

City of Billings Montana



Fiscal Year 2012 Operating Budget & Five Year Capital Improvement Plan

ABOUT THE COVER

On Wednesday, August 11, 2010, the City of Billings hosted a concert, and 8,000 people attended. The Bob Dylan / John Mellencamp concert brought people from all over the region, including Canada, to Billings for an evening of music and fun. By all accounts, this first big, non-baseball event at Dehler Park was a huge success for the community.

Don Sullivan, the Producer of the concert for Jam Productions, said that the Dehler Park setting with the rimrocks in the background was one of the best venues anywhere in the country that they have staged a concert.

Dehler Park was built by the citizens of Billings to be more than just a baseball stadium. It was envisioned to be used for events like the Dylan / Mellencamp concert as well. Based on the success of this first outdoor concert, expect more in the future.

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

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Budget Presentation
Award*

PRESENTED TO

**City of Billings
Montana**

For the Fiscal Year Beginning

July 1, 2010

President

Executive Director

City of Billings

The City of Billings (the "City") is located in southeastern Montana. The City is the county seat of Yellowstone County (the "County") and is the most populous city in Montana and Wyoming, with a 2000 census count of 89,847. The City and the County form the largest metropolitan area in Montana with a 2000 population of 129,352, or about 14.3% of the State's population.

The City of Billings was incorporated in 1882 with a strong Mayoral form of government. Then on May 2, 1974, a voter-approved, self-governing "Charter" form of government was implemented. The elected Mayor and 10 elected City Council members from five wards were tasked with hiring a City Administrator to oversee the operations of the City of Billings. As a self-governing entity, the City should have had a broad authority on which to operate. However, the State Legislature tends to limit that authority. For example, unlike most other cities in the State of Montana, Billings cannot float its tax mill levy. The levy is set by the Charter, with the exception of voter approved levies like Public Safety and General Obligation Bonds. The City Charter can be located at <http://ci.billings.mt.us/>, Your Government, City Clerk, and City Charter.

With the Rocky Mountains to the west and plains to the east, Billings lies in the Yellowstone River Valley and serves as regional trade center for Montana and northern Wyoming. The trade and services industries account for nearly two-thirds of the jobs in the County. The City is located at the intersection of I-90 and I-94.

In addition to regional wholesale and retail trade businesses, the health care industry, tourism, and conventions are significant sources of economic activity in the area. The most advanced healthcare services in every major medical specialty within a four state area are available in Billings. Two accredited hospitals, 40 medical clinics, and hundreds of physicians are located in the City. The hospitals are the two largest private employers in the City.

The City operates Billings Logan International Airport that is served by six passenger service airlines providing non-stop service to nine major urban markets, two of which are seasonal, and regional service to seven Montana and Wyoming markets. These airlines help to provide access to the local tourist attractions such as the Lewis and Clark Trail, the Little Big Horn Battlefield, and Yellowstone National Park; all located within three hours of Billings and the Red Lodge Ski hill, which is approximately one hour southwest of Billings.

The MetraPark Arena serves as convention facilities for the area and contributes to the tourism and convention sector of the economy. MetraPark can seat up to 12,000 people and has 51,000 square-feet of exhibition space. On June 20, 2010, MetraPark was hit by the first tornado to touch down in Billings in over 50 years. The building was severely damaged and was rendered unusable. With partial rebuilding, MetraPark re-opened in April with the Women of Faith convention as the first venue. As of the time of this printing, façade and landscaping completion continues, as well as roadway and parking lot resurfacing, and the rebuilding of the stairway from the upper lot to the arena.

BUDGET MESSAGE



CITY OF BILLINGS

OFFICE OF CITY ADMINISTRATOR

P.O. BOX 1178
BILLINGS, MONTANA 59103
(406) 657-8433
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October 3, 2011

Honorable Mayor and City Council:

It is an honor to present the City of Billings' adopted Fiscal Year (FY) 2012 Operating and Capital Budget. The budget remains the most important policy decision that the Mayor and Council make each year, because it sets spending priorities for all City services. A total of seven meetings were held to discuss the FY 12 budget before its final adoption on July 11th. Your commitment of time and energy is appreciated.

The City of Billings has been fortunate to keep its operations in the black during a financial turn-down that has been the worst in eight decades. Some of that has been the result of continuing construction projects in the city in FY11, such as improvements in the medical corridor, renovation of the Babcock Theater block, and the construction of both a Federal Courthouse and a new bank in downtown. Potential sustaining projects in FY 2012 include construction of a privately owned Federal office building and a new Parmly Billings Library, if it is approved by voters in November 2011.

Other reasons for the City's current positive financial position include efforts made over previous years to maximize efficiency and fiscal accountability. Departments such as the Airport, Water, Wastewater, Solid Waste and Parking have been moved into enterprise funds that rely on fees for service and outside grants rather than property taxes to pay for their operations. Internal service funds, such as the Motor Pool and Information Technology, charge city departments for their services rather than use property taxes to operate.

Steps have been taken over the past five years to reduce other expenses, where feasible, and to carefully consider any increases in assessments and fees for service. The Council and staff also have been cautious not to accept grants or adopt programs that will require growing staff in future years. In addition, the Council has required that the General Fund be balanced without the use of reserves, which resulted in the return of more than \$1 million to the General Fund Reserve for FY11 and a similar amount budgeted for return in FY12.

Budget Process

The FY12 budget preparation process was similar in many ways to those in previous years. For at least the tenth straight year, all departments were required to submit zero-dollar-increase budget requests with no new personnel, operations and maintenance (O&M) costs, or capital spending. New positions or other increases had to be submitted as supplemental budget requests, except for capital items contained in the Capital Improvement Plan (CIP), Equipment Replacement Plan (ERP), and Technology

I
Billings Pride
City-wide

Replacement Plan (TRP). A committee for each plan meets annually to create recommended project budgets for the next year. The CIP and TRP are five-year plans, and the ERP is a 20-year plan. They were approved by the City Council in March 2011.

O&M expenses that could not be directly controlled by departments -- such as those for power, fuel, and insurance -- were exempt from the no-increase rule that was applied to other O&M costs. However, their costs are being tracked, so that they can be identified and reported separately from new initiatives.

Overall, the FY 12 budget increased to \$239.9 million from \$222.8 million in FY 11. The General Fund budget increased from \$28.4 million in FY 11 to \$29.9 million in FY 12. The major reason for the increase in the total budget was capital projects.

Public Safety and General Funds

For FY 12, the General and Public Safety Fund departments submitted supplemental funding requests totaling \$811,835. Of that amount, \$275,966 was approved, with \$121,740 being one-time requests. The City of Billings continues to supplement the Public Safety levies by transferring a substantial majority of its General Fund budget to the Public Safety Fund. For FY 12, the General Fund transfer to Public Safety is budgeted at \$18.6 million, or 53%, of General Fund expenditures.

Guide to Sections

The budget document is organized into sections, as it has been for several years:

- The Overview section describes major changes in revenue and expenditures for all budgeted funds.
- The Goals section includes the goals that the City Council approved in January 2007 and refined in 2009 at the same time they developed a strategic plan. Corresponding departmental goals and the work plans that implement them are also included.
- The Funds section contains detailed descriptions of individual funds and revenue and expenditure information.
- The Downtown and Tourism Business Improvement Districts (BIDs) do not fit in the standard fund groups, so they are presented under a separate tab.
- The Non-Routine Capital section is used for projects that don't occur on an annual basis, such as the new ballpark.
- The final sections contain City statistics and a glossary of terms.

Budget Outlook

While the City of Billings has sustained itself through the recent economic crisis, the City Council and staff will be carefully watching its financial progress over the next three to five years. This is especially true in the General Fund, where the number of property tax mills have been capped by the City Charter for more than a decade. Further, statewide reappraisal rolls back all property tax values to their level of six years previously and then restores them incrementally over the next six years, leaving local government

perpetually behind actual valuation. Anticipated reductions in funding from State and Federal governments also will likely affect City departments.

To address a potential shortfall of funds in FY 14, the City is investigating the use of Priority Based Budgeting (PBB) starting in FY 12. PBB identifies major services provided by each department, helps determine the costs to operate them, and then helps City Council determine which programs have priority for limited funds.

The City Council also plans to update two previous activities – Community Conversations and a citizen survey – in FY 12. Community conversations give residents the opportunity to comment about specific issues before the City Council. The citizen survey, conducted by an independent agency, ranks citizen satisfaction with City services.

City Council Goals

The City Council annually adopts goals that guide the preparation of the budget and departments' work plans. In 2006-2007, the City Council drastically changed the way it conducted the strategic planning process. The City Council refined these goals in the first part of 2009 along with creating a strategic plan. The resulting Goals section of the budget book shows clearly the amount of time, effort, and resources that are necessary to accomplish the City Council's annual goals.

Thanks

Thanks are due to all the members of the City staff who helped produce the FY 2012 capital and operating budget. Assistant City Administrator Bruce McCandless, Finance Director Pat Weber, and Finance Department employees prepared projections, worked with departments to structure their budgets, and produced the volumes of documents that the City Council needed to review. The Information Technology and Human Resources Divisions contributed most of the personal services information in the budget. Each operating department worked countless hours to submit its initial budget and then spent many additional hours preparing presentations to Council.

This City continues to be blessed with hard-working and conscientious employees and with City Council members who care for their community and are willing to commit countless hours of effort to finding the best ways to finance and carry out the City's business. Everyone deserves thanks for participating in this vital activity.



Christina F. Volek
City Administrator

OVERVIEW

OVERVIEW

FY 2011/12 BUDGET CALENDAR TO DEPARTMENTS

Final

DATE AND TASKS

WHO

JANUARY

Preliminary Budget discussion with Dept. Directors and City Administrator

All

JANUARY 14

Budget Module Ready for Entry of Revenue, O&M and Capital Payroll information (i.e. personnel printouts) to departments
Budget Calendar & Preliminary Guidelines

Finance
IT & HRD
Admin./Finance

FEBRUARY 1

- (1) Cost Allocation
 - a. Administration – Cost Allocation Plan
 - b. IT Charge for Services
 - c. Facilities Charge for Services
- (2) Departments Receive Guidelines for Projecting Costs
 - a. Telephone
 - b. Utilities and fuel
 - c. Postage & Duplication

Finance
IT
City Admin.

IT
Finance
Finance

FEBRUARY 2

Return Audited Personnel Printouts to HRD

All Depts.

FEBRUARY 9

Human Resources submits Payroll to IT

HRD

FEBRUARY 9

Motor Pool Charge for Services

Motor Pool

FEBRUARY 16

Departments Receive Personnel Costs from IT

IT

FEBRUARY 23

Revenue Projections Due from General Fund Departments

GF Depts.

FEBRUARY 23

Supplemental Budget Requests for Services Above Current Budget Due (Personnel, Equipment, O&M, etc.)

All Depts.

MARCH 4

Revenue, O&M and Capital Requests Entered in Budget Module

All Depts.

MARCH 7

Budget Module Closed

All Funds

MARCH 11

Department Goals due to Finance

All

MARCH 14-18

Compile Base Budget

Finance

MARCH 18

Review Supplemental Requests	Administration
MARCH 18 Submit Department Goals to City Administrator	Finance
MARCH 28-APRIL 8 Department Meetings with City Administrator	Dept. Directors
APRIL 12 Review preliminary budget decisions	City Admin Dept. Directors Finance
APRIL 18 Balance City Budget	City Admin and Finance
APRIL 18 Department Budget Narratives Due to Jamie via E-mail	All Depts.
APRIL 25 Produce May 2 nd Budget Overview Presentation	Finance
APRIL 29 Produce Preliminary Budget Document	Finance
MAY 2 City Administrator Preliminary Budget Overview	Administration
MAY 6 Fee/Assessment Information to Steve	All
MAY 2 – JUNE 6 Presentations to City Council	All Depts.
MAY 24 Budget public hearing notice to City Clerk (publish May 26 and June 2)	Finance
MAY 26 Preliminary Budget and Fee/Assessment Resolutions to City Clerk	Finance
JUNE 13 Public Hearing on Budget and Fees/Assessments Resolution to Adopt Final Budget Resolution to Adopt All Fee and Rate Changes Resolution to Adopt Special Assessment Rate Changes Resolution to Set Levies	Council Council Council Council Council
JUNE 14 Non-Routine Capital Explanations Due	All Depts
JULY 15 Department Goals and Budget Finalized to fit Councils Input	All Depts.
JULY 18	

Budget Message

Administration

JULY 29

Final Budget Document

Finance

AUGUST 22

Resolution to set levies for GO Bonds
and 2004 P.S. Fund levy

Council

Budget Process

The preceding schedule indicates deadlines by task throughout the budget process. The budget process formally starts in August of each year with the Capital Improvement, Equipment Replacement, and Technology Replacement plans. These plans are incorporated into the budget building process.

The FY 2012 budget preparation process was similar to those in previous years. For at least the eleventh straight year, all departments were required to submit zero-dollar-increase budget requests with no new personnel, operations and maintenance (O&M) costs, or capital spending. New positions or other increases had to be submitted as supplemental budget requests. This process includes departments submitting written requests, including a description of the request along with the cost and additional revenue generated, if any. Administration determined what requests were added to the proposed budget that City Council reviews through public meetings. Controllable operations and maintenance costs were maintained at the previous year's level. Information Technology and Human Resources, with the help of the Finance Division, provide payroll projections for the budget.

Once the budget has been compiled, City Administration, including the Finance Division, conducts meetings with each department regarding their requested budget. These meetings allow for questions from both parties. Budget narratives are then finalized and a preliminary budget document is prepared.

Seven preliminary budget meetings were conducted for the Mayor/City Council on the FY 12 budget. The meetings were advertised and open to the general public. The June 27th regular council meeting included a final budget presentation and public hearing on the FY 12 budget.

The budget was adopted by a majority vote at the July 11th meeting. The final budget document is completed by the end of August.

BUDGET OVERVIEW

Some significant facts:

Total FY 12 budget	\$239,915,654
Increase from FY 11	\$17,072,060
% Increase	7.66%

Number of Mills Levied

	FY 11	FY 12
General Fund	74.00	74.00
Public Safety 1999	20.00	20.00
Public Safety 2004	53.82	50.75
Transit	10.00	10.00
Library	5.00	5.00
G.O. Ballpark	5.54	5.92
G.O. Parks Debt Service	0.83	0.89
G.O. Streets Debt Service	2.23	2.17
Total	171.42	168.73

City Council Goals

The City Council annually adopts goals that guide the preparation of the budget and departments' work plans. In 2006-2007, the City Council drastically changed the way it conducted the strategic planning process. The strategic planning meetings were facilitated by a consultant from outside the organization. The City Council refined these goals in the last part of 2010 along with creating a strategic plan. The resulting Goals section of the budget book shows clearly the amount of time, effort, and resources that are necessary to accomplish the City Council's annual goals.

Basis of Accounting and Budgeting

The City prepares a Comprehensive Annual Financial Report (CAFR) in conformance with Generally Accepted Accounting Principles (GAAP). *The budget is not prepared using the same basis of accounting, and therefore cannot, in all cases, be compared to information reported in the CAFR.*

Accounting Basis: Basis of accounting refers to the timing when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. The CAFR reports the status of the City's finances in accordance with GAAP. The accrual basis of accounting is used for all funds at the entity-wide reporting level. At the fund level, the accrual basis of accounting is used for proprietary funds and the governmental fund types use the modified accrual basis of accounting.

The modified accrual basis differs from the accrual basis in the following ways:

- 1) Capital outlay is recorded as an expenditure in the year purchased, and depreciation is not recorded.
- 2) Debt principal payments are shown as expenditures, and long-term liabilities are not reported in the balance sheet.
- 3) Revenues are recognized only when they become both measurable and available to finance expenditures of the current period.
- 4) Receipts of long-term receivables are reported as revenues.
- 5) Inventories and prepaid items are reported as expenditures when purchased.
- 6) Debt proceeds are reported as revenue.

Budget Basis: The Governmental Fund types (i.e. the General Fund, Public Safety Fund, etc.) are budgeted on a modified accrual basis and can be directly compared to the fund operating statements in the CAFR. The Proprietary Fund types (i.e. Airport, Transit, Solid Waste, Parking, Water or Wastewater) are budgeted on a modified accrual basis and are depicted in the CAFR using the accrual basis; therefore, these funds are not directly comparable between the two reports.

Encumbrances are used to obligate current budget authority when a valid liability (i.e. contract entered into or a purchase order placed) is incurred for that period.

The City Administrator is authorized to amend the budget for debt service funds, grants accepted by the City Council, special assessments, and donations. Amendments to the budget for other funds or for other reasons may only be accomplished through City Council action following a public hearing.

REVENUES

Total revenues are projected to increase \$27.7 million from FY 11 budgeted amounts. The major increases are in debt proceeds and donations which are proposed for a new Library and debt proceeds for Water and Wastewater projects.

The total property tax levy is at the maximum allowed by the City Charter. The number of mills for the General Obligation Bonds and the 2004 Public Safety levy has decreased because of an increase in the taxable value of real and personal property. The total number of mills levied is less than the previous year. The 2004 voter approved Public Safety levy is \$8.2 million dollars.

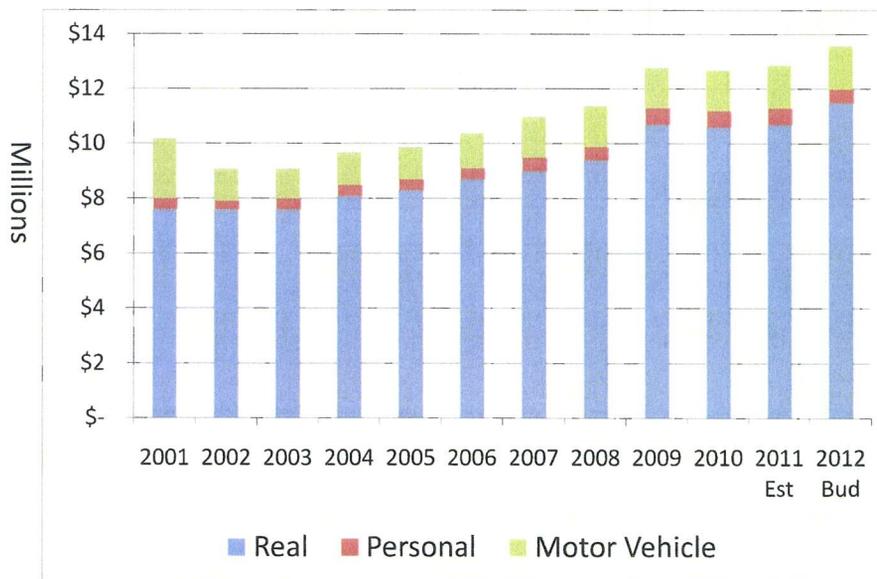
Water rates are not scheduled to increase in FY 12. Wastewater rates; Solid Waste residential fees, collection rates, and landfill fees; Street Maintenance; Arterial Construction; and Storm Sewer fees will increase in FY 12. In addition, some street light maintenance and park maintenance districts will experience

increases. More information on rate increases and estimated revenues can be found in the individual fund section.

Taxes

Real property tax estimates are based on State legislation and anticipated growth within the City. During the 2009 session, the Legislature enacted law to mitigate taxable value increases for existing properties. Most of the change in the City's real property taxes is the result of new construction. The graph illustrates that the FY 2012 budget and FY 2011 estimate are very similar to the FY 2009 and FY 2010 actual receipts. The following graph shows General Fund actual tax receipts for fiscal years 2001 through 2010 and estimated tax receipts for 2011. The drop from fiscal year 2001 to 2002 shows the effect of State legislative actions that are similar to the ones taken during the 2009 session.

Taxes



Special Assessments

The following schedule shows Special Assessments budgeted for FY 12 compared to FY 11:

<u>TYPE OF ASSESMENT</u>	<u>FY 11</u>	<u>FY 12</u>	<u>CHANGE</u>
Street maintenance districts	\$ 4,448,500	\$ 5,300,390	\$ 851,890
Special improvement districts debt	2,250,000	2,400,000	150,000
Storm sewer	3,180,000	3,279,000	99,000
Street light districts	2,100,000	1,980,000	(120,000)
Sidewalk, curb and gutter districts debt	345,938	385,000	39,062
Fire hydrant	1,981,199	1,155,000	(826,199)
Park maintenace districts	709,166	772,146	62,980
Encroachments	23,000	23,000	-
SID Revolving	-	85,000	85,000
Arterial streets	3,116,000	3,188,000	72,000
Solid waste	5,000	5,000	-
	<u>\$ 18,158,803</u>	<u>\$ 18,572,536</u>	<u>\$ 413,733</u>

Assessments are established using policy body approved rates/fees along with the approved assessment method (square feet, per tax parcel, etc.). The rates/fees are established based on service needs in the respective areas. Fire Hydrant fees are lower to bring the cash balance in line with the recommended cash balance.

Licenses and Permits

Licenses and permits are increasing \$14,862 from FY 11 to FY 12. These revenues are based on policy body approved increases applied to historical collection rates.

Intergovernmental revenue

Intergovernmental revenue is budgeted to decrease \$8.1 million. The revenues in this category are set by agreements with other agencies and include grants. The largest decrease is in American Recovery and Reinvestment Act grants.

The largest single source of intergovernmental revenue in tax supported funds is the result of House Bill 124, passed by the State Legislature in 2001, which provided for a State entitlement payment to cities. The City of Billings' entitlement for FY 12 is expected to increase slightly. This entitlement replaced all tax reimbursements except the reimbursements that the Legislature enacted to offset changes in the business equipment tax. It also replaced the City's share of state motor vehicle, corporate license, gambling, and alcohol taxes. The State sets the annual rate change for this revenue source. The 2011 Legislature restructured the program freezing the FY 12 payment at the FY 11 level. They

changed the formula in future years and capped the annual increase. This eliminated the 2001 Legislature's promise of never changing the formula and guaranteeing an annual increase of 3%.

The City is budgeting \$7.4 million in federal grants for FY 12.

Charges for service

Charges for services are expected to increase \$4.9 million. This category consists of both external and internal charges for services. The external charges are fees paid for services such as solid waste collection, airport user fees, and water and wastewater distribution, collection, and treatment. The internal charges pay for services provided to City departments by other City departments or divisions. These rates are developed based on costs to provide the specific service.

The external charges will increase \$3.9 million in FY 12 compared to FY 11. The Airport employs an outside consultant to study and recommend rate structures which span a period of several years. Solid Waste, Water, and Wastewater charges are done internally by Public Works. The remaining increase is from internal charges for services.

Investment earnings

Investment earnings are projected to be \$.2 million less in FY 12 than was budgeted in FY 11. The City's average interest rate was 1.21% in FY 11 and is anticipated to be approximately .097% in FY 12.

Donations

The major increase in donations is in the New Library Construction Fund. The Library Foundation Board has committed to raise \$5.0 million dollars in donations for the new Library.

Interfund transfers

Interfund transfers are scheduled to decrease by \$3.1 million in FY 12.

The largest change was the decrease in the transfer from the Capital Replacement Fund to Public Works Street / Traffic and Engineering divisions. These divisions received a little over \$3.4 million of funding in FY 11 that was built up for future equipment purchases in the Capital Replacement Fund.

Interfund transfers inflate the budget and are not "real" expenditures as the money stays within City operations. The largest Interfund transfer of \$18.4

million is from the General Fund to the Public Safety Fund. The transfer will balance the Public Safety Fund.

EXPENDITURES

Total expenditures are budgeted to increase \$17.1 million, or 7.66%, from the FY 11 budget.

Personal services

Personal services are budgeted to increase \$4.9 million, or 3.7%.

Salary increases for City Non-Bargaining, Firefighter Union, and Teamster Union employees are not budgeted because the Firefighter and Teamster Unions were both in negotiations with the City at the time the budget was adopted. The self-insured health plan costs have increased steadily over the past several years. The City's contribution to the plan for calendar year 2011 is \$688 per employee per month. With employee contributions and plan changes, the total cost is \$855 per employee per month. The estimated calendar year 2012 City contribution per employee per month is reflected in the estimated personnel costs for the second half of FY 2012.

Staffing changes incorporated in this budget include the following:

Human Resources	Street/Traffic	Parks	Legal	Planning
1.0	2.0	1.0	0.5	1.0

The result of these changes is a net addition of 5.5 full time positions.

Operation & Maintenance (O & M)

The O & M budget is increasing \$3.3 million, or 5.8%.

Departments submitted base budgets with no increase in discretionary O & M. However, increases in utilities costs, fuel costs, charges for insurance, and internal service charges increased the O & M budget. The largest increases in O & M were in contracted snow removal, Street/Traffic charge for services, projects in the North 27th Street Tax Increment District, and fuel.

Capital

Capital is budgeted to increase \$12.7 million, or 23.3%.

Capital budgets are developed from, and itemized in, three planning documents. The Equipment Replacement Plan (ERP) establishes the replacement cycle and

costs for motorized equipment that exceeds \$5,000 of value. It is usually reviewed and approved by the Council in February.

The Technology Replacement Plan (TRP) identifies technology equipment such as computers, printers, radios, and analyzers that have a regular replacement cycle. The plan helps the City to stay current on technology equipment that is vital to providing efficient and effective services to the public. The TRP is usually reviewed and approved by the Council in February.

The City prepares a five (5) year Capital Improvement Plan (CIP). The CIP identifies capital projects that exceed \$25,000 in value. The City Council and City management develop the capital improvement projects prior to the annual budget process. The plan itemizes capital improvements in each fund and includes the ERP and TRP capital expenses. Each plan has a committee that meets every fall to complete the CIP, ERP, and TRP budgets for the upcoming year. The CIP and TRP are five year plans, and the ERP is a 20 year plan. The FY 2012 plans were approved by the City Council in 2011.

Departments submit supplemental requests for new equipment and/or projects that are not included in any of the three plans.

Details of capital items may be found in the individual fund budget narratives.

Debt Service

Debt Service decreased \$.7 million, or 5.2%.

The City of Billings has a formal debt policy. Below are the debt policy statements approved by Council February 12, 2001:

- A five-year capital improvement plan will be developed and updated annually. The plan will include projects and funding sources.
- Capital projects financed through the issuance of bonds will be financed for no longer than the useful life of the project.
- The Finance Division will determine the cost/benefit for rating bond issues; and if it is determined that rating the bonds will be cost effective, or that the bond issue should be rated to protect ratings assigned to previous bonds, the bonds will be rated by at least one of the major bond rating agencies prior to issuance.
- The City Finance Division will maintain on-going communications with bond rating agencies concerning the City's financial condition.
- Benchmark goals for General Obligation (GO) debt indicators are:

- GO debt per capita – less than \$400. (This would currently allow up to \$37,200,000 GO debt.)
- GO debt as percent of total taxable valuation – less than 22.4%. (This is 80% of the maximum allowed by State law and would currently allow up to \$25,450,000 GO debt.)
- Annual GO debt service as a percent of general government operating revenue (excluding special assessments) - less than 10%. (This would allow up to \$4.1 million in annual GO debt service which would support about \$40 million in debt.)
- Enterprise operations of the City will be managed to maintain an “A” or better credit rating from one or more of the major bond rating agencies.
- The City will cooperate with other taxing jurisdictions to ensure that overall debt burdens are within affordable limits for the community and that jurisdictions are not competing for approval of projects to be financed with voter approved GO bonds.

The City is also governed by State law in regards to general obligation debt. The following table from the FY 10 CAFR details this debt limit in millions:

Assessed market value:		
Real property	\$ 4,592,703,751	
Personal property	162,354,363	
Utilities	<u>295,488,398</u>	
Total assessed value	<u>\$ 5,050,546,512</u>	
Debt amount limited to 2.5% of total assessed value		\$ 126,263,663
Less:		
General obligation bonded debt outstanding	16,845,000	
General obligation lease payable-BOC	<u>4,999,914</u>	
Total net debt applicable to limit		21,844,914
Plus:		
Amount set aside for repayment of GO debt		<u>1,815,080</u>
Legal debt margin		<u>\$ 106,233,829</u>

The City currently has a bond counsel and financial advisor for debt issuance.

SIGNIFICANT CHANGES IN FUND AND WORKING CAPITAL BALANCES

The Government Finance Officers Association (GFOA) recommends a discussion on any fund balance or working capital balance with changes greater than 10%. Capital Projects and Debt Service funds intentionally were not

discussed due to the nature of the fund types. Also, funds with a fund balance change equal to, or less than, \$100,000 are not discussed.

General Fund:

The General Fund's fund balance is up 21.0%, or \$2.8 million. The transfer to the Public Safety fund is less due to Firefighter negotiations that are not completed. There will be a budget amendment after Teamster and Firefighter contracts are settled, which will lower the fund balance.

Special Revenue Funds:

The Gas Tax Fund's fund balance is up 48.8%, or \$200,748, due to less reserves being used for projects.

The Building Fund's fund balance is down 31.6%, or \$78,455, due to using reserves for operations because of the downturn in building permits.

The Planning Fund's fund balance is up 25.2% or \$45,169, due to receiving more revenue in FY 11 than budgeted.

The Library Fund's fund balance is up 3.4%, or \$112,128, due to more anticipated revenue in FY 12.

The Fire Hydrant Fund's fund balance is down 21.2%, or \$573,862, to bring reserve levels in line with the proper level per the reserve policy.

Internal Service Funds:

The Radio Communications Fund's working capital is down 30.8%, or \$153,441, due to an additional radio tower budgeted.

The Property/Liability Insurance Fund's working capital balance is down 54.7%, or \$1,656,673, due to repayments from the General Fund for lawsuit settlements ending and a charge for services reduction.

The Facility Management Fund's working capital balance is up 232.6%, or \$141,237, due to more revenue expected in FY 12.

The Public Works Administration Fund's fund balance is down 68.2%, or \$46,830, due to adjusting the balance to the recommended level.

Enterprise Funds:

The Water Fund's working capital is up 54.0%, or \$3.9 million, due to borrowing versus using reserves for capital projects.

The Wastewater Fund's working capital is up 55.8%, or \$1.3 million, due to a rate increase.

The Parking Fund's working capital is up \$452,738 due to spending less on property acquisition.

FINANCIAL POLICIES

Formal Policies

The City's investment policy establishes allowed investment type, total percentage of investment type to total dollars of investments, average date to maturity at bid requirement thresholds, and reporting requirements to the policy body.

The City of Billings has three capital plans that are adopted by the policy body at the beginning of each budget cycle. The Capital Improvement Plan (CIP) is a five year plan that encompasses all infrastructures and building related projects greater than \$25,000 and is updated on a periodic basis with public input. The CIP plan was last updated for the FY 11 budget. The Equipment Replacement Plan (ERP) contains all rolling stock within the City and covers a 20 year time period. This plan is updated on a yearly basis and adopted with the CIP. The Technology Replacement Plan (TRP) contains all technology equipment within the City. The TRP is updated on an annual basis with the capital portion being adopted with the CIP.

The City's capitalization policy establishes thresholds and useful life limits by asset class. Buildings and infrastructure are capitalized at \$25,000 and over, and equipment is capitalized at \$5,000 and over.

The City's purchasing policy, adopted by the policy body, gives the City Administrator broad guidelines to establish a purchasing procedure. The purchasing procedure was updated and adopted by Administrative Order in early 2006.

The policy body adopted a debt policy stating limits on types of debt, which is explained on pages 7 and 8.

The policy body adopted a growth policy that sets desirable goals for the City's economic and social health. It subsequently adopted an annexation policy that defines annexation boundaries and time frames based on the City's ability to provide services to newly developed land without diminishing existing services.

Reports are submitted to the policy body on a quarterly basis that compare budget to actual revenues and expenditures. Reports similar to those in the budget book are provided for six specific funds. A separate report shows each fund's revenues and expenditures in total for the month and the year to date. Detailed monthly budget to actual reports are available electronically for department/divisions to review their budgets on a timely basis.

The City has a donation policy adopted by Administrative Order. Donations over \$500 must be accepted by the City Council.

The City Council adopted an internal control policy authorizing the City Administrator to establish written internal controls.

The City Council adopted a reserve policy authorizing the City Administrator to establish fiscally responsible reserve minimums. The City Administrator adopted by Administrative Order the following table with recommended reserve percentages for the listed funds.

<u>Fund Number</u>	<u>Fund Description</u>	<u>Recommended % of Budget (less capital)</u>	<u>Fund Number</u>	<u>Fund Description</u>	<u>Recommended % of Budget (less capital)</u>
Fund Balance			Working Capital Balance		
	Billed on Taxes		502	Water	27%
010	General Operating	29%	512	Waste Water	18%
150	Public Safety	0%	521	Parking Enterprise	16%
240	City County Planning	13%	541	Solid Waste	44%
260	City County Library	25%	561	Airport	8%
801-802	Street Maintenance	42%	571	Transit	17%
810	Street Lights Maintenance	42%	601	Motor Pool	37%
872	Park Maintenance Districts	70%	620	Information Resources	25%
	Other Revenues		605	Central Telephone	8%
209	Building Inspection	25%	630	Property Insurance	32%
211	Street/Traffic Operating	4%	650	Facilities	8%
			660	Public Works Admin	8%
			670	Engineering	10%

Practices

The City's practice is to budget all funds to balance, which is where expenditures equal revenues. However, the most tax supported funds (except the Public Safety Fund) have been using, and may continue to use, reserves or one time funding sources to balance the budget. This is due to legislative changes that tend to flatten taxable value increases. Also, other funds may use reserves at times for one-time expenditures.

Five year financial projections are completed and updated at least yearly for the General Fund, Public Safety Fund, Water and Wastewater Funds, Library Fund, Airport Fund, and many other funds.

The City of Billings calculates personnel vacancy savings during every budget cycle. The vacancy savings are then used to reduce each Fund's personal services budget. This technique aligns the budget with actual expenditures.

The City of Billings requires Departments to submit Supplemental Budget Requests (SBRs) for any increases in budget authority other than uncontrollable costs.

FUTURE OUTLOOK

Priorities and issues

Priorities for the budget include maintaining reserves where appropriate and using small amounts of reserves in areas where needed in order to ensure the City's budget is conducive to continuing operations with little to no interruption in services. The following funds used reserves for capital to complete projects for which the reserves were accumulated: Airport Fund, Storm Sewer Fund, and Arterial Fund. The projects to be completed using these reserves have been included in the Capital Improvement Plan and are expecting costs in accordance with that plan.

The following funds used reserves to maintain operating costs: Building Fund, Planning Fund, and Transit Fund. Given the current economic downturn resulting in unemployment and reduction in home sales and construction, the Planning and Building Funds are using reserves to maintain operations. The Building and Planning departments reduced employment in FY 10 and 12 due to reduced revenues from the building industry downturn.

Priorities for the FY 12 budget differ very little from the FY 11 budget, but it appears that the economic effects of the downturn may be improving. However, the City has remained conservative and is ready to react to the anticipated increase in activity.

Short-term Objectives

Short-term initiatives that guided the development of the FY 12 budget include a 0% increase in controllable operations and maintenance and personnel costs. A 0% increase in Teamster, Fire, Police and Non-Bargaining salaries was budgeted since contracts for the Teamster, Fire, and Police unions ended June 30, 2011, and negotiations were still underway when the Council approved the FY 12 budget. The affected budgets will be amended when all parties reach agreement. Turnover in staffing due to retirements and other reasons was estimated to create vacancy savings in departments including Fire, Police, and Public Works.

Other expenditures affected by short-term initiatives include budgets for utilities. Utilities were estimated using recently published trend data and projected rates. Interfund charges were budgeted using past trend data, including a cost allocation plan prepared by an outside consultant.

Revenue increases are projected in taxes, special assessments, licenses and permits, charge for services, fines and forfeitures, and donations. Increases in these categories are explained in the preceding pages under respective titles. Effective for FY 10 (tax year 2009), the Montana Department of Revenue performed a re-appraisal of properties, and the Legislature adjusted the taxable values for six years so as not to create a "wind fall" for areas with explosive pre-2008 property value growth. This process caused most of the City of Billings' taxable value to decrease even though their market value increased, resulting in less taxes assessed per property compared to prior years. The amount of tax revenues from new properties annexed or constructed prevented total tax revenues from decreasing and actually increased 2%. Special assessment revenue trending upwards is attributable to development of new properties in the past couple of years. Council approval of increased charges for services in Wastewater, Solid Waste, Street Maintenance, Storm Sewer, and Arterial increased those budgets.

Revenue increases are mainly attributable to higher debt proceeds and donations. Debt proceeds have been budgeted for a new Library, Water projects, and Wastewater projects.

Long-term Objectives

Most of the City's Funds are in good financial condition and that trend should continue.

Unfortunately, the City's property tax supported funds continue to struggle to match expenses with available resources. Actual receipts are typically very close to the budgeted amounts. Expenses for personnel, utilities, and most consumables are rising. Expenses must not exceed revenues, so some of the tax supported funds are spending reserves to meet operating expenses. These property tax supported funds must generate additional revenue in the future or prioritize services and reduce expenses.

For purposes of evaluating financial condition, the General Fund and the Public Safety Fund should be considered together. The Funds were separated to track the Public Safety expenses and accompanying mill levies, but the Public Safety Fund receives the majority of its money from a General Fund transfer. This transfer is the largest expense in the General Fund, and even with additional funding from Public Safety levies, the transfer is expected to grow in the future and remain a significant burden for the General Fund.

The City of Billings has attempted to find alternatives to property tax. The City of Billings, the Billings Area Chamber of Commerce, the Montana League of Cities and Towns (MLCT), and other larger Montana cities attempted in 2009 to convince the State Legislature to broaden the resort tax law. All cities would be authorized to charge a selective sales tax on certain tourist goods and services, subject to local voter approval. Billings, the MLCT, and other Montana cities have petitioned the State Legislature for over 22 years for local option tax authority and were again unsuccessful in 2009.

The City will be working with consultants in the fall of 2011 on Priority Based Budgeting for the General and Public Safety Funds. The tentative plan is to implement the results for the FY 13 budget.

The City conducted a citizen survey in early 2009, and the results were used as a springboard for discussions with residents about service priorities. A new survey is being planned for late 2011 or early 2012. City Staff, with City Council input, worked on a long range communication plan for the entire City to follow. City departments' management staff prepared five-year business plans for all operations that identified service costs, long term funding sources, and service changes that may be needed if additional revenues are not approved by the City Council or voters. The FY 12 budget is the second year of the five-year plan.

One of the top citizen priorities expressed in the survey was improving the parks in the City. The Parks Department is exploring the possibility of a City-wide Park Maintenance District.

The Library will ask City voters in November 2011 to approve a General Obligation bond to build a new Library.

**SUMMARY
ALL FUNDS
OPERATING BUDGET
FY 12**

	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	ENTERPRISE	INTERNAL SERVICE	PERMANENT
FUND BALANCE - BEGINNING	\$ 14,759,292	\$ 28,146,817	\$ 9,270,510	\$ 4,194,751	\$ 35,147,808	\$ 4,766,019	\$ 613,693
WORKING CAPITAL - BEGINNING							
REVENUES:							
TAXES	\$ 13,104,750	\$ 17,018,902	\$ 1,393,280	\$ -	\$ 1,826,006	\$ -	\$ -
SPECIAL ASSESSMENTS	-	15,674,536	2,870,000	-	5,000	23,000	-
LICENSES & PERMITS	3,726,581	1,540,459	-	-	-	249,000	-
INTER-GOVERNMENTAL	9,103,977	10,620,105	-	-	3,720,723	1,142	-
CHARGES FOR SERVICE	3,255,256	8,002,817	-	-	57,613,565	21,011,213	12,300
FINES & FORFEITS	1,455,750	272,400	-	-	117,000	-	-
INVESTMENT EARNINGS	65,300	280,572	43,910	34,155	499,346	52,117	4,110
DONATIONS / CONTRIBUTIONS	40,000	201,128	110,000	5,000,000	-	-	-
INTERFUND TRANSFERS	238,620	20,758,940	200,000	991,731	-	685,656	-
DEBT PROCEEDS	-	1,000,000	-	15,452,593	17,110,000	-	-
MISCELLANEOUS	52,000	711,858	-	101,564	229,462	643,000	-
TOTAL REVENUES	\$ 31,042,234	\$ 76,081,717	\$ 4,617,190	\$ 21,580,043	\$ 81,121,102	\$ 22,665,128	\$ 16,410
EXPENDITURES:							
PERSONAL SERVICES	\$ 6,548,022	\$ 35,205,931	\$ -	\$ -	\$ 19,523,973	\$ 16,217,851	\$ -
OPERATION & MAINTENANCE	3,272,926	28,513,124	8,318	65,268	21,244,595	5,843,526	-
CAPITAL	195,000	6,414,949	-	21,065,723	39,346,260	528,159	-
DEBT SERVICE	-	1,921,939	4,668,880	-	5,924,208	532,056	-
INTERFUND TRANSFERS	19,867,412	2,139,534	-	534,814	233,308	95,769	4,110
TOTAL EXPENDITURES	\$ 29,883,360	\$ 74,195,477	\$ 4,677,198	\$ 21,665,805	\$ 86,272,344	\$ 23,217,361	\$ 4,110
FUND BALANCE - ENDING	\$ 15,918,166	\$ 30,033,057	\$ 9,210,502	\$ 4,108,989	\$ 29,996,566	\$ 4,263,786	\$ 625,993
WORKING CAPITAL NOT BUDGETED							
WORKING CAPITAL - ENDING							
LESS DUE FROM ARTERIAL STREET FEES FUND					1,544,882		
LESS OPERATING RESERVE					10,472,999		
LESS BOND/LOAN RESERVE REQUIREMENTS					6,396,935		
AVAILABLE WORKING CAPITAL					\$ 11,581,750	\$ 4,263,786	

SUMMARY
ALL FUNDS
OPERATING BUDGET
FY 12

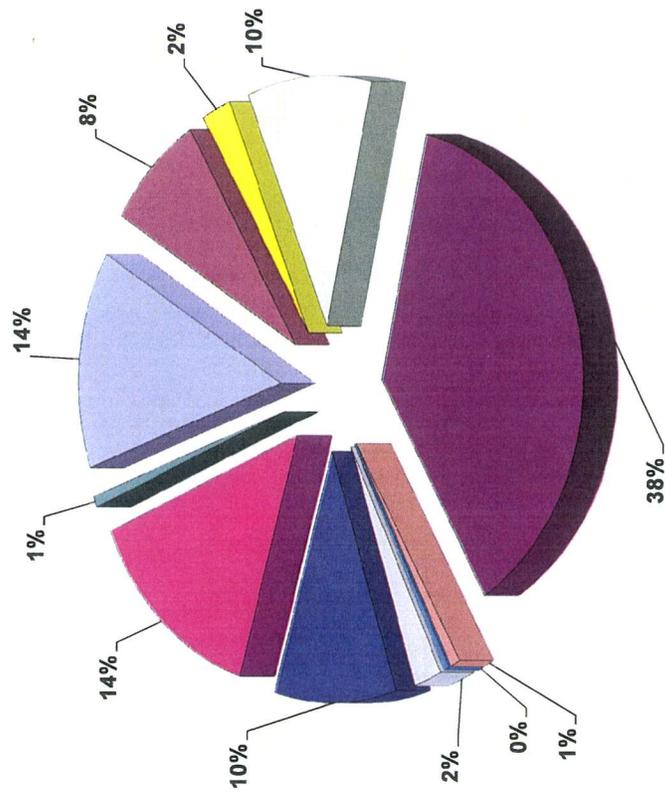
	BUDGET FY 12	BUDGET FY 11	INCREASE (DECREASE)	ACTUAL FY 10
FUND BALANCE - BEGINNING	\$ 56,985,063	\$ 52,365,113	\$ 4,619,950	\$ 56,425,587
WORKING CAPITAL - BEGINNING	\$ 39,913,827	\$ 41,671,443	\$ (1,757,616)	\$ 47,764,317
REVENUES:				
TAXES	\$ 33,342,938	\$ 30,017,625	\$ 3,325,313	\$ 29,615,187
SPECIAL ASSESSMENTS	18,572,536	18,158,803	413,733	18,014,123
LICENSES & PERMITS	5,516,040	5,501,178	14,862	4,982,045
INTER-GOVERNMENTAL	23,445,947	31,538,422	(8,092,475)	30,327,987
CHARGES FOR SERVICE	89,895,151	84,992,270	4,902,881	80,859,889
FINES & FORFEITS	1,845,150	1,802,750	42,400	1,928,752
INVESTMENT EARNINGS	979,510	1,148,671	(169,161)	1,191,763
DONATIONS / CONTRIBUTIONS	5,351,128	803,138	4,547,990	1,276,256
INTERFUND TRANSFERS	22,874,947	25,948,744	(3,073,797)	22,007,676
DEBT PROCEEDS	33,562,593	7,886,517	25,676,076	1,868,500
MISCELLANEOUS	1,737,884	1,597,286	140,598	2,071,775
TOTAL REVENUES	\$ 237,123,824	\$ 209,395,404	\$ 27,728,420	\$ 194,143,953
EXPENDITURES:				
PERSONAL SERVICES	\$ 77,495,777	\$ 72,646,378	\$ 4,849,399	\$ 71,299,774
OPERATION & MAINTENANCE	58,947,757	55,801,135	3,146,622	51,160,214
CAPITAL	67,550,091	54,684,383	12,865,708	36,626,486
DEBT SERVICE	13,047,083	13,762,954	(715,871)	11,043,489
INTERFUND TRANSFERS	22,874,947	25,948,744	(3,073,797)	22,007,676
TOTAL EXPENDITURES	\$ 239,915,655	\$ 222,843,594	\$ 17,072,061	\$ 192,137,639
FUND BALANCE - ENDING	\$ 59,896,707	\$ 49,763,970	\$ 10,132,737	\$ 63,072,234
WORKING CAPITAL NOT BUDGETED	50,000	50,000	-	9,063,455
WORKING CAPITAL - ENDING	\$ 34,260,352	\$ 30,874,396	\$ 3,385,956	\$ 52,187,439
LESS DUE FROM ARTERIAL STREET FEES FUND				
LESS OPERATING RESERVE	10,472,999	4,336,000	6,136,999	1,115,347
LESS BOND/LOAN RESERVE REQUIREMENTS	6,396,935	6,320,935	76,000	7,983,032
AVAILABLE WORKING CAPITAL	\$ 17,390,418	\$ 20,217,461	\$ (2,827,043)	\$ 43,089,060

All Funds

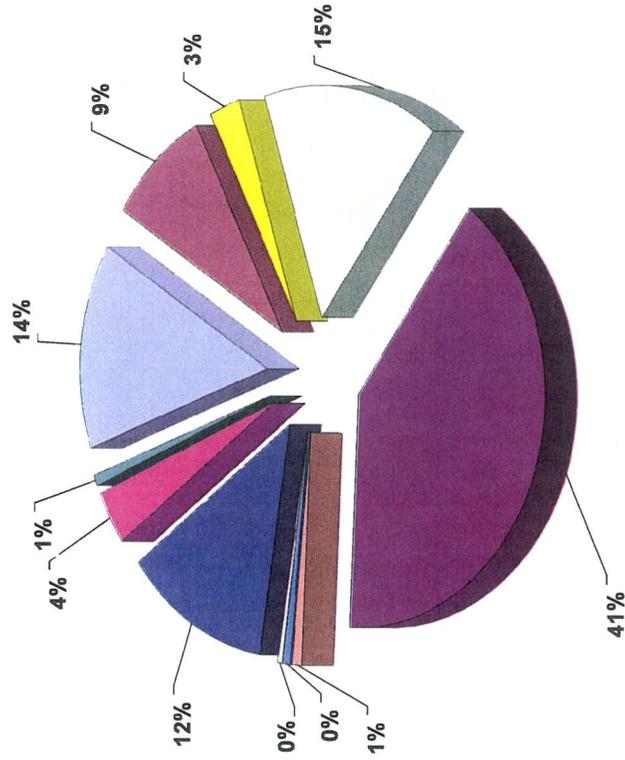
Summary of Revenues

	FY 12	FY 11
\$	33,342,938	30,017,625
	18,572,536	18,158,803
	5,516,040	5,501,178
	23,445,947	31,538,422
	89,895,151	84,992,270
	1,845,150	1,802,750
	979,510	1,148,671
	5,351,128	803,138
	22,874,947	25,948,744
	33,562,593	7,886,517
	1,737,884	1,597,286
\$	<u>237,123,824</u>	<u>209,395,404</u>

TAXES
 SPECIAL ASSESSMENTS
 LICENSES & PERMITS
 INTER-GOVERNMENTAL
 CHARGES FOR SERVICE
 FINES & FORFEITS
 INVESTMENT EARNINGS
 DONATIONS / CONTRIBUTIONS
 INTERFUND TRANSFERS
 DEBT PROCEEDS
 MISCELLANEOUS
 TOTAL



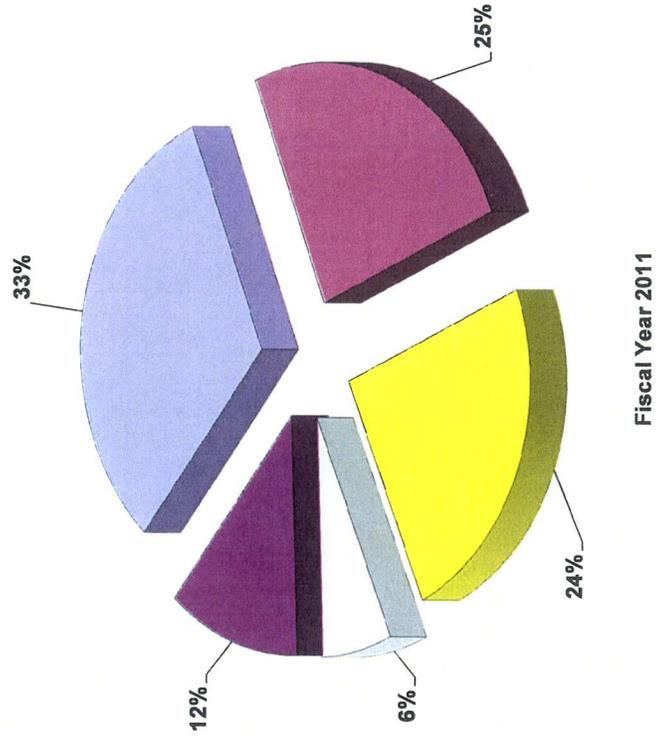
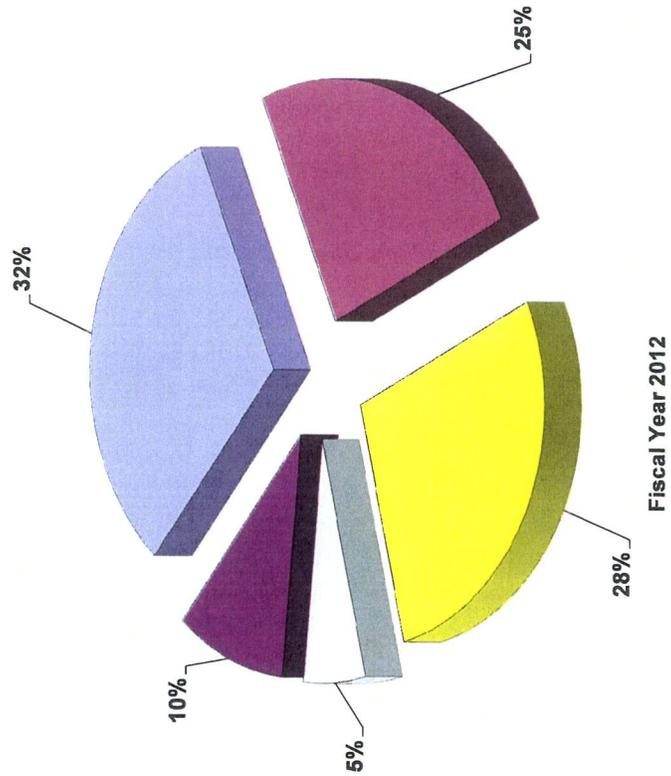
Fiscal Year 2012



Fiscal Year 2011

All Funds Summary of Expenditures

	FY 12	FY 11
PERSONAL SERVICES	\$ 77,495,777	\$ 72,646,378
OPERATION & MAINTENANCE	58,947,757	55,801,135
CAPITAL	67,550,091	54,684,383
DEBT SERVICE	13,047,083	13,762,954
INTERFUND TRANSFERS	22,874,947	25,948,744
TOTAL	\$ 239,915,655	\$ 222,843,594



MILL LEVY RECAP

	BUDGET FY 08	BUDGET FY 09	BUDGET FY 10	BUDGET FY 11	BUDGET FY 12
General Fund	69.50	74.00	74.00	74.00	74.00
Library Operating	<u>9.50</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
GENERAL LEVY	<u>79.00</u>	<u>79.00</u>	<u>79.00</u>	<u>79.00</u>	<u>79.00</u>
Transit Levy	10.00	10.00	10.00	10.00	10.00
Public Safety Levy - 1999	20.00	20.00	20.00	20.00	20.00
Public Safety Levy - 2004	37.25	44.34	51.92	53.82	50.75
G.O. Debt Service-Ballpark	7.07	6.45	5.33	5.54	5.92
G. O. Debt Service-Parks	1.17	1.12	0.92	0.83	0.89
G. O. Debt Service-Streets	<u>3.04</u>	<u>2.85</u>	<u>2.27</u>	<u>2.23</u>	<u>2.17</u>
TOTAL LEVY	<u>157.53</u>	<u>163.76</u>	<u>169.44</u>	<u>171.42</u>	<u>168.73</u>

	BUDGET FY 08	BUDGET FY 09	BUDGET FY 10	BUDGET FY 11	BUDGET FY 12
General Fund	\$ 9,855,763	\$ 11,146,682	\$ 11,303,748	\$ 11,039,968	\$ 10,963,814
Library Operating	<u>1,347,190</u>	<u>753,135</u>	<u>763,795</u>	<u>745,944</u>	<u>763,217</u>
GENERAL LEVY	<u>\$ 11,202,953</u>	<u>\$ 11,899,817</u>	<u>\$ 12,067,543</u>	<u>\$ 11,785,912</u>	<u>\$ 11,727,031</u>
Transit Levy	1,418,095	1,506,296	1,527,467	1,491,888	1,536,811
Public Safety Levy - 1999	2,836,190	3,012,591	3,055,058	2,983,775	2,962,434
Public Safety Levy - 2004	5,400,107	6,800,000	8,200,000	8,200,000	8,200,000
G.O. Debt Service-Ballpark	918,688	858,272	799,569	822,030	924,178
G.O. Debt Service-Parks	151,017	148,767	137,857	141,729	127,795
G.O. Debt Service-Streets	<u>388,729</u>	<u>379,070</u>	<u>341,014</u>	<u>350,594</u>	<u>341,307</u>
TOTAL LEVY	<u>\$ 22,315,779</u>	<u>\$ 24,604,813</u>	<u>\$ 26,128,508</u>	<u>\$ 25,775,928</u>	<u>\$ 25,819,556</u>

PROPERTY TAXES LEVIED IN CITY OF BILLINGS
(By All Overlapping Jurisdictions)

Jurisdiction	2010-11			2011-12		
	Mills	Levy	Percent	Mills	Levy	Percent
Taxable Value		\$ 159,327,825			\$ 161,565,523	
State of Montana						
-University Levy & State Equalization	102.50	\$ 16,560,466	16.0%	102.50	\$ 16,560,466	16.1%
School Levy	49.34	7,971,643	7.7%	49.34	7,971,643	7.7%
Big Sky Economic Develop	3.05	492,775	0.5%	3.05	492,775	0.5%
School District No. 2	199.73	32,269,482	31.2%	199.73	32,269,482	31.3%
Yellowstone County	114.36	18,476,633	17.9%	114.36	18,476,633	17.9%
City of Billings	<u>171.42</u>	<u>27,695,562</u>	<u>26.8%</u>	<u>168.73</u>	<u>27,260,951</u>	<u>26.5%</u>
TOTAL	<u>640.40</u>	<u>\$ 103,466,561</u>	<u>100.0%</u>	<u>637.71</u>	<u>\$ 103,031,950</u>	<u>100.0%</u>

2012 TAX IMPACT ON BILLINGS HOMES ¹

Fair Market Value

Jurisdiction	Percent	\$ 150,000		\$ 200,000	
		1,950		2,700	
State of Montana					
-University Levy & State Equalization	16.1%	\$ 199.88		\$ 276.75	
School Levy	7.7%	96.21		133.22	
Tradeport	0.5%	5.95		8.24	
School District No. 2	31.3%	389.47		539.27	
Yellowstone County	17.9%	223.00		308.77	
City of Billings	<u>26.5%</u>	<u>329.02</u>		<u>455.57</u>	
TOTAL	<u>100.0%</u>	<u>\$ 1,243.53</u>		<u>\$ 1,721.82</u>	

NOTE: All mill levies are based on 2010-2011 mills except for the City of Billings.

¹ Taxable Value decreased due to the Reappraisal process for the 09 Tax Year.

**CITY OF BILLINGS
COMPARISON
TAX GROWTH vs. CONSUMER PRICE INDEX (CPI)**

FISCAL YEAR	MARKET VALUE	TAXABLE GROWTH		CPIU INDEX	
		TAXABLE VALUE (2)	PERCENT CHANGE	CPI (1)	PERCENT CHANGE
1990-91	2,871,492,119	103,287,466		126.1	
1991-92	2,873,327,912	105,756,613	2.4%	131.5	4.3%
1992-93	2,920,549,204	107,736,283	1.9%	137.9	4.9%
1993-94	3,183,687,736	115,976,558	7.6%	141.9	2.9%
1994-95	3,192,495,689	117,390,807	1.2%	145.8	2.7%
1995-96	3,171,925,804	119,947,656	2.2%	148.4	1.8%
1996-97	3,357,091,364	122,535,379	2.2%	150.9	1.7%
1997-98	3,440,615,577	124,272,744	1.4%	155.9	3.3%
1998-99	3,609,934,853	125,515,596	1.0%	158.2	1.5%
1999-00	3,346,315,741	118,127,019	-5.9%	160.7	1.6%
2000-01	3,243,661,528	113,540,746	-3.9%	165.1	2.7%
2001-02	3,346,352,426	114,437,716	0.8%	177.1	7.3%
2002-03	3,546,229,334	116,319,680	1.6%	176.7	-0.2%
2003-04	3,795,780,513	122,425,248	4.9%	180.9	2.4%
2004-05	4,287,614,135	126,903,883	3.5%	184.3	1.8%
2005-06	4,574,135,548	132,329,211	4.1%	190.3	3.2%
2006-07	4,883,017,682	137,538,752	3.8%	196.8	3.3%
2007-08	5,219,829,310	144,941,193	5.1%	201.8	2.5%
2008-09	4,810,404,010	153,347,183	5.5%	210.0	3.9%
2009-10	4,810,404,010	153,347,183	0.0%	210.2	0.1%
2010-11	6,306,916,152	160,957,722	4.7%	215.9	2.6%
2011-12	5,645,349,125	161,565,523	0.4%	215.3	-0.3%

(1) Based on December Consumer Price Index for previous year. Reference base is 1982 - 1984 = 100.

(2) Includes real property and personal property, and excludes tax increment valuations. Motor vehicle taxable values are excluded from real and personal property under tax code HB 124.

TOTAL CITY STAFFING AUTHORIZATION

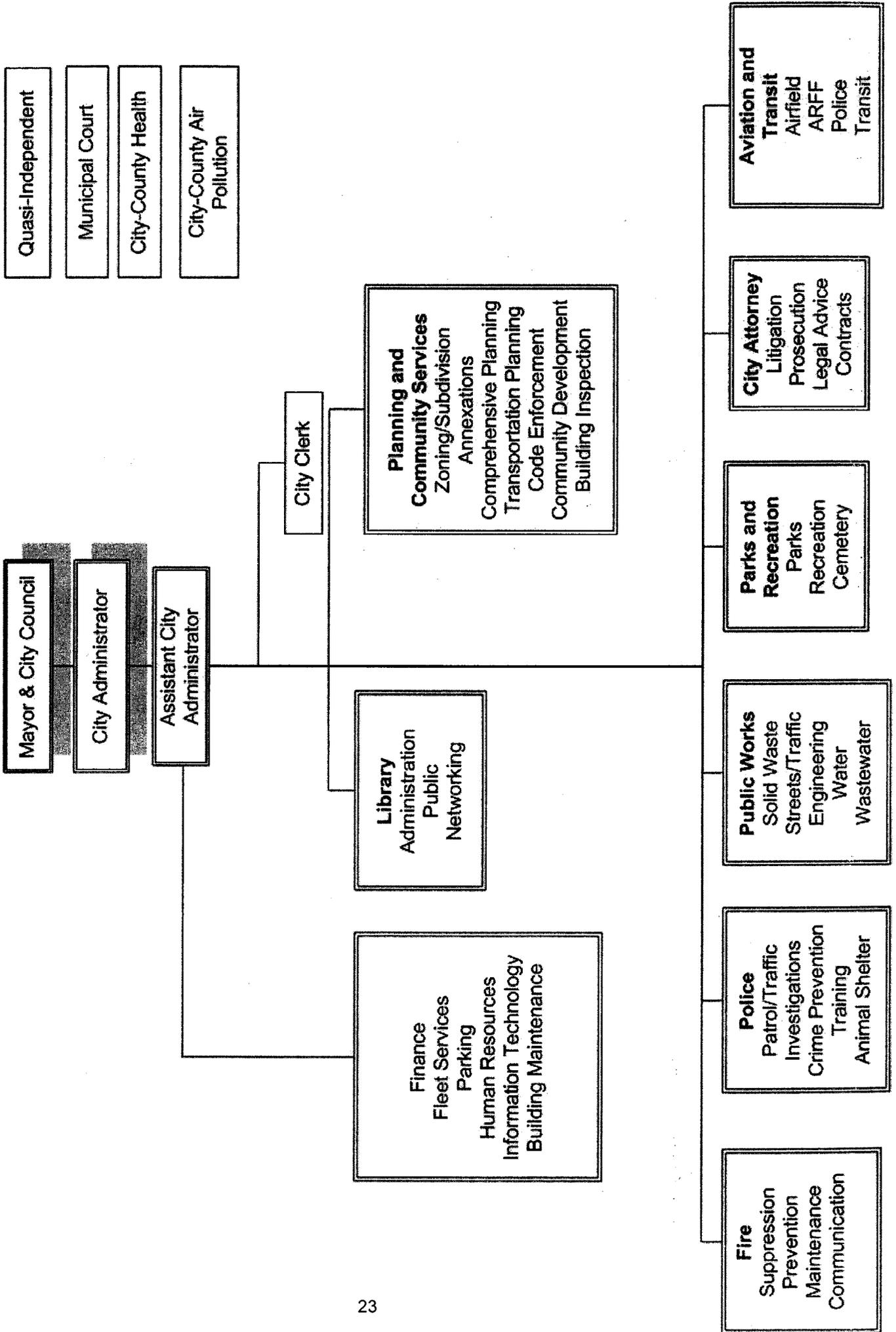
Full-Time & Temporary Staffing

	FY 10 FTE	FY 10 TEMP	FY 11 FTE	FY 11 TEMP	FY 12 FTE	FY 12 TEMP
GENERAL FUND						
Mayor and City Council	5.5	-	5.5	-	5.5	-
City Administrator	5.0	-	5.0	-	5.0	-
Human Resources	4.0	-	4.0	-	5.0	-
City Hall Maintenance	-	-	-	-	-	-
City Attorney	10.0	-	10.0	-	10.0	-
Municipal Court	16.0	-	18.5	1.0	17.0	1.0
Finance	11.0	-	11.0	-	11.0	-
Public Defender	-	-	-	-	-	-
Code Enforcement	2.5	-	2.5	-	3.3	-
Engineering	-	-	-	-	-	-
Parks, Recreation and Public Land	22.0	285.0	23.0	285.0	24.0	285.0
Cemetery	4.0	2.0	4.0	2.0	4.0	2.0
TOTAL GENERAL FUND	80.0	287.0	83.5	288.0	84.8	288.0
OTHER FUNDS						
Planning	8.0	0.5	8.0	0.5	9.0	0.5
Library	30.7	1.0	31.7	1.0	31.7	2.0
Building	16.0	-	16.0	-	15.3	-
Attorney Grants	3.0	-	3.0	-	3.3	-
Development Serv. Block Grant	4.0	-	4.0	-	4.0	-
Police	167.0	-	167.0	-	167.0	-
Animal Shelter	7.0	-	7.0	-	7.0	-
Fire	148.0	-	146.0	-	146.0	-
Street/Traffic Operating	43.0	6.0	43.0	5.5	45.0	10.0
Fire Service Area	-	-	-	-	-	-
Public Works Belknap	104.0	14.0	104.0	14.0	103.0	13.0
Solid Waste	62.5	14.0	63.5	14.0	63.5	14.0
Parking	15.3	-	15.3	-	15.3	-
Aviation	56.0	8.0	56.0	8.0	56.0	8.0
Transit	55.3	-	55.3	-	55.3	1.0
Property Insurance Fund	1.0	-	1.0	-	1.0	-
Facilities Management	6.0	-	6.0	-	6.0	-
Fleet Services	16.0	-	18.0	-	18.0	-
Public Works Administration	7.0	-	7.0	-	8.0	-
Public Works Engineering	23	3.0	23.0	2.0	23.0	2.0
Information Technologies	18.0	-	18.0	-	18.0	-
Central Telephone Services	1.0	-	1.0	-	1.0	-
TOTAL OTHER FUNDS	791.8	46.5	793.8	45.0	796.4	50.5
TOTALS	871.8	333.5	877.3	333.0	881.2	338.5

FTE - Full Time Equivalent Employees

TEMP - Temporary Employees

City of Billings Organizational Chart



Count of 0		
OVERSITE	FUND TYPE	FUND-DEPT/DIV
Administration	Enterprise Funds	414 PARKING CONSTRUCTION 521 PARKING GARAGE OPERATIONS
	General Fund	10-1100 MAYOR & CITY COUNCIL 10-1110 COUNCIL CONTINGENCY 10-1300 CITY ADMINISTRATOR 10-1400 NON DEPARTMENTAL 10-1500 FINANCE & ADMINISTRATIVE SERVICES 10-1700 HUMAN RESOURCES
	Internal Service Funds	601 FLEET SERVICES 605 CENTRAL SERVICES - MAIL & COPIES 606 CENTRAL SERVICES - TELEPHONES 620 INFORMATION RESOURCES 627 HEALTH & LIFE INSURANCE FUND 630 PROPERTY/CASUALTY INSURANCE 650 FACILITIES MANAGEMENT FUND
	Special Revenue Funds	198 TAX INCREMENT - MILLER CROSSING 199 TAX INCREMENT - SOUTH 201 TAX INCREMENT - EAST-4 202 TAX INCREMENT O&M - DOWNTOWN 203 TAX INCREMENT DISTRICT - BROADWAY 233 DEPARTMENT OF ENERGY ARRA GRANT 234 ECONOMIC DEV INCENTIVE GRANT (NAVEL RES CENTER) 723 HISTORIC DISTRICT REVOLVING LOANS 805 FIRE SAFETY WATER SUPPLY
	Debt Service Funds	230 SID REVOLVING FUND 231 SID CLOSING ACCOUNT 311 GENERAL OBLIGATION 2000 PARKS 313 GENERAL OBLIGATION STREET 314 GENERAL OBLIGATION BALLPARK A 315 GENERAL OBLIGATION BALLPARK B 336 STORM SEWER 2003 REFUNDING 820-832 SID 850-869 & 879-899 SIDEWALKS
	Capital Project Funds	640 CAPITAL VEHICLE REPLACEMENT
Aviation/Transit	Enterprise Funds	204 TRANSIT TAX COLLECTION 405 AIRPORT GRANTS 406 AIRPORT BONDED DEBT CONSTRUCTION 407 PASSENGER FACILITY CHARGES-AIRPORT 408 PFC-RE-IMBURSABLES 409 AIRPORT STIMULUS PROJECTS 411 TRANSIT STIMULUS GRANTS 412 TRANSIT - GRANTS 561 AIRPORT OPERATING 562 AIRPORT REPLACEMENT/DEPRECIATION 563 AIRPORT CAPITAL 564 AIRPORT 2010 BOND PRESERVE 565 AIRPORT 2010B DEBT SERVICE 566 AIRPORT 90 BOND RESERVE 567 AIRPORT DEBT SERVICE COVERAGE 568 AIRPORT 1990 DEBT SERVICE 571 CITY TRANSIT OPERATING 572 TRANSIT CAPITAL - LOCAL
Fire	Internal Service Funds	607 800 MHZ RADIO SYSTEM
	Special Revenue Funds	150-2200 FIRE 219 FIRE DONATIONS 220 HAZMAT TRAINING 221 FIRE-FEMA GRANT 222 FIRE-HOMELAND SECURITY 223 FIRE-HOMELAND SECURITY- MILITARY AFF 225 EOC 911
Library	Special Revenue Funds	260 LIBRARY-Dept. 5500 261 LIBRARY - DONATIONS / LOST & DAMAGED BOOKS 498 NEW LIBRARY CONSTRUCTION FUND

Fund numbers are found at the top, left of each budget page.

OVERSITE	FUND TYPE	FUND-DEPT/DIV
Planning	General Fund	10-4300 CODE ENFORCEMENT
	Special Revenue Funds	209 BUILDING INSPECTION FUND
		236 TRAIL/BIKE PATH DONATIONS 238 CERTIFIED LOCAL GOVERNMENT 240 CITY COUNTY PLANNING 266 NEIGHBORHOOD STABILIZATION PROGRAM 268 BILLINGS MVP - VISTA COORDINATOR ARRA RECOVERY 269 BILLINGS MVP - VISTA COORDINATOR - CLASSIC 270 HOUSING FIRST 271 HOUSING FIRST / 10 YEAR PLAN 272 PROJECT HOMELESS 273 FANNIE MAE 274 BILLINGS AREA RESOURCE NETWORK 275 CDBG - R ARRA WEATHERIZATION 276 FAIR HOUSING 277 AMERICAN DREAMS 278 GRANT WRITING 279 WF LOW INTEREST LOANS 280-89 CDBG HOME PROGRAM-Dept. 65 - 67 290-99 CDBG-Dept. 65 & 66
	Capital Project Funds	428 COMMUNITY LAND DEVELOPMENT 497 ARRA MAIN STREET UNDERPASS CONSTRUCTION
Police	Special Revenue Funds	150-2100 POLICE 249 MT BOARD OF CRIME CONTROL GRANTS 250 JAG GRANT 251 INTERNET CRIMES AGAINST CHILDREN 252 ICAC RECOVERY GRANT 253 CONGRESS APPROPRIATION 254 TRAFFIC SAFETY - POLICE 255 HIDTA 256 DOWNTOWN CENTRAL BEAT OFFICER 257 COMMUNITY POLICING-HUD GRANT 258 HOMELAND SECURITY 259 CANINE PROGRAM-POLICE 708 SOCIAL HOST RESTITUTION 709 POLICE DONATIONS - OPERATIONS 710 JAG RECOVERY GRANT 712 ANIMAL SHELTER BUILD 713 ANIMAL SHELTER SPAY/NEUTER 715 ANIMAL SHELTER EDUCATION 716 ANIMAL SHELTER-GENERAL DONATION 717 FEDERAL DRUG FINES & FORFEITURE 718 DRUG FINE & FORFEITURES 719 POLICE INVESTIGATIVE EQUIPMENT 720 COP SHOP SOUTH
PRPL	General Fund	10-5100 PARKS, RECREATION, PUBLIC LANDS
	Permanent Funds	701 CEMETERY PERPETUAL CARE 703 CEMETERY MAUSOLEUM PERP CARE
	Special Revenue Funds	702 CEMETERY EXPANSION 758 AMEND PARK ENDOWMENT 768 NEW BALL FIELD STADIUM DONATIONS 769 PARK ACQUISITION/DEVELOPMENT 770 SCOREBOARD LOAN / PEPSI 771 PARKLAND SALES 772 KIWANIS DONATIONS 773 COTTONWOOD PARK 774 URBAN FORESTRY GRANT 775 TRASH FOR TREES 872 PARK MAINTENANCE DISTRICTS
	Capital Project Funds	491 AQUATIC FACILITIES CONSTRUCTION 494 G.O. CONSTRUCTION - BALL PARK/STADIUM
Public Works	Enterprise Funds	416 WATER CONSTRUCTION 421 WASTEWATER CONSTRUCTION 502 WATER OPERATING 503 WATER REPLACEMENT/DEPRECIATION

Fund numbers are found at the top, left of each budget page.

OVERSITE	FUND TYPE	FUND-DEPT/DIV
Public Works	Enterprise Funds	505 WATER SER INSURANCE PROGRAM 507 WATER REVENUE SRF LOAN 512 WASTEWATER OPERATING 513 WASTEWATER REPLACEMENT/DEPRE. 518 WASTEWATER REVENUE SRF LOAN 541 SOLID WASTE OPERATING 542 POST CLOSURE - LANDFILL 544 LANDFILL INFRASTRUCTURE 870 SPECIAL DISTRICT - WATER FUND
	Internal Service Funds	660 PUBLIC WORKS ADMIN INTERNAL SERVICE 670 PUBLIC WORKS ENGINEERING
	Special Revenue Funds	205 STREET GAS TAX FUND 207 BBWA LATERAL MAIN STORM SEWER 210 TRANSPORTATION ENHANCEMENT 211 STREET & TRAFFIC OPERATING 801 STREET MAINTENANCE DISTRICT #1 802 STREET MAINTENANCE DISTRICT #2 810 LIGHT DISTRICT 840 STORM SEWER O&M 845 ARTERIAL FEES OPERATION
	Capital Project Funds	432 TAX INCREMENT - SOUTH 434 SIDEWALK CONTROL (434-449) 450 SID CONTROL
Municipal Court	General Fund	10-1200 CITY COURT
	Special Revenue Funds	245 MENTAL HEALTH COURT 246 MUNICIPAL DRUG COURT GRANT 247 DOT DUI TEAM TRAINING 248 DRUG COURT DUI TASK FORCE 737 COURT JAG GRANT 738 COURT DRUG, DUI, MENTAL HEALTH GRANT
Legal	General Fund	10-1600 ATTORNEYS
	Special Revenue Funds	241 ATTORNEY VICTIM/WITNESS GRANT 242 ATTORNEY DOMESTIC VIOLENCE UNIT GRANT 243 SURCHARGE DOMESTIC VIOLENCE

GOALS

GOALS

FY 12 CITY COUNCIL GOALS

☞ HONEST, RESPONSIVE GOVERNMENT

Goal: Communications Plan

Priorities:

- **Regular Community Conversations, focused topics.**
- **City Link – new format, e-version, downloadable.**
- **Engagement of young people.**
- **Electronic Democracy and use of social media.**

INFORMATION TECHNOLOGY

Action: Support departmental efforts to reinvigorate interest in the democratic process through Electronic Democracy. This includes, but is not limited to, the use of social media.

Outcome(s):

- Help departments in their efforts to improve access to information and encourage citizen participation in the process.

Action: Support efforts to provide an electronic version of the City Link publication on the City website.

Outcome(s):

- Provide easy access to the City Link publication to the citizens of Billings.

☞ COMPREHENSIVE ORDERLY GROWTH

Goal: Inner Belt Loop

Priorities:

- **Define as growth issue or transportation issue.**
- **Focus on Inner Belt Loop as growth issue, or infill planning.**

Goal: Integrated Water Plan

PUBLIC WORKS ADMINISTRATION

Action: Continue facilitating the development of and then begin implementation of an Integrated Water Plan to address the long term water, storm water, and wastewater needs for the City of Billings.

Outcome(s):

- Design study and design of the options and policies presented to the City Council to address Billings' water needs in the future.

Goal: Tax Increment Financing (TIF) District

PARKING DIVISION

Action: Utilize TIF funds to finance future parking supply in the downtown area.

Outcome(s):

- Create more parking opportunities in the downtown area that will assist in redevelopment of vacant or blighted areas and creation of a more economically, vibrant downtown.

- Assist the Parking Division to fund future parking structures in a timelier manner without depleting the Parking Fund reserves.

☞ TRANSPORTATION LINKAGES

Goal: Inner Belt Loop (see first goal in Comprehensive Orderly Growth)

Goal: Transportation Plan

Priorities:

- Determine transportation priorities long-term.
- Role in Yellowstone Business Alliance LINX.

Goal: Heritage Trail Plan

Priorities:

- Final stage of multi-modal plan.

☞ PRESERVATION OF RESOURCES

Goal: Park and Trail Maintenance

Priorities:

- City-wide park maintenance district.
- Explore partnerships with special interest groups, service clubs, and businesses.

Goal: Library

Priorities:

- November ballot issue.

LIBRARY

Action: Successful passage of a ballot issue in the November 2011 election for the sale of G.O. Bonds for the construction of a new downtown Library facility at the current Library property per Library board and City Council direction, with bidding and construction to begin as soon as possible following voter approval.

Outcome(s):

- Construction of a new downtown Library facility.
- The Library will meet or exceed the target metrics adopted by the Library Board of Trustees of providing to the community the average among Montana's six next largest communities of items, workstations, and seating per capita.
- The Library will be able to manage the expected increase of usage from 50% up to 100% at little or no additional operating cost.

☞ ECONOMIC DEVELOPMENT

Goal: Tax Increment Financing District

Priorities:

- East Gateway entrance and the East Billings Urban Renewal District (EBURD).

PARKING DIVISION

Action: Work with Planning and the Parking Advisory Board to make smart parking decisions for the EBURD.

Outcome(s):

- Smart parking decisions and regulations will assist in greater development and infill of underdeveloped area within the EBURD.

