door	_____
Chassis	Standard, single rear wheel	_____
Drive Type	Dash control Electronic shift-on-the-fly 4-Wheel Drive, electronic locking hubs, (floor shifter unacceptable)	_____
Box Length	6.5-Foot fleet side	_____
Transmission	Heavy-duty, 6-speed automatic w/ cooler; Haul/tow mode	_____
Brakes	Heavy-duty, power, anti-lock, 4-wheel ABS disk brakes	_____
Alternator	155 amperes	_____
Battery	Heavy-duty, 650 CCA	_____
Power Steering	Yes	_____
Heater	Heavy-duty	_____
Cooling	Heavy-duty radiator w/ -40° anti-freeze	_____
Differential	Limited slip/traction control/stability control	_____
Fuel Tanks	30+ gallon minimum w/ skid plates	_____
Mirrors	Left and right, below eye level, stainless steel or painted, breakaway, heated, electronic adjusted	_____





**FIRE DEPARTMENT  
ONE (1) NEW CURRENT MODEL 2021  
3/4-TON 4 WHEEL DRIVE CREW CAB SHORT BOX PICKUP**

<b><u>DESCRIPTION</u></b>	<b><u>MINIMUM REQUIREMENTS</u></b>	<b><u>SPECIFICATION BID</u></b>
Tires/Wheels	Five (5) 10-ply, 18” all terrain traction radials mounted on wheels	_____
Floor Covering	Colored keyed heavy duty rubber floor coverings with matching heavy duty floor mats	_____
Shock Absorbers	Heavy-duty – front and rear	_____
Mud Flaps	Heavy-duty – front and rear	_____
Color	Exterior-White, Interior Charcoal	_____
Other Features	40/20/40 cloth bucket seats with removable center console	_____
	Electric/power windows and door locks with remote openers	_____
	Electronic keyless entry	_____
	Intermittent electric windshield wipers w/washers	_____
	Cruise control	_____
	Air conditioning	_____
	Standard AM-FM radio with factory Bluetooth connectivity	_____
	Chrome appearance group	_____
	Factory installed trailer towing package with Receiver hitch	_____
	Factory intergraded trailer brake control	_____
	12-Volt Power Point	_____
	USB Charge Port	_____
	Direct-read gauges for oil, water temperature and alternator	_____
Cold climate package including engine heater	_____	
4-Upfitter switches located on instrument panel	_____	
Rear Vision Camera	_____	



**SCHEDULE 4**  
**PAGE 3**

**CONTRACT SPECIFICATIONS CONTINUED**

**FIRE DEPARTMENT**  
**ONE (1) NEW CURRENT MODEL 2021**  
**3/4-TON 4 WHEEL DRIVE CREW CAB SHORT BOX PICKUP**

Keys and Fobs Two (2) Complete Sets \_\_\_\_\_

Delivery 120 days F.O.B. Billings \_\_\_\_\_

Bid Description Please indicate make and model & include specification document of vehicle bid

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Trade-In NONE

The unit must meet all DOT and OSHA standards.

The bid will be awarded to the bidder submitting the lowest qualified bid. The City of Billings may choose not to trade the vehicles listed as trade-ins. Please bid the price of the new vehicle without a trade and list the actual value of the trade-in if we were to accept your trade-in offer.

END: SCHEDULE 4 CONTRACT SPECIFICATIONS



**SCHEDULE 5**

**PAGE 1**

**CONTRACT SPECIFICATIONS**

**PUBLIC WORKS ENGINEERING**

**ONE (1) NEW CURRENT MODEL 2021 FULL-SIZE ½ TON, 4 WHEEL DRIVE,  
EXTENDED CAB 4-DOOR SHORT 6.5' BOX PICKUP**

UNIT BID SHALL BE MANUFACTURERS CURRENT PRODUCTION MODEL WITH ALL FEATURES OFFERED AS STANDARD WHETHER OR NOT CALLED FOR IN THE SPECIFICATIONS, EXCEPT WHERE THIS SPECIFICATION REQUIRES A SUBSTITUTION IN LIEU OF THE MANUFACTURERS STANDARD EQUIPMENT.