Goal: Street maintenance costs

Priorities:

- Consider Kalispell snow removal ordinance as model.

Goal: Support the work of EDA/EDC and the Chamber of Commerce.

Priorities:

- Further define the City's role in this relationship.
- Greater staff participation with EDA/EDC.

☞ **INVOLVED, UNITED COMMUNITY**

Goal: Community Investment Plan

Priorities:

- Use community conversations to engage and explore specific issues.
- Volunteer forces for parks.
- Engage young people in the process.

FY 12 DEPARTMENT GOALS

ADMINISTRATION

CITY ATTORNEY

Goal: Assist the Billings City Council and City Administrator in implementing new 2011 legislation affecting the City.

Action: Review new bills and report / recommend as needed necessary changes to City operations and / or policies.

Outcome(s):

- Informed transition into new 2011 laws.

Goal: Plan, organize, and facilitate the 2011 Montana League of Cities/Towns (MLCT) City Attorney Continuing Legal Education Seminar in early October 2011.

Action: Select topics and recruit speakers for the fall seminar as part of the 2011 convention in Billings.

Outcome(s):

- Annual refresher for municipal attorneys on both civil and criminal issues.

Goal: Update plea agreement / sentencing standards on DUI cases from the 2011 legislation on DUI offenses.

Action: Review 2011 legislation and develop consistent sentencing standards.

Outcome(s):

- Implementation of new state DUI laws.

Goal: Advise the Mayor, City Council, and City Administrator on any new medical marijuana law(s).

Action: Review new legislation and provide advice concerning the degree of land use and other regulatory authority granted to municipalities.

Outcome(s):

- Eventual Repeal of interim land use moratorium and enactment of permanent ordinance concerning location of medical marijuana businesses.

FLEET SERVICES

Goal: The further development of fleet maintenance technology.

Action: Accumulation of updated technical tools, software, and equipment to support current technology, as well as increased employee development and training.

Outcome(s):

- Improved capabilities for effective diagnostics and proficient repair and maintenance of the City fleet.

Goal: Continued improvements to fleet maintenance service efficiency and effectiveness.

Action: Monitor maintenance programs and work activities for efficiency and effectiveness and make changes for improvement as required.

Outcome(s):

- A more efficient operating fleet that will help departments maintain their cost of services.

Goal: Provide partnership support and assistance to customer departments to accomplish City-wide goals.

Action: Provide responsive and efficient fleet services to City departments, and maintain on-going communication and cooperation with City departments to assist them with planning and achieving future service expansion goals.

Outcome(s):

- Departments will have safe and reliable equipment available to help achieve their goals to perform more efficient and expanded community services.

Goal: Conversion to the new Innoprise Fleet software system.

Action: Work with IT and Innoprise to convert existing HTE fleet and inventory data to the new software system.

Outcome(s):

- A fleet management software system that will provide expanded user-defined information and reports to accommodate user needs.

HUMAN RESOURCES

Goal: Provide additional employee and management development and training programs.

Action: Increase training to all employees. Supervisory training will focus on safety, workers' compensation, liability, harassment and diversity awareness, workplace violence, employment laws, drug and alcohol/reasonable suspicion, and City finances/budgeting. Employee training will focus on such topics as safety, harassment, workplace violence, diversity, customer service, and employee benefits.

Outcome(s):

- A training program that efficiently improves the employees' and supervisors' skills and abilities to perform their assigned functions.

Goal: Electronic re-enrollment for health, dental, and vision insurances and medical and dependent care flexible spending accounts.

Action: Provide electronic enrollment to employees who need to make changes to their health, dental, and vision insurance plans; as well as medical and dependent care flexible spending and health savings accounts.

Outcome(s):

- A more efficient method of handling the benefits re-enrollment process. Electronic re-enrollment will significantly improve the efficiency and accuracy of the City's process.

Goal: Update the Human Resources Policies and Procedures Manual, and develop a Citywide Safety Manual.

Action: Review the Human Resources Policies and Procedures handbook to reflect the City's most current practices. Staff will also develop a Citywide Safety manual. The completed manuals will be distributed to all employees in either electronic or hardcopy format.

Outcome(s):

- Well thought out policy and procedure manuals that will provide information and guidance to all employees of the City of Billings.
- These policies and procedures will benefit all employees and supervisors by communicating operational policies and by advising employees of the City's expectations regarding their performance.

INFORMATION TECHNOLOGY

Goal: Support and assist City Council with continued development of a highly interactive web site.

Action: Support continued implementation of additional, enhanced citizen access modules on the City's web site which are designed to provide more access to information and support third party credit card processing.

Outcome(s):

- By implementing on-line citizen access modules, IT can expand its ability to provide citizens access to information 24/7. In addition to information, the enhanced on-line

credit card capabilities will provide a valued convenience to Billings' citizens, will meet all regulatory guidelines for accepting on-line credit card payments, and will gain efficiency in the payment processing modules.

Goal: Support and assist customer departments to accomplish their goals when needed.

Action: Provide a leadership role in the conversion to the Innoprise Software Systems. IT will play a key role in the development and execution of a well-defined conversion plan for each migration area. As part of that role, IT will closely monitor the progress of each conversion and maintain constant communications with both the vendor and the department representatives to ensure a successful conversion process.

Outcome(s):

- Through the combined efforts of the IT staff and the wealth of experience found in each department, IT can ensure a successful conversion to the new software system. A successful migration to the new software will greatly enhance the departments' ability to immediately begin reaping the benefits of the new system.

Action: Provide IT leadership and project management services to the Fire Department for the upgrade of the Fire Records System to New World's MSP product line.

Outcome(s):

- By working closely with the Fire Department and New World, IT will strive for a smooth conversion to the new software platform and assist City staff in their transition to the new technology.

Goal: Increase City service efficiency and effectiveness by planning for and investing in technology.

Action: Improve backup systems for safe guarding mission critical data located throughout the organization.

Outcome(s):

- New backup systems will streamline the backup process, enhance the ability to restore data from backup systems, and improve disaster/recovery capabilities.

Action: Continue to upgrade the phone system infrastructure, including network enhancements necessary to support the upgraded phone systems.

Outcome(s):

- Upgraded aging phone systems at the BOC and PW-Belknap locations to new phone switches that will support current and future phone needs at these locations.

Action: Install City-owned fiber optic connections from City Hall to the 9-1-1 Communications Center, Parks and Recreation Community Center, and the Depot.

Outcome(s):

- A new fiber optics connection to the 9-1-1 Center will provide a redundant connection and greatly improve the ability to provide network services, both to the 9-1-1 Center and to City Hall, which will serve all other City facilities. City owned fiber optics to the Parks and Recreation and Depot locations will eliminate on-going costs associated with leasing communication lines and will provide more than ten times the bandwidth and network performance for these remote facilities.

Goal: Improve accessibility to, and use of, GIS services.

Action: Enhance delivery of GIS information to the end-user desktop by providing more browser-based map services designed for departmental needs.

Outcome(s):

- Accessibility to GIS information saves time spent looking up information and allows users a geographic interface with a variety of information currently stored in tabular or other formats and joined to GIS layers.

Action: Continue to provide GIS services in response to requests for mapping, reports, and analysis by departments throughout the organization.

Outcome(s):

- Providing a visual representation of the requested datasets can be very beneficial to departments looking to meet their planning and analytical needs, along with the needs of the citizens.

PARKING DIVISION

Goal: Maximize revenue capabilities for the Parking Division.

Action: Maintain all garages at full capacity. To do this, staff will monitor garage capacity on a monthly basis; identify alternatives, such as pricing; and develop new marketing opportunities to reach new customers.

Action: Identify and update low-use or out-dated parking spaces around downtown.

Action: Conduct a Parking rate review and present rate change recommendations to the Parking Advisory Board and City Council.

Outcome(s):

- Maximize potential profits for the Parking Division, as well as provide some funding for downtown development.

Action: Analyze the financial and service impacts of converting some manned parking facilities to automated, monthly-only facilities.

Outcome(s):

- Possible reduction of personnel expenses and increased profitability of parking facilities.

Goal: Identify opportunities for additional parking in downtown.

Action: Use the results of the Downtown Parking Study to identify areas for improvement in the parking system, and work with other City departments and downtown organizations to develop a plan to create parking in the Central Business District.

Outcome(s):

- Provide more facilities for downtown parkers and increase the number of customers for the Parking Division in the most efficient manner possible.

AVIATION AND TRANSIT DEPARTMENT

AIRPORT DEPARTMENT

Goal: Master Plan implementation.

Action: Complete the car rental Quick Turn Around (QTA) facility, analysis for on-grade automobile parking expansion, and initial planning for updated Terminal Building passenger screening.

Outcome(s):

- Continue to ensure that Airport facilities meet both tenant and customer needs.

Goal: Update the Storm Water Master Plan.

Action: The current Storm Water Master Plan was last updated in 1996. This project would update the 1996 plan to take into consideration all changes to the Airport since 1996 and also evaluate a plan for retaining deicing fluids used during the winter so storm water outflows will meet new EPA requirements.

Outcome(s):

- Development of an updated Storm Water Master Plan reflecting the latest environmental regulatory requirements and incorporating all on-the-ground Airport improvements since the previous update.

Goal: Evaluate the Airport's existing rates and charges strategy and business relationship with major tenants and rate payers.

Action: Begin discussions with major tenants to ensure day-to-day operational needs are properly funded and to allow for the planning and funding of the larger long-term capital improvement needs.

Outcome(s):

- An effective "rates and charges" strategy and potentially a new business relationship with the major Airport tenants that meets the Airport's overall funding requirements.

Goal: Continue to cost-effectively enhance the Airport facilities and services.

Action: Seek and efficiently use Federal Airport Improvement Entitlement Funding (AIP), Passenger Facility Charges (PFC), and new user-based fees to maintain, upgrade, and expand all Airport facilities and to purchase the necessary safety and emergency response equipment.

Outcome(s):

- A modern, safe, well-maintained airport ready for the public's use.
- Up-to-date, modern equipment that meets the needs of the Airport's snow removal operations and emergency responses.
- Close monitoring of the collection of the new Customer Facility Charge (CFC), and completion of a one year review to either re-confirm or revise the rate.

TRANSIT DEPARTMENT

Goal: MET Marketing

Action: Continue MET's marketing efforts related to the Employee / Employer Pass Program, the benefits of the new Downtown Transfer Facility, and riding public transportation, while enhancing MET's promotional efforts by expanding the use of the City's web site.

Outcome(s):

- Increase the diversity of ridership, and develop sustained passenger growth.

Goal: Carefully monitor the fixed route and MET Special Transportation services to ensure both are operated in an efficient manner.

Action: Maintain / update five-year financial forecasts and cost-of-service data to monitor efficiencies and continue to aggressively pursue federal and state public transit related funding; and post the updated five-year financial forecasts on the City's web site with MET's business plan.

Outcome(s):

- Maintain existing service levels.

FIRE DEPARTMENT

ADMINISTRATION

Goal: Develop a process for the review and development of department policies and protocol through the Joint Labor Management Committee (JLMC) process.

Action: The JLMC will review and approve a process necessary for labor to have input prior to implementing policies that have an effect on employees.

Outcome(s):

- A reduction in grievances and ULP complaints.
- Bridge labor and management relations and understanding.
- Develop more comprehensive policies and protocols.

Goal: Revise the Department's Rules and Regulations.

Action: Research options and format to update the department's rules and regulations protocol.

Outcome(s):

- A comprehensive guideline of employee expectations.
- Reduced disciplinary actions.
- Comprehensive documentation of employee expectations.
- This document will compliment the Office of Professional Standards material.

Goal: Develop a Standard of Cover for the City of Billings.

Action: Identify key responsibilities and related resources associated with emergency response coverage in the City of Billings.

Outcome(s):

- Target primary areas of responsibility for life safety and occupancy concerns.
- Address issues associated with coverage capabilities.
- Explore options associated with departmental limitations.
- Understand the economic liability of local disasters.

Goal: Implement the Office of Professional Standards Guideline.

Action: Finalize the draft Office of Professional Standards document by discussing this matter through the JLMC and with the City's Legal Department.

Outcome(s):

- Formal process for addressing positive performance and corrective action issues.
- Reduction in employee grievances.
- Recognized professional process to address citizen concerns with employees.

SUPPRESSION DIVISION

Goal: Pursue attainment of in-car mapping and AVL for integration with the Fire Department MDTs and Incident Command vehicles.

Action: Secure contractual agreement with New World for these programs and budget for funding.

Outcome(s):

- Enhance Incident Commanders access to available resources for incident management.
- Enhance navigational aids for emergency response personnel.
- Enhance efficiency of Fire Department response times.

Goal: Preparation for Insurance Service Office (ISO) evaluation.

Action: Review ISO requirements and standards associated with ISO review criteria.

Outcome(s):

- Maintain or enhance current ISO rating for the City of Billings.

Goal: Maintain all certification and training requirements to keep personnel in compliance with national and departmental responsibilities.

Action: Provide training and test materials for certification.

Outcome(s):

- Department personnel remain certified in all areas needed to ensure compliance.

Goal: Fire station accommodations for male and female employees.

Action: Research individual fire station capability to accommodate male and female employees.

Outcome(s):

- Fire station facilities will become more accommodating to male and female employees.
- Address complaints and potential grievances associated with accommodating male and female employees.

Emergency Medical Services

Goal: Revise a formal agreement with American Medical Response (AMR) regarding the fee for services associated with the 911 Center.

Action: Draft an agreement for review by legal entities in both the City of Billings and AMR, and enter into the agreement through the City Administrator's office.

Outcome(s):

- Fee for service agreement associated with expectations of the 911 Center.
- Agreement on fee amount formula for services associated with AMR's use of the 911 Center equipment and dispatch interaction.
- Established revenue stream formula that is fair and equitable.

Goal: Enhance working relationship with AMR.

Action: Create and improve joint training opportunities, and maintain open communications among emergency medical providers.

Outcome(s):

- Enhance positive team work during medical calls.
- Enhance patient care.

Goal: Maintain all necessary emergency medical services licenses and certifications.

Action: As mandated by Montana State EMS Bureau rules, complete and submit all necessary licenses and certifications to designated national and state agencies for approval.

Outcome(s):

- Required licenses and certifications will be maintained.

HAZARDOUS MATERIALS

Goal: Expand Hazardous Materials (HazMat) Instructor Base.

Action: Seek out and identify highly motivated individuals who are interested in instructing HazMat Technician skills to replace individuals that have left the team.

Outcome(s):

- Ensure quality training for all department employees in HazMat incidents.
- Ensure adequate instructor numbers on each shift to provide in-house training.

Goal: Participate in scheduled meetings of the State HazMat Regional Response Teams at the direction of the Montana State Disaster and Emergency Services Division.

Action: Maintain liaison with area Military Civil Support Teams, the State Emergency Response Commission HazMat sub-committee, and law enforcement teams to develop annual training objectives and secure funding for continued operations of the Regional Response Teams, including associated training costs.

Outcome(s):

- Maintain eligibility for receipt of Department of Homeland Security grant funding for the Billings Regional Response Team.
- Continue influence for funding and equipment recommendations for State Regional Response Teams.
- Use the Outreach Program to educate and train surrounding community and emergency responders as to HazMat response capabilities.

Goal: Provide Hazardous Materials Technician level refresher course in eleven monthly modules annually.

Action: Present a training module each month through November and a final examination in December.

Outcome(s):

- Training modules will assist in maintaining competencies of HazMat Technicians under NFPA 472.

Goal: Provide an eight hour hazardous materials operations refresher training.

Action: Present eight hour refresher training to all fire suppression personnel to satisfy requirements of C.F.R. 1910.120, and include current changes to operations level in NFPA 472.

Outcome(s):

- All fire suppression personnel shall maintain Hazardous Materials Operations Level of training.

TECHNICAL RESCUE

Goal: Formal Ice Rescue class.

Action: Develop and pursue funding to provide class opportunities.

Outcome(s):

- Enhance service to the community.
- Provide safer operation at emergencies on and around the Yellowstone River, Lake Elmo, and other places in the response area.

Goal: Rescue Technician class for members who have not previously attended such training.

Action: Research possibilities and availabilities of getting members to the training.

Outcome(s):

- Allow all members of the team to have the same level of knowledge, skills, and understanding of fundamentals.
- Standardize knowledge base for all technicians.

SELF-CONTAINED BREATHING APPARATUS (SCBA)

Goal: Maintain Self-Contained Breathing Apparatus (SCBA) and air quality.

Action: Comply with applicable respiratory fit test requirements and SCBA hydro-test requirements. Perform quarterly testing of breathing air.

Outcome(s):

- Completed fit and flow tests by the end of December (annual requirement).
- Tracking, testing, air exchange and disposal, as necessary, of all SCBA pressure vessels within one month of due date (on-going).
- Maintenance of all peripheral breathing air components.

Goal: Acquire a new vehicle to carry and fill SCBA bottles.

Action:

- Work with SCBA team and administration to determine the best vehicle to fit the needs of the department.
- Research the vehicle needed with cost and needs in mind.
- Secure funding and approval from the Equipment Replacement Program in the 2012 budget.
- Order the Air Van and place it into service this fiscal year.

Outcome(s):

- Provide for greater mobile SCBA capabilities at an emergency scene.

Goal: Keep all SCBA units in working order and in compliance with required service checks.

Action: Repair and maintain as per manufacturer's recommendations.

Outcome(s):

- Complete repairs in timely manner (on-going).
- Keep repair station fully stocked, as required by Tyco Inc. / SCOTT.
- Hydro Test all cylinders that are due.

BATTERY OPERATED EQUIPMENT PROGRAM

Goal: Maintenance of battery operated equipment.

Action: Update, replace, and provide maintenance on communications equipment, including 800 MHz radios, pagers, cell phones, thermal imagers, and defibrillation units.

Outcome(s):

- Preventive maintenance will be performed bi-annually.
- Equipment will be serviced and repaired as needed throughout the year.
- Batteries for the portable radios, thermal imagers, and defibrillation units will be purchased as needed.

Goal: Log and record inventory associated with the replacement of mobile and portable radios and related equipment.

Action: As mobile and portable replacement equipment is transitioned, an accurate log of all model and serial numbers will be developed.

Outcome(s):

- Maintain the ability to track radios during their expected life.
- Target and track routine maintenance.
- Schedule replacement.

MOBILE COMPUTERS

Goal: Obtain navigational software for emergency response.

Action: Purchase and implement software for MDT equipment in Fire Department vehicles.

Outcome(s):

- Enhanced navigation to emergency incidents with GPS navigation system.
- Immediate pop-up navigation for responses initiated by rip-and-run.
- Enhanced navigation in BUFSA and responding to mutual aid incidents.

Goal: Provide one MDT for every engine, ladder truck, and QRV.

Action: Secure funding to provide one MDT for every engine, ladder truck, and QRV.

Outcome(s):

- Provide enhancements associated with the use of MDTs to the vehicles.

FIRE PREVENTION DIVISION

Goal: Develop a public education program for elementary schools that can be delivered by one person.

Action: Provide fire and life safety education to children in the Billings' community utilizing limited staffing to develop a quality program.

Outcome(s):

- Educate children in the community on fire prevention and safety topics.

Goal: Obtain a larger vehicle to transport and store fire investigation equipment.

Action: Transform the old air van into a new fire investigation vehicle by utilizing a vehicle that is in good condition with low mileage which is due for replacement.

Outcome(s):

- Provide the Fire Prevention Bureau with a vehicle that will better serve their needs.

TRAINING DIVISION

Goal: Enhance Incident Command System (ICS) capabilities.

Action: Develop a checklist associated with ICS benchmarks to measure compliance and understanding, and provide training classes on the effective use of the ICS system.

Outcome(s):

- Enhance Command Officers' knowledge and skill levels to effectively manage emergency incidents safely.
- Better prepare Hi-C Battalion Chief (BC) personnel to perform the duties of an incident commander.
- Significantly enhance the safety of all personnel on the fire ground.

Goal: Develop training program for Hi-C BCs.

Action: Review and modify the existing Hi-C BC Manual, and conduct training for all current and prospective Hi-C BC candidates.

Outcome(s):

- Prepare department personnel to assume the role and responsibility of a Hi-C Battalion Chief position.

Goal: Develop an Engineer classification review program.

Action: Provide instruction to all Engineer and Hi-C Engineer personnel.

Outcome(s):

- Ensure sufficient knowledge and skill levels are achieved and maintained.
- Enhance personnel skill levels to safely operate and drive Fire Department apparatus.

Goal: Develop an Officer Development Program (ODP).

Action: Through an ODP committee, develop a list of priority topics and a class schedule. Then assign specific topics to internal and external instructors, target personnel to attend the course, and schedule the two week program.

Outcome(s):

- Prepare current and prospective Company Officers for the responsibilities associated with mid-level management duties.

911 COMMUNICATIONS CENTER DIVISION

Goal: Reduce radio traffic congestion on police channels.

Action: Form a 911 / Police radio users group, determine means and methods of utilizing current technologies, examine and develop procedural materials, and coordinate training for officers and dispatchers.

Outcome(s):

- Reduce radio congestion.
- Officer safety is improved.
- Police dispatch workload is more manageable.
- An increase in the number of dispatchers who have the ability to operate the police radio.

Goal: Research opportunities for expansion or new construction of a 911 communications center.

Action:

- Research building site options.
- Research and develop cost/benefit analysis for expansion of an existing facility vs. a new location.
- Develop architectural needs / design.
- Develop and disseminate a Request for Proposals.

Outcome(s):

- Construction of a new or renovated 911 communications center.

Goal: Explore alternative organizational structures.

Action: Review work schedule alternatives, then research the impact of the alternatives on employee retention and recruitment.

Outcome(s):

- Stabilize staffing levels.
- Reduce overtime expense to fill vacant positions.
- Improve recruitment and retention within the Communications Division.

LIBRARY

Goal: Digitization of community historical resources.

Action: Contract with the Western Heritage Center to digitize and catalog approximately 1,500 objects from the Montana Room historic books, photos, clippings, and personal papers collection.

Outcome(s):

- Preserve research opportunities and minimize the destruction of valuable historical resources.
- Provide easily accessible content available both in the Library and worldwide on the Internet.

Goal: Development of Museum Pass Checkout Program.

Action: Work with members of the Billings Cultural Partners to offer free passes to area museums available for checkout from the Library.

Outcome(s):

- More community and Montana residents are introduced to museum resources, with some also being introduced to the Library and its resources in the process.
- Stronger collaboration with the Billings Cultural Partners members.

MUNICIPAL COURT

Goal: The timely processing and adjudication of all cases.

Action:

- Review operations and institute policies to ensure the incorporation and utilization of best practices to ensure efficiency, consistency, and quality in all aspects of the Court's operations.
- Address any issues regarding the newly implemented civil infraction procedure and continue to improve the process.

Outcome(s):

- The Court will be structured and will adopt the best practices to facilitate the expeditious and fair resolution of all cases filed therein.

Goal: The Court will seek resources necessary to support effective and efficient operations and will expend them judiciously.

Action:

- Assess future human capital and technological resources needed to accomplish the Court's mission, goals, and strategies.
- Identify and pursue grant funding opportunities for a new Veteran Court to expand the treatment courts currently in operation, while utilizing the services that are currently offered at the Veteran's Association.

Outcome(s):

- Opportunities identified and pursued to build treatment court structure, while maintaining efficiency to accomplish stated goals.

Goal: Broadening access to justice and service to the public.

Action:

- Hold a Bench-Bar meeting to calibrate processes, expectations, and decorum of the Court.
- Address judicial staffing needs.
- Improve existing Court brochures and other informational materials, and create additional materials for use by litigants and other court users.
- Enhance the availability of automated Court information through the Court's website and public access kiosks.

Outcome(s):

- All parties will have effective access to justice in Billings Municipal Court, including the opportunity to resolve matters without undue hardship, cost, inconvenience, or delay.

Goal: Promote competence, professionalism, and civility in service.

Action:

- Recruit personnel who possess the education, skills, and experience to provide effective services.
- Encourage and support the professional development of judges and court personnel to enhance their service to the Court and the public.
- On a continuing basis, assess the competitiveness of salaries and benefits of Court personnel with those provided for equivalent positions in the executive branch and private sector, and advance appropriate recommendations to eliminate any identified disparities.
- Create and execute an effective training plan for all new personnel to gain a secure knowledge base to perform their job role.

Outcome(s):

- Deliver improved customer service, thus gaining further confidence with the public allowing the Court to employ a highly skilled and well-trained workforce.

Goal: Improving Court facilities.

Action: Continually identify and eliminate physical barriers in the courtroom.

Outcome(s):

- Court facilities will be accessible, safe, and project the dignity of the Court.

Goal: The Court will improve processes, technology, records, and facilities to ensure continuity of operations.

Action:

- Launch CitePay for public convenience in order to reduce workload and make paying fines / fees accessible and easy to move towards a paperless system.
- Scan and digitally archive all paper records to ensure loss by flood, fire, or natural disaster.

Outcome(s):

- Court technology will be improved to reduce workload and create a more efficient environment.

Goal: Building public trust and confidence.

Action:

- Continue to expand the Court's practice of hosting mock jury trials for local elementary, junior high, and high school students.
- Regularly update the Court's website and ensure that it remains an informative community resource.
- Improve jury orientation, including creating and distributing new calendars, brochures, and other information.

Outcome(s):

- The Court will increase its community outreach.

PARKS, RECREATION AND PUBLIC LANDS

Goal: Foster and maintain professional staff through education, certification retention, and training opportunities to increase knowledge and job performance.

Action: Train and cross-train staff, and seek professional development opportunities for staff through local, regional, state, or national education and training programs.

Outcome(s):

- Maintain job certification.
- Increase job performance, job satisfaction, employee motivation, and morale among employees; thus resulting in reduced employee turnover.
- Increased efficiencies in processes, resulting in financial gain.
- Increased capacity to adopt new technologies and methods.

Goal: Provide comprehensive planning for current and future locations, preservation, and development of parks and public lands to meet the recreational and leisure needs of the citizens throughout the City.

Action:

- Create park development guidelines and construction standards.
- Work with the Planning Department to update the Subdivision regulations as they pertain to park planning and development.
- Work with the Planning Department to develop a long range plan to identify park land and open space resources, needs, and opportunities throughout the City.
- Complete a Level of Service (LOS) analysis of parks and related services utilizing the National Recreation and Parks Association Guidelines.
- Provide a current park inventory.

Outcome(s):

- By accomplishing the action items, PRPL will be able to quantify and assess the current status of its facilities and programs and identify its strengths and deficiencies. This will give the information needed to begin making strategic long and short range planning and implementation strategies to meet the infrastructure and programming needs of Billings' citizens; thereby contributing to a full and rich quality of life and livability in the City of Billings.

Goal: Yellowstone Family Park (formerly Bryon Nelson Park) development

Action:

- Create a Special Improvement District (SID) to fund the design and construction of the Yellowstone Family Park according to the approved park master plan.
- After the SID is approved by Council, begin design and construction documents for the park, then construct the park and host a park grand opening.
- Create a Park Maintenance District (PMD) to fund the on-going maintenance operations and repairs.

Outcome(s):

- Provide a neighborhood park that serves the Country Club Estates and Yellowstone Ridge Estates subdivisions along with the general public and that is responsive to citizen input and sustainable principles of park maintenance.

Goal: Rush Park development.

Action:

- Create a Special Improvement District (SID) to fund the design and construction of Rush Park according to the approved park master plan.
- After the SID is approved by Council, begin design and construction documents for the park, then construct the park and host a park grand opening.

- Expand the existing Park Maintenance District (PMD) to include all property owners in the park benefit district for the purpose of funding the on-going maintenance operations and repairs.

Outcome(s):

- Provide a neighborhood park that serves the Rush and Shiloh Point subdivisions along with the general public and that is responsive to citizen input and sustainable principles of park maintenance.

Goal: Swords Park Trail Phase II development.

Action:

- Work with a selected consultant to design and construct the second phase of trail work by connecting the existing Swords Park Trail Phase I to the existing pedestrian tunnel under Airport Road near the intersection of Airport Road and Aronson Avenue.
- As funding becomes available, design and construct a connecting trail segment between the existing Alkali Creek Trail and the existing tunnel under Alkali Creek Road.
- Provide interpretive signage at points of interest along the new trail segment for cultural, educational, and tourism purposes.

Outcome(s):

- Provide accessible trail access to all of Swords Park and the attractions that are distinctive to the area, as well as provide a unique visual and cultural experience for visitors to Swords Park.
- Connect major trail segments of the Heritage Trail System providing significant recreational and alternative transportation opportunities to Billings' residents and visitors.

Goal: Promote community-wide Parks and Recreation programs and activities.

Action:

- Locate alternative funding to upgrade the PRPL website to current web standards, so that it is fully functional on all mobile devices.
- Promote on-line registration for programs and rentals.
- Continue to expand and promote marketing materials for services offered.

Outcome(s):

- Increased participation in Recreation programs.
- A more cost effective means of marketing Parks and Recreation's services.
- Increased revenue and participation through e-commerce.

Goal: Provide a safe and healthy environment at City aquatic facilities.

Action: Upgrade facilities and operational procedures to comply with the newly enacted State Health Codes regarding the operation of municipal aquatic facilities, such as replacing the deteriorating pool liner at Rose Pool to maintain infrastructure and prevent facility closure.

Outcome(s):

- Ensure a safe and healthy facility for patrons at all City aquatic facilities.
- Prevention of accidents or illness in connection with the operation and usage of City pools, wading pools, and spray decks.
- Extend the useful life of pool facility by replacing the pool liner.

Goal: Develop new revenue sources for the ongoing operations of the PRPL Department.

Action: Explore alternative revenue sources to fund capital improvements, land acquisition, programming, and ongoing maintenance. Possible revenue sources include a City-wide park maintenance district, a City-wide park district, a special mill levy, greater utilization of the Billings Park Foundation, creating a development program to facilitate private donations, and developing a program to apply for public and private grants.

Outcome(s):

- Increased funding levels for park development, acquisition, and maintenance; thereby increasing the level of service and use for the citizens of Billings.
- Improved access to recreational facilities and programming opportunities; thereby enhancing the physical well-being and quality of life for the citizens of Billings.
- Increased level of service and community satisfaction through increased program and facility availability.

Goal: Develop and implement a comprehensive Park Playground Auditing, Inspection, and Maintenance Program.

Action: With 39 playgrounds in the City of Billings parks, the need to ensure that all playgrounds are safe, accessible, and meet the needs of the various age groups using them is of great importance. An initial and comprehensive audit of each playground is necessary to determine if there are existing hazardous conditions and safety concerns for the users. Once the audit is completed, repairs, modifications, or rebuilding will be made beginning with priority 1 safety hazards. Following that, a systematic and on-going inspection and maintenance program will be established and implemented.

Outcome(s):

- A comprehensive program will provide documented procedures for inspections and maintenance following nationally accepted safety standards for public playground equipment.
- Playground equipment will be made safer; thus reducing the risk of injuries to children.
- An established and defensible inspection and maintenance program will be in place that will ensure the on-going safety and risk reduction of park playgrounds.
- Long term costs for maintaining and repairing playgrounds will be reduced.

Goal: Complete a comprehensive review of all 39 Park Maintenance District (PMDs) assessments, expenditures, and maintenance levels.

Action:

- Review all 39 PMDs assessment and expenditure levels to determine if the proper level of maintenance is being delivered in each of the districts, which will also determine if assessments and maintenance expenditures are balanced.
- A review of each of the PMDs was accomplished during the development of the FY10, FY11, and FY12 budgets resulting in recommendations to Council to increase several PMD's assessments during those budget years.

Outcome(s):

- The PMDs operating with negative balances will be identified and a specific action plan will be developed for each district to correct the problem.
- Maintenance costs and assessment levels will be balanced resulting in improved cash flow and better, more efficient maintenance.
- Manpower, equipment, and other maintenance costs will be directed more effectively to all the PMDs.

PLANNING DEPARTMENT

BUILDING DIVISION

Goal: Customer Service - The Building Division services will be readily accessible and proficiently delivered.

Action: Maintain Policy Manual for front counter, plan review, and inspection procedures.

Outcome(s):

- Consistent and predictable operating procedures.

Action: Maintain a process for producing written interpretations of Building Code.

Outcome(s):

- Consistent and predictable code interpretations.

Goal: Employee Development - Each employee will continue to receive appropriate training to stay informed of new and emerging building codes and to maintain professional certifications.

Action: Employees will receive annual training to obtain and maintain necessary certification and customer service skills.

Outcome(s):

- Professional and skilled workforce.

Goal: Technology - The Building Division will continue to transition to the new Innoprise software system. The system provides more integration within and between departments and customers.

Action: A Citizen's Access program will be added to provide electronic delivery of permits, plan review comments, inspection results, COs, and associated documents to the public.

Outcome(s):

- Reduced telephone inquiries and improved service delivery.

Action: Add and update process information on the Building Division website.

Outcome(s):

- Increased number of plan reviews by decreasing the need for plan reviewers at the counter and reducing public visits to the Building offices.

Goal: Administration - The Division will faithfully administer State and City Codes under its jurisdiction in an expedient, ethical, and professional manner.

Action: Monitor state legislation and national code adoptions for changes that impact local code administration.

Outcome(s):

- Well informed and prepared building community.

Action: Assess the City's procedures for issuing building permits and managing division assets.

Outcome(s):

- An efficient, integrated development review process resulting in cost-effective expenditure of City staff and resources.

COMMUNITY DEVELOPMENT DIVISION

Goal: Promote the preservation of the existing supply of safe, affordable housing in the community.

Action: Provide direct, affordable financing and assistance to low income homeowners for the completion of needed repairs.

Outcome(s):

- Completed repairs to 10 single-family units through the Housing Rehabilitation Loan program.

- Completed repairs to 20 single-family units and mobile homes through the Minor Home Repair program.
- Completed lead-safe painting projects for 5 single-family units or mobile homes through the Paint program.

Action: Provide financing and assistance through partnerships to facilitate needed repairs for special needs populations.

Outcome(s):

- Completed wheelchair and accessibility ramps for 6 housing units.
- Completed housing rehabilitation for 3 housing units for special needs populations.

Goal: Promote new affordable housing opportunities.

Action: Encourage the development of new, affordable single-family, multi-family, and special needs housing in the community through private developers and non-profit organizations.

Outcome(s):

- Completed housing construction / rehabilitation of 20 housing units through the Affordable Housing Development program.
- Completed Phase IV infrastructure of the Kings Green Subdivision, which will result in an additional 10 single-family, affordable, housing units.
- Compliance with Community Housing Development Organization commitment and expenditure deadlines.

Action: Provide affordable financing and support to promote homeownership opportunities.

Outcome(s):

- Provide down payment assistance to 35 households through the First Time Homebuyer program.
- Support homebuyer education to 200 households.

Goal: Promote active partnerships with non-profits, neighborhood groups, and others to address community development specific to lower income and special needs households.

Action: Support partnerships and regular meetings to facilitate community participation and collaboration.

Outcome(s):

- Regular meetings held for the following organizations / groups:
 - Affordable Housing Task Force.
 - Adjacent Neighborhood committee.
 - Billings Partners for American Indian Homeownership.
 - Mayor's Committee on Homelessness.
 - AmeriCorps*VISTA Project Members.

Action: Support task force newsletters and further capacity-building for self-sustainability.

Outcome(s):

- Task force newsletter support provided to 7 groups.
- Over 10,000 newsletters distributed this fiscal year.

Action: Encourage activities that promote fair housing and increase awareness of the rights of protected classes.

Outcome(s):

- Implement the Fair Housing Initiatives Program grant, which was awarded March 2011 for fair housing education activities.
- Evaluate possible submission of the Fair Housing Initiatives Program competitive grant in 2011 for fair housing activities in 2012 based on staff time availability.

Action: Encourage collaboration to better address needs and to respond to opportunities for special needs populations.

Outcome(s):

- Report on accomplishments achieved for FY2009-2011 Action Plans for the Mayor's Committee on Homelessness.
- Develop a two-year Action Plan for FY2011-2013 with the Mayor's Committee on Homelessness.
- Evaluate possible submission of AmeriCorps*VISTA Project application to support poverty / homelessness impact initiatives.

Goal: Promote the preservation and revitalization of the community's older neighborhoods.

Action: Preserve the housing stock in older, low-income neighborhoods, and promote infill development of vacant lots and redevelopment of substandard properties.

Outcome(s):

- Provide direct, affordable financing to low-income homeowners through the Housing Rehabilitation Loan, Minor Home Repair, and Paint programs (specific outcomes listed in Goal One).
- Provide affordable financing to private developers and non-profit organizations through the Affordable Housing Development program (specific outcomes listed in Goal Two).

Action: Support activities that provide amenities, neighborhood stabilization, and maintain infrastructure needs.

Outcome(s):

- Provide support to 10 low-income individuals to remove dangerous trees through the Tree Program.
- Provide support to 4 low-income households to pay for Special Improvement District charges through the Special Assessment Grant program.

Goal: Provide assistance to agencies serving lower income and special needs populations, particularly the homeless, the elderly, and those with disabilities.

Action: Provide Community Development Block Grant Public Service funding to non-profit organizations.

Outcome(s):

- Provide grants to 5 non-profit organizations this fiscal year for basic needs assistance.

CODE ENFORCEMENT DIVISION

Goal: Enforcement – The division will faithfully enforce City Codes under its jurisdiction in an expedient, ethical, and professional manner.

Action: Monitor and adopt national best practices for Code Enforcement.

Outcome(s):

- Improved and cost-effective service delivery.

Goal: Complaint Response – All complaints will be responded to in a timely, professional manner.

Action: Standardize complaint process and increase use of Complaint Form.

Outcome(s):

- Improved case management.

Action: Investigate complaints within five working days.

Outcome(s):

- Maximize time spent on investigations and minimize time spent on interpersonal communication.

Goal: Case Prioritization – All violations will be dealt with in accordance with the applicable City Code. Violations that affect safety or significant quality of life issues may take priority over other violations.

Action: Establish criteria for prioritization of code enforcement and what types of cases will take precedence over other cases, and utilize other City staff to assist with monitoring active cases.

Outcome(s):

- Improved case management.

Goal: Technology – Code Enforcement Officers will update field data entry to maximize efficiency of officer time.

Action: Equip officers with wireless communication capability to avoid duplicating data entry tasks in the field and in the office.

Outcome(s):

- Improved efficiency and timeliness of response to complaints.

Goal: Technology – Code Enforcement will migrate to new Innoprise software for efficient case management and data sharing with other City departments.

Action: Fully integrate new Innoprise case management software to improve office efficiency.

Outcome(s):

- Improved case management and response times.

PLANNING DIVISION

Goal: Customer Service - The Division will dispense reliable and accurate information in a professional, courteous, and timely manner.

Action: Staff time will be allocated in the most cost-effective, customer service-oriented manner and will be allocated according to activity levels and service demands.

Outcome(s):

- Monitored and adjusted service levels to commensurate with staffing levels.

Goal: Financial - The Division will utilize its existing resources responsibly while ensuring its ability to administer core programs.

Action: Ensure division is operating within financial limitations while trying to maintain staff levels.

Outcome(s):

- Adjusted service levels commensurate with staffing levels. Move toward minimizing reliance on fee revenue to stabilize service delivery and resources.

Action: Temporarily reallocate funding sources and use reserves to limit further reductions in staff and service levels. Seek City commitment to place a 1 mil Planning levy increase on the ballot in 2011 or early 2012.

Outcome(s):

- Increased revenues from property taxes and federal grant.

Action: If demand for services increases rapidly, the Division will consider contracting planning services to ensure sufficient staffing for core programs.

Outcome(s):

- Retain long-range planning capacity and increase revenues.

Goal: Public Relations - The Division shall maintain effective relationships with its customer base, governing bodies, and internal stakeholders.

Action: Continue opportunities to educate the public and governing bodies on the value of community planning to bolster support for an increased Planning mil levy.

Outcome(s):

- Receive voter approval of a 1 mil City Planning levy (2011 or 2012).
- Continue monthly planning webinars open to the community.
- Work with City IT to apply social networking tools to reach community residents for meeting announcements and general community planning information.

Goal: Personal Development - Training and continuing education will be provided to all employees to improve current knowledge of community planning practices and maintain professional certification.

Action: Maintain certification for planners.

Outcome(s):

- Retain existing certified planners by enabling them to stay current in their certifications.

Action: Assist with program development for the annual Montana Association of Planners conference, and bring the 2012 Western Planners Regional Conference to Billings.

Outcome(s):

- Inexpensive training option for certified planners and other Planning Division staff.

Action: Continue to support web-based training opportunities through the American Planning Association and other professional organizations to facilitate low-cost training.

Outcome(s):

- Inexpensive, local training options for certified planners, other Planning Division staff, other department staff, and the public.

POLICE DEPARTMENT

ADMINISTRATION

Goal: Continue to implement the International Association of Chiefs of Police (IACP) recommendations with emphasis on supporting City Council's Strategic Plan.

Action: Incrementally and selectively put IACP recommendations into effect, taking budgetary and logistical issues into account.

Outcome(s):

- Increase efficiency and effectiveness in department operations in support of the City Council Strategic Plan.

CRIME PREVENTION – VOLUNTEER PROGRAMS

Goal: Enhance Crime Prevention and Volunteer services.

Action: Expand and enhance existing programs.

Outcome(s):

- Volunteer program, Crime Prevention, Special Projects, and Chaplaincy program embarking on new projects.
- Provide citizens and businesses with classes, information, education, and assistance; thus increasing their role in crime prevention.
- Core programs strengthened, increased, more visible, and accessible by serving many more Billings residents.
- Reduce crime through more responsibility taken by citizens, which is made possible through their ability to share in an organized partnership with the department.

PATROL OPERATIONS

Goal: Continue the 2010-2011 goal to improve traffic safety in the community.

Action: Identify and address key accident locations, enhance use of radar trailers with coordinated enforcement, continue emphasis on DUI enforcement, and create a dedicated enforcement program (S.T.E.P.).

Outcome(s):

- Reduce fatal and personal injury accidents.
- Address and reduce neighborhood traffic complaints.

Goal: Continue the 2010-2011 goal to assess beat boundaries and patrol areas.

Action: Identify patterns and changes in call loads (demand for service).

Outcome(s):

- Maximize effectiveness of officer deployment.

Goal: Re-energize Community Policing Program

Action: Facilitate community and neighborhood policing programs.

Outcome(s):

- Increase citizen/officer interaction.
- Enhance citizen/officer communication.
- Reduce crime through cooperative effort.

Goal: Enhance use of Communication Center assets.

Action: Cooperate and coordinate with Communications Center.

Outcome(s):

- Increase dispatch ability to identify nearest available units.

- Ensure best possible response times.

TRAINING/PLANNING/RESEARCH DIVISION

Goal: Enhance Police Department access to online training opportunities to enhance career development.

Action: Provide accessible location with adequate equipment that makes ongoing education a possibility for everyone, and promote programs that utilize online capabilities designed for the development of Law Enforcement personnel.

Outcome(s):

- Quality training produces a motivated, professional workforce.
- Facilitate career development and succession training.
- Facilitate compilation of Peace Officer's Standards in Training credit requirements.

Goal: Continue to provide quality law enforcement training available for all area law enforcement personnel.

Action: Maintain all mandated training and certifications for BPD personnel, host regional training with quality instructors to maintain professional law enforcement standards, and present timely, affordable training that would be available to all area law enforcement personnel.

Outcome(s):

- Maintain a high level of law enforcement service to the Billings community while developing strong working relationships with other law enforcement agencies.

SUPPORT SERVICES DIVISION

Goal: Increase public access to information.

Action: Enhance the use of Crime View software to allow analysis and display of criminal statistics, incident maps, and trend analysis.

Outcome(s):

- Increase the ways the public may access City Police Department statistical information regarding crime in the community.

Goal: Continue the 2010-2011 goals to improve effectiveness of Patrol Officers by implementing mobile data terminal software and training.

Action:

- Continue the use of accident report writing software for the in-car mobile report writing capability, implement in-car reporting for all offenses, and conduct extensive hands on training.

Outcome(s):

- Increased effectiveness and utility of Patrol Officers' availability by allowing them to do more routine paperwork while in the patrol car, rather than being required to return to the Police Department. This allows more time "on patrol" to respond to the citizens' needs.

ANIMAL CONTROL

Goal: Enhance enforcement plan that will maximize available animal control personnel.

Action: Assign staff to cover more hours of a work day and to cover seven days a week.

Outcome(s):

- Improve efficiency and effectiveness of Animal Control operations.
- Improve community relations.
- Improve response time.

Goal: Enhance liaison with local pet stores and veterinarians to improve communication and cooperation.

Action: Animal Control Officers will make regular stops at pet stores and veterinarians; and use public service announcements and other means of media to increase programs and contacts with the general public to educate about animal issues and the laws affecting them.

Outcome(s):

- Establish relationships with businesses.
- Conduct compliance checks.
- Create responsible pet owners and an educated public about their responsibilities when dealing with animal related issues.

INVESTIGATIONS

Goal: Enhance case review system.

Action: Continue weekly case presentations to the Deputy Chief and the Detective Command Staff.

Outcome(s):

- Ensure quality investigations.
- Facilitate feedback and solicitation of ideas and suggestions.

PUBLIC WORKS

ADMINISTRATION

Goal: Coordinate efforts that will allow City Council to address aging / failing infrastructure throughout the community.

Action:

- Begin implementing a prioritized, comprehensive list of infrastructure that should be addressed, recommendations for addressing, and associated cost estimates.
- Participate in strategic planning activities.
- Submit identified projects for inclusion in the Capital Improvement Plan (CIP).

Outcome(s):

- Identified projects designed and constructed in the strategic plan that will apply resources to high priority infrastructure projects.

Goal: Implement the five-year Business Plan.

Action: Prioritize key issues in the department's business plan and begin implementation; then update the business plan annually.

Outcome(s):

- Ensure Public Works can continue to provide key services to customers and meet future challenges while recognizing financial constraints.

Goal: Utilize existing, or establish new, policies and procedures to support orderly growth of the City and service area.

Action:

- Conduct an interval update of the utility master plan, and utilize the plan to coordinate extension of water and wastewater facilities to identified growth areas.
- Coordinate various services with Yellowstone County as much as possible.

Outcome(s):

- More efficient utilization of public infrastructure in conformance with identified growth goals.

Goal: Secure water rights for the City's public water system.

Action: Coordinate legal and technical resources in water adjudication process, and consider options for management of the City's water resources.

Outcome(s):

- Define / secure water rights for present and future use.
- Efficient use of available water resources.

COMMERCIAL AND METER DIVISION

Goal: Install meter-reading equipment and explore other opportunities that would increase efficiencies.

Action:

- Replace approximately 2,000 twenty-year-old water meters, and install approximately 250 new meters
- Research and implement ideas that may lead to a decrease in the number of delinquent accounts that are shut off due to non-payment.
- Offer paperless billing to utility customers.
- Increase the number of scanned documents and reports.

Outcome(s):

- Ensure revenues are maintained through accurate meters.
- Increased customer service opportunities and decreased postage costs.

- Decreased workload resulting in increased customer service and delaying the need to hire additional personnel.
- Increased efficiencies.
- Decreased paper storage and reports made available on desktop computers.

DISTRIBUTION AND COLLECTION DIVISION

Goal: Continue to use the slip lining / pipe bursting program to replace aged and failing water and sanitary sewer main lines.

Action: Expand the existing bursting program and facilitate funding through the Public Works Department's annual water and sanitary sewer replacement project budget, and coordinate projects with other improvement projects (PAVER, streetscape, etc.).

Outcome(s):

- Improve customer service.
- Support of Public Works Department business plan.
- Protect the City's investment in infrastructure and provide a safe, reliable, cost-effective service to the community utilizing new construction technologies.

Goal: Support Public Works divisions that experience seasonal increased workloads.

Action: Divert employees and equipment to work in different divisions within the Public Works Department.

Outcome(s):

- Improve customer service.
- Support of the Public Works business plan.

Goal: Develop a sanitary sewer CMOM (capacity, management, operation, and maintenance) program to satisfy Environmental Protection Agency and DEQ administrative orders.

Action: Develop tree root and FOG (fats, oils, grease) control programs, develop SOPs (standard operating procedures) for all sanitary sewer maintenance activities, and identify and prioritize areas for replacement based on age, maintenance, and complaints.

Outcome(s):

- Decrease SSOs (Sanitary Sewer Overflows).
- Improve customer service.
- Reduce claims due to sewer backups.

Goal: Build an asset management plan based on GIS.

Action: Inventory all assets in GIS, and complete a condition assessment to evaluate the assets to determine their placement in the life cycle.

Outcome(s):

- Improved maintenance support.
- Efficient utilization of the work force and equipment.
- Determine asset life cycle based on many factors other than complaints.

ENGINEERING DIVISION

Goal: Promote infrastructure improvement in established neighborhoods.

Action: Established guidelines for developed areas of the City to allow infrastructure improvements within the confines of existing areas that may not conform to the typical street sections.

Outcome(s):

- Enable established neighborhoods to easily create SIDs for improvements in their area.

Goal: Improve the quality of infrastructure built by private development before being accepted by the City.

Action: Establish minimum testing and inspection requirements to be used for private contracts, and assign inspection staff to each project to ensure quality construction prior to acceptance by the City.

Outcome(s):

- Support the department's business plan.
- Improve the quality of infrastructure accepted by the City and spend less on maintenance of the facilities.

ENVIRONMENTAL AFFAIRS DIVISION

Goal: Develop and maintain a storm water program to comply with federal and state Phase II Storm Water Regulations.

Action:

- Work with other regulated Montana cities and the State to develop best management storm water guidelines, policies, and penalties.
- Develop an educational outreach program.
- Implement City Ordinance 28-100 "Stormwater Management and Discharge Control Ordinance."
- Implement the updated City Storm Management Manual.
- Implement Best Management Practices under the Phase II Storm Water Regulations."

Outcome(s):

- Reduce storm water pollution to state waters.

Goal: Maintain a pretreatment program to comply with the Clean Water Act water pollution control program.

Action: Keep pollutants out of the collection system that can interfere, pass-through, or be incompatible with the operation of the City's wastewater treatment plant. Improve opportunities to recycle and reclaim wastewater and sludge.

Outcome(s):

- Reduce potential upsets at the wastewater treatment plant, ensure compliance, and protect the health and safety of workers.

SOLID WASTE DIVISION

Goal: Reduce the amount of waste disposed of at the Billings Regional Landfill through implementation of a curbside yard waste collection program.

Action: Complete the implementation of the curbside yard waste collection program in the remaining residential areas throughout Billings.

Outcome(s):

- A reduction in the amount of waste that is disposed of at the Billings Regional Landfill.
- A useable product created by composting the diverted yard waste.

Goal: Economic development through community partnerships.

Action:

- Continue to coordinate landfill operations with MDU's activities to complete a Landfill Gas Collection System to capture methane gas from the landfill for marketing.
- Support the concept of injecting gas condensate back into the waste to accelerate the methane production.

Outcome(s):

- Compliance with greenhouse gas regulations.
- Additional revenue streams for Solid Waste operations.

Goal: Develop the landfill as recommended in the Landfill Master Plan.

Action: Complete the design and construction of Phase 5 and the design for Phase 3 closure, and update the Master Plan with aerial photos included.

Outcome(s):

- Maintain a regional landfill that protects the environment and remains in full compliance with Solid Waste Regulations.

STREET-TRAFFIC DIVISION

Goal: Evaluate ditch culvert roadway crossings.

Action: Work with the Environmental Division to assess, prioritize, and develop cost analysis for culvert roadway crossings.

Outcome(s):

- Implementation of culvert roadway crossings replacement schedule.

Goal: Restore street surfaces.

Action: Coordinate street restoration projects with the PAVER Program.

Outcome(s):

- Provide safe driving surfaces and extend roadway life.

WASTEWATER TREATMENT DIVISION

Goal: Perform plant operation and maintenance in a manner that supports efficient use of budgeted funds while ensuring continued quality effluent.

Action: Treat the City's wastewater and dispose of the resulting residuals in a timely, environmentally safe, and economical manner, as well as meeting MPDES (Montana Pollutant Discharge Elimination System) effluent and bio-solids standards.

Outcome(s):

- Full compliance with MPDES permit and zero violations of the discharge limitations attributable to operational or maintenance activities.

WATER TREATMENT DIVISION

Goal: Comply with all rules and regulations pursuant to the Safe Drinking Water Act with specific emphasis on completing the sampling required by the Unregulated Contaminant Monitoring Rule (UCMR).

Action: Conduct the quarterly sampling and reporting required by the UCMR.

Outcome(s):

- Maintain the public's trust in the City's drinking water.
- Provide the safest water possible for the community.

Goal: Communicate with the consuming public about drinking water treatment and the quality of their drinking water.

Action:

- Prepare and distribute the annual Consumer Confidence Report providing details about the quality of the City's drinking water.
- Maintain current water quality information on the City's website.
- Provide facility tours to educate the public about drinking water treatment; provide information to civic groups, schools, and others regarding drinking water processes and quality; and respond to citizen inquiries regarding the quality of the City's drinking water.

Outcome(s):

- Maintain and enhance the public's confidence in the City's drinking water.

Goal: Provide superior quality potable water.

Action: Produce, pressurize, and store drinking water for the community in adequate quantities, and meet all regulatory requirements and quality control standards while maintaining and repairing all water treatment, pressurization, and storage facilities.

Outcome(s):

- Meet community water needs.
- Replace aging / malfunctioning infrastructure to increase capacity while ensuring a quality product.
- Obtain the maximum productive life possible.

GENERAL FUND OVERVIEW

GENERAL FUND

The General Fund is used to account for resources traditionally associated with government that are not required legally or by sound financial management to be accounted for in another fund. Property taxes, licenses and permits, charges for services, fines and forfeitures, and state intergovernmental revenue provide revenue to the general fund. The expenditures of the following departments are accounted for in the general fund: Mayor and City Council, City Administrator, Human Resources, City Attorney, Municipal Court, Code Enforcement, Public Works Engineering, Parks, Recreation and Public Lands, and Finance. The largest use of general fund revenue is the transfer to the Public Safety Fund.

GENERAL OPERATING FUND
SUMMARY
OPERATING BUDGET
FY12

	APPROVED BUDGET FY 12	APPROVED BUDGET FY 11	INCREASE (DECREASE)	ACTUAL FY 10
FUND BALANCE - BEGINNING	\$ 14,759,292	\$ 11,424,546	\$ 3,334,746	\$ 10,369,184
REVENUES:				
TAXES	\$ 13,104,750	\$ 12,835,351	\$ 269,399	\$ 12,986,900
SPECIAL ASSESSMENTS	-	-	-	-
LICENSES & PERMITS	3,726,581	3,638,549	88,032	3,439,945
INTER-GOVERNMENTAL	9,103,977	9,069,878	34,099	8,669,387
CHARGES FOR SERVICE	3,255,256	2,945,629	309,627	2,869,558
FINES & FORFEITS	1,455,750	1,455,750	-	1,502,325
INVESTMENT EARNINGS	65,300	71,677	(6,377)	77,890
DONATIONS / CONTRIBUTIONS	40,000	32,800	7,200	294,219
INTERFUND TRANSFERS	238,620	239,475	(855)	240,722
DEBT PROCEEDS	-	-	-	-
MISCELLANEOUS	52,000	1,500	50,500	8,422
TOTAL REVENUES	\$ 31,042,234	\$ 30,290,609	\$ 751,625	\$ 30,089,368
EXPENDITURES:				
PERSONAL SERVICES	\$ 6,548,022	\$ 6,232,984	\$ 315,038	\$ 5,839,674
OPERATION & MAINTENANCE	3,272,926	3,030,910	242,016	2,863,597
CAPITAL	195,000	207,742	(12,742)	232,486
DEBT SERVICE	-	-	-	-
INTERFUND TRANSFERS	19,867,412	18,962,823	904,589	18,329,903
TOTAL EXPENDITURES	\$ 29,883,360	\$ 28,434,459	\$ 1,448,901	\$ 27,265,660
FUND BALANCE - ENDING	\$ 15,918,166	\$ 13,280,696	\$ 2,637,470	\$ 13,192,892

General Fund Summary of Revenues

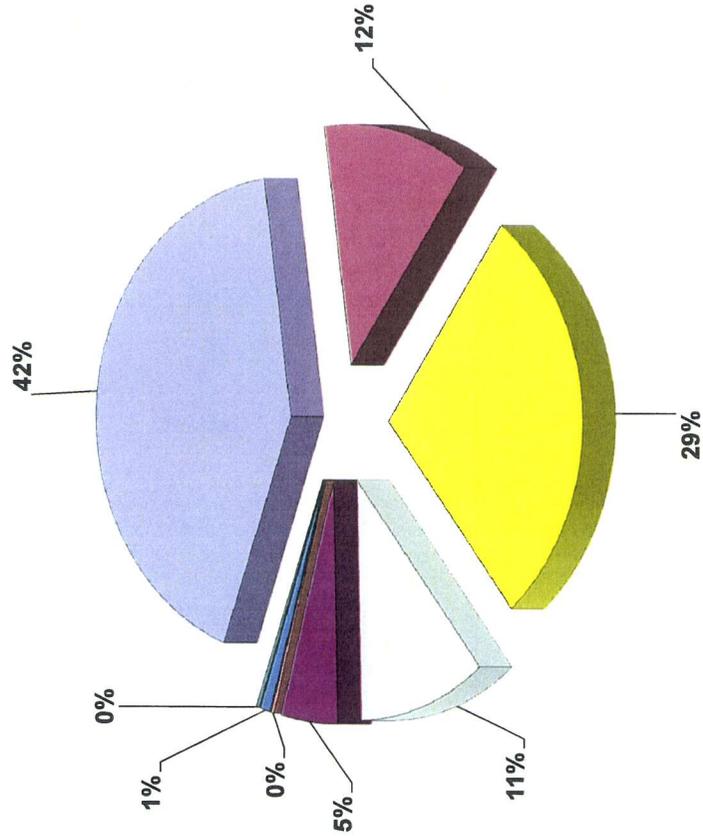
FY 12

\$	13,104,750
	3,726,581
	9,103,977
	3,255,256
	1,455,750
	65,300
	238,620
	92,000
\$	<u>31,042,234</u>

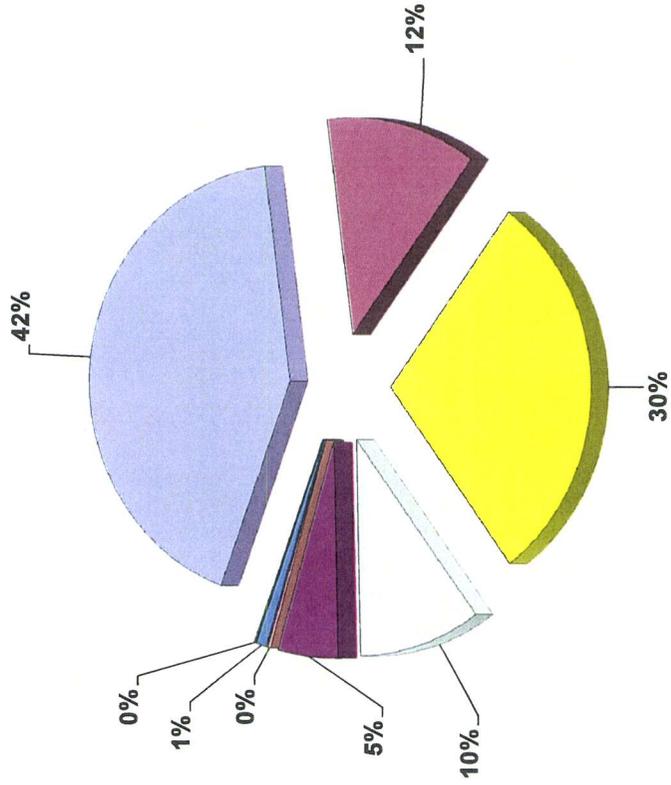
FY 11

\$	12,835,351
	3,638,549
	9,069,878
	2,945,629
	1,455,750
	71,677
	239,475
	34,300
\$	<u>30,290,609</u>

TAXES	
LICENSES & PERMITS	
INTER-GOVERNMENTAL	
CHARGES FOR SERVICE	
FINES & FORFEITS	
INVESTMENT EARNINGS	
INTERFUND TRANSFERS	
OTHER	
TOTAL	



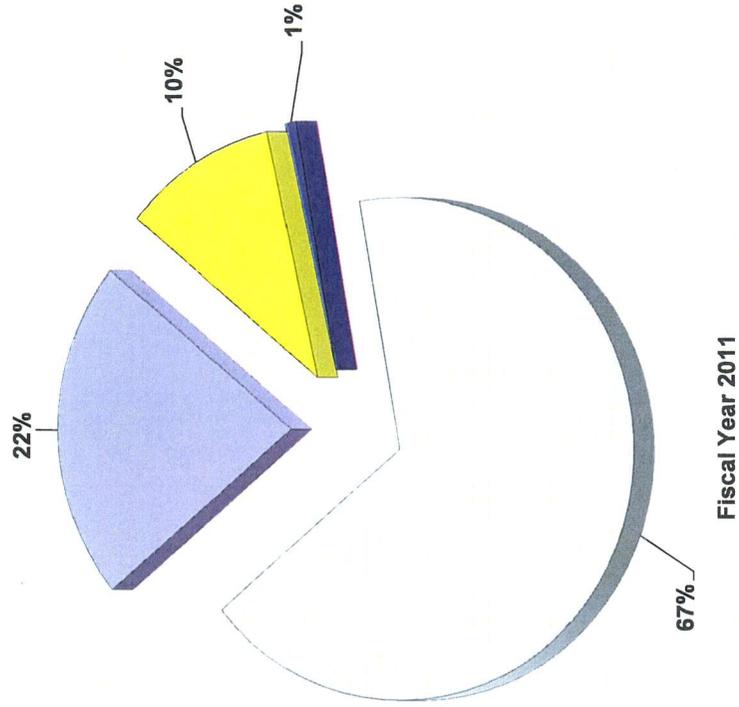
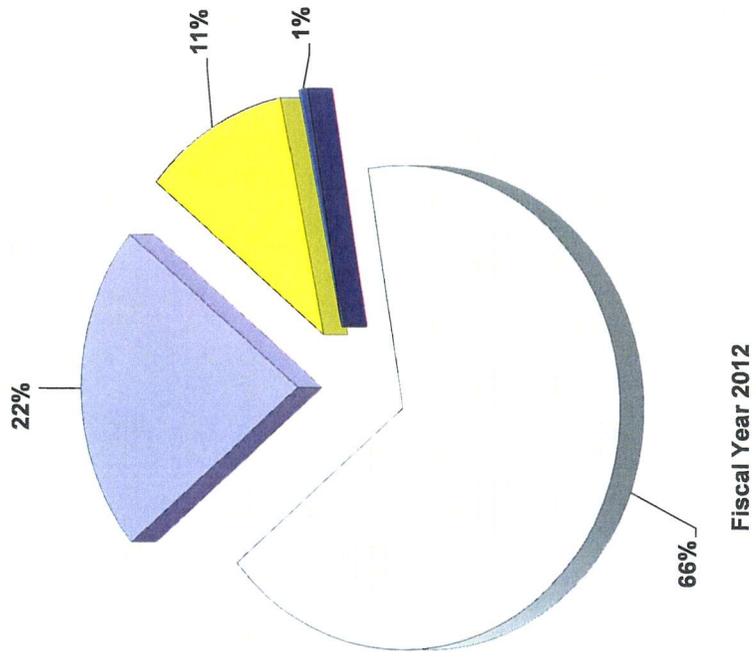
Fiscal Year 2012



Fiscal Year 2011

General Fund Summary of Expenditures

	FY 12	FY 11
PERSONAL SERVICES	\$ 6,548,022	\$ 6,232,984
OPERATION & MAINTENANCE	3,272,926	3,030,910
CAPITAL	195,000	207,742
INTERFUND TRANSFERS	19,867,412	18,962,823
TOTAL	\$ 29,883,360	\$ 28,434,459



**GENERAL OPERATING FUND
OPERATING BUDGET**

FUND 010

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE BEGINNING	<u>\$ 7,905,081</u>	<u>\$ 10,369,184</u>	<u>\$ 11,424,546</u>	<u>\$ 13,192,892</u>	<u>\$ 14,759,292</u>
REVENUES:					
TAXES	\$ 12,808,095	\$ 12,986,900	\$ 12,835,351	\$ 12,975,000	\$ 13,104,750
SPECIAL ASSESSMENNTS	44,744	-	-	-	-
LICENSES & PERMITS	3,628,053	3,439,945	3,638,549	3,630,000	3,726,581
INTER-GOVERNMENTAL	8,288,760	8,669,387	9,069,878	9,066,000	9,103,977
CHARGES FOR SERVICE	4,405,725	2,869,558	2,945,629	2,910,600	3,255,256
FINES & FORFEITS	1,372,325	1,502,325	1,455,750	1,300,000	1,455,750
INVESTMENT EARNINGS	102,533	77,890	71,677	45,000	65,300
CONTRIBUTIONS / DONATIONS	68,370	294,219	32,800	31,000	40,000
INTERFUND TRANSFERS	252,253	240,722	239,475	239,500	238,620
MISCELLANEOUS	20,511	8,422	1,500	2,000	52,000
TOTAL REVENUE	<u>\$ 30,991,369</u>	<u>\$ 30,089,368</u>	<u>\$ 30,290,609</u>	<u>\$ 30,199,100</u>	<u>\$ 31,042,234</u>
EXPENDITURES:					
MAYOR AND CITY COUNCIL	\$ 227,038	\$ 434,592	\$ 452,316	461,882	\$ 268,790
CITY ADMINISTRATOR	600,915	581,844	619,597	632,701	632,454
HUMAN RESOURCES	457,679	588,330	538,223	549,606	602,185
CITY ATTORNEY	1,104,016	1,150,010	1,201,499	1,226,909	1,264,349
MUNICIPAL COURT	1,064,050	1,107,264	1,191,018	1,216,206	1,152,566
FINANCE	1,150,579	1,159,738	1,221,984	1,247,827	1,256,125
CODE ENFORCEMENT	290,789	208,157	236,010	241,001	246,580
PUBLIC WORKS ENGINEERING	1,930,118	-	-	-	-
PARKS, RECREATION AND PUBLIC LANDS	3,462,543	3,740,666	3,913,117	3,995,874	4,181,188
NON-DEPARTMENTAL	18,239,539	18,295,059	18,995,695	18,995,695	20,214,123
COUNCIL CONTINGENCY	-	-	65,000	65,000	65,000
TOTAL EXPENDITURES	<u>\$ 28,527,266</u>	<u>\$ 27,265,660</u>	<u>\$ 28,434,459</u>	<u>\$ 28,632,700</u>	<u>\$ 29,883,360</u>
FUND BALANCE ENDING	<u>\$ 10,369,184</u>	<u>\$ 13,192,892</u>	<u>\$ 13,280,696</u>	<u>\$ 14,759,292</u>	<u>\$ 15,918,166</u>
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	-	-	-	-	-
COMMITTED	-	8,981,000	9,045,993	9,103,483	9,466,174
ASSIGNED	-	-	-	-	-
UNASSIGNED	<u>\$ 4,211,892</u>	<u>\$ 4,234,703</u>	<u>\$ 4,234,703</u>	<u>\$ 5,655,809</u>	<u>\$ 6,451,992</u>

DEPARTMENTAL BUDGETS

GENERAL FUND DEPARTMENTAL BUDGETS

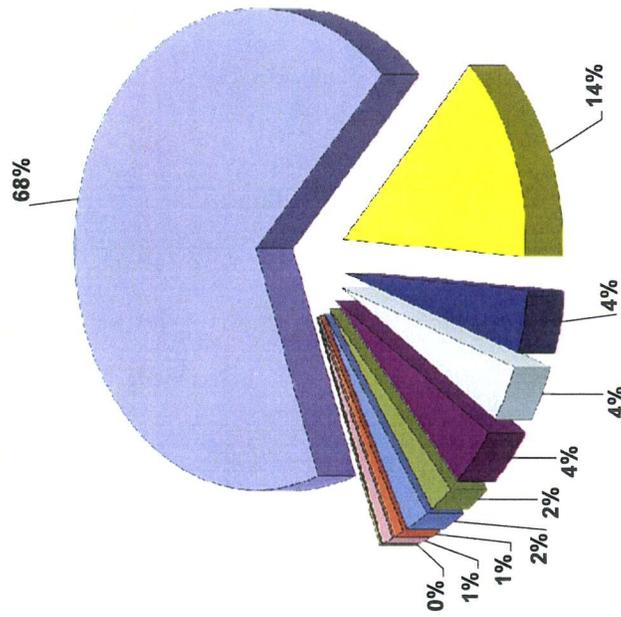
This section provides information about the City's General Fund individual department budgets, which are as follows:

- MAYOR AND CITY COUNCIL
- CITY ADMINISTRATOR
- HUMAN RESOURCES
- CITY ATTORNEY
- MUNICIPAL COURT
- FINANCE
- CODE ENFORCEMENT
- PUBLIC WORKS ENGINEERING
- PARKS, RECREATION AND PUBLIC LANDS
- NON-DEPARTMENTAL
- COUNCIL CONTINGENCY

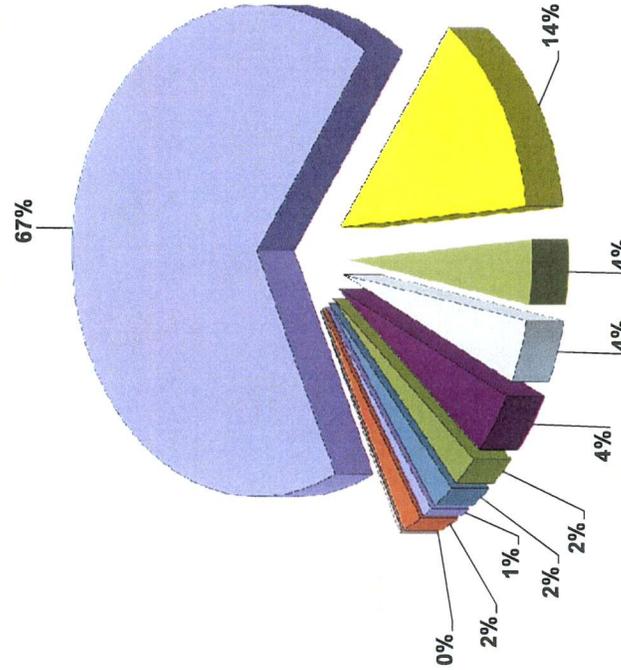
General Fund Summary of Department Expenditures

FY 12	FY 11
\$ 20,214,123	\$ 18,995,695
4,181,188	3,913,117
1,256,125	1,221,984
1,152,566	1,191,018
1,264,349	1,201,499
632,454	619,597
602,185	538,223
246,580	236,010
268,790	452,316
65,000	65,000
<u>\$ 29,883,360</u>	<u>\$ 28,434,459</u>

NON-DEPARTMENTAL	PARKS, RECREATION AND PUBLIC LANDS	FINANCE	MUNICIPAL COURT	CITY ATTORNEY	CITY ADMINISTRATOR	HUMAN RESOURCES	CODE ENFORCEMENT	MAYOR AND CITY COUNCIL	COUNCIL_CONTINGENCY	TOTAL



Fiscal Year 2012

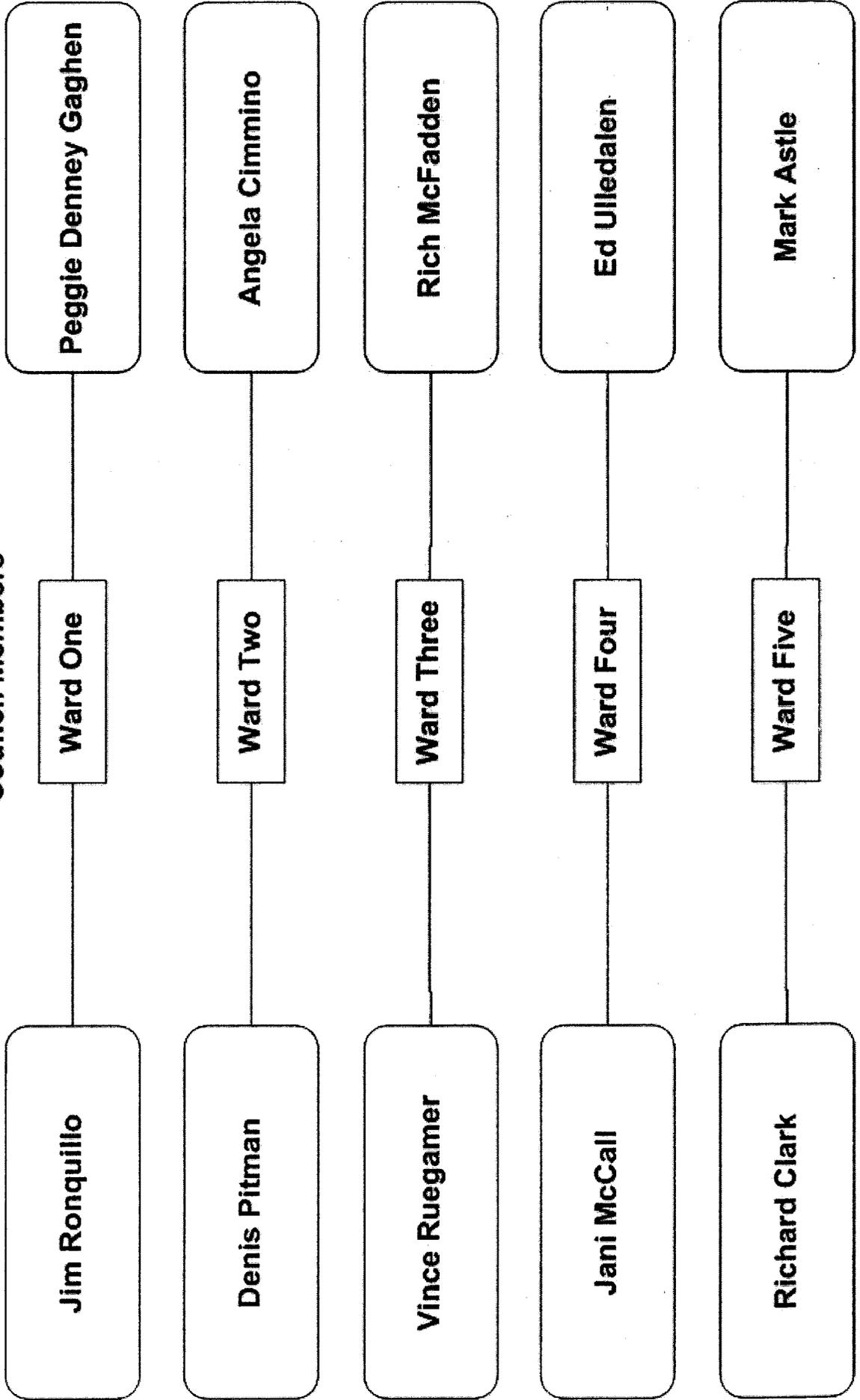


Fiscal Year 2011

**City of Billings, Montana
Official Roster**

**Mayor
Tom Hanel**

Council Members



**MAYOR AND CITY COUNCIL
OPERATING BUDGET**

FUND 010-1100

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
PERSONAL SERVICES	\$ 171,096	\$ 173,555	\$ 183,508	\$ 184,265	\$ 200,805
OPERATIONS AND MAINTENANCE	55,942	61,037	68,808	67,764	67,985
CAPITAL	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-
TRANSFERS	-	200,000	200,000	200,000	-
TOTAL EXPENDITURES	\$ 227,038	\$ 434,592	\$ 452,316	\$ 452,029	\$ 268,790

STAFFING AUTHORIZATION

POSITION	SALARY RANGE	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	APPROVED FY 12
MAYOR	800	0.5	0.5	0.5	0.5
COUNCIL MEMBERS	600	5.0	5.0	5.0	5.0
TOTAL		5.5	5.5	5.5	5.5

MAYOR & CITY COUNCIL DEPARTMENT BUDGET NARRATIVE

The Mayor and City Council expenses are funded through the General Fund. The Mayor is elected at-large, and two Councilpersons are elected in each of the five wards.

Expenditures

The Mayor and City Council budget includes wages of \$800/month for the Mayor, \$600/month for each Councilmember, benefits, and operating expenses.

Capital

None

**CITY ADMINISTRATOR
OPERATING BUDGET**

FUND 010-1300

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY11	ESTIMATE FY11	APPROVED FY12
PERSONAL SERVICES	\$ 464,144	\$ 476,270	\$ 491,954	\$ 493,984	\$ 499,987
OPERATIONS AND MAINTENANCE	119,221	105,574	127,643	125,710	132,467
CAPITAL	17,550	-	-	-	-
DEBT SERVICE	-	-	-	-	-
TRANSFERS	-	-	-	-	-
TOTAL EXPENDITURES	\$ 600,915	\$ 581,844	\$ 619,597	\$ 619,694	\$ 632,454

STAFFING AUTHORIZATION

POSITION	SALARY RANGE	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY11	APPROVED FY12
CITY ADMINISTRATOR	9,804	1.0	1.0	1.0	1.0
ASSISTANT CITY ADMINISTRATOR	7657-10261	1.0	1.0	1.0	1.0
EXECUTIVE SECRETARY	3005-4026	1.0	1.0	1.0	1.0
CITY CLERK	3596-4816	1.0	1.0	1.0	1.0
DEPUTY CITY CLERK	2536-3401	1.0	1.0	1.0	1.0
TOTAL		5.0	5.0	5.0	5.0

CITY ADMINISTRATOR DEPARTMENT BUDGET NARRATIVE

The City Administrator's office includes the City Administrator, Assistant City Administrator, City Clerk, and support staff.

Expenditures

No significant changes.

Capital

None

**HUMAN RESOURCES
OPERATING BUDGET**

FUND 010-1700

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
PERSONAL SERVICES	\$ 286,388	\$ 274,308	\$ 308,345	\$ 309,617	\$ 386,659
OPERATIONS AND MAINTENANCE	171,291	189,022	229,878	226,396	215,526
CAPITAL	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-
TRANSFERS	-	125,000	-	-	-
TOTAL EXPENDITURES	\$ 457,679	\$ 588,330	\$ 538,223	\$ 536,013	\$ 602,185

STAFFING AUTHORIZATION

POSITION	SALARY RANGE	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	APPROVED FY 12
HUMAN RESOURCES DIRECTOR	6596-8838				1.0
HUMAN RESOURCES MANAGER	5301-7100	1.0	1.0	1.0	-
HUMAN RESOURCES ASSOCIATE	3596-4816	1.0	1.0	1.0	2.0
PAYROLL/HR ANALYST	3253-4359	1.0	1.0	1.0	1.0
ADMINISTRATIVE ASSISTANT	2039-2743	1.0	1.0	1.0	1.0
TOTAL		4.0	4.0	4.0	5.0

HUMAN RESOURCES DIVISION BUDGET NARRATIVE

The Human Resources Division is an internal support function, whose primary responsibility is to provide customer service and support to all employees, and to monitor and respond to legal and regulatory changes in the areas of employment, labor law, and safety. Additional customers include those individuals who are interested in employment with the City.

Expenditures

The FY 12 budget includes one additional Associate/Investigator.

Capital

None

**CITY ATTORNEY
OPERATING BUDGET**

FUND 010-1600

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
PERSONAL SERVICES	\$ 894,251	\$ 927,056	\$ 942,933	\$ 946,823	\$ 985,549
OPERATIONS AND MAINTENANCE	155,552	155,236	171,152	168,560	167,518
TRANSFERS	<u>54,213</u>	<u>67,718</u>	<u>87,414</u>	<u>102,320</u>	<u>111,282</u>
TOTAL EXPENDITURES	<u>\$ 1,104,016</u>	<u>\$ 1,150,010</u>	<u>\$ 1,201,499</u>	<u>\$ 1,217,703</u>	<u>\$ 1,264,349</u>

STAFFING AUTHORIZATION

POSITION	SALARY RANGE	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	APPROVED FY 12
CITY ATTORNEY	6933-9289	1.0	1.0	1.0	1.0
ASSISTANT CITY ATTORNEY	5795-7766	1.0	1.0	1.0	1.0
DEPUTY CITY ATTORNEY	5301-7100	4.0	4.0	4.0	4.0
CIVIL DEPUTY CITY ATTORNEY	5301-7100	1.0	1.0	1.0	1.0
SENIOR LEGAL SECRETARY	2806-3756	1.0	1.0	1.0	1.0
LEGAL SECRETARY	2415-3235	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>
TOTAL		<u>10.0</u>	<u>10.0</u>	<u>10.0</u>	<u>10.0</u>

CITY ATTORNEY BUDGET NARRATIVE

The City Attorney is the chief legal advisor for the Mayor, City Council, City Administrator, and all City staff. The City Attorney is responsible for the preparation of ordinances, resolutions, and contracts, and for assuring that all City activities are lawful. The City Attorney handles all civil litigation at the trial and appellate levels for the City (State and Federal Courts), confers closely with MMIA (Montana Municipal Insurance Authority)-retained counsel on cases covered by the MMIA memorandum of coverage, and represents the City in labor arbitration and mediation proceedings. All misdemeanor criminal offenses which occur within the city limits including violations of state law and city ordinances and zoning, sign, and permit violations are prosecuted by this office.

The City Attorney's budget funds a total of ten positions: seven full-time attorneys and three full-time legal secretaries.

Expenditures

No significant changes.

Capital

None

**MUNICIPAL COURT
OPERATING BUDGET**

FUND 010-1200

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
PERSONAL SERVICES	\$ 634,574	\$ 724,081	\$ 792,723	\$ 795,993	\$ 772,209
OPERATIONS AND MAINTENANCE	416,351	362,488	368,295	362,716	350,357
CAPITAL	13,125	20,695	-	-	-
DEBT SERVICE	-	-	-	-	-
TRANSFERS	-	-	30,000	30,000	30,000
TOTAL EXPENDITURES	<u>\$ 1,064,050</u>	<u>\$ 1,107,264</u>	<u>\$ 1,191,018</u>	<u>\$ 1,188,709</u>	<u>\$ 1,152,566</u>

STAFFING AUTHORIZATION

POSITION	SALARY RANGE	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	APPROVED FY 12
MUNICIPAL JUDGE	7125	1.0	1.0	1.0	1.0
JUDGE		0.5	0.5	0.5	0.5
MUNICIPAL COURT BAILIFF/CLERK	2067-2766	3.0	3.0	3.0	3.0
MUNICIPAL COURT LEGAL SEC	2415-3235	1.0	1.0	1.0	1.0
COURT ADMINISTRATOR	3854-5163	1.0	1.0	1.0	1.0
ACCOUNT CLERK II	2067-2766	6.0	6.0	7.0	7.0
COLLECTION CLERK	2067-2766	1.0	1.0	1.0	1.0
SUBTOTAL MUNICIPAL COURT		13.5	13.5	14.5	14.5
GRANT POSITION:					
DUI/DRUG/MENTAL HEALTH COURT					
COORDINATOR	2749-3685	1.0	1.5	4.0	2.5
TOTAL MUNICIPAL COURT		<u>14.5</u>	<u>15.0</u>	<u>18.5</u>	<u>17.0</u>

MUNICIPAL COURT BUDGET NARRATIVE

The Municipal Court budget is compromised of two divisions: the Judicial Division and the Receipts and Records Division. The Judicial budget funds one full-time Municipal Court judge, one part-time assistant judge, a judicial secretary, and three bailiff/clerks. The Receipts and Records budget funds the Municipal Court Administrator, seven full-time account clerks, a courtroom/collection clerk, and two part-time municipal infraction clerks.

Expenditures

No significant changes.

Capital

None

**FINANCE
OPERATING BUDGET**

FUND 010-1500

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
PERSONAL SERVICES	\$ 677,829	\$ 726,233	\$ 767,507	\$ 770,674	\$ 783,831
OPERATIONS AND MAINTENANCE	463,250	433,505	454,477	447,593	472,294
CAPITAL	9,500	-	-	-	-
DEBT SERVICE	-	-	-	-	-
TRANSFERS	-	-	-	-	-
TOTAL EXPENDITURES	<u>\$ 1,150,579</u>	<u>\$ 1,159,738</u>	<u>\$ 1,221,984</u>	<u>\$ 1,218,267</u>	<u>\$ 1,256,125</u>

STAFFING AUTHORIZATION

POSITION	SALARY RANGE	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	APPROVED FY 12
FINANCE DIRECTOR	6596-8838				1.0
ADMINISTRATIVE SECRETARY	2536-3401	1.0	1.0	1.0	1.0
FINANCIAL SERVICES MANAGER	5301-7100	1.0	1.0	1.0	-
ACCOUNTANT II	3854-5163	3.0	3.0	3.0	3.0
ACCOUNTING TECHNICIAN	2946-3947	1.0	1.0	1.0	1.0
ACCOUNT CLERK II	2067-2766	3.0	3.0	3.0	3.0
DEBT/INVESTMENT COORDINATOR	3596-4816	1.0	1.0	1.0	1.0
PURCHASING AGENT	4052-5429	1.0	1.0	1.0	1.0
TOTAL		<u>11.0</u>	<u>11.0</u>	<u>11.0</u>	<u>11.0</u>

FINANCE BUDGET NARRATIVE

The primary function of the Finance Division is to provide services in the areas of accounting, internal controls, and investment of City funds; to prepare the Comprehensive Annual Financial Report; to assist Administration to prepare the annual City Budget and to train City staff.

Expenditures

No significant changes.

Capital

None

**CODE ENFORCEMENT
OPERATING BUDGET**

FUND 010-4300

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
PERSONAL SERVICES	\$ 151,087	\$ 156,750	\$ 191,259	\$ 192,048	\$ 199,885
OPERATIONS AND MAINTENANCE	134,702	47,592	40,813	40,195	42,618
TRANSFERS	<u>5,000</u>	<u>3,815</u>	<u>3,938</u>	<u>3,938</u>	<u>4,077</u>
TOTAL EXPENDITURES	<u>\$ 290,789</u>	<u>\$ 208,157</u>	<u>\$ 236,010</u>	<u>\$ 236,181</u>	<u>\$ 246,580</u>

STAFFING AUTHORIZATION

POSITION	SALARY RANGE	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	APPROVED FY 12
SENIOR OFFICE ASSISTANT	2067-2766	-	-	-	-
CODE ENFORCEMENT CLERK	2568-3437	0.5	0.5	0.5	0.5
CODE ENFORCEMENT OFFICER	3005-4026	<u>2.0</u>	<u>2.0</u>	<u>2.5</u>	<u>2.8</u>
TOTAL		<u>2.5</u>	<u>2.5</u>	<u>3.0</u>	<u>3.3</u>

CODE ENFORCEMENT BUDGET NARRATIVE

The Code Enforcement Division is funded primarily through the General Fund with 25% of one Code Enforcement Officer funded through the Building Inspection Fund. Code Enforcement officers respond to complaints of violation of the Zoning Regulations, Graffiti Code, Nuisance Code, Nuisance Weed Code, and Building Code. Compliance is achieved through notification to property owners, and if necessary, through citation and involuntary abatement of nuisance property conditions. Nuisance Weed Abatement will be done through agreement with the Parks Department.

Expenditures

No significant changes.

Capital

None

**PUBLIC WORKS ENGINEERING
OPERATING BUDGET**

FUND 010-3100

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
PERSONAL SERVICES	\$ 1,401,253	\$ -	\$ -	\$ -	\$ -
OPERATIONS AND MAINTENANCE	495,967	-	-	-	-
CAPITAL	7,510	-	-	-	-
DEBT SERVICE	-	-	-	-	-
TRANSFERS	<u>25,388</u>	-	-	-	-
TOTAL EXPENDITURES	<u>\$ 1,930,118</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

STAFFING AUTHORIZATION

POSITION	SALARY RANGE	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	APPROVED FY 12
ASSISTANT CITY ENGINEER	5151-6900	1.0	-	-	-
CITY TRAFFIC ENGINEER	5151-6900	1.0	-	-	-
ENGINEER III	5151-6900	-	-	-	-
ENGINEER II	4221-5656	6.0	-	-	-
ENGINEER I	3494-4679	4.0	-	-	-
ENGINEER (RLS)	4221-5656	-	-	-	-
PERMIT CLERK	2008-2689	1.0	-	-	-
TECHNICAL ASSISTANCE ANALYST	3494-4679	1.0	-	-	-
ENGINEER INSPECTOR II	2980-3994	3.0	-	-	-
ENGINEERING INSPECTOR SUPERVISOR	3746-5019	1.0	-	-	-
CAD TECH/SURVEYOR	3494-4679	1.0	-	-	-
TRAFFIC ENGINEERING TECH	2864-3837	1.0	-	-	-
ENGINEER INSPECTOR I	2492-3337	2.0	-	-	-
ADMINISTRATIVE SECRETARY	2466-3305	<u>1.0</u>	-	-	-
TOTAL		<u>23.0</u>	<u>-</u>	<u>-</u>	<u>-</u>

In FY 10, Engineering has been moved to an internal service fund.
 In FY 09, three staffing positions and related costs (Engineer I, Engineer II, and permit clerk) were moved to Engineering from Public Utilities.

PARKS, RECREATION AND PUBLIC LANDS BUDGET NARRATIVE

The Department of Parks, Recreation, and Public Lands (PRPL) manages the City's Parks and Recreation System. Residents and visitors are offered approximately 2,700 acres (roughly 4 square miles) of parkland that includes: 453 separate parcels of land, 39 playgrounds, 25 basketball courts, 32 tennis courts, 24 park shelters, 60 horseshoe pits, over 100 athletic fields (soccer, baseball, and softball), 6 neighborhood centers, 40 miles of hard and soft surface trails, 24 picnic shelters, 2 cemeteries, 2 outdoor pools, 2 wading pools, 4 spray parks, a batting cage, par-3 golf course (operated by the Downtown Exchange Club), and a minor league baseball stadium. The Billings Mustangs manage all baseball related activities, and PRPL manages all non-baseball related activities at the stadium.

The department provides over 450 recreation programs for people of all ages (pre-school through senior citizens). These activities are provided by the department or indirectly through partnerships with various organizations (Billings Little League, American Legion, Montana Audubon Association, Mustangs, Billings Softball Association, etc). In addition, over 100 organizations are scheduled and issued "use permits" for various park and facility use.

Expenditures

No significant changes.

Capital

None

PARKS RECREATION AND PUBLIC LANDS

OPERATING BUDGET

FUND 010-5100

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
PERSONAL SERVICES	\$ 2,231,026	\$ 2,372,093	\$ 2,456,755	\$ 2,466,890	\$ 2,621,097
OPERATIONS AND MAINTENANCE	967,387	1,040,710	1,028,187	1,012,613	1,143,250
CAPITAL	38,902	119,706	192,742	192,000	180,000
DEBT SERVICE	-	-	-	-	-
TRANSFERS	<u>225,228</u>	<u>208,157</u>	<u>235,433</u>	<u>235,433</u>	<u>236,841</u>
TOTAL EXPENDITURES	<u>\$ 3,462,543</u>	<u>\$ 3,740,666</u>	<u>\$ 3,913,117</u>	<u>\$ 3,906,936</u>	<u>\$ 4,181,188</u>

STAFFING AUTHORIZATION

POSITION	SALARY RANGE	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	APPROVED FY 12
DIR. PARKS, RECREATION, PUBLIC LANDS	6596-8838	1.0	1.0	1.0	1.0
PARK SUPERINTENDENT	4343-5820	1.0	1.0	1.0	1.0
PARKS SUPERVISOR	3854-5163	1.0	1.0	1.0	1.0
FORESTER	3387-4537	-	-	-	1.0
ARBORIST	-	-	-	-	-
EQUIPMENT OPER./MAINT. WORKER	2554-3423	7.0	7.0	8.0	7.0
PARKS MAINT MECHANIC	2554-3423	-	-	-	-
ADMINISTRATIVE SECRETARY	2536-3401	1.0	1.0	1.0	1.0
SR. EQUIP. OPER/MAINT. WORKER	2936-3933	4.0	4.0	4.0	5.0
RECREATION SUPERINTENDENT	4343-5820	1.0	1.0	1.0	1.0
RECREATION PROGRAM SUPERVISOR	3854-5163	1.0	1.0	1.0	1.0
PARK PLANNER	3854-5163	1.0	1.0	1.0	1.0
SR. OFFICE ASSISTANT	2067-2766	1.0	1.0	1.0	1.0
OFFICE ASSISTANT	1891-2531	1.0	1.0	1.0	1.0
BUILDING SERVICE WORKER	1876-2515	1.0	1.0	1.0	1.0
COMMUNITY CENTER SUPERVISOR	3854-5163	1.0	1.0	1.0	1.0
CEMETERY SUPERINTENDENT	4052-5429	1.0	1.0	1.0	1.0
EQUIPMENT OPER./MAINT. WORKER	2554-3423	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>
TOTAL		<u>26.0</u>	<u>26.0</u>	<u>27.0</u>	<u>28.0</u>

NON-DEPARTMENTAL

FUND 010-1400

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
PERSONAL SERVICES	\$ 20,426	\$ 9,328	\$ 98,000	\$ 98,404	\$ 98,000
OPERATIONS AND MAINTENANCE	825,366	468,433	476,657	469,438	615,911
CAPITAL	-	92,085	15,000	15,000	15,000
DEBT SERVICE	-	-	-	-	-
TRANSFERS	<u>17,393,747</u>	<u>17,725,213</u>	<u>18,406,038</u>	<u>18,610,309</u>	<u>19,485,212</u>
TOTAL EXPENDITURES	<u>\$ 18,239,539</u>	<u>\$ 18,295,059</u>	<u>\$ 18,995,695</u>	<u>\$ 19,193,151</u>	<u>\$ 20,214,123</u>

NON-DEPARTMENTAL BUDGET NARRATIVE

The non-departmental budget consists of items that do not fit within a specific department/division budget. This includes transfers for public safety, strategic planning initiatives and various other expenditures.

Expenditures

The FY 12 budget includes \$120,000 for election fees and \$100,000 for a downtown space study

Capital

No significant change.

**COUNCIL CONTINGENCY
OPERATING BUDGET**

FUND 010-1110

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
OPERATIONS AND MAINTENANCE	\$ _____ -	\$ _____ -	\$ 65,000	\$ 64,015	\$ 65,000
TOTAL EXPENDITURES	\$ _____ -	\$ _____ -	\$ 65,000	\$ 64,015	\$ 65,000

COUNCIL CONTINGENCY BUDGET NARRATIVE

Council contingency is a budgeted expenditure item established each year to provide the City Council with money for emergencies and to take advantage of opportunities that cannot be anticipated during the budget preparation. The budgeted amount will be \$65,000 for FY 12.

Expenditures

No significant changes.

Capital

None

**SPECIAL REVENUE
FUNDS**

**SPECIAL REVENUE
FUNDS**

SPECIAL REVENUE FUNDS

The Special Revenue funds are used to account for the proceeds of specific revenue sources (other than those for expendable trusts and major capital projects and enterprise activities) to finance specified activities as required by law or administrative regulation.

The City's special revenue funds and their purposes:

- The **Public Safety Fund** accounts for the Fire Department operations and the Police Department operations, including Animal Control.
- The **Miller Crossing Tax Increment Operating Fund** accounts for revenues from property tax levies on increased taxable values in the portion of the South Tax Increment District attributable to the Miller Crossing properties. Amounts collected are used for reimbursement to property owners within the Miller Crossing complex as prescribed by underlying development agreements with the City.
- The **South Tax Increment Operating Fund** accounts for revenues from property tax levies in the South Tax Increment District, not including the Miller Crossing properties, on increased taxable values. Amounts collected are used for the benefit of the tax increment district from which collections were assessed.
- The **East Tax Increment Operating Fund** accounts for revenues from property tax levies on increase taxable values in the East Tax Increment District. Amounts collected are used for the benefit of the tax increment district from which collections were assessed.
- The **Downtown Tax Increment Operating Fund** accounts for revenues from property tax levies on increased taxable values in the Downtown Tax Increment District. Amounts collected are used for the benefit of the tax increment district from which collections were assessed.
- The **North 27th District Tax Increment Operating Fund** accounts for revenues from property tax levies on increased taxable values in the North 27th Street Tax Increment District. Amounts collected are used for the benefit of the tax increment district from which collections were assessed.
- The **Gas Tax Fund** accounts for revenues received from the State of Montana gasoline tax.
- The **Building Inspection Fund** accounts for building permits and inspections for private construction in the City.

- The **Transportation Enhancement Grant Fund** accounts for federal grant monies designed to enhance the transportation system by providing facilities for bicycles, pedestrians, and beautification of various portions of the transportation system.
- The **Street and Traffic Fund** accounts for street cleaning, snow removal, minor street repairs, signage, street striping, forestry, and traffic signal maintenance.
- The **Fire Programs Fund** accounts for the Regional HazMat Team, grants, donations, and other fire related programs.
- The **Emergency Operating Center 9-1-1 Fund** accounts for monies received from the State of Montana 9-1-1 Program.
- The **City-County Planning Fund**, through an inter-local agreement, accounts for the operation of the Planning department, which promotes the health, safety, convenience, and welfare of the Community.
- The **City Attorney Grants Fund** accounts for grants through the Montana Board of Crime Control that includes the Victim/Witness Grant and the Domestic Violence Unit Grant to supplement the City Attorney's efforts.
- The **Municipal Court Grants Fund** is funded by grants. The 2010-2011 grants are the Billings Adult Misdemeanor Drug Court Award from the Supreme Court of Montana, Mental Health Court Award from the Department of Justice, the DUI Task Force Award from the State of Montana, and the Substance Abuse and Mental Health Services Administration from the Department of Health and Human Services from the State of Montana.
- The **Administration Grants Fund** accounts for the Department of Energy Grant that will provide in part for an energy efficient bookmobile at the Library, the completion of Swords Park Trail II, an Energy Star program, an energy performance study, and an International Energy Conservation Code program development. Administration grants also include an Economic Development Incentive grant from HUD in order to destruct and remediate asbestos contamination in the former Naval Reserve Center.
- The **Police Programs Fund** accounts for the following programs: Montana Board of Crime Control, Justice Assistance Grants, High Intensity Drug Traffic Area, Technology Grants, Internet Crimes Against Children, Highway Traffic Safety Grants, Housing Authority Officer, Downtown Central Beat Officer, and other law enforcement related programs.
- The **City-County Library Fund** accounts for operations of the Parnly Billings Library.

- The **Community Development Grants Fund** accounts for revenues from the Federal government for community and housing related programs.
- The **Park Programs Fund** accounts for revenues and expenditures related to park acquisitions and improvements, Urban Forestry Grant, Dehler Park Scoreboard, Kiwanis License Plates, Trash for Trees, and Cottonwood Park.
- The **Downtown Revolving Loan Program Fund** accounts for low-interest loans funded by local banks and the City of Billings.
- The **Cemetery Improvements Fund** accounts for expansion projects at the cemetery.
- The **Bike Paths and Trails Donations Fund** accounts for the contributions and grants related to the construction of bike and pedestrian pathways. In prior years the Series 2000 Parks Improvements Fund was used to account for bike path and trail projects. It was a capital projects fund and was closed in FY2011.
- The **Animal Control Donation Fund** accounts for donations to the Animal Control for specific purposes.
- The **Street Maintenance Districts Fund** accounts for various street programs.
- The **Fire Hydrant Fund** accounts for the maintenance of fire hydrants.
- The **Street Light Maintenance Districts Fund** accounts for the maintenance of street lighting systems within several such districts in the City.
- The **Storm Sewer Fund** accounts for the operation and maintenance of the storm sewer system.
- The **Park Maintenance Districts Fund** accounts for special assessments that support maintenance of various, individual parks.
- The **Arterial Street Fees Fund** complements other funds in the construction and reconstruction of arterial streets within the City.
- The **Amend Park Fund** accounts for funds designated to support Amend Park.
- The **Ballfield / Stadium Donation For Capital Maintenance Fund** accounts for donations to fund future capital maintenance for the new ball field and stadium.

SPECIAL REVENUE FUNDS
SUMMARY
OPERATING BUDGET
FY 12

	PUBLIC SAFETY	MILLER CROSSING TAX INCREMENT	SOUTH TAX INCREMENT	EAST TAX INCREMENT	DOWNTOWN TAX INCREMENT	NORTH 27th STREET TAX INCREMENT	GAS TAX
FUND BALANCE - BEGINNING	\$ 1,600,457	\$ -	\$ 1,517,782	\$ 328,215	\$ -	\$ 2,141,679	\$ 703,734
REVENUE:							
TAXES	\$ 11,741,060	\$ 195,000	\$ 1,400,000	\$ 230,000	\$ -	\$ 2,200,000	\$ -
SPECIAL ASSESSMENTS	-	-	-	-	-	-	-
LICENSES & PERMITS	118,259	-	-	-	-	-	-
INTER-GOVERNMENTAL	2,134,811	-	-	-	-	-	1,797,657
CHARGES FOR SERVICE	1,119,839	-	-	-	-	-	-
FINES & FORFEITS	2,400	-	-	-	-	-	-
INVESTMENT EARNINGS	2,300	-	1,000	700	-	-	26,800
CONTRIBUTIONS / DONATIONS	-	-	-	-	-	-	-
INTERFUND TRANSFERS	18,620,000	145,000	-	-	-	-	450,000
DEBT PROCEEDS	-	-	-	-	-	-	-
MISCELLANEOUS	21,706	-	-	-	-	-	-
TOTAL REVENUE	\$ 33,760,375	\$ 340,000	\$ 1,401,000	\$ 230,700	\$ -	\$ 2,200,000	\$ 2,274,457
EXPENDITURES:							
PERSONAL SERVICES	\$ 27,153,179	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 66,837
OPERATION & MAINTENANCE	5,048,137	340,000	71,900	65,206	-	1,909,670	375,398
CAPITAL	-	-	100,000	-	-	-	1,924,186
DEBT SERVICE	606,459	-	-	-	-	-	-
INTERFUND TRANSFERS	1,098,475	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 33,906,250	\$ 340,000	\$ 171,900	\$ 65,206	\$ -	\$ 1,909,670	\$ 2,366,421
FUND BALANCE ENDING	\$ 1,454,582	\$ -	\$ 2,746,882	\$ 493,709	\$ -	\$ 2,432,009	\$ 611,770

SPECIAL REVENUE FUNDS
SUMMARY
OPERATING BUDGET
FY 12

	BUILDING INSPECTION	TRANSP. ENHANC. GRANT	STREET & TRAFFIC	FIRE PROGRAMS	EOC 9-1-1	CITY COUNTY PLANNING	CITY ATTORNEY GRANTS	MUNICIPAL COURT GRANTS
FUND BALANCE - BEGINNING	\$ 227,772	\$ -	\$ 2,764,393	\$ 144,382	\$ 4,334,901	\$ 344,518	\$ 217	\$ 9,110
REVENUE:								
TAXES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 344,852	\$ -	\$ -
SPECIAL ASSESSMENTS	-	-	-	-	-	-	-	-
LICENSES & PERMITS	1,405,600	-	-	-	-	15,600	-	-
INTER-GOVERNMENTAL	3,000	179,564	575,563	44,167	961,600	556,989	71,732	373,647
CHARGES FOR SERVICE	200	-	6,328,500	-	-	247,621	-	30,000
FINES & FORFEITS	-	-	-	-	-	-	60,000	-
INVESTMENT EARNINGS	2,300	-	18,500	821	23,240	1,380	6	-
CONTRIBUTIONS / DONATIONS	-	-	-	12,500	-	-	-	-
INTERFUND TRANSFERS	-	-	486,223	-	-	-	111,282	30,000
DEBT PROCEEDS	-	-	-	-	-	-	-	-
MISCELLANEOUS	1,600	-	6,500	-	-	-	-	-
TOTAL REVENUE	\$ 1,412,700	\$ 179,564	\$ 7,415,286	\$ 57,488	\$ 984,840	\$ 1,166,422	\$ 243,020	\$ 433,647
EXPENDITURES:								
PERSONAL SERVICES	\$ 1,056,592	\$ -	\$ 3,127,029	\$ 14,000	\$ -	\$ 799,570	\$ 241,220	\$ 101,080
OPERATION & MAINTENANCE	376,478	-	3,154,271	71,319	728,670	481,854	1,800	245,803
CAPITAL	-	179,564	689,435	-	10,000	-	-	-
DEBT SERVICE	-	-	-	-	-	-	-	-
INTERFUND TRANSFERS	-	-	207,502	-	-	5,336	-	-
TOTAL EXPENDITURES	\$ 1,433,070	\$ 179,564	\$ 7,178,237	\$ 85,319	\$ 738,670	\$ 1,286,760	\$ 243,020	\$ 346,883
FUND BALANCE ENDING	\$ 207,402	\$ -	\$ 3,001,442	\$ 116,551	\$ 4,581,071	\$ 224,180	\$ 217	\$ 95,874

SPECIAL REVENUE FUNDS
SUMMARY
OPERATING BUDGET
FY 12

	ADMINI- STRATION GRANTS	POLICE PROGRAMS	CITY COUNTY LIBRARY	COMMUNITY DEVELOPMENT GRANTS	PARK PROGRAMS	DOWNTOWN REVOLVING LOAN PGM	CEMETARY IMPROV- MENT	BIKE PATH/ TRAIL DONATIONS	ANIMAL CONTROL DONATIONS
FUND BALANCE - BEGINNING	\$ -	\$ 528,057	\$ 3,951,529	\$ 436,289	\$ 1,714,712	\$ 104,402	\$ 292,296	\$ -	\$ 74,873
REVENUE:									
TAXES	\$ -	\$ -	\$ 907,990	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SPECIAL ASSESSMENTS	-	-	-	-	-	-	-	-	-
LICENSES & PERMITS	-	-	-	-	-	-	-	-	-
INTER-GOVERNMENTAL	-	663,612	1,032,484	2,121,299	-	-	-	-	-
CHARGES FOR SERVICE	-	105,383	149,273	-	9,000	-	13,001	-	-
FINES & FORFEITS	-	121,000	89,000	-	-	-	-	-	-
INVESTMENT EARNINGS	-	3,186	25,300	40	10,145	82,100	2,000	-	464
CONTRIBUTIONS / DONATIONS	-	8,750	50,000	-	78,130	-	-	-	41,748
INTERFUND TRANSFERS	-	36,232	831,612	-	-	-	-	-	-
DEBT PROCEEDS	-	-	-	-	-	1,000,000	-	-	-
MISCELLANEOUS	-	-	26,600	-	54,000	600,000	-	-	-
TOTAL REVENUE	\$ -	\$ 938,163	\$ 3,112,259	\$ 2,121,339	\$ 151,275	\$ 1,682,100	\$ 15,001	\$ -	\$ 42,212
EXPENDITURES:									
PERSONAL SERVICES	\$ -	\$ 497,453	\$ 1,845,716	\$ 303,255	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATION & MAINTENANCE	-	414,613	1,254,685	1,362,544	385,771	1,040,212	10,000	49,000	41,748
CAPITAL	-	14,300	249,964	-	-	-	-	-	-
DEBT SERVICE	-	-	-	-	19,970	641,888	-	-	-
INTERFUND TRANSFERS	-	-	32,019	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ -	\$ 926,366	\$ 3,382,384	\$ 1,665,799	\$ 405,741	\$ 1,682,100	\$ 10,000	\$ 49,000	\$ 41,748
FUND BALANCE ENDING	\$ -	\$ 539,854	\$ 3,681,404	\$ 891,529	\$ 1,460,246	\$ 104,402	\$ 297,297	\$ (49,000)	\$ 75,337

SPECIAL REVENUE FUNDS
SUMMARY
OPERATING BUDGET
FY 12

	STREET MAINTENANCE DISTRICTS	FIRE HYDRANT	STREET LIGHT MAINT DISTRICTS	STORM SEWER	PARK MAINT. DISTRICTS	ARTERIAL STREET FEES	AMEND PARK	BALLFIELD STADIUM DONATIONS
FUND BALANCE - BEGINNING	\$ 1,968,302	\$ 2,849,003	\$ 1,239,875	\$ 1,824,088	\$ 134,570	\$ (1,559,163)	\$ 201,813	\$ 269,011

REVENUE:

TAXES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SPECIAL ASSESSMENTS	5,300,390	1,155,000	1,980,000	3,279,000	772,146	3,188,000	-	-
LICENSES & PERMITS	-	-	-	1,000	-	-	-	-
INTER-GOVERNMENTAL	-	104,000	-	-	-	-	-	-
CHARGES FOR SERVICE	-	-	-	-	-	-	-	-
FINES & FORFEITS	-	-	-	-	-	-	-	-
INVESTMENT EARNINGS	10,490	20,000	7,000	19,100	500	20,000	1,400	1,800
CONTRIBUTIONS / DONATIONS	-	-	-	-	-	-	-	10,000
INTERFUND TRANSFERS	-	-	19,525	29,066	-	-	-	-
DEBT PROCEEDS	-	-	-	-	-	-	-	-
MISCELLANEOUS	-	-	-	1,452	-	-	-	-
TOTAL REVENUE	\$ 5,310,880	\$ 1,279,000	\$ 2,006,525	\$ 3,329,618	\$ 772,646	\$ 3,208,000	\$ 1,400	\$ 11,800

EXPENDITURES:

PERSONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATION & MAINTENANCE	4,868,631	1,988,850	2,085,213	1,232,651	765,601	131,942	475	10,682
CAPITAL	-	-	5,000	2,167,500	-	1,075,000	-	-
DEBT SERVICE	-	-	-	-	-	653,622	-	-
INTERFUND TRANSFERS	450,000	-	-	200,000	-	145,000	1,202	-
TOTAL EXPENDITURES	\$ 5,318,631	\$ 1,988,850	\$ 2,090,213	\$ 3,600,151	\$ 765,601	\$ 2,005,564	\$ 1,677	\$ 10,682
FUND BALANCE ENDING	\$ 1,960,551	\$ 2,139,153	\$ 1,156,187	\$ 1,553,555	\$ 141,615	\$ (356,727)	\$ 201,536	\$ 270,129

SPECIAL REVENUE FUNDS
SUMMARY
OPERATING BUDGET
FY 12

	APPROVED BUDGET FY 12	APPROVED BUDGET FY 11	INCREASE (DECREASE)	ACTUAL FY 10
FUND BALANCE - BEGINNING	\$ 28,146,817	\$ 22,116,067	\$ 6,030,750	\$ 26,927,605
REVENUE:				
TAXES	\$ 17,018,902	\$ 14,205,700	\$ 2,813,202	\$ 13,612,688
SPECIAL ASSESSMENTS	15,674,536	15,350,365	324,171	15,517,953
LICENSES & PERMITS	1,540,459	1,504,109	36,350	1,318,645
INTER-GOVERNMENTAL	10,620,105	14,128,295	(3,508,190)	13,604,064
CHARGES FOR SERVICE	8,002,817	7,341,797	661,020	6,864,255
FINES & FORFEITS	272,400	235,000	37,400	306,909
INVESTMENT EARNINGS	280,572	355,153	(74,581)	348,491
CONTRIBUTIONS / DONATIONS	201,128	555,338	(354,210)	206,700
INTERFUND TRANSFERS	20,758,940	23,488,178	(2,729,238)	17,876,214
DEBT PROCEEDS	1,000,000	600,000	400,000	800,000
MISCELLANEOUS	711,858	711,884	(26)	1,218,018
TOTAL REVENUE	\$ 76,081,717	\$ 78,475,819	\$ (2,394,102)	\$ 71,673,937
EXPENDITURES:				
PERSONAL SERVICES	\$ 35,205,931	\$ 33,434,295	\$ 1,771,636	\$ 32,424,304
OPERATION & MAINTENANCE	28,513,124	25,696,089	2,817,035	25,459,485
CAPITAL	6,414,949	13,954,949	(7,540,000)	4,300,972
DEBT SERVICE	1,921,939	2,372,382	(450,443)	3,084,372
INTERFUND TRANSFERS	2,139,534	2,337,690	(198,156)	3,198,133
TOTAL EXPENDITURES	\$ 74,195,477	\$ 77,795,405	\$ (3,599,928)	\$ 68,467,266
FUND BALANCE ENDING	\$ 30,033,057	\$ 22,796,481	\$ 7,236,576	\$ 30,134,276

Special Revenue Funds Summary of Revenues

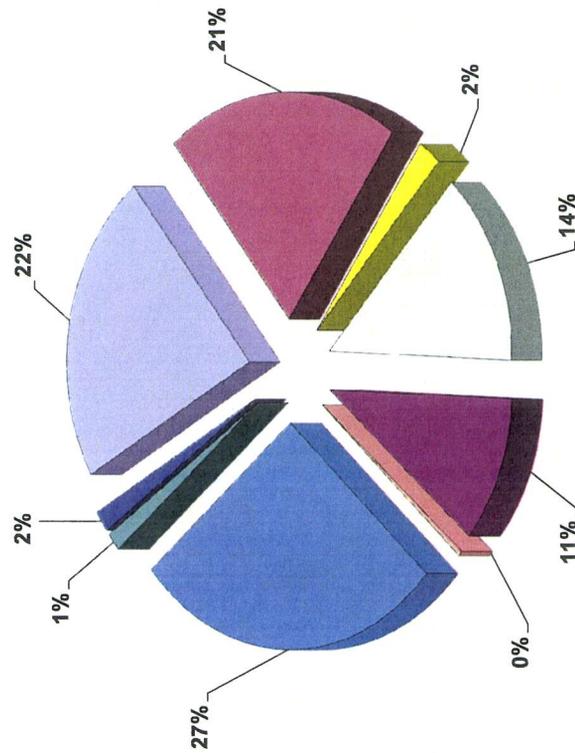
FY 12

\$	17,018,902
	15,674,536
	1,540,459
	10,620,105
	8,002,817
	280,572
	20,758,940
	1,000,000
	1,185,386
	<u>\$ 76,081,717</u>

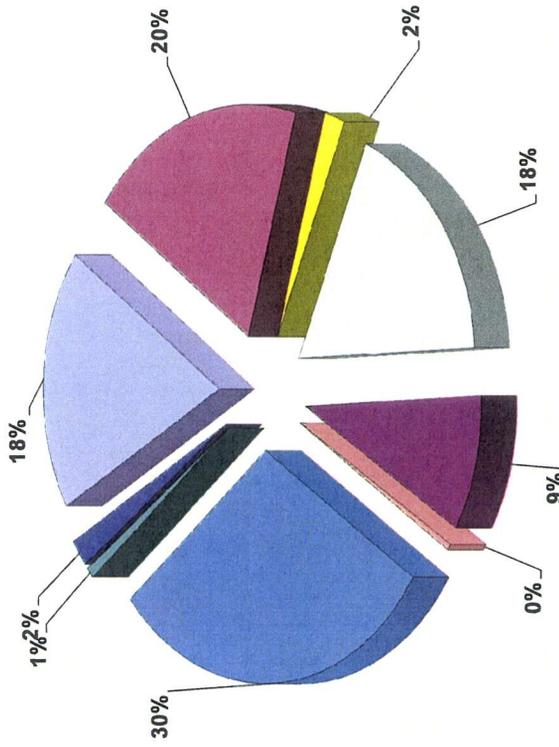
FY 11

\$	14,205,700
	15,350,365
	1,504,109
	14,128,295
	7,341,797
	355,153
	23,488,178
	600,000
	1,502,222
	<u>\$ 78,475,819</u>

TAXES	
SPECIAL ASSESSMENTS	
LICENSES & PERMITS	
INTER-GOVERNMENTAL	
CHARGES FOR SERVICE	
INVESTMENT EARNINGS	
INTERFUND TRANSFERS	
DEBT PROCEEDS	
OTHER	
TOTAL	



Fiscal Year 2012

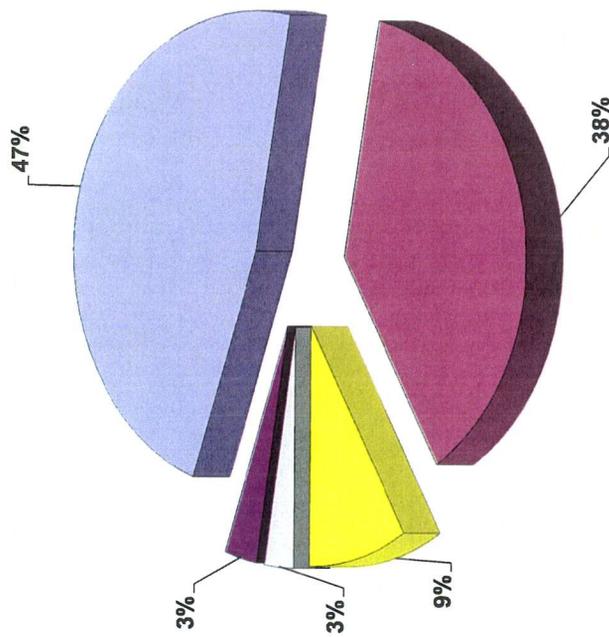


Fiscal Year 2011

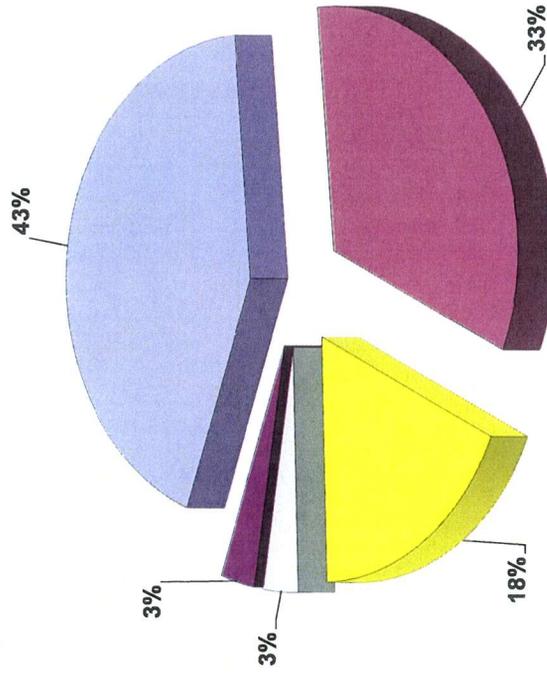
Special Revenue Funds Summary of Expenditures

FY 12	
\$ 35,205,931	PERSONAL SERVICES
28,513,124	OPERATION & MAINTENANCE
6,414,949	CAPITAL
1,921,939	DEBT SERVICE
2,139,534	INTERFUND TRANSFERS
<u>\$ 74,195,477</u>	TOTAL

FY 11	
\$ 33,434,295	PERSONAL SERVICES
25,696,089	OPERATION & MAINTENANCE
13,954,949	CAPITAL
2,372,382	DEBT SERVICE
2,337,690	INTERFUND TRANSFERS
<u>\$ 77,795,405</u>	TOTAL



Fiscal Year 2012



Fiscal Year 2011

**PUBLIC SAFETY FUND
OPERATING BUDGET**

FUND 150

	ACTUAL FY 09	ACTUAL FY 10	APPROVED FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE BEGINNING	<u>\$ 1,749,810</u>	<u>\$ 1,896,929</u>	<u>\$ 1,599,470</u>	<u>\$ 1,600,000</u>	<u>\$ 1,600,457</u>
REVENUE:					
TAXES-levy 1	\$ 3,516,118	\$ 3,506,896	\$ 3,469,105	\$ 3,506,000	\$ 3,541,060
TAXES-levy 2	6,730,599	7,911,328	8,799,331	8,630,000	8,200,000
LICENSES & PERMITS	131,710	112,387	117,909	34,150	118,259
INTER-GOVERNMENTAL	1,921,591	2,003,041	2,087,305	2,084,500	2,134,811
CHARGES FOR SERVICE	1,132,832	1,169,587	1,160,240	1,173,400	1,119,839
FINES & FORFEITS	-	1,200	-	-	2,400
INVESTMENT EARNINGS	70,295	18,418	13,500	5,000	2,300
CONTRIBUTIONS / DONATIONS	-	2,100	-	-	-
INTERFUND TRANSFERS-GENERAL FD	16,393,337	16,606,456	17,400,000	17,620,000	18,620,000
DEBT PROCEEDS	-	-	-	-	-
MISCELLANEOUS	20,895	31,202	21,832	20,000	21,706
TOTAL REVENUE	<u>\$ 29,917,377</u>	<u>\$ 31,362,615</u>	<u>\$ 33,069,222</u>	<u>\$ 33,073,050</u>	<u>\$ 33,760,375</u>
EXPENDITURES:					
POLICE:					
ADMINISTRATION	\$ 1,440,767	\$ 1,474,618	\$ 1,574,467	\$ 1,552,551	\$ 1,729,395
OPERATIONS	10,290,655	11,613,059	11,769,671	11,660,946	12,228,476
INVESTIGATIONS	2,369,768	2,602,007	2,613,492	2,594,600	2,624,025
SUPPORT SERV.	1,691,654	1,751,713	1,770,271	1,744,233	1,898,380
ANIMAL CONTROL	776,928	741,330	786,108	773,124	812,988
TOTAL POLICE	<u>\$ 16,569,772</u>	<u>\$ 18,182,727</u>	<u>\$ 18,514,009</u>	<u>\$ 18,325,454</u>	<u>\$ 19,293,264</u>
FIRE:					
ADMINISTRATION	\$ 1,245,343	\$ 1,283,087	\$ 1,867,315	\$ 1,873,833	\$ 1,334,966
PREVENTION/INVESTIGATIONS	464,497	490,418	518,726	524,817	552,117
TRAINING	131,808	152,127	176,662	177,956	187,286
EQUIPMENT/MAINTENANCE	797,871	785,230	773,538	775,758	790,699
SUPPRESSION	8,590,769	8,763,041	9,143,650	9,254,709	9,460,675
9-1-1 EMERGENCY OP CENTER	1,871,212	1,946,603	2,014,340	2,038,905	2,188,478
COMMUNICATIONS EQUIPMENT	59,764	31,128	44,692	45,679	43,265
BUFSA - DIRECT COSTS	39,222	25,183	55,500	55,482	55,500
TOTAL FIRE	<u>\$ 13,200,486</u>	<u>\$ 13,476,817</u>	<u>\$ 14,594,423</u>	<u>\$ 14,747,139</u>	<u>\$ 14,612,986</u>
TOTAL EXPENDITURES	<u>\$ 29,770,258</u>	<u>\$ 31,659,544</u>	<u>\$ 33,108,432</u>	<u>\$ 33,072,593</u>	<u>\$ 33,906,250</u>
FUND BALANCE-ENDING	<u>\$ 1,896,929</u>	<u>\$ 1,600,000</u>	<u>\$ 1,560,260</u>	<u>\$ 1,600,457</u>	<u>\$ 1,454,582</u>
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	-	-	-	-	-
COMMITTED	-	-	-	-	-
ASSIGNED	-	1,600,000	1,560,260	1,600,457	1,454,582
UNASSIGNED	<u>\$ -</u>				

The Public Safety Fund has a loan of \$570,764 due to the Solid Waste Fund as of June 30, 2010.

BILLINGS FIRE DEPARTMENT BUDGET NARRATIVE

The Fire Department is comprised of 146 full time employees (FTEs), 7 divisions, and 9 separate facilities. The divisions are: Administration, Prevention/Investigations, Training, Maintenance, Joint City/County 9-1-1 Operations Center, Fire Communication Equipment, and Suppression.

The Administration Division is comprised (4 FTEs) of the Chief, Assistant Chief, Sr. Administrative Coordinator, and Administrative Secretary. Responsibilities include directing staff, strategic planning, budget and grants preparation and management, complaint processing, purchasing, accounts payable/receivable, and maintenance of records and retention schedules for the department and the Joint City/County 9-1-1 Center.

The Fire Prevention/Investigation Division (5 FTEs) is comprised of the Fire Marshal, Assistant Fire Marshal, and three Deputy Fire Marshals. Their responsibilities include fire investigations, fire code enforcement, building and fire protection system plans reviews, subdivision and site plans reviews, final construction inspections, licensing inspections, complaint inspections, address assignments, code research and review, and public education.

The Training Division (1 FTE) is responsible for the scheduling, tracking, and completion of mandated training and certifications for all Fire personnel.

The Joint City/County 9-1-1 Emergency Center (31 FTEs) is the PSAP (public safety answering point) for the City of Billings, and all of Yellowstone County, excluding the City of Laurel. The Joint City/County 9-1-1 Center is the critical link between the community and public safety resources such as Police, Sheriff, Fire, Ambulance and Rural Fire Departments.

The Suppression Division (105 FTEs) consists of 4 Battalion Chiefs, 30 Captains, 30 Engineers, and 41 Firefighters whose duties include responding to fires, emergency medical, hazardous materials, technical rescue, and service assists to citizens within the city limits of Billings and Yellowstone County residents within the BUFSA (Billings Urban Fire Service Area).

Expenditures

The expenditure budget for the Fire Department is \$12,424,508. The 9-1-1 Center budget is \$2,188,478. The total approved budget for FY 12 is \$14,612,986.

Capital

None

FIRE DEPARTMENT

FUND 150-2200

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
PERSONAL SERVICES	\$ 11,094,286	\$ 11,494,988	\$ 11,887,925	\$ 12,037,700	\$ 12,461,882
OPERATIONS AND MAINTENANCE	1,062,558	1,104,493	1,277,403	1,277,000	1,313,121
CAPITAL	-	6,667	36,905	40,000	-
DEBT SERVICE	566,050	506,818	1,046,439	1,046,439	473,005
TRANSFERS	<u>477,592</u>	<u>363,851</u>	<u>345,751</u>	<u>346,000</u>	<u>364,978</u>
TOTAL EXPENDITURES	<u>\$ 13,200,486</u>	<u>\$ 13,476,817</u>	<u>\$ 14,594,423</u>	<u>\$ 14,747,139</u>	<u>\$ 14,612,986</u>

STAFFING AUTHORIZATION

POSITION	SALARY RANGE	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	APPROVED FY 12
FIRE CHIEF	6933-9289	1.0	1.0	1.0	1.0
ASSISTANT FIRE CHIEF	5795-7766	1.0	1.0	1.0	1.0
DEPUTY FIRE CHIEF	4932-6609	1.0	-	-	-
ADMINISTRATIVE SECRETARY	2536-3401	1.0	1.0	1.0	1.0
SR. ADMININSTRATIVE COORD.	3596-4816	1.0	1.0	1.0	1.0
FIRE MASTER MECHANIC	4258-5698	1.0	-	-	-
MECHANIC I	2443-3275	-	1.0	-	-
LEAD MECHANIC	3495-4690	-	1.0	-	-
FIRE MARSHAL	5556-6888	1.0	1.0	1.0	1.0
ASSISTANT FIRE MARSHAL	5492-6190	1.0	1.0	1.0	1.0
DEPUTY FIRE MARSHAL	4380-5956	3.0	3.0	3.0	3.0
FIRE TRAINING OFFICER	5035-6252	1.0	1.0	1.0	1.0
FIRE BATTALION CHIEF	4930-5855	4.0	4.0	4.0	4.0
FIRE CAPTAIN	4693-5068	27.0	30.0	30.0	30.0
FIRE ENGINEER	4204-4341	27.0	30.0	30.0	30.0
FIREFIGHTER	3300-3437	54.0	41.0	41.0	1.0
FIREFIGHTER 1	3462-3599	-	-	-	3.0
FIREFIGHTER 2	3630-3766	-	-	-	17.0
FIREFIGHTER 3	3813-3950	-	-	-	20.0
COMMUNICATIONS CNTR MANAGER	4343-5820	1.0	1.0	1.0	1.0
EMERGENCY SERV. DISPATCHER III	2777-3724	18.0	18.0	18.0	18.0
EMERGENCY SERV. DISPATCHER II	2516-3370	5.0	5.0	5.0	5.0
EMERGENCY SERV. DISPATCHER I	2347-3146	1.0	1.0	1.0	1.0
EMERGENCY SERVICES OPERATOR	2233-2996	3.0	3.0	3.0	3.0
EMERG.SERV.DISPATCH SHIFT SUPR.	3387-4537	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>
TOTAL		<u>155.0</u>	<u>148.0</u>	<u>146.0</u>	<u>146.0</u>

BILLINGS POLICE DEPARTMENT BUDGET NARRATIVE

The primary function of the Billings Police Department is to protect life, property, and the pursuit of constitutionally guaranteed activities through enforcement of laws, statutes, and local ordinances and to promote a safe environment within the philosophy of community policing.

Expenditures

Expenditures in the Police Department Operating Budget (Public Safety Fund) have increased by \$571,741, due to increases in payroll and payroll related line items and charges for service increases.

Capital

None

**POLICE DEPARTMENT
OPERATING BUDGET**

FUND 150-2100

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
PERSONAL SERVICES	\$ 12,680,133	\$ 13,738,671	\$ 13,996,835	13,908,700	\$ 14,688,297
OPERATIONS AND MAINTENANCE	3,195,964	3,604,356	3,752,420	3,652,000	3,735,016
CAPITAL	75,217	108,644	-	-	-
DEBT SERVICE	112,445	112,445	112,444	112,444	133,454
TRANSFERS	506,013	618,611	652,310	652,310	733,497
TOTAL EXPENDITURES	\$ 16,569,772	\$ 18,182,727	\$ 18,514,009	\$ 18,325,454	\$ 19,290,264

STAFFING AUTHORIZATION

POSITION	SALARY RANGE	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	APPROVED FY 12
CHIEF OF POLICE	6933-9289	1.0	1.0	1.0	1.0
DEPUTY CHIEF OF POLICE	5738-7687	2.0	2.0	2.0	2.0
SR. ADMINISTRATIVE COORD	3494-4679	1.0	1.0	-	-
ADMINISTRATIVE COORD	3066-4109	-	-	1.0	1.0
ADMINISTRATIVE SECRETARY	2536-3401	1.0	1.0	1.0	1.0
COMMUNICATIONS/MKTING COORD	2829-3792	1.0	1.0	1.0	1.0
VOLUNTEER COORDINATOR	3387-4537	1.0	1.0	1.0	1.0
IDENTIFICATION SUPERVISOR	4505-6037	1.0	1.0	1.0	1.0
FORENSIC SCIENTIST/SUPERVISOR	3061-4102	-	-	-	-
POLICE CLERK	2067-2766	13.0	13.0	13.0	13.0
POLICE CAPTAINS	5458-7314	3.0	3.0	3.0	3.0
POLICE LIEUTENANT	4942-6624	4.0	4.0	4.0	4.0
POLICE SERGEANT	4505-6037	15.0	15.0	15.0	15.0
POLICE OFFICER	3590-4961	109.0	111.0	114.0	114.0
PROPERTY EVIDENCE TECHNICIAN	2395-3209	2.0	2.0	2.0	2.0
PROPERTY EVIDENCE TECHNICIAN I			-	-	-
CRIME ANALYST	2395-3209	1.0	1.0	1.0	1.0
FINGERPRINT TECHNICIAN	2395-3209	1.0	1.0	1.0	1.0
SUPPORT SERVICES MANAGER	4805-6441	-	-	-	-
POLICE RECORDS SUPERVISOR	3596-4816	2.0	2.0	2.0	2.0
ANIMAL CONTROL MANAGER	4855-6504	1.0	1.0	-	-
ANIMAL CONTROL SUPERVISOR	3854-5163	1.0	1.0	1.0	1.0
ANIMAL CONTROL OFFICERS	2383-3193	4.0	5.0	5.0	5.0
ANIMAL SHELTER ATTENDENT	1878-2519	2.0	1.0	-	-
ASST ANIMAL SHELTER ATTEND	1783-2384	-	1.0	-	-
SENIOR OFFICE ASSISTANT	2067-2766	1.0	1.0	1.0	1.0
SUBTOTAL PUBLIC SAFETY		167.0	170.0	170.0	170.0
GRANT POSITIONS:					
ADMINISTRATIVE SUPPORT SPEC	2536-3401	1.0	1.0	1.0	1.0
POLICE OFFICER-DOWNTOWN BEAT	3590-4961	-	-	1.0	1.0
PC/COMPUTER FORENSIC EXAMINER	3854-5163	-	1.0	1.0	1.0
POLICE OFFICER-HOUSING AUTHORITY	3590-4961	1.0	1.0	1.0	1.0
TOTAL POLICE/POLICE GRANTS		169.0	173.0	174.0	174.0

**MILLER CROSSING TAX INCREMENT OPERATING FUND
OPERATING BUDGET**

FUND 198

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE BEGINNING	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUE:					
TAXES	-	-	100,000	194,086	195,000
INTERFUND TRANSFERS - ARTERIAL	-	-	245,856	142,688	145,000
INTERFUND TRANSFERS - FUND 199	-	81,449	-	-	-
TOTAL REVENUE	\$ -	\$ 81,449	\$ 345,856	\$ 336,774	\$ 340,000
EXPENDITURES:					
OPERATION AND MAINTENANCE REFUNDS	-	-	345,856	336,774	340,000
INTERFUND TRANSFERS - BONDS	-	81,449	-	-	-
TOTAL EXPENDITURES	\$ -	\$ 81,449	\$ 345,856	\$ 336,774	\$ 340,000
FUND BALANCE ENDING	\$ -	\$ -	\$ -	\$ -	\$ -
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		-	-	-	-
COMMITTED		-	-	-	-
ASSIGNED		-	-	-	-
UNASSIGNED		\$ -	\$ -	\$ -	\$ -

MILLER CROSSING TAX INCREMENT OPERATING FUND BUDGET NARRATIVE

The Tax Increment Fund is used to account for the Miller Crossing portion of the South Tax Increment District.

Revenues

Revenues include property taxes as paid by the Miller Crossing property owners and transfers from Arterial Streets Fund. These amounts are determined by the taxes assessed and in accordance with the underlying Miller Crossing development agreement.

Expenditures

Expenditures are refunds paid back to the Miller Crossing property owners as determined by the Miller Crossing development agreement.

Capital

None

**SOUTH TAX INCREMENT OPERATING FUND
OPERATING BUDGET**

FUND 199

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE BEGINNING	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 336,014</u>	<u>\$ 216,626</u>	<u>\$ 1,517,782</u>
REVENUE:					
TAXES	-	297,263	200,000	1,400,000	1,400,000
INVESTMENT EARNINGS	<u>-</u>	<u>812</u>	<u>380</u>	<u>1,156</u>	<u>1,000</u>
TOTAL REVENUE	<u>\$ -</u>	<u>\$ 298,075</u>	<u>\$ 200,380</u>	<u>\$ 1,401,156</u>	<u>\$ 1,401,000</u>
EXPENDITURES:					
OPERATION AND MAINTENANCE	-	-	-	-	71,900
CAPITAL	-	-	100,000	100,000	100,000
INTERFUND TRANSFERS TO FUND 198	<u>-</u>	<u>81,449</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ 81,449</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 171,900</u>
FUND BALANCE ENDING	<u>\$ -</u>	<u>\$ 216,626</u>	<u>\$ 436,394</u>	<u>\$ 1,517,782</u>	<u>\$ 2,746,882</u>
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		216,626	436,394	1,517,782	2,746,882
COMMITTED		-	-	-	-
ASSIGNED		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
UNASSIGNED		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

SOUTH TAX INCREMENT OPERATING FUND BUDGET NARRATIVE

The Tax Increment Fund is used to account for the South Tax Increment District not including the Miller Crossing property that is part of the district.

Revenues

Revenues include property taxes as paid by the South district property owners excluding the Miller Crossing property owners and earnings on cash and investments.

Expenditures

None

Capital

Capital is for projects that are to be determined.

**EAST TAX INCREMENT OPERATING FUND
OPERATING BUDGET**

FUND 201

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE BEGINNING	<u>\$ -</u>	<u>\$ 183</u>	<u>\$ 110,179</u>	<u>\$ 106,419</u>	<u>\$ 328,215</u>
REVENUE:					
TAXES	\$ 183	\$ 105,896	\$ 100,000	\$ 229,078	\$ 230,000
INVESTMENT EARNINGS	<u>-</u>	<u>340</u>	<u>53</u>	<u>400</u>	<u>700</u>
TOTAL REVENUE	<u>\$ 183</u>	<u>\$ 106,236</u>	<u>\$ 100,053</u>	<u>\$ 229,478</u>	<u>\$ 230,700</u>
EXPENDITURES:					
OPERATIONS AND MAINTENANCE					
CHARGE FOR SERVICES	\$ -	\$ -	\$ -	\$ -	\$ 53,206
DEVELOPMENT INCENTIVES	<u>-</u>	<u>-</u>	<u>7,682</u>	<u>7,682</u>	<u>12,000</u>
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 7,682</u>	<u>\$ 7,682</u>	<u>\$ 65,206</u>
FUND BALANCE ENDING	<u>\$ 183</u>	<u>\$ 106,419</u>	<u>\$ 202,550</u>	<u>\$ 328,215</u>	<u>\$ 493,709</u>
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		106,419	202,550	328,215	493,709
COMMITTED		-	-	-	-
ASSIGNED		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
UNASSIGNED		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

EAST TAX INCREMENT OPERATING FUND BUDGET NARRATIVE

The Tax Increment Fund is used to account for the East Tax Increment District.

Revenues

Revenues include property taxes as paid by the East district property owners and earnings on cash and investments.

Expenditures

Expenditures are for development incentives within the East district.

Capital

None

**DOWNTOWN TAX INCREMENT OPERATING FUND
OPERATING BUDGET**

FUND 202

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE BEGINNING	\$ 4,232,148	\$ 3,303,624	\$ 100,449	\$ 800,010	\$ -
REVENUE:					
DOWNTOWN DISTRICT					
PROPERTY TAXES	\$ 35,634	\$ 14,743	\$ -	\$ (8,124)	\$ -
STATE REIMBURSEMENTS	15,022	-	-	-	-
INTEREST ON INVESTMENTS	133,587	17,839	819	(1,244)	-
SALE OF LAND	<u>842,735</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	\$ 1,026,978	\$ 32,582	\$ 819	\$ (9,368)	\$ -
EXPENDITURES:					
OPERATION AND MAINTENANCE:					
CHARGE FOR SERVICES	\$ 43,007	\$ 21,565	\$ -	\$ -	\$ -
DBP OPERATIONS	220,000	-	-	-	-
DBP DEVELOPMENT INCENTIVES	<u>1,692,495</u>	<u>2,514,631</u>	<u>-</u>	<u>790,642</u>	<u>-</u>
TOTAL EXPENDITURES	\$ 1,955,502	\$ 2,536,196	\$ -	\$ 790,642	\$ -
FUND BALANCE ENDING	\$ 3,303,624	\$ 800,010	\$ 101,268	\$ -	\$ -
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		800,010	101,268	-	-
COMMITTED		-	-	-	-
ASSIGNED		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
UNASSIGNED		\$ -	\$ -	\$ -	\$ -

DOWNTOWN TAX INCREMENT OPERATING FUND BUDGET NARRATIVE

The Tax Increment Fund was used to account for the Downtown Tax Increment District and the North 27th Street Tax Increment District. The Downtown Tax Increment District sunsetted in May 2008.

Revenues

Revenues include earnings on cash and investments.

Expenditures

All remaining cash has been allocated to downtown signal replacement.

Capital

None

**NORTH 27th STREET TAX INCREMENT OPERATING FUND
OPERATING BUDGET**

FUND 203

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE BEGINNING	<u>\$ 55,022</u>	<u>\$ 135,131</u>	<u>\$ 74,906</u>	<u>\$ 556,868</u>	<u>\$ 2,141,679</u>
REVENUE:					
TAXES	83,109	560,021	350,000	1,917,000	2,200,000
INVESTMENT EARNINGS	<u>-</u>	<u>-</u>	<u>900</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	<u>\$ 83,109</u>	<u>\$ 560,021</u>	<u>\$ 350,900</u>	<u>\$ 1,917,000</u>	<u>\$ 2,200,000</u>
EXPENDITURES:					
OPERATION AND MAINTENANCE:					
CHARGE FOR SERVICES	\$ -	\$ -	\$ 17,541	\$ 17,541	\$ 37,170
DBP DEVELOPMENT INCENTIVES	-	39,704	120,723	120,723	1,678,500
DBP OPERATING AGREEMENT	<u>3,000</u>	<u>98,580</u>	<u>193,925</u>	<u>193,925</u>	<u>194,000</u>
TOTAL EXPENDITURES	<u>\$ 3,000</u>	<u>\$ 138,284</u>	<u>\$ 332,189</u>	<u>\$ 332,189</u>	<u>\$ 1,909,670</u>
FUND BALANCE ENDING	<u>\$ 135,131</u>	<u>\$ 556,868</u>	<u>\$ 93,617</u>	<u>\$ 2,141,679</u>	<u>\$ 2,432,009</u>
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		556,868	93,617	2,141,679	2,432,009
COMMITTED		-	-	-	-
ASSIGNED		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
UNASSIGNED		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

NORTH 27th DISTRICT TAX INCREMENT OPERATING FUND BUDGET NARRATIVE

The Tax Increment Fund is used to account for the North 27th Street Tax Increment District.

Revenues

Revenues include property taxes as paid by the North 27th Street district property owners and earnings on cash and investments.

Expenditures

Expenditures are for development incentives within the District, cost allocation charges, and payment to Downtown Billings Association in accordance with the underlying agreement.

Capital

None

GAS TAX FUND BUDGET NARRATIVE

This special revenue fund is managed by the Public Works Department and implements the City Council's goals relating to maintaining quality streets and street maintenance. The underlying goal is to provide for the safety of residents and visitors to the City of Billings. It also serves to continue to improve the City's street network. Funding for this activity primarily represents the City's share of Gas Tax proceeds.

Revenues

The FY 12 revenues decreased by \$475,993 on account of two factors. First, there was a \$200,000 reduction in transfers from the Street Maintenance Districts for the PAVER program. Second, the FY 11 budget included a charge for service to the State of Montana for paving on state routes. The State paving contract funds work every two years; thus, the FY 12 budget does not include this revenue source.

Expenditures

Operating and maintenance expenditures which are budgeted at \$442,235 for FY 12 increased by \$112,203, primarily from an increase in maintenance services for additional contract work for street painting that will supplement City staff's street painting work.

Capital

Capital expenses for FY 12 total \$1,924,186 and include PAVER program funding and annual ADA improvements. It also includes contributions required to complete Street Improvement District projects and the annual miscellaneous and developer related curb, gutter, and sidewalk improvement project, as well as the local share match for Hilltop bike lane striping. All of these projects were identified previously in the FY 2012-2016 Capital Improvement Program (CIP).

**GAS TAX FUND
OPERATING BUDGET**

FUND 205

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE BEGINNING	\$ 2,900,112	\$ 3,032,656	\$ 1,106,789	\$ 3,250,717	\$ 703,734
REVENUE:					
STATE GAS TAX	\$ 1,730,921	\$ 1,728,502	\$ 1,727,000	\$ 1,724,915	\$ 1,720,000
COUNTY CONTRACT SERVICE	71,356	74,416	74,460	74,460	77,657
GRANTS	31,100	533,678	-	101,527	-
CHARGE FOR SERVICES	203,757	68,281	272,727	272,727	-
INTEREST ON INVESTMENTS	64,120	32,805	26,263	25,019	26,800
CONTRIBUTIONS/DONATIONS	90,178	18,000	-	17,498	-
TRANSFERS:					
STREET MAINT DISTRICTS	150,000	150,000	650,000	650,000	450,000
GENERAL FUND	-	-	-	-	-
STATE REIMBURSEMENTS	-	-	-	3,854	-
SALE OF FIXED ASSETS	298,180	82,400	-	-	-
MISCELLANEOUS	4,750	4,550	-	-	-
TOTAL REVENUE	\$ 2,644,362	\$ 2,692,632	\$ 2,750,450	\$ 2,870,000	\$ 2,274,457
EXPENDITURES:					
PERSONAL SERVICES	\$ 60,715	\$ 63,197	\$ 63,953	\$ 65,911	\$ 66,837
OPERATION & MAINTENANCE	287,849	392,713	266,079	307,178	375,398
CAPITAL PROJECTS	2,163,254	2,018,661	3,116,185	5,043,894	1,924,186
TRANSFERS	-	-	-	-	-
TOTAL EXPENDITURES	\$ 2,511,818	\$ 2,474,571	\$ 3,446,217	\$ 5,416,983	\$ 2,366,421
FUND BALANCE ENDING	\$ 3,032,656	\$ 3,250,717	\$ 411,022	\$ 703,734	\$ 611,770
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		1,717,583	411,022	703,734	611,770
COMMITTED		1,533,134	-	-	-
ASSIGNED		-	-	-	-
UNASSIGNED		\$ -	\$ -	\$ -	\$ -

BUILDING INSPECTION FUND BUDGET NARRATIVE

The Building Division is responsible for issuing permits, performing plan reviews, and conducting field inspections for commercial and residential development within the City of Billings. The Division acts as an information source to both the construction community and the general public as it relates to codes and construction. The sole source of funding is obtained through permit fees.

Revenues

Revenues are estimated at \$1,412,700. This is only slightly higher than FY 2011. It reflects a slight increase in permit fees, which will offset a similar amount covered by the EECBG grant received in FY11 for implementation of the new energy code. This is a conservative estimate that does not consider any significant changes in the local economy. However, the Building Division continues to be cautiously optimistic and hopes to see permit numbers increase. Revenues can fluctuate based on actual construction and can vary as much as \$100,000 or more.

Expenditures

Expenses are set at \$1,470,900, which is \$100,000 less than the previous year. The reduction reflects a cutback in staff due to retirement and a decrease in charges from other departments. The Division continues to hold down expenditures as it waits for construction activity to rebound.

Capital

None

**BUILDING INSPECTION FUND
OPERATING BUDGET**

FUND 209

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE BEGINNING	<u>\$ 1,101,872</u>	<u>\$ 622,811</u>	<u>\$ 420,610</u>	<u>\$ 313,072</u>	<u>\$ 227,772</u>
REVENUE:					
LICENSES & PERMITS	\$ 1,174,335	\$ 1,185,524	\$ 1,355,600	\$ 1,450,000	\$ 1,405,600
FEDERAL GRANT	-	11,870	\$ 40,000	\$ 31,000	\$ 3,000
CHARGES FOR SERVICE	340	2,527	500	-	200
INTEREST ON INVESTMENTS	22,184	4,191	5,802	1,300	2,300
MISCELLANEOUS	1,503	1,671	1,600	2,400	1,600
SALE OF CAPITAL ASSETS	-	-	-	-	-
TOTAL REVENUE	<u>\$ 1,198,362</u>	<u>\$ 1,205,783</u>	<u>\$ 1,403,502</u>	<u>\$ 1,484,700</u>	<u>\$ 1,412,700</u>
EXPENDITURES:					
PERSONAL SERVICES	\$ 1,236,010	\$ 1,114,548	\$ 1,163,724	\$ 1,160,000	\$ 1,056,592
OPERATIONS & MAINT.	441,413	400,974	412,381	410,000	376,478
CAPITAL	-	-	-	-	-
TOTAL EXPENDITURES	<u>\$ 1,677,423</u>	<u>\$ 1,515,522</u>	<u>\$ 1,576,105</u>	<u>\$ 1,570,000</u>	<u>\$ 1,433,070</u>
FUND BALANCE ENDING	<u>\$ 622,811</u>	<u>\$ 313,072</u>	<u>\$ 248,007</u>	<u>\$ 227,772</u>	<u>\$ 207,402</u>
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		313,072	248,007	227,772	207,402
COMMITTED		-	-	-	-
ASSIGNED		-	-	-	-
UNASSIGNED		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

FUND 209

**BUILDING INSPECTION FUND
OPERATING BUDGET**

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
PERSONAL SERVICES	\$ 1,236,010	\$ 1,114,548	\$ 1,163,724	\$ 1,160,000	\$ 1,094,442
OPERATIONS AND MAINTENANCE	441,413	400,974	412,381	410,000	376,478
CAPITAL	-	-	-	-	-
TRANSFERS	-	-	-	-	-
TOTAL EXPENDTURES	\$ 1,677,423	\$ 1,515,522	\$ 1,576,105	\$ 1,570,000	\$ 1,470,920

STAFFING AUTHORIZATION

POSITION	SALARY RANGE	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	APPROVED FY 12
BUILDING OFFICIAL	5301-7100	1.0	1.0	1.0	1.0
ADMINISTRATIVE SECRETARY	2536-3401	1.0	1.0	1.0	1.0
SR. PLANS EXAMINER	3970-5320	1.0	1.0	1.0	1.0
SR. COMBINATION INSPECTOR	3596-4816	1.0	1.0	1.0	1.0
SR. PERMIT TECHNICIAN/COORD	2918-3910	1.0	1.0	1.0	1.0
CODE ENFORCEMENT OFFICER	3005-4026	1.0	1.0	0.5	0.3
PLANS EXAMINER	3596-4816	3.0	2.0	2.0	2.0
ELECTRICAL INSPECTOR II	3596-4816	1.0	1.0	1.0	1.0
COMBINATION INSPECTOR III	3243-4347	2.0	2.0	2.0	2.0
COMBINATION INSPECTOR II	3025-4054	4.0	4.0	4.0	4.0
COMBINATION INSPECTOR I	2507-3360	-	-	-	-
PERMIT CLERK	2067-2766	3.0	1.0	1.0	1.0
TOTAL		19.0	16.0	15.5	15.3

TRANSPORTATION ENHANCEMENT GRANT FUND BUDGET NARRATIVE

Community Transportation Enhancement Program (CTEP) Funds are designed to improve the transportation system by providing facilities for bicycles, pedestrians, and the beautification of portions of the transportation system. The projects in this budget are managed by the Public Works Department with reimbursement through a contract with the Montana Department of Transportation.

Revenues

Revenues are directly related to capital expenditures through reimbursements.

Expenditures

N/A

Capital

The FY 12 capital budget totals \$179,564 for ADA sidewalk improvements.

**TRANSPORTATION ENHANCEMENT GRANT FUND
OPERATING BUDGET**

FUND 210

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE BEGINNING	\$ -	\$ (20,069)	\$ -	\$ (2,021)	\$ -
REVENUE:					
FEDERAL GRANT	\$ 500,453	\$ 598,223	\$ 1,532,604	\$ 2,613,887	\$ 179,564
CONTRIBUTIONS	-	-	134,200	-	-
TOTAL REVENUE	\$ 500,453	\$ 598,223	\$ 1,666,804	\$ 2,613,887	\$ 179,564
EXPENDITURES:					
CAPITAL PROJECTS:					
ALKALI CREEK	\$ -	\$ 23,021	\$ -	\$ -	\$ -
BANNISTER TRAIL	273,606	47,538	-	-	-
LAMPMAN STRIP PARK	103,048	147,151	-	-	-
BROADWATER CROSSING	31,522	57,177	-	-	-
SCHOOL ROUTES	1,514	78,935	-	-	-
MILTON ROAD	102,023	-	-	-	-
PEDESTRIAN BR-RAILROAD TR	-	-	-	-	-
POLY DRIVE SIDEWALK	-	37,171	-	-	-
JACKSON PHASE I AND II	-	3,180	239,800	245,899	179,564
STREET BIKE LANES	-	5,195	-	166,580	-
HIGHLAND SCHOOL ROUTE	1,250	155,966	-	-	-
LAKE ELMO	7,559	24,841	-	400,400	-
EARL GUS PARK TRAIL	-	-	-	210,000	-
BROADWATER CONNECTION	-	-	-	88,312	-
MAIN STREET UNDERPASS	-	-	-	500,675	-
SWORDS PARK TR PHASE II	-	-	427,004	-	-
DOWNTOWN CONNECTION	-	-	1,000,000	1,000,000	-
BIG DITCH TRAIL	-	-	-	-	-
GABLE ROAD BIKE/PED PATH	-	-	-	-	-
TOTAL EXPENDITURES	\$ 520,522	\$ 580,175	\$ 1,666,804	\$ 2,611,866	\$ 179,564
FUND BALANCE ENDING	\$ (20,069)	\$ (2,021)	\$ -	\$ -	\$ -
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	-	-	-	-	-
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	\$ -	\$ (2,021)	\$ -	\$ -	\$ -

STREET AND TRAFFIC FUND BUDGET NARRATIVE

The Street-Traffic Division is responsible for public safety as it relates to the maintenance and repair of the street system, walkways, storm drain system, and the associated traffic control.

Revenues

Revenues for FY 12 total \$7,415,286. This is a decrease of \$1,709,714. The decrease in revenue is primarily caused by the elimination of a \$160,000 transfer from the General Fund and the elimination of a one-time transfer from the equipment replacement fund for approximately \$2.4 million. These decreases are partially offset by approximately \$875,000 by charges for services to other divisions and departments.

Expenditures

Projected operating and maintenance expenditures for Street-Traffic are \$6,281,300. This is an increase of \$1,128,609 from FY 11 and is primarily due to increases in snow operation services, additional seasonal employees, vehicle parts, and fuel price increases.

Capital

The capital budget for FY 12 totals \$689,435. The major capital items for FY 12 include the replacement of a sweeper, as well as the addition of a snow blower, roll off truck, two message boards, a utility terrain vehicle, two new sanders, and a deice tank. All of these items were previously identified in the approved FY 12 Equipment Replacement Plan.