<b><u>DESCRIPTION</u></b>	<b><u>MINIMUM REQUIREMENTS</u></b>	<b><u>SPECIFICATION BID</u></b>
Engine	3.3 L V-6, gasoline E.F.I., or equivalent	_____
GVWR	7,000 pounds	_____
Cab	Extended cab, 4 door	_____
Chassis	Standard, single rear wheel	_____
Drive Type	Dash control electronic shift-on-the-fly 4-Wheel Drive, electronic locking hubs, electronic dash control. (Manual locking hubs and a floor shifter are unacceptable).	_____
Box Length	6.5' fleet side	_____
Transmission	Heavy-duty, 6-speed automatic w/ cooler; Haul/tow mode	_____
Brakes	Heavy-duty, power, anti-lock, 4-wheel ABS disk brakes	_____
Alternator	150 amperes	_____
Battery	Heavy-duty, 650 CCA	_____
Heater	Heavy-duty	_____
Cooling	Heavy-duty radiator w/ -40° anti-freeze	_____
Differential	Limited slip/traction control/stability control	_____
Suspension	Front, heavy-duty w/ front stabilizer bar	_____
Fuel Tanks	20-gallon minimum w/ skid plates	_____
Mirrors	Left and right, below eye level, stainless steel or painted, breakaway, heated, electronic adjusted	_____
Tires/Wheels	Five (5) all terrain traction radials mounted on wheels	_____
Floor Covering	Colored keyed heavy duty rubber floor coverings with matching heavy duty rubber floor mats	_____



**PUBLIC WORKS ENGINEERING**  
**ONE (1) NEW CURRENT MODEL 2021 FULL-SIZE ½ TON, 4 WHEEL DRIVE,**  
**EXTENDED CAB 4-DOOR SHORT 6.5' BOX PICKUP**

<b><u>DESCRIPTION</u></b>	<b><u>MINIMUM REQUIREMENTS</u></b>	<b><u>SPECIFICATION BID</u></b>
Shock Absorbers	Heavy-duty – front and rear	_____
Skid Plates	Fuel tank	_____
Mud Flaps	Heavy-duty – front and rear	_____
Exterior Color	To be selected by City	_____
Interior Color	To be selected by City	_____
Other Features	40/20/40 seat with fold down console covered with heavy duty cloth material	_____
	Tinted windshield	_____
	Electric/power windows, and door locks with remote openers	_____
	Intermittent electric windshield wipers w/washers	_____
	Air conditioning	_____
	Factory installed Standard AM-FM radio with Sync Bluetooth connectivity	_____
	Factory installed trailer towing package with receiver hitch and intergraded brake control	_____
	12-Volt Power Point	_____
	USB Charge Port	_____
	Direct-read gauges for oil, water temperature and alternator	_____
	Cold climate package including engine heater	_____
	Rear vision camera	_____



**SCHEDULE 5**  
**PAGE 3**

**CONTRACT SPECIFICATIONS CONTINUED**

**PUBLIC WORKS ENGINEERING**  
**ONE (1) NEW CURRENT MODEL 2021 FULL-SIZE ½ TON, 4 WHEEL DRIVE,**  
**EXTENDED CAB 4-DOOR SHORT 6.5' BOX PICKUP**

Towing                      Heavy Duty factory installed trailer towing package with receiver hitch, ball/pintal hitch, rated for maximum towing capacity, 7 lead trailer wiring connector with factory intergraded trailer brake control                      \_\_\_\_\_

Delivery                      120 days F.O.B. Billings of bid award                      \_\_\_\_\_

Bid Description                      Please indicate make and model of vehicle bid and include specification document

---

Trade Ins:                      **UNIT# 7065** 1995 CHEVY S10 2WD PICKUP 2.2LI, AUTO  
VIN# 1GCCS144XS8194910, APPROXIMATE MILES 61,500                      \$\_\_\_\_\_

The unit must meet all DOT and OSHA standards.  
The bid will be awarded to the bidder submitting the lowest qualified bid. The City of Billings may choose not to trade the vehicles listed as trade-ins. Please bid the price of the new vehicle without a trade and list the actual value of the trade-in if we were to accept your trade-in offer.

END: SCH 5 CONTRACT SPECIFICATIONS



**SCHEDULE 6**

**PAGE 1**

**CONTRACT SPECIFICATIONS**

**STREET DEPARTMENT**

**TWO (2) NEW CURRENT MODEL 2021 FULL SIZE 3/4-TON 2500 SERIES, 2 WHEEL DRIVE,  
REGULAR CAB LONG-BOX PICKUPS WITH LIFTGATES**

UNIT BID SHALL BE MANUFACTURERS CURRENT PRODUCTION MODEL WITH ALL FEATURES OFFERED AS STANDARD WHETHER OR NOT CALLED FOR IN THE SPECIFICATIONS, EXCEPT WHERE THIS SPECIFICATION REQUIRES A SUBSTITUTION IN LIEU OF THE MANUFACTURERS STANDARD EQUIPMENT.