**STREET AND TRAFFIC FUND
OPERATING BUDGET**

FUND 211

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE BEGINNING	<u>\$ 1,622,576</u>	<u>\$ 1,071,179</u>	<u>\$ 1,244,674</u>	<u>\$ 1,391,487</u>	<u>\$ 2,764,393</u>
REVENUE:					
STATE REIMBURSEMENTS	\$ 519,974	\$ 546,808	\$ 565,000	\$575,563	\$ 575,563
COUNTY FEES	3,064	1,059	5,000	1,500	5,000
STATE FEES	500,000	449,389	503,000	500,000	512,000
FIRE SERVICES FEES	10,000	10,000	10,000	10,000	10,000
STREET LIGHT	259,752	275,836	418,950	375,000	225,000
STREET MAINTENANCE	3,194,692	3,675,642	3,750,000	3,750,000	4,742,000
WEED CONTROL	244	1,426	1,200	-	-
STORM SEWER MAINT.	516,362	616,749	692,196	725,000	625,000
BBWA LATERAL MAINT.	4,500	4,500	4,500	4,500	4,500
UTILITY CHG FOR SERVICES	-	-	-	-	100,000
ENGINEERING CHG FOR SERVICE	-	-	-	-	30,000
INTERDEPARTMENTAL CHGS	-	60,000	60,000	220,000	75,000
INVESTMENT EARNINGS	15,334	11,325	45,000	15,005	18,500
MISCELLANEOUS	53,494	20,356	6,500	6,500	6,500
TRANSFER-EQUIPMENT REPL	-	-	2,903,654	2,958,443	486,223
TRANSFER-GEN FUND	160,000	160,000	160,000	-	-
TOTAL REVENUE	<u>\$ 5,237,416</u>	<u>\$ 5,833,090</u>	<u>\$ 9,125,000</u>	<u>\$ 9,141,511</u>	<u>\$ 7,415,286</u>
EXPENDITURES:					
PERSONAL SERVICES	\$ 2,718,287	\$ 2,714,547	\$ 2,830,677	\$2,992,900	\$ 3,127,029
OPERATIONS AND MAINTENANCE	2,212,642	2,013,596	2,322,014	2,523,727	3,154,271
CAPITAL	45,904	-	2,026,930	2,044,476	689,435
DEBT SERVICE	-	-	-	-	-
TRANSFERS	811,980	784,639	207,502	207,502	207,502
TOTAL EXPENDITURES	<u>\$ 5,788,813</u>	<u>\$ 5,512,782</u>	<u>\$ 7,387,123</u>	<u>\$ 7,768,605</u>	<u>\$ 7,178,237</u>
FUND BALANCE ENDING	<u>\$ 1,071,179</u>	<u>\$ 1,391,487</u>	<u>\$ 2,982,551</u>	<u>\$ 2,764,393</u>	<u>\$ 3,001,442</u>
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		-	-	-	-
COMMITTED		1,391,487	2,982,551	2,764,393	3,001,442
ASSIGNED		-	-	-	-
UNASSIGNED		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**STREET AND TRAFFIC FUND
OPERATING BUDGET**

FUND 211

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
PERSONAL SERVICES	\$ 2,718,287	\$ 2,714,547	\$ 2,830,677	\$2,992,900	\$ 3,127,029
OPERATIONS AND MAINTENANCE	2,212,642	2,013,596	2,322,014	2,523,727	3,154,271
CAPITAL	45,904	-	2,026,930	2,044,476	689,435
DEBT SERVICE	-	-	-	-	-
TRANSFERS	811,980	784,639	207,502	207,502	207,502
TOTAL EXPENDITURES	\$ 5,788,813	\$ 5,512,782	\$ 7,387,123	\$ 7,768,605	\$ 7,178,237

STAFFING AUTHORIZATION

POSITION	SALARY RANGE	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	APPROVED FY 12
STREET/TRAFFIC SUPERINTENDENT	5301-7100	1.0	1.0	1.0	1.0
STREET/TRAFFIC SUPERVISOR	3854-5163	3.0	3.0	3.0	4.0
SR. EQUIPMENT OPER/MAINT. WKR	2936-3933	4.0	4.0	4.0	3.0
EQUIP OPER/MAINT WORKER	2554-3423	26.0	26.0	26.0	30.0
MAINTENANCE WORKER	2383-3193	-	-	-	-
TRAFFIC INSPECTOR II	3596-4816	1.0	1.0	1.0	1.0
SIGN FABRICATOR/EQUIP OPERATOR/MAINT.	2554-3423	1.0	1.0	1.0	1.0
ADMINISTRATIVE COORDINATOR	3066-4109	1.0	1.0	1.0	1.0
ELECTRICIAN III	3118-4175	3.0	3.0	3.0	3.0
ELECTRICIAN II	2964-3974	-	-	-	-
ELECTRICIAN I	2431-3255	1.0	1.0	1.0	-
CITY FORESTER	3387-4537	1.0	1.0	1.0	-
ARBORIST	2996-4013	1.0	1.0	1.0	1.0
TOTAL		43.0	43.0	43.0	45.0

FIRE PROGRAMS FUND BUDGET NARRATIVE

FIRE DONATIONS:

Revenues

Revenues are generated through donations received throughout the year.

Expenditures

The total expenditure budget for FY 2012 is \$2,000.

Capital

No capital items were requested in this budget; however a request to amend this budget was made and is pending notification of whether or not the fire prevention bureau has been awarded a \$50,000 grant from FEMA for the purchase of a public education/fire simulation trailer.

REGIONAL HAZMAT TEAM:

In October 2007, the Department of Military Affairs, Disaster and Emergency Services Division received notice from the Homeland Security Coordinator that the Billings Regional Hazardous Materials (HazMat) Team would receive 100% state legislated funding for the next two years.

The 2009 Legislature voted to continue to fund the regional teams at the same level as the previous fiscal cycles. This funding is to be used to sustain the interoperability efforts of the six regional teams, coordinate response with entities outside their local government jurisdiction, and for the maintenance and update of assigned state equipment used in hazardous materials responses.

Revenues

Revenues from the State of Montana are expected to be \$44,167.

Expenditures

The total expenditure budget request for FY 2012 is \$83,319. Funds will be used to maintain existing equipment and to purchase new equipment for the Regional Response Trailer. Funds will also be used for personnel to attend regional meetings, to conduct team exercises and outreach training, and to offset overtime and backfill costs for the Billings HazMat Team. Included is a \$38,000 approved supplemental budget request to replace multi-gas monitors.

Capital

None

**FIRE PROGRAMS FUND
OPERATING BUDGET**

FUND 219-223

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE BEGINNING	<u>\$ 43,887</u>	<u>\$ 56,639</u>	<u>\$ 66,824</u>	<u>\$ 126,002</u>	<u>\$ 144,382</u>
REVENUE:					
INTER-GOVERNMENTAL-STATE	\$ 44,167	\$ 44,167	\$ 44,167	\$ 49,581	\$ 44,167
INTER-GOVERNMENTAL-FEDERAL	61,673	24,764	36,526	36,526	-
INVESTMENT EARNINGS	1,941	939	803	618	821
CONTRIBUTIONS / DONATIONS	250	17,522	2,500	15,000	12,500
INTERFUND TRANSFERS	<u>27,507</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	<u>\$ 135,538</u>	<u>\$ 87,392</u>	<u>\$ 83,996</u>	<u>\$ 101,725</u>	<u>\$ 57,488</u>
EXPENDITURES:					
PERSONAL SERVICES	\$ 7,330	\$ 7,754	\$ 14,000	\$ 14,000	\$ 14,000
OPERATION & MAINTENANCE	75,555	10,275	69,345	69,345	71,319
CAPITAL	<u>39,901</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 122,786</u>	<u>\$ 18,029</u>	<u>\$ 83,345</u>	<u>\$ 83,345</u>	<u>\$ 85,319</u>
FUND BALANCE ENDING	<u>\$ 56,639</u>	<u>\$ 126,002</u>	<u>\$ 67,475</u>	<u>\$ 144,382</u>	<u>\$ 116,551</u>
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		126,002	67,475	144,382	116,551
COMMITTED		-	-	-	-
ASSIGNED		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
UNASSIGNED		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

EMERGENCY OPERATING CENTER 9-1-1 FUND BUDGET NARRATIVE

Revenues

Revenues to support this PSAP (Public Safety Answering Point) are collected and distributed by the State of Montana quarterly in three parts: Basic, Enhanced, and Wireless 9-1-1. Revenues for FY 2012 are estimated to be \$961,600.

Expenditures

The proposed expenditure budget for the 9-1-1 Grant Fund in FY 2012 is \$738,670. 9-1-1 telephone line charges are \$193,622. The New World CAD (Computer Aided Dispatching) system, the Plant telephone system and 24-hr recorder maintenance agreements, and on-going replacement of PCs, printers, and related software/equipment as needed and approved under the State of Montana 9-1-1 Plan are being estimated at \$324,637. Internal charges from the City's IT Department for support of the computer network in the 9-1-1 Center are \$150,411.

The FY 2012 budget includes a funding request in the amount of \$35,000 from Yellowstone County for GIS related services and \$25,000 for the development of the RFQ/RFP documents for the proposed construction of a new Joint City/County 9-1-1 facility.

Capital

\$10,000 has been earmarked to continue the upgrade of security for the 9-1-1 Center.

Building Reserve Fund

A primary goal of the 9-1-1 Board has been the construction of a new facility for the Joint City/County 9-1-1 Center. In 1998, the Board decided to set aside funds for a new facility. In 2001, the Board approved a motion to earmark 25% of actual annual revenues to be used for the design and construction of the facility. The Board directed the Fire Chief to create a separate building fund that could be easily tracked and reviewed by the 9-1-1 Board and the State. The site of the former Naval Reserve Center at 8th Avenue N at North 24th Street was identified as a highly desirable location because of its ideal proximity to the downtown corridor and the telephone/fiber optics infrastructure that is already in place. A work plan for the location and construction of a new facility is currently being developed.

**EMERGENCY OPERATING CENTER 9-1-1 FUND
OPERATING BUDGET**

FUND 225

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE BEGINNING	\$ 2,811,444	\$ 3,415,703	\$ 3,889,430	\$ 4,067,898	\$ 4,334,901
REVENUE:					
STATE SHARED REVENUE	\$ 953,608	\$ 986,649	\$ 937,644	\$ 937,644	\$ 961,600
INTEREST ON INVESTMENTS	71,295	34,331	31,000	31,000	23,240
TOTAL REVENUE	\$ 1,024,903	\$ 1,020,980	\$ 968,644	\$ 968,644	\$ 984,840
EXPENDITURES:					
PERSONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATION & MAINTENANCE	347,723	368,785	691,641	691,641	728,670
CAPITAL	72,921	-	10,000	10,000	10,000
TRANSFERS OUT	-	-	-	-	-
TOTAL EXPENDITURES	\$ 420,644	\$ 368,785	\$ 701,641	\$ 701,641	\$ 738,670
FUND BALANCE ENDING	\$ 3,415,703	\$ 4,067,898	\$ 4,156,433	\$ 4,334,901	\$ 4,581,071
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		4,067,898	4,156,433	4,334,901	4,581,071
COMMITTED		-	-	-	-
ASSIGNED		-	-	-	-
UNASSIGNED		\$ -	\$ -	\$ -	\$ -

CITY-COUNTY PLANNING FUND BUDGET NARRATIVE

The Planning Division is funded through Federal Highway Transportation Planning funds, a 1.22 county-wide mill levy assessment on property taxes, application fees, and inter-departmental transfers. The Division provides community planning services to the City of Billings, Town of Broadview, and the remaining unincorporated area of Yellowstone County. The Division staff provides current planning services that include processing zone changes, special reviews, and variance requests, reviews of submittals for subdivisions and annexations, and reviews of building permits and sign permits for zoning compliance. A portion of the annual budget that is provided by the Federal grant directly funds transportation planning and project management. Transportation planning projects slated for FY 2012 include a Highway 3 Corridor Study from North 27th Street to Indian Cliffs Subdivision and a Hospitality Corridor Study of Highway 87 from the Lockwood I-90 Interchange to Airport Road. The Division is supervised by the Planning and Community Services Department Director. The Division includes seven staff that support 10 boards and commissions for the City and County and maintains representation on other community boards, commissions, and organizations.

Revenues

The Division enters FY 2012 with approximately \$344,500 in fund balance. Significant budget adjustments in FY 2010, along with continued strict fiscal management in FY 2011, and paired with some revenue estimates coming in higher than estimated resulted in an improved financial position. However, about \$135,000 in reserve spending is anticipated in FY 2012 to balance the budget.

Expenditures

Expenditures appear to increase about \$68,000 in FY 2012, but this is artificially inflated due to several transportation planning projects that are included in the expenditures budget but that will be mostly reimbursed from Federal Transportation funds. If these projects are taken out, Operations and Maintenance are shown to either remain flat, or decrease from FY 2011 levels. The Division is keeping all operations and maintenance costs it can control flat or reduced for another year. The Division will maintain the same number of staff for FY 2012 as in FY 2011. This same staff number, coupled with several positions that are stepped out, has limited the personnel cost increases for FY 2012 to about 5% (not including any COLA increases).

Capital

None

**CITY-COUNTY PLANNING FUND
OPERATING BUDGET**

FUND 238, 239, 240

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE BEGINNING	\$ 160,983	\$ 287,752	\$ 258,302	\$ 396,587	\$ 344,518
REVENUE:					
CITY-COUNTY PLANNING:					
COUNTY PROPERTY TAX	\$ 340,887	\$ 344,071	\$ 320,000	\$ 340,000	\$ 344,852
LICENSES & PERMITS	17,765	20,734	13,600	15,000	15,600
FEDERAL/ LOCAL GRANTS	533,968	575,547	530,000	567,546	550,000
CHARGES FOR SERVICE	310,750	226,960	189,836	153,195	247,621
INTEREST ON INVESTMENTS	396	1,338	200	1,000	1,380
TRANSFERS IN	41,000	-	-	-	-
MISCELLANEOUS	18	70	-	-	-
HISTORIC PRESERVATION GRANT	7,186	6,017	6,969	6,969	6,969
PRESERVE AMERICA GRANT	-	11,750	-	-	-
TOTAL REVENUE	\$ 1,251,970	\$ 1,186,487	\$ 1,060,605	\$ 1,083,710	\$ 1,166,422
EXPENDITURES:					
CITY-COUNTY PLANNING:					
PERSONAL SERVICES	\$ 801,845	\$ 660,384	\$ 681,930	\$ 688,000	\$ 799,570
OPERATION & MAINTENANCE	320,749	393,132	445,187	435,000	473,854
TRANSFERS	2,607	4,630	4,779	4,779	5,336
HISTORIC PRESERVATION GRANT	-	7,756	8,000	8,000	8,000
PRESERVE AMERICA GRANT	-	11,750	-	-	-
TOTAL EXPENDITURES	\$ 1,125,201	\$ 1,077,652	\$ 1,139,896	\$ 1,135,779	\$ 1,286,760
PRIOR PERIOD ADJUSTMENT	\$ -	\$ -	\$ -	\$ -	\$ -
FUND BALANCE ENDING	\$ 287,752	\$ 396,587	\$ 179,011	\$ 344,518	\$ 224,180
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	-	396,587	179,011	344,518	224,180
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	\$ -				

**CITY-COUNTY PLANNING FUND
OPERATING BUDGET**

FUNDS 238, 239, 240

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
PERSONAL SERVICES	\$ 801,845	\$ 660,384	\$ 681,930	\$ 688,000	\$ 799,570
OPERATIONS AND MAINTENANCE	320,749	412,638	453,187	443,000	481,854
TRANSFERS	<u>2,607</u>	<u>4,630</u>	<u>4,779</u>	<u>4,779</u>	<u>5,336</u>
TOTAL EXPENDITURES	<u>\$ 1,125,201</u>	<u>\$ 1,077,652</u>	<u>\$ 1,139,896</u>	<u>\$ 1,135,779</u>	<u>\$ 1,286,760</u>

STAFFING AUTHORIZATION

POSITION	SALARY RANGE	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	APPROVED FY 12
PLANNING DIRECTOR	6596-8838	1.0	1.0	1.0	1.0
SENIOR PLANNER	4803-6438	-	-	-	-
PLANNING DIVISION MANAGER	5247-7029	1.0	1.0	1.0	1.0
PLANNING ASSISTANT	3005-4026	1.0	1.0	1.0	1.0
PLANNER II	4343-5820	4.0	4.0	4.0	5.0
PLANNER I	3596-4816	1.0	-	-	-
PLANNING CLERK	3496-3340	1.5	1.0	1.0	1.0
NEIGHBORHOOD PLANNER	4343-5820	1.0	-	-	-
ALTERNATE MODES COORD.	3390-4543	<u>0.6</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL		<u>11.1</u>	<u>8.0</u>	<u>8.0</u>	<u>9.0</u>

**CITY ATTORNEY GRANTS FUND
OPERATING BUDGET**

FUNDS 241-243

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE BEGINNING	\$ 1,705	\$ 6,881	\$ -	\$ 217	\$ 217
REVENUE:					
INTER-GOVERNMENTAL-ATTORNEY VICTIM/WITNES	\$ 38,000	\$ 35,318	\$ 38,000	\$ 44,169	\$ 30,126
INTER-GOVERNMENTAL-DOMESTIC VIOLENCE UNIT	52,000	51,251	52,000	53,059	41,606
FINES & FORFEITS	69,625	69,342	60,000	60,000	60,000
INVESTMENT EARNINGS	41	33	11	6	6
INTERFUND TRANSFERS-GENERAL FUND	<u>54,213</u>	<u>67,718</u>	<u>87,414</u>	<u>89,325</u>	<u>111,282</u>
TOTAL REVENUE	\$ 213,879	\$ 223,662	\$ 237,425	\$ 246,559	\$ 243,020
EXPENDITURES:					
GRANT-ATTORNEY VICTIM/WITNESS	\$ 65,867	\$ 69,803	\$ 73,424	\$ 80,551	\$ 63,548
GRANT-DOMESTIC VIOLENCE UNIT	78,346	84,468	90,005	91,064	102,302
SURCHARGE-DOMESTIC VIOLENCE	<u>64,490</u>	<u>76,055</u>	<u>73,996</u>	<u>74,944</u>	<u>77,170</u>
TOTAL EXPENDITURES	\$ 208,703	\$ 230,326	\$ 237,425	\$ 246,559	\$ 243,020
FUND BALANCE ENDING	\$ 6,881	\$ 217	\$ -	\$ 217	\$ 217
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		217	-	217	217
COMMITTED		-	-	-	-
ASSIGNED		-	-	-	-
UNASSIGNED		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

CITY ATTORNEY GRANTS BUDGET NARRATIVE

Currently two positions within the department are partially funded by two separate federal government grants awarded through the Montana Department of Justice, Board of Crime Control (BOCC). One grant funds the domestic violence prosecutor through the Violence Against Women Act federal funding (VAWA). The second grant funds the Victim Witness Program Director. The City provides matching funds and office space and equipment. Each year the BOCC reviews these grants, determines the amount it will award and advises the Department in May or June of its decision as to the level of funding for the next fiscal year.

Revenues

No significant changes.

Expenditures

No significant changes.

Capital

None

CITY ATTORNEY GRANTS FUND

OPERATING BUDGET

FUND 241-243

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
PERSONAL SERVICES	\$ 207,503	\$ 224,935	\$ 235,625	\$ 244,759	\$ 241,220
OPERATION AND MAINTENANCE	<u>1,200</u>	<u>5,391</u>	<u>1,800</u>	<u>1,800</u>	<u>1,800</u>
TOTAL EXPENDITURES	<u>\$ 208,703</u>	<u>\$ 230,326</u>	<u>\$ 237,425</u>	<u>\$ 246,559</u>	<u>\$ 243,020</u>

STAFFING AUTHORIZATION

POSITION	SALARY RANGE	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	APPROVED FY 12
VICTIM WITNESS SPECIALIST	3489-4675	1.0	1.0	1.0	1.5
VICTIM WITNESS PRG COORDINATOR	3526-4723	1.0	1.0	1.0	0.8
ADMINISTRATIVE ASSISTANT ATTORNEY-DOMESTIC VIOLENCE	5301-7100	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
TOTAL		<u>3.0</u>	<u>3.0</u>	<u>3.0</u>	<u>3.3</u>

**MUNICIPAL COURT GRANTS
OPERATING BUDGET**

FUNDS 245-248, 737-738

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE BEGINNING	<u>\$ 5,312</u>	<u>\$ 5,969</u>	<u>\$ 5,969</u>	<u>\$ (60,890)</u>	<u>\$ 9,110</u>
REVENUE:					
INTER-GOVERNMENTAL	\$ 255,785	\$ 518,477	\$ 512,442	\$ 450,000	\$ 373,647
CHARGES FOR SERVICE	80	46,420	45,000	30,000	30,000
INTERFUND TRANSFERS-GENERAL FUND	<u>-</u>	<u>-</u>	<u>30,000</u>	<u>-</u>	<u>30,000</u>
TOTAL REVENUE	<u>\$ 255,865</u>	<u>\$ 564,897</u>	<u>\$ 587,442</u>	<u>\$ 480,000</u>	<u>\$ 433,647</u>
EXPENDITURES:					
PERSONAL SERVICES	\$ 61,544	\$ 131,461	\$ 174,523	\$ 170,000	\$ 101,080
OPERATION & MAINTENANCE	<u>193,664</u>	<u>500,295</u>	<u>337,919</u>	<u>240,000</u>	<u>245,803</u>
TOTAL EXPENDITURES	<u>\$ 255,208</u>	<u>\$ 631,756</u>	<u>\$ 512,442</u>	<u>\$ 410,000</u>	<u>\$ 346,883</u>
FUND BALANCE ENDING	<u>\$ 5,969</u>	<u>\$ (60,890)</u>	<u>\$ 80,969</u>	<u>\$ 9,110</u>	<u>\$ 95,874</u>
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		(60,890)	80,969	9,110	95,874
COMMITTED		-	-	-	-
ASSIGNED		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
UNASSIGNED		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

MUNICIPAL COURT GRANTS BUDGET NARRATIVE

Municipal court grants include a drug court grant funded by the state of Montana and a federal government earmark, mental health court grant funded by the federal government, and a Substance Abuse and Mental Health Services Administration (SAMHSA) grant funded by the federal government. All court grants are used to aid offenders in treatment of mental, drug and/or alcohol related ailments to become contributing citizens of the community and to reduce the chance of repeat-offending. Transfers include \$30,000 from the General Fund to cover the projected shortfall of operating costs provided by the new State 2012 biennium grant. Charge for services includes a \$25 administrative fee per occurrence for treatment court costs and time spent by representatives of the Billings Municipal Court, Billings City Attorney's Office, and the Billings Public Defender's Office.

Revenues

Revenues have decreased because of the end of the DUI Court grant and the end of the Mental Health grant.

Expenditures

Expenditures are executed according to the narrative of each grant. The Federal Earmark grant will be used first until all funds are exhausted.

Capital

None

ADMINISTRATION GRANTS FUND BUDGET NARRATIVE

This special revenue fund accounts for the Department of Energy Grant that will provide in part for an energy efficient bookmobile at the Library, the completion of Swords Park Trail II, an Energy Star program, an energy performance study, and an International Energy Conservation Code program development. The grant projects are managed by the Library, Planning, Facilities Management, Airport, and Building, respectively. Administration grants also include an Economic Development Incentive grant from HUD in order to destruct and remediate asbestos contamination in the former Naval Reserve Center. This grant project is managed by the Administration Division.

Revenues

No revenues are budgeted for FY12.

Expenditures

No expenditures are budgeted for FY12.

Capital

None

**ADMINISTRATION GRANTS FUND
OPERATING BUDGET**

FUND 233 & 234

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
<u>ENERGY CONSERVATION GRANT (FUND 233)</u>					
FUND BALANCE - BEGINNING	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUE-INTER-GOVERNMENTAL	\$ -	\$ 124,531	\$ 824,000	\$ 726,730	\$ -
EXPENDITURES:					
PERSONAL SERVICES	\$ -	\$ -	\$ 5,500	\$ 12,265	\$ -
OPERATION & MAINTENANCE	-	124,531	296,000	191,965	-
CAPITAL	-	-	522,500	522,500	-
TOTAL EXPENDITURES	\$ -	\$ 124,531	\$ 824,000	\$ 726,730	\$ -
FUND BALANCE - ENDING	\$ -	\$ -	\$ -	\$ -	\$ -
<u>ECONOMIC DEV INCENTIVE GRANT-NAVAL RESERVE CENTER (FUND 234)</u>					
FUND BALANCE - BEGINNING	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUE-INTER-GOVERNMENTAL	\$ -	\$ -	\$ 475,000	\$ 475,000	\$ -
EXPENDITURES:					
OPERATION & MAINTENANCE	\$ -	\$ -	\$ 475,000	\$ 475,000	\$ -
FUND BALANCE - ENDING	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL FUND BALANCE - ENDING	\$ -	\$ -	\$ -	\$ -	\$ -
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		-	-	-	-
COMMITTED		-	-	-	-
ASSIGNED		-	-	-	-
UNASSIGNED		\$ -	\$ -	\$ -	\$ -

POLICE PROGRAMS BUDGET NARRATIVE

Police Programs are a number of funds that have been combined for simplicity in reporting. These programs are grants with Montana Board of Crime Control (Violence Against Women Funds); Justice Assistance Grants (JAG) and JAG Recovery grants through the Department of Justice; High Intensity Drug Traffic Area (H.I.D.T.A.) awards through the Office of National Drug Control Policy; Technology Grants (Senate Appropriations) through the Department of Justice, COPS Office; Internet Crimes Against Children (ICAC) Grants and ICAC Recovery grant through the U.S. Department of Justice, Office of Justice Programs; State of Montana, Highway Traffic Safety grants for selective traffic enforcement focusing on impaired driving and occupant protection; Billings Business Improvement District; Homeland Security; drug forfeiture; and police donation funds.

Revenues

The Police Department (PD) funds include a multitude of programs that could not be accomplished if it were not for the grants. This will be the 18th year that one officer has been fully funded through the Billings Housing Authority for policing and drug eradication in their housing units. The 2010 Homeland Security Grant was awarded to the Police Department in the amount of \$48,000 and will help to maintain the bomb trucks and related equipment. The 2010 JAG Grant funds will be used to purchase, but are not limited to, ammunition for the patrol rifle program, Tasers and holsters, physical fitness equipment for recruit testing, and Stop Sticks. The amount of the JAG grants will vary each year as they are based on the number of Uniform Crime Reports Part 1 violent crimes reported to the FBI. As a result of the State of Montana being designated as a High Intensity Drug Traffic Area (H.I.D.T.A.), PD was awarded \$62,748 in 2002 for retrofit of existing space and equipment, in 2003 the award was \$114,642, in 2004 the amount was \$117,575, in 2005 the amount was \$159,248, 2006 was \$160,659, 2007 H.I.D.T.A. Award was \$154,915, the 2008 H.I.D.T.A. Award was \$138,121, the 2009 H.I.D.T.A. Award was \$138,010, and the 2010 H.I.D.T.A Award was \$141,959 (to fund an administrative support position, overtime costs for task force members, investigative travel, services, supplies, equipment, and informant costs). The H.I.D.T.A. awards provide federal resources to battle the methamphetamine epidemic in Montana cities. Without all of these grants, the Billings Police Department would not be in the position to assist the citizens of the community because of budget constraints.

In January 2009, the Billings Business Improvement District began funding an officer dedicated to the downtown Billings area. They are also providing a patrol vehicle and related equipment for the officer.

Projected revenues in donation accounts are about the same as last fiscal year. The drug forfeiture funds can fluctuate greatly from year to year, and the revenues listed in this budget document are projected.

Expenditures

No significant changes.

POLICE PROGRAMS (PAGE 1 OF 6)
OPERATING BUDGET

FUNDS 249-259,708-710, 717-720

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
<u>MONTANA BOARD OF CRIME CONTROL (FUND 249)</u>					
FUND BALANCE BEGINNING	\$ -	\$ -	\$ -	\$ 151	\$ -
REVENUE:					
INTER-GOVERNMENTAL	\$ 42,748	\$ 40,389	\$ 42,400	\$ 42,400	\$ 42,400
INTERFUND TRANSFERS	1,600	1,751	1,439	1,439	1,105
TOTAL REVENUE	\$ 44,348	\$ 42,140	\$ 43,839	\$ 43,839	\$ 43,505
EXPENDITURES:					
PERSONAL SERVICES	\$ 31,889	\$ 31,212	\$ 33,280	\$ 33,280	\$ 34,774
OPERATION & MAINTENANCE	12,459	10,777	10,559	10,710	8,731
TOTAL EXPENDITURES	\$ 44,348	\$ 41,989	\$ 43,839	\$ 43,990	\$ 43,505
FUND BALANCE ENDING	\$ -	\$ 151	\$ -	\$ -	\$ -
<u>INTERNET CRIMES AGAINST CHILDREN-RECOVERY (FUND 252)</u>					
FUND BALANCE BEGINNING	\$ -	\$ (2,985)	\$ -	\$ (1,646)	\$ -
REVENUE-INTER-GOVERNMENTAL	\$ 2,606	\$ 89,718	\$ 108,160	\$ 109,806	\$ 128,578
EXPENDITURES:					
PERSONAL SERVICES	\$ 5,591	\$ 88,379	\$ 78,160	\$ 78,160	\$ 89,578
OPERATION & MAINTENANCE	-	-	30,000	30,000	39,000
TOTAL EXPENDITURES	\$ 5,591	\$ 88,379	\$ 108,160	\$ 108,160	\$ 128,578
FUND BALANCE ENDING	\$ (2,985)	\$ (1,646)	\$ -	\$ -	\$ -
<u>INTERNET CRIMES AGAINST CHILDREN (FUND 251)</u>					
FUND BALANCE BEGINNING	\$ (2,628)	\$ (295)	\$ -	\$ (5,863)	\$ -
REVENUE-INTER-GOVERNMENTAL	\$ 154,693	\$ 108,306	\$ 82,333	\$ 130,712	\$ -
EXPENDITURES:					
PERSONAL SERVICES	\$ 88,554	\$ 19,279	\$ -	\$ -	\$ -
OPERATION & MAINTENANCE	63,806	94,595	82,333	82,333	-
CAPITAL	-	-	-	42,516	-
TOTAL EXPENDITURES	\$ 152,360	\$ 113,874	\$ 82,333	\$ 124,849	\$ -
FUND BALANCE ENDING	\$ (295)	\$ (5,863)	\$ -	\$ -	\$ -

POLICE PROGRAMS (PAGE 2 OF 6)
OPERATING BUDGET

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
<u>TECHNOLOGY GRANTS (FUND 253)</u>					
FUND BALANCE BEGINNING	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUE-INTER-GOVERNMENTAL	\$ 353,683	\$ 263,870	\$ 51,105	\$ 69,992	\$ 7,417
EXPENDITURES:					
OPERATION & MAINTENANCE	\$ 5,508	\$ 22,977	\$ 51,105	\$ 69,992	\$ 7,417
CAPITAL	348,175	240,893	-	-	-
TOTAL EXPENDITURES	\$ 353,683	\$ 263,870	\$ 51,105	\$ 69,992	\$ 7,417
FUND BALANCE ENDING	\$ -	\$ -	\$ -	\$ -	\$ -
<u>TRAFFIC SAFETY (FUND 254)</u>					
FUND BALANCE BEGINNING	\$ 2,250	\$ 2,750	\$ 2,750	\$ 2,750	\$ 2,750
REVENUE-INTER-GOVERNMENTAL	\$ 17,808	\$ 18,880	\$ 25,000	\$ 25,000	\$ 20,000
EXPENDITURES:					
PERSONAL SERVICES	\$ 17,308	\$ 13,730	\$ 25,000	\$ 25,000	\$ 20,977
OPERATION & MAINTENANCE	-	5,150	-	-	-
TOTAL EXPENDITURES	\$ 17,308	\$ 18,880	\$ 25,000	\$ 25,000	\$ 20,977
FUND BALANCE ENDING	\$ 2,750	\$ 2,750	\$ 2,750	\$ 2,750	\$ 1,773
<u>JUSTICE ASSISTANCE GRANTS (FUND 250)</u>					
FUND BALANCE BEGINNING	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUE-INTER-GOVERNMENTAL	\$ 11,925	\$ 28,946	\$ -	\$ 50,500	\$ 33,431
EXPENDITURES:					
OPERATION & MAINTENANCE	\$ 11,925	\$ 28,946	\$ -	\$ 38,573	\$ 33,431
CAPITAL	-	-	-	11,927	-
TOTAL EXPENDITURES	\$ 11,925	\$ 28,946	\$ -	\$ 50,500	\$ 33,431
FUND BALANCE ENDING	\$ -	\$ -	\$ -	\$ -	\$ -

**POLICE PROGRAMS (PAGE 3 OF 6)
OPERATING BUDGET**

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
<u>HIDTA-ONDCP (FUND 255)</u>					
FUND BALANCE BEGINNING	\$ (1,462)	\$ (1,726)	\$ -	\$ (1,207)	\$ -
REVENUE-INTER-GOVERNMENTAL	\$ 183,680	\$ 200,464	\$ 237,470	\$ 238,677	\$ 218,433
EXPENDITURES:					
PERSONAL SERVICES	\$ 138,005	\$ 128,240	\$ 114,590	\$ 114,590	\$ 119,338
OPERATION & MAINTENANCE	39,844	71,705	117,036	117,036	99,095
CAPITAL	6,095	-	5,844	5,844	-
TOTAL EXPENDITURES	\$ 183,944	\$ 199,945	\$ 237,470	\$ 237,470	\$ 218,433
FUND BALANCE ENDING	\$ (1,726)	\$ (1,207)	\$ -	\$ -	\$ -
<u>DOWNTOWN CENTRAL BEAT OFFICER (FUND 256)</u>					
FUND BALANCE BEGINNING	\$ -	\$ (2,133)	\$ -	\$ (2,345)	\$ (1)
REVENUE-CHARGES FOR SERVICE					
CHARGES FOR SERVICE	\$ 69,527	\$ 53,956	\$ 69,371	\$ 71,715	\$ 105,383
INTERFUND TRANSFERS	-	-	-	-	35,127
TOTAL REVENUE	\$ 69,527	\$ 53,956	\$ 69,371	\$ 71,715	\$ 140,510
EXPENDITURES:					
PERSONAL SERVICES	\$ 20,827	\$ 54,168	\$ 69,371	\$ 69,371	\$ 133,667
OPERATION & MAINTENANCE	14,396	-	-	-	-
CAPITAL	36,437	-	-	-	-
TOTAL EXPENDITURES	\$ 71,660	\$ 54,168	\$ 69,371	\$ 69,371	\$ 133,667
FUND BALANCE ENDING	\$ (2,133)	\$ (2,345)	\$ -	\$ (1)	\$ 6,842
<u>JUSTICE ASSISTANCE GRANTS-RECOVERY (FUND 710)</u>					
FUND BALANCE BEGINNING	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUE-INTER-GOVERNMENTAL	\$ -	\$ 128,912	\$ 78,467	\$ 78,467	\$ 77,800
EXPENDITURES:					
OPERATION & MAINTENANCE	\$ -	\$ 128,912	\$ 47,477	\$ 47,477	\$ 77,800
CAPITAL	-	-	30,990	30,990	-
TOTAL EXPENDITURES	\$ -	\$ 128,912	\$ 78,467	\$ 78,467	\$ 77,800
FUND BALANCE ENDING	\$ -	\$ -	\$ -	\$ -	\$ -

POLICE PROGRAMS (PAGE 4 OF 6)
OPERATING BUDGET

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
<u>CANINE PROGRAM (FUND 259)</u>					
FUND BALANCE BEGINNING	\$ 528	\$ 538	\$ 542	\$ 542	\$ 545
REVENUE:					
CONTRIBUTIONS / DONATIONS	\$ -	\$ -	\$ -	\$ -	\$ -
INVESTMENT EARNINGS	10	4	3	3	-
TOTAL REVENUE	\$ 10	\$ 4	\$ 3	\$ 3	\$ -
EXPENDITURES-OPERATION & MAINTENANCE	\$ -	\$ -	\$ -	\$ -	\$ -
FUND BALANCE ENDING	\$ 538	\$ 542	\$ 545	\$ 545	\$ 545
<u>POLICE DONATIONS (FUNDS 709, 719, 720)</u>					
FUND BALANCE BEGINNING	\$ 24,354	\$ 15,703	\$ 16,281	\$ 18,029	\$ 18,113
REVENUE:					
INVESTMENT EARNINGS	\$ 548	\$ 127	\$ 106	\$ 84	\$ 115
CONTRIBUTIONS / DONATIONS	19,649	25,765	10,250	10,250	8,750
TOTAL REVENUE	\$ 20,197	\$ 25,892	\$ 10,356	\$ 10,334	\$ 8,865
EXPENDITURES:					
OPERATION & MAINTENANCE	\$ 28,848	\$ 23,566	\$ 10,250	\$ 10,250	\$ 10,250
CAPITAL	-	-	-	-	-
TOTAL EXPENDITURES	\$ 28,848	\$ 23,566	\$ 10,250	\$ 10,250	\$ 10,250
FUND BALANCE ENDING	\$ 15,703	\$ 18,029	\$ 16,387	\$ 18,113	\$ 16,728
<u>COMMUNITY POLICING (FUND 257)</u>					
FUND BALANCE BEGINNING	\$ (2,918)	\$ 167	\$ -	\$ (3,577)	\$ 4
REVENUE-INTER-GOVERNMENTAL	\$ 77,574	\$ 68,955	\$ 99,587	\$ 103,168	\$ 101,119
EXPENDITURES-PERSONAL SERVICES	\$ 74,489	\$ 72,699	\$ 99,587	\$ 99,587	\$ 102,119
FUND BALANCE ENDING	\$ 167	\$ (3,577)	\$ -	\$ 4	\$ (996)

**POLICE PROGRAMS (PAGE 5 OF 6)
OPERATING BUDGET**

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
<u>HOMELAND SECURITY (FUND 258)</u>					
FUND BALANCE BEGINNING	\$ 22,056	\$ 23,664	\$ -	\$ 23,662	\$ (2)
REVENUE:					
INTER-GOVERNMENTAL	\$ 157,252	\$ 144,984	\$ 44,434	\$ 44,434	\$ 34,434
MISCELLANEOUS	-	-	-	-	-
TOTAL REVENUE	\$ 157,252	\$ 144,984	\$ 44,434	\$ 44,434	\$ 34,434
EXPENDITURES:					
OPERATION & MAINTENANCE	\$ 19,899	\$ 31,721	\$ 44,434	\$ 68,098	\$ 34,434
CAPITAL	135,745	113,265	-	-	-
TOTAL EXPENDITURES	\$ 155,644	\$ 144,986	\$ 44,434	\$ 68,098	\$ 34,434
FUND BALANCE ENDING	\$ 23,664	\$ 23,662	\$ -	\$ (2)	\$ (2)
<u>SOCIAL HOST RESTITUTION (FUND 708)</u>					
FUND BALANCE BEGINNING	\$ -	\$ -	\$ 1,500	\$ 2,005	\$ 5,489
REVENUE-FINES & FORFEITS	\$ -	\$ 2,005	\$ 1,000	\$ 4,484	\$ 1,000
EXPENDITURES-OPERATION & MAINTENANCE	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
FUND BALANCE ENDING	\$ -	\$ 2,005	\$ 1,500	\$ 5,489	\$ 5,489
<u>POLICE DRUG FORFEITURES (Funds 717 & 718)</u>					
FUND BALANCE BEGINNING	\$ 499,099	\$ 509,404	\$ 408,054	\$ 434,319	\$ 501,159
REVENUE:					
FINES & FORFEITS	\$ 106,099	\$ 150,148	\$ 85,000	\$ 170,000	\$ 120,000
INVESTMENT EARNINGS	11,859	3,816	3,163	1,980	3,071
TOTAL REVENUE	\$ 117,958	\$ 153,964	\$ 88,163	\$ 171,980	\$ 123,071
EXPENDITURES:					
OPERATION & MAINTENANCE	\$ 77,786	\$ 109,375	\$ 105,140	\$ 105,140	\$ 103,455
CAPITAL	29,867	119,674	-	-	14,300
TOTAL EXPENDITURES	\$ 107,653	\$ 229,049	\$ 105,140	\$ 105,140	\$ 117,755
FUND BALANCE ENDING	\$ 509,404	\$ 434,319	\$ 391,077	\$ 501,159	\$ 506,475

POLICE PROGRAMS (PAGE 6 OF 6)

TOTAL OPERATING BUDGET

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE BEGINNING	<u>\$ 541,279</u>	<u>\$ 545,087</u>	<u>\$ 429,127</u>	<u>\$ 466,820</u>	<u>\$ 528,057</u>
REVENUE:					
INTER-GOVERNMENTAL	\$ 1,001,969	\$ 1,093,424	\$ 768,956	\$ 893,156	\$ 663,612
CHARGES FOR SERVICE	69,527	53,956	69,371	71,715	105,383
FINES & FORFEITS	106,099	152,153	86,000	174,484	121,000
INVESTMENT EARNINGS	12,417	3,947	3,272	2,067	3,186
CONTRIBUTIONS / DONATIONS	19,649	25,765	10,250	10,250	8,750
INTERFUND TRANSFERS	1,600	1,751	1,439	1,439	36,232
TOTAL REVENUE	<u>\$ 1,211,261</u>	<u>\$ 1,330,996</u>	<u>\$ 939,288</u>	<u>\$ 1,153,111</u>	<u>\$ 938,163</u>
EXPENDITURES:					
PERSONAL SERVICES	\$ 376,663	\$ 407,707	\$ 419,988	\$ 419,988	\$ 500,453
OPERATION & MAINTENANCE	274,471	527,724	499,334	580,609	414,613
CAPITAL	556,319	473,832	36,834	91,277	14,300
TOTAL EXPENDITURES	<u>\$ 1,207,453</u>	<u>\$ 1,409,263</u>	<u>\$ 956,156</u>	<u>\$ 1,091,874</u>	<u>\$ 929,366</u>
FUND BALANCE ENDING	<u>\$ 545,087</u>	<u>\$ 466,820</u>	<u>\$ 412,259</u>	<u>\$ 528,057</u>	<u>\$ 536,854</u>
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		466,820	412,259	528,057	536,854
COMMITTED		-	-	-	-
ASSIGNED		-	-	-	-
UNASSIGNED		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

CITY-COUNTY LIBRARY BUDGET NARRATIVE

Parmly Billings Library is where the Billings community connects and grows together, discovering the love of reading, the joy of learning, and the sharing of creative expression.

Revenues

The FY12 estimated revenues are \$3,112,259, representing an increase of \$94,570, or 3%, from the FY11 estimated revenues. The most significant revenue changes in FY12 are: the receipt of a \$50,000 Economic Stimulus Block Grant intended to offset the purchase cost of a hybrid bookmobile, an increase in City tax revenue of \$60,364, and a decrease in County tax revenue of \$37,155.

Expenditures

There are no significant changes from the FY11 operations and maintenance budget to the FY12 budget. Supplemental Budget Requests include digitization of Historical Records Project: \$25,000, an addition of one seasonal employee: \$3,653, and the adult Summer Reading Program: \$2,000.

Capital

The capital requests for FY12 include Joint Community Library planning (balance re-budgeted from FY11): \$92,764, retain the 1995 bookmobile for back-up of new vehicle and branch library pilot projects (included in the ERP and re-budgeted from FY11): \$24,000, and the new Downtown Library Facility (see below for detail).

**CITY-COUNTY LIBRARY FUND
OPERATING BUDGET**

FUND 260-261

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE BEGINNING	\$ 3,411,954	\$ 3,559,506	\$ 3,443,985	\$ 3,819,998	\$ 3,951,529
REVENUE:					
CITY TAXES	\$ 977,909	\$ 872,470	\$ 867,264	\$ 899,000	\$ 907,990
FEDERAL GRANT	-	-	50,000	-	50,000
COUNTY PROPERTY TAX	633,907	623,998	674,831	684,700	647,545
STATE GRANTS/AID	13,775	14,296	13,986	13,600	13,775
STATE REIMBURSEMENTS	293,803	305,119	320,374	320,374	321,164
CHARGES FOR SERVICE	155,218	172,597	145,277	145,277	149,273
FINES & FORFEITURES	101,361	84,214	89,000	80,000	89,000
INTEREST ON INVESTMENTS	74,426	31,188	32,773	23,000	25,300
DONATIONS/CONTRIBUTIONS	44,590	44,316	50,000	45,000	50,000
TRANSFER FR GENERAL FUND	678,386	791,007	780,538	780,538	831,612
SALE OF LAND		219,004			
MISCELLANEOUS	8,244	1,280	26,500	26,200	26,600
TOTAL REVENUE	\$ 2,981,619	\$ 3,159,489	\$ 3,050,543	\$ 3,017,689	\$ 3,112,259
EXPENDITURES:					
ADMINISTRATION	\$ 520,974	\$ 569,897	\$ 602,518	\$ 532,280	\$ 604,778
FACILITIES	565,986	511,936	598,737	507,629	593,443
CIRCULATION	375,395	375,686	432,706	420,109	456,902
REFERENCE	243,621	270,201	240,408	247,544	305,453
YOUTH SERVICES	147,791	159,370	160,651	160,651	169,895
TECHNICAL PROCESS	191,761	201,546	218,622	215,622	227,320
OUTREACH SERVICES	172,567	182,750	222,156	198,156	232,579
SYSTEM ADMINISTRATION	290,094	338,948	277,386	265,579	330,981
LIBRARY RESOURCES	298,467	259,892	308,294	308,294	308,294
LIBRARY BOARD	1,907	2,976	3,020	3,170	3,020
DON-LOST/DAMAGED BOOKS	-		500	500	500
ECONOMIC STIMULUS GRANT	-		117,200	-	117,200
TRANSFER TO EQUIP REPL	25,504	25,795	26,624	26,624	32,019
TOTAL EXPENDITURES	\$ 2,834,067	\$ 2,898,997	\$ 3,208,822	\$ 2,886,158	\$ 3,382,384
FUND BALANCE ENDING	\$ 3,559,506	\$ 3,819,998	\$ 3,285,706	\$ 3,951,529	\$ 3,681,404
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		-	-	-	-
COMMITTED		3,819,998	3,285,706	3,951,529	3,681,404
ASSIGNED		-	-	-	-
UNASSIGNED		\$ -	\$ -	\$ -	\$ -

**CITY-COUNTY LIBRARY FUND
OPERATING BUDGET**

FUND 260 & 261

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
PERSONAL SERVICES	\$ 1,651,375	\$ 1,664,610	\$ 1,681,236	\$ 1,679,477	\$ 1,845,716
OPERATIONS AND MAINTENANCE	1,120,925	1,192,380	1,261,649	1,174,708	1,254,685
CAPITAL	36,263	16,212	239,313	122,549	249,964
TRANSFERS	<u>25,504</u>	<u>25,795</u>	<u>26,624</u>	<u>26,624</u>	<u>32,019</u>
TOTAL EXPENDITURES	<u>\$ 2,834,067</u>	<u>\$ 2,898,997</u>	<u>\$ 3,208,822</u>	<u>\$ 3,003,358</u>	<u>\$ 3,382,384</u>

STAFFING AUTHORIZATION

POSITION	SALARY RANGE	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	APPROVED FY 12
DIRECTOR OF LIBRARY	6596-8838	1.0	1.0	1.0	1.0
ASST. LIBRARY DIRECTOR	5301-7100	1.0	1.0	1.0	1.0
LIBRARY SVCS SPEC III	1985-2659	2.0	2.0	2.0	2.0
LIBRARIAN	2996-4013	8.0	8.0	9.0	10.0
SR. ADMINISTRATIVE COOR.	3494-4679	1.0	1.0	-	-
ADMINISTRATIVE SUPPORT IV	3253-4359	-	-	1.0	1.0
LIBRARY TECHNICIAN	2822-3781	2.0	2.0	2.0	1.0
LIBRARY SVCS SPEC IV	2067-2766	2.0	2.0	2.0	2.0
LIBRARY SVCS SPEC II	1891-2531	7.9	7.9	7.9	7.9
BUILDING MAINTENANCE WORKER	2383-3193	2.0	2.0	2.0	2.0
BUILDING SERVICE WORKER	1876-2515	0.8	0.8	0.8	0.8
LIBRARY INFORMATION SYSTEMS COORDINATOR	3854-5163	1.0	1.0	1.0	1.0
LIBRARY SVCS SPEC I	1420-1901	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>
TOTAL		<u>30.7</u>	<u>30.7</u>	<u>31.7</u>	<u>31.7</u>

COMMUNITY DEVELOPMENT GRANTS FUND NARRATIVE

The Community Development Division is primarily responsible for administration of the City's Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) programs. These federally funded programs are used by local governments to provide decent housing, a suitable living environment, and to expand economic opportunities for lower income households and are issued through the U.S. Department of Housing and Urban Development (HUD).

Activities assisted through the CDBG and HOME programs must benefit lower income households or neighborhoods. Other related responsibilities of the Division include South 27th Street redevelopment and pursuing and administering public and private funding to help meet the City's housing and community development needs.

Community Development projects are designed to meet the Division's goals: 1) promoting the preservation of the existing supply of safe, affordable housing; 2) promoting new, affordable housing opportunities; 3) working as an active partner to address housing and community development needs specific to lower income and special needs households; 4) promoting the preservation of older neighborhoods; 5) providing assistance to agencies serving lower income and special needs populations, particularly the homeless.

Revenues

Federal CDBG and HOME resources have decreased significantly since 2003. Subsequently, Division efforts have been successfully focused in grant-writing efforts to improve revenues to further the goals of the Division's Consolidated Plan. CDBG and HOME repayment income from the First Time Homebuyer and Housing Rehabilitation Loan programs continue to be available each year for allocation to new projects, although the housing market has influenced these revenues somewhat.

Revenues including CDBG and HOME are estimated at \$1,368,689. This includes a portion of previous year program revenue, in addition to program income received for CDBG and HOME and projected income for the current fiscal year.

Additional cash revenues include successful grant awards via competitive processes, including: Fair Housing Initiatives Program for fair housing education and outreach activities (\$125,000); HUD Economic Development Initiative grant for the Business Consortium Project (\$323,000), and an AmeriCorps*VISTA support grant (\$15,000). In addition, program income is expected through the sale of formerly vacant / foreclosed properties (estimated at \$300,000) from the Neighborhood Stabilization Program. These programs total \$763,000 for local projects, bringing the total revenue for Community Development to \$2,121,299.

Expenditures

Administration costs are limited in both the CDBG and HOME budgets to 20% and 10% respectively, limiting the amount of cost allocation that can be contributed through these programs. The Division is dedicated to including eligible cost allocation through all additional grants written by staff in order to support the cost allocation plan.

Capital

None

COMMUNITY DEVELOPMENT GRANT FUNDS (PAGE 1 OF 6)

FUNDS 266-299

OPERATING BUDGET

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
COMMUNITY DEV BLOCK GRANTS(FUNDS 290-299)					
FUND BALANCE BEGINNING	\$ 96,949	\$ 149,784	\$ 149,784	\$ 241,548	\$ 241,548
REVENUE:					
HUD GRANTS	\$ 644,647	\$ 1,184,935	\$ 772,435	\$ 770,000	\$ 850,000
HUD GRANTS-REPROGRAMMED	-	-	234,129	210,000	84,088
INTEREST ON LOANS	6,787	6,132	-	4,000	-
PROGRAM INCOME	178,980	129,139	-	-	-
MISCELLANEOUS	-	84	-	-	-
TOTAL REVENUE	\$ 830,414	\$ 1,320,290	\$ 1,006,564	\$ 984,000	\$ 934,088
EXPENDITURES:					
PROJECTS	\$ 584,012	\$ 1,014,660	\$ 769,021	\$ 750,000	\$ 681,681
ADMINISTRATION	146,020	154,090	175,000	171,000	184,405
REHAB ADMINISTRATION	47,547	59,776	62,543	63,000	68,002
TOTAL EXPENDITURES	\$ 777,579	\$ 1,228,526	\$ 1,006,564	\$ 984,000	\$ 934,088
FUND BALANCE ENDING	\$ 149,784	\$ 241,548	\$ 149,784	\$ 241,548	\$ 241,548

AMERICAN RECOVERY & REINVESTMENT-CDBG (FUND 275)

FUND BALANCE BEGINNING	\$ -	\$ -	\$ -	\$ 610	\$ 610
REVENUE-GRANT	\$ -	\$ 118,668	\$ -	\$ 72,261	\$ -
EXPENDITURES-OPERATIONS & MAINTENANCE	\$ -	\$ 118,058	\$ -	\$ 72,261	\$ -
FUND BALANCE ENDING	\$ -	\$ 610	\$ -	\$ 610	\$ 610

COMMUNITY DEVELOPMENT GRANT FUNDS (PAGE 2 OF 6)

OPERATING BUDGET

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
HOME PROGRAM (FUNDS 280-289)					
FUND BALANCE BEGINNING	\$ (70,143)	\$ 93,671	\$ 121,149	\$ 174,098	\$ 184,207
REVENUE:					
HUD GRANTS	\$ 702,354	\$ 331,457	\$ 538,119	\$ 511,667	\$ 570,000
HUD GRANTS-REPROGRAMMED	-	-	166,348	166,000	162,211
PROGRAM INCOME	91,885	174,097	-	-	-
TRANSFER IN	121,024	-	-	-	-
TOTAL REVENUE	\$ 915,263	\$ 505,554	\$ 704,467	\$ 677,667	\$ 732,211
EXPENDITURES:					
AFFORDABLE HOUSING PROJ	\$ 632,594	\$ 317,486	\$ 590,480	\$ 552,194	\$ 608,634
ADMINISTRATION	59,577	44,796	48,621	50,056	52,004
FIRST TIME HOME BUYER ADM	59,278	62,845	65,366	65,308	71,073
TOTAL EXPENDITURES	\$ 751,449	\$ 425,127	\$ 704,467	\$ 667,558	\$ 731,711
FUND BALANCE ENDING	\$ 93,671	\$ 174,098	\$ 121,149	\$ 184,207	\$ 184,707
FAIR HOUSING (FUND 276)					
FUND BALANCE BEGINNING	\$ 4,762	\$ -	\$ -	\$ -	\$ -
REVENUE-HUD GRANT	\$ 49,961	\$ -	\$ -	\$ -	\$ 125,000
EXPENDITURES:					
PERSONAL SERVICES	\$ 2,449	\$ -	\$ -	\$ -	\$ -
OPERATIONS & MAINTENANCE	52,274	-	-	-	-
TOTAL EXPENDITURES	\$ 54,723	\$ -	\$ -	\$ -	\$ -
FUND BALANCE ENDING	\$ -	\$ -	\$ -	\$ -	\$ 125,000

COMMUNITY DEVELOPMENT GRANT FUNDS (PAGE 3 OF 6)

OPERATING BUDGET

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
<u>HOUSING FIRST-FOOD STAMP (FUND 271)</u>					
FUND BALANCE BEGINNING	\$ -	\$ -	\$ -	\$ 1	\$ (4,449)
REVENUE-FOOD STAMP GRANT	\$ 125,966	\$ 142,650	\$ -	\$ -	\$ 15,000
EXPENDITURES-OPERATIONS & MAINTENANCE	\$ 125,966	\$ 142,649	\$ -	\$ 4,450	\$ -
FUND BALANCE ENDING	\$ -	\$ 1	\$ -	\$ (4,449)	\$ 10,551
<u>HOUSING FIRST-FEDERAL APPROPRIATION (FUND 270)</u>					
FUND BALANCE BEGINNING	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUE-GRANT	\$ 1,260	\$ 261,381	\$ -	\$ -	\$ -
EXPENDITURES-OPERATIONS & MAINTENANCE	\$ 1,260	\$ 261,381	\$ -	\$ -	\$ -
FUND BALANCE ENDING	\$ -	\$ -	\$ -	\$ -	\$ -
<u>PROJECT HOMELESS CONNECT (FUND 272)</u>					
FUND BALANCE BEGINNING	\$ 3,340	\$ 1,466	\$ 1,564	\$ 1,970	\$ 1,173
REVENUE:					
CONTRIBUTIONS	\$ -	\$ 928	\$ -	\$ 400	\$ -
INTEREST ON INVESTMENTS	69	15	13	3	11
TOTAL REVENUE	\$ 69	\$ 943	\$ 13	\$ 403	\$ 11
EXPENDITURES-OPERATIONS & MAINTENANCE	\$ 1,943	\$ 439	\$ -	\$ 1,200	\$ -
FUND BALANCE ENDING	\$ 1,466	\$ 1,970	\$ 1,577	\$ 1,173	\$ 1,184

COMMUNITY DEVELOPMENT GRANT FUNDS (PAGE 4 OF 6)
OPERATING BUDGET

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
<u>FANNIE MAE (FUND 273)</u>					
FUND BALANCE BEGINNING	\$ 5,905	\$ 4,043	\$ 3,767	\$ 3,707	\$ 3,357
REVENUE:					
HOMELESS-TRAINING	\$ -	\$ -	\$ -	\$ -	\$ -
HOMELESS	-	-	-	-	-
TOTAL REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -
EXPENDITURES-OPERATIONS & MAINTENANCE:					
B.P.A.I.H.	\$ 294	\$ 41	\$ -	\$ 350	\$ -
HOMELESS-TRAINING	1,415	235	-	-	-
HOMELESS	153	60	-	-	-
TOTAL EXPENDITURES	\$ 1,862	\$ 336	\$ -	\$ 350	\$ -
FUND BALANCE ENDING	\$ 4,043	\$ 3,707	\$ 3,767	\$ 3,357	\$ 3,357
 <u>BLGS AREA RESOURCE NETWORK (FUND 274)</u>					
FUND BALANCE BEGINNING	\$ 641	\$ 562	\$ 562	\$ 522	\$ 222
REVENUE-CONTRIBUTIONS	\$ -	\$ -	\$ -	\$ -	\$ -
EXPENDITURES-OPERATIONS & MAINTENANCE	\$ 79	\$ 40	\$ -	\$ 300	\$ -
FUND BALANCE ENDING	\$ 562	\$ 522	\$ 562	\$ 222	\$ 222
 <u>LOW INTEREST LOANS-WELLS FARGO (FUND 279)</u>					
FUND BALANCE BEGINNING	\$ 116,217	\$ 117,720	\$ 378	\$ 1,865	\$ (1,672)
REVENUE-INTEREST ON INVESTMENTS	\$ 2,394	\$ 508	\$ 118	\$ 100	\$ 4
EXPENDITURES-OPERATIONS & MAINTENANCE	\$ 891	\$ 116,363	\$ -	\$ 3,637	\$ -
FUND BALANCE ENDING	\$ 117,720	\$ 1,865	\$ 496	\$ (1,672)	\$ (1,668)

COMMUNITY DEVELOPMENT GRANT FUNDS (PAGE 5 OF 6)
OPERATING BUDGET

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
<u>GRANT WRITING/ ENVIRON REVIEW (FUND 278)</u>					
FUND BALANCE BEGINNING	\$ 5,000	\$ 11,281	\$ -	\$ 5,310	\$ 5,310
REVENUE-INTEREST ON INVESTMENTS					
INTEREST ON INVESTMENTS	\$ -	\$ 42	\$ -	\$ 30	\$ 25
CHARGE FOR SERVICES	7,836	3,750	-	-	-
TOTAL REVENUE	\$ 7,836	\$ 3,792	\$ -	\$ 30	\$ 25
EXPENDITURES-OPERATIONS & MAINTENANCE	\$ 1,555	\$ 9,763	\$ -	\$ -	\$ -
FUND BALANCE ENDING	\$ 11,281	\$ 5,310	\$ -	\$ 5,310	\$ 5,310
<u>NEIGHBORHOOD STABILIZATION PROGRAM (FUND 266)</u>					
FUND BALANCE BEGINNING	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUE-HOUSING & ECON REC ACT 2008	\$ -	\$ 4,440	\$ 735,000	\$ 600,000	\$ 300,000
EXPENDITURES-OPERATIONS & MAINTENANCE	\$ -	\$ 4,440	\$ 735,000	\$ 600,000	\$ -
FUND BALANCE ENDING	\$ -	\$ -	\$ -	\$ -	\$ 300,000
<u>AMERICAN DREAMS (FUND 277)</u>					
FUND BALANCE BEGINNING	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUE-HUD GRANT	\$ 10,000	\$ -	\$ -	\$ -	\$ -
EXPENDITURES-OPERATIONS & MAINTENANCE	\$ 10,000	\$ -	\$ -	\$ -	\$ -
FUND BALANCE ENDING	\$ -	\$ -	\$ -	\$ -	\$ -

COMMUNITY DEVELOPMENT GRANT FUNDS (PAGE 6 OF 6)

OPERATING BUDGET

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
<u>BILLINGS MVP 2009 VISTA COORDINATOR-ARRA RECOVERY (FUND 268)</u>					
FUND BALANCE BEGINNING	\$ -	\$ -	\$ -	\$ 50	\$ 50
REVENUE-CORP NAT COMMUNITY SERVICE	\$ -	\$ 17,110	\$ -	\$ 800	\$ 15,000
EXPENDITURES-OPERATIONS & MAINTENANCE	\$ -	\$ 17,060	\$ -	\$ 800	\$ -
FUND BALANCE ENDING	\$ -	\$ 50	\$ -	\$ 50	\$ 15,050
<u>BILLINGS MVP 2009 VISTA COORDINATOR-CLASSIC (FUND 269)</u>					
FUND BALANCE BEGINNING	\$ -	\$ -	\$ -	\$ 4,000	\$ 5,900
REVENUE-CORP NAT COMMUNITY SERVICE	\$ -	\$ 14,900	\$ 23,000	\$ 11,000	\$ -
EXPENDITURES-OPERATIONS & MAINTENANCE	\$ -	\$ 10,900	\$ 23,000	\$ 9,100	\$ -
FUND BALANCE ENDING	\$ -	\$ 4,000	\$ -	\$ 5,900	\$ 5,900
<u>TOTAL OF COMMUNITY DEVELOPMENT GRANT FUNDS</u>					
FUND BALANCE BEGINNING	\$ 162,671	\$ 378,527	\$ 277,204	\$ 433,681	\$ 436,256
REVENUE:					
INTER-GOVERNMENTAL	\$ 1,534,188	\$ 2,075,541	\$ 2,469,031	\$ 2,341,728	\$ 2,121,299
CHARGE FOR SERVICES	7,836	3,750	-	-	-
INTEREST ON INVESTMENTS	9,250	6,697	131	4,133	40
CONTRIBUTIONS	-	928	-	400	-
MISCELLANEOUS	270,865	303,320	-	-	-
TRANSFERS	121,024	-	-	-	-
TOTAL REVENUE	\$ 1,943,163	\$ 2,390,236	\$ 2,469,162	\$ 2,346,261	\$ 2,121,339
EXPENDITURES:					
PERSONAL SERVICES	2,449	-	-	-	-
PROJECTS	1,218,468	1,332,482	1,359,501	1,302,544	1,290,315
ADMINISTRATION	264,875	261,731	288,987	286,364	307,482
REHAB ADMINISTRATION	47,547	59,776	62,543	63,000	68,002
OPERATIONS & MAINTENANCE	195,526	564,730	758,000	688,111	-
TOTAL EXPENDITURES	\$ 1,727,307	\$ 2,335,082	\$ 2,469,031	\$ 2,343,656	\$ 1,665,799
FUND BALANCE - ENDING	\$ 378,527	\$ 433,681	\$ 277,335	\$ 436,286	\$ 891,796
LESS:					
NONSPENDABLE	-	-	-	-	-
RESRICTED	-	433,681	277,335	436,286	891,796
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	-	-	-	-	-

**COMMUNITY DEVELOPMENT GRANTS FUND
OPERATING BUDGET**

FUNDS 266-299

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
PERSONAL SERVICES	\$ 235,621	\$ 264,699	\$ 278,379	\$ 279,000	\$ 303,255
OPERATIONS AND MAINTENANCE	1,491,685	2,070,383	2,190,652	2,064,656	1,362,544
CAPITAL	-	-	-	-	-
TOTAL EXPENDITURES	<u>\$ 1,727,306</u>	<u>\$ 2,335,082</u>	<u>\$ 2,469,031</u>	<u>\$ 2,343,656</u>	<u>\$ 1,665,799</u>

STAFFING AUTHORIZATION

POSITION	SALARY RANGE	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	APPROVED FY 12
COMMUNITY SERVICES MANAGER	5247-7029	1.0	1.0	1.0	1.0
COMM DEVELOPMENT GRANT COORD	3854-5163	2.0	2.0	2.0	2.0
SENIOR OFFICE ASSISTANT	2067-2766	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
TOTAL		<u>4.0</u>	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>

PARKS PROGRAMS OPERATING BUDGET NARRATIVE

This budget accounts for the proceeds from the City's share of the Par 3 Golf Course operation, cell tower leases/easements, and cash in lieu of parkland dedications from major residential subdivisions. Expenditures are also accounted for in this budget for items such as professional services, park acquisition, and development projects. The fund balance in this account has grown significantly due to the increase in the amount of cash in lieu of parkland dedication payments being made to the City and will continue to do so as Billings continues to expand.

Revenues

FY12 revenues decreased by \$15,072. This is primarily due to a decrease in anticipated cash in-lieu of parkland.

Expenditures

FY12 expenditures increased by \$59,575. This is primarily due to an increase in ground maintenance expenses.

Capital

None

**PARKS PROGRAMS
OPERATING BUDGET**

FUND 769-775

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE BEGINNING	\$ 1,289,059	\$ 1,707,943	\$ 1,745,306	\$ 1,767,025	\$ 1,714,712
REVENUE:					
PARK ACQUISITION & IMPROVEMENTS					
INTEREST ON INVESTMENTS	\$ 32,432	\$ 15,733	\$ 12,547	\$ 9,008	\$ 10,145
CONTRIBUTIONS-MISC	50	2,320	10,500	3,734	4,000
DOG RACE REVENUE	-	-	-	2,506	9,000
RECREATION-CONCERTS	-	-	-	70,447	-
STEWART PARK-CONTRIBUTIONS	6,732	6,648	6,500	-	10,000
GOLF COURSE	20,000	20,000	20,000	-	20,000
PAY IN LIEU PARK DEDICATION	59,361	13,198	30,000	17,000	10,000
SWORDS PARK-LAND RENTAL	-	-	4,000	-	4,000
SALE OF LAND	2,055	-	50,000	-	50,000
DEHLER PARK SCOREBOARD	20,000	20,000	20,000	20,000	20,000
PARKLAND SALES	102,342	-	-	-	-
KIWANIS-LICENSE PLATES	3,400	9,500	7,800	9,500	9,130
COTTONWOOD- SALE OF LAND	200,000	-	-	-	-
TRASH FOR TREES	-	15,606	5,000	3,500	5,000
TOTAL REVENUE	\$ 446,372	\$ 103,005	\$ 166,347	\$ 135,695	\$ 151,275
EXPENDITURES:					
PARK ACQUISITION & IMPROVEMENTS					
OPERATIONS & MAINTENANCE	\$ 20,185	\$ 8,229	\$ 90,986	\$ 1,267	\$ 370,971
CAPITAL	7,303	-	-	-	-
DOG RACE	-	-	-	958	2,000
RECREATION-CONCERTS	-	-	-	61,316	-
DEHLER PARK SCOREBOARD	-	-	-	-	-
DEBT SERVICE	-	19,917	19,917	19,917	19,970
PARKLAND SALES	-	-	-	104,000	-
KIWANIS-LICENSE PLATES	-	7,730	7,800	350	7,800
COTTONWOOD PARK	-	-	-	-	-
TRASH FOR TREES	-	8,047	5,000	200	5,000
TOTAL EXPENDITURES	\$ 27,488	\$ 43,923	\$ 123,703	\$ 188,008	\$ 405,741
FUND BALANCE ENDING	\$ 1,707,943	\$ 1,767,025	\$ 1,787,950	\$ 1,714,712	\$ 1,460,246
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	-	1,767,025	1,787,950	1,714,712	1,460,246
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	\$ -				

**DOWNTOWN REVOLVING LOAN PROGRAM
OPERATING BUDGET**

FUND 723

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE BEGINNING	\$ 71,283	\$ 100,363	\$ 100,595	\$ 258,655	\$ 104,402
REVENUE:					
INVESTMENT EARNINGS:					
INTEREST ON LOANS	\$ 86,922	\$ 65,931	\$ 80,000	\$ 80,000	\$ 80,000
INTEREST ON INVESTMENTS	1,256	336	317	2,000	2,100
DEBT PROCEEDS-BANKS	212,769	800,000	600,000	500,000	1,000,000
MISCELLANEOUS-REPAYMENT OF LOANS	443,184	499,097	600,000	250,000	600,000
TOTAL REVENUE	\$ 744,131	\$ 1,365,364	\$ 1,280,317	\$ 832,000	\$ 1,682,100
EXPENDITURES:					
OPERATION & MAINTENANCE:					
CHARGES FOR SERVICE	\$ 56,051	\$ 51,072	\$ 46,253	\$ 46,253	\$ 40,212
LOANS	194,000	800,000	600,000	500,000	1,000,000
DEBT SERVICE	465,000	356,000	634,264	440,000	641,888
TOTAL EXPENDITURES	\$ 715,051	\$ 1,207,072	\$ 1,280,517	\$ 986,253	\$ 1,682,100
FUND BALANCE ENDING	\$ 100,363	\$ 258,655	\$ 100,395	\$ 104,402	\$ 104,402
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		258,655	100,395	104,402	104,402
COMMITTED		-	-	-	-
ASSIGNED		-	-	-	-
UNASSIGNED		\$ -	\$ -	\$ -	\$ -

DOWNTOWN REVOLVING LOAN PROGRAM BUDGET NARRATIVE

The program provides loans up to \$250,000 for qualified projects in the downtown area. The City entered into agreements with six local banks to provide \$3.2 million of funding for the downtown revolving loan program. Interest is adjusted annually based on the inter-creditor agreement with the banks. Interest rates on the loans between the City and end-borrowers adjust annually based on the terms of the inter-creditor agreement with the banks at the time of the loan. Current loan rates to end-borrowers are 1% to 6%.

Revenues

A similar number of loans are planned in FY 12.

Expenditures

A similar number of loans are planned in FY 12.

Capital

None

**CEMETERY IMPROVEMENTS FUND
OPERATING BUDGET**

FUND 702

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE - BEGINNING	<u>\$ 258,662</u>	<u>\$ 273,461</u>	<u>\$ 274,213</u>	<u>\$ 281,296</u>	<u>\$ 292,296</u>
REVENUE:					
SALE OF LOTS	\$ 14,722	\$ 12,436	\$ 14,000	\$ 16,000	\$ 13,001
INTEREST ON INVESTMENTS	<u>6,313</u>	<u>2,571</u>	<u>2,878</u>	<u>2,500</u>	<u>2,000</u>
TOTAL REVENUE	<u>\$ 21,035</u>	<u>\$ 15,007</u>	<u>\$ 16,878</u>	<u>\$ 18,500</u>	<u>\$ 15,001</u>
EXPENDITURES:					
OPERATION & MAINTENANCE	\$ 6,236	\$ 7,172	\$ 10,000	\$ 7,500	\$ 10,000
TOTAL EXPENDITURES	<u>\$ 6,236</u>	<u>\$ 7,172</u>	<u>\$ 10,000</u>	<u>\$ 7,500</u>	<u>\$ 10,000</u>
FUND BALANCE - ENDING	<u>\$ 273,461</u>	<u>\$ 281,296</u>	<u>\$ 281,091</u>	<u>\$ 292,296</u>	<u>\$ 297,297</u>
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		-	-	-	-
COMMITTED		281,296	281,091	292,296	297,297
ASSIGNED		-	-	-	-
UNASSIGNED		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

CEMETERY IMPROVEMENTS BUDGET NARRATIVE

These funds are used to make necessary improvements to the cemetery and to develop land for future burials.

Revenues

No significant changes.

Expenditures

No significant changes.

Capital

None

**BIKE PATHS AND TRAILS DONATIONS FUND
OPERATING BUDGET**

FUND 236

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE - BEGINNING	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUES:					
FEDERAL & STATE GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -
LOCAL CONTRIBUTION	-	-	-	-	-
OTHER INCOME	-	-	-	-	-
INTEREST ON INVESTMENTS	-	-	-	-	-
TOTAL REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -
EXPENDITURES:					
COST ALLOCATION CHARGES	\$ -	\$ -	\$ -	\$ -	\$ 49,000
ALKALI CREEK TRAIL	-	-	-	-	-
BANNISTER DRAIN TRAIL	-	-	-	-	-
BIG DITCH TRAIL	-	-	-	-	-
LAMPMAN SUBDIVISION TRAIL	-	-	-	-	-
BROADWATER CROSSING	-	-	-	-	-
CENTRAL PARK PLAYGROUND	-	-	-	-	-
MISCELL PARKS PROJECTS	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ 49,000
FUND BALANCE - ENDING	\$ -	\$ -	\$ -	\$ -	\$ (49,000)
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		-	-	-	(49,000)
COMMITTED		-	-	-	-
ASSIGNED		-	-	-	-
UNASSIGNED		\$ -	\$ -	\$ -	\$ -

BIKE PATHS AND TRAILS DONATIONS BUDGET NARRATIVE

This fund will be used to account for the contributions and grants related to the construction of bike and pedestrian pathways. In prior years, the Series 2000 Parks Improvement Fund was used to account for trails projects and it was closed in FY2011.

**ANIMAL CONTROL DONATIONS
OPERATING BUDGET**

FUNDS 712,713,715,716

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE BEGINNING	\$ 86,785	\$ 73,926	\$ 71,926	\$ 74,949	\$ 74,873
REVENUE:					
INTEREST ON INVESTMENTS	\$ 1,950	\$ 686	\$ 607	\$ 379	\$ 464
DONATIONS:					
BUILDING IMPROVEMENTS	150	-	1,953	-	2,128
SPAY & NEUTER	1,471	-	-	-	-
EDUCATION	-	-	-	-	-
GENERAL	<u>5,778</u>	<u>372</u>	<u>7,635</u>	<u>45</u>	<u>39,620</u>
TOTAL REVENUE	\$ 9,349	\$ 1,058	\$ 10,195	\$ 424	\$ 42,212
EXPENDITURES:					
OPERATION AND MAINTENANCE					
BUILDING IMPROVEMENTS	\$ -	\$ -	\$ 1,953	\$ -	\$ 2,128
SPAY & NEUTER	790	35	1,685	-	2,660
EDUCATION	-	-	1,950	500	1,960
GENERAL	21,418	-	4,000	-	35,000
GENERAL-CAPITAL	<u>-</u>	<u>-</u>	<u>37,978</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	\$ 22,208	\$ 35	\$ 47,566	\$ 500	\$ 41,748
FUND BALANCE ENDING	\$ 73,926	\$ 74,949	\$ 34,555	\$ 74,873	\$ 75,337
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		-	-	-	-
COMMITTED		74,949	34,555	74,873	75,337
ASSIGNED		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
UNASSIGNED		\$ -	\$ -	\$ -	\$ -

ANIMAL CONTROL DONATIONS BUDGET NARRATIVE

These funds are used to account for donations to Animal Control.

Revenues

With the privatization of the Animal Shelter in 2009, projected revenues for the Animal Control building improvements, spay/neuter, education, and general donation accounts are not expected this fiscal year. Although revenues for these donation accounts are not expected, the accounts have been left open in case a donation is received.

Expenditures

Expenditures will be used for spay and neuter relief, education, animal health and welfare, facility improvements, and other projects and initiatives to benefit animals. In FY 2012 research and possible purchase of a horse trailer will be done to be used in livestock or large scale cruelty investigations and seizures.

Capital

None

STREET MAINTENANCE DISTRICTS FUND BUDGET NARRATIVE

The street maintenance special assessment districts provide funding to maintain quality streets, street maintenance for the safety of residents and visitors, and to continue to improve the city's street network.

Street Maintenance District #1 is the central downtown area and Street Maintenance District #2 is the remainder of the city.

Street Maintenance assessments support Street-Traffic Division operations that maintain the public rights-of-way. Assessment revenues are also used for the PAVER Program for preventive maintenance of street surfacing and curb and gutter repairs. This funding is used to pay for repairs within the annual Miscellaneous Repair Program and comprehensive neighborhood street reconstruction work. The funding of the PAVER program has been significantly reduced in recent years to offset increases in operational costs.

Revenues

FY 12 revenues are estimated at \$5,310,880, an increase of \$852,707. These increases are for an increase in special assessments to be used for additional snow removal on arterial roads and snow plowing on residential roads. There was also a 2.5% increase for annual cost increases for fuel and material price increases.

Expenditures

FY 12 expenditures increased by \$745,817. This increase is the result of additional Street/Traffic charge for services cost allocations to pay for the increase in the level of service for snow operations.

Capital

None

**STREET MAINTENANCE DISTRICTS FUND
OPERATING BUDGET**

FUND 801 & 802

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE BEGINNING	<u>\$ 899,585</u>	<u>\$ 1,676,536</u>	<u>\$ 2,080,842</u>	<u>\$ 2,076,925</u>	<u>\$ 1,968,302</u>
REVENUE:					
SPECIAL ASSESSMENTS	\$ 4,288,375	\$ 4,385,978	\$ 4,448,500	\$ 4,451,000	\$ 5,300,390
INTEREST ON INVESTMENTS	<u>11,464</u>	<u>10,460</u>	<u>9,673</u>	<u>11,508</u>	<u>10,490</u>
TOTAL REVENUE	<u>\$ 4,299,839</u>	<u>\$ 4,396,438</u>	<u>\$ 4,458,173</u>	<u>\$ 4,462,508</u>	<u>\$ 5,310,880</u>
EXPENDITURES:					
OPERATION & MAINTENANCE	\$ 3,372,888	\$ 3,846,049	\$ 3,922,814	\$ 3,921,131	\$ 4,868,631
TRANSFER TO GAS TAX FUND	<u>150,000</u>	<u>150,000</u>	<u>650,000</u>	<u>650,000</u>	<u>450,000</u>
TOTAL EXPENDITURES	<u>\$ 3,522,888</u>	<u>\$ 3,996,049</u>	<u>\$ 4,572,814</u>	<u>\$ 4,571,131</u>	<u>\$ 5,318,631</u>
FUND BALANCE ENDING	<u>\$ 1,676,536</u>	<u>\$ 2,076,925</u>	<u>\$ 1,966,201</u>	<u>\$ 1,968,302</u>	<u>\$ 1,960,551</u>
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		2,076,925	1,966,201	1,968,302	1,960,551
COMMITTED		-	-	-	-
ASSIGNED		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
UNASSIGNED		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**FIRE HYDRANT FUND
OPERATING BUDGET**

FUND 805

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE - BEGINNING	<u>\$ 1,603,214</u>	<u>\$ 2,013,552</u>	<u>\$ 2,385,904</u>	<u>\$ 2,456,666</u>	<u>\$ 2,849,003</u>
REVENUE:					
SPECIAL ASSESSMENTS	\$ 1,961,473	\$ 2,038,674	\$ 1,981,199	\$ 2,050,000	\$ 1,155,000
FIRE HYDRANT REIMBURSEMENT	90,952	96,519	98,000	102,624	104,000
INTEREST EARNINGS	<u>35,246</u>	<u>18,963</u>	<u>19,199</u>	<u>11,000</u>	<u>20,000</u>
TOTAL REVENUE	<u>\$ 2,087,671</u>	<u>\$ 2,154,156</u>	<u>\$ 2,098,398</u>	<u>\$ 2,163,624</u>	<u>\$ 1,279,000</u>
EXPENDITURES:					
COST ALLOCATION CHARGE	\$ 6,953	\$ 7,057	\$ 6,607	\$ 6,607	\$ 6,850
CONTRACT SERVICES	214,669	222,108	233,800	233,800	237,000
OPERATIONS & MAINTENANCE	<u>1,455,711</u>	<u>1,481,877</u>	<u>1,530,880</u>	<u>1,530,880</u>	<u>1,745,000</u>
TOTAL EXPENDITURES	<u>\$ 1,677,333</u>	<u>\$ 1,711,042</u>	<u>\$ 1,771,287</u>	<u>\$ 1,771,287</u>	<u>\$ 1,988,850</u>
FUND BALANCE - ENDING	<u>\$ 2,013,552</u>	<u>\$ 2,456,666</u>	<u>\$ 2,713,015</u>	<u>\$ 2,849,003</u>	<u>\$ 2,139,153</u>
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		-	-	-	-
COMMITTED		2,456,666	2,713,015	2,849,003	2,139,153
ASSIGNED		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
UNASSIGNED		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

FIRE HYDRANT FUND BUDGET NARRATIVE

Revenues are provided through special assessments billed on property tax bills which is used for replacement and maintenance of fire hydrants.

Revenues

Assessed amounts on properties will be reduced in FY12.

Expenditures

The contracted services amount with the Billings Heights Water District will be increased by 8 hydrants. The O&M expenditures will be increased by \$200,000 in FY12.

Capital

None

**STREET LIGHT MAINTENANCE DISTRICTS FUND
OPERATING BUDGET**

FUND 810

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE - BEGINNING	\$ 867,793	\$ 1,033,084	\$ 1,134,308	\$ 1,271,432	\$ 1,239,875
REVENUE:					
INTEREST EARNINGS	\$ 11,402	\$ 7,989	\$ 7,018	\$ 7,004	\$ 7,000
SPECIAL ASSESSMENTS	2,101,619	2,159,821	2,100,000	1,980,000	1,980,000
INTERGOVERNMENTAL	835		-	-	-
MISCELLANEOUS	-	12,940	-	-	-
TRANSFER FROM EQUIP REPL	-	-	156,553	156,553	19,525
TOTAL REVENUE	\$ 2,113,856	\$ 2,180,750	\$ 2,263,571	\$ 2,143,557	\$ 2,006,525
EXPENDITURES:					
OPERATIONS & MAINTENANCE	\$ 1,948,565	\$ 1,942,402	\$ 2,167,564	\$ 2,175,114	\$ 2,085,213
CAPITAL	-	-	5,000	-	5,000
TOTAL EXPENDITURES	\$ 1,948,565	\$ 1,942,402	\$ 2,172,564	\$ 2,175,114	\$ 2,090,213
FUND BALANCE - ENDING	\$ 1,033,084	\$ 1,271,432	\$ 1,225,315	\$ 1,239,875	\$ 1,156,187
LESS:					
NONSPENDABLE			-	-	-
RESTRICTED		1,271,432	1,225,315	1,239,875	1,156,187
COMMITTED		-	-	-	-
ASSIGNED		-	-	-	-
UNASSIGNED		\$ -	\$ -	\$ -	\$ -

STREET LIGHT MAINTENANCE BUDGET NARRATIVE

The Street Light Maintenance Fund is used to pay light bills, assessments, administration, and maintenance on City-owned and Northwestern Energy owned street light districts. These funds are provided from assessments on 184 separate Special Improvement Light Maintenance Districts (SILMDs). Currently there are 117 NorthWestern Energy (NWE) districts, 56 City districts, 10 districts that have a combination of NWE and City owned lights, and 1 Yellowstone Valley Electric Cooperative District. Each light district's budget reflects projected expenses and revenues derived from historical and projected data.

Revenues

No significant changes.

Expenditures

No significant changes.

Capital

None

STORM SEWER FUND BUDGET NARRATIVE

Storm sewer special assessments are utilized to fund the planning, engineering, and construction of storm drainage improvement projects. This includes paying debt service on a bond issue, system maintenance performed by the Street-Traffic Division, and a capital program managed by the Engineering Division. The Storm operating fund has experienced increased expenses in recent years due to required compliance with storm water regulations.

Revenues

Revenues are budgeted at \$3,329,618 for FY 12, a decrease of \$977,706. This decrease is the result of the elimination of a one-time transfer from the equipment replacement fund. The decrease was partially offset by a 2.5% increase in special assessments.

Expenditures

FY 2012 operating expenditures are budgeted at \$1,232,651, which is an increase of \$85,106 due to additional maintenance services for contracted storm cleaning that will supplement City staff's work.

Capital

Capital expenses for FY 12 total \$2,167,500. Projects for FY 12 include storm water treatment design for the Shiloh Conservation Area, design of storm water improvements to the east side of downtown, storm sewer trouble spot reconstruction, the annual intersection trouble spot project, and annual inlet and manhole replacement project, as well as contributions needed for Special Improvement District (SID) and annual Miscellaneous Curb, Gutter, and Sidewalk projects. Capital expenses in the FY 12 budget were previously identified in the FY 2012-2016 Capital Improvement Program (CIP).

**STORM SEWER FUND
OPERATING BUDGET**

FUND 840 & 207

	ACTUAL FY 08	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE BEGINNING	<u>\$ 2,586,351</u>	<u>\$ 2,366,330</u>	<u>\$1,697,839</u>	<u>\$ 2,540,546</u>	<u>\$1,824,088</u>
REVENUE:					
SPECIAL ASSESSMENTS	\$ 3,110,792	\$ 3,214,124	\$ 3,180,000	\$ 3,200,000	\$ 3,279,000
INTEREST ON INVESTMENTS	57,954	27,593	36,148	20,826	19,100
LICENSES & PERMITS	-	-	17,000	700	1,000
SALE OF FIXED ASSETS	44,423	39,166	-	-	-
OTHER	-	2,904	1,452	1,452	1,452
CONTRIBUTIONS	27,676	-	-	-	-
GRANT REVENUE	10,970	34,539	-	-	-
TRANSFER FROM EQUIP REPLACEMENT	-	-	1,072,724	1,072,724	29,066
TOTAL REVENUE	<u>\$ 3,251,815</u>	<u>\$ 3,318,326</u>	<u>\$ 4,307,324</u>	<u>\$ 4,295,702</u>	<u>\$ 3,329,618</u>
EXPENDITURES:					
OPERATIONS & MAINTENANCE	\$ 980,852	\$ 1,153,381	\$ 1,147,545	\$ 1,242,011	\$ 1,232,651
CAPITAL	1,644,984	1,002,934	2,267,500	3,566,483	2,167,500
TRANSFERS TO BOND AND INTEREST	846,000	987,795	203,666	203,666	200,000
TOTAL EXPENDITURES	<u>\$ 3,471,836</u>	<u>\$ 3,144,110</u>	<u>\$ 3,618,711</u>	<u>\$ 5,012,160</u>	<u>\$ 3,600,151</u>
FUND BALANCE ENDING	<u>\$ 2,366,330</u>	<u>\$ 2,540,546</u>	<u>\$ 2,386,452</u>	<u>\$ 1,824,088</u>	<u>\$ 1,553,555</u>
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		2,540,546	2,386,452	1,824,088	1,553,555
COMMITTED		-	-	-	-
ASSIGNED		-	-	-	-
UNASSIGNED		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**PARK MAINTENANCE DISTRICTS FUNDS
OPERATING BUDGET**

FUND 872

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE	\$ 396,589	\$ 285,328	\$ 212,992	\$ 189,515	\$ 134,570
REVENUE:					
SPECIAL ASSESSMENTS	\$ 567,582	\$ 640,110	\$ 709,166	\$ 709,166	\$ 772,146
INTEREST EARNINGS	3,460	1,174	1,018	1,018	500
TRANSFER IN REVENUE	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	-
TOTAL REVENUE	\$ 571,042	\$ 641,284	\$ 710,184	\$ 710,184	\$ 772,646
EXPENDITURES:					
PERSONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATIONS & MAINTENANCE	682,303	737,097	767,300	765,129	765,601
CAPITAL	-	-	-	-	-
TRANSFER TO EQUIP REPLACE	-	-	-	-	-
TOTAL EXPENDITURES	\$ 682,303	\$ 737,097	\$ 767,300	\$ 765,129	\$ 765,601
FUND BALANCE ENDING	\$ 285,328	\$ 189,515	\$ 155,876	\$ 134,570	\$ 141,615
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		189,515	155,876	134,570	141,615
COMMITTED		-	-	-	-
ASSIGNED		-	-	-	-
UNASSIGNED		\$ -	\$ -	\$ -	\$ -

PARK MAINTENANCE DISTRICTS BUDGET NARRATIVE

This fund is for maintenance of City parks which are located in park maintenance districts.

Revenues

Revenues are increasing due to new park districts being formed resulting in increased maintenance costs.

Expenditures

Expenditures are increasing due to the new park maintenance districts being formed resulting in increased maintenance costs.

Capital

None

ARTERIAL STREET FEES FUND BUDGET NARRATIVE

The Arterial Street Fees Fund is managed by the Public Works Department and complements other funds for the construction and reconstruction of arterial streets within the city. It also allows for lower assessments to property owners on arterial street segments included in Special Improvement Districts.

Revenues

FY 12 revenues decreased by 11.5% due to a decrease in local contributions and DOT grants. A 2.5% increase in assessments is programmed.

Expenditures

The operating and maintenance expenditures budget for FY 12 increased by 12% as a result of a scheduled increase in the amount of principal payments to continue paying back a loan from the Solid Waste Fund.

Capital

Capital expenses for FY 12 total \$1,075,000 and include design for Rimrock Road (Forsythia to Shiloh) improvements, a design for Zimmerman Trail, and intersection capacity improvements. Capital expenditures in the FY 12 budget were previously identified in the FY 2012-2016 Capital Improvement Program (CIP).

**ARTERIAL STREET FEES FUND
OPERATING BUDGET**

FUND 845

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE BEGINNING	<u>\$ (35,147)</u>	<u>\$ (1,368,735)</u>	<u>\$ (1,421,035)</u>	<u>\$ 1,263,402</u>	<u>\$ (1,559,163)</u>
REVENUE:					
SPECIAL ASSESSMENTS	\$ 2,960,562	\$ 3,079,246	\$ 3,116,000	\$ 3,109,999	\$ 3,188,000
INTEREST ON INVESTMENTS	29,702	28,499	21,000	22,019	20,000
LOCAL CONTRIBUTIONS	-	21,373	239,000	-	-
GRANTS-ARRA	-	1,485,619	-	165,069	-
GRANTS-DOT	-	-	250,000	-	-
TRANSFERS FROM CONSTRUCTION	-	17,833	-	-	-
TOTAL REVENUE	<u>\$ 2,990,264</u>	<u>\$ 4,632,570</u>	<u>\$ 3,626,000</u>	<u>\$ 3,297,087</u>	<u>\$ 3,208,000</u>
EXPENDITURES:					
OPERATION & MAINTENANCE	\$ 114,421	\$ 113,245	\$ 151,947	\$ 169,383	\$ 131,942
CAPITAL	4,138,900	1,718,615	3,889,000	5,737,269	1,075,000
DEBT SERVICE (INTERFUND)	70,531	70,531	559,318	45,000	653,622
TRANSFERS	-	98,042	245,856	168,000	145,000
TOTAL EXPENDITURES	<u>\$ 4,323,852</u>	<u>\$ 2,000,433</u>	<u>\$ 4,846,121</u>	<u>\$ 6,119,652</u>	<u>\$ 2,005,564</u>
FUND BALANCE ENDING	<u>\$ (1,368,735)</u>	<u>\$ 1,263,402</u>	<u>\$ (2,641,156)</u>	<u>\$ (1,559,163)</u>	<u>\$ (356,727)</u>
FUND BALANCE ENDING					
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		-	-	-	-
COMMITTED		1,263,402	(2,641,156)	(1,559,163)	(356,727)
ASSIGNED		-	-	-	-
UNASSIGNED		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Note: The ending Fund Balance is negative because of loan proceeds that are due to the Solid Waste Fund.

**AMEND PARK FUND
OPERATING BUDGET**

FUND 758

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE BEGINNING	<u>\$ 203,266</u>	<u>\$ 202,741</u>	<u>\$ 202,285</u>	<u>\$ 202,263</u>	<u>\$ 201,813</u>
REVENUE:					
INTEREST ON INVESTMENTS	<u>\$ 4,889</u>	<u>\$ 1,880</u>	<u>\$ 1,656</u>	<u>\$ 1,000</u>	<u>\$ 1,400</u>
TOTAL REVENUE	<u>\$ 4,889</u>	<u>\$ 1,880</u>	<u>\$ 1,656</u>	<u>\$ 1,000</u>	<u>\$ 1,400</u>
EXPENDITURES:					
OPERATIONS & MAINT.	<u>\$ 525</u>	<u>\$ 486</u>	<u>\$ 454</u>	<u>\$ 450</u>	<u>\$ 475</u>
TRANSFER-GENERAL FUND	<u>4,889</u>	<u>1,872</u>	<u>1,202</u>	<u>1,000</u>	<u>1,202</u>
TOTAL EXPENDITURES	<u>\$ 5,414</u>	<u>\$ 2,358</u>	<u>\$ 1,656</u>	<u>\$ 1,450</u>	<u>\$ 1,677</u>
FUND BALANCE ENDING	<u>\$ 202,741</u>	<u>\$ 202,263</u>	<u>\$ 202,285</u>	<u>\$ 201,813</u>	<u>\$ 201,536</u>
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		-	-	-	-
COMMITTED		202,263	202,285	201,813	201,536
ASSIGNED		-	-	-	-
UNASSIGNED		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

AMEND PARK FUND BUDGET NARRATIVE

This fund was established to support Amend Park. The earnings are transferred to the General Fund and are used to help maintain Amend Park.

Revenues

No significant changes.

Expenditures

No significant changes.

Capital

None

**BALLFIELD / STADIUM DONATION FOR CAPITAL MAINTENANCE FUND
OPERATING BUDGET**

FUND 768

	ACTUAL FY 08	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE BEGINNING	\$ 199,084	\$ 264,568	\$ 266,960	\$ 268,111	\$ 269,011
REVENUE:					
PARK REPAIRS AND MAINTENANCE					
INTEREST ON INVESTMENTS	\$ 5,343	\$ 2,473	\$ 2,185	\$ 1,400	\$ 1,800
CONTRIBUTIONS	65,100	2,250	10,000	-	10,000
TOTAL REVENUE	\$ 70,443	\$ 4,723	\$ 12,185	\$ 1,400	\$ 11,800
EXPENDITURES:					
OPERATIONS & MAINTENANCE	\$ 4,959	\$ 1,180	\$ 5,000	\$ 500	\$ 10,682
TRANSFER TO GENERAL FUND	-	-	-	-	-
TOTAL EXPENDITURES	\$ 4,959	\$ 1,180	\$ 5,000	\$ 500	\$ 10,682
FUND BALANCE ENDING	\$ 264,568	\$ 268,111	\$ 274,145	\$ 269,011	\$ 270,129
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		-	-	-	-
COMMITTED		268,111	274,145	269,011	270,129
ASSIGNED		-	-	-	-
UNASSIGNED		\$ -	\$ -	\$ -	\$ -

BALLFIELD/STADIUM DONATION BUDGET NARRATIVE

This fund is for maintenance of the Dehler Park ballfield / stadium.

Revenues

No significant changes.

Expenditures

No significant changes.

Capital

None

DEBT SERVICE
FUNDS

DEBT SERVICE
FUNDS

DEBT SERVICE FUNDS

The Debt Service Funds are used to account for the accumulation of resources for the payment of general obligation bond principal and interest from governmental resources, tax increment bond principal, and interest from taxes levied on the incremental value of the tax increment district, and special assessment bond principal and interest from special assessment levies when the government is obligated in some manner for the payment. The debt limit for the City of Billings by state law is 2.50% of the total assessed market value. The City's debt service funds and their purposes are:

- The **Special Improvement Districts Fund** accounts for the payment of the debt used for the construction of streets, water, and wastewater trunk lines.
- The **Series 2010 Parks Fund** accounts for payment of debt used for City-Wide park improvements.
- The **Series 2004A Street Improvements Fund** accounts for the payment of debt issued for road improvement projects on Alkali Creek Road, South Billings Boulevard from Laurel Road to King Avenue East, and the Arlene Corridor.
- The **Storm Sewer Debt Fund** accounts for the payment of debt used for the construction of storm sewers.
- The **Sidewalk and Curb Districts Fund** accounts for the payment of debt used for the construction of sidewalks and curbs.
- The **Series 2007A Baseball Field & Stadium Fund** accounts for the payment of \$10.7 million of general obligation bonds issued for the new baseball field and stadium. Revenue from tax collection will be used to repay this debt.
- The **Series 2007B Baseball Field & Stadium Fund** accounts for the payment of \$1.8 million of general obligation bonds issued for the new baseball field and stadium. Revenue from various donations will be used to repay this debt.

DEBT SERVICE FUNDS
SUMMARY
OPERATING BUDGET
FY 12

	SPECIAL IMPROVEMENT DISTRICTS	SERIES 2010 PARKS	SERIES 2004A STREET IMPROVEMENTS	STORM SEWER	SIDEWALK & CURB DISTRICTS	SERIES 2007A BASEBALL FIELD & STADIUM
FUND BALANCE - BEGINNING	\$ 7,095,575	\$ 120,517	\$ 457,433	\$ 396,752	\$ 194,427	\$ 793,133
REVENUE:						
TAXES	-	\$ 127,795	\$ 341,307	-	-	\$ 804,175
SPECIAL ASSESSMENTS	2,485,000	-	-	-	385,000	-
LICENSES & PERMITS	-	-	-	-	-	-
INTER-GOVERNMENTAL	-	-	-	-	-	-
CHARGES FOR SERVICE	-	-	-	-	-	-
FINES & FORFEITS	-	-	-	-	-	-
INVESTMENT EARNINGS	37,000	360	1,590	2,200	900	1,800
DONATIONS	-	-	-	-	-	-
INTERFUND TRANSFERS	-	-	-	200,000	-	-
MISCELLANEOUS	-	-	-	-	-	-
TOTAL REVENUE	\$ 2,522,000	\$ 128,155	\$ 342,897	\$ 202,200	\$ 385,900	\$ 805,975
EXPENDITURES:						
PERSONAL SERVICES	-	-	-	-	-	-
OPERATION & MAINTENANCE	-	1,678	1,952	1,439	-	2,301
CAPITAL	-	-	-	-	-	-
DEBT SERVICE	2,498,200	129,225	365,293	199,960	440,550	815,011
INTERFUND TRANSFERS	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 2,498,200	\$ 130,903	\$ 367,245	\$ 201,399	\$ 440,550	\$ 817,312
FUND BALANCE ENDING	\$ 7,119,375	\$ 117,769	\$ 433,085	\$ 397,553	\$ 139,777	\$ 781,796

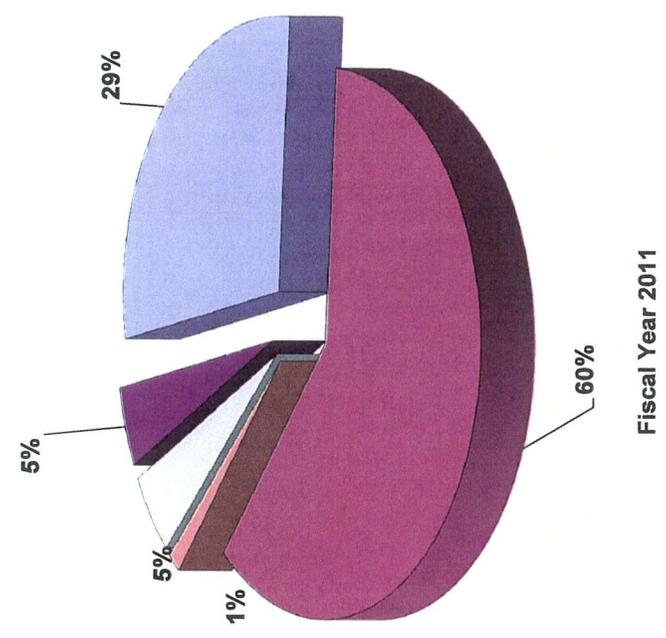
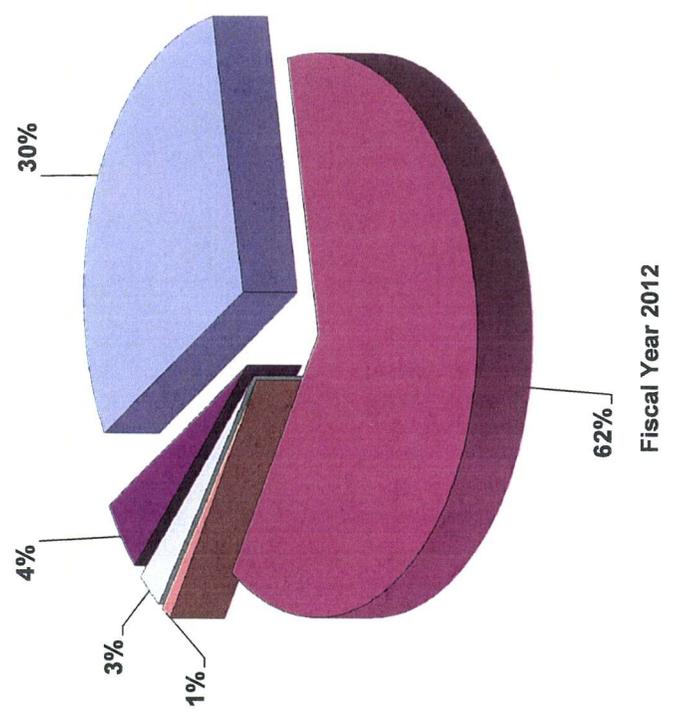
DEBT SERVICE FUNDS
SUMMARY
OPERATING BUDGET
FY 12

	SERIES 2007B BASEBALL FIELD & STADIUM	APPROVED BUDGET FY 12	APPROVED BUDGET FY 11	INCREASE (DECREASE)	ACTUAL FY 10
FUND BALANCE - BEGINNING	\$ 212,673	\$ 9,270,510	\$ 10,750,658	\$ (1,480,148)	\$ 11,347,983
REVENUE:					
TAXES	\$ 120,003	\$ 1,393,280	\$ 1,242,136	\$ 151,144	\$ 1,241,277
SPECIAL ASSESSMENTS	-	2,870,000	2,595,938	274,062	2,466,438
LICENSES & PERMITS	-	-	-	-	-
INTER-GOVERNMENTAL	-	-	-	-	-
CHARGES FOR SERVICE	-	-	-	-	-
FINES & FORFEITS	-	-	-	-	-
INVESTMENT EARNINGS	60	43,910	54,090	(10,180)	69,456
DONATIONS	110,000	110,000	215,000	(105,000)	175,000
INTERFUND TRANSFERS	-	200,000	203,666	(3,666)	1,294,474
MISCELLANEOUS	-	-	-	-	-
TOTAL REVENUE	\$ 230,063	\$ 4,617,190	\$ 4,310,830	\$ 306,360	\$ 5,246,645
EXPENDITURES:					
PERSONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATION & MAINTENANCE	948	8,318	4,762	3,556	-
CAPITAL	-	-	-	-	-
DEBT SERVICE	220,641	4,668,880	5,474,041	(805,161)	5,697,133
INTERFUND TRANSFERS	-	-	796,200	(796,200)	-
TOTAL EXPENDITURES	\$ 221,589	\$ 4,677,198	\$ 6,275,003	\$ (1,597,805)	\$ 5,697,133
FUND BALANCE ENDING	\$ 221,147	\$ 9,210,502	\$ 8,786,485	\$ 424,017	\$ 10,897,495

Debt Service Funds

Summary of Revenues

FY 12		FY 11	
\$	1,393,280	\$	1,242,136
	2,870,000		2,595,938
	43,910		54,090
	110,000		215,000
	200,000		203,666
	<u>\$ 4,617,190</u>		<u>\$ 4,310,830</u>

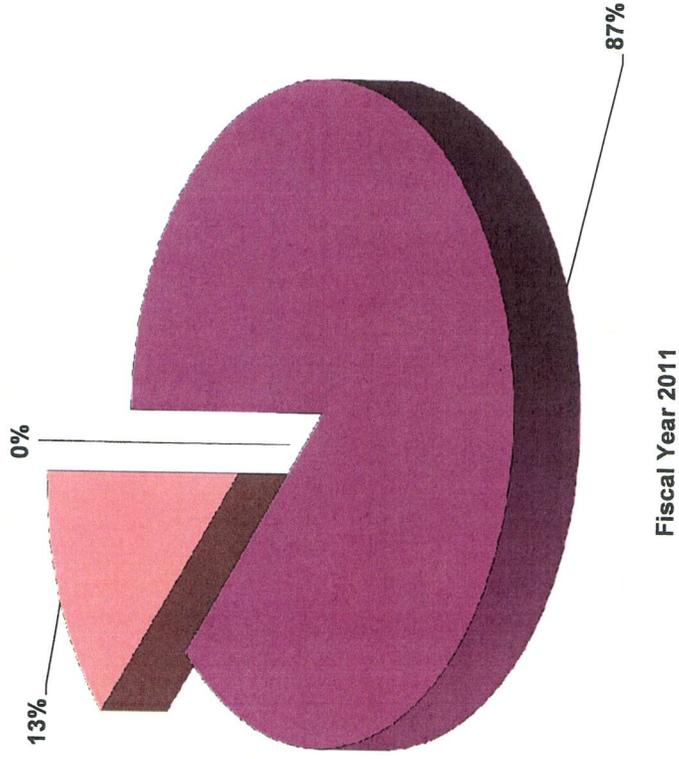
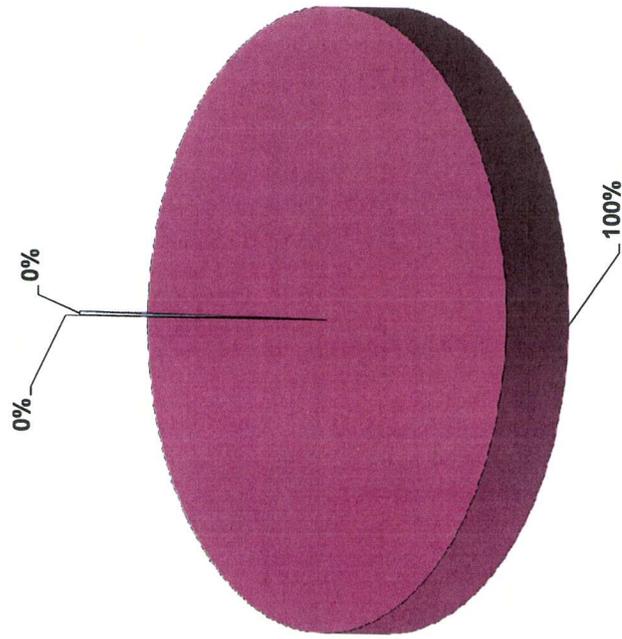


Debt Service Funds

Summary of Expenditures

	FY 12	FY 11
\$	8,318	\$ 4,762
	4,668,880	5,474,041
	-	796,200
	<u>\$ 4,677,198</u>	<u>\$ 6,275,003</u>

OPERATION & MAINTENANCE
 DEBT SERVICE
 INTERFUND TRANSFERS
 TOTAL



**SPECIAL IMPROVEMENT DISTRICTS FUNDS
OPERATING BUDGET**

FUND 230,231, & 820-832

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE BEGINNING	<u>\$ 6,832,474</u>	<u>\$ 7,402,051</u>	<u>\$ 6,986,251</u>	<u>\$ 7,061,417</u>	<u>\$ 7,095,575</u>
REVENUES:					
SPECIAL ASSESSMENTS	\$ 2,612,975	\$ 2,081,658	\$ 2,250,000	\$ 2,485,000	\$ 2,400,000
INTEREST ON INVESTMENTS	142,525	50,429	45,000	32,000	37,000
DEBT PROCEEDS RESERVE	-	-	-	47,250	85,000
SALE OF CAPITAL ASSETS	-	-	-	-	-
TRANSFER	<u>266,529</u>	<u>295,234</u>	<u>-</u>	<u>57,350</u>	<u>-</u>
TOTAL REVENUE	<u>\$ 3,022,029</u>	<u>\$ 2,427,321</u>	<u>\$ 2,295,000</u>	<u>\$ 2,621,600</u>	<u>\$ 2,522,000</u>
EXPENDITURES:					
ARBITRAGE COST	\$ -	\$ 1,500	\$ -	\$ -	\$ -
PRINCIPAL	1,833,000	1,770,111	1,950,000	1,420,000	1,615,000
INTEREST	554,400	988,563	595,356	889,000	880,000
TRANSFER	65,052	-	-	197,296	-
PAYING AGENT FEE	-	2,250	3,200	2,350	3,200
REFUNDS	<u>-</u>	<u>5,531</u>	<u>-</u>	<u>78,796</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 2,452,452</u>	<u>\$ 2,767,955</u>	<u>\$ 2,548,556</u>	<u>\$ 2,587,442</u>	<u>\$ 2,498,200</u>
FUND BALANCE ENDING	<u>\$ 7,402,051</u>	<u>\$ 7,061,417</u>	<u>\$ 6,732,695</u>	<u>\$ 7,095,575</u>	<u>\$ 7,119,375</u>
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		7,061,417	6,732,695	7,095,575	7,119,375
COMMITTED		-	-	-	-
ASSIGNED		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
UNASSIGNED		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

SPECIAL IMPROVEMENT DISTRICTS FUNDS

When a new Special Improvement District (SID) is created, the City sells bonds to cover the construction cost of improvements. That construction cost is covered in the capital project funds. In the following years, the benefiting citizens are billed for that year's portion of the (SID) costs. When the money comes in, the City calls the bonds that were issued to fund the construction. Included in the fund balance is the SID Revolving Fund. This fund is available to "loan" money to SIDs for which tax payments are not received timely enough to make the bond payments when due.

Principal payments are due July 1st of the following fiscal year; therefore, revenue needs to be budgeted the fiscal year prior to the actual principal payment.

Revenues and Expenditures

Expenditures are dependent upon debt service required payments and actual assessment collections.

SERIES 2010 PARKS FUND BUDGET NARRATIVE

These General Obligation Bonds were approved by the voters in 1999 and issued in April 2000. The proceeds are being used for park improvements and for bicycle and pedestrian trails.

In FY 11, the City issued bonds totalling \$1,080,000 for the refunding of Series 2000 parks bonds. The bonds will retire on July 1,2020

Principal payments are due July 1st, which requires that taxes be levied the preceding tax year to be on hand for the principal payment.

Below is the debt service schedule for the General Obligation Bonds.

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2012	105,000	23,625	128,625
2013	105,000	21,525	126,525
2014	105,000	19,425	124,425
2015	105,000	17,325	122,325
2016	105,000	15,225	120,225
2017	110,000	13,075	123,075
2018	110,000	10,738	120,738
2019	110,000	8,125	118,125
2020	110,000	5,100	115,100
2021	115,000	1,725	116,725
	<u>\$ 1,080,000</u>	<u>\$ 135,888</u>	<u>\$ 1,215,888</u>

Revenues and Expenditures

Revenues are dependent upon required debt payments.

**SERIES 2010 PARKS FUND
OPERATING BUDGET**

FUND 311

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE BEGINNING	<u>\$ 144,923</u>	<u>\$ 169,024</u>	<u>\$ 160,562</u>	<u>\$ 160,266</u>	<u>\$ 120,517</u>
REVENUE:					
PROPERTY TAXES	\$ 164,900	\$ 134,029	\$ 135,296	\$ 128,745	\$ 127,795
INTEREST ON INVESTMENTS	1,594	857	600	250	360
REFUNDING BOND PROCEEDS	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,111,072</u>	<u>-</u>
TOTAL REVENUE	<u>\$ 166,494</u>	<u>\$ 134,886</u>	<u>\$ 135,896</u>	<u>\$ 1,240,067</u>	<u>\$ 128,155</u>
EXPENDITURES:					
PRINCIPAL					
SERIES 2000	\$ 70,000	\$ 75,000	\$ 80,000	\$ 1,185,000	\$ -
SERIES 2010	-	-	-	-	105,000
INTEREST					
SERIES 2000	70,675	66,959	62,948	48,407	
SERIES 2010	-	-	-	9,322	23,625
OPERATION & MAINTENCE	-	-	-	35,494	600
CHARGE FOR SERVICES	<u>1,718</u>	<u>1,685</u>	<u>1,593</u>	<u>1,593</u>	<u>1,678</u>
TOTAL EXPENDITURES	<u>\$ 142,393</u>	<u>\$ 143,644</u>	<u>\$ 144,541</u>	<u>\$ 1,279,816</u>	<u>\$ 130,903</u>
FUND BALANCE ENDING	<u>\$ 169,024</u>	<u>\$ 160,266</u>	<u>\$ 151,917</u>	<u>\$ 120,517</u>	<u>\$ 117,769</u>
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		160,266	151,917	120,517	117,769
COMMITTED		-	-	-	-
ASSIGNED		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
UNASSIGNED		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

SERIES 2004A STREET IMPROVEMENT BUDGET NARRATIVE

This debt service fund is for the construction of Alkali Creek Road, South Billings Boulevard from Laurel Road to King Ave East, and the Arlene Corridor as proposed in the Capital Improvement Plan.

Principal payments are due July 1st of the following fiscal year; therefore, revenue needs to be budgeted the fiscal year prior to the actual principal payment.

Below is the debt service schedule for the Series 2004A Series Street Improvement Fund.

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2012	220,000	145,043	365,043
2013	225,000	137,533	362,533
2014	235,000	129,771	364,771
2015	240,000	121,755	361,755
2016	250,000	113,393	363,393
2017	260,000	104,465	364,465
2018	270,000	94,923	364,923
2019	280,000	84,745	364,745
2020	295,000	73,890	368,890
2021	305,000	62,338	367,338
2022	320,000	49,990	369,990
2023	335,000	36,723	371,723
2024	350,000	22,593	372,593
2025	<u>365,000</u>	<u>7,665</u>	<u>372,665</u>
	<u>\$3,950,000</u>	<u>\$1,184,827</u>	<u>\$5,134,827</u>

Revenues and Expenditures

Revenues are dependent upon required debt payments.

**2004A SERIES STREET IMPROVEMENTS
OPERATING BUDGET**

FUND 313

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE BEGINNING	<u>\$ 453,697</u>	<u>\$ 511,446</u>	<u>\$ 480,098</u>	<u>\$ 478,448</u>	<u>\$ 457,433</u>
REVENUE:					
PROPERTY TAXES	\$ 419,964	\$ 330,872	\$ 332,484	\$ 345,000	\$ 341,307
INTEREST ON INVESTMENTS	<u>5,281</u>	<u>2,558</u>	<u>2,000</u>	<u>1,400</u>	<u>1,590</u>
TOTAL REVENUE	<u>\$ 425,245</u>	<u>\$ 333,430</u>	<u>\$ 334,484</u>	<u>\$ 346,400</u>	<u>\$ 342,897</u>
EXPENDITURES:					
PRINCIPAL	\$ 200,000	\$ 205,000	\$ 210,000	\$ 210,000	\$ 220,000
INTEREST AND FISCAL CHARGES	165,493	159,211	152,168	155,268	145,043
FISCAL AGENT FEES		250	250	250	250
COST ALLOCATION PLAN	<u>2,003</u>	<u>1,967</u>	<u>1,897</u>	<u>1,897</u>	<u>1,952</u>
TOTAL EXPENDITURES	<u>\$ 367,496</u>	<u>\$ 366,428</u>	<u>\$ 364,315</u>	<u>\$ 367,415</u>	<u>\$ 367,245</u>
FUND BALANCE ENDING	<u>\$ 511,446</u>	<u>\$ 478,448</u>	<u>\$ 450,267</u>	<u>\$ 457,433</u>	<u>\$ 433,085</u>
LESS:					
NONSPENDABLE			-	-	-
RESTRICTED		478,448	450,267	457,433	433,085
COMMITTED		-	-	-	-
ASSIGNED		-	-	-	-
UNASSIGNED		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

STORM SEWER DEBT FUND BUDGET NARRATIVE

The Storm Sewer Gross Revenue Refunding Bonds are supported by storm water assessments.

In FY 04, the City issued bonds totaling \$7,055,000 for the refunding of Storm Sewer Series 1993 and 1994 Bond Issues. The bonds will be retired on July 1, 2014.

Below is the debt service schedule for the bonds.

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2012	180,000	19,160	199,160
2013	185,000	14,140	199,140
2014	190,000	8,700	198,700
2015	<u>195,000</u>	<u>2,925</u>	<u>197,925</u>
	<u>\$ 750,000</u>	<u>\$ 44,925</u>	<u>\$ 794,925</u>

Revenues and Expenditures

Revenues are dependent upon required debt payments that are obtained through storm sewer operating fund transfers.

**STORM SEWER DEBT FUND
OPERATING BUDGET**

FUND 336

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE BEGINNING	\$ 2,102,758	\$ 1,978,714	\$ 1,988,834	\$ 1,982,948	\$ 396,752
REVENUE:					
INTEREST ON INVESTMENTS	\$ 27,649	\$ 9,400	\$ 1,700	\$ 2,000	\$ 2,200
REFUNDING BOND PROCEED	-	-	-	-	-
TRANS.STORM SEW. OPER.	846,000	987,795	203,666	203,666	200,000
TOTAL REVENUE	\$ 873,649	\$ 997,195	\$ 205,366	\$ 205,666	\$ 202,200
EXPENDITURES:					
PRINCIPAL					
2003 S.S. REFUNDING	\$ 920,000	\$ 935,000	\$ 960,000	\$ 960,000	\$ 180,000
INTEREST					
1994 STORM SEWER			-	-	-
2003 S.S. REFUNDING	75,360	55,875	33,590	33,590	19,160
TRANSFER TO OPERATING	-	-	796,200	796,200	
FISCAL AGENT FEES	1,050	800	800	800	800
COST ALLOCATION PLAN	1,283	1,286	1,272	1,272	1,439
TOTAL EXPENDITURES	\$ 997,693	\$ 992,961	\$ 1,791,862	\$ 1,791,862	\$ 201,399
FUND BALANCE ENDING	\$ 1,978,714	\$ 1,982,948	\$ 402,338	\$ 396,752	\$ 397,553
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		1,982,948	402,338	396,752	397,553
COMMITTED		-	-	-	-
ASSIGNED		-	-	-	-
UNASSIGNED		\$ -	\$ -	\$ -	\$ -

**SIDEWALK AND CURB DISTRICTS FUND
OPERATING BUDGET**

FUND 850-869 & 880-899

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE BEGINNING	<u>\$ 117,746</u>	<u>\$ 117,574</u>	<u>\$ 121,044</u>	<u>\$ 132,927</u>	<u>\$ 194,427</u>
REVENUE:					
SPECIAL ASSESSMENTS	\$ 373,166	\$ 384,780	\$ 335,938	\$ 346,000	\$ 385,000
INTEREST ON INVESTMENTS	7,007	2,878	2,500	1,000	900
TRANSFER	<u>65,052</u>	<u>11,445</u>	<u>15,000</u>	<u>182,400</u>	<u>-</u>
TOTAL REVENUE	<u>\$ 445,225</u>	<u>\$ 399,103</u>	<u>\$ 353,438</u>	<u>\$ 529,400</u>	<u>\$ 385,900</u>
EXPENDITURES:					
PRINCIPAL	\$ 379,000	\$ 320,000	\$ 320,000	\$ 400,000	\$ 375,000
INTEREST	66,097	63,150	60,140	66,950	64,000
FEES	<u>300</u>	<u>600</u>	<u>1,200</u>	<u>950</u>	<u>1,550</u>
TOTAL EXPENDITURES	<u>\$ 445,397</u>	<u>\$ 383,750</u>	<u>\$ 381,340</u>	<u>\$ 467,900</u>	<u>\$ 440,550</u>
FUND BALANCE ENDING	<u>\$ 117,574</u>	<u>\$ 132,927</u>	<u>\$ 93,142</u>	<u>\$ 194,427</u>	<u>\$ 139,777</u>
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		132,927	93,142	194,427	139,777
COMMITTED		-	-	-	-
ASSIGNED		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
UNASSIGNED		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

SIDEWALK AND CURB DISTRICTS FUND BUDGET NARRATIVE

These bonds are issued to finance repair and/or replacement of sidewalks throughout the community. The City orders the repair work and finance the improvements through the bond issues. The debt service is provided through special assessments on the effected properties.

Revenues and Expenditures

Expenditures are dependent upon debt service required payments and actual assessment collections

SERIES 2007A BASEBALL FIELD & STADIUM FUND BUDGET NARRATIVE

The series A bonds debt service fund is for the \$10.7 million of G.O. bonds sold to build the new baseball field and stadium. The revenue is derived from a levy on tax bills.

Principal payments are due July 1st of the following fiscal year; therefore, revenue needs to be budgeted the fiscal year prior to the actual principal payment.

Below is the debt service schedule for the Series 2007A Series Baseball Field & Stadium Fund

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2012	400,000	414,732	814,732
2013	420,000	397,307	817,307
2014	435,000	377,506	812,506
2015	450,000	357,069	807,069
2016	470,000	337,519	807,519
2017	490,000	315,281	805,281
2018	510,000	292,194	802,194
2019	530,000	270,094	800,094
2020	550,000	247,144	797,144
2021	575,000	223,238	798,238
2022	600,000	197,894	797,894
2023	625,000	171,097	796,097
2024	650,000	143,206	793,206
2025	680,000	114,113	794,113
2026	710,000	83,706	793,706
2027	740,000	51,525	791,525
2028	<u>775,000</u>	<u>17,438</u>	<u>792,438</u>
	<u>\$9,610,000</u>	<u>\$4,011,060</u>	<u>\$13,621,060</u>

Revenues and Expenditures

Revenues are dependent upon required debt service payments.

**SERIES 2007A BASEBALL FIELD & STADIUM FUND
OPERATING BUDGET**

FUND 314

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE BEGINNING	<u>\$ 703,919</u>	<u>\$ 849,964</u>	<u>\$ 803,300</u>	<u>\$ 806,227</u>	<u>\$ 793,133</u>
REVENUE:					
PROPERTY TAXES	\$ 928,500	\$ 776,376	\$ 774,356	\$ 807,104	\$ 804,175
INTEREST ON INVESTMENTS	<u>5,724</u>	<u>3,241</u>	<u>2,200</u>	<u>1,600</u>	<u>1,800</u>
TOTAL REVENUE	<u>\$ 934,224</u>	<u>\$ 779,617</u>	<u>\$ 776,556</u>	<u>\$ 808,704</u>	<u>\$ 805,975</u>
EXPENDITURES:					
PRINCIPAL	\$ 325,000	\$ 375,000	\$ 390,000	\$ 390,000	\$ 400,000
INTEREST	462,650	447,775	431,519	431,519	414,732
PAYING AGENT FEE	529	279	529	279	279
FISCAL CHARGES	<u>-</u>	<u>300</u>	<u>-</u>	<u>-</u>	<u>2,301</u>
TOTAL EXPENDITURES	<u>\$ 788,179</u>	<u>\$ 823,354</u>	<u>\$ 822,048</u>	<u>\$ 821,798</u>	<u>\$ 817,312</u>
FUND BALANCE ENDING	<u>\$ 849,964</u>	<u>\$ 806,227</u>	<u>\$ 757,808</u>	<u>\$ 793,133</u>	<u>\$ 781,796</u>
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		806,227	757,808	793,133	781,796
COMMITTED		-	-	-	-
ASSIGNED		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
UNASSIGNED		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

SERIES 2007B BASEBALL FIELD & STADIUM FUND BUDGET NARRATIVE

The series B bonds debt service fund is for the \$1.8 million of G.O. bonds sold to build the new baseball field and stadium. The yearly donations are as follows:

First Interstate BancSystem Foundation	\$35,000
Wendy's of Montana Foundation	\$35,000
First Interstate Bank	\$15,000
Wendy's of Montana	\$15,000
Bresnan Communications	\$5,000
SFH II LLC	\$5,000

Principal payments are due July 1st of the following fiscal year; therefore, revenue needs to be budgeted the fiscal year prior to the actual principal payment.

Below is the debt service schedule for the Series 2007B Series Baseball Field Stadium Fund.

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2012	170,000	50,620	220,620
2013	175,000	43,720	218,720
2014	180,000	36,620	216,620
2015	190,000	29,220	219,220
2016	200,000	21,320	221,320
2017	205,000	13,018	218,018
2018	<u>215,000</u>	<u>4,408</u>	<u>219,408</u>
	<u>\$1,335,000</u>	<u>\$198,926</u>	<u>\$1,533,926</u>

**SERIES 2007B BASEBALL FIELD & STADIUM FUND
OPERATING BUDGET**

FUND 315

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE BEGINNING	\$ 428,805	\$ 319,210	\$ 210,569	\$ 275,262	\$ 212,673
REVENUE:					
TAXES	\$ -	\$ -	\$ -	\$ 49,700	\$ 120,003
DONATIONS	105,000	175,000	215,000	110,000	110,000
INTEREST ON INVESTMENTS	<u>147</u>	<u>93</u>	<u>90</u>	<u>52</u>	<u>60</u>
TOTAL REVENUE	\$ 105,147	\$ 175,093	\$ 215,090	\$ 159,752	\$ 230,063
EXPENDITURES:					
PRINCIPAL	\$ 145,000	\$ 155,000	\$ 165,000	\$ 165,000	\$ 170,000
INTEREST AND FISCAL CHARGES	69,720	64,020	57,320	57,320	51,568
PAYING AGENT FEES	<u>21</u>	<u>21</u>	<u>21</u>	<u>21</u>	<u>21</u>
TOTAL EXPENDITURES	\$ 214,741	\$ 219,041	\$ 222,341	\$ 222,341	\$ 221,589
FUND BALANCE ENDING	\$ 319,210	\$ 275,262	\$ 203,318	\$ 212,673	\$ 221,147
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		275,262	203,318	212,673	221,147
COMMITTED		-	-	-	-
ASSIGNED		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
UNASSIGNED		\$ -	\$ -	\$ -	\$ -

CAPITAL PROJECT FUNDS

CAPITAL PROJECT
FUNDS

CAPITAL PROJECT FUNDS

The capital projects funds account for financial resources to be used for the acquisition or construction of major capital facilities and the construction of public improvements that are financed through assessments to individual property owners. The City's capital projects funds and their purposes are:

- The **Urban Renewal Property Acquisition Fund** is used to account for the local urban renewal projects.
- The **Sidewalk and Curb District Fund** accounts for the construction of sidewalks and curbs.
- The **Special Improvement Districts Fund** accounts for the construction of streets, water, and wastewater trunk lines.
- The **Series 2000 Parks Improvements Fund** accounts for the construction of bike trails, which were financed by general obligation bonds.
- **Aquatic Facilities Construction Fund** accounts for construction of future aquatic facilities. There is no budget for FY2012.
- **Baseball Field and Stadium Construction Fund** accounts for the demolition of Cobb Field and the construction of the new baseball park and stadium. This was approved on the November 2006 ballot and will be funded by donations and General Obligation Bonds. The stadium opened and the first game was played on June 29th, 2008, by the Billings Scarlets and the Bozeman Bucks. There is no budget for FY2012.
- **Fire Station #7 Construction Fund** accounts for the construction of the fire station located at 54th and Grand Ave. Funding was provided by Mill Levy increases approved by voters during the November 2004 election. The new station was opened in December 2008. There is no budget for FY2012.
- **Capital Replacement Fund** is used for equipment replacement for all governmental fund departments.
- **Main Street Underpass Construction Fund** is used to account for the construction of a walking/biking path that is funded by an economic stimulus grant. There is no budget for FY2012.
- **Tax Increment South Billings Construction Fund** accounts for the capital infrastructure and road improvements in the South Billings Tax Increment District, which includes a portion of King Avenue East.
- **New Library Construction Fund** will be used to account for the construction of the new Parmly Billings Library if the funding is approved by the voting public in the November 2011 election.

CAPITAL PROJECT FUNDS
SUMMARY
OPERATING BUDGET
FY 12

	URBAN RENEWAL PROP. ACQUIST.	SIDEWALK AND CURB DISTRICTS	SPECIAL IMPROVEMENT DISTRICTS	CAPITAL REPLACEMENT	NEW LIBRARY CONSTRUCTION FUND
FUND BALANCE - BEGINNING	\$ 354,869	\$ -	\$ -	\$ 3,839,882	\$ -
REVENUE:					
TAXES	-	-	-	-	-
SPECIAL ASSESSMENTS	-	-	-	-	-
LICENSES & PERMITS	-	-	-	-	-
INTER-GOVERNMENTAL	-	-	-	-	-
CHARGES FOR SERVICE	-	-	-	-	-
FINES & FORFEITS	-	-	-	-	-
INVESTMENT EARNINGS	155	-	-	34,000	-
DONATIONS	-	-	-	-	5,000,000
INTERFUND TRANSFERS	-	-	-	991,731	-
DEBT PROCEEDS	-	253,807	1,814,786	-	13,384,000
MISCELLANEOUS	100,000	-	-	1,564	-
TOTAL REVENUE	\$ 100,155	\$ 253,807	\$ 1,814,786	\$ 1,027,295	\$ 18,384,000
EXPENDITURES:					
PERSONAL SERVICES	-	-	-	-	-
OPERATION & MAINTENANCE	146	9,391	53,614	2,117	-
CAPITAL	75,000	244,416	1,761,172	601,135	18,384,000
DEBT SERVICE	-	-	-	-	-
INTERFUND TRANSFERS	-	-	-	534,814	-
TOTAL EXPENDITURES	\$ 75,146	\$ 253,807	\$ 1,814,786	\$ 1,138,066	\$ 18,384,000
FUND BALANCE ENDING	\$ 379,878	\$ -	\$ -	\$ 3,729,111	\$ -

**CAPITAL PROJECT FUNDS
SUMMARY
OPERATING BUDGET
FY 12**

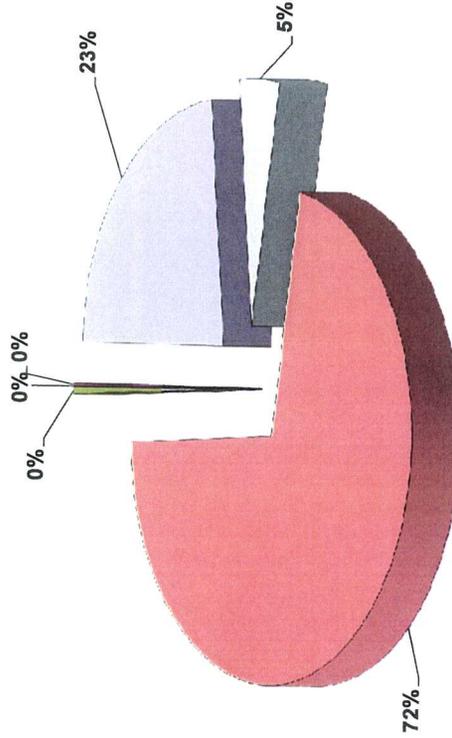
	APPROVED BUDGET FY 12	APPROVED BUDGET FY 11	INCREASE (DECREASE)	ACTUAL FY 10
FUND BALANCE - BEGINNING	\$ 4,194,751	\$ 7,475,220	\$ (3,280,469)	\$ 7,189,563
REVENUE:				
TAXES	-	-	-	-
SPECIAL ASSESSMENTS	-	-	-	-
LICENSES & PERMITS	-	-	-	-
INTER-GOVERNMENTAL	-	522,500	(522,500)	112,831
CHARGES FOR SERVICE	-	-	-	-
FINES & FORFEITS	-	-	-	-
INVESTMENT EARNINGS	34,155	71,798	(37,643)	70,109
DONATIONS	5,000,000	-	5,000,000	600,337
INTERFUND TRANSFERS	991,731	918,611	73,120	1,531,820
DEBT PROCEEDS	15,452,593	2,886,517	12,566,076	1,068,500
MISCELLANEOUS	101,564	101,654	(90)	49,173
TOTAL REVENUE	\$ 21,580,043	\$ 4,501,080	\$ 17,078,963	\$ 3,432,770
EXPENDITURES:				
PERSONAL SERVICES	-	-	-	-
OPERATION & MAINTENANCE	65,268	447,267	(381,999)	80,424
CAPITAL	21,065,723	3,906,158	17,159,565	2,141,509
DEBT SERVICE	-	-	-	8,500
INTERFUND TRANSFERS	534,814	3,517,989	(2,983,175)	145,022
TOTAL EXPENDITURES	\$ 21,665,805	\$ 7,871,414	\$ 13,794,391	\$ 2,375,455
FUND BALANCE ENDING	\$ 4,108,989	\$ 4,104,886	\$ 4,103	\$ 8,246,878

Capital Project Funds Summary of Revenues

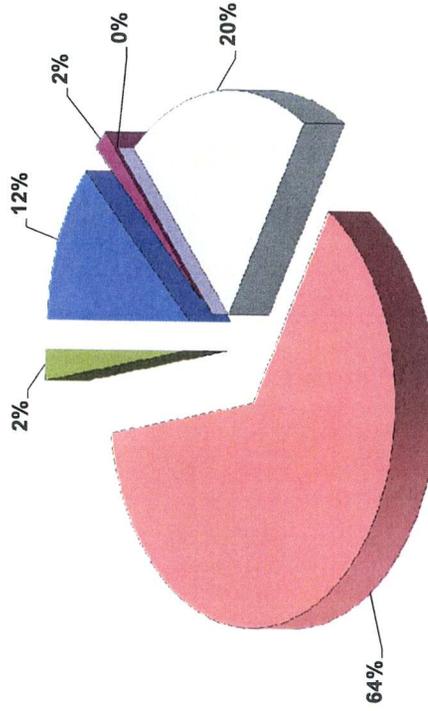
	FY 12
\$	-
	34,155
	5,000,000
	991,731
	15,452,593
	101,564
	<u>\$ 21,580,043</u>

	FY 11
\$	522,500
	71,798
	-
	918,611
	2,886,517
	101,654
	<u>\$ 4,501,080</u>

INTER-GOVERNMENTAL
INVESTMENT EARNINGS
DONATIONS
INTERFUND TRANSFERS
DEBT PROCEEDS
MISCELLANEOUS
TOTAL



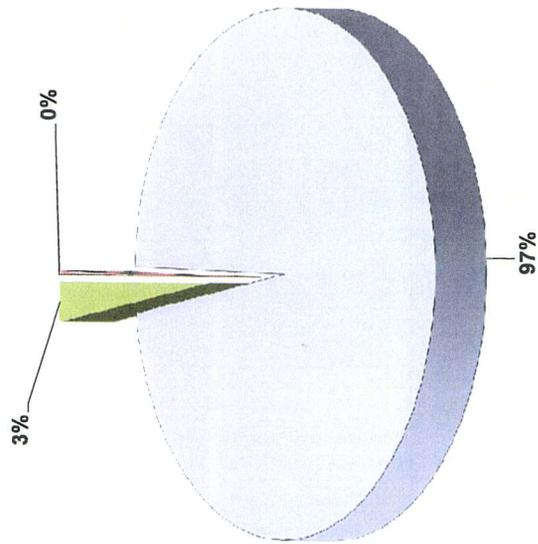
Fiscal Year 2012



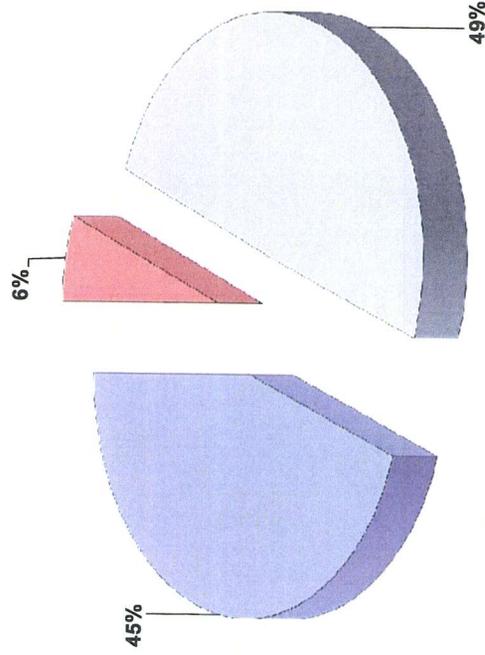
Fiscal Year 2011

Capital Project Funds Summary of Expenditures

	FY 12	FY 11
OPERATION & MAINTENANCE	\$ 65,268	\$ 447,267
CAPITAL	21,065,723	3,906,158
TRANSFERS	534,814	3,517,989
TOTAL	\$ 21,665,805	\$ 7,871,414



Fiscal Year 2012



Fiscal Year 2011

**URBAN RENEWAL PROPERTY ACQUISITION FUND
OPERATING BUDGET**

FUND 428

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE BEGINNING	\$ 383,800	\$ 372,517	\$ 351,140	\$ 360,669	\$ 354,869
REVENUE:					
TRANSFERS IN	\$ -	\$ -	\$ -	\$ -	\$ -
INTEREST ON INVESTMENTS	1,106	299	284	200	155
SALE OF PROPERTY	-	-	100,000	-	100,000
TOTAL REVENUE	\$ 1,106	\$ 299	\$ 100,284	\$ 200	\$ 100,155
EXPENDITURES:					
OPERATIONS & MAINTENANCE	\$ 12,389	\$ 12,147	\$ 128	\$ 6,000	\$ 146
LAND & IMPROVEMENTS	-	-	75,000	-	75,000
TOTAL EXPENDITURES	\$ 12,389	\$ 12,147	\$ 75,128	\$ 6,000	\$ 75,146
FUND BALANCE ENDING	\$ 372,517	\$ 360,669	\$ 376,296	\$ 354,869	\$ 379,878
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		360,669	376,296	354,869	379,878
COMMITTED		-	-	-	-
ASSIGNED		-	-	-	-
UNASSIGNED		\$ -	\$ -	\$ -	\$ -

URBAN RENEWAL PROPERTY ACQUISITION FUND BUDGET NARRATIVE

This fund is used to account for Tax Increment assets primarily related to property on South 27th Street. As the City sells property previously acquired through the Tax Increment Program the funds are deposited in Fund 428, making them available for additional Tax Increment-related activities or for on-going operating and maintenance costs associated with the property previously acquired, such as snow removal and weed control.

Revenues

No significant changes.

Expenditures

No significant changes.

Capital

None

SIDEWALK AND CURB DISTRICTS BUDGET NARRATIVE

These projects are managed by the Public Works Department and provide for the installation and repair of curbs, gutters, sidewalks, and driveway and alley approaches that are assessed to adjacent property owners.

Revenues

Revenues are directly related to expenses through the sale of bonds.

Expenditures

Expenditures total \$9,391 for FY 12 and are for the payment of bond fees associated with the sale of bonds.

Capital

FY 12 projects total \$244,416 for the annual Miscellaneous Curb, Gutter, and Sidewalk improvement project. Capital expenditures in the FY 12 budget were previously identified in the FY 2012-2016 Capital Improvement Program (CIP).

**SIDEWALK AND CURB DISTRICTS FUND
OPERATING BUDGET**

FUNDS 434

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE BEGINNING	<u>\$ (330,926)</u>	<u>\$ (242,529)</u>	<u>\$ -</u>	<u>\$ (180,471)</u>	<u>\$ -</u>
REVENUE:					
INTEREST EARNINGS	\$ 173	\$ 30	\$ -	\$ 309	\$ -
PRIVATE CONTRIBUTIONS	-	44,363	-	-	-
SALE OF BONDS	<u>230,000</u>	<u>297,000</u>	<u>326,142</u>	<u>1,429,253</u>	<u>253,807</u>
TOTAL REVENUE	<u>\$ 230,173</u>	<u>\$ 341,393</u>	<u>\$ 326,142</u>	<u>\$ 1,429,562</u>	<u>\$ 253,807</u>
EXPENDITURES:					
FEES	\$ 4,124	\$ 8,500	\$ 69,142	\$ 100,374	\$ 9,391
CONST-SIDEWALK BY CITY	137,652	259,390	257,000	1,148,717	244,416
TRANSFER OTHER FUNDS	-	11,445	-	-	-
TOTAL EXPENDITURES	<u>\$ 141,776</u>	<u>\$ 279,335</u>	<u>\$ 326,142</u>	<u>\$ 1,249,091</u>	<u>\$ 253,807</u>
FUND BALANCE ENDING	<u>\$ (242,529)</u>	<u>\$ (180,471)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		(180,471)	-	-	-
COMMITTED		-	-	-	-
ASSIGNED		-	-	-	-
UNASSIGNED		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

SPECIAL IMPROVEMENT DISTRICTS BUDGET NARRATIVE

Revenues are derived through the sale of Special Improvement District (SID) Bonds. These funds are then used to pay for the construction of Special Improvement Districts approved by the City Council. These projects generate revenues allocated to the Finance Division, the Public Works Engineering Division, the Revolving Fund, and direct costs of the districts.

Revenues and expenditures are directly dependent on neighborhoods and developers interested in financing improvements in this manner.

Revenues

Revenues are directly related to expenses through the sale of bonds.

Expenditures

Expenditures for FY 12 total \$53,614 and are for bond issuance costs associated with the sale of bonds.

Capital

FY 12 SID projects are budgeted at \$1,761,172 for expected SID projects.

**SPECIAL IMPROVEMENT DISTRICT FUNDS
OPERATING BUDGET**

FUND 450

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE BEGINNING	<u>\$ 91,339</u>	<u>\$ 206,985</u>	<u>\$ (225)</u>	<u>\$ 502,927</u>	<u>\$ -</u>
REVENUE:					
INTEREST EARNINGS	\$ 11,378	\$ 4,121	\$ 225	\$ 733	\$ -
INTER-GOVERNMENTAL	370,330		-	-	-
PRIVATE CONTRIBUTIONS	-	536,570	-	91,358	-
SALE OF BONDS	1,075,000	691,000	2,560,375	1,332,337	1,814,786
ISSUE OF A LOAN	-	80,500	-	-	-
TOTAL REVENUE	<u>\$ 1,456,708</u>	<u>\$ 1,312,191</u>	<u>\$ 2,560,600</u>	<u>\$ 1,424,428</u>	<u>\$ 1,814,786</u>
EXPENDITURES:					
BOND ISSUANCE COSTS	\$ 30,751	\$ 2,000	\$ 376,375	\$ 128,588	\$ 53,614
BOND DISCOUNTS/PREMIUMS	18,275	9,671	-	-	-
CONST-ROADS/STREET/PARKING	1,292,036	871,001	2,184,000	1,798,767	1,761,172
TRANSFER OTHER FUNDS	-	133,577	-	-	-
TOTAL EXPENDITURES	<u>\$ 1,341,062</u>	<u>\$ 1,016,249</u>	<u>\$ 2,560,375</u>	<u>\$ 1,927,355</u>	<u>\$ 1,814,786</u>
FUND BALANCE ENDING	<u>\$ 206,985</u>	<u>\$ 502,927</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		502,927	-	-	-
COMMITTED		-	-	-	-
ASSIGNED		-	-	-	-
UNASSIGNED		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**SERIES 2000 PARKS IMPROVEMENTS FUND
OPERATING BUDGET**

FUND 490, 492

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE - BEGINNING	\$ 250,939	\$ 126,924	\$ -	\$ 143,805	\$ -
REVENUES:					
FEDERAL & STATE GRANTS	\$ 38,216	\$ 112,831	\$ -	\$ 279,943	\$ -
LOCAL CONTRIBUTION	21,882	19,404	-	25,893	-
INTEREST ON INVESTMENTS	5,142	1,229	-	217	-
TOTAL REVENUE	\$ 65,240	\$ 133,464	\$ -	\$ 306,053	\$ -
EXPENDITURES:					
COST ALLOCATION CHARGES	\$ 5,052	\$ 2,393	\$ -	\$ -	\$ -
SWORDS PARK TRAIL PROJECT	-	-	-	-	-
ALKALI CREEK TRAIL	8,170	46,847	-	403,903	-
MAIN STREET UNDERPASS	-	-	-	-	-
BANNISTER DRAIN TRAIL	107,531	9,442	-	-	-
BIG DITCH TRAIL	-	-	-	-	-
LAMPMAN SUBDIVISION TRAIL	17,742	26,492	-	-	-
BROADWATER CROSSING	5,060	10,329	-	-	-
BROADWATER CONNECTION	-	-	-	-	-
EARL GUSS TRAIL	-	-	-	-	-
PEDESTRIAN BRIDGE	-	-	-	-	-
CENTRAL PARK PLAYGROUND	45,700	-	-	-	-
MISCELL PARKS PROJECTS	-	21,080	-	11,730	-
TRANSFER OUT	-	-	-	34,225	-
TOTAL EXPENDITURES	\$ 189,255	\$ 116,583	\$ -	\$ 449,858	\$ -
FUND BALANCE - ENDING	\$ 126,924	\$ 143,805	\$ -	\$ -	\$ -
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		143,805	-	-	-
COMMITTED		-	-	-	-
ASSIGNED		-	-	-	-
UNASSIGNED		\$ -	\$ -	\$ -	\$ -

SERIES 2000 PARKS IMPROVEMENTS BUDGET NARRATIVE

This fund will be closed in FY11. No budget is needed in FY12.

**AQUATIC FACILITIES CONSTRUCTION FUND
OPERATING BUDGET**

FUND 491

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE - BEGINNING	<u>\$ 32,808</u>	<u>\$ 33,657</u>	<u>\$ 33,957</u>	<u>\$ 33,991</u>	<u>\$ -</u>
REVENUES:					
INTEREST ON INVESTMENTS	<u>\$ 849</u>	<u>\$ 334</u>	<u>150</u>	<u>\$ 9</u>	<u>-</u>
TOTAL REVENUE	<u>\$ 849</u>	<u>\$ 334</u>	<u>\$ 150</u>	<u>\$ 9</u>	<u>\$ -</u>
EXPENDITURES:					
PROFESSIONAL FEES	\$ -	\$ -	\$ -	\$ -	\$ -
COST ALLOC PLAN CHARGE	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	34,000	-
TRANSFER OUT	-	-	-	-	-
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 34,000</u>	<u>\$ -</u>
FUND BALANCE - ENDING	<u>\$ 33,657</u>	<u>\$ 33,991</u>	<u>\$ 34,107</u>	<u>\$ -</u>	<u>\$ -</u>
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		-	-	-	-
COMMITTED		-	-	-	-
ASSIGNED		<u>33,991</u>	<u>34,107</u>	-	-
UNASSIGNED		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

AQUATIC FACILITIES CONSTRUCTION BUDGET NARRATIVE

This fund was established in FY 01 to budget for aquatic facilities construction. The balance of funds are going to be used for an aquatic capital project during FY2011.

Revenues

No revenues are budgetd in FY2012.

Expenditures

No expenditures are budget in FY2012.

Capital

None

**BASEBALL FIELD AND STADIUM CONSTRUCTION
OPERATING BUDGET**

FUND 494

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE - BEGINNING	<u>\$ 102,636</u>	<u>\$ (50,770)</u>	<u>\$ -</u>	<u>\$ 10,098</u>	<u>\$ -</u>
REVENUES:					
LOCAL CONTRIBUTIONS	\$ 153,651	\$ -	\$ -	\$ -	\$ -
LOAN PROCEEDS	-	-	-	-	-
TRANSFER FROM GEN FUND	-	80,359	-	-	-
INTERGOVERNMENTAL	-	-	-	-	-
INTEREST ON INVESTMENTS	<u>6,154</u>	<u>83</u>	<u>-</u>	<u>15</u>	<u>-</u>
TOTAL REVENUE	<u>\$ 159,805</u>	<u>\$ 80,442</u>	<u>\$ -</u>	<u>\$ 15</u>	<u>\$ -</u>
EXPENDITURES:					
CAPITAL OUTLAY	<u>\$ 313,211</u>	<u>\$ 19,574</u>	<u>\$ -</u>	<u>\$ 10,113</u>	<u>\$ -</u>
TOTAL EXPENDITURES	<u>\$ 313,211</u>	<u>\$ 19,574</u>	<u>\$ -</u>	<u>\$ 10,113</u>	<u>\$ -</u>
FUND BALANCE - ENDING	<u>\$ (50,770)</u>	<u>\$ 10,098</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		10,098	-	-	-
COMMITTED		-	-	-	-
ASSIGNED		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
UNASSIGNED		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

BASEBALL FIELD & STADIUM CONSTRUCTION FUND BUDGET NARRATIVE

The stadium opened June 29, 2008. This Fund will be closed in FY2011.

**FIRE STATION #7 CONSTRUCTION
OPERATING BUDGET**

FUND 495, 496

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE - BEGINNING	\$ 1,037	\$ -	\$ -	\$ -	\$ -
REVENUES:					
INTEREST ON INVESTMENTS	\$ -	\$ -	\$ -	\$ -	\$ -
CONTRIBUTIONS	-	-	-	-	-
TRANSFERS IN	-	-	-	-	-
TOTAL REVENUE	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
EXPENDITURES:					
OPERATIONS & MAINTENANCE	\$ 1,037	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY	-	-	-	-	-
TOTAL EXPENDITURES	<u>\$ 1,037</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
FUND BALANCE - ENDING	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		-	-	-	-
COMMITTED		-	-	-	-
ASSIGNED		-	-	-	-
UNASSIGNED		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

FIRE STATION #7 CONSTRUCTION FUND BUDGET NARRATIVE

Funding was approved by the voting public in conjunction with the Public Safety Mill Levy in the November 2004 election. The construction of the fire station was completed and it was opened in December of 2007. The construction fund was closed in FY 09.

CAPITAL REPLACEMENT FUND BUDGET NARRATIVE

This fund is used for equipment replacement for all governmental fund departments. The equipment budgeted in FY 12 was approved through the Equipment Replacement Program (ERP) and adopted by the City Council. The revenue source for this fund will be through contributions from each governmental department based on the department's share of the 20-year equipment replacement plan. In FY 12, transfers out were budgeted to remove Public Works Departments' shares of reserves.

Revenues

Revenues decreased because Public Works discontinued participating in the funding part of the plan.

Expenditures

Public Works Street Traffic division was taken out of the equipment replacement funding plan per the Director's request. Thus, the accumulated funding for future Street Traffic equipment was transferred out of the Capital Replacement fund to each fund that had contributed for equipment. Public Engineering was also removed from the funding part of the plan.

Capital

None

**CAPITAL REPLACEMENT FUND
OPERATING BUDGET**

FUND 640

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE - BEGINNING	<u>\$ 6,400,509</u>	<u>\$ 6,620,167</u>	<u>\$ 7,079,068</u>	<u>\$ 7,375,514</u>	<u>\$ 3,839,882</u>
REVENUES:					
TRANSFERS IN	\$ 1,613,919	\$ 1,451,461	\$ 918,611	\$ 918,614	\$ 991,731
INTEREST EARNINGS	163,850	62,719	70,889	33,000	34,000
EQUIPMENT RENTAL	1,588	1,654	1,654	1,654	1,564
REFUNDS/REIMBURSEMENTS	-	-	-	-	-
SALE OF EQUIPMENT	33,133	47,519	-	15,987	-
TOTAL REVENUE	<u>\$ 1,812,490</u>	<u>\$ 1,563,353</u>	<u>\$ 991,154</u>	<u>\$ 969,255</u>	<u>\$ 1,027,295</u>
EXPENDITURES:					
CHARGE FOR SERVICES	\$ 1,770	\$ 2,214	\$ 1,622	\$ 1,622	\$ 2,117
CAPITAL	1,591,062	805,792	867,658	931,370	601,135
TRANSFER OUT-STREET/TRAFFIC	-	-	2,903,654	2,958,433	486,223
TRANSFER OUT-ENGINEERING	-	-	181,258	180,385	-
TRANSFER OUT-LIGHT DISTRICTS	-	-	156,553	156,553	19,525
TRANSFER OUT-STORM SEWER	-	-	276,524	276,524	29,066
TOTAL EXPENDITURES	<u>\$ 1,592,832</u>	<u>\$ 808,006</u>	<u>\$ 4,387,269</u>	<u>\$ 4,504,887</u>	<u>\$ 1,138,066</u>
FUND BALANCE - ENDING	<u>\$ 6,620,167</u>	<u>\$ 7,375,514</u>	<u>\$ 3,682,953</u>	<u>\$ 3,839,882</u>	<u>\$ 3,729,111</u>
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		-	-	-	-
COMMITTED		7,375,514	3,682,953	3,839,882	3,729,111
ASSIGNED		-	-	-	-
UNASSIGNED		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**MAIN STREET UNDERPASS CONSTRUCTION FUND
OPERATING BUDGET**

FUND 497

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE - BEGINNING	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUES:					
STATE & FEDERAL GRANTS	\$ -	\$ -	\$ 522,500	\$ 950,000	\$ -
INTEREST ON INVESTMENTS	-	-	-	-	-
TOTAL REVENUE	\$ -	\$ -	\$ 522,500	\$ 950,000	\$ -
EXPENDITURES:					
PROFESSIONAL FEES	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY	-	-	522,500	950,000	-
TOTAL EXPENDITURES	\$ -	\$ -	\$ 522,500	\$ 950,000	\$ -
FUND BALANCE - ENDING	\$ -	\$ -	\$ -	\$ -	\$ -
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		-	-	-	-
COMMITTED		-	-	-	-
ASSIGNED		-	-	-	-
UNASSIGNED		\$ -	\$ -	\$ -	\$ -

MAIN STREET UNDERPASS - CONSTRUCTION BUDGET NARRATIVE

This fund was established for construction of walking/biking trails. ARRA economic stimulus funds will be utilized for the construction.

Revenues

No revenues are budgeted for FY2012

Expenditures

No Expenditures are budgeted for FY2012

Capital

None

**TAX INCREMENT-SOUTH BILLINGS CONSTRUCTION FUND
OPERATING BUDGET**

FUND 432

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE - BEGINNING	<u>\$ (522,967)</u>	<u>\$ 122,612</u>	<u>\$ (3)</u>	<u>\$ 345</u>	<u>\$ -</u>
REVENUES:					
LOAN PROCEEDS	\$ 5,360,000	\$ -	\$ -	\$ -	\$ -
INTEREST ON INVESTMENTS	<u>8,938</u>	<u>1,294</u>	<u>250</u>	<u>2</u>	<u>-</u>
TOTAL REVENUE	<u>\$ 5,368,938</u>	<u>\$ 1,294</u>	<u>\$ 250</u>	<u>\$ 2</u>	<u>\$ -</u>
EXPENDITURES:					
BOND SALE FEES	\$ 177,043	\$ -	\$ -	\$ -	\$ -
BOND DISCOUNT	134,000	-	-	-	-
TRANSFERS OUT	-	-	-	347	-
DEBT SERVICE	266,529	-	-	-	-
CAPITAL OUTLAY	<u>4,145,787</u>	<u>123,561</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 4,723,359</u>	<u>\$ 123,561</u>	<u>\$ -</u>	<u>\$ 347</u>	<u>\$ -</u>
FUND BALANCE - ENDING	<u>\$ 122,612</u>	<u>\$ 345</u>	<u>\$ 247</u>	<u>\$ -</u>	<u>\$ -</u>
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		345	247	-	-
COMMITTED		-	-	-	-
ASSIGNED		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
UNASSIGNED		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

TAX INCREMENT-SOUTH BILLINGS CONSTRUCTION FUND BUDGET NARRATIVE

Construction in FY 08 and FY 09 were for tax increment capital expenditures along King Avenue East. Construction was completed in FY2011 and the remaining balance was closed. No budget is needed in FY12

Revenues

None

Expenditures

None

Capital

None

**NEW LIBRARY CONSTRUCTION FUND
OPERATING BUDGET**

FUND 498

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE - BEGINNING	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUES:					
SALE OF BONDS	\$ -	\$ -	\$ -	\$ -	\$ 13,384,000
LOCAL CONTRIBUTIONS	-	-	-	-	5,000,000
INTEREST ON INVESTMENTS	-	-	-	-	-
TOTAL REVENUE	\$ -	\$ -	\$ -	\$ -	\$ 18,384,000
EXPENDITURES:					
COST ALLOCATION CHARGES	\$ -	\$ -	\$ -	\$ -	\$ -
BOND SALE FEES	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	18,384,000
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ 18,384,000
FUND BALANCE - ENDING	\$ -	\$ -	\$ -	\$ -	\$ -
LESS:					
NONSPENDABLE		-	-	-	-
RESTRICTED		-	-	-	-
COMMITTED		-	-	-	-
ASSIGNED		-	-	-	-
UNASSIGNED		\$ -	\$ -	\$ -	\$ -

NEW LIBRARY CONSTRUCTION FUND BUDGET NARRATIVE

At the time this budget is being submitted, plans call for a November 8, 2011, City vote on \$13,383,684 in General Obligation Bonds, per the approved CIP, to be supplemented by \$5 million in funding from the Parmly Billings Library Foundation to construct an approximately 65,000 square foot new building on the site which includes the current building.

ENTERPRISE FUNDS

ENTERPRISE FUNDS

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the government's council is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the government's council has decided that periodic determination of net income is appropriate for accountability purposes. The City's enterprise funds and their purposes are:

- The **Water Fund** accounts for the operations of the City water system.
- The **Wastewater Fund** accounts for the operations of the City wastewater system.
- The **Parking Fund** accounts for the operations of the City parking operation.
- The **Solid Waste Fund** accounts for the operations of the City garbage collection and landfill activities.
- The **Airport Fund** accounts for the Billings Logan International Airport operations and for all the resources received and used for acquisition and development of airport capital improvements and equipment.
- The **Transit Fund** accounts for the operations of the City public transportation system.