<b><u>DESCRIPTION</u></b>	<b><u>MINIMUM REQUIREMENTS</u></b>	<b><u>SPECIFICATION BID</u></b>
Engine	6.0 L V-8, gasoline E.F.I., or equivalent	_____
GVWR	9,000 pounds	_____
Cab	Regular	_____
Chassis	Standard, single rear wheel	_____
Drive Type	Two Wheel Drive	_____
Box Length	8' fleet side	_____
Transmission	Heavy-duty, 6-speed automatic w/ cooler; Haul/tow mode	_____
Brakes	Heavy-duty, power, anti-lock, 4-wheel ABS disk brakes	_____
Alternator	150 amperes	_____
Battery	Heavy-duty, 650 CCA	_____
Steering	Power	_____
Heater	Heavy-duty	_____
Cooling	Heavy-duty radiator w/ -40° anti-freeze	_____
Differential	Limited slip/traction control 3:73 ratio	_____
Suspension	Front, heavy-duty w/ front stabilizer bar	_____
Fuel Tanks	30+ gallon minimum w/ skid plates	_____
Mirrors	Left and right, below eye level, stainless steel or painted, breakaway, heated, electronic adjusted	_____



**STREET DEPARTMENT**  
**TWO (2) NEW CURRENT MODEL 2021 FULL SIZE 3/4-TON 2500 SERIES, 2 WHEEL DRIVE,**  
**REGULAR CAB LONG-BOX PICKUPS WITH LIFTGATES**

<b><u>DESCRIPTION</u></b>	<b><u>MINIMUM REQUIREMENTS</u></b>	<b><u>SPECIFICATION BID</u></b>
Tires/Wheels	Five (5) all terrain traction radials mounted on wheels	_____
	Colored keyed heavy duty rubber floor coverings with matching heavy duty rubber floor mats	_____
Shock Absorbers	Heavy-duty – front and rear	_____
Skid Plates	Fuel tank	_____
Mud Flaps	Heavy-duty – front and rear	_____
Exterior Color	To be selected by City	_____
Interior Color	To be selected by City	_____
Other Features	40/20/40 seat with fold down console covered with heavy duty cloth material	_____
	Tinted windshield	_____
	Electric/power windows, mirrors and door locks with remote openers	_____
	Intermittent electric windshield wipers w/washers	_____
	Air conditioning	_____
	Factory installed Standard AM-FM radio with Bluetooth connectivity	_____
	Factory installed trailer towing package with receiver hitch and intergraded brake control	_____
	12-Volt Power Point	_____
	Direct-read gauges for oil, water temperature and alternator	_____
	Cold climate package including engine heater	_____
	Keys and Fobs Four (2) Complete Sets	_____
	4-Upfitter switches located on instrument panel	_____



**STREET DEPARTMENT**  
**TWO (2) NEW CURRENT MODEL 2021 FULL SIZE 3/4-TON 2500 SERIES, 2 WHEEL DRIVE,**  
**REGULAR CAB LONG-BOX PICKUPS WITH LIFTGATES**

Towing	Heavy Duty factory installed trailer towing package with receiver hitch, ball/pintal hitch, rated for maximum towing capacity, 7 lead trailer wiring connector with factory intergraded trailer brake control	_____
Lift Gate	Lift gate-Tommy Lift G2 series or equivalent, 1500 lb capacity, dual cylinder with electrical control. Hitch compatible To be mounted on unit.	_____
Delivery	120 days F.O.B. Billings of bid award	_____
Bid Description	Please indicate make and model & include specification document of vehicle bid	

Trade in's: Unit# 1102, 2006 CHEVY 1/2T REG. CAB PICKUP, 4.8, AUTO,  
VIN# 1GCEC14V86E205389, APPROXIMATE MILEAGE 108,500      \$ \_\_\_\_\_

Unit# 1106, 1998 FORD 1/2T REG. CAB PICKUP, 4.2, AUTO,  
VIN# 1FTZF172XWKA97885, APPROXIMATE MILEAGE 95,000      \$ \_\_\_\_\_

The unit must meet all DOT and OSHA standards.