ENTERPRISE FUNDS
SUMMARY
OPERATING BUDGET
FY 12

	WATER	WASTE- WATER	PARKING	SOLID WASTE	AIRPORT	TRANSIT
WORKING CAPITAL -BEGINNING	\$ 12,495,482	\$ 5,938,174	\$ 743,012	\$ 8,359,294	\$ 5,098,841	\$ 2,513,005
REVENUE:						
TAXES	-	-	-	-	-	1,826,006
SPECIAL ASSESSMENTS	-	-	-	5,000	-	-
LICENSES & PERMITS	-	-	-	-	-	-
INTER-GOVERNMENTAL	-	-	-	-	1,156,896	2,563,827
CHARGES FOR SERVICE	21,351,982	13,110,302	1,677,505	10,143,814	10,696,170	633,792
FINES & FORFEITS	-	-	117,000	-	-	-
INVESTMENT EARNINGS	192,530	69,000	9,900	172,822	47,494	7,600
DONATIONS	-	-	-	-	-	-
INTERFUND TRANSFERS	-	-	-	-	-	-
DEBT PROCEEDS	10,110,000	-	7,000,000	-	-	-
MISCELLANEOUS	-	-	5,500	-	194,286	29,676
TOTAL REVENUE	\$ 31,654,512	\$ 13,179,302	\$ 8,809,905	\$ 10,321,636	\$ 12,094,846	\$ 5,060,901
EXPENDITURES:						
PERSONAL SERVICES	4,359,383	2,922,280	746,953	4,091,687	4,045,485	3,358,185
OPERATION & MAINTENANCE	7,410,201	4,070,812	604,609	4,267,933	3,478,338	1,412,702
CAPITAL	18,622,640	7,036,745	7,019,914	3,175,498	3,031,463	460,000
DEBT SERVICE	2,609,000	1,364,000	495,395	-	1,455,813	-
INTERFUND TRANSFERS	-	-	233,308	-	-	-
TOTAL EXPENDITURES	\$ 33,001,224	\$ 15,393,837	\$ 9,100,179	\$ 11,535,118	\$ 12,011,099	\$ 5,230,887
WORKING CAPITAL NOT BUDGETED						
WORKING CAPITAL - ENDING	\$ 11,148,770	\$ 3,723,639	\$ 452,738	\$ 7,145,812	\$ 5,182,588	\$ 2,343,019
LESS DUE FROM ARTERIAL STREET FEES FUND	-	-	-	1,544,882	-	-
LESS OPERATING RESERVE	3,180,000	1,260,000	265,000	3,678,000	1,279,000	811,000
LESS BOND/LOAN RESERVE REQUIREMENTS	2,609,000	1,364,000	-	-	2,423,935	-
AVAILABLE WORKING CAPITAL	\$ 5,359,770	\$ 1,099,639	\$ 187,738	\$ 1,922,930	\$ 1,479,653	\$ 1,532,019

ENTERPRISE FUNDS
SUMMARY
OPERATING BUDGET
FY 12

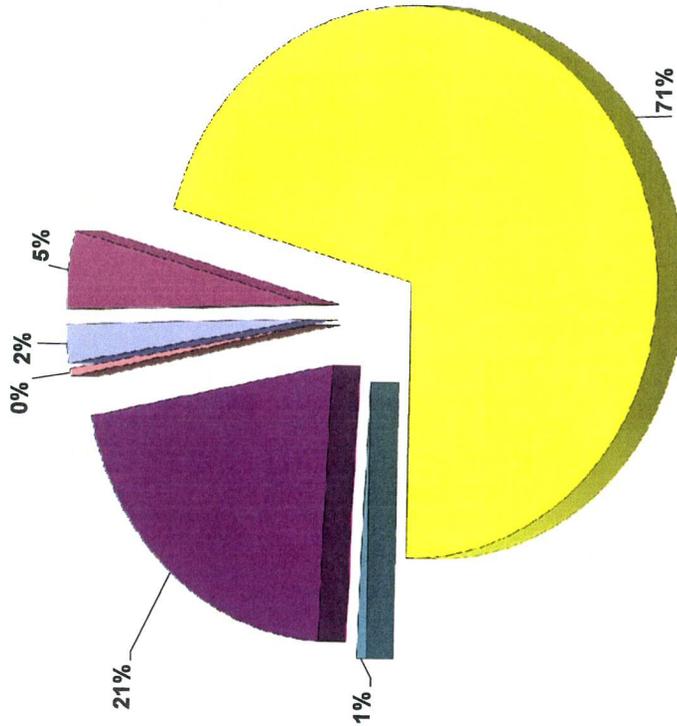
	APPROVED BUDGET FY 12	APPROVED BUDGET FY 11	INCREASE (DECREASE)	ACTUAL FY 10
WORKING CAPITAL - BEGINNING	\$ 35,147,808	\$ 36,440,279	\$ (1,292,471)	\$ 1,488,750
REVENUE:				
TAXES	\$ 1,826,006	\$ 1,734,438	\$ 91,568	\$ 1,774,322
SPECIAL ASSESSMENTS	5,000	5,000	-	-
LICENSES & PERMITS	-	-	-	-
INTER-GOVERNMENTAL	3,720,723	7,817,749	(4,097,026)	2,969,183
CHARGES FOR SERVICE	57,613,565	55,014,432	2,599,133	693,802
FINES & FORFEITS	117,000	112,000	5,000	-
INVESTMENT EARNINGS	499,346	512,443	(13,097)	10,956
DONATIONS	-	-	-	-
INTERFUND TRANSFERS	-	-	-	-
DEBT PROCEEDS	17,110,000	4,400,000	12,710,000	-
MISCELLANEOUS	229,462	201,936	27,526	12,794
TOTAL REVENUE	\$ 81,121,102	\$ 69,797,998	\$ 11,323,104	\$ 5,461,057
EXPENDITURES:				
PERSONAL SERVICES	\$ 19,523,973	\$ 18,435,302	\$ 1,088,671	\$ 3,224,401
OPERATION & MAINTENANCE	21,244,595	21,003,734	240,861	1,236,112
CAPITAL	39,346,260	36,325,895	3,020,365	707,603
DEBT SERVICE	5,924,208	5,384,475	539,733	-
INTERFUND TRANSFERS	233,308	233,308	-	-
TOTAL EXPENDITURES	\$ 86,272,344	\$ 81,382,714	\$ 4,889,630	\$ 5,168,116
WORKING CAPITAL NOT BUDGETED				92,050
WORKING CAPITAL - ENDING	\$ 29,996,566	\$ 24,855,563	\$ 5,141,003	\$ 1,873,741
LESS DUE FROM ARTERIAL STREET FEES FUND	1,544,882	-	-	-
LESS OPERATING RESERVE	10,472,999	4,336,000	6,136,999	-
LESS BOND/LOAN RESERVE REQUIREMENTS	6,396,935	6,320,935	76,000	-
AVAILABLE WORKING CAPITAL	\$ 11,581,750	\$ 14,198,628	\$ (1,071,996)	\$ 1,873,741

Enterprise Funds Summary of Revenues

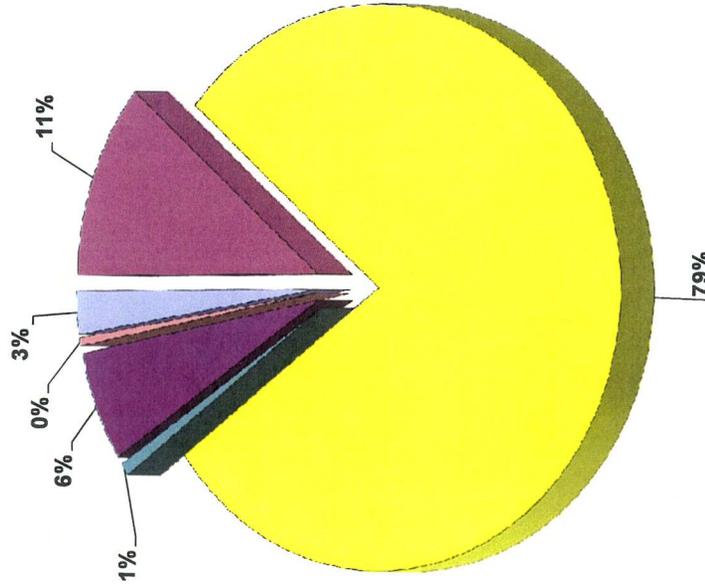
FY 12	
\$	1,826,006
	3,720,723
	57,613,565
	499,346
	17,110,000
	351,462
\$	<u>81,121,102</u>

FY 11	
\$	1,734,438
	7,817,749
	55,014,432
	512,443
	4,400,000
	318,936
\$	<u>69,797,998</u>

TAXES
INTER-GOVERNMENTAL
CHARGES FOR SERVICE
INVESTMENT EARNINGS
DEBT PROCEEDS
OTHER
TOTAL



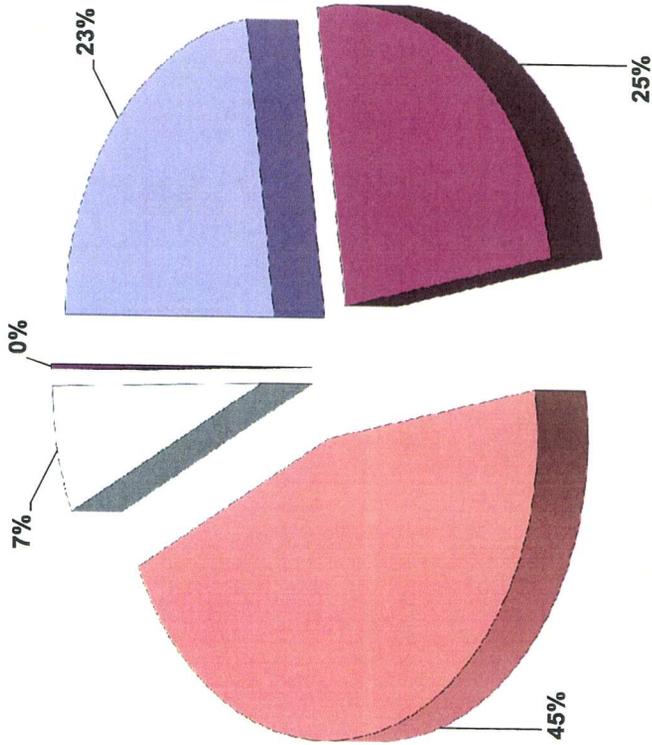
Fiscal Year 2012



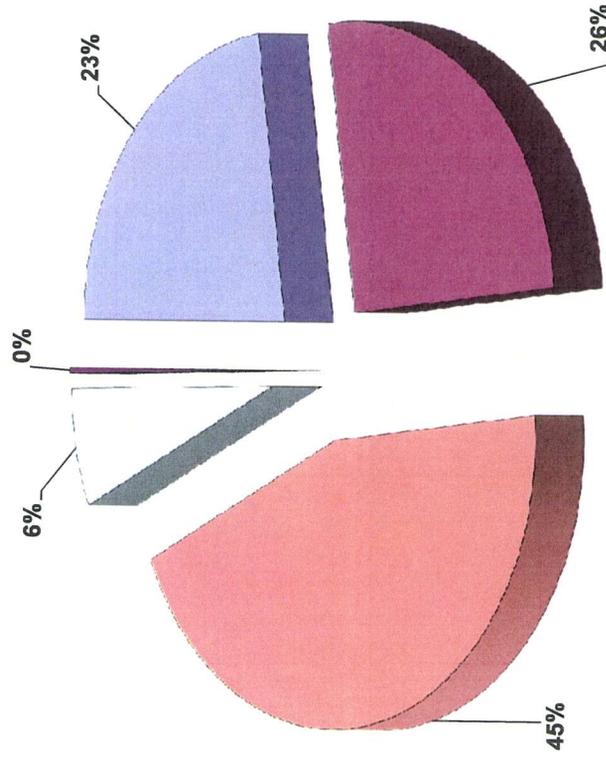
Fiscal Year 2011

Enterprise Funds Summary of Expenditures

	FY 12	FY 11
PERSONAL SERVICES	\$ 19,523,973	\$ 18,435,302
OPERATION & MAINTENANCE	21,244,595	21,003,734
CAPITAL	39,346,260	36,325,895
DEBT SERVICE	5,924,208	5,384,475
INTERFUND TRANSFERS	233,308	233,308
TOTAL	\$ 86,272,344	\$ 81,382,714



Fiscal Year 2012



Fiscal Year 2011

WATER FUND BUDGET NARRATIVE

The Water Division's primary function is to provide water services within the approved service area. The Water divisions are also responsible for:

- Exceeding all federal and state regulatory standards for drinking water.
- Maintaining 11 pumping stations and 14 reservoirs.
- The installation, maintenance, and repair of the City's water mains and fire hydrants.
- The installation, repair, and billing for all residential and business water meters within the City.
- Providing customer service to over 104,000 residents.

Revenues

Projected water revenues for FY 12 are \$31,654,512, which is an increase of approximately \$5.2 million. This increase is from an increase in State Revolving Fund (SRF) loan revenues. Loans will be obtained for the Fox Reservoir expansion and Zone 3 Staples storage project.

Expenses

FY 12 operating expenses for water increased by less than one percent to \$11,769,584.

Capital

Capital expenses for FY 12 total \$18,622,640. This total includes projects for water main replacements, Zone 3 Staples storage improvements, downtown corridor water line upgrades, High Service pump upgrades, 56th Street water line project, and Fox Reservoir expansion, as well as a number of other miscellaneous repairs, upgrades, and equipment replacements. Capital expenses in the FY 12 budget were previously identified in the Equipment Replacement Program, the Technology Replacement Program, and the FY 2012-2016 Capital Improvement Program (CIP).

**WATER FUND
OPERATING BUDGET**

FUNDS 502,503,505,507,416,870

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
WORKING CAPITAL - BEGINNING	\$ 15,258,304	\$ 15,475,235	\$ 16,024,433	\$ 20,444,573	\$ 12,495,482
REVENUES:					
WATER SALES	\$ 15,670,371	\$ 17,265,003	\$ 18,000,400	\$ 16,375,720	\$ 17,331,750
FIRE HYDRANT CHARGES	1,592,378	1,623,767	1,640,000	1,645,000	2,002,000
WATER SERVICE LINE INS.	391,530	404,309	350,000	405,000	405,000
OTHER CHARGES FOR SERV.	322,446	397,038	303,716	408,728	290,232
FRANCHISE FEE REVENUE	749,071	793,429	840,000	760,000	805,000
LATE PAYMENT CHARGES	38,744	43,560	38,000	41,000	40,000
CONSTRUCTION FEES	90,491	-	-	-	-
SYSTEM DEVELOPMENT FEE	615,420	593,286	675,000	435,000	460,000
CONTRIBUTION-SID CONSTR.	33,222	-	-	-	-
STATE FEE	57,904	57,984	58,000	58,258	58,000
REFUNDS/REIMBURSEMENTS	290,657	-	-	-	-
GRANT REVENUE	454,280	790,512	-	974,000	-
SALE OF EQUIPMENT/LAND	-	4,600	-	1,506	-
SRF LOAN REVENUE	-	-	4,400,000	6,587,594	10,110,000
INTEREST ON INVESTMENTS	409,369	173,697	133,271	140,500	152,530
TOTAL REVENUE	\$ 20,715,883	\$ 22,147,185	\$ 26,438,387	\$ 27,832,306	\$ 31,654,512
EXPENSES:					
ADMINISTRATION	\$ 1,693,543	\$ 1,664,191	\$ 1,767,305	\$ 1,929,505	\$ 2,208,247
COMMERCIAL & METER	2,487,126	2,379,102	2,659,067	2,517,864	2,630,159
TREATMENT PLANT	4,118,683	4,094,505	4,508,444	4,332,116	4,655,341
TRANSMISSION & DISTRIBUT.	1,668,299	1,672,195	2,269,807	1,912,909	1,918,895
ENGINEERING	-	-	-	-	-
ENVIRONMENTAL AFFAIRS	114,189	118,999	176,951	178,150	56,942
UTILITIES FLEET SERVICES	26,323	-	-	-	-
CENTRAL STOREROOM	32,638	-	-	-	-
REPLACEMENT EXPEND.	5,309,070	5,860,488	21,060,854	16,560,361	13,700,640
CONSTRUCTION	3,643,376	5,385,268	45,000	5,910,684	4,922,000
WATER SERVICE INS. PROG	255,008	274,310	300,000	311,625	300,000
BOND PRINCIPAL	-	-	1,434,000	1,183,000	1,450,000
BOND INTEREST **	573,206	526,275	1,000,000	945,183	1,159,000
TOTAL EXPENSES	\$ 19,921,461	\$ 21,975,333	\$ 35,221,428	\$ 35,781,397	\$ 33,001,224
W.C. CHANGES NOT BUDGETED	(577,491)	4,797,486	-	-	-
WORKING CAPITAL - ENDING	\$ 15,475,235	\$ 20,444,573	\$ 7,241,392	\$ 12,495,482	\$ 11,148,770
LESS OPERATING RESERVE	2,356,000	2,808,000	3,141,000	3,019,000	3,180,000
LESS SRF LOAN RESERVE	1,237,994	1,720,320	2,478,000	2,128,000	2,609,000
AVAILABLE WORKING CAPITAL	\$ 11,881,241	\$ 15,916,253	\$ 1,622,392	\$ 7,348,482	\$ 5,359,770

** Interest Expense of \$148,483 was capitalized in the CAFR in year FY10.

FUNDS 502,503,505,507,416,870

**WATER FUND
OPERATING BUDGET**

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
PERSONAL SERVICES	\$ 4,078,878	\$ 4,060,811	\$ 4,177,888	\$ 4,415,195	\$ 4,359,383
OPERATIONS AND MAINTENANCE	6,328,133	6,142,491	7,503,686	6,766,974	7,410,201
CAPITAL	8,941,244	11,245,756	21,105,854	22,471,045	18,622,640
DEBT SERVICE	573,206	526,275	2,434,000	2,128,183	2,609,000
TOTAL EXPENSES	\$ 19,921,461	\$ 21,975,333	\$ 35,221,428	\$ 35,781,397	\$ 33,001,224

STAFFING AUTHORIZATION

POSITION	SALARY RANGE	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	APPROVED FY 12
ASST. PUBLIC UTILITIES DIR.	5256-7044	-	-	-	-
ADMINISTRATIVE COORD	2780-3726	-	-	-	-
ADMINISTRATIVE SECRETARY	2536-3401	0.5	0.5	0.6	0.6
COMP PROGRAMMER / ANALYST II	3746-5019	0.6	0.6	1.0	1.0
COMMERCIAL & METER SUPT	5301-7100	0.5	0.5	0.7	0.7
ACCOUNTING SUPERVISOR	3854-5163	0.5	0.5	0.5	0.5
SR. ACCOUNT CLERK	2395-3209	1.0	1.0	1.0	1.0
ACCOUNT CLERK II	2067-2766	2.0	2.0	2.0	2.0
CUSTOMER SERV. MANAGER	3746-5019	1.0	1.0	1.0	-
CUSTOMER SERV. SUPV.	3596-4816	1.0	1.0	1.0	1.0
CUSTOMER SERV. REP.	2461-3255	8.0	8.0	8.0	8.0
METER READER	2067-2766	2.0	2.0	1.0	1.0
METER MAINTENANCE REP	2431-3255	-	-	1.0	1.0
INVENTORY CONT. SPEC. II	2946-3947	0.5	0.5	0.7	0.7
MECHANIC I	2431-3255	0.5	0.5	0.7	0.7
BUILDING SERV. WORKER	1876-2515	1.5	1.5	1.7	1.7
BUILDING MAINT MECH.	2964-3974	0.5	0.5	0.7	0.7
D&C SUPERINTENDANT	5301-7100	0.5	0.5	0.6	0.6
SYSTEMS MAINT SUPERVISOR	3854-5163	2.0	2.0	2.4	2.4
EQUIP. OPER/MAINT WORKER	2554-3423	9.5	9.5	9.6	9.6
SR. EQUIP OPER MAINT WKR	2936-3933	3.0	3.0	2.4	2.4
ENGINEER II	4343-5820	-	-	0.6	0.6
ELECTRICAL MAINT. SUPT	4137-5542	0.5	0.5	-	-
ENGINEER I	3595-4816	-	-	-	-
ELECTRICIAN I	2431-3255	2.0	2.0	-	-
ELECTRICIAN II	2881-3862	-	-	1.0	1.0
ELECTRICIAN III	3118-4175	-	-	2.0	2.0
ELECTRICIAN II-A	2964-3974	1.0	1.0	-	-

Engineer I and II and permit clerk were moved to Engineering, also administrative coordinator was moved to PW Administration for FY 2009.

FUNDS 502,503,505,507,416,870

WATER FUND
STAFFING AUTHORIZATION - Continued

POSITION	SALARY RANGE	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	APPROVED FY 12
ENG. CONSTRUCTION INSPECTOR II	3066-4109	0.5	0.5	1.2	1.2
PERMIT CLERK	2067-2766	-	-	-	-
DRAFTING TECHNICIAN	2579-3457	0.5	0.5	0.6	0.6
ENVIRONMENTAL ENGINEER	5301-7100	0.5	0.5	0.7	0.3
CHIEF CHEMIST	4343-5820	1.0	1.0	0.9	0.9
SAFETY & TRAINING COORD	3746-5019	0.5	0.5	0.6	-
CHEMIST	3596-4816	2.0	2.0	1.9	2.9
LAB TECHNICIAN	2452-3289	1.0	1.0	1.0	1.0
WATER TREATMENT SUPT.	5301-7100	1.0	1.0	1.0	1.0
PLANT MECHANIC SUPERVISOR	3854-5163	1.0	1.0	1.0	1.0
PUD PLANT OPER SUPERVISOR	3854-5163	1.0	1.0	1.0	1.0
TREATMENT PLANT TECHNICIAN I	2431-3255	1.0	1.0	2.0	1.0
TREATMENT PLANT TECHNICIAN I-A-B	2477-3325	1.0	1.0	2.0	2.0
TREATMENT PLANT TECHNICIAN II-A	3118-4175	10.0	10.0	8.0	9.0
ENVIRONMENTAL COORDINATOR	3596-4816	-	0.5	0.3	0.2
TOTAL		59.6	60.1	62.4	61.3

Engineer I and II and permit clerk were moved to Engineering, also administrative coordinator was moved to PW Administration for FY 2009.

WASTEWATER FUND BUDGET NARRATIVE

The Wastewater Division's primary function is to provide sewer services within the approved service area. The Wastewater divisions are also responsible for:

- Exceeding all federal and state regulatory standards for sewer treatment.
- Maintaining 11 sewer lift stations and 3 treatment plants.
- The installation, maintenance, and repair of the City's wastewater mains and manholes.
- Providing customer service for over 104,000 residents.

Revenues

Projected wastewater revenues for FY 12 are \$13,179,302, which is an increase of \$2,109,370 as the result of rate increases to fund the design for the necessary wastewater treatment plant improvements to meet new federal regulations.

Expenses

Projected operating expenses for FY 12 are \$6,993,092, which is a \$303,759 increase compared to FY 11. This increase is caused by the addition of an inflow and infiltration study and digester cleaning that must be completed every five to seven years.

Capital

Capital expenses for FY 12 total \$7,036,745. This total includes electrical replacements, rehabilitation of four primary clarifiers, a wastewater plant pavement overlay, wastewater main replacements, design for wastewater treatment plant improvements, Rehberg Ranch sanitary sewer irrigation, and the design for lift station improvements, as well as a number of other miscellaneous repairs, upgrades, and equipment replacements. All capital expenses in the FY 12 budget were previously identified in the Equipment Replacement Program, Technology Replacement Program, and the FY 2012-2016 Capital Improvement Program (CIP).

**WASTEWATER FUND
OPERATING BUDGET**

FUNDS 512,513,518,421

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
WORKING CAPITAL - BEGINNING	\$ 4,077,014	\$ 3,643,764	\$ 1,832,677	\$ 6,544,751	\$ 5,938,174
REVENUES:					
WASTEWATER CHARGES	\$ 8,921,897	\$ 9,371,405	\$ 9,875,500	\$ 9,900,100	\$ 12,019,720
PERMITS	23,763	25,150	24,000	22,000	23,000
OTHER CHARGES FOR SERV.	52,316	68,832	72,716	62,716	77,582
FRANCHISE FEE REVENUE	436,087	392,822	450,000	410,000	500,000
LATE PAYMENT CHARGES	24,508	26,264	25,000	28,000	28,000
SEWER TRUNK/LATERAL FEE	326,417	-	-	-	-
SYSTEM DEVELOPMENT FEE	1,684,187	451,864	550,000	420,000	450,000
STATE FEE	36,176	45,570	36,000	40,000	40,000
GRANT REVENUE	395,160	408,944	-	13,897	-
SRF LOAN REVENUE	-	-	-	3,348,226	-
INTEREST ON INVESTMENTS	125,916	47,152	36,716	35,129	41,000
TOTAL REVENUE	\$ 12,026,427	\$ 10,838,003	\$ 11,069,932	\$ 14,280,068	\$ 13,179,302
EXPENSES:					
ADMINISTRATION	\$ 1,095,670	\$ 1,012,395	\$ 1,479,879	\$ 1,110,179	\$ 1,371,077
COMMERCIAL	775,615	870,403	692,484	689,828	750,257
TREATMENT PLANT	2,955,454	3,119,312	3,188,674	3,173,172	3,461,586
COLLECTION SYSTEM	1,062,048	1,075,877	1,124,693	1,061,575	1,181,551
ENGINEERING	43,352	1,024	-	-	-
ENVIRONMENTAL AFFAIRS	115,297	267,514	203,603	202,236	228,621
UTILITIES FLEET SERVICES	23,825	-	-	-	-
CENTRAL STOREROOM	31,992	-	-	-	-
REPLACEMENT EXPEND.	3,706,882	5,158,325	2,393,162	4,333,684	4,586,745
CONSTRUCTION	7,294,949	1,265,402	-	2,978,582	2,450,000
BOND PRINCIPAL	-	-	855,000	761,000	776,000
BOND INTEREST **	149,588	364,230	564,000	576,389	588,000
TOTAL EXPENSES	\$ 17,254,672	\$ 13,134,482	\$ 10,501,495	\$ 14,886,645	\$ 15,393,837
					\$ -
W.C. CHANGES NOT BUDGETED	4,794,995	5,197,466	-	-	-
WORKING CAPITAL - ENDING	\$ 3,643,764	\$ 6,544,751	\$ 2,401,114	\$ 5,938,174	\$ 3,723,639
LESS OPERATING RESERVE	855,347	1,115,347	1,195,000	1,123,000	1,260,000
LESS SRF LOAN RESERVE	717,530	1,137,529	1,419,000	1,337,000	1,364,000
AVAILABLE WORKING CAPITAL	\$ 2,070,887	\$ 4,291,875	\$ (212,886)	\$ 3,478,174	\$ 1,099,639

** Interest Expense of \$116,671 was capitalized in the CAFR in year FY10.

**WASTEWATER FUND
OPERATING BUDGET**

FUND 512,513,518,421

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
PERSONAL SERVICES	\$ 2,683,115	\$ 3,043,569	\$ 2,782,296	\$ 2,769,668	\$ 2,922,280
OPERATIONS AND MAINTENANCE	3,420,138	3,302,956	3,907,037	3,467,322	4,070,812
CAPITAL	11,001,831	6,423,727	2,393,162	7,312,266	7,036,745
DEBT SERVICE	149,588	364,230	1,419,000	1,337,389	1,364,000
TOTAL EXPENSES	\$ 17,254,672	\$ 13,134,482	\$ 10,501,495	\$ 14,886,645	\$ 15,393,837

STAFFING AUTHORIZATION

POSITION	SALARY RANGE	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	APPROVED FY 12
ADMINISTRATIVE COORD	3066-4109	-	-	-	-
ADMINISTRATIVE SECRETARY	2536-3401	0.5	0.5	0.4	0.4
COMP PROGRAMMER / ANALYST II	3746-5019	0.4	0.4	-	-
COMMERCIAL& METER SUPT	5301-7100	0.5	0.5	0.3	0.3
ACCOUNTING SUPERVISOR	3854-5163	0.5	0.5	0.5	0.5
SR. ACCOUNT CLERK	2395-3209	1.0	1.0	1.0	1.0
ACCOUNT CLERK II	2067-2766	2.0	2.0	2.0	2.0
MECHANIC I	2431-3255	0.5	0.5	0.3	0.3
BUILDING SERV. WORKER	1876-2515	1.5	1.5	1.3	1.3
BUILDING MAINT MECH.	2964-3974	0.5	0.5	0.3	0.3
D&C SUPERINTENDENT	5301-7100	0.5	0.5	0.4	0.4
EQUIP OPER/MAINT WORKER	2554-3423	7.5	7.5	6.4	6.4
SYSTEMS MAINT SUPERVISOR	3854-5163	2.0	2.0	1.6	1.6
ENGINEER II	4343-5820	1.0	1.0	0.4	0.4
ELECTRICAL CNTRL SYS SPEC	4257-5702	0.5	0.5	1.0	1.0
ELECTRICIAN I	2431-3255	-	-	1.0	1.0
ELECTRICIAN III	3118-4175	2.0	2.0	2.0	2.0
ENGINEER I	3595-4816	-	-	-	-
ENG. CONSTRUCTION INSPECTOR II	3066-4109	0.5	0.5	0.8	0.8
PERMIT CLERK	2067-2766	-	-	-	-
DRAFTING TECHNICIAN	2579-3457	0.5	0.5	0.4	0.4
TECHNICAL SYST. ANALYST	2980-3994	-	-	-	-
INVENTORY CONT SPEC II	2946-3947	0.5	0.5	0.3	0.3

Engineer I and II and permit clerk were moved to Engineering, also administrative coordinator was moved to PW administration for FY 2009.

FUND 512,513,518,421

WASTEWATER FUND
STAFFING AUTHORIZATION - Continued

POSITION	SALARY RANGE	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	APPROVED FY 12
ENVIRONMENTAL ENGINEER	5301-7100	0.5	0.5	0.3	0.7
CHIEF CHEMIST	4343-5820	1.0	1.0	1.1	1.1
SAFETY & TRAINING COORD	3746-5019	0.5	0.5	0.4	-
CHEMIST	3596-4816	-	-	0.1	0.1
LAB TECHNICIAN	2452-3289	2.0	2.0	2.0	2.0
WASTEWATER TREATMENT SUPT	5301-7100	1.0	1.0	1.0	1.0
PLANT MECHANIC SUPERVISOR	3854-5163	1.0	1.0	1.0	1.0
PLANT OPER SUPERVISOR	3854-5163	1.0	1.0	1.0	1.0
SR EQUIP OPER MAINT WKR	2936-3933	1.0	1.0	1.6	1.6
ELECTRICIAN II-A	2964-3974	1.0	1.0	-	-
ENVIRONMENTAL COORDINATOR	3596-4816	-	0.5	0.7	0.8
TREATMENT PLANT TECH II-A	3118-4175	7.0	7.0	3.0	3.0
TREATMENT PLANT TECHNICIAN I	2431-3255	1.0	1.0	5.0	5.0
TREATMENT PLANT TECHNICIAN II	3055-4093	4.0	4.0	4.0	4.0
TOTAL		<u>43.4</u>	<u>43.9</u>	<u>41.6</u>	<u>41.7</u>

Engineer I and II and permit clerk were moved to Engineering, also administrative coordinator was moved to PW administration for FY 2009.

PARKING FUND BUDGET NARRATIVE

The Parking Fund is responsible for operating and maintaining the City's four parking garages, five parking lots, and over 1,000 meters, for a grand total of over 3,000 parking spaces. The garages and lots provide a total of 2,403 off-street parking spaces; of which, 280 of the garage spaces are designated as "shoppers" to ensure that there is convenient parking for people visiting the downtown area.

Revenues

The Parking Construction Fund accounts for the parking projects in the Capital Improvement Plan. The Parking Fund accounts for all other parking revenue and includes the construction fund. The revenue line items show a 4.0% increase from the FY 11 estimate to the FY 12 budget. Most of this increase is due to a strengthening economy in downtown Billings and the parking enforcement efforts of the Volunteer Patrol Unit, part of the Billings Police Department, responsible for enforcing parking ordinances city-wide.

Expenditures

There are no major changes from the FY11 estimate to the FY12 budget. All major increases in expenses are due to capital expenditures.

Capital

The Parking Construction fund contains the following capital expenditures:

1. Construction of New Parking Garage: Land acquisition, design, and construction of a new parking garage at Broadway and Montana Ave. The garage will be financed with both Parking funds and Tax Increment Finance District bonds.
2. 25th Street Pedestrian Bridge Parking Lot: Develop a parking lot at 25th Street South and Minnesota Ave. This parking lot is part of the pedestrian bridge that connects 25th Street South to 25th Street North and spans over the railroad tracks. This parking lot will create more parking opportunities for those who work in and around Montana Avenue.
3. Restripe Parking Lanes in Downtown: Phase 1 of 2. Restripe all diagonal and parallel space markings east of Broadway. This will help facilitate proper parking within designated spaces.

**PARKING FUND
OPERATING BUDGET**

FUND 521, 414

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
WORKING CAPITAL - BEGINNING	\$ 2,442,761	\$ 2,104,315	\$ 1,450,167	\$ 1,214,301	\$ 743,012
REVENUES:					
PARKING METER INCOME	\$ 298,525	\$ 313,343	\$ 303,400	\$ 303,400	\$ 295,000
VIOLATIONS	125,128	119,518	112,000	120,000	117,000
SURFACE LOTS	49,938	51,409	51,800	51,000	47,800
PARK 1 - GARAGE	258,468	228,223	282,900	230,000	244,805
PARK 1 - STORE RENTAL	116,093	78,127	79,850	50,000	83,300
PARK 2	511,122	492,844	499,500	500,000	512,250
PARK 3	134,395	141,134	144,000	144,000	145,500
PARK 4	365,242	320,943	399,200	340,000	348,850
INVESTMENT EARNINGS	62,402	18,979	16,973	9,000	9,900
SALE OF CAPITAL	2,373	-	-	-	5,000
BOND SALE FINANCING	-	-	-	-	7,000,000
MISC. REVENUE	822	173	500	500	500
TOTAL REVENUE	\$ 1,924,508	\$ 1,764,693	\$ 1,890,123	\$ 1,747,900	\$ 8,809,905
EXPENSES:					
ADMINISTRATION	\$ 216,649	\$ 248,126	\$ 303,876	\$ 300,000	\$ 251,954
ENFORCEMENT	219,271	236,517	227,039	220,000	303,292
METER COLLECT. & MAINT.	107,973	93,050	88,124	94,000	93,477
SURFACE LOTS	22,548	25,150	29,499	42,000	29,508
PARK 1 - GARAGE	304,888	286,524	225,133	230,000	225,394
PARK 1 - STORE RENTAL	15,321	21,268	23,537	21,000	23,641
PARK 2	472,545	385,978	341,347	360,000	362,422
PARK 3	202,392	214,816	152,484	160,000	158,181
PARK 4	217,537	329,522	200,267	220,000	208,915
DEBT SERVICE-PRINCIPAL	-	-	200,014	200,014	210,975
DEBT SERVICE-INTEREST	307,415	297,114	295,381	295,381	284,420
CONSTRUCTION & CAPITAL	12,375	338,087	1,253,589	76,794	6,948,000
TOTAL EXPENSES	\$ 2,098,914	\$ 2,476,152	\$ 3,340,290	\$ 2,219,189	\$ 9,100,179
WORKING CAP. CHANGES NOT BUDGETED	(164,040)	(178,555)	\$ -	-	-
WORKING CAPITAL - ENDING	\$ 2,104,315	\$ 1,214,301	\$ -	\$ 743,012	\$ 452,738
LESS OPERATING RESERVE	285,000	306,000	-	264,000	265,000
AVAILABLE WORKING CAPITAL	\$ 1,819,315	\$ 908,301	\$ -	\$ 479,012	\$ 187,738

**PARKING FUND
OPERATING BUDGET**

FUND 521,414

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY11	ESTIMATE FY11	APPROVED FY12
PERSONAL SERVICES	\$ 607,689	\$ 685,313	\$ 676,886	\$ 680,000	\$ 746,953
OPERATIONS AND MAINTENANCE	938,127	993,209	672,112	733,692	604,609
CAPITAL	12,375	267,209	1,262,589	76,794	7,019,914
DEBT SERVICE	307,415	297,114	495,395	495,395	495,395
TRANSFERS	<u>233,308</u>	<u>233,307</u>	<u>233,308</u>	<u>233,308</u>	<u>233,308</u>
TOTAL EXPENSES	<u>\$ 2,098,914</u>	<u>\$ 2,476,152</u>	<u>\$ 3,340,290</u>	<u>\$ 2,219,189</u>	<u>\$ 9,100,179</u>

STAFFING AUTHORIZATION

POSITION	SALARY RANGE	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY11	APPROVED FY12
PARKING SUPERVISOR	3596-4816	1.0	1.0	1.0	1.0
PARKING GARAGE ATTENDANT	1630-2183	4.8	0.8	0.8	0.8
PARKING METER COLLECTION / MAINTENANCE WORKER	2053-2752	2.0	2.0	2.0	2.0
PKG GARAGE ATTNDT/ACCT CLERK I	1891-2531	2.0	5.0	5.0	5.0
BUILDING SERVICE WORKER	1876-2515	1.0	1.5	1.5	1.5
PARKING ENFORCEMENT OFFICERS	1891-2531	4.0	4.0	4.0	4.0
PARKING OFFICE ASSISTANT	1891-2531	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
TOTAL		<u>15.8</u>	<u>15.3</u>	<u>15.3</u>	<u>15.3</u>

SOLID WASTE FUND BUDGET NARRATIVE

The Solid Waste Division provides all trash collection for residential and commercial operations within the Billings City limits. The Division also operates and manages the Billings Regional Landfill, which provides environmentally safe disposal service for the City of Billings, Yellowstone County, and several bordering counties. Solid Waste is funded through fees charged for services provided.

Revenues

The Solid Waste Division revenues are estimated at \$10,321,636 for FY 12, an increase of \$666,119. Part of the increase is due to an increase in landfill use and the remainder is from a 5% rate increase. This rate increase is the final year of a 3-year incremental rate increase that was previously approved by Council. However, the previously approved rate increase was programmed to be 10%. It was determined that only a 5% increase was needed due to deferring capital equipment and additional landfill revenues.

Expenditures

The expenses for FY 12 are budgeted at \$8,359,620. This is an increase of \$150,721 from FY 11 and is the result of increases in personnel expenses for health insurance and employee step increases.

Capital

The major capital items for FY 12 include the replacement of five solid waste collection trucks and a landfill roll off truck, as well as the construction of landfill cell phase 5 design and construction, phase 3 closure design, and the update of the master plan. Capital expenditures in the FY 12 budget were previously identified in the Equipment Replacement Plan and the FY 2012-2016 Capital Improvement Program (CIP).

**SOLID WASTE FUND
OPERATING BUDGET**

FUNDS 541,542,543,544

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
WORKING CAPITAL - BEGINNING	\$ 13,252,175	\$ 11,262,550	\$ 8,712,599	\$ 9,493,214	\$ 8,359,294
REVENUES:					
CONTAINER SALES	\$ 3,110	\$ 2,839	\$ 1,000	\$ 3,000	\$ 2,500
GARBAGE COLLECTION-RES	2,933,526	3,172,136	3,467,000	3,509,266	3,660,000
GARBAGE COLLECTION-COMM	2,671,646	2,818,419	3,108,000	3,118,584	3,280,000
COLLECTION-BILLED	571,598	596,296	614,000	655,000	669,000
LANDFILL CHARGES	1,951,313	2,480,899	2,200,500	2,334,500	2,480,000
MISC CHARGE FOR SERVICES	32,681	66,146	51,950	52,350	52,314
SPECIAL ASSESSMENTS	5,110	6,856	5,000	6,100	5,000
INTEREST ON INVSTMNT/LOANS	399,763	225,900	204,067	153,721	172,822
SALE OF SURPLUS EQUIP/LAND	14,996	1,818	3,000	-	-
REFUNDS/REIMBURSEMENTS	119	277	1,000	300	-
TOTAL REVENUE	\$ 8,583,862	\$ 9,371,586	\$ 9,655,517	\$ 9,832,821	\$ 10,321,636
EXPENSES:					
ADMINISTRATION	\$ 1,222,768	\$ 521,149	\$ 1,338,523	\$ 1,344,880	\$ 1,379,861
COLLECTION	5,915,433	6,568,374	6,021,665	6,070,570	6,174,140
LANDFILL	3,501,739	3,382,369	3,496,861	3,551,291	3,981,117
TOTAL EXPENSES	\$ 10,639,940	\$ 10,471,892	\$ 10,857,049	\$ 10,966,741	\$ 11,535,118
WORKING CAP. CHANGES NOT BUDGETED	66,453	(669,030)	-	-	-
WORKING CAPITAL - ENDING	\$ 11,262,550	\$ 9,493,214	\$ 7,511,067	\$ 8,359,294	\$ 7,145,812
DUE FROM ARTERIAL STREET FEES FUND	(3,144,822)	(2,644,882)	(2,144,822)	(2,144,822)	(1,544,882)
DUE FROM PUBLIC SAFETY FUND	(1,244,716)	(570,764)	-	-	-
WORKING CAPITAL - ENDING	\$ 6,873,012	\$ 6,277,568	\$ 5,366,245	\$ 6,214,472	\$ 5,600,930
LESS OPERATING RESERVE	3,396,000	3,074,000	3,612,000	3,690,000	3,678,000
AVAILABLE WORKING CAPITAL	\$ 3,477,012	\$ 3,203,568	\$ 1,754,245	\$ 2,524,472	\$ 1,922,930

The FY 11 Working Capital Estimate-Ending Balance of \$8,359,294 includes Due From Other Funds amounts of \$2,144,822 which will be received as cash over the next two years.

**SOLID WASTE FUND
OPERATING BUDGET**

FUNDS 541,542,543,544

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
PERSONAL SERVICES	\$ 3,617,268	\$ 3,789,486	\$ 3,851,966	\$ 3,998,179	\$ 4,091,687
OPERATIONS AND MAINTENANCE	4,100,678	3,197,316	4,356,933	4,388,355	4,267,933
CAPITAL	2,921,994	3,485,090	2,648,150	2,580,207	3,175,498
TOTAL EXPENSES	<u>\$ 10,639,940</u>	<u>\$ 10,471,892</u>	<u>\$ 10,857,049</u>	<u>\$ 10,966,741</u>	<u>\$ 11,535,118</u>

STAFFING AUTHORIZATION

POSITION	SALARY RANGE	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	APPROVED FY 12
SOLID WASTE SUPT.	5301-7100	1.0	1.0	1.0	1.0
SOLID WASTE SUPERVISOR	3854-5163	4.0	4.0	4.0	4.0
SR EQUIP. OPER / MAINT WORKER	2936-3933	6.0	6.0	7.0	5.0
ADMINISTRATIVE COORDINATOR	3066-4109	1.0	1.0	1.0	1.0
EQUIP. OPER / MAINT. WORKER	2554-3423	33.0	33.0	33.0	37.0
MAINTENANCE WORKER	2383-3193	12.0	12.0	12.0	9.0
SR. OFFICE ASSISTANT	2067-2766	1.0	1.0	1.0	1.0
BUILDING SERVICE WORKER	1876-2515	0.5	0.5	0.5	0.5
LANDFILL ATTENDANTS	2383-3193	2.0	2.0	2.0	3.0
SR. ACCOUNT CLERK / SOLID WASTE INSPECT.	2395-3209	1.0	1.0	1.0	1.0
ENVIRONMENTAL COMPLIANCE COORDINATOR	4343-5820	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
TOTAL		<u>62.5</u>	<u>62.5</u>	<u>63.5</u>	<u>63.5</u>

AIRPORT FUND BUDGET NARRATIVE

The Aviation Division of the Aviation and Transit Department operates and maintains the City of Billings Logan International Airport, providing the facilities for commercial service airline operators to offer transportation for approximately 800,000 annual travelers who utilize the Airport's terminal building. Other businesses and activities located at the Airport include car rentals, restaurant/deli/lounge, gift shop, public parking, fixed base operators (FBOs), radio/avionics repair shops, executive hangars, a general aviation hangar complex, air freight/mail operators, the Transportation Security Administration (TSA), the Federal Aviation Administration (FAA), as well as numerous other State and Federal agencies. The Airport operation is a self-supporting Enterprise Fund that does not receive any General Fund or tax revenue support. Airport concession, rental, and lease revenues offset the costs to operate and maintain the Airport facilities.

Revenues

The Airport's budgeted concession revenues (parking, restaurant, gift shop, and car rentals) decreased \$23,191 from FY 11 to FY 12, and budgeted airline revenues (terminal building rents and landing fees) decreased \$81,459 for the same period. These revenue decreases are largely due to a restructuring of the car rental concession agreement and a reduction in the terminal building space being rented by the Airlines. The Airport expects capital funds generated with Passenger Facility Charges (PFCs) to increase \$65,410. Customer Facility Charges (CFCs) for FY 12 are approximately the same as budgeted for FY 11. The car rental companies will collect CFCs from their customers and remit the collections to the Airport to cover debt service payments on the new car rental Quick Turn Around (QTA) facility that was funded with a \$6,525,000 revenue bond issue.

Expenses

The Airport's total FY 12 Operating and Maintenance (O&M) budget increased \$519,861 from FY 11. Of this amount, \$240,991 is for the car rental fueling activity, which has increased from four to five on-airport rental car companies. Budgeted car rental fuel sales of \$245,000 will offset this cost. The remaining increase of \$278,870 is the culmination of increased personnel, utility, and fuel costs.

Capital

The FY 12 capital budget decreased in total \$5,001,816. Individual capital project lines report the following increases and (decreases): Airport Grants Projects - Federal Airport Improvement Program (AIP) (\$3,528,004), local capital outlay (\$1,147,233), CFC (\$775,000) and PFC \$448,421. The FY 12 Federal Grant projects include a rotary snow blower, a dump truck/airfield sander, a deicing fluid applicator truck and storage tank, and a safety management system planning document update. The PFC projects include \$831,415 to purchase an ARFF fire fighting vehicle and \$200,000 to expand the terminal building screening lobby. Projects funded 100% with the Airport's local capital outlay include \$400,000 to possibly acquire land for Airport buffer zone needs, various painting and repair projects totaling \$275,000, and smaller pieces of equipment totaling \$116,210.

**AIRPORT FUND
OPERATING BUDGET**

FUNDS 561-568 & 405-409

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
WORKING CAPITAL - BEGINNING	\$ 7,176,438	\$ 8,366,000	\$ 6,461,612	\$ 6,618,535	\$ 5,098,841
REVENUES:					
CHARGES FOR SERVICES	\$ 7,986,906	\$ 8,278,241	\$ 8,484,717	\$ 8,312,236	\$ 8,853,362
FEDERAL/STATE GRANT REVENUE	2,861,881	3,773,066	4,510,500	6,584,008	1,156,896
PFC REVENUE	1,030,321	1,013,217	999,198	1,063,615	1,064,608
CFC REVENUE	-	-	780,000	379,695	778,200
BOND PROCEEDS	-	-	-	6,389,729	-
INVESTMENT INTEREST	186,033	72,850	47,348	43,673	47,494
SALE OF EQUIPMENT/LAND	4,013	6,420	-	-	-
REFUNDS/REIMBURSEMENTS	361,544	225,793	194,286	193,286	194,286
TOTAL REVENUE	\$ 12,430,698	\$ 13,369,587	\$ 15,016,049	\$ 22,966,242	\$ 12,094,846
EXPENSES:					
ADMINISTRATION	\$ 1,425,866	\$ 1,427,896	\$ 1,795,186	\$ 1,436,045	\$ 1,835,794
BUILDING MAINTENANCE	1,552,097	1,570,815	1,606,016	1,612,271	1,675,456
AIRFIELD MAINTENANCE	2,116,228	2,043,127	2,187,782	2,159,577	2,327,023
AIRPORT POLICE	698,773	749,453	716,589	708,260	743,809
AIRCRAFT RESCUE FIREFIGHTING	60,973	113,151	130,167	70,792	63,667
BUSINESS PARK	106,283	98,156	90,500	105,635	141,202
CAR RENTAL FUELING	224,571	356,143	336,779	412,408	577,770
CAR WASH FACILITY O&M	-	-	140,943	-	159,102
AIRPORT GRANT PROJECTS	3,301,841	4,106,680	4,736,842	6,919,482	1,208,838
AIRPORT PFC PROJECTS	59,155	2,595,123	582,994	1,281,904	1,031,415
AIRPORT CFC PROJECTS	-	87,125	775,000	5,753,584	-
CAPITAL OUTLAY	953,417	980,857	1,938,443	2,873,000	791,210
DEBT SERVICE-PRINCIPAL	-	-	575,000	700,000	925,000
DEBT SERVICE-INTEREST	558,838	535,309	461,080	452,978	530,813
TOTAL EXPENSES	\$ 11,058,042	\$ 14,663,835	\$ 16,073,321	\$ 24,485,936	\$ 12,011,099
WORKING CAPITAL CHANGES NOT BUDGETED:	(183,094)	(453,217)	-	-	-
WORKING CAPITAL - ENDING	\$ 8,366,000	\$ 6,618,535	\$ 5,404,340	\$ 5,098,841	\$ 5,182,588
LESS OPERATING RESERVE	1,128,000	1,097,000	1,191,000	1,106,000	1,279,000
LESS REVENUE BOND RESERVE	2,317,183	2,317,183	2,423,935	2,548,608	2,423,935
AVAILABLE WORKING CAPITAL	\$ 4,920,817	\$ 3,204,352	\$ 1,789,405	\$ 1,444,233	\$ 1,479,653

**AIRPORT FUND
OPERATING BUDGET**

FUND 561,562,563,564-568,405-409

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
PERSONNEL SERVICES	\$ 3,732,876	\$ 3,830,488	\$ 3,850,816	\$ 3,740,252	\$ 4,045,485
OPERATIONS AND MAINTENANCE	2,904,960	2,624,671	3,153,146	2,764,736	3,478,338
CAPITAL	3,861,368	7,673,367	8,033,279	16,827,970	3,031,463
DEBT SERVICE	<u>558,838</u>	<u>535,309</u>	<u>1,036,080</u>	<u>1,152,978</u>	<u>1,455,813</u>
TOTAL EXPENSES	<u>\$ 11,058,042</u>	<u>\$ 14,663,835</u>	<u>\$ 16,073,321</u>	<u>\$ 24,485,936</u>	<u>\$ 12,011,099</u>

STAFFING AUTHORIZATION

POSITION	SALARY RANGE	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	APPROVED FY 12
AVIATION & TRANSIT DIRECTOR	6933-9289	1.0	1.0	1.0	1.0
ASSISTANT AVIATION DIRECTOR	5795-7766	1.0	1.0	1.0	1.0
AVIATION & TRANS BUSINESS MGR	5301-7100	1.0	1.0	1.0	1.0
ADMINISTRATIVE SECRETARY	2536-3401	1.0	1.0	1.0	1.0
AIRPORT POLICE SUPERVISOR	3596-4816	1.0	1.0	1.0	1.0
AIRPORT POLICE OFFICERS	2996-4013	8.0	8.0	8.0	8.0
AIRPORT POLICE CLERK	2067-2766	1.0	1.0	1.0	1.0
AIRFIELD OPERATIONS SUPT.	4343-5820	1.0	1.0	1.0	1.0
ARFF/AIRFIELD MAINT. WORKER	2936-3933	15.0	15.0	15.0	15.0
ARFF/ELECTRICIAN II	3567-4780	2.0	2.0	2.0	1.0
AIRPORT FACILITIES SUPT	3854-5163	1.0	1.0	1.0	1.0
BLDG MAINT. MECHANIC	2964-3974	2.0	2.0	2.0	3.0
BLDG MAINT WORKER	2383-3193	-	-	1.0	
BLDG. SERVICES WORKER	1876-2515	12.0	12.0	11.0	12.0
OPERATIONS ARFF SUPERVISOR	3854-5163	1.0	1.0	1.0	1.0
LEAD BLDG MAINT. MECHANIC	3278-4389	1.0	1.0	1.0	1.0
OPERATIONS AFM SUPERVISOR	3854-5163	1.0	1.0	1.0	1.0
ACCOUNTANT II	3854-5163	1.0	1.0	1.0	1.0
LEAD BLDG SERVICES WORKER	2074-2775	1.0	1.0	1.0	1.0
SR. ACCOUNT CLERK	2395-3209	1.0	1.0	1.0	1.0
AIRPORT ENG/PLAN MANAGER	5301-7100	1.0	1.0	1.0	1.0
AFM WORKER/MECHANIC I	2936-3933	1.0	1.0	1.0	1.0
LEAD AIRFIELD MAINT WORK/MECH	3243-4347	1.0	1.0	1.0	1.0
TOTAL		<u>56.0</u>	<u>56.0</u>	<u>56.0</u>	<u>56.0</u>

TRANSIT FUND BUDGET NARRATIVE

The Transit Division of the Aviation and Transit Department is responsible for providing bus and van transportation service for the City's citizens. This service meets a significant percentage of the mobility needs for those citizens without access to private transportation (referred to as transit-dependent citizens), particularly young, elderly, low income, or disabled citizens.

Revenues

The operating revenue budget increased \$5,400 from FY 2011 to FY 2012. Increases to Federal Transit Administration (FTA) operating assistance of \$81,129 and miscellaneous revenues of \$22,024 offset fare and grant revenue decreases totaling \$97,753.

Expenditures

Total FY 2012 budgeted operating expenses increased \$264,617 compared to the FY 2011 budget. The increase in MET Transit's operating budget is due to labor and fuel increases.

Capital

Transit's FY 2012 capital expenditure budget of \$460,000 is approximately one-half of the FY 2011 budget. Expenditures cover improvements to the Metroplex and the purchase of one van for \$80,000. This van may receive funding assistance through a Montana Department of Transportation grant. The \$380,000 of budgeted capital improvements for the Metroplex will be funded 80% with FTA Grant funds and 20% local match funds.

**TRANSIT FUND
OPERATING BUDGET**

FUNDS 571,572,411,412,204

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
WORKING CAPITAL - BEGINNING	\$ 2,166,243	\$ 1,488,750	\$ 1,935,431	\$ 1,873,741	\$ 2,513,005
REVENUES:					
STATE AND FEDERAL GRANTS	\$ 1,812,883	\$ 1,892,885	\$ 1,837,927	\$ 1,990,652	\$ 1,919,094
ARRA OPERATING GRANT	-	-	-	368,000	-
FTA CAPITAL GRANT	2,416,028	752,588	1,129,426	1,424,790	304,000
TAX REVENUE	1,744,254	1,774,322	1,734,438	1,807,927	1,826,006
INTER GOVERNMENTAL	312,194	323,710	339,896	340,732	340,733
OPERATING REVENUES	636,051	693,802	672,085	550,616	633,792
INTEREST ON INVESTMENTS	35,242	10,956	11,068	5,289	7,600
SALE SURPLUS EQUIP	2,422	12,794	3,150	200	29,676
TOTAL REVENUE	\$ 6,959,074	\$ 5,461,057	\$ 5,727,990	\$ 6,488,206	\$ 5,060,901
EXPENSES:					
ADMINISTRATION	\$ 525,621	\$ 537,854	\$ 573,854	\$ 535,592	\$ 618,186
OPERATIONS/DRIVERS	1,494,971	1,488,455	1,485,511	1,457,824	1,630,819
OPERATIONS/NON-DRIVERS	461,622	502,897	510,936	512,335	439,096
MAINTENANCE	756,756	705,225	767,143	762,086	844,748
MARKETING	52,713	39,177	43,930	43,930	52,330
PARATRANSIT	1,126,177	1,157,778	1,078,396	1,099,370	1,169,308
DOWNTOWN TRANSFER CNTR	-	8,826	16,500	6,500	16,400
CAPITAL-LOCAL	-	-	-	-	80,000
CAPITAL-FEDERAL	3,311,988	727,904	882,861	1,431,305	380,000
O & M - LOCAL	-	-	30,000	-	-
TOTAL EXPENSES	\$ 7,729,848	\$ 5,168,116	\$ 5,389,131	\$ 5,848,942	\$ 5,230,887
WORKING CAP. CHANGES NOT BUDGETED	93,281	92,050	-	-	-
WORKING CAPITAL - ENDING	\$ 1,488,750	\$ 1,873,741	\$ 2,274,290	\$ 2,513,005	\$ 2,343,019
LESS OPERATING RESERVE	750,000	758,000	766,000	751,000	811,000
AVAILABLE WORKING CAPITAL	\$ 738,750	\$ 1,115,741	\$ 1,508,290	\$ 1,762,005	\$ 1,532,019

**TRANSIT FUND
OPERATING BUDGET**

FUND 571,572,411,412,204

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
PERSONAL SERVICES	\$ 3,149,272	\$ 3,224,401	\$ 3,095,450	\$ 3,167,405	\$ 3,358,185
OPERATIONS AND MAINTENANCE	1,259,928	1,236,112	1,410,820	1,250,232	1,412,702
CAPITAL	<u>3,320,648</u>	<u>707,603</u>	<u>882,861</u>	<u>1,431,305</u>	<u>460,000</u>
TOTAL EXPENSES	<u>\$ 7,729,848</u>	<u>\$ 5,168,116</u>	<u>\$ 5,389,131</u>	<u>\$ 5,848,942</u>	<u>\$ 5,230,887</u>

STAFFING AUTHORIZATION

POSITION	SALARY RANGE	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	APPROVED FY 12
TRANSIT MANAGER	5301-7100	1.0	1.0	1.0	1.0
TRANSIT OPERATIONS SUPR.	3854-5163	2.0	2.0	2.0	2.0
TRANSIT PLANNING & DEVELOPMENT COORD.	4052-5429	1.0	1.0	1.0	1.0
TRANSIT OPERATORS	2452-3289	34.0	34.0	34.0	34.0
ADMINISTRATIVE COORD.	3066-4109	1.0	1.0	1.0	1.0
TRANSIT SERVICE WORKER	2222-2977	1.0	1.0	1.0	1.0
MECHANIC II	2964-3974	3.0	3.0	3.0	3.0
SR. OFFICE ASSISTANT	2067-2766	1.0	1.0	1.0	1.0
VEHICLE SERVICE TECHNICIAN	2222-2977	1.0	1.0	1.0	1.0
PARATRANSIT COORDINATOR	3854-5163	1.0	1.0	1.0	1.0
ON CALL DRIVER	2452-3289	6.3	6.3	6.3	6.3
TRANSIT SERVICES DISPATCHER	2233-2996	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>
TOTAL		<u>55.3</u>	<u>55.3</u>	<u>55.3</u>	<u>55.3</u>

INTERNAL SERVICE
FUNDS

INTERNAL SERVICE
FUNDS

INTERNAL SERVICE FUNDS

The internal service fund accounts for activities and services performed for other organizational units within the City. Charges to other City Departments are made on a cost-reimbursement basis to support these activities. The City's internal service funds and their purposes are:

- The **Fleet Services Fund** provides for the maintenance and repair of vehicles used in the operation of City services.
- The **Central Services Fund** provides postage and copying service used in the operation of City services.
- The **Information Technology Fund** provides the City with technology related strategic planning, project management, integration, technology procurement, E-mail, networking, communications, application development, GIS, mapping, overall hardware and software support, vendor relations, and training services.
- The **City Health Benefits Fund** accounts for amounts received for use in paying health costs of City employees. Those health care costs are paid directly from this fund.
- The **Central Telephone Services Fund** provides for the maintenance and operation of the city-wide telephone system.
- The **Radio Communications Fund** provides for the maintenance and operation of the city-wide radio system.
- The **Property Insurance Fund** purchases liability insurance from MMIA and property insurance from a third party provider for the City and provides for the cost of claims, deductibles, and equipment damages.
- The **Facilities Management Fund** provides operating and maintenance services to the City Hall and Billings Operations Center buildings and provides project management, project specifications, and/or advice to all City departments by request.
- The **Public Works Administration Fund** provides administration services to the Public Works operational divisions.
- The **Public Works Engineering Fund** provides engineering services to the Public Works projects.

INTERNAL SERVICE FUNDS
SUMMARY
OPERATING BUDGET
FY 12

	FLEET SERVICES	CENTRAL SERVICES	INFORMATION TECHNOLOGY	CITY HEALTH BENEFITS	CENTRAL TELEPHONE	RADIO COMMUNICATIONS	PROPERTY INSURANCE	FACILITIES MANAGEMENT
WORKING CAPITAL - BEGINNING	\$ 941,360	\$ 148,222	\$ 443,111	\$ 500,000	\$ 164,717	\$ 505,434	\$ 1,767,459	\$ (6,345)
REVENUE:								
TAXES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SPECIAL ASSESSMENTS	-	-	-	-	-	-	-	-
LICENSES & PERMITS	-	-	-	-	-	-	-	-
INTER-GOVERNMENTAL	-	-	-	-	1,142	-	-	-
CHARGES FOR SERVICE	1,449,715	124,061	1,957,543	12,020,244	355,802	329,497	1,403,700	484,143
FINES & FORFEITS	-	-	-	-	-	-	-	-
INVESTMENT EARNINGS	5,200	980	5,700	8,000	1,550	3,292	22,000	2,400
DONATIONS / CONTRIBUTIONS	-	-	-	-	-	-	-	-
INTERFUND TRANSFERS	-	-	-	-	-	-	120,000	532,056
DEBT PROCEEDS	-	-	-	-	-	-	-	-
MISCELLANEOUS	2,500	-	-	-	-	-	-	640,500
TOTAL REVENUE	\$ 1,457,415	\$ 125,041	\$ 1,963,243	\$ 12,028,244	\$ 358,494	\$ 332,789	\$ 1,545,700	\$ 1,659,099
EXPENDITURES:								
PERSONAL SERVICES	\$ 1,105,907	\$ -	\$ 1,421,175	\$ 10,901,117	\$ 97,151	\$ -	\$ 80,131	\$ 360,180
OPERATION & MAINTENANCE	249,601	104,670	464,568	1,127,127	232,230	263,462	1,859,215	633,412
CAPITAL	3,958	10,000	127,000	-	60,000	230,000	-	39,600
DEBT SERVICE	-	-	-	-	-	-	-	532,056
INTERFUND TRANSFERS	95,769	-	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 1,455,235	\$ 114,670	\$ 2,012,743	\$ 12,028,244	\$ 389,381	\$ 493,462	\$ 1,939,346	\$ 1,565,248
WORKING CAPITAL- ENDING	\$ 943,540	\$ 158,593	\$ 393,611	\$ 500,000	\$ 133,830	\$ 344,761	\$ 1,373,813	\$ 87,506
WORKING CAPITAL NOT BUDGETED	50,000	-	-	-	-	-	-	-
LESS RESERVED/DESIGNATED	367,610	-	98,403	-	10,706	-	705,779	7,000
UNDESIGNATED WORKING CAPITAL BALANCE ENDING	\$ 625,930	\$ 158,593	\$ 295,208	\$ 500,000	\$ 123,124	\$ 344,761	\$ 668,034	\$ 80,506

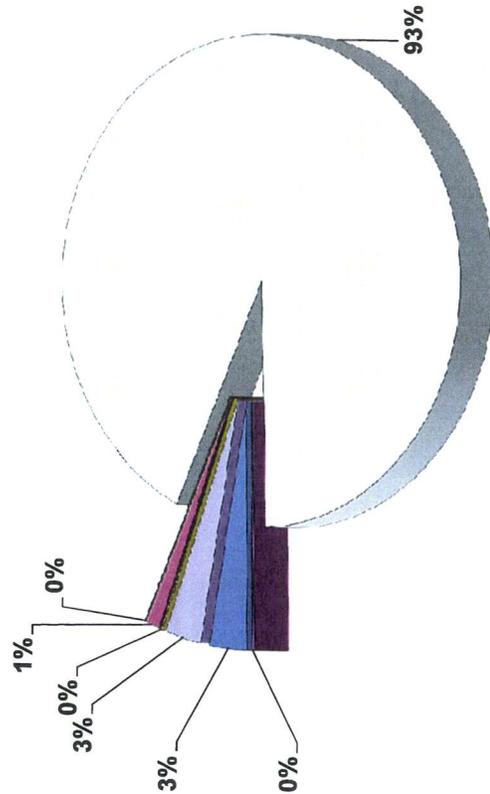
INTERNAL SERVICE FUNDS
SUMMARY
OPERATING BUDGET
FY 12

	PUBLIC WORKS ADMINISTRATION	PUBLIC WORKS ENGINEERING	APPROVED BUDGET FY 12	APPROVED BUDGET FY 11	INCREASE (DECREASE)	ACTUAL FY 10
WORKING CAPITAL - BEGINNING	\$ 198,956	\$ 118,001	\$ 4,780,915	\$ 5,231,164	\$ (450,249)	\$ -
REVENUE:						
TAXES	-	-	-	-	-	-
SPECIAL ASSESSMENTS	-	23,000	23,000	23,000	-	22,876
LICENSES & PERMITS	-	249,000	249,000	358,520	(109,520)	223,455
INTER-GOVERNMENTAL	-	-	1,142	-	1,142	-
CHARGES FOR SERVICE	840,753	2,045,755	21,011,213	19,678,112	1,333,101	2,068,093
FINES & FORFEITS	-	-	-	-	-	-
INVESTMENT EARNINGS	2,100	895	52,117	78,545	(26,428)	395
DONATIONS / CONTRIBUTIONS	-	-	-	-	-	-
INTERFUND TRANSFERS	-	33,600	685,656	1,098,814	(413,158)	87,391
DEBT PROCEEDS	-	-	-	-	-	-
MISCELLANEOUS	-	-	643,000	580,312	62,688	323
TOTAL REVENUE	\$ 842,853	\$ 2,352,250	\$ 22,665,128	\$ 21,817,303	\$ 847,825	\$ 2,402,533
EXPENDITURES:						
PERSONAL SERVICES	659,334	1,592,856	16,217,851	14,543,797	1,674,054	1,823,821
OPERATION & MAINTENANCE	264,054	645,187	5,843,526	5,618,373	225,153	686,197
CAPITAL	9,500	48,100	528,158	289,639	238,519	8,550
DEBT SERVICE	-	-	532,056	532,056	-	-
INTERFUND TRANSFERS	-	-	95,769	95,769	-	-
TOTAL EXPENDITURES	\$ 932,888	\$ 2,286,143	\$ 23,217,360	\$ 21,079,634	\$ 2,137,726	\$ 2,518,568
WORKING CAPITAL- ENDING	\$ 108,921	\$ 184,108	\$ 4,228,683	\$ 5,968,833	\$ (1,740,150)	\$ (116,035)
WORKING CAPITAL NOT BUDGETED	-	-	50,000	50,000	-	166,257
LESS RESERVED/DESIGNATED	8,714	18,411	1,216,624	-	1,216,624	-
UNDESIGNATED WORKING CAPITAL BALANCE ENDING	\$ 100,207	\$ 165,697	\$ 3,062,059	\$ 6,018,833	\$ (2,956,774)	\$ 50,222

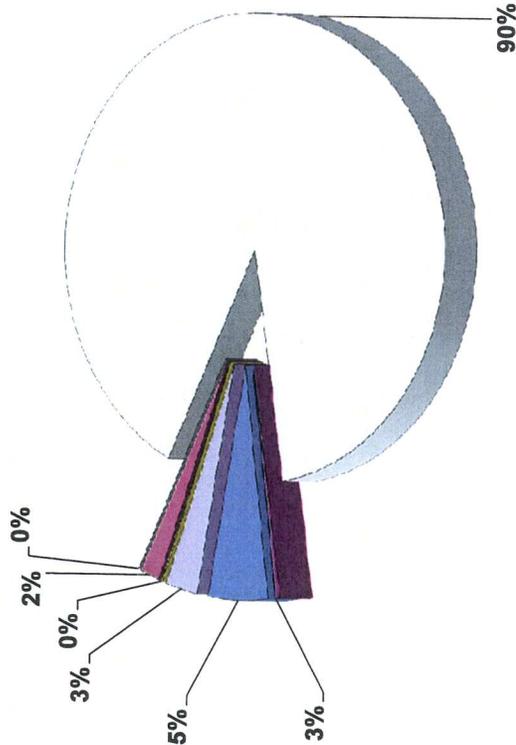
Internal Service Fund Summary of Revenues

	FY 12	FY 11
\$	23,000	23,000
	249,000	358,520
	1,142	-
	21,011,213	19,678,112
	52,117	78,545
	685,656	1,098,814
	643,000	580,312
	<u>\$ 22,665,128</u>	<u>\$ 21,817,303</u>

	FY 12	FY 11
SPECIAL ASSESSMENTS	23,000	23,000
LICENSES AND PERMITS	249,000	358,520
INTER-GOVERNMENTAL	1,142	-
CHARGES FOR SERVICE	21,011,213	19,678,112
INVESTMENT EARNINGS	52,117	78,545
INTERFUND TRANSFERS	685,656	1,098,814
MISCELLANEOUS	643,000	580,312
TOTAL	<u>\$ 22,665,128</u>	<u>\$ 21,817,303</u>



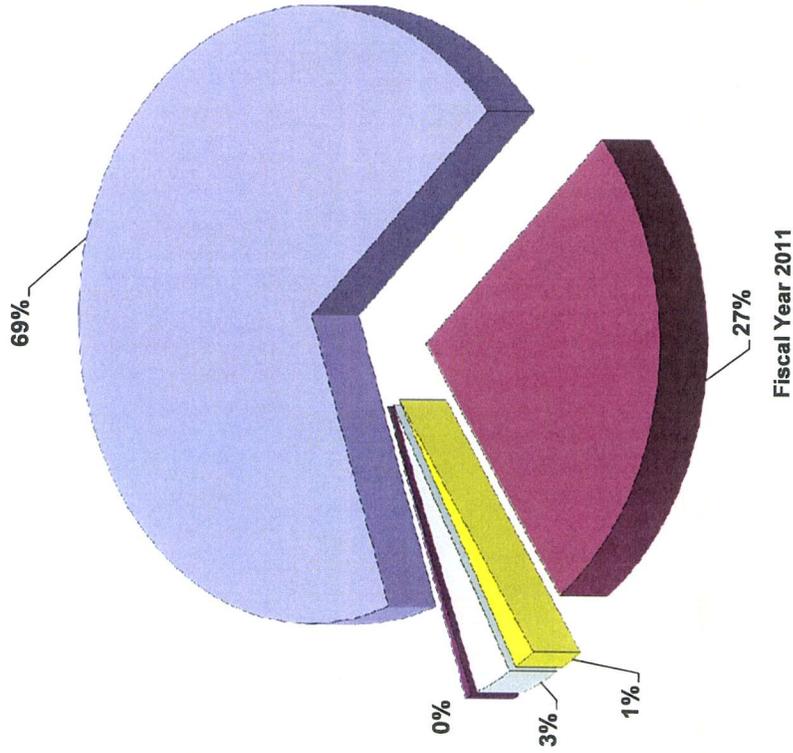
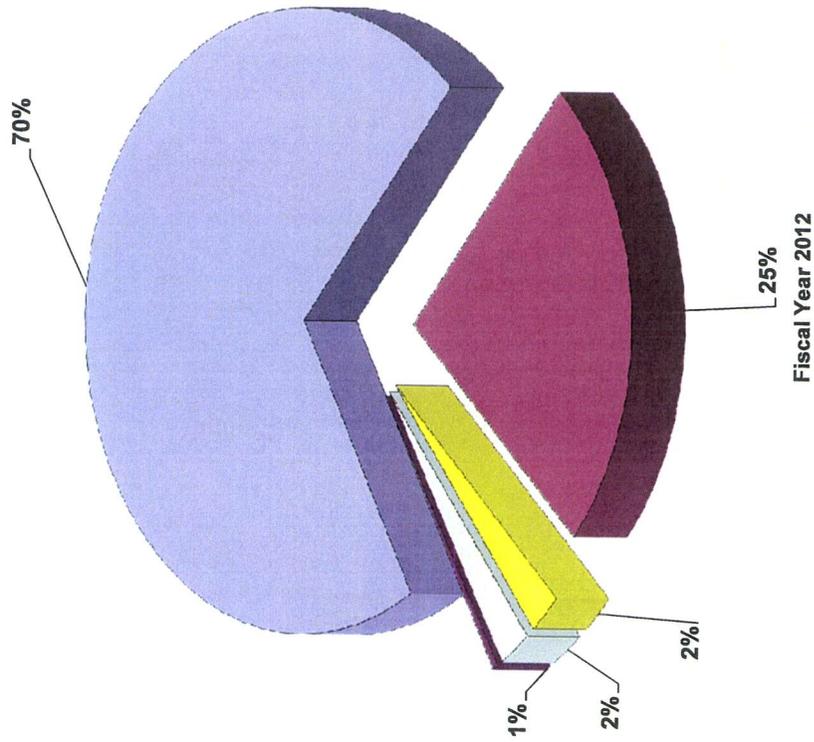
Fiscal Year 2012



Fiscal Year 2011

Internal Service Fund Summary of Expenditures

	FY 12	FY 11
PERSONAL SERVICES	\$ 16,217,851	\$ 14,543,797
OPERATION & MAINTENANCE	5,843,526	5,618,373
CAPITAL	528,158	289,639
DEBT SERVICE	532,056	532,056
INTERFUND TRANSFERS	95,769	95,769
TOTAL	\$ 23,217,360	\$ 21,079,634



FLEET SERVICES BUDGET NARRATIVE

Fleet Services is responsible for maintaining and repairing over 800 City vehicles and other motorized equipment, preventive maintenance programs, parts and fuel inventory management, fleet inventory, fleet computer module operation and maintenance, assisting departments with vehicle specification and disposal, preparing vehicles for service, and maintenance activity reporting. The division is also responsible for the City Courier service functions.

Revenues

No significant changes.

Expenditures

No significant changes.

Capital

Capital expenditure requests total \$3,958 for the replacement of a pool vehicle which is a used transfer from the Public Works Department.

**FLEET SERVICES FUND
OPERATING BUDGET**

FUND 601

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
WORKING CAPITAL - BEGINNING	<u>\$ 690,154</u>	<u>\$ 798,579</u>	<u>\$ 908,969</u>	<u>\$ 951,560</u>	<u>\$ 988,791</u>
REVENUES:					
FLEET SERVICES	\$ 1,229,837	\$ 1,381,169	\$ 1,373,760	\$ 1,400,000	\$ 1,418,215
COURIER	-	26,905	31,466	32,500	31,500
INTEREST EARNINGS	13,552	6,587	10,000	4,500	5,200
TRANSFERS IN	-	-	-	-	-
MISCELLANEOUS	<u>1,844</u>	<u>-</u>	<u>9,000</u>	<u>5,000</u>	<u>2,500</u>
TOTAL REVENUE	<u>\$ 1,245,233</u>	<u>\$ 1,414,661</u>	<u>\$ 1,424,226</u>	<u>\$ 1,442,000</u>	<u>\$ 1,457,415</u>
EXPENDITURES:					
FLEET SERVICES	\$ 1,092,084	\$ 1,211,484	\$ 1,350,533	\$ 1,330,000	\$ 1,327,800
COURIER	27,410	29,572	29,826	29,000	31,666
TRANSFERS OUT-FAC MGMT	<u>95,769</u>	<u>95,769</u>	<u>95,769</u>	<u>95,769</u>	<u>95,769</u>
TOTAL EXPENDITURES	<u>\$ 1,215,263</u>	<u>\$ 1,336,825</u>	<u>\$ 1,476,128</u>	<u>\$ 1,454,769</u>	<u>\$ 1,455,235</u>
WORKING CAP. CHANGES NOT BUDGETED	<u>78,455</u>	<u>75,145</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
WORKING CAPITAL - ENDING	<u>\$ 798,579</u>	<u>\$ 951,560</u>	<u>\$ 907,067</u>	<u>\$ 988,791</u>	<u>\$ 1,040,971</u>
LESS OPERATING RESERVE	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 365,853</u>	<u>\$ 385,159</u>
AVAILABLE WORKING CAPITAL	<u>\$ 798,579</u>	<u>\$ 951,560</u>	<u>\$ 907,067</u>	<u>\$ 622,938</u>	<u>\$ 655,812</u>

**FLEET SERVICES FUND
OPERATING BUDGET**

FUND 601

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
PERSONAL SERVICES	\$ 928,718	\$ 995,612	\$ 1,054,747	\$ 995,000	\$ 1,105,907
OPERATIONS AND MAINTENANCE	190,776	232,783	234,214	264,855	249,601
CAPITAL	-	12,661	91,398	99,145	3,958
TRANSFERS	<u>95,769</u>	<u>95,769</u>	<u>95,769</u>	<u>95,769</u>	<u>95,769</u>
TOTAL EXPENDITURES	<u>\$ 1,215,263</u>	<u>\$ 1,336,825</u>	<u>\$ 1,476,128</u>	<u>\$ 1,454,769</u>	<u>\$ 1,455,235</u>

**FLEET SERVICES FUND
STAFFING AUTHORIZATION**

POSITION	SALARY RANGE	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	APPROVED FY 12
FLEET SRV MAINT MANAGER	4052-5429	1.0	1.0	1.0	1.0
MECHANIC II	2964-3974	7.0	7.0	9.0	9.0
FLEET SERV SHOP FOREMAN	3854-5163	-	-	1.0	1.0
ACCOUNT SPECIALIST	2039-2743	1.0	1.0	1.0	1.0
STORES CLERK	1891-2531	1.0	1.0	1.0	1.0
VEHICLE SERVICE TECHNICIAN	2222-2977	3.0	3.0	3.0	3.0
INVENTORY CONTROL SPEC. I	2233-2996	1.0	1.0	1.0	1.0
COURIER/ACCOUNT CLERK II	2067-2766	1.0	1.0	1.0	1.0
LEAD MECHANIC	3278-4389	<u>1.0</u>	<u>1.0</u>	<u>-</u>	<u>-</u>
TOTAL		<u>16.0</u>	<u>16.0</u>	<u>18.0</u>	<u>18.0</u>

**CENTRAL SERVICES FUND
OPERATING BUDGET**

FUND 605

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
WORKING CAPITAL-BEGINNING	<u>\$ 140,398</u>	<u>\$ 120,124</u>	<u>\$ 148,798</u>	<u>\$ 136,321</u>	<u>\$ 148,221</u>
REVENUES:					
MAIL SERVICE	\$ 44,030	\$ 46,939	\$ 55,400	\$ 53,000	\$ 57,616
DUPLICATION	42,343	60,339	64,529	62,000	66,445
INTEREST EARNINGS	<u>3,131</u>	<u>1,343</u>	<u>1,976</u>	<u>900</u>	<u>980</u>
TOTAL REVENUE	<u>\$ 89,504</u>	<u>\$ 108,621</u>	<u>\$ 121,905</u>	<u>\$ 115,900</u>	<u>\$ 125,041</u>
EXPENDITURES:					
MAIL SERVICE	\$ 50,371	\$ 53,887	\$ 55,400	\$ 53,000	\$ 57,616
DUPLICATION	<u>59,407</u>	<u>38,537</u>	<u>52,423</u>	<u>51,000</u>	<u>57,054</u>
TOTAL EXPENDITURES	<u>\$ 109,778</u>	<u>\$ 92,424</u>	<u>\$ 107,823</u>	<u>\$ 104,000</u>	<u>\$ 114,670</u>
WORKING CAP. CHANGES NOT BUDGETED	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
WORKING CAPITAL-ENDING	<u>\$ 120,124</u>	<u>\$ 136,321</u>	<u>\$ 162,880</u>	<u>\$ 148,221</u>	<u>\$ 158,592</u>

CENTRAL SERVICES BUDGET NARRATIVE

The mail and duplication services are provided to the departments for their postage and copier needs. The departments are charged for these services based on their usage. By providing these central services in major work areas or locations in the City, lower costs can be provided to users. The lower cost factors include less equipment being leased or purchased, lower maintenance costs, and large volume discount for supplies.

Revenue

No significant changes.

Expenditures

No significant changes.

Capital

One copier will be purchased by the fund in FY 11.

**CENTRAL SERVICES FUND
OPERATING BUDGET**

FUND 605

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
OPERATIONS AND MAINTENANCE	87,097	92,424	97,823	94,000	104,670
CAPITAL	<u>22,681</u>	<u>-</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
TOTAL EXPENDITURES	<u>\$ 109,778</u>	<u>\$ 92,424</u>	<u>\$ 107,823</u>	<u>\$ 104,000</u>	<u>\$ 114,670</u>

INFORMATION TECHNOLOGY BUDGET NARRATIVE

The Information Technology Division (IT) is focused on bringing people and technology together to meet the needs of the organization and the citizens of Billings. In pursuit of IT's goal, technology related strategic planning, project management, integration, technology procurement, E-mail, networking, communications, application development, GIS, mapping, overall hardware and software support, vendor relations, and training services are provided.

Revenues

No significant changes.

Expenditures

No significant changes.

Capital

Information Technology has proposed a capital budget of \$ 127,000. IT plans to purchase new servers for E-mail/Exchange, VMWare (virtual servers), and GIS for a total of \$22,000. In addition, IT plans to upgrade the organization-wide server backup system using \$35,000 in reserve funds. Finally, IT will use \$70,000 in reserve funds to install redundant fiber optic communications from City Hall to the 9-1-1 Center and to install City owned fiber optics cable between City Hall and the Parks and Recreation Community Center offices and the Public Works – Depot offices.

**INFORMATION TECHNOLOGY FUND
OPERATING BUDGET**

FUND 620

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
WORKING CAPITAL-BEGINNING	<u>\$ 377,188</u>	<u>\$ 534,750</u>	<u>\$ 665,169</u>	<u>\$ 627,676</u>	<u>\$ 443,111</u>
REVENUES:					
CHARGE FOR SERVICES	\$ 1,903,646	\$ 1,892,541	\$ 1,921,470	\$ 1,921,474	\$ 1,957,543
INTEREST EARNINGS	13,881	6,800	7,100	3,664	5,700
OTHER	<u>1,863</u>	<u>300</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	<u>\$ 1,919,390</u>	<u>\$ 1,899,641</u>	<u>\$ 1,928,570</u>	<u>\$ 1,925,138</u>	<u>\$ 1,963,243</u>
EXPENDITURES:					
PERSONAL SERVICES	\$ 1,297,526	\$ 1,334,628	\$ 1,357,109	\$ 1,500,000	\$ 1,421,175
OPERATIONS & MAINTENANCE	415,691	430,270	451,590	450,000	464,568
CAPITAL	86,051	65,126	12,000	12,000	127,000
PRINCIPAL	-	-	-	-	-
INTEREST	-	-	-	-	-
TRANSFER OUT	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 1,799,268</u>	<u>\$ 1,830,024</u>	<u>\$ 1,820,699</u>	<u>\$ 1,962,000</u>	<u>\$ 2,012,743</u>
WORKING CAPITAL - ENDING	<u>\$ 497,310</u>	<u>\$ 604,367</u>	<u>\$ 773,040</u>	<u>\$ 590,814</u>	<u>\$ 393,611</u>
WORKING CAP. CHANGES NOT BUDGETED	37,440	23,309	-	-	-
LESS OPERATING RESERVE	<u>-</u>	<u>-</u>	<u>193,260</u>	<u>147,704</u>	<u>98,403</u>
WORKING CAPITAL-ENDING	<u>\$ 534,750</u>	<u>\$ 627,676</u>	<u>\$ 579,780</u>	<u>\$ 443,111</u>	<u>\$ 295,208</u>

**INFORMATION TECHNOLOGY FUND
OPERATING BUDGET**

FUND 620

STAFFING AUTHORIZATION

POSITION	SALARY RANGE	ACTUAL FY 09	ACTUAL FY10	BUDGET FY11	APPROVED FY 12
INFORMATION TECH MANAGER	5301-7100	1.0	1.0	1.0	1.0
COMPUTER PROGRAMMER/ANALYST II	3854-5163	3.0	3.0	3.0	3.0
OPERATION SUPPORT SPECIALIST	2465-3300	1.0	1.0	1.0	1.0
GIS SPECIALIST	3596-4816	1.0	1.0	1.0	1.0
GIS COORDINATOR	4343-5820	1.0	1.0	1.0	1.0
LAND MANAGEMENT COORDINATOR	2946-3947	1.0	1.0	1.0	1.0
SYSTEMS ANALYST	4343-5820	1.0	1.0	1.0	1.0
APPLICATION DEVELOPMENT MGR.	4566-6116	1.0	1.0	1.0	1.0
TECHNICAL SYSTEMS ANALYST	3066-4109	1.0	1.0	1.0	1.0
PUBLIC SAFETY TECH SUPPORT	3066-4109	1.0	1.0	1.0	1.0
P. C. SUPPORT SPECIALIST	2861-3831	2.0	2.0	2.0	2.0
NETWORK ADMINISTRATOR	4343-5820	1.0	1.0	1.0	1.0
ASST. NETWORK ADMINISTRATOR	3455-4630	1.0	1.0	1.0	1.0
ADMINISTRATIVE SECRETARY	2536-3401	1.0	1.0	1.0	1.0
GIS TECHNICIAN	2946-3947	1.0	1.0	1.0	1.0
TOTAL		<u>18.0</u>	<u>18.0</u>	<u>18.0</u>	<u>18.0</u>

CITY HEALTH BENEFITS BUDGET NARRATIVE

The City of Billings provides health, life, dental, and vision benefits to its employees. The City self-insures for health and dental benefits, and purchases insurance to cover life and vision claims. A recommended reserve was omitted from the budget as it is established by the City's Health Plan consultant on a calendar year basis.

Revenues

In total, revenues show an increase from the FY 11 budget of approximately \$1,625,000. Retired Employee/COBRA contributions increased approximately \$50,000, and contributions for health care benefits from employees and the City increased approximately \$1,585,000 in total based on estimated claims increases.

Expenditures

Overall, expenditures show an increase from the FY 11 budget of approximately \$1,631,000. Health claims increased \$1,408,000, and administrative costs and other charges decreased \$223,000. Health care costs have increased steadily over the past five years and are expected to continue to climb.

The City continues to look for opportunities to manage increases in health care, including cost containment, cost sharing, and cost shifting, while providing quality health benefits.

Capital

None

**CITY HEALTH BENEFITS FUND
OPERATING BUDGET**

FUND 627

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
WORKING CAPITAL - BEGINNING	\$ 1,874,648	\$ 1,386,397	\$ 268,231	\$ 784,408	\$ 500,000
REVENUES:					
INVESTMENT EARNINGS	\$ 58,523	\$ 17,311	\$ 17,370	\$ 6,090	\$ 8,000
CHARGES FOR SERVICE:					
CITY CONTRIBUTION HEALTH	5,831,001	6,174,082	6,547,290	6,547,290	7,285,372
CITY CONTRIBUTION LIFE \$5,000	33,417	34,282	34,000	34,556	34,000
CITY CONTRIBUTION LIFE \$20,000	11,207	11,154	12,000	11,124	12,000
CITY CONTRIBUTION DENTAL	66,927	65,337	66,000	72,820	66,000
EMPLOYEE CONTRIBUTION LIFE	41,048	44,423	46,000	46,016	46,000
EMPLOYEE FLEX CONTRIB.	683,511	760,587	715,000	715,000	795,000
EMPLOYEE DENTAL CONTRIB	225,497	247,860	296,597	299,926	325,000
EMPLOYEE HEALTH CONTRIB.	1,065,360	1,074,436	1,647,290	1,284,070	2,385,372
RETIREE/COBRA CONTRIB	796,040	888,534	850,000	936,366	900,000
CLAIM OVERPAYMENTS	39,979	139,437	55,000	38,926	55,000
PRESCRIPTION DRUG REBATE	39,757	46,675	40,000	52,526	40,000
STOP LOSS REIMBURSEMENTS	-	7,834	75,000	170,000	75,000
OTHER	2,385	2,436	1,500	350,486	1,500
TOTAL REVENUE	\$ 8,894,652	\$ 9,514,388	\$ 10,403,047	\$ 10,565,196	\$ 12,028,244
EXPENDITURES:					
PERSONAL SERVICES:					
HEALTH CLAIMS	\$ 7,396,402	\$ 7,959,430	\$ 8,283,006	\$ 8,903,594	\$ 9,691,117
LIFE INSURANCE PREMIUMS	76,771	88,124	85,000	75,490	90,000
DENTAL CLAIMS	291,608	323,645	296,597	305,076	325,000
FLEX PLAN CLAIMS	683,518	760,587	715,000	715,000	795,000
OPERATION AND MAINTENANCE:					
125K FLEX ADMIN. CHGS.	20,482	23,423	24,300	20,850	24,705
HEALTH/DENTAL ADMIN. CHGS.	196,394	196,775	218,363	165,930	224,937
PRESCRIPTION ADMIN. CHGS.	18,339	16,277	21,600	13,396	22,140
SELECT CARE ADMIN. CHGS	18,119	-	41,832	-	43,326
STOP LOSS PREMIUM	458,945	427,580	405,396	348,158	497,642
H.S.A. ADMIN. FEES	2,658	3,234	2,100	2,886	2,100
WELLNESS EVENTS	8,055	8,924	10,000	2,388	10,000
CONSULTANT SERVICES	58,217	86,625	45,000	49,350	45,000
EMPLOYEE ASSIST. PROGRAM	43,255	64,218	70,000	87,862	70,000
CARE LINK SERVICES	38,024	65,338	86,353	68,518	90,043
COST ALLOCATION / OTHER	72,116	92,197	92,050	91,106	97,234
TOTAL EXPENDITURES	\$ 9,382,903	\$ 10,116,377	\$ 10,396,597	\$ 10,849,604	\$ 12,028,244
WORKING CAP. CHANGES NOT BUDGETED	-	-	-	-	-
WORKING CAPITAL - ENDING	\$ 1,386,397	\$ 784,408	\$ 274,681	\$ 500,000	\$ 500,000

CENTRAL TELEPHONE SERVICES BUDGET NARRATIVE

The Central Telephone Service provides telecommunication support to the entire organization. Under the direction of the IT Manager, the Telecommunications Manager and the IT Administrative Secretary provide telephone, voice mail, call accounting, communications related procurement, cell phone, infrastructure support, and related financial accounting services for 8 telephone PBX's, 491 landline phones, 88 Centrex phone lines, 56 Blackberries, and 352 cell phones and Push-to-Talk radio/phones.

Revenues

No significant changes.

Expenditures

No significant changes.

Capital

The proposed FY 2012 Central Telephone Service budget includes a capital budget of \$60,000. The capital expense includes upgrading the remote PBX Telephone controller unit located at the PW-Belknap facilities, which includes the Water Treatment Plant. The budget also includes the upgrade of the PBX at the Billings Operations Center (BOC). These upgrades will bring the remote PBX units current and will allow the option of deploying Voice over IP (VoIP) phones at these locations in the future. This capital project is included in the FY 2012 Technology Replacement Plan.

**CENTRAL TELEPHONE SERVICES FUND
OPERATING BUDGET**

FUND 606

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
WORKING CAPITAL-BEGINNING	\$ 217,979	\$ 261,717	\$ 127,301	\$ 301,295	\$ 153,529
REVENUES:					
CHARGE FOR SERVICES	\$ 347,786	\$ 362,938	\$ 357,258	\$ 350,738	\$ 355,802
STATE REIMBURSEMENTS	\$ -	\$ -	\$ -	\$ -	\$ 1,142
INTEREST EARNINGS	5,462	2,758	2,243	2,410	1,550
TOTAL REVENUE	\$ 353,248	\$ 365,696	\$ 359,501	\$ 353,148	\$ 358,494
EXPENDITURES:					
PERSONAL SERVICES	\$ 97,472	\$ 84,341	\$ 90,894	\$ 88,546	\$ 97,151
OPERATIONS & MAINTENANCE	203,870	181,509	236,075	249,018	232,230
CAPITAL	-	62,430	40,000	150,000	60,000
TOTAL EXPENDITURES	\$ 301,342	\$ 328,280	\$ 366,969	\$ 487,564	\$ 389,381
WORKING CAPITAL-ENDING	\$ 261,717	\$ 299,133	\$ 119,833	\$ 166,879	\$ 122,642
WORKING CAP. CHANGES NOT BUDGETED	(8168)	2,162	\$ -	\$ -	\$ -
LESS OPERATING RESERVE	-	-	9,587	13,350	9,811
AVAILABLE WORKING CAPITAL	\$ 261,717	\$ 301,295	\$ 110,246	\$ 153,529	\$ 112,830

STAFFING AUTHORIZATION

POSITION	SALARY RANGE	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	APPROVED FY 12
TELECOMMUNICATIONS SYSTEM MANAGER	3596-4816	1.0	1.0	1.0	1.0
TOTAL		1.0	1.0	1.0	1.0

**RADIO COMMUNICATIONS FUND
OPERATING BUDGET**

FUND 607

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
WORKING CAPITAL-BEGINNING	<u>\$ 414,740</u>	<u>\$ 558,527</u>	<u>\$ 564,393</u>	<u>\$ 545,262</u>	<u>\$ 505,434</u>
REVENUES:					
CHARGES FOR SERVICE	\$ 333,702	\$ 243,254	\$ 192,928	\$ 192,928	\$ 329,497
REIMBURSEMENT FOR DAMAGE	\$ -	\$ -	\$ -	\$ 27,863	\$ -
INTEREST EARNINGS	<u>9,222</u>	<u>4,843</u>	<u>3,841</u>	<u>2,342</u>	<u>3,292</u>
TOTAL REVENUE	<u>\$ 342,924</u>	<u>\$ 248,097</u>	<u>\$ 196,769</u>	<u>\$ 223,133</u>	<u>\$ 332,789</u>
EXPENDITURES:					
OPERATIONS & MAINTENANCE	\$ 199,137	\$ 261,362	\$ 262,961	\$ 262,961	\$ 263,462
CAPITAL	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>230,000</u>
TOTAL EXPENDITURES	<u>\$ 199,137</u>	<u>\$ 261,362</u>	<u>\$ 262,961</u>	<u>\$ 262,961</u>	<u>\$ 493,462</u>
WORKING CAP. CHANGES NOT BUDGETED	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
WORKING CAPITAL-ENDING	<u>\$ 558,527</u>	<u>\$ 545,262</u>	<u>\$ 498,201</u>	<u>\$ 505,434</u>	<u>\$ 344,761</u>

RADIO COMMUNICATIONS FUND BUDGET NARRATIVE

The 800 MHz Radio Systems budget is an internal service fund comprised of all City departments utilizing the 800 MHz radio system. User departments fund the operation and maintenance charges for the base system and the oversight of the expenditure budget is maintained by Fire Department / 9-1-1 Center personnel.

Revenues

No significant changes.

Expenditures

No significant changes.

Capital

An addition of a radio tower site on the west-end is proposed for \$230,000.

**PROPERTY INSURANCE FUND
OPERATING BUDGET**

FUND 630

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
WORKING CAPITAL-BEGINNING	<u>\$ 1,527,483</u>	<u>\$ 1,792,739</u>	<u>\$ 2,594,521</u>	<u>\$ 2,452,788</u>	<u>\$ 1,767,459</u>
REVENUES:					
CHARGE FOR SERVICES	\$ 2,196,474	\$ 1,878,632	\$ 1,903,347	\$ 1,932,959	\$ 1,403,700
INTEREST EARNINGS	55,980	25,866	30,582	10,000	22,000
TRANSFERS FROM GENERAL FUND	<u>-</u>	<u>445,000</u>	<u>320,000</u>	<u>-</u>	<u>120,000</u>
TOTAL REVENUE	<u>\$ 2,252,454</u>	<u>\$ 2,349,498</u>	<u>\$ 2,253,929</u>	<u>\$ 1,942,959</u>	<u>\$ 1,545,700</u>
EXPENDITURES:					
PERSONAL SERVICES	\$ 76,103	\$ 78,856	\$ 74,569	\$ 76,542	\$ 80,131
OPERATIONS & MAINTENANCE	<u>1,914,468</u>	<u>1,611,993</u>	<u>1,743,395</u>	<u>1,720,000</u>	<u>1,859,215</u>
TOTAL EXPENDITURES	<u>\$ 1,990,571</u>	<u>\$ 1,690,849</u>	<u>\$ 1,817,964</u>	<u>\$ 1,796,542</u>	<u>\$ 1,939,346</u>
WORKING CAPITAL - ENDING	<u>\$ 1,789,366</u>	<u>\$ 2,451,388</u>	<u>\$ 3,030,486</u>	<u>\$ 2,599,205</u>	<u>\$ 1,373,813</u>
WORKING CAP. CHANGES NOT BUDGETED	3,373	1,400	-	-	-
LESS OPERATING RESERVE	<u>-</u>	<u>-</u>	<u>-</u>	<u>831,746</u>	<u>439,620</u>
AVAILABLE WORKING CAPITAL	<u>\$ 1,792,739</u>	<u>\$ 2,452,788</u>	<u>\$ 3,030,486</u>	<u>\$ 1,767,459</u>	<u>\$ 934,193</u>

STAFFING AUTHORIZATION

POSITION	SALARY RANGE	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	APPROVED FY 12
SAFETY/RISK OFFICER	3596-4816	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
TOTAL		<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>

PROPERTY INSURANCE BUDGET NARRATIVE

The property insurance fund is a City-wide internal service fund that accounts for revenues and expenditures associated with property and liability insurance. Each department receives charges for their share of the insurance.

Revenues

Revenues decreased approximately \$708,000 from the FY 11 budget due to a decrease in transfers and charge for services related to lawsuits.

Expenditures

Expenditures increased approximately \$121,000 from the FY 11 budget.

**FACILITIES MANAGEMENT FUND
OPERATING BUDGET**

FUND 650

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
WORKING CAPITAL-BEGINNING	\$ (189,943)	\$ (256,761)	\$ (113,243)	\$ (81,676)	\$ (6,345)
REVENUES:					
CHARGE FOR SERVICES - ADMIN	\$ 22,654	\$ 23,316	\$ 22,723	\$ 22,740	\$ 23,500
CHARGE FOR SERVICES - CITY HALL	472,189	494,345	460,709	460,808	460,643
RENTS - BOC	485,951	543,941	570,312	568,056	640,500
INTEREST EARNINGS	3,522	2,090	1,894	1,500	2,400
TRANSFER IN	532,055	532,055	532,056	532,056	532,056
MISCELLANEOUS	-	-	-	-	-
TOTAL REVENUE	\$ 1,516,371	\$ 1,595,747	\$ 1,587,694	\$ 1,585,160	\$ 1,659,099
EXPENDITURES:					
ADMINISTRATION	\$ 143,727	\$ 153,534	\$ 147,966	\$ 140,000	\$ 140,425
CITY HALL	493,229	340,646	389,927	389,829	399,572
BOC	962,358	924,377	1,002,571	980,000	1,025,251
TOTAL EXPENDITURES	\$ 1,599,314	\$ 1,418,557	\$ 1,540,464	\$ 1,509,829	\$ 1,565,248
WORKING CAP. CHANGES NOT BUDGETED	\$ 16,125	\$ (2,105)	\$ -	\$ -	\$ -
WORKING CAPITAL-ENDING	\$ (256,761)	\$ (81,676)	\$ (66,013)	\$ (6,345)	\$ 87,506
LESS OPERATING RESERVE	\$ (20,541)	\$ (6,534)	\$ (5,281)	\$ (508)	\$ 7,000
AVAILABLE WORKING CAPITAL	\$ (236,220)	\$ (75,142)	\$ (60,732)	\$ (5,837)	\$ 80,506

FACILITIES MANAGEMENT BUDGET NARRATIVE

Facilities Management is responsible for operating and maintaining City Hall and the Billings Operations Center buildings. Facilities Management also operates as an internal service provider for project management by providing specifications for projects or advising City departments as requested. Staff also provides maintenance support for the Parks pool boilers and Animal Shelter

Revenues

No significant changes.

Expenditures

No significant changes.

Capital

None

NOTE - Working capital for FY12 is positive because charge for services was increased to cover next year's BOC principal payment and end of year accrued interest. Revenues are now collected for these expenses prior to the year paid.

**FACILITIES MANAGEMENT FUND
OPERATING BUDGET**

FUND 650

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
EXPENDITURES:					
PERSONAL SERVICES	\$ 294,873	\$ 329,920	\$ 330,074	\$ 340,000	\$ 360,180
OPERATIONS AND MAINTENANCE	729,103	556,581	646,834	637,773	633,412
CAPITAL	46,726	-	31,500	-	39,600
DEBT SERVICE	<u>528,612</u>	<u>532,056</u>	<u>532,056</u>	<u>532,056</u>	<u>532,056</u>
TOTAL EXPENDITURES	<u>\$ 1,599,314</u>	<u>\$ 1,418,557</u>	<u>\$ 1,540,464</u>	<u>\$ 1,509,829</u>	<u>\$ 1,565,248</u>

STAFFING AUTHORIZATION

POSITION	SALARY RANGE	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	APPROVED FY 12
FACILITIES MANAGER	5301-7100	1.0	1.0	1.0	1.0
BUILDING SERVICE WORKER	1876-2515	2.0	2.0	2.0	2.0
BUILDING MAINTENANCE WORKER	2383-3193	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>
TOTAL		<u>6.0</u>	<u>6.0</u>	<u>6.0</u>	<u>6.0</u>

PUBLIC WORKS ADMINISTRATION BUDGET NARRATIVE

The Administration Division's main function is to support the Public Works operational divisions by performing the following:

Personnel Administration
Budget Preparation and Control
Public Relations
Safety and Training Coordination
Special Assessments
Contract Payment and
Administration

Rate and Fee Determination
Financial Management
Planning and Organization
Interdepartmental Coordination
Complaint Management
Information Management

Revenues

There was no significant change in revenues which are estimated at \$842,853 for FY 12. Revenues are derived from charges for service to the Public Works divisions per a cost allocation plan.

Expenditures

Operating and maintenance expenditures are budgeted at \$932,888 for FY 12, a 2.3% increase. This increase is primarily the result of an increase in cost allocation charges.

Capital

None

**PUBLIC WORKS ADMINISTRATION
OPERATING BUDGET**

FUND 660

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
WORKING CAPITAL-BEGINNING	<u>\$ 96,655</u>	<u>\$ 227,631</u>	<u>\$ 227,933</u>	<u>\$ 230,469</u>	<u>\$ 198,956</u>
REVENUES:					
CHARGE FOR SERVICES	\$ 977,084	\$ 832,491	\$ 840,752	\$ 840,752	\$ 840,753
INTEREST EARNINGS	5,041	2,766	2,539	2,002	2,100
OTHER INCOME	-	-	-	-	-
TOTAL REVENUE	<u>\$ 982,125</u>	<u>\$ 835,257</u>	<u>\$ 843,291</u>	<u>\$ 842,754</u>	<u>\$ 842,853</u>
EXPENDITURES:					
PERSONAL SERVICES	\$ 625,358	\$ 622,763	\$ 654,527	\$ 625,593	\$ 659,334
OPERATIONS & MAINTENANCE	244,001	220,743	256,874	248,674	264,054
TRANSFERS	-	-	-	-	-
CAPITAL	-	-	-	-	9,500
TOTAL EXPENDITURES	<u>\$ 869,359</u>	<u>\$ 843,506</u>	<u>\$ 911,401</u>	<u>\$ 874,267</u>	<u>\$ 932,888</u>
WORKING CAP. CHANGES NOT BUDGETED	<u>18,210</u>	<u>11,087</u>	<u>-</u>	<u>-</u>	<u>-</u>
WORKING CAPITAL-ENDING	<u>\$ 227,631</u>	<u>\$ 230,469</u>	<u>\$ 159,823</u>	<u>\$ 198,956</u>	<u>\$ 108,921</u>
LESS OPERATING RESERVE	<u>18,210</u>	<u>18,438</u>	<u>12,786</u>	<u>15,916</u>	<u>8,714</u>
AVAILABLE WORKING CAPITAL	<u>\$ 209,421</u>	<u>\$ 212,031</u>	<u>\$ 147,037</u>	<u>\$ 183,040</u>	<u>\$ 100,207</u>

STAFFING AUTHORIZATION

POSITION	SALARY RANGE	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	APPROVED FY 12
DIRECTOR OF PUBLIC WORKS	6933-9289	1.0	1.0	1.0	1.0
DEPUTY DIRECTOR OF PUBLIC WORKS	5795-7766	2.0	2.0	2.0	2.0
SENIOR ADMINISTRATIVE ANALYST	4052-5429	1.0	1.0	1.0	1.0
SAFETY & TRAINING COORDINATOR	3854-5163	-	-	-	1.0
ADMINISTRATIVE COORDINATOR	3066-4109	1.0	1.0	2.0	2.0
SENIOR ACCOUNT/PERMIT CLERK	2395-3209	1.0	1.0	1.0	1.0
TOTAL		<u>6.0</u>	<u>6.0</u>	<u>7.0</u>	<u>8.0</u>

PUBLIC WORKS ENGINEERING BUDGET NARRATIVE

The Engineering Division is responsible for all street, sidewalk, storm drain, trails, building, water, and wastewater design, construction, and project management. Engineering administers a large portion of the City's Capital Improvement Program (CIP). Engineering is also responsible for:

Inspection of projects in City right-of-way
Accessibility study review
Traffic control
Street light design and construction

Traffic engineering
Infrastructure review for subdivisions
Storm water management
CIP planning

The proposed FY 12 budget is funded by permit fees and fees associated with SIDs, CIP projects, and private contracts. As per direction from the City Administrator and the City Council, the Engineering Division continues to work toward providing more "in-house" engineering for Public Works projects.

Revenues

Engineering Division revenues are estimated at \$2,352,250 for FY 12. This is a decrease of \$346,121, or almost 13%. Part of this decrease is because the Engineering division received a one-time transfer of approximately \$180,000 in FY 2011 from the Equipment Replacement fund for its portion of funds remaining in the Equipment Replacement fund. Equipment is now purchased within the Engineering fund budget. The remaining portion of the decrease is due to a decrease in permits and private contract revenue.

Expenditures

The FY 12 Engineering Division operating and maintenance expenditures budget of \$2,238,043 is a 1.6% decrease from FY 11. Vacancy savings were increased in the FY 12 budget because the Engineering Division has three vacant positions that will remain unfunded due to a lack of permit and private contract revenue. Thus, personnel expenses decreased from FY 11, contributing to part of the overall operating expenditure decrease. The remainder is due to a reduction in liability insurance.

Capital

The capital expenditures in FY 12 are budgeted at \$48,100 for two vehicle replacements and a total station used for surveying. All of the capital expenditures in the FY 12 budget were previously identified in the Technology Replacement Plan and the Equipment Replacement Plan.

**PUBLIC WORKS ENGINEERING
OPERATING BUDGET**

FUND 670

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
WORKING CAPITAL-BEGINNING	\$ -	\$ -	\$ 4,455	\$ 50,221	\$ 118,001
REVENUES:					
SPECIAL ASSESSMENTS	\$ -	\$ 22,876	\$ 23,000	\$ 22,500	\$ 23,000
LICENSES & PERMITS	-	223,455	358,520	219,974	249,000
CHARGE FOR SERVICES	-	2,068,093	2,068,093	1,807,393	2,045,755
TRANSFERS FROM GENERAL FUND	-	87,391	65,500	65,500	33,600
TRANSFERS FROM EQUIP. REPL.	-	-	181,258	180,385	-
INVESTMENT EARNINGS	-	395	1,000	800	895
MISCELLANEOUS	-	323	1,000	3,479	-
TOTAL REVENUE	\$ -	\$ 2,402,533	\$ 2,698,371	\$ 2,300,031	\$ 2,352,250
EXPENDITURES:					
PERSONAL SERVICES	\$ -	\$ 1,823,822	\$ 1,602,274	\$ 1,548,934	\$ 1,592,856
OPERATIONS & MAINTENANCE	-	686,197	671,610	629,711	645,187
CAPITAL	-	8,550	104,741	53,606	48,100
TOTAL EXPENDITURES	\$ -	\$ 2,518,569	\$ 2,378,625	\$ 2,232,251	\$ 2,286,143
WORKING CAP. CHANGES NOT BUDGETED	-	166,257	-	-	-
WORKING CAPITAL-ENDING	\$ -	\$ 50,221	\$ 324,201	\$ 118,001	\$ 184,108
LESS OPERATING RESERVE	-	-	-	11,800	18,411
AVAILABLE WORKING CAPITAL	\$ -	\$ 50,221	\$ 324,201	\$ 106,201	\$ 165,697

**PUBLIC WORKS ENGINEERING
OPERATING BUDGET**

POSITION	SALARY RANGE	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	APPROVED FY 12
CITY ENGINEER	5795-7766	-	1.0	1.0	1.0
CITY TRAFFIC ENGINEER	5301-7100	-	1.0	1.0	1.0
ENGINEER II	4343-5820	-	6.0	6.0	7.0
TECHNICAL SYSTEM ANALYST	3066-4109	-	1.0	1.0	1.0
ENGINEER INSPECTOR II	3066-4109	-	3.0	3.0	4.0
ENGINEERING INSPECTOR SUPERVISOR	3854-5163	-	1.0	1.0	1.0
CAD TECH/SURVEYOR	3596-4816	-	1.0	1.0	1.0
TRAFFIC ENGINEERING TECH	2946-3947	-	1.0	1.0	1.0
SENIOR ENGINEERING TECH	3596-4816	-	2.0	2.0	1.0
ADMINISTRATIVE SECRETARY	2536-3401	-	1.0	1.0	1.0
TOTAL		<u>-</u>	<u>23.0</u>	<u>23.0</u>	<u>23.0</u>

In FY 2010 the Engineering department budget was moved from the General Fund to an Internal Service Fund.

PERMANENT FUND

PERMANENT FUND

PERMANENT FUND

Permanent funds are used to account for resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the City's programs – that is, for the benefit of the government or its citizenry.

- The **Cemetery Perpetual Care Fund** accounts for private contributions to the cemetery.

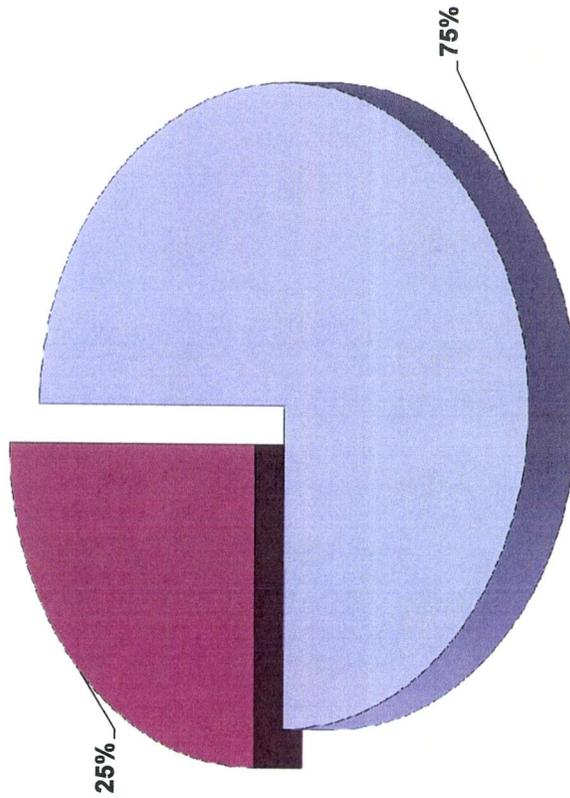
PERMANENT FUND
SUMMARY
OPERATING BUDGET
FY12

	CEMETERY PERPETUAL CARE	APPROVED BUDGET FY 12	APPROVED BUDGET FY 11	INCREASE (DECREASE)	ACTUAL FY 10
FUND BALANCE - BEGINNING	\$ 613,693	\$ 613,693	\$ 598,622	\$ 15,071	\$ 591,252
REVENUE:					
CHARGES FOR SERVICE	\$ 12,300	12,300	12,300	\$ -	9,459
INVESTMENT EARNINGS	4,110	4,110	4,965	(855)	5,524
TOTAL REVENUE	\$ 16,410	16,410	17,265	(855)	14,983
EXPENDITURES:					
INTERFUND TRANSFERS	\$ 4,110	4,110	4,965	(855)	5,542
TOTAL EXPENDITURES	\$ 4,110	4,110	4,965	(855)	5,542
FUND BALANCE ENDING	\$ 625,993	625,993	610,922	\$ 15,071	\$ 600,693

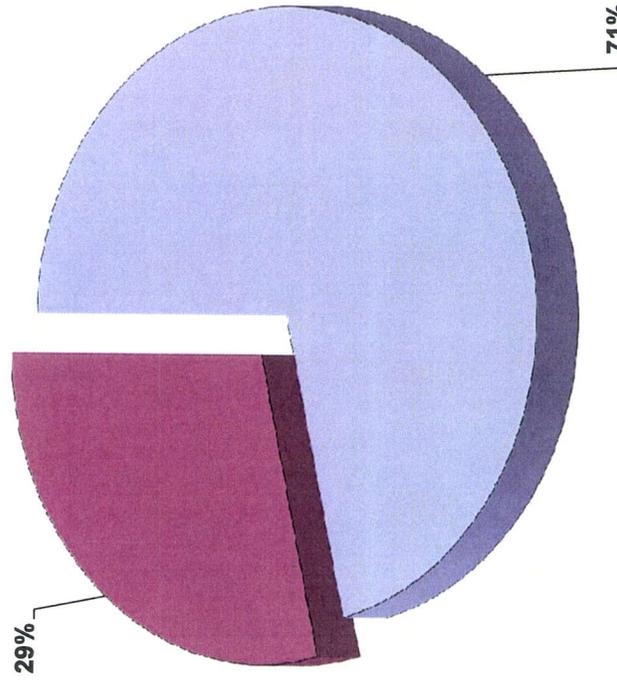
Permanent Fund Summary of Revenues

	FY 12	FY 11
\$	12,300	\$ 12,300
	4,110	4,965
\$	16,410	\$ 17,265
		TOTAL

CHARGES FOR SERVICE
INVESTMENT EARNINGS



Fiscal Year 2012



Fiscal Year 2011

**CEMETERY PERPETUAL CARE FUND
OPERATING BUDGET**

FUNDS 701 & 703

	ACTUAL FY 09	ACTUAL FY 10	BUDGET FY 11	ESTIMATE FY 11	APPROVED FY 12
FUND BALANCE BEGINNING	\$ 579,162	\$ 591,252	\$ 598,622	\$ 600,693	\$ 613,693
REVENUE:					
PERPETUAL CARE FEES	\$ 12,090	\$ 9,459	\$ 12,300	\$ 13,000	\$ 12,300
INTEREST ON INVESTMENTS	<u>14,056</u>	<u>5,524</u>	<u>4,965</u>	<u>4,000</u>	<u>4,110</u>
TOTAL REVENUE	\$ 26,146	\$ 14,983	\$ 17,265	\$ 17,000	\$ 16,410
EXPENDITURES:					
TRANSFER-GENERAL FUND	\$ 14,056	\$ 5,542	\$ 4,965	\$ 4,000	\$ 4,110
TOTAL EXPENDITURES	\$ 14,056	\$ 5,542	\$ 4,965	\$ 4,000	\$ 4,110
FUND BALANCE ENDING	\$ 591,252	\$ 600,693	\$ 610,922	\$ 613,693	\$ 625,993
LESS:					
NONSPENDABLE		600,693	610,922	613,693	625,993
RESTRICTED		-	-	-	-
COMMITTED		-	-	-	-
ASSIGNED		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
UNASSIGNED		\$ -	\$ -	\$ -	\$ -

CEMETERY PERPETUAL CARE FUND BUDGET NARRATIVE

City ordinance requires 30% of the proceeds from the sale of lots and mausoleum space to be placed in this fund and maintained for perpetuity. The income generated from investments is transferred to the General Fund to be used for care of the cemetery.

B.I.D.'S

B.I.D.'S

Downtown Business Improvement District Work Plan FY12

Mission Statement

The Billings Business Improvement District (BID) is dedicated to improving the cleanliness, appearance, and perception of safety in Downtown Billings to further enhance and make Billings a vibrant destination for visitors, residents, owners, employees, and students.

Business Structure

The BID operates certain revitalization, maintenance, safety, and hospitality functions under the corporate entity known as the Billings Business Improvement District.

Products and Services

The BID will provide the following services within the designated boundaries:

Clean program

- Sidewalk sweeping
- Graffiti removal
- Snow removal, 4' pedestrian right of way
- Trash removal
- Power washing

Safe program

- Expanded Safety BID
- Cooperative Safety Program, Downtown Resource Officers
- Business Watch

Landscape / Beautification

Planter Maintenance

Kit of Parts

- Events / Staging
- Street Furniture

Hospitality

- Info Bike
- Loan A Bike

Outreach

- Spare Change for Real Change
- Crit Bike Race
- Purple 5K

Contract Services

- Service **Park Maintenance Districts** as per contract with the City of Billings.
- Any other lawful activity deemed necessary by the Board of Directors.

Financial Forecast

The Business Improvement District is an organizing and financing mechanism used by property owners to determine the future of their retail, commercial, and industrial areas. The BID is based on state and local law, which permits property owners to band together to use the city's tax collection powers to "assess" themselves. These funds are collected by the city and returned in their entirety to the BID and are used for purchasing supplemental services (e.g. maintenance, sanitation, security, hospitality, events, and outreach) and improvements (landscape, street furniture, etc.) beyond those services and improvements provided by the city. The Billings BID is publicly-sanctioned, assessment financed, and property owner managed.

Key Staff

The BID is managed by the BID Board of Directors via the BID Director and includes the following staff:

BID Supervisor – full time Ambassador – full time Part-time staff as required

Revenue	Final Budget FY 2012
Assessments - Clean	\$169,681
Assessments - Safe	\$94,423
Total BID Assessments	\$264,104
Uncollected Assessments	-\$26,410
TIFD Assistance - Safety	\$25,000
Total Assessment/Alloc Rev	\$262,694
Other Income	\$52,200
Spare Change Real Change	\$5,000
Investment Income	\$2,406
Total Revenue	\$322,300
Expenses	
BID Staffing	\$145,800
Overhead	\$48,250
Capital Equipment/Equipment O&M	\$10,750
Special Projects (Includes officer funding)	\$117,500
Total Expense	\$322,300

Assessment Formulas FY 2012

Zone 1 (Clean): 0.049500 X SQ FT LOT + 0.000702 X TMV + 0.022880 X SQ FT above 1st Floor = Total Assessment

Zone 2 - Expanded Safety Zone:

- .00249 cents per square foot if total ownership is more than 3 Million sq. ft.
- .00319 cents psf if total ownership is between 2 Million & 3 Million sq. ft.
- .00224 cents psf if total ownership is between 1.1 Million and 2 Million sq. ft.
- .00450 cents psf if total ownership is between 33,333 and 1.1 Million sq. ft.
- \$150 FLAT RATE divided by # of taxcodes if psf total ownership is less than 33,333 sq. ft.
- \$150 FLAT RATE divided by # of taxcodes within single condominium parcel

Tourism Business Improvement District
Marketing Plan
July 1, 2011 - June 30, 2012

PURPOSE: The purpose of this comprehensive marketing plan is to provide a roadmap to success for the Billings Hospitality Community. This plan will better position Billings for economic and cultural growth through non-residential tourism expenditures. It is the mission of the TBID to generate room nights for lodging facilities in the city of Billings, Montana, by effectively marketing our region as a preferred travel destination.

TARGET MARKETS: Recruit statewide and national conventions, meetings and events; market to statewide and regional audiences; recruit statewide, regional and national sporting events; continue marketing to the 2/4 wheel market and tap into other markets on a smaller scale (motor coach, international, film and medical tourism).

GOALS:

1. Meetings and Convention Recruitment

- Association
- Government
- 2/4 Wheeled Social Events
- Religious
- Native American
- Military Reunion
- Recreation

2. Leisure Recruitment

- In-State
- Regional
- 2/4 Wheeled Enthusiasts

3. Sporting Event Recruitment

4. Other Market Segment Recruitment

- Motor coach
- International
- Film
- Medical Tourism

MEASURABLE OBJECTIVES:

- Book twenty groups in Billings (includes: conventions/small meetings/sporting events).
- Generate 22,000 room nights for lodging facilities of Billings.
- Generate 175 qualified leads.
- Increase unique web visits by 5% over FY 2010-2011.
- Increase room demand by 3% over FY 2010-2011.

BUDGET DETAIL:

- **STAFF EXPENSES:** Represents all or a portion of individual salaries and benefits for five CVB Sales and Marketing Staff.
- **ADMINISTRATIVE EXPENSES:** Represents yearly lease of CVB Software, Legal and Accounting fees, D&O insurance, meeting expenses, office supplies, postage, training, professional training and wireless equipment and newsletter development.
- **MARKETING EXPENSES:** Represents advertising, printing, sales missions, branding activities, convention and sports incentives, tradeshow and conventions, web site development, maintenance and expansion, film recruitment and incentives, publicity, and miscellaneous expenses in the visitor's center.

**2011-2012
TBID Budget**

<i>Revenues</i>	
Collections	775,000.00
Carryover	0.00
Revenue Total	775,000.00
<i>Staff Expenses</i>	203,500.00
<i>Administrative Expenses</i>	33,450.00
<i>Marketing:</i>	
Advertising	223,500.00
Opportunity	78,950.00
Printed Materials	93,500.00
Sales Missions	18,500.00
Tradeshows/Conventions	62,700.00
Publicity	23,500.00
Web Site	30,400.00
Research	5,000.00
Visitor Center	2,000.00
Total Marketing	538,050.00
<i>Total Expenses</i>	775,000.00
<i>Revenue less Expenses</i>	0.00
<i>Reserves</i>	25,000.00
<i>Revenue less Reserves</i>	(25,000.00)

CAPITAL IMPROVEMENT PLAN

CAPITAL IMPROVEMENT PLAN

The City of Billings presents the **2012 – 2016 Capital Improvement Plan**. The FY 2012 through 2016 plan represents all capital projects in excess of \$25,000 that are planned for a six fiscal (budget) year time frame. Included in the CIP document are summary totals of the current year Capital Equipment Replacement Program (ERP) and the Capital Technology Replacement Program (TRP).

The ERP anticipates and identifies equipment in need of replacement with a planning process of 20 years. The TRP anticipates and identifies technology in need of replacement with a planning process of 10 years. All equipment and technology in excess of \$5,000 proposed for purchase is included in these plans.

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	PROJ. STATUS	7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/13 - 6/30/14 FY '14	7/1/14 - 6/30/15 FY '15	7/1/15 - 6/30/16 FY '16	FY12-16 FUND TOTALS
	Airport							

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	AMOUNT FOR EACH FUNDING SOURCE	TOTALS					
BIL-031 & 032	Airport User Fee	Construction of a multi-tenant cargo sort facility, which would be leased to the two largest air cargo haulers at the airport, meeting their needs and consolidating this activity to one area of the airport.	\$0	\$0	\$0	\$5,000,000	\$0	\$5,000,000	
			\$0	\$0	\$0	\$5,000,000	\$0	\$5,000,000	
			Approved Total						
BIL-002	Passenger Facility Charge	Purchase parcel of land adjacent to the west end of the Airport. Landowner and Airport could not agree on price and negotiations stalled. Airport will look at on site options to accommodate the expansion of Runway 7/25.	\$0	\$0	\$0	\$0	\$0	\$0	
			\$0	\$0	\$0	\$0	\$0	\$0	
			Approved Total						
BIL-074	Airport User Fee	Exterior mounted elevator on the IP-9 Office Building to address ADA issues.	\$0	\$0	\$0	\$0	\$0	\$0	
			\$0	\$0	\$0	\$0	\$0	\$0	
			Approved Total						
			\$0	\$0	\$75,000	\$0	\$0	\$75,000	
			\$0	\$0	\$75,000	\$0	\$0	\$75,000	
			Approved Total						

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS					TOTALS													
			7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/13 - 6/30/14 FY '14	7/1/14 - 6/30/15 FY '15	7/1/15 - 6/30/16 FY '16														
	Construct a Unisex Restroom	Construct a unisex restroom for individuals with mobility or physical impairments with attendees and for families with small children.																			
	Airport User Fee			\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	
				Approved Total	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	
	Paint Terminal Interior	Paint the Airport Terminal interior but do so in 3 phases for affordability.																			
	Airport User Fee			\$125,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$350,000	
				Approved Total	\$125,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$350,000	
	Relocate East End Stair Tower	Relocate the Terminal Building East End Stairwell to the south to open up the terminal lobby. The current ticket counter space in front of the former Big Sky Airlines area is significantly reduced due to the location of the stair tower on the east end of the Terminal Building. Design work in FY 15 and construction in FY 16.																			
	Passenger Facility Charge			\$0	\$0	\$0	\$150,000	\$3,000,000	\$3,150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,150,000	
				Approved Total	\$0	\$0	\$150,000	\$3,000,000	\$3,150,000	\$0	\$3,150,000										
	Baggage Circulation Project	Rebuild airline ticket counter and baggage makeup areas to accommodate baggage screening behind the ticket counter. Design work in FY 14 and construction in FY 15.																			
	Passenger Facility Charge			\$0	\$0	\$350,000	\$7,000,000	\$7,350,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,350,000	
				Approved Total	\$0	\$350,000	\$7,000,000	\$7,350,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,350,000

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS					TOTALS
			7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/13 - 6/30/14 FY '14	7/1/14 - 6/30/15 FY '15	7/1/15 - 6/30/16 FY '16	
	Runway 10L/28R Rehab - Phased over Three Years	Roto-mill the pavement surface and repave with dense grade/grooved asphalt. Milling and paving will extend into each taxiway intersection just beyond the hold lines.						
BIL-048	FAA Grant		\$2,315,789	\$7,052,632	\$0	\$0	\$0	\$9,368,421
			\$2,315,789	\$7,052,632	\$0	\$0	\$0	\$9,368,421
	Anti-Crash Bollard System							
		Bollard System to be installed in front of Terminal Building to prevent vehicles from crashing into the Terminal.						
BIL-076	Passenger Facility Charge		\$0	\$0	\$0	\$0	\$0	\$300,000
			\$0	\$0	\$0	\$0	\$0	\$300,000
	General Aviation Dirt Work and Hangar Site Expansion							
		Excavate hillside to make room for a new row of General Aviation hangars to the West and South in existing GA area.						
BIL-070	Passenger Facility Charge		\$0	\$0	\$265,000	\$0	\$0	\$265,000
			\$0	\$0	\$265,000	\$0	\$0	\$265,000
	Upgrade of Security Gates							
		Upgrade the Access Control readers and add CCTV to Airfield access gates 17 & 21. Relocate gates 21 and 24 and remove gate 14 & 16.						
BIL-078	FAA Grant		\$0	\$0	\$700,000	\$0	\$0	\$700,000
			\$0	\$0	\$700,000	\$0	\$0	\$700,000
	Paint Exterior of Large Hangar IP-5							
		The metal exterior of the large hangar, IP-5 is rusting and needs to be protected.						
	Airport User Fee		\$35,000	\$0	\$0	\$0	\$0	\$35,000
			\$35,000	\$0	\$0	\$0	\$0	\$35,000

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS					TOTALS
			7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/13 - 6/30/14 FY '14	7/1/14 - 6/30/15 FY '15	7/1/15 - 6/30/16 FY '16	
	Convert Building IP-8 to Warehouse	Project would convert building into warehouse facility.						
	Airport User Fee		\$0	\$50,000	\$0	\$0	\$0	\$50,000
	Approved Total		\$0	\$50,000	\$0	\$0	\$0	\$50,000
	Interior Terminal Wall Protective Wainscot	Project would install protective wainscot on the walls in heavy traffic areas to reduce the amount of wall maintenance currently caused by luggage and carts banging into the walls.						
	Airport User Fee		\$65,000	\$0	\$0	\$0	\$0	\$65,000
	Approved Total		\$65,000	\$0	\$0	\$0	\$0	\$65,000
	Re-Pave West End Office Building Parking Lot and Access Road.	The pavement at this facility is over 20 years old, is cracked and unraveling and needs to be replaced.						
BIL-079	Airport User Fee		\$0	\$0	\$70,000	\$0	\$0	\$70,000
	Approved Total		\$0	\$0	\$70,000	\$0	\$0	\$70,000
	Environmental Assessment for Changes to Runways 7 & 10R	Before these runways can be lengthened or modified, an Environmental Assessment must be performed for the FAA.						
BIL-033	FAA Grant		\$0	\$0	\$400,000	\$0	\$0	\$400,000
	Approved Total		\$0	\$0	\$400,000	\$0	\$0	\$400,000
	Repave Airport Service Road	Project repaves the service road used by fuel trucks to get to the Business Park to fuel aircraft.						
BIL-028	FAA Grant		\$0	\$0	\$600,000	\$0	\$0	\$600,000
	Approved Total		\$0	\$0	\$600,000	\$0	\$0	\$600,000

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS					TOTALS
			7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/13 - 6/30/14 FY '14	7/1/14 - 6/30/15 FY '15	7/1/15 - 6/30/16 FY '16	
BIL-029	Runway 7/25 Extension and Widening	Project would increase the size of the aircraft that can operate on this runway, allowing a 2nd option for aircraft, especially when the main runway is closed for maintenance.	\$0	\$0	\$0	\$5,263,158	\$0	\$5,263,158
	FAA Grant		\$0	\$0	\$0	\$5,263,158	\$0	\$5,263,158
Approved Total			\$0	\$0	\$0	\$5,263,158	\$0	\$5,263,158
BIL-006	West GA Area New Taxi Lane	Expand the West GA area with new North/South Taxi lane for additional hangar sites.						
	Passenger Facility Charge		\$0	\$0	\$0	\$0	\$210,000	\$210,000
Approved Total			\$0	\$0	\$0	\$0	\$210,000	\$210,000
BIL-no#	Deicing Fluid Collection System	Due to recent improvements to the storm collection system for the runoff from the aircraft ramp areas east of the Terminal, a higher concentration of aircraft deicing fluid is reaching the airport's storm water detention ponds. This project would identify ways to capture the deicing fluid so that the remaining storm water out flows will meet EPA requirements.						
	FAA Grant		\$0	\$0	\$1,500,000	\$0	\$0	\$1,500,000
Approved Total			\$0	\$0	\$1,500,000	\$0	\$0	\$1,500,000

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/13 - 6/30/14 FY '14	7/1/14 - 6/30/15 FY '15	7/1/15 - 6/30/16 FY '16	FY12-16 FUND TOTALS
	Storm Water Detention and Spillway Enhancements	This project will incorporate recommendations from the 2011 Storm water Master Plan to increase the Storm water detention ability of the Airport.							
	Passenger Facility Charge		Approved	\$0	\$500,000	\$0	\$0	\$0	\$500,000
	Total For Project			\$0	\$500,000	\$0	\$0	\$0	\$500,000
	Storm Water Drainage System Improvements for the West End of Airport	With the growth and development of the Airports west end, Storm water improvements will need to be made to accommodate the water flows from hard surfaces such as parking lots.							
	FAA Grant		Approved	\$0	\$0	\$0	\$0	\$2,845,000	\$2,845,000
	Total For Project			\$0	\$0	\$0	\$0	\$2,845,000	\$2,845,000
	West End GA Area Parking Apron	As the development and growth of the west end of the Airport takes place, additional apron space will be needed to accommodate additional aircraft parking.							
	FAA Grant		Approved	\$0	\$0	\$0	\$0	\$421,000	\$421,000
	Total For Project			\$0	\$0	\$0	\$0	\$421,000	\$421,000
	Cargo Ramp - Slot 4	New Concrete Ramp for additional air cargo activities.							
	Passenger Facility Charge		Approved	\$0	\$0	\$3,000,000	\$0	\$0	\$3,000,000
	Total For Project			\$0	\$0	\$3,000,000	\$0	\$0	\$3,000,000
	Terminal Concourse Ceiling Tile Replacement	This project continues the ceiling tile replacement that took place in 2010. This project will take place on the concourses and 2nd floor.							
	Airport User Fee		Approved	\$0	\$100,000	\$0	\$0	\$0	\$100,000
	Total For Project			\$0	\$100,000	\$0	\$0	\$0	\$100,000

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS					TOTALS
			7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/13 - 6/30/14 FY '14	7/1/14 - 6/30/15 FY '15	7/1/15 - 6/30/16 FY '16	
	Update Terminal Signing	This project would modernize the interior and exterior signing of the Terminal building. May include electronic signing for better versatility.						
	Airport User Fee		\$0	\$0	\$0	\$0	\$200,000	\$200,000
	Total For Project		\$0	\$0	\$0	\$0	\$200,000	\$200,000
	Terminal Concourse Carpet Replacement	This project would replace the Concourse carpeting installed in 2006.						
	Airport User Fee		\$0	\$0	\$0	\$0	\$100,000	\$100,000
	Total For Project		\$0	\$0	\$0	\$0	\$100,000	\$100,000
	Replace Terminal Building Hot Water Boiler	This project would replace the 40 year old 3750 MBH hot water boiler used for the Terminal Building hot water loop which predominately serves the perimeter baseboard heaters.						
	Airport User Fee		\$0	\$350,000	\$0	\$0	\$0	\$350,000
	Total For Project		\$0	\$350,000	\$0	\$0	\$0	\$350,000
Airport Funding Total Approved Projects Total			FY '12	FY '13	FY '14	FY '15	FY '16	FY12-16 FUND
	Airport User Fee	Approved	\$675,000	\$675,000	\$245,000	\$5,000,000	\$300,000	\$6,895,000
	CFC User Fee	Approved	\$0	\$0	\$0	\$0	\$0	\$0
	ARRA Grant	Approved	\$0	\$0	\$0	\$0	\$0	\$0
	FAA Grant	Approved	\$2,385,789	\$7,052,632	\$3,400,000	\$5,263,158	\$3,266,000	\$21,367,579
	Passenger Facility Charge	Approved	\$200,000	\$500,000	\$3,615,000	\$7,150,000	\$3,510,000	\$14,975,000
			\$3,260,789	\$8,227,632	\$7,260,000	\$17,413,158	\$7,076,000	\$43,237,579

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/13 - 6/30/14 FY '14	7/1/14 - 6/30/15 FY '15	7/1/15 - 6/30/16 FY '16	FY12-16 FUND TOTALS
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Facilities Management

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	AMOUNT FOR EACH FUNDING SOURCE	FY12-16 FUND TOTALS					
FM001	Downtown Space Study	Planning study for City facilities in the Downtown area.	Revenues	\$100,000	\$0	\$0	\$0	\$0	\$100,000
			Approved Total	\$100,000	\$0	\$0	\$0	\$0	\$100,000
FM1.01	City Hall Boiler Replacement	Facilities Management Revenues	Revenues	\$0	\$600,000	\$0	\$0	\$0	\$600,000
			Approved Total	\$0	\$600,000	\$0	\$0	\$0	\$600,000
FM1.03	City Hall HW Pump VFD	Facilities Management Revenues	Revenues	\$0	\$0	\$80,000	\$0	\$0	\$80,000
			Approved Total	\$0	\$0	\$80,000	\$0	\$0	\$80,000
FM3.02	City Hall 3rd Flr. System Replacement	Facilities Management Revenues	Revenues	\$0	\$0	\$450,000	\$0	\$0	\$450,000
			Approved Total	\$0	\$0	\$450,000	\$0	\$0	\$450,000
FM3.04	City Hall Heat Recovery	Facilities Management Revenues	Revenues	\$0	\$0	\$25,000	\$0	\$0	\$25,000
			Approved Total	\$0	\$0	\$25,000	\$0	\$0	\$25,000

Facilities Mgmt Funding Approved Projects Totals

ARRA Grant	FY '12	FY '13	FY '14	FY '15	FY '16	FY12-16 FUND TOTALS
ARRA Grant	\$0	\$0	\$0	\$0	\$0	\$0
Facilities Management Revenues	\$100,000	\$600,000	\$555,000	\$0	\$0	\$1,255,000
Approved	\$100,000	\$600,000	\$555,000	\$0	\$0	\$1,255,000

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
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PROJECT NUMBER	TITLE	PROJ. STATUS	7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/13 - 6/30/14 FY '14	7/1/14 - 6/30/15 FY '15	7/1/15 - 6/30/16 FY '16	FY12-16 FUND TOTALS
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		AMOUNT FOR EACH FUNDING SOURCE						
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Fire / 911 Communication Center Facility

911 Center Facility-Site Plan/Design/Architect Fee	Project funding will be encumbered in FY11.							
911 Building Reserve [225]								
Total	Approved	\$0	\$0	\$0	\$0	\$0	\$0	\$0

911 Center Facility - Construction

Construction of a New Joint City-County 911 Center.								
Bond / InterCap Loan		\$2,283,318	\$0	\$0	\$0	\$0	\$0	\$2,283,318
911 Building Reserve [225]		\$252,907	\$252,907	\$252,907	\$252,907	\$252,907	\$252,907	\$1,264,535
AMR Dispatching Fee		\$24,000	\$24,000	\$24,000	\$24,000	\$24,000	\$24,000	\$120,000
Total	Approved	\$2,560,225	\$276,907	\$276,907	\$276,907	\$276,907	\$276,907	\$3,667,853

Fire Station #5 - Relocation

Relocation of Station #5 & Maintenance Shop.								
Sale of Station #5		\$0	\$1,500,000	\$0	\$0	\$0	\$0	\$1,500,000
Public Safety Fund		\$0	\$750,000	\$0	\$0	\$0	\$0	\$750,000
Total	Approved	\$0	\$2,250,000	\$0	\$0	\$0	\$0	\$2,250,000

Fire Station #8 - Site Plan/Design/Architect Fees

Location Determination Design Plans - Construction of a new Fire Station #8.								
Public Safety Fund		\$0	\$175,000	\$0	\$0	\$0	\$0	\$175,000
Total	Approved	\$0	\$175,000	\$0	\$0	\$0	\$0	\$175,000

800 MHZ RADIO SYSTEM REPLACEMENT [607]

VHF Radio system: Develop and deploy new digital trunked simulcast interoperable radio system.								
Bond / InterCap Loan		\$0	\$9,000,000	\$0	\$0	\$0	\$0	\$9,000,000
Total	Approved	\$0	\$9,000,000	\$0	\$0	\$0	\$0	\$9,000,000

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	PROJ. STATUS	7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/13 - 6/30/14 FY '14	7/1/14 - 6/30/15 FY '15	7/1/15 - 6/30/16 FY '16	FY12-16 FUND TOTALS
REGIONAL TRAINING CENTER [150]	SHORT DESCRIPTION City/regional public safety training facility.							

Bond / Intercap Loan	Approved	\$0	\$0	\$10,000,000	\$0	\$0	\$0	\$10,000,000
Total		\$0	\$0	\$10,000,000	\$0	\$0	\$0	\$10,000,000

		FY '12	FY '13	FY '14	FY '15	FY '16	FY12-16 FUND TOTALS
Fire / 911 Communication Funding Approved Projects Totals							
911 Building Reserve [225]	Approved	\$252,907	\$252,907	\$252,907	\$252,907	\$252,907	\$1,264,535
Bond / Intercap Loan	Approved	\$2,283,318	\$9,000,000	\$10,000,000	\$0	\$0	\$21,283,318
AMR Dispatching Fee	Approved	\$24,000	\$24,000	\$24,000	\$24,000	\$24,000	\$120,000
ARRA Grant	Approved	\$0	\$0	\$0	\$0	\$0	\$0
Sale of Station #5	Approved	\$0	\$1,500,000	\$0	\$0	\$0	\$1,500,000
Public Safety Fund	Approved	\$0	\$925,000	\$0	\$0	\$0	\$925,000
		<u>\$2,560,225</u>	<u>\$11,701,907</u>	<u>\$10,276,907</u>	<u>\$276,907</u>	<u>\$276,907</u>	<u>\$25,092,853</u>

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
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PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS		7/1/11 - 6/30/12	7/1/12 - 6/30/13	7/1/13 - 6/30/14	7/1/14 - 6/30/15	7/1/15 - 6/30/16	FY12-16 FUND TOTALS
			FY '12	FY '13	FY '14	FY '15	FY '16	TOTALS		

Library

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS		7/1/11 - 6/30/12	7/1/12 - 6/30/13	7/1/13 - 6/30/14	7/1/14 - 6/30/15	7/1/15 - 6/30/16	FY12-16 FUND TOTALS
			FY '12	FY '13	FY '14	FY '15	FY '16	TOTALS		
PBL 0901	Joint Community Library @ MSU B COT	Construct Joint Community Library that will serve as West End Branch for Parmly Billings Library and as College Library for COT students. Council to set bond/levy election contingent upon University securing its funding for project. Reflects 2% annual increase of 50% of High Plain's final project estimate.								
		Library G.O. Bonds			\$0	\$0	\$0	\$7,230,625	\$0	\$7,230,625
					\$0	\$0	\$0	\$7,230,625	\$0	\$7,230,625
					Approved					
					Total					

PBL 1201	Upgrade, Remodel & Expand Library	Build new building on current block. Budget to be determined, but estimated to approximate \$13,383,684 costs for renovation of current building.								
		Library G.O. Bonds			\$13,383,684	\$0	\$0	\$0	\$0	\$13,383,684
					\$13,383,684	\$0	\$0	\$0	\$0	\$13,383,684
					Approved					
					Total					

	Heights Branch Site Evaluation	Evaluate multiple potential sites for future Heights branch library. Reduced to \$75,000 per Council action in FY 10 budget. Project moved from FY11 to FY14.								
		Library Reserves			\$0	\$0	\$75,000	\$0	\$0	\$75,000
					\$0	\$0	\$75,000	\$0	\$0	\$75,000
					Approved					
					Total					

Library Funding Approved Totals			FY '12	FY '13	FY '14	FY '15	FY '16	FY12-16 FUND TOTALS
	Library G.O. Bonds	Approved	\$13,383,684	\$0	\$0	\$7,230,625	\$0	\$20,614,309
	ARRA Grant	Approved	\$0	\$0	\$0	\$0	\$0	\$0
	Library Reserves	Approved	\$0	\$0	\$75,000	\$0	\$0	\$75,000
			\$13,383,684	\$0	\$75,000	\$7,230,625	\$0	\$20,689,309

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS					TOTALS
			7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/13 - 6/30/14 FY '14	7/1/14 - 6/30/15 FY '15	7/1/15 - 6/30/16 FY '16	
			AMOUNT FOR EACH FUNDING SOURCE					
Parking								
PK002	New garage land acquisition and design	Costs associated with purchasing land and designing a new garage at an unspecified location. Using proceeds from sale of Park 4 parking garage.						
	Reserves		\$1,750,000	\$0	\$0	\$0	\$0	\$1,750,000
	Total		\$1,750,000	\$0	\$0	\$0	\$0	\$1,750,000
PK004	Construction of new parking facility	Construction of new parking garage at an unspecified location. Using remainder of proceeds from sale of Park 4 parking garage.						
	Revenue Bond Reserves		\$2,000,000	\$0	\$0	\$0	\$0	\$2,000,000
	Total		\$5,000,000	\$0	\$0	\$0	\$0	\$5,000,000
PK001	Striping Parking lanes in Downtown	Re-painting of all parallel and diagonal parking spaces in the CBD. Will be completed in two phases.						
	Reserves		\$80,000	\$65,000	\$0	\$0	\$0	\$145,000
	Total		\$80,000	\$65,000	\$0	\$0	\$0	\$145,000
PK002	25TH STREET PEDESTRIAN BRIDGE PARKING LOT	Development of leased land for a parking lot located on Minnesota Avenue. To be used in conjunction with the 25th Pedestrian Bridge Project.						
	Reserves		\$118,000	\$0	\$0	\$0	\$0	\$118,000
	Total		\$118,000	\$0	\$0	\$0	\$0	\$118,000
Parking Funding Approved Projects Totals								
	Revenue Bond		\$2,000,000	\$0	\$0	\$0	\$0	\$2,000,000
	Reserves		\$4,948,000	\$65,000	\$0	\$0	\$0	\$5,013,000
	ARRA Grant		\$0	\$0	\$0	\$0	\$0	\$0
	Parking User Fee		\$0	\$0	\$0	\$0	\$0	\$0
	Total		\$6,948,000	\$65,000	\$0	\$0	\$0	\$7,013,000

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
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PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/1/11 - 6/30/12	7/1/12 - 6/30/13	7/1/13 - 6/30/14	7/1/14 - 6/30/15	7/1/15 - 6/30/16	FY12-16 FUND TOTALS
				FY '12	FY '13	FY '14	FY '15	FY '16	TOTALS

Planning

		AMOUNT FOR EACH FUNDING SOURCE	TOTALS				
		FY '12	FY '13	FY '14	FY '15	FY '16	
Swords Park Trail Phase 2	Trail east and north of the existing trail connecting to the Airport Road underpass and the 6th Street bypass.						
CTEP	Approved	\$399,004	\$0	\$0	\$0	\$0	\$399,004
RTP	Approved	\$28,000	\$0	\$0	\$0	\$0	\$28,000
ARRA Grant	Approved	\$522,500	\$0	\$0	\$0	\$0	\$522,500
Total		\$949,504	\$0	\$0	\$0	\$0	\$949,504

		AMOUNT FOR EACH FUNDING SOURCE	TOTALS				
		FY '12	FY '13	FY '14	FY '15	FY '16	
Pedestrian Bridge Over Railroad Tracks	Engineering and construction of 25th Street bicycle/pedestrian bridge over Montana Rail Link tracks.						
Private Contribution	Approved	\$7,500	\$0	\$0	\$0	\$0	\$7,500
G.O. Bond	Approved	\$0	\$0	\$0	\$0	\$0	\$0
BikeNet	Approved	\$25,000	\$0	\$0	\$0	\$0	\$25,000
CTEP	Approved	\$718,614	\$0	\$0	\$0	\$0	\$718,614
Private Contribution	Approved	\$71,866	\$0	\$0	\$0	\$0	\$71,866
Total		\$823,000	\$0	\$0	\$0	\$0	\$823,000

		AMOUNT FOR EACH FUNDING SOURCE	TOTALS				
		FY '12	FY '13	FY '14	FY '15	FY '16	
Zoo Montana Trail	Connection from Discovery Drive at existing trail terminus in TransTech to Zoo Montana						
CTEP	Approved	\$538,113	\$538,113	\$0	\$0	\$0	\$1,076,226
Developer Match	Approved	\$83,000	\$83,000	\$0	\$0	\$0	\$166,000
Total		\$621,113	\$621,113	\$0	\$0	\$0	\$1,242,226

		AMOUNT FOR EACH FUNDING SOURCE	TOTALS				
		FY '12	FY '13	FY '14	FY '15	FY '16	
Riverfront Park	Trail in Riverfront Park and connection to trail in Mystic Park.						
CTEP	Approved	\$0	\$0	\$0	\$1,298,700	\$0	\$1,298,700
Private Contribution	Approved	\$0	\$0	\$0	\$100,000	\$0	\$100,000
Federal Appropriations	Approved	\$0	\$0	\$0	\$101,300	\$0	\$101,300
Total		\$0	\$0	\$0	\$1,500,000	\$0	\$1,500,000

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	PROJ. STATUS	FY					TOTALS
			11-12	12-13	13-14	14-15	15-16	
	Alkali Creek Connection							
	Extend trail from Swords Park northeast along Alkali Creek or Swords Lane to Main Street Pedestrian Underpass							
		Approved	\$216,450	\$216,450	\$0	\$0	\$0	\$432,900
		Approved	\$33,550	\$33,550	\$0	\$0	\$0	\$67,100
		Total	\$250,000	\$250,000	\$0	\$0	\$0	\$500,000
Downtown-Coulson Park Trail Connection								
	Extend trail from South 25th Street to 8th Ave. South to South 26th Street to Lillian Avenue and Coulson Park Trail							
		Approved	\$0	\$865,800	\$0	\$0	\$0	\$865,800
		Approved	\$0	\$134,200	\$0	\$0	\$0	\$134,200
		Total	\$0	\$1,000,000	\$0	\$0	\$0	\$1,000,000
Ponderosa Elementary School Multi Use Connector								
	Extend trail from Kings Green Subdivision to Ponderosa School.							
		Approved	\$0	\$75,000	\$0	\$0	\$0	\$75,000
		Approved	\$0	\$50,000	\$0	\$0	\$0	\$50,000
		Approved	\$0	\$100,000	\$0	\$0	\$0	\$100,000
		Total	\$0	\$225,000	\$0	\$0	\$0	\$225,000
Arnold Drain/Broadwater Avenue Corridor								
	Construction of a hard surface bike/ped trail on north side of Broadwater Ave. from existing trail along Zimmerman Trail to existing trail at Broadwater Ave. trail crossing at Lillis Park with link to Will James Middle School.							
		Approved	\$120,000	\$0	\$0	\$0	\$0	\$120,000
		Approved	\$223,528	\$0	\$0	\$0	\$0	\$223,528
		Approved	\$34,647	\$0	\$0	\$0	\$0	\$34,647
		Total	\$378,175	\$0	\$0	\$0	\$0	\$268,175

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
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PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS					FY12-16 FUND TOTALS
			7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/13 - 6/30/14 FY '14	7/1/14 - 6/30/15 FY '15	7/1/15 - 6/30/16 FY '16	
new	Rim Top Trail from 27th Street West/ Airport Road to Zimmerman Trail Vicinity	This project would include a trail along the rims, improved parking off of Hwy. 3 and stormwater management along the rim tops in this corridor. The current cost estimate includes the trail portion with the stormwater to be analyzed to determine a final project cost in 2011.						
			Approved	\$0	\$200,000	\$0	\$0	\$200,000
			Approved	\$0	\$850,000	\$0	\$0	\$850,000
			Approved	\$0	\$100,000	\$0	\$0	\$100,000
			Approved	\$0	\$50,000	\$0	\$0	\$50,000
			Total	\$0	\$1,200,000	\$0	\$0	\$1,200,000
new	Trail Connector from McCall Trail to TransTech Center	Bring McCall Trail segment up to standards and complete connection to TransTech Center Trail at 32nd Street West.						
			Approved	\$0	\$380,000	\$0	\$0	\$380,000
			Approved	\$0	\$25,000	\$0	\$0	\$25,000
			Approved	\$0	\$25,000	\$0	\$0	\$25,000
			Approved	\$0	\$50,000	\$0	\$0	\$50,000
			Total	\$0	\$480,000	\$0	\$0	\$480,000
new	Downtown BBWA Corridor Trail/On Street Facilities	Complete Trail through MSU-B Campus and trail/on-street facilities along Poly Dr. through Virginia Lane intersection to 13th/Poly Dr.						
			Approved	\$0	\$187,500	\$0	\$0	\$187,500
			Approved	\$0	\$22,500	\$0	\$0	\$22,500
			Total	\$0	\$210,000	\$0	\$0	\$210,000

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
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PROJECT NUMBER	TITLE	PROJ. STATUS	7/1/11 - 6/30/12	7/1/12 - 6/30/13	7/1/13 - 6/30/14	7/1/14 - 6/30/15	7/1/15 - 6/30/16	FY12-16 FUND TOTALS
			FY '12	FY '13	FY '14	FY '15	FY '16	

new	Bike Lane Striping on Hilltop Road between Nutter and Aronson Road.	Provide on-street bike lane connection between existing bike lane on Nutter Blvd. and Aronson Avenue along Hilltop Road.						
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CTEP	Approved	\$21,250	\$0	\$0	\$0	\$0	\$0	\$21,250
Gas Tax	Approved	\$3,750	\$0	\$0	\$0	\$0	\$0	\$3,750
Total		\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000

Planning Funding Approved Projects Totals

		FY '12	FY '13	FY '14	FY '15	FY '16	FY12-16 FUND TOTALS
CTEP	Approved	\$2,116,959	\$2,187,863	\$850,000	\$1,298,700	\$0	\$6,453,522
SRTS Grant	Approved	\$120,000	\$0	\$0	\$0	\$0	\$120,000
G.O. Bond	Approved	\$0	\$0	\$0	\$0	\$0	\$5,000
LWCF	Approved	\$0	\$0	\$0	\$0	\$0	\$0
Developer Match	Approved	\$83,000	\$83,000	\$0	\$0	\$0	\$166,000
BikeNet	Approved	\$59,647	\$25,000	\$50,000	\$0	\$0	\$134,647
Private Contribution	Approved	\$112,936	\$340,250	\$100,000	\$100,000	\$0	\$653,186
Federal Appropriations	Approved	\$0	\$0	\$0	\$101,300	\$0	\$101,300
Federal TCSP	Approved	\$0	\$0	\$200,000	\$0	\$0	\$200,000
Gas Tax	Approved	\$3,750	\$0	\$0	\$0	\$0	\$3,750
Bikes Belong Match	Approved	\$0	\$0	\$0	\$0	\$0	\$0
City Parking Funds	Approved	\$0	\$0	\$0	\$0	\$0	\$0
ARRA Grant	Approved	\$522,500	\$0	\$0	\$0	\$0	\$522,500
Coal Board Grant	Approved	\$0	\$0	\$0	\$0	\$0	\$0
RTP	Approved	\$28,000	\$25,000	\$0	\$0	\$0	\$53,000
TIFD	Approved	\$0	\$50,000	\$0	\$0	\$0	\$50,000
Yellowstone County	Approved	\$0	\$0	\$0	\$0	\$0	\$0
Public Works Department	Approved	\$0	\$0	\$0	\$0	\$0	\$0
CDBG	Approved	\$0	\$75,000	\$0	\$0	\$0	\$75,000
Total		\$3,046,792	\$2,786,113	\$1,200,000	\$1,500,000	\$0	\$8,537,905

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
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PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS		7/1/11 - 6/30/12		7/1/12 - 6/30/13		7/1/13 - 6/30/14		7/1/14 - 6/30/15		7/1/15 - 6/30/16		FY12-16 FUND TOTALS
			7/1/11 - 6/30/12	7/1/12 - 6/30/13	7/1/13 - 6/30/14	7/1/14 - 6/30/15	7/1/15 - 6/30/16	FUNDING SOURCE	FUNDING SOURCE	FUNDING SOURCE	FUNDING SOURCE	FUNDING SOURCE	FUNDING SOURCE	FUNDING SOURCE	
PRPL															
PRPL-P001	Trails End Park Playground Replacement	Replace the antiquated wooden play structure to meet current safety guidelines and ADA accessibility requirements.													
		Gen Fund Not Funded	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000
		Approved Total	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000
PRPL-A001	Lampman Park - Parkway SID	Develop the 7-acre Lampman Park and the 9-acre Lampman Parkway with a SID.													
		SID	\$0	\$0	\$1,050,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,050,000
		Approved Total	\$0	\$0	\$1,050,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,050,000
PRPL-P002	Riverfront Park Walks	Complete the hard surface trailway around the main lake.													
		Gen Fund Not Funded	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
		Approved Total	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
PRPL-P003	Primrose Park Playground Renovation	Renovate playground at Primrose Park to meet current safety guidelines and ADA accessibility requirements.													
		Gen Fund Not Funded	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000
		Approved Total	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000
PRPL-A002	Heritage Circle Park Playground Development	Install a playground through a subdivision SID.													
		SID	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000
		Approved Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000
PRPL-P004	Black Otter Trail Roadway Reconstruction	Repair and reconstruct Black Otter Trail at Swords Park to help qualify for Scenic Byway designation.													
		Gen Fund Not Funded	\$450,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$450,000
		Approved Total	\$450,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$450,000