The bid will be awarded to the bidder submitting the lowest qualified bid. The City of Billings may choose not to trade the vehicles listed as trade-ins. Please bid the price of the new vehicle without a trade and list the actual value of the trade-in if we were to accept your trade-in offer.

END: SCH 6 CONTRACT SPECIFICATIONS





**D. Pricing and Addendum**

Please bid net prices at which you will agree to furnish required goods or services on the following schedules:

**SCHEDULE 1**

**FORM OF PROPOSAL (BID PROPOSAL)**

The undersigned hereby submits the following proposal: Having carefully examined the specifications entitled CONTRACT SPECIFICATIONS: **ONE (1) NEW CURRENT** Please bid net prices at which you will agree to furnish required goods or services.

**MODEL 2021 ONE-TON, 350/3500 SERIES 4 X 4 REGULAR CAB LONG BOX PICKUP WITH SNOW PLOW** for the City of Billings, as well as all other conditions affecting the bid, the undersigned proposes to furnish all equipment and services necessary to complete the work required.

\_\_\_\_\_  
Time of delivery

**ONE (1) NEW CURRENT MODEL 2021 ONE-TON,  
350/3500 SERIES 4 X 4 REGULAR CAB LONG BOX  
PICKUP WITH SNOW PLOW**

\$ \_\_\_\_\_  
TOTAL

AS PER SPECIFICATIONS  
FOB BILLINGS MONTANA

TRADE IN: NONE

By: \_\_\_\_\_

\_\_\_\_\_  
Title

\_\_\_\_\_  
Company

\_\_\_\_\_  
Date



SCHEDULE 2

**FORM OF PROPOSAL (BID PROPOSAL)**

The undersigned hereby submits the following proposal: Having carefully examined the specifications entitled **CONTRACT SPECIFICATIONS: TWO (2) NEW CURRENT MODEL 2021 1-TON, 350/3500 SERIES 2 WHEEL DRIVE EXTENDED CAB, FOUR DOOR PICKUPS WITH SERVICE BODIES** for the City of Billings, as well as all other conditions affecting the bid, the undersigned proposes to furnish all equipment and services necessary to complete the work required.

\_\_\_\_\_  
Time of delivery

**TWO (2) NEW CURRENT MODEL 2021 1-TON,  
350/3500 SERIES 2 WHEEL DRIVE EXTENDED CAB,  
FOUR DOOR PICKUPS WITH SERVICE BODIES**

\$ \_\_\_\_\_  
EACH

AS PER SPECIFICATIONS  
FOB BILLINGS, MONTANA

\$ \_\_\_\_\_  
TOTAL

TRADE IN: NONE

By: \_\_\_\_\_

\_\_\_\_\_  
Title

\_\_\_\_\_  
Company

\_\_\_\_\_  
Date



SCHEDULE 3

**FORM OF PROPOSAL (BID PROPOSAL)**

The undersigned hereby submits the following proposal: Having carefully examined the specifications entitled **CONTRACT SPECIFICATIONS: ONE (1) NEW CURRENT MODEL 2021 1-TON, 350/3500 SERIES 4 WHEEL DRIVE EXTENDED CAB 4-DOOR PICKUP WITH SERVICE BODY** for the City of Billings, as well as all other conditions affecting the bid, the undersigned proposes to furnish all equipment and services necessary to complete the work required.

\_\_\_\_\_  
Time of delivery

**ONE (1) NEW CURRENT MODEL 2021 1-TON,  
350/3500 SERIES 4 WHEEL DRIVE EXTENDED CAB  
4-DOOR PICKUP WITH SERVICE BODY**

AS PER SPECIFICATIONS  
FOB BILLINGS, MONTANA

\$ \_\_\_\_\_  
TOTAL

TRADE IN: NONE

By: \_\_\_\_\_

\_\_\_\_\_  
Title

\_\_\_\_\_  
Company

\_\_\_\_\_  
Date



**SCHEDULE 4**  
**FORM OF PROPOSAL (BID PROPOSAL)**

The undersigned hereby submits the following proposal: Having carefully examined the specifications entitled CONTRACT SPECIFICATIONS: **ONE (1) NEW CURRENT MODEL 2021 3/4-TON 4 WHEEL DRIVE CREW CAB SHORT BOX PICKUP** for the City of Billings, as well as all other conditions affecting the bid, the undersigned proposes to furnish all equipment and services necessary to complete the work required.

\_\_\_\_\_  
Time of delivery

**ONE (1) NEW CURRENT MODEL 2021**  
**3/4-TON 4 WHEEL DRIVE CREW CAB**  
**SHORT BOX PICKUP**

AS PER SPECIFICATIONS  
FOB BILLINGS, MONTANA

\$ \_\_\_\_\_  
TOTAL

TRADE INS: NONE

By: \_\_\_\_\_

\_\_\_\_\_  
Title

\_\_\_\_\_  
Company

\_\_\_\_\_  
Date



SCHEDULE 5

**FORM OF PROPOSAL (BID PROPOSAL)**

The undersigned hereby submits the following proposal: Having carefully examined the specifications entitled CONTRACT SPECIFICATIONS: **ONE (1) NEW CURRENT MODEL 2021 FULL-SIZE 1/2 TON, 4 WHEEL DRIVE, EXTENDED CAB 4-DOOR SHORT 6.5' BOX PICKUP** for the City of Billings, as well as all other conditions affecting the bid, the undersigned proposes to furnish all equipment and services necessary to complete the work required.

\_\_\_\_\_  
Time of delivery

**ONE (1) NEW CURRENT MODEL 2021 FULL-SIZE 1/2 TON, 4 WHEEL DRIVE, EXTENDED CAB 4-DOOR SHORT 6.5' BOX PICKUP**

AS PER SPECIFICATIONS  
FOB BILLINGS, MONTANA

\$ \_\_\_\_\_  
TOTAL

TRADE IN:

Unit # 7065, 1995 CHEVY S10 2WD PICKUP \$ \_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_  
Title

\_\_\_\_\_  
Company

\_\_\_\_\_  
Date



SCHEDULE 6

**FORM OF PROPOSAL (BID PROPOSAL)**

The undersigned hereby submits the following proposal: Having carefully examined the specifications entitled CONTRACT SPECIFICATIONS: **TWO (2) NEW CURRENT MODEL 2021 FULL SIZE 3/4-TON 2500 SERIES, 2 WHEEL DRIVE, REGULAR CAB LONG-BOX PICKUPS WITH LIFTGATES** for the City of Billings, as well as all other conditions affecting the bid, the undersigned proposes to furnish all equipment and services necessary to complete the work required.

\_\_\_\_\_  
Time of delivery

**TWO (2) NEW CURRENT MODEL 2021 FULL SIZE 3/4-TON 2500 SERIES, 2 WHEEL DRIVE, REGULAR CAB LONG-BOX PICKUPS WITH LIFTGATES**

AS PER SPECIFICATIONS  
FOB BILLINGS, MONTANA

\$ \_\_\_\_\_

\$ \_\_\_\_\_  
TOTAL

TRADE INS:

Unit # 1102, 2006 CHEVY 1/2T REG. CAB PICKUP \$ \_\_\_\_\_

Unit # 1106, 1998 FORD 1/2T REG. CAB PICKUP \$ \_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_  
Title

\_\_\_\_\_  
Company

\_\_\_\_\_  
Date



I/We acknowledge \_\_\_\_\_ addendum.  
#

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contact Name (please print)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature of Contact Position

By signing the above, I certify that I am authorized by the Company named above to respond to this request.

**E. Standard Terms and Conditions**

In case of default by the successful bidder or failure to deliver the goods or services within the time specified, the City Purchasing Agent, after written notice, may procure them from other sources and hold contractor responsible for excess costs occasioned thereby.

The specifications attached to the instructions to bidders establish a standard of quality desired by the City of Billings. Any bidder may submit quotations on any article which substantially complies with these specifications as to quality, workmanship and service. The City of Billings reserves the right to make its selections of materials or services purchased, based on its best judgment as to which articles substantially comply with the requirements of the specifications.

No alteration in any of the terms, conditions, delivery, quality, or specifications will be effective without prior written consent of the City of Billings.

No exception to delivery or service dates shall be allowed unless prior written approval is first obtained from the City of Billings.

The contractor warrants all articles supplied under this contract to conform to specifications, herein. The contractor will deliver a warranty stating that all articles supplied under the contract are fit and sufficient for the purpose manufactured, merchantable, and free from defects.

In the event the City is entitled to a prompt payment or cash discount, the period of computation shall commence on the date of delivery, or receipt of correctly completed invoices, whichever is later. If an adjustment of payment is necessary, the discount period shall commence on the date final approval for payment is authorized.