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS					FY12-16 FUND TOTALS
			7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/14 - 6/30/15 FY '14	7/1/15 - 6/30/16 FY '16		
PRPL-R001	Heights Aquatic Facility	Construct seasonal family aquatic center. NOTE: there is an agreement with the Better Billings Foundation to construct this project by FY13.	\$0	\$0	\$9,000,000	\$0	\$0	\$9,000,000
		G.O. Bond	\$0	\$0	\$9,000,000	\$0	\$0	\$9,000,000
PRPL-P006	Gorham Park Neighborhood Center Remodel	Renovate Building to meet current ADA accessibility requirements.	\$150,000	\$0	\$0	\$0	\$0	\$150,000
		Gen Fund Not Funded	\$150,000	\$0	\$0	\$0	\$0	\$150,000
PRPL-P006	Amend Park Boulevard Irrigation Extension	Extend the irrigation system in an around the parking lots and along the boulevards along Simpson Street and King Avenue.	\$0	\$0	\$200,000	\$0	\$0	\$200,000
		Gen Fund Not Funded	\$0	\$0	\$200,000	\$0	\$0	\$200,000
PRPL-R002	Hawthorne Park Spray Pad	Remove existing wading pool and construct new spray pad and or wading pool and update restroom to meet new swimming and ADA requirements.	\$0	\$500,000	\$0	\$0	\$0	\$500,000
		Gen Fund Not Funded	\$0	\$500,000	\$0	\$0	\$0	\$500,000
PRPL-P007	Stewart Park Quad Access ADA	This will provide needed hard surface access and service vehicle access from the north circle drive into the center court of the quadplex, as part of the continuing ADA compliance program and improve access for other users into this center area.	\$345,000	\$0	\$0	\$0	\$0	\$345,000
		Gen Fund Not Funded	\$345,000	\$0	\$0	\$0	\$0	\$345,000

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS					TOTALS
			7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/13 - 6/30/14 FY '14	7/1/14 - 6/30/15 FY '15	7/1/15 - 6/30/16 FY '16	
PRPL-P008	Playground Safety/ADA Compliant Surfacing Installation	Install ADA Compliant playground safety surfacing at 1 community park and 2 neighborhood parks per year.	\$160,000	\$160,000	\$160,000	\$160,000	\$160,000	\$800,000
	Gen Fund Not Funded	Approved Total	\$160,000	\$160,000	\$160,000	\$160,000	\$160,000	\$800,000
PRPL-P009	Castle Rock Park Picnic Shelter	Add large group 3 season picnic facility in the west end adjacent to the parking lot.						
	Gen Fund Not Funded	Approved Total	\$0	\$225,000	\$0	\$0	\$0	\$225,000
PRPL-P010	Amend Park Restrooms	Install permanent restroom facilities in North and South locations to replace portable toilets.						
	Gen Fund Not Funded	Approved Total	\$0	\$0	\$300,000	\$0	\$0	\$300,000
PRPL-P011	Veterans Park Neighborhood Center Remodel	Remodel existing building and restrooms to meet ADA accessibility requirements.						
	Gen Fund Not Funded	Approved Total	\$150,000	\$0	\$0	\$0	\$0	\$150,000
PRPL-012	Pioneer Park Picnic/Warming Shelter	Change Description to: Add large picnic/warming shelter next to north tennis courts for summer gatherings and for a warming shelter for winter ice skating and snow sledding activities per park master plan.						
	Gen Fund Not Funded	Approved Total	\$306,000	\$0	\$0	\$0	\$0	\$306,000
PRPL-A003	Cottonwood Park Development	Develop park with SID and Cash-in-Lieu parkland contributions within a 1.5 mile radius of the park.						
	SID Cash-in Lieu SD 2	Approved	\$0	\$0	\$4,100,000	\$0	\$0	\$4,100,000
		Approved	\$0	\$0	\$1,000,000	\$0	\$0	\$1,000,000
		Approved	\$0	\$0	\$200,000	\$0	\$0	\$200,000
		Approved Total	\$0	\$0	\$5,300,000	\$0	\$0	\$5,300,000

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS					FY12-16 FUND TOTALS
			7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/13 - 6/30/14 FY '14	7/1/14 - 6/30/15 FY '15	7/1/15 - 6/30/16 FY '16	
PRPL-C001	Chip Seal Cemetery Roads	Repair deteriorating road sections and put a chip seal on all of it and restore road markings.	\$0	\$0	\$0	\$200,000	\$0	\$200,000
			Gen Fund Not Funded			\$0	\$200,000	\$0
Approved Total			\$0	\$0	\$0	\$200,000	\$0	\$200,000
PRPL-013	ADA Compliance Sacajawea Park	Remodel existing building to meet current ADA accessibility requirements.	\$0	\$150,000	\$0	\$0	\$0	\$150,000
			Gen Fund Not Funded			\$0	\$0	\$0
Approved Total			\$0	\$150,000	\$0	\$0	\$0	\$150,000
PRP-R003	Rose Park Pool Renovations	Replace main pool liner and water slide feature. Upgrade bathhouse and concessions. Enlarge 0 depth entry/teaching pool.	\$4,000,000	\$0	\$0	\$0	\$0	\$4,000,000
			Gen Fund Not Funded			\$0	\$0	\$0
Approved Total			\$4,000,000	\$0	\$0	\$0	\$0	\$4,000,000
PRPL-A004	White Water Park	Develop white water park on the Yellowstone River at either Riverfront or Coulson park.	\$0	\$0	\$0	\$0	\$1,000,000	\$1,000,000
			General Fund			\$0	\$0	\$0
Approved Total			\$0	\$0	\$0	\$0	\$1,000,000	\$1,000,000
PRPL-P14	Castle Rock Park Tennis Court Renovation	Re-build tennis courts at Castle Rock Park.	\$0	\$250,000	\$0	\$0	\$0	\$250,000
			General Fund			\$0	\$0	\$0
Approved Total			\$0	\$250,000	\$0	\$0	\$0	\$250,000
PRPL-R004	Pioneer Park Wading Pool	Expand and renovate existing wading pool.	\$0	\$1,000,000	\$0	\$0	\$0	\$1,000,000
			General Fund			\$0	\$0	\$0
Approved Total			\$0	\$1,000,000	\$0	\$0	\$0	\$1,000,000
PRPL-A005	Dog Park Development	Construct dog parks at 3 locations within City Parks.	\$400,000	\$0	\$0	\$0	\$0	\$400,000
			General/Private Fund			\$0	\$0	\$0
Approved Total			\$400,000	\$0	\$0	\$0	\$0	\$400,000

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS					TOTALS
			7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/13 - 6/30/14 FY '14	7/1/14 - 6/30/15 FY '15	7/1/15 - 6/30/16 FY '16	
PRPL-P015	Burlington Park Renovation	Renovate restrooms to meet ADA regulations.						
	General Fund		\$0	\$0	\$0	\$0	\$50,000	\$50,000
	Approved Total		\$0	\$0	\$0	\$0	\$50,000	\$50,000
PRPL-P016	Riverfront Infrastructure Improvements	Make improvements at Riverfront Park to include potable water and restroom renovation.						
	General Fund		\$0	\$0	\$500,000	\$0	\$0	\$500,000
	Approved Total		\$0	\$0	\$500,000	\$0	\$0	\$500,000
PRPL-P016	Veterans Park Shelter	Construct a large group shelter at east end of park.						
	General Fund		\$0	\$0	\$125,000	\$0	\$0	\$125,000
	Approved Total		\$0	\$0	\$125,000	\$0	\$0	\$125,000
PRPL-P016	Cemetery Irrigation Upgrade	Replace antiquated quick coupler irrigation system with an automatic system and pump station.						
	General Fund		\$0	\$0	\$2,500,000	\$0	\$0	\$2,500,000
	Approved Total		\$0	\$0	\$2,500,000	\$0	\$0	\$2,500,000
PRPL-P016	South Park Spray Pad/Wading Pool	Construct a new Spray Pad/Wading Pool.						
	General Fund		\$500,000	\$0	\$0	\$0	\$0	\$500,000
	Approved Total		\$500,000	\$0	\$0	\$0	\$0	\$500,000
PRPL-P016	Park Restroom Remodel/Rebuild	Remodel or rebuild a total of 15 park restrooms to meet current ADA standards. Remodel or rebuild 2 per year.						
	General Fund		\$160,000	\$160,000	\$160,000	\$160,000	\$160,000	\$800,000
	Approved Total		\$160,000	\$160,000	\$160,000	\$160,000	\$160,000	\$800,000

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	PROJ. STATUS	7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/13 - 6/30/14 FY '14	7/1/14 - 6/30/15 FY '15	7/1/15 - 6/30/16 FY '16	FY12-16 FUND TOTALS
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PRPL-P019	Park Tree Replacement and Planting Program	Plant 100 trees per year in various parks.						
	General Fund		\$23,500	\$23,500	\$23,500	\$23,500	\$23,500	\$117,500
	Trash For Trees Fund		\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$15,000
	Kiwanis Donation		\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$17,500
	Total		\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$150,000

PRPL-P016	Battling Cage Renovation	Upgrade and replace electrical wiring, motors, coin machines, ball retrieval system, etc.						
	General Fund		\$0	\$500,000	\$0	\$0	\$0	\$500,000
	Total		\$0	\$500,000	\$0	\$0	\$0	\$500,000

PRPL-P016	Community Playground at Dehler Park	Construct community playground that can be used by the baseball patrons during games and by the neighborhood before and after games.						
	General Fund		\$300,000	\$0	\$0	\$0	\$0	\$300,000
	Total		\$300,000	\$0	\$0	\$0	\$0	\$300,000

PRPL-P016	Access Ramp to Mausoleum	Construct an ADA accessible concrete ramp to the landmark mausoleum.						
	General Fund		\$0	\$0	\$0	\$40,000	\$0	\$40,000
	Total		\$0	\$0	\$0	\$40,000	\$0	\$40,000

PRPL-P016	Park Maintenance Building Expansion	Expand west end maintenance building to accommodate additional equipment and personnel needs for West end expansion.						
	General Fund		\$150,000	\$0	\$0	\$0	\$0	\$150,000
	Total		\$150,000	\$0	\$0	\$0	\$0	\$150,000

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	PROJ. STATUS	7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/13 - 6/30/14 FY '14	7/1/14 - 6/30/15 FY '15	7/1/15 - 6/30/16 FY '16	FY12-16 FUND TOTALS
PRPL-P016	Operations Center Equipment Storage Construct an equipment cold storage area along east side of maintenance building to protect equipment and vehicles.	General Fund	\$100,000	\$0	\$0	\$0	\$0	\$100,000
	Approved Total		\$100,000	\$0	\$0	\$0	\$0	\$100,000
PRPL-R007	Downtown Aquatic Facility Construct a family aquatic facility to replace the loss of Athletic Pool.	General Fund	\$0	\$0	\$0	\$0	\$12,000,000	\$12,000,000
	Approved Total		\$0	\$0	\$0	\$0	\$12,000,000	\$12,000,000
PRPL-A007	City Wide Park Signage Program Replace aging park identification, rule and informational signage.	General Fund	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
	Approved Total		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
PRPL-P023	Parking Lot Reconstruction and Repair Re-construct and repair existing parking lots throughout the park system.	General Fund	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
	Approved Total		\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
PRPL-P016	South Park Pool Renovation Provide for pool and bathhouse improvements.	General Fund	\$0	\$0	\$0	\$0	\$3,300,000	\$3,300,000
	Approved Total		\$0	\$0	\$0	\$0	\$3,300,000	\$3,300,000
PRPL-P017	Highland Park Neighborhood Center Remodel Renovate building to meet current ADA accessibility requirements.	Special Revenue Fund Private Fund CDBG/General Fund	\$0	\$0	\$0	\$0	\$0	\$0
	Approved Total		\$0	\$0	\$0	\$0	\$0	\$0
			\$150,000	\$0	\$0	\$0	\$0	\$150,000
			\$150,000	\$0	\$0	\$0	\$0	\$150,000

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS					FY12-16 FUND TOTALS
			7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/13 - 6/30/14 FY '14	7/1/14 - 6/30/15 FY '15	7/1/15 - 6/30/16 FY '16	
PRPL-R003	Pioneer Park Shelter	Add large picnic shelter at south end of park to meet seasonal demand per master plan.	Approved	\$0	\$0	\$0	\$0	\$0
			Approved	\$0	\$0	\$0	\$0	\$0
			Approved	\$100,000	\$0	\$0	\$0	\$0
			Total	\$100,000	\$0	\$0	\$0	\$0
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PRPL-P018	ADA Compliance Edgerton Park	Remodel existing building to meet current ADA accessibility requirements.	Approved	\$0	\$0	\$0	\$0	\$0
			Approved	\$0	\$0	\$0	\$0	\$0
			Approved	\$0	\$150,000	\$0	\$0	\$0
			Total	\$0	\$150,000	\$0	\$0	\$0
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PRPL-A007	Picnic Shelter at Sacajawea Park	Add large picnic shelter to meet seasonal demand.	Approved	\$0	\$0	\$0	\$0	\$0
			Approved	\$0	\$0	\$0	\$0	\$0
			Approved	\$0	\$0	\$100,000	\$0	\$0
			Total	\$0	\$0	\$100,000	\$0	\$0
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PRPL-A008	Heights Area Maintenance Building	Construct a maintenance building for staging maintenance operations in the Heights Maintenance Zone.	Approved	\$0	\$0	\$0	\$0	\$0
			Approved	\$0	\$0	\$0	\$0	\$0
			Approved	\$0	\$0	\$100,000	\$0	\$0
			Total	\$0	\$0	\$100,000	\$0	\$0
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PRPL-R009	Outdoor Community Ice Skating Facility	Construct a seasonal refrigerated ice skating facility to be used interchangeably with the northern tennis courts at Pioneer Park.	Approved	\$0	\$0	\$0	\$0	\$0
			Approved	\$0	\$0	\$0	\$0	\$0
			Approved	\$0	\$0	\$500,000	\$0	\$0
			Total	\$0	\$0	\$500,000	\$0	\$0
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PRPL-R009	Outdoor Community Ice Skating Facility	Construct a seasonal refrigerated ice skating facility to be used interchangeably with the northern tennis courts at Pioneer Park.	Approved	\$0	\$0	\$0	\$0	\$0
			Approved	\$0	\$0	\$0	\$0	\$0
			Approved	\$0	\$450,000	\$0	\$0	\$0
			Total	\$0	\$450,000	\$0	\$0	\$0

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	PROJ. STATUS	7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/13 - 6/30/14 FY '14	7/1/14 - 6/30/15 FY '15	7/1/15 - 6/30/16 FY '16	FY12-16 FUND TOTALS
PRPL-A009	Bob Wilson Memorial Plaza at Dehler Park Construct an outdoor plaza to host game and non-game related activities and events.	Approved	\$0	\$0	\$0	\$0	\$0	\$0
		Approved	\$0	\$0	\$0	\$0	\$0	\$0
		Approved	\$0	\$0	\$0	\$200,000	\$0	\$200,000
		Total	\$0	\$0	\$0	\$200,000	\$0	\$200,000
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PRPL-A010	Howard Heights/Dicky Park Install site amenities to partially developed park through the creation of an SID.	Approved	\$0	\$350,000	\$0	\$0	\$0	\$0
		Approved	\$0	\$0	\$0	\$0	\$0	\$0
		Approved	\$0	\$0	\$0	\$0	\$0	\$0
		Total	\$0	\$350,000	\$0	\$0	\$0	\$350,000
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PRPL-A011	Trail Signage Install standardized trail signage on existing trail segments.	Approved	\$0	\$0	\$0	\$0	\$0	\$0
		Approved	\$0	\$0	\$0	\$0	\$0	\$0
		Approved	\$0	\$0	\$0	\$26,000	\$0	\$26,000
		Total	\$0	\$0	\$0	\$26,000	\$0	\$26,000
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PRPL-A012	New Disc Golf Course Design and construct a new 18 hole disc golf course at High Sierra Park.	Approved	\$0	\$0	\$0	\$0	\$0	\$0
		Approved	\$0	\$0	\$0	\$0	\$0	\$0
		Approved	\$0	\$0	\$45,000	\$0	\$0	\$45,000
		Total	\$0	\$0	\$45,000	\$0	\$0	\$45,000
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PRPL-P019	Rose Park Playground Replacement Remove and replace aging lot play structure and safety surfacing to meet CPSI and ADA requirements.	Approved	\$0	\$0	\$0	\$0	\$0	\$0
		Approved	\$0	\$0	\$0	\$0	\$0	\$0
		Approved	\$100,000	\$0	\$0	\$0	\$0	\$100,000
		Total	\$100,000	\$0	\$0	\$0	\$0	\$100,000

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS					FY12-16 FUND TOTALS
			7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/13 - 6/30/14 FY '14	7/1/14 - 6/30/15 FY '15	7/1/15 - 6/30/16 FY '16	
PRPL-A013	Gazebo at South Park	Replace razed gazebo at South Park.	Approved	\$0	\$0	\$0	\$0	\$0
			Approved	\$0	\$0	\$0	\$0	\$0
			Approved	\$180,000	\$0	\$0	\$0	\$0
			Approved	\$0	\$0	\$0	\$0	\$0
			Total	\$180,000	\$0	\$0	\$0	\$0
PRPL-P020	Tennis and Basketball Court Resurfacing	Resurface existing tennis and basketball courts as a multi-year maintenance and upgrading operation.	Approved	\$0	\$0	\$0	\$0	\$0
			Approved	\$0	\$0	\$0	\$0	\$0
			Approved	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
			Approved	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
			Total	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
PRPL-A014	Community Indoor Recreation Center	Construct an indoor community recreation and multi-use center.	Approved	\$0	\$0	\$0	\$0	\$0
			Approved	\$0	\$0	\$0	\$0	\$0
			Approved	\$0	\$15,000,000	\$0	\$0	\$0
			Approved	\$0	\$0	\$15,000,000	\$0	\$0
			Total	\$0	\$0	\$15,000,000	\$0	\$0
PRPL-P021	South Park Sidewalks	Demolish and reconstruct existing damaged sidewalks, curbs and gutters as a multi-year replacement program.	Approved	\$0	\$0	\$0	\$0	\$0
			Approved	\$0	\$0	\$0	\$0	\$0
			Approved	\$0	\$0	\$15,000,000	\$0	\$0
			Approved	\$0	\$0	\$0	\$0	\$0
			Total	\$0	\$0	\$15,000,000	\$0	\$0
PRPL-P022	Riverfront Park Road and Parking Repair	Repair/re-construct damaged road sections and re-surface roads and parking lots.	Approved	\$0	\$0	\$0	\$0	\$0
			Approved	\$0	\$0	\$0	\$0	\$0
			Approved	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
			Approved	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
			Total	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
PRPL-P022	Riverfront Park Road and Parking Repair	Repair/re-construct damaged road sections and re-surface roads and parking lots.	Approved	\$0	\$0	\$0	\$0	\$0
			Approved	\$0	\$0	\$0	\$0	\$0
			Approved	\$500,000	\$0	\$0	\$0	\$0
			Approved	\$0	\$0	\$0	\$0	\$0
			Total	\$500,000	\$0	\$0	\$0	\$0

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	PROJ. STATUS	7/1/11 - 6/30/12 FY 12	7/1/12 - 6/30/13 FY 13	7/1/13 - 6/30/14 FY 14	7/1/14 - 6/30/15 FY 15	7/1/15 - 6/30/16 FY 16	FY12-16 FUND TOTALS
PRPL-A015	Regional Park Special Revenue Fund Private Fund CDBG/General Fund	Purchase land for future 80 to 100 acre regional park.	Approved	\$0	\$0	\$0	\$0	\$0
			Approved	\$0	\$0	\$0	\$0	\$0
			Approved	\$900,000	\$0	\$0	\$0	\$0
			Total	\$900,000	\$0	\$0	\$0	\$0
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PRPL-A016	Trail Head Development	Identify and develop trail heads at strategic locations on existing Heritage Trail system.	Approved	\$0	\$0	\$0	\$0	\$0
			Approved	\$0	\$0	\$0	\$0	\$0
			Approved	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
			Total	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
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PRPL-A017	Sidewalk Development at Pioneer Park	Construct new sidewalk sections in Pioneer Park per master plan.	Approved	\$0	\$0	\$0	\$0	\$0
			Approved	\$0	\$0	\$0	\$0	\$0
			Approved	\$55,000	\$40,500	\$60,000	\$65,000	\$80,000
			Total	\$55,000	\$40,500	\$60,000	\$65,000	\$80,000
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PRPL-P023	Re-construct Tennis Courts Pioneer Park	Re-construct tennis courts at north complex with post tension concrete system.	Approved	\$0	\$0	\$0	\$0	\$0
			Approved	\$0	\$0	\$0	\$0	\$0
			Approved	\$300,000	\$0	\$0	\$0	\$0
			Total	\$300,000	\$0	\$0	\$0	\$0
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PRPL-A018	Replace Neighborhood Center at Pioneer Park	Replace existing aging Zimmerman Center with new all season neighborhood center.	Approved	\$0	\$0	\$0	\$0	\$0
			Approved	\$0	\$0	\$0	\$0	\$0
			Approved	\$0	\$0	\$0	\$0	\$0
			Total	\$0	\$0	\$0	\$0	\$0

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS		7/1/11 - 6/30/12		7/1/12 - 6/30/13		7/1/13 - 6/30/14		7/1/14 - 6/30/15		7/1/15 - 6/30/16		FY12-16 FUND TOTALS	
			PRPL-P024	Accessible Ramps at Pioneer Park	Install ADA compliant ramps at intersections and driveways.	FY '12	FY '13	FY '14	FY '15	FY '16	FY '16	FY '16	FY '16	FY '16	FY '16	FY '16
	Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Private Fund		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	CDBG/General Fund		\$27,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$27,000
	Total		\$27,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$27,000

PRPL Funding Approved Projects	PROJ. STATUS		7/1/11 - 6/30/12		7/1/12 - 6/30/13		7/1/13 - 6/30/14		7/1/14 - 6/30/15		7/1/15 - 6/30/16		FY12-16 FUND TOTALS	
	Approved	Approved	FY '12	FY '13	FY '14	FY '15	FY '16	FY '16	FY '16	FY '16	FY '16	FY '16	FY '16	FY '16
General Fund	Approved		\$1,483,500	\$2,183,500	\$1,058,500	\$2,973,500	\$16,783,500	\$24,482,500						
Gen Fund Not Funded	Approved		\$6,161,000	\$1,035,000	\$660,000	\$460,000	\$160,000	\$8,476,000						
ARRA Grant	Approved		\$0	\$0	\$0	\$0	\$0	\$0						
G.O. Bond	Approved		\$0	\$0	\$9,000,000	\$0	\$0	\$9,000,000						
Cash-in Lieu	Approved		\$0	\$0	\$1,000,000	\$0	\$0	\$1,000,000						
SD 2	Approved		\$0	\$0	\$200,000	\$0	\$0	\$200,000						
C-in Lieu from SD 2	Approved		\$0	\$0	\$0	\$0	\$0	\$0						
SID	Approved		\$0	\$350,000	\$5,150,000	\$0	\$300,000	\$5,800,000						
Special Revenue Fund	Approved		\$0	\$0	\$0	\$0	\$0	\$0						
General/Private Fund	Approved		\$400,000	\$0	\$0	\$0	\$0	\$400,000						
Trash For Trees Fund	Approved		\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$15,000						
Kiwanis Donation	Approved		\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$17,500						
Private Fund	Approved		\$0	\$0	\$0	\$0	\$0	\$0						
CDBG/General Fund	Approved		\$2,452,000	\$780,500	\$15,845,000	\$1,231,000	\$220,000	\$20,528,500						
Federal Appropriation	Approved		\$0	\$0	\$0	\$0	\$0	\$0						
CDBG	Approved		\$0	\$0	\$0	\$0	\$0	\$0						
Total			\$10,503,000	\$4,355,500	\$32,920,000	\$4,671,000	\$17,470,000	\$69,919,500						

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/13 - 6/30/14 FY '14	7/1/14 - 6/30/15 FY '15	7/1/15 - 6/30/16 FY '16	FY12-16 FUND TOTALS
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Public Works Roads and Storm Sewer

ENG98	PAVER Program	Annual Program responsible for crack sealing, overlay and chip seals of various streets throughout the City.	AMOUNT FOR EACH FUNDING SOURCE	TOTALS					
	Gas Tax		\$1,200,000	\$1,300,000	\$1,200,000	\$1,000,000	\$1,100,000	\$1,100,000	\$5,800,000
	State & Federal		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Arterial Fee Fund		\$0	\$0	\$0	\$500,000	\$500,000	\$500,000	\$1,000,000
	Total		\$1,200,000	\$1,300,000	\$1,200,000	\$1,500,000	\$1,600,000	\$1,600,000	\$6,800,000

ENG22	Misc. Curb, Gutter, & Sidewalk	Annual replacement and infill program of curb, gutter and sidewalk.	AMOUNT FOR EACH FUNDING SOURCE	TOTALS					
	Sidewalk Bonds		\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
	Gas Tax		\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,250,000
	Storm Drain		\$52,500	\$52,500	\$52,500	\$52,500	\$52,500	\$52,500	\$262,500
	PWB Utility Repair		\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
	Street Lights		\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
	Total		\$512,500	\$512,500	\$512,500	\$512,500	\$512,500	\$512,500	\$2,562,500

ENG ADA	Annual ADA Replacement	Replace handicapped ramps in accordance with the signed agreement between the City of Billings and the Department of Justice.	AMOUNT FOR EACH FUNDING SOURCE	TOTALS					
	Gas Tax		\$70,436	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,070,436
	CTEP		\$179,564	\$0	\$0	\$0	\$0	\$0	\$179,564
	Arterial Fee Fund		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total		\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,250,000

E - SD AN 1	Annual Storm Drainage Intersection Trouble Spot Project	Funding reserved for intersections with drainage problems as determined by staff and public comment.	AMOUNT FOR EACH FUNDING SOURCE	TOTALS					
	Storm Drain		\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$750,000
	Total		\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$750,000

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS					TOTALS
			FY '12	FY '13	FY '14	FY '15	FY '16	
E-SD AN 3	Intersection Capacity Improvements	Evaluate and construct improvements to selected intersection trouble areas.						
	Arterial Fee Fund		\$150,000	\$0	\$0	\$500,000	\$400,000	\$1,050,000
	Approved Total		\$150,000	\$0	\$0	\$500,000	\$400,000	\$1,050,000
E-SD AN 3	Stormwater Master Plan Implementation	FY12 funds will be shifted to Shiloh Conservation Area design, detention pond for Howard Heights, east end storm design and reconstruction of existing storm sewer system.						
	Storm Drain		\$0	\$1,200,000	\$1,700,000	\$2,000,000	\$1,900,000	\$6,800,000
	Approved Total		\$0	\$1,200,000	\$1,700,000	\$2,000,000	\$1,900,000	\$6,800,000
ENG ST0802	Inner Belt Loop	Construction from Wicks Lane to Alkali Creek Road.						
	Arterial Fee Fund		\$0	\$0	\$3,000,000	\$0	\$0	\$3,000,000
	Approved Total		\$0	\$0	\$3,000,000	\$0	\$0	\$3,000,000
E-SD AN 4	Storm Drain Inlet and Manhole Replacement	Replace inlets and manholes on an annual basis as determined by the Public Works Department.						
	Storm Drain		\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
	Approved Total		\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
SID Ann	Annual SID Contribution	This project will provide SID funding for Public Works property that may be included in an SID for a given year.						
	Gas Tax		\$300,000	\$250,000	\$200,000	\$200,000	\$200,000	\$1,150,000
	SID Bonds		\$1,200,000	\$800,000	\$800,000	\$800,000	\$800,000	\$4,400,000
	Storm Drain		\$90,000	\$0	\$0	\$0	\$0	\$90,000
	Approved Total		\$1,590,000	\$1,050,000	\$1,000,000	\$1,000,000	\$1,000,000	\$5,640,000

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	PROJ. STATUS					TOTALS
		7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/13 - 6/30/14 FY '14	7/1/14 - 6/30/15 FY '15	7/1/15 - 6/30/16 FY '16	

SHORT DESCRIPTION						
Grand Avenue (35th St. W. to Shiloh Rd)	Design for the reconstruction of Grand Ave.					

Arterial Fee Fund	\$0	\$0	\$0	\$0	\$0	\$0
Developer Contributions	\$0	\$0	\$0	\$0	\$0	\$0
Approved Total	\$0	\$0	\$0	\$0	\$0	\$0

Project will be constructed at the time of development of the adjacent properties. Project has been designed.

Central Avenue (35th St. W. to Shiloh Rd)	Reconstruction of Central Ave.					
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Arterial Fee Fund	\$0	\$0	\$0	\$0	\$0	\$0
Developer Contributions	\$0	\$0	\$0	\$0	\$0	\$0
Approved Total	\$0	\$0	\$0	\$0	\$0	\$0

Project will be reviewed after FY 2016

32nd St. West (King to Gable)	Design for the reconstruction of 32nd St. W. Construct the southern portion in FY16.					
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Arterial Fee Fund	\$0	\$0	\$0	\$400,000	\$0	\$4,400,000
Storm Drain	\$0	\$0	\$0	\$0	\$0	\$0
Approved Total	\$0	\$0	\$0	\$400,000	\$0	\$4,400,000

ENGR0801-2	Rimrock Road - Forsythia to Shiloh Road	This phase will design and construct street widening, all appurtenances and a bike path from Forsythia to Shiloh Road.					
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Arterial Fee Fund	\$400,000	\$2,250,000	\$0	\$0	\$0	\$2,650,000
Gas Tax	\$0	\$0	\$0	\$0	\$0	\$0
SID Bonds	\$0	\$200,000	\$0	\$0	\$0	\$200,000
Approved Total	\$400,000	\$2,450,000	\$0	\$0	\$0	\$2,850,000

Zimmerman Trail - Rimrock to Highway 3	Implement preferred alternative.					
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Arterial Fee Fund	\$250,000	\$0	\$1,400,000	\$0	\$0	\$1,650,000
State & Federal	\$0	\$0	\$7,400,000	\$0	\$0	\$7,400,000
Approved Total	\$250,000	\$0	\$8,800,000	\$0	\$0	\$9,050,000

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS					TOTALS
			7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/14 - 6/30/14 FY '14	7/1/15 - 6/30/15 FY '15	7/1/16 - 6/30/16 FY '16	
	Shiloh Conservation Area	Design of the stormwater treatment area west of Shiloh and south of King.						
	Storm Drain		\$250,000	\$0	\$0	\$0	\$0	\$250,000
	East End Storm Sewer System	Design of storm water improvements to the east side of downtown.	\$250,000	\$0	\$0	\$0	\$0	\$250,000
	Storm Drain		\$500,000	\$0	\$0	\$0	\$0	\$500,000
	Storm Sewer Trouble Spot Reconstruction	Staff will identify areas of the existing system needing repair.	\$500,000	\$0	\$0	\$0	\$0	\$500,000
	Storm Drain		\$1,050,000	\$0	\$0	\$0	\$0	\$1,050,000
	Arterial Road Project Construction	Staff will identify projects based on need.	\$1,050,000	\$0	\$0	\$0	\$0	\$1,050,000
	Arterial Fee Fund		\$0	\$0	\$0	\$0	\$0	\$0
new	Newman Lane Improvements	Improve Newman Lane (from Stone Street to Ruth Avenue), install sidewalks and crossing at Phillip St. with new ADA	\$0	\$0	\$0	\$0	\$0	\$0
	CTEP		\$0	\$0	\$0	\$0	\$0	\$0
	Safe Routes to School		\$0	\$25,000	\$0	\$0	\$0	\$25,000
	TIFD		\$0	\$330,000	\$0	\$0	\$0	\$330,000
	CDBG		\$0	\$25,000	\$0	\$0	\$0	\$25,000
	Total		\$0	\$380,000	\$0	\$0	\$0	\$380,000
	Poly Drive, 34th St. W to 38th St. W.	Road construction project.	\$0	\$0	\$0	\$0	\$0	\$0
	Arterial Fee Fund		\$0	\$0	\$0	\$600,000	\$0	\$600,000
	SID Bonds		\$0	\$0	\$0	\$400,000	\$0	\$400,000
	Total		\$0	\$0	\$0	\$1,000,000	\$0	\$1,000,000
	Wicks Lane from Main St. to Blitterroot	Design for road reconstruction.	\$0	\$0	\$0	\$0	\$0	\$0
	Arterial Fee Fund		\$0	\$0	\$0	\$0	\$0	\$0
	Total		\$0	\$0	\$0	\$0	\$0	\$0

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/1/11 - 6/30/12	7/1/12 - 6/30/13	7/1/13 - 6/30/14	7/1/14 - 6/30/15	7/1/15 - 6/30/16	FY12-16 FUND TOTALS
				FY '12	FY '13	FY '14	FY '15	FY '16	FY12-16 FUND TOTALS
Public Works Engineering Funding Approved Projects Totals									
	C/MAQ/MAQI Funds		Approved	\$0	\$0	\$0	\$0	\$0	\$0
	General Obligation Bonds		Approved	\$0	\$0	\$0	\$0	\$0	\$0
	Safe Routes to School		Approved	\$0	\$25,000	\$0	\$0	\$0	\$25,000
	CDBG		Approved	\$0	\$25,000	\$0	\$0	\$0	\$25,000
	Sidewalk Bonds		Approved	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
	Gas Tax		Approved	\$1,820,436	\$2,050,000	\$1,900,000	\$1,700,000	\$1,800,000	\$9,270,436
	Storm Drain		Approved	\$2,117,500	\$1,427,500	\$1,927,500	\$2,227,500	\$2,127,500	\$9,827,500
	PWB Utility Repair		Approved	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
	Street Maintenance Fees		Approved	\$0	\$0	\$0	\$0	\$0	\$0
	SID Bonds		Approved	\$1,200,000	\$1,000,000	\$800,000	\$1,200,000	\$800,000	\$5,000,000
	Street Lights		Approved	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
	Developer Contributions		Approved	\$0	\$0	\$0	\$0	\$0	\$0
	ARRA Grant		Approved	\$0	\$0	\$0	\$0	\$0	\$0
	State & Federal		Approved	\$0	\$0	\$7,400,000	\$0	\$0	\$7,400,000
	TIFD		Approved	\$0	\$330,000	\$0	\$0	\$0	\$330,000
	CTEP		Approved	\$179,564	\$0	\$0	\$0	\$0	\$179,564
	Road Bonds		Approved	\$0	\$0	\$0	\$0	\$0	\$0
	Arterial Fee Fund		Approved	\$800,000	\$2,250,000	\$4,400,000	\$2,000,000	\$4,900,000	\$14,350,000
			Approved	\$6,327,500	\$7,317,500	\$16,637,500	\$7,337,500	\$9,837,500	\$47,457,500

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	PROJ. STATUS	7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/13 - 6/30/14 FY '14	7/1/14 - 6/30/15 FY '15	7/1/15 - 6/30/16 FY '16	FY12-16 FUND TOTALS
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Public Works Solid Waste

PROJECT NUMBER	TITLE	PROJ. STATUS	7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/13 - 6/30/14 FY '14	7/1/14 - 6/30/15 FY '15	7/1/15 - 6/30/16 FY '16	FY12-16 FUND TOTALS
SW6	Landfill Cell Phase 5 Design	Design of landfill cell liner and leachate collection system identified as Phase 5 in the June 2006 Landfill Master Plan.						
	Landfill Reserves		\$249,000	\$0	\$0	\$0	\$0	\$249,000
	Approved Total		\$249,000	\$0	\$0	\$0	\$0	\$249,000
SW9	Phase 3 Closure Design	Design of landfill closure cap identified as Phase 3 in the June 2006 Master Plan.						
	Landfill Reserves		\$56,000	\$0	\$0	\$0	\$0	\$56,000
	Approved Total		\$56,000	\$0	\$0	\$0	\$0	\$56,000
SW10	Phase 3 Closure Construction	Construction of the landfill closure cap identified as Phase 3 Closure in the 2006 Master Plan.						
	Landfill Reserves		\$0	\$309,000	\$0	\$0	\$0	\$309,000
	Approved Total		\$0	\$309,000	\$0	\$0	\$0	\$309,000
SW12	Landfill Cell Phase 5 Construction	Construction of landfill cell liner and leachate collection system identified as Phase 5 in the June 2006 Master Plan.						
	Landfill Reserves		\$1,423,000	\$0	\$0	\$0	\$0	\$1,423,000
	Approved Total		\$1,423,000	\$0	\$0	\$0	\$0	\$1,423,000
SW14	Phase 4 Closure Design	Design of landfill closure cap identified as Phase 4 in the June 2006 Landfill Master Plan.						
	Landfill Reserves		\$0	\$0	\$0	\$52,000	\$0	\$52,000
	Approved Total		\$0	\$0	\$0	\$52,000	\$0	\$52,000

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS					FY12-16 FUND TOTALS
			7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/13 - 6/30/14 FY '14	7/1/14 - 6/30/15 FY '15	7/1/15 - 6/30/16 FY '16	
SW16	Phase 4 Closure Construction	Construction of the landfill closure cap identified as Phase 4 in the June 2006 Master Plan	\$0	\$0	\$0	\$290,000	\$0	\$290,000
	Landfill Reserves		\$0	\$0	\$0	\$290,000	\$0	\$290,000
	Approved Total		\$0	\$0	\$0	\$290,000	\$0	\$290,000
	Overlay Main Landfill Access Road	Asphalt overlay for the road leading from the landfill entrance to the scale house.						
	Landfill Reserves		\$0	\$0	\$0	\$100,000	\$0	\$100,000
	Approved Total		\$0	\$0	\$0	\$100,000	\$0	\$100,000
	Update Master Plan and Aerial Mapping for Landfill	This work was last completed in June 2006 and must be updated.						
	Landfill Reserves		\$60,000	\$0	\$0	\$0	\$0	\$60,000
	Approved Total		\$60,000	\$0	\$0	\$0	\$0	\$60,000
	Public Works Solid Waste Funding Totals		\$1,788,000	\$309,000	\$0	\$442,000	\$0	\$2,539,000
	Landfill Reserves							

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
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PROJECT NUMBER	TITLE	PROJ. STATUS	7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/13 - 6/30/14 FY '14	7/1/14 - 6/30/15 FY '15	7/1/15 - 6/30/16 FY '16	FY12-16 FUND TOTALS
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Public Works Waste Water

PROJECT NUMBER	TITLE	PROJ. STATUS	7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/13 - 6/30/14 FY '14	7/1/14 - 6/30/15 FY '15	7/1/15 - 6/30/16 FY '16	FY12-16 FUND TOTALS
PUD 302	Sanitary Sewer Main Replacement							
	Annual replacement program of sanitary sewer mains throughout the City.							
	Wastewater Revenues	Approved	\$3,000,000	\$4,000,000	\$4,000,000	\$4,000,000	\$4,000,000	\$19,000,000
	Total		\$3,000,000	\$4,000,000	\$4,000,000	\$4,000,000	\$4,000,000	\$19,000,000

PROJECT NUMBER	TITLE	PROJ. STATUS	7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/13 - 6/30/14 FY '14	7/1/14 - 6/30/15 FY '15	7/1/15 - 6/30/16 FY '16	FY12-16 FUND TOTALS
PUD 301	Electrical Replacements							
	Replace power lines, switches, and transformers at the wastewater treatment plant and wastewater pump stations.							
	Wastewater Revenues	Approved	\$430,000	\$0	\$0	\$0	\$0	\$430,000
	Total		\$430,000	\$0	\$0	\$0	\$0	\$430,000

PROJECT NUMBER	TITLE	PROJ. STATUS	7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/13 - 6/30/14 FY '14	7/1/14 - 6/30/15 FY '15	7/1/15 - 6/30/16 FY '16	FY12-16 FUND TOTALS
PWU- WW008	Wastewater Plant Pavement Overlay							
	Rotomill and replace asphalt throughout the plant.							
	Wastewater Revenues	Approved	\$367,000	\$0	\$0	\$0	\$0	\$367,000
	Total		\$367,000	\$0	\$0	\$0	\$0	\$367,000

PROJECT NUMBER	TITLE	PROJ. STATUS	7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/13 - 6/30/14 FY '14	7/1/14 - 6/30/15 FY '15	7/1/15 - 6/30/16 FY '16	FY12-16 FUND TOTALS
PWU- WW010	Aeration Basin #4 Fine Bubble Diffusion							
	Convert Aeration Basin #4 and add nitrification facilities.							
	State Revolving Fund Loan	Approved	\$0	\$0	\$0	\$0	\$0	\$0
	Total		\$0	\$0	\$0	\$0	\$0	\$0

PROJECT NUMBER	TITLE	PROJ. STATUS	7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/13 - 6/30/14 FY '14	7/1/14 - 6/30/15 FY '15	7/1/15 - 6/30/16 FY '16	FY12-16 FUND TOTALS
PWU- WW014	Rebuild Clarifier Infrastructure							
	Rehabilitate 4 Primary Clarifiers at the plant							
	Wastewater Revenues	Approved	\$424,000	\$0	\$0	\$0	\$0	\$424,000
	Total		\$424,000	\$0	\$0	\$0	\$0	\$424,000

PROJECT NUMBER	TITLE	PROJ. STATUS	7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/13 - 6/30/14 FY '14	7/1/14 - 6/30/15 FY '15	7/1/15 - 6/30/16 FY '16	FY12-16 FUND TOTALS
PWU- WW016	AFT Saturation Tanks Replacement							
	Replace AFT saturation tanks with smaller, more efficient tanks.							
	Wastewater Revenues	Approved	\$0	\$0	\$0	\$0	\$0	\$0
	Total		\$0	\$0	\$0	\$0	\$0	\$0

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS					FY12-16 FUND TOTALS
			7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/13 - 6/30/14 FY '14	7/1/14 - 6/30/15 FY '15	7/1/15 - 6/30/16 FY '16	
PWU- WW021	Add Baffles to Aeration Basin #3	Modify aeration basin to provide selector for control of filaments at the wastewater plant						
	Wastewater Revenues	Project will be included in the new treatment plant	\$0	\$0	\$0	\$0	\$0	\$0
	Total		\$0	\$0	\$0	\$0	\$0	\$0
PWU- WW028	RAS Flow Pacing	Add controls, valves & piping to automatically pace the RAS to the Influent Flow at the wastewater plant.						
	Wastewater Revenues	Project will be included in the new treatment plant	\$0	\$0	\$0	\$0	\$0	\$0
	Total		\$0	\$0	\$0	\$0	\$0	\$0
PWU- WW029	Digester Grinder Replacement	Replace grinders used to pretreat sludges entering the digesters to reduce plugging and ragging problems at the wastewater plant.						
	Wastewater Revenues		\$0	\$0	\$0	\$42,000	\$0	\$42,000
	Total		\$0	\$0	\$0	\$42,000	\$0	\$42,000
PWU- WW030	Digester Gas Compressor Replacement	Replace equipment that is 30 years old at the wastewater plant.						
	Wastewater Revenues		\$60,000	\$0	\$0	\$0	\$0	\$60,000
	Total		\$60,000	\$0	\$0	\$0	\$0	\$60,000
PWU- WW033	Wastewater Effluent Outfall Diffuser	Install a diffuser in the Yellowstone River to allow enhanced mixing of the wastewater plant effluent with the river.						
	State Revolving Fund Loan	Project will be included in the new treatment plant	\$0	\$0	\$0	\$0	\$0	\$0
	Total		\$0	\$0	\$0	\$0	\$0	\$0

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS					FY12-16 FUND TOTALS
			7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/13 - 6/30/14 FY '14	7/1/14 - 6/30/15 FY '15	7/1/15 - 6/30/16 FY '16	
PWU- WW036	Repair & Paint Gravity Thickener	Repair and paint gravity digester at wastewater plant.						
	Wastewater Revenues	Project will be included in the new treatment plant	\$0	\$0	\$0	\$0	\$0	\$0
	Total		\$0	\$0	\$0	\$0	\$0	\$0
PWU- WW037	Solids Process Boiler Replacement	Replace solids process in digester complex at wastewater plant.						
	Wastewater Revenues	Project will be included in the new treatment plant	\$0	\$0	\$0	\$0	\$0	\$0
	Total		\$0	\$0	\$0	\$0	\$0	\$0
PWU- WW14-1	38th St. West Sanitary Sewer	Trunk Sewer Upgrade						
	State Revolving Fund Loan		\$0	\$0	\$0	\$2,221,000	\$0	\$2,221,000
	Total		\$0	\$0	\$0	\$2,221,000	\$0	\$2,221,000
PWU- WW14-2	North 15th Street Sewer Interceptor Upgrade	Increase pipe size for this existing sanitary sewer						
	Wastewater Revenues		\$0	\$0	\$0	\$256,000	\$0	\$256,000
	Total		\$0	\$0	\$0	\$256,000	\$0	\$256,000
	New Wastewater Treatment Plant	New plant to meet the requirements for nitrogen and phosphorus removal. Preliminary design in FY12 and construction in FY15. Note the construction costs are a very rough estimate at this time and are subject to change.						
	State Revolving Fund Loan		\$2,000,000	\$0	\$0	\$0	\$0	\$2,000,000
	Revenue Bond		\$0	\$0	\$0	\$58,000,000	\$0	\$58,000,000
	Total		\$2,000,000	\$0	\$0	\$58,000,000	\$0	\$60,000,000

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS					FY12-16 FUND TOTALS
			7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/13 - 6/30/14 FY '14	7/1/14 - 6/30/15 FY '15	7/1/15 - 6/30/16 FY '16	
	5-Mile Sanitary Sewer Lift Station	Reconstruction of existing undersized facility. Design in FY12 and construction in FY13. Construction estimate is subject to change.						
	State Revolving Fund Loan		\$450,000	\$4,000,000	\$0	\$0	\$0	\$4,450,000
	Approved Total		\$450,000	\$4,000,000	\$0	\$0	\$0	\$4,450,000
<hr/>								
	New Drying Beds at Wastewater Treatment Plant	Construction of two new drying beds.						
	Wastewater Revenues		\$0	\$0	\$0	\$0	\$0	\$300,000
	Approved Total		\$0	\$0	\$0	\$0	\$0	\$300,000
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	Rehberg Ranch Sanitary Sewer Irrigation	Modify existing irrigation process for Rehberg Ranch						
	Wastewater Revenues		\$100,000	\$0	\$0	\$0	\$0	\$100,000
	Approved Total		\$100,000	\$0	\$0	\$0	\$0	\$100,000
<hr/>								
	Inflow and Infiltration Study for the Sanitary Sewer System	The last study was completed in 2001.						
	Wastewater Revenues		\$150,000	\$0	\$0	\$0	\$0	\$150,000
	Approved Total		\$150,000	\$0	\$0	\$0	\$0	\$150,000
<hr/>								
Public Works Water Fundings Approved Projects Totals			FY '12	FY '13	FY '14	FY '15	FY '16	FY11-15 FUND TOTALS
	Wastewater Revenues		\$4,531,000	\$4,000,000	\$4,000,000	\$4,298,000	\$4,300,000	\$21,129,000
	Revenue Bond		\$0	\$0	\$0	\$58,000,000	\$0	\$58,000,000
	ARRA Grant		\$0	\$0	\$0	\$0	\$0	\$0
	State Revolving Fund Loan		\$2,450,000	\$4,000,000	\$0	\$2,221,000	\$0	\$8,671,000
	Approved Total		\$6,981,000	\$8,000,000	\$4,000,000	\$64,519,000	\$4,300,000	\$87,800,000

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	PROJ. STATUS	7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/13 - 6/30/14 FY '14	7/1/14 - 6/30/15 FY '15	7/1/15 - 6/30/16 FY '16	FY12-16 FUND TOTALS
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Public Works Water

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	AMOUNT FOR EACH FUNDING SOURCE	TOTALS				
PWU-W014	Downtown Corridor Water Line Upgrades	Upgrade water lines in selected downtown areas to improve fire flows.	\$600,000	\$600,000	\$0	\$0	\$0	\$1,200,000
	Water Revenues		\$600,000	\$600,000	\$0	\$0	\$0	\$1,200,000
	Approved Total		\$600,000	\$600,000	\$0	\$0	\$0	\$1,200,000

PWU-W016	Chapple Pipeline	Upgrade water line in Rimrock Road from Clearview Dr. to 38th St. W.	\$0	\$2,941,680	\$0	\$0	\$0	\$2,941,680
	Water Revenues		\$0	\$2,941,680	\$0	\$0	\$0	\$2,941,680
	Approved Total		\$0	\$2,941,680	\$0	\$0	\$0	\$2,941,680

PUD 205	Water Main Replacement	Annual replacement program of water mains throughout the City.	\$4,000,000	\$4,000,000	\$3,400,000	\$3,400,000	\$3,400,000	\$18,200,000
	Water Revenues		\$4,000,000	\$4,000,000	\$3,400,000	\$3,400,000	\$3,400,000	\$18,200,000
	Approved Total		\$4,000,000	\$4,000,000	\$3,400,000	\$3,400,000	\$3,400,000	\$18,200,000

PWB 4	Emergency Power Facilities	Backup power to provide minimum public health requirements during an extended power outage.	\$260,000	\$0	\$0	\$0	\$0	\$260,000
	Water Revenues		\$260,000	\$0	\$0	\$0	\$0	\$260,000
	Approved Total		\$260,000	\$0	\$0	\$0	\$0	\$260,000

PUD 205	Electrical Replacements	Replace power lines, switches and transformers at Water Treatment Plant and pump stations.	\$392,000	\$421,000	\$452,000	\$484,000	\$484,000	\$2,233,000
	Water Revenues		\$392,000	\$421,000	\$452,000	\$484,000	\$484,000	\$2,233,000
	Approved Total		\$392,000	\$421,000	\$452,000	\$484,000	\$484,000	\$2,233,000

PWB 5	Water Plant Land Purchases	Purchase properties on the east side of Charlene Street adjacent to Water Treatment facility as available for purchase.	\$196,000	\$0	\$200,000	\$0	\$200,000	\$596,000
	Water Revenues		\$196,000	\$0	\$200,000	\$0	\$200,000	\$596,000
	Approved Total		\$196,000	\$0	\$200,000	\$0	\$200,000	\$596,000

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS					TOTALS
			7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/14 - 6/30/14 FY '14	7/1/15 - 6/30/15 FY '15	7/1/16 - 6/30/16 FY '16	
PWU-W004	Replacement of Old High Service Pumps & Motors	Programmed replacement of four high service pumping systems (pump, motor, drive valve).						
	Water Revenues		\$0	\$1,275,000	\$0	\$0	\$0	\$1,275,000
			\$0	\$1,275,000	\$0	\$0	\$0	\$1,275,000
PWU-JR05	Briarwood / Cedar Park Reservoirs	Construction of new Briarwood reservoir to overcome storage shortage and accommodate growth and land purchase for Cedar Park reservoir.						
	State Revolving Fund Loan		\$0	\$0	\$0	\$0	\$0	\$1,750,000
			\$0	\$0	\$0	\$0	\$0	\$1,750,000
PWU-W001	Fox Reservoir/Zone 3 Heights Storage Expansion	Expand Zone 3 Heights Storage to correct current shortage and support ongoing growth in the area. Project will also include a pressure analysis of the pressures in the zone.						
	State Revolving Fund Loan		\$3,000,000	\$0	\$0	\$0	\$0	\$3,000,000
			\$3,000,000	\$0	\$0	\$0	\$0	\$3,000,000
PWU-W013	Water System Security Monitoring Equipment	Purchase and install online contamination detection equipment to help secure the distribution system.						
	Water Revenues		\$0	\$0	\$0	\$0	\$200,000	\$200,000
			\$0	\$0	\$0	\$0	\$200,000	\$200,000
PWU-W006	New Water Treatment Plant Land	Purchase land for new westend treatment facility.						
	Water Revenues		\$0	\$0	\$0	\$1,000,000	\$0	\$1,000,000
			\$0	\$0	\$0	\$1,000,000	\$0	\$1,000,000

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/1/11 - 6/30/12	7/1/12 - 6/30/13	7/1/13 - 6/30/14	7/1/14 - 6/30/15	7/1/15 - 6/30/16	FY12-16 FUND TOTALS
PWU-W019	New Water Treatment Plant / Transmission Line Design	Design of a new westend plant and connecting transmission lines. Work is expected in FY15.							

Water Revenues	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Approved Total	\$0								

This project will be included in the CIP beyond FY16.

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/1/11 - 6/30/12	7/1/12 - 6/30/13	7/1/13 - 6/30/14	7/1/14 - 6/30/15	7/1/15 - 6/30/16	FY12-16 FUND TOTALS
PWU-W020	New Water Treatment Plant Transmission Line Construction	Construction of new transmission line connecting the new treatment facility site into the distribution system. Work is expected in FY16.							

State Revolving Fund Loan	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Approved Total	\$0								

This project will be included in the CIP beyond FY16.

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/1/11 - 6/30/12	7/1/12 - 6/30/13	7/1/13 - 6/30/14	7/1/14 - 6/30/15	7/1/15 - 6/30/16	FY12-16 FUND TOTALS
PWU-W021	Land Acquisition for Future Zone 3/6/7 Reservoirs	Site evaluations and land purchase for future reservoirs in Zones 3, 6 and 7.							

Water Revenues	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Approved Total	\$0								

This project will be included in the CIP beyond FY16.

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/1/11 - 6/30/12	7/1/12 - 6/30/13	7/1/13 - 6/30/14	7/1/14 - 6/30/15	7/1/15 - 6/30/16	FY12-16 FUND TOTALS
PWU-W023	Zone 5 Storage Expansion	Design and build a replacement reservoir for the Logan Reservoir to increase storage in Zone 5 for the Airport area.							

State Revolving Fund Loan	\$0	\$0	\$7,000,000	\$0	\$0	\$0	\$0	\$0	\$7,000,000
Approved Total	\$0	\$0	\$7,000,000	\$0	\$0	\$0	\$0	\$0	\$7,000,000

This project will be included in the CIP beyond FY 16 and will also include construction of the new plant.

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/1/11 - 6/30/12	7/1/12 - 6/30/13	7/1/13 - 6/30/14	7/1/14 - 6/30/15	7/1/15 - 6/30/16	FY12-16 FUND TOTALS
PWU-W025	New Water Treatment Plant	Bidding & Construction Management Services for New Water Treatment Plant. Work is expected in FY17.							

State Revolving Fund Loan	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Approved Total	\$0								

This project will be included in the CIP beyond FY 16 and will also include construction of the new plant.

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS					FY12-16 FUND TOTALS
			7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/14 - 6/30/14 FY '14	7/1/15 - 6/30/15 FY '15	7/1/16 - 6/30/16 FY '16	
PWU-W028	Redundant Line to High Service Pump Station	Construct additional line for reliability to High Service Pump Station at existing water treatment plant.						
	Water Revenues		\$0	\$451,000	\$0	\$0	\$0	\$451,000
	Approved Total		\$0	\$451,000	\$0	\$0	\$0	\$451,000
PWU-W029	New Laboratory	Replace and expand laboratory at existing water treatment plant.						
	Water Revenues		\$0	\$1,203,000	\$0	\$0	\$0	\$1,203,000
	Approved Total		\$0	\$1,203,000	\$0	\$0	\$0	\$1,203,000
PWU-W030	Zone 3 Westend Storage	Construct new storage facilities for Zone 3 at westend location.						
	State Revolving Fund Loan	This project will be included in the CIP after FY16.	\$0	\$0	\$0	\$0	\$0	\$0
	Approved Total		\$0	\$0	\$0	\$0	\$0	\$0
PWU-W031	Zone 6 Reservoir	Construct new storage facilities for Zone 6.						
	State Revolving Fund Loan	This project will be included in the CIP after FY16.	\$0	\$0	\$0	\$0	\$0	\$0
	Approved Total		\$0	\$0	\$0	\$0	\$0	\$0
PWU-W032	Zone 6 Pump Station	Construct new Zone 6 pump station.						
	Water Revenues	This project will be included in the CIP after FY16.	\$0	\$0	\$0	\$0	\$0	\$0
	Approved Total		\$0	\$0	\$0	\$0	\$0	\$0
PWU-W033	Highway 3 Water Line	Construct new water line to match up with Zone 6 storage facilities and pump station.						
	State Revolving Fund Loan	This project will be included in the CIP after FY16.	\$0	\$0	\$0	\$0	\$0	\$0
	Approved Total		\$0	\$0	\$0	\$0	\$0	\$0

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS					TOTALS
			7/1/11 - 6/30/12 FY '12	7/1/12 - 6/30/13 FY '13	7/1/13 - 6/30/14 FY '14	7/1/14 - 6/30/15 FY '15	7/1/15 - 6/30/16 FY '16	
PWU-W 14-1	Screening Facility	Construction of a new screening facility for the water treatment plant.						
	State Revolving Fund Loan	This project will be included in the CIP after FY16.	\$0	\$0	\$0	\$0	\$0	\$0
	Total		\$0	\$0	\$0	\$0	\$0	\$0
PWU-W 14-3	Thomas Pump Station	Additional pumping equipment and appurtenances for this pump station.						
	Water Revenues	This project will be included in the CIP after FY16.	\$0	\$0	\$0	\$0	\$0	\$0
	Total		\$0	\$0	\$0	\$0	\$0	\$0
PWU-W 14-4	Staples Reservoir Rehabilitation	6 million gallon storage reservoir repair.						
	Water Revenues	The repairs were completed on the first tank in FY11. The funding shown in FY15 is for the replacement of the second tank at this location.	\$0	\$0	\$0	\$5,500,000	\$0	\$5,500,000
	Total		\$0	\$0	\$0	\$5,500,000	\$0	\$5,500,000
PWU-W 14-5	Rapid Mixer Replacement	Water treatment plant replacement work.						
	Water Revenues		\$350,000	\$0	\$0	\$0	\$0	\$350,000
	Total		\$350,000	\$0	\$0	\$0	\$0	\$350,000
	Installation of New Liner in Staples 3 MG Storage Reservoir	This is the third storage reservoir at this site. The tank was originally constructed in 1954.						
	Water Revenues		\$0	\$675,000	\$0	\$0	\$0	\$675,000
	Total		\$0	\$675,000	\$0	\$0	\$0	\$675,000
	Installation of New Liner in Leavens Storage Reservoir	This reservoir is located near Rimrock Road and Normal. It was constructed in 1940.						
	Water Revenues		\$0	\$0	\$0	\$0	\$475,000	\$475,000
	Total		\$0	\$0	\$0	\$0	\$475,000	\$475,000

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/1/11 - 6/30/12		7/1/12 - 6/30/13		7/1/13 - 6/30/14		7/1/14 - 6/30/15		7/1/15 - 6/30/16		FY12-16 FUND TOTALS
				FY '12	FY '13	FY '14	FY '15	FY '16	FY '17	FY '18				
	Public Works Water Funding Total <u>Approved</u> Projects Totals													
	Water Revenues		Approved	\$7,524,000	\$11,566,680	\$4,052,000	\$4,884,000	\$4,759,000	\$4,759,000	\$4,759,000	\$4,759,000	\$4,759,000	\$4,759,000	\$32,785,680
	State Revolving Fund Loan		Approved	\$3,000,000	\$0	\$7,000,000	\$5,500,000	\$1,750,000	\$1,750,000	\$1,750,000	\$1,750,000	\$1,750,000	\$1,750,000	\$17,250,000
	ARRA Grant		Approved	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Federal Revenues		Approved	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
				\$10,524,000	\$11,566,680	\$11,052,000	\$10,384,000	\$6,509,000	\$6,509,000	\$6,509,000	\$6,509,000	\$6,509,000	\$6,509,000	\$50,035,680

**CITY OF BILLINGS FY12 - FY16 CAPITAL IMPROVEMENT PROGRAM
AS APPROVED BY CITY COUNCIL - MARCH 28, 2011**

PROJECT NUMBER	TITLE	SHORT DESCRIPTION	PROJ. STATUS	7/1/11 - 6/30/12	7/1/12 - 6/30/13	7/1/13 - 6/30/14	7/1/14 - 6/30/15	7/1/15 - 6/30/16	FY12-16 FUND	
				FY '12	FY '13	FY '14	FY '15	FY '16	TOTALS	
				AMOUNT FOR EACH FUNDING SOURCE						
Transit										
Transit 1	Boiler Replacement	The 3 existing boilers are 30 years old and one has a bulge in it. Replace with high efficiency condensing boilers.		\$175,000	\$0	\$0	\$0	\$0	\$175,000	
	Transit Revenue & State and Federal		Approved	\$175,000	\$0	\$0	\$0	\$0	\$175,000	
	Total			\$175,000	\$0	\$0	\$0	\$0	\$175,000	
Transit 2	Overhead Door Replacement	The majority of the overhead doors are original to the building and are 30 years old. Replace with higher R-value energy efficient doors.		\$180,000	\$0	\$0	\$0	\$0	\$180,000	
	Transit Revenue & State and Federal		Approved	\$180,000	\$0	\$0	\$0	\$0	\$180,000	
	Total			\$180,000	\$0	\$0	\$0	\$0	\$180,000	
Transit 3	Replace HVAC Control System	Upgrade to a digital control system that monitors and adjusts the heating cooling and lighting systems for each building.		\$150,000	\$0	\$0	\$0	\$0	\$150,000	
	Transit Revenue & State and Federal		Approved	\$150,000	\$0	\$0	\$0	\$0	\$150,000	
	Total			\$150,000	\$0	\$0	\$0	\$0	\$150,000	
Transit 4	Upgrade Garage Heating Systems	Project would convert existing heating in the bus & van garages to energy efficient infrared radiant heat.		\$0	\$200,000	\$0	\$0	\$0	\$200,000	
	Transit Revenue & State and Federal		Approved	\$0	\$200,000	\$0	\$0	\$0	\$200,000	
	Total			\$0	\$200,000	\$0	\$0	\$0	\$200,000	
Transit Funding Approved										
	Transit Revenue & State and Federal		Approved	\$505,000	\$200,000	\$0	\$0	\$0	\$705,000	
	ARRA Grant		Approved	\$0	\$0	\$0	\$0	\$0	\$0	
	Total			\$505,000	\$200,000	\$0	\$0	\$0	\$705,000	

NON-ROUTINE CAPITAL

Non-Routine Capital Projects

AIRPORT DIVISION

Expansion of Terminal Screening Lobby

Purpose of Project: The Airport's plan to enhance the Terminal Screening Lobby will expand the existing space for the Transportation Security Administration (TSA) so that there is enough room to equip a third screening lane. The TSA and Airlines support this project, and the TSA has equipment available to install once the expansion is complete.

Project Cost/Funding Source(s): \$200,000 – Passenger Facility Charges (PFCs)

Additional/Increased Operating Costs: Minimal

Anticipated Savings/Revenue Expected: Airline passengers departing Billings during the busiest times should experience less time waiting to be screened. Subsequently, the Airport could realize additional concession revenue as the customers will have the opportunity to spend more time shopping for food, drink, and personal items.

LIBRARY

New Downtown Library Facility

Purpose of Project: To construct an approximately 65,000 square foot new building with parking on the site of 6th Avenue North between North Broadway and North 29th Street.

Project Cost/Funding Source(s): \$ 13,383,684 – General Obligation Bonds
5,000,000 – Library Foundation Donation

Additional/Increased Operating Costs: Operating costs expected to decrease through energy efficiency savings.

Anticipated Savings/Revenue Expected: None

Joint Community Library with MSU-B College of Technology

Purpose of Project: To plan for the Joint Community Library to share with MSU-B COT and be located on the campus near Shiloh Road and Central Avenue (funds are re-budgeted from FY11).

Project Cost/Funding Source(s): \$ 92,764 – Library un-obligated cash

Additional/Increased Operating Costs: None

Anticipated Savings/revenue Expected: The Library is sharing costs on this project 50/50 with MSU-Billings and will continue to save through cost-sharing throughout the life of the project.

PARKING

New Parking Garage

Purpose of Project: Land acquisition, design, and construction of a new parking garage. The garage will be located on Montana Avenue between North 27th Street and North Broadway. The garage will have approximately 500 parking spaces with ground level retail space.

Project Cost/Funding Source(s): \$2,000,000 – Parking Reserves
Additional/Increased Operating Costs: \$ 165,000 per year for additional operating costs.
Anticipated Savings/Revenue Expected: \$ 300,000 annually

PUBLIC WORKS DEPARTMENT

Intersection Capacity Improvements

Purpose of Project: This project will evaluate and construct improvements to selected intersections to increase capacity.

Project Cost/Funding Source(s): \$ 425,000 – Arterial Fees
Additional/Increased Operating Costs: Undetermined
Anticipated Savings/Revenue Expected: None

Rimrock Road – Shiloh to Forsythia

Purpose of Project: This final phase of the Rimrock Road Improvement Project will design and construct street widening, all appurtenances and a bike path from Forsythia to Shiloh Road. The construction is scheduled for FY 2013.

Project Cost/Funding Source(s): \$ 400,000 – Arterial Fees
Additional/Increased Operating Costs: Undetermined
Anticipated Savings/Revenue Expected: None

Zimmerman Trail – Rimrock Road to Highway 3

Purpose of Project: This project will fund the local share portion of construction to improve Zimmerman Trail.

Project Cost/Funding Source(s): \$ 250,000 – Arterial Fees
Additional/Increased Operating Costs: None

Anticipated Savings/Revenue Expected: None

Shiloh Conservation Area

Purpose of Project: This project will design the stormwater treatment area west of Shiloh Road and south of King Avenue West.

Project Cost/Funding Source(s): \$ 250,000 – Storm Sewer

Additional/Increased Operating Costs: None

Anticipated Savings/Revenue Expected: None

East End Storm Sewer Systems

Purpose of Project: This project will design stormwater improvements to the east side of downtown.

Project Cost/Funding Source(s): \$ 500,000 – Storm Sewer

Additional/Increased Operating Costs: None

Anticipated Savings/Revenue Expected: None

Storm Sewer Trouble Spot Reconstruction

Purpose of Project: Staff will use the stormwater master plan to identify areas of the existing storm sewer system that are in need of repair or reconstruction.

Project Cost/Funding Source(s): \$1,050,000 – Storm Sewer

Additional/Increased Operating Costs: None

Anticipated Savings/Revenue Expected: None

Landfill Cell Phase 5 Design

Purpose of Project: This is to design the landfill cell liner and leachate collection system identified as Phase 5 in the June 2006 Landfill Master Plan.

Project Cost/Funding Source(s): \$ 249,000 – Landfill Reserves

Additional/Increased Operating Costs: None

Anticipated Savings/Revenue Expected: None

Phase 3 Closure Design

Purpose of Project: This is to design the landfill closure cap indentified as Phase 3 Closure in the 2006 Landfill Master Plan.

Project Cost/Funding Source(s):	\$ 56,000 – Landfill Reserves
Additional/Increased Operating Costs:	None
Anticipated Savings/Revenue Expected:	None

Landfill Cell Phase 5 Construction

Purpose of Project: This project will construct the landfill cell liner and leachate collection system identified as Phase 5 in the June 2006 Master Plan

Project Cost/Funding Source(s):	\$1,423,000 – Landfill Reserves
Additional/Increased Operating Costs:	None
Anticipated Savings/Revenue Expected:	None

Update Master Plan and Aerial Mapping for Landfill

Purpose of Project: This work was last completed in June 2006, and the master plan and aerial mapping must be routinely updated.

Project Cost/Funding Source(s):	\$ 60,000 – Landfill Revenues
Additional/Increased Operating Costs:	None
Anticipated Savings/Revenue Expected:	None

Wastewater Plant Pavement Overlay

Purpose of Project: This project will fund the rotomill and replacement of asphalt throughout the plant.

Project Cost/Funding Source(s):	\$ 367,000 – Wastewater Revenues
Additional/Increased Operating Costs:	None
Anticipated Savings/Revenue Expected:	None

Rehabilitate Primary Clarifiers

Purpose of Project: This project will replace the aging metal in the eight clarifiers at the wastewater plant.

Project Cost/Funding Source(s):	\$ 424,000 – Wastewater Revenues
Additional/Increased Operating Costs:	None

Anticipated Savings/Revenue Expected: None

Digester Gas Compressor Replacement

Purpose of Project: This project will replace the digester gas compressor at the Wastewater Treatment Plant that is thirty years old.

Project Cost/Funding Source(s): \$ 60,000 – Wastewater Revenues

Additional/Increased Operating Costs: None

Anticipated Savings/Revenue Expected: None

New Wastewater Treatment Plant

Purpose of Project: The project includes new and expanded treatment processes necessary to meet the Federal requirements for nitrogen and phosphorous removal. This is for the preliminary design of the plant improvements. Construction is slated for FY 2015.

Project Cost/Funding Source(s): \$2,000,000 – Wastewater Revenues

Additional/Increased Operating Costs: None

Anticipated Savings/Revenue Expected: None

5-Mile Sanitary Sewer Lift Station

Purpose of Project: This project will reconstruct the existing undersized facility. This is for the design phase of the project. Construction is scheduled for FY 2013.

Project Cost/Funding Source(s): \$ 450,000 – State Revolving Fund Loan

Additional/Increased Operating Costs: Undetermined

Anticipated Savings/Revenue Expected: None

Rehberg Ranch Sanitary Sewer Irrigation

Purpose of Project: This project will modify the existing irrigation process for Rehberg Ranch.

Project Cost/Funding Source(s): \$ 100,000 – Wastewater Revenues

Additional/Increased Operating Costs: None

Anticipated Savings/Revenue Expected: None

Downtown Corridor Water Line Upgrades

Purpose of Project: This project will upgrade water lines in selected downtown areas to improve fire flows.

Project Cost/Funding Source(s): \$ 600,000 – Water Revenues
Additional/Increased Operating Costs: None
Anticipated Savings/Revenue Expected: None

Emergency Power Facilities

Purpose of Project: This project will allow the City to provide backup power to the Water Treatment Plant to minimize public health requirements during an extended power outage.

Project Cost/Funding Source(s): \$ 260,000 – Water Revenues
Additional/Increased Operating Costs: None
Anticipated Savings/Revenue Expected: None

Water Plant Land Purchases

Purpose of Project: This will allow for the purchase of properties on the east side of Charlene Street adjacent to the Water Treatment facility as property becomes available.

Project Cost/Funding Source(s): \$ 196,000 – Water Revenues
Additional/Increased Operating Costs: None
Anticipated Savings/Revenue Expected: None

Fox Reservoir/Zone 3 Heights Storage Expansion

Purpose of Project: This project will expand Zone 3 Heights storage to correct current shortage and support ongoing growth in the area. This project will also include a pressure analysis of the pressures in the zone.

Project Cost/Funding Source(s): \$3,000,000 – State Revolving Fund Loan
Additional/Increased Operating Costs: None
Anticipated Savings/Revenue Expected: None

56th Street Water Line

Purpose of Project: This project will construct a new water line to match up with Zone 3 westend storage facilities.

Project Cost/Funding Source(s): \$1,726,000 – Water Revenues

Additional/Increased Operating Costs: None
Anticipated Savings/Revenue Expected: None

Rapid Mixer Replacement

Purpose of Project: This will replace the rapid mixer at the Water Treatment Plant.

Project Cost/Funding Source(s): \$ 350,000 – Water Revenues
Additional/Increased Operating Costs: None
Anticipated Savings/Revenue Expected: None

Old High Service Pump/Motor Replacement

Purpose of Project: This project will replace four high service pumping systems (pump, motor, valves, and drives).

Project Cost/Funding Source(s): \$1,200,000 – Water Revenues
Additional/Increased Operating Costs: None
Anticipated Savings/Revenue Expected: None

Zone 3 Staples Storage

Purpose of Project: This project will expand the capacity of the Zone 3 Staples Reservoir to address storage issues in the system.

Project Cost/Funding Source(s): \$6,620,000 – State Revolving Fund Loan
Additional/Increased Operating Costs: None
Anticipated Savings/Revenue Expected: None

SUPPLEMENTAL INFORMATION

SUPPLEMENTAL
INFORMATION

City of Billings - Statistical Information:

This section presents basic statistical information about the City of Billings over the past five years. It provides comparative information on various services the City performs for the community. It should be noted that the information is reported on an annual basis either by calendar year (CY) or by fiscal year (FY).

Activity	Report Period	2006	2007	2008	2009	2010
Demographic:						
Area in Square Miles	FY	39.1	41.5	41.9	42.0	42.0
Population**	CY	100,695	101,650	103,100	103,994	105,845
Per Capita Income**	CY	31,220	35,068	37,247	36,513	38,737
Median Age**	CY	36.8	37.5	37.5	37.9	38
School Enrollment	FY	15,112	15,503	15,505	15,681	15,608
Infrastructure:						
Miles of Streets	CY	531	531	523	523	523
Miles of Alleys	CY	122	123	77	123	123
Miles of Highway/Interstate	CY	19	19	19	19	19
Street Light Maint. Dist.	FY	168	169	180	181	181
No. of Street Lights	FY	7,660	7,968	7,816	7,958	8,000
Miles of Storm Sewer	CY	146	149	147	149	149
No. of Fire Hydrants (per PUD)	FY	3,825	3,909	3,912	3,981	4,023
New Special Improvement Districts	CY	2	2	2	3	2
New Private Contract Projects	CY	13	14	18	6	7
Fire Protection:						
No. of Stations	CY	6	6	7	7	7
No. of Firefighters/Officers Dispatchers	FY	144	143	144	146	148
No. of Dispatched Calls	CY	11,629	11,835	11,426	10,728	10,499
No. of Fire Inspections	CY	1,799	2,723	1,835	2,840	1,021
Police Protection:						
No. of Stations	CY	1	1	1	1	1
No. of Police Officers	FY	132	129	134	143	143
No. of Dispatched Calls	CY	59,736	59,958	60,156	60,112	59,840
No. of Arrests	CY	7,360	8,348	7,256	7,631	6,815
No. of Traffic Violations	CY	37,143	33,698	24,567	28,884	24,024
No. of Traffic Accidents	CY	7,136	3,695	3,313	3,081	2,912
Animal Shelter:						
No. of Animals Processed	CY	2,724	2,886	2,915	3,318	3,534
No. of Licenses Issued	CY	4,799	4,687	4,264	4,480	5,174
No. of Citations Issued	CY	1,206	1,489	1,236	1,843	697
No. of Complaints Received	CY	4,513	4,830	4,744	5,064	5,256

** Figures are estimates

City of Billings - Statistical Information: Continued

Activity	Report Period	2006	2007	2008	2009	2010
Municipal Water:						
No. of Consumers	FY	28,055	28,406	28,864	29,073	29,248
Average Daily Consumption	FY	25	22	23	22	20
Maximum Daily Capacity (millions of gallons)	FY	60	65	60	60	60
Miles of Water Mains	FY	426	433	436	441	447
Municipal Wastewater:						
No. of Customers	FY	30,235	30,748	31,637	31,909	32,193
Average Daily Treatment	FY	15	16	16	15	16
Maximum Daily Capacity (millions of gallons)	FY	26	27	27	21	26
Miles of Sanitary Sewers	FY	423	429	433	444	466
Solid Waste:						
No. of Residential Customers	FY	29,381	29,981	30,477	31,101	31,554
No. of Commercial Customers	FY	3,511	3,566	3,596	3,642	3,704
Total Customers	FY	32,892	33,547	34,073	34,743	35,258
No. of Landfill Trips	FY	150,872	153,634	169,101	145,831	143,046
Building						
Residential Permits	CY	479	487	400	341	372
Remodel/Addition Permits	CY	318	316	662	366	549
Commercial Permits	CY	92	66	81	47	61
Remodel/Addition Permits	CY	241	221	319	230	324
Total Number Permits	CY	1,130	1,090	1,462	984	1,306
New Residential Valuation	CY	\$ 89.6	\$ 92.6	\$ 69.9	\$ 63.3	\$ 74.1
Remodel/Addition Valuation	CY	6.3	5.7	10.4	6.7	7.6
New Commercial Valuation	CY	75.0	61.2	119.6	46.6	32.9
Remodel/Addition Valuation	CY	42.7	37.0	42.0	39.0	37.3
Total Permit Valuation		\$ 213.6	\$ 196.5	\$ 241.9	\$ 155.6	\$ 151.9
Airport Activity:						
No. of Enplanements	CY	415,298	441,449	435,365	407,163	399,545
Tons of Freight Handled	CY	36,757	30,756	25,210	22,361	22,853
Tons of Mail Handled	CY	4,113	4,001	5,182	3,640	3,584
No. of Crash/Fire Responses	CY	108	99	84	86	101
Transit Activity:						
No. of Miles Traveled	FY	859,691	883,839	829,490	887,162	841,740
Ridership	FY	758,764	777,737	719,973	735,316	688,519
WheelChair Ridership	FY	26,101	27,982	26,501	23,650	21,932
Central Motor Pool:						
Preventive Maintenance Orders	FY	2,203	2,166	2,196	2,135	2,154
Other Repair Orders	FY	4,298	4,978	4,860	4,678	5,108
Total Repair