The contractor agrees not to discriminate against any client, employee or applicant for employment or for services, because of race, creed, color, national origin, sex or age with regard to, but not limited to,



the following: employment upgrading; demotion or transfer; recruitment or recruitment advertising; layoffs and termination; rates of pay or other forms of compensation; selection for training; rendition of services. It is further understood that any contractor who is in violation of this shall be barred forthwith from receiving awards of any purchase order for the City unless a satisfactory showing is made that discriminatory practices have terminated and that a reoccurrence of such acts are unlikely.

The City reserves the right to cancel and terminate this contract forthwith upon giving 30 days written notice to the contractor. (This provision does not apply to the purchase of materials and equipment. A purchase order for materials and equipment is a binding contract.)

Should either party employ an attorney or attorneys or utilize the services of in-house attorneys to enforce any of the provisions hereof or to protect its interest in any manner arising under this contract, the non-prevailing party in any action pursued in a court of competent jurisdiction agrees to pay to the prevailing party all reasonable costs, damages, expenses, and attorneys' fees, including fees for in-house attorneys, expended or incurred in connection therewith.

Where applicable, possible or required, bidder is required to submit descriptive literature, sample material, design sketches and detailed shop drawings. Failure to submit required items may result in rejection of the bid or termination of contract.

The successful bidder may not make any advertising or sale use of the fact that contract items are being used by purchaser and other approved agencies, under penalty of contract termination.

This Agreement shall be construed and enforced in accordance with the laws of the State of Montana. Venue for any suit between the parties arising out of this Agreement shall be the State of Montana Thirteenth Judicial District Court, Yellowstone County.

The contractor may not assign or subcontract the agreement, or the right to receive reasonable performance of any act called for by the contract, shall be deemed waived by a waiver by City of a breach thereof as to any particular transaction or occurrence.

Regardless of FOB point, contractor agrees to bear all risks of loss, injury, or destruction of goods and materials ordered herein and such loss, injury, or destruction shall not release contractor from any obligation hereunder.

All materials submitted in response to this IFB become public records under Article II, Section 9 of the Montana Constitution and §§ 2-6-102 and 7-1-4144, MCA and may be distributed by written request pursuant to Montana's Constitutional Right to Know or Public Records Acts.

Information provided in response to this IFB will be held in confidence and will not be revealed or discussed with competitors prior to award of Contract by Council. However, one copy of each bid submitted shall be retained for the official files of the Department and will become public record after award of the Contract.

Records and materials that are constitutionally protected from disclosure are not subject to the provisions of this section.





## F. Conditions and Non-Collusion Agreement

To receive consideration, this form must be signed in full by a responsible, authorized agent, officer, employee or representative of your firm.

### CONDITIONS AND NON-COLLUSION AGREEMENT

We have read and agree to the conditions and stipulations contained herein and to the Standard Terms and Conditions contained on the attached.

We further agree to furnish the product/services specified at the prices stated herein. We additionally agree to deliver the products/services to the location and by the date set forth herein, if applicable.

In signing this bid, you also certify that you have not, either directly or indirectly, entered into any agreement or participated in any collusion or otherwise taken any action in restraint of free competition; that no attempt has been made to induce any other person or firm to submit or not to submit a bid; that this bid has been independently arrived at without collusion with any other bidder, competitor or potential competitor; that this bid has not been knowingly disclosed prior to the opening of bids to any other bidder or competitor; that the above statement is accurate under penalty of perjury.

\_\_\_\_\_  
Legal Name of Firm/Corporation

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Address

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
City/State/Zip

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Telephone Number



**G. Intent to Respond Form**

Fax or email the following Intent to Respond form to Larry Deschene within two (2) days of the Bid Opening date of 2:00 PM (MST) on Tuesday, October 13, 2020, even if your company chooses NOT to participate.

To: City of Billings, Fleet Services  
Attn: Larry Deschene, Fleet Services Manager  
Phone: (406) 657-8229  
Fax: (406) 657-8211  
Email: deschenel@billingsmt.gov

From: \_\_\_\_\_ Contact Name  
\_\_\_\_\_ Company Name  
\_\_\_\_\_ Company Address  
\_\_\_\_\_  
\_\_\_\_\_ Email Address  
\_\_\_\_\_ Phone Number  
\_\_\_\_\_ Fax Number

Please indicate whether or not you intend to submit a bid on: CITY VEHICLES by checking Yes or No.

We intend to respond by the specified due date:

Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contact Name (please print)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature of Contact Position

**By signing the above, I certify that I am authorized by the Company named above to respond to this request.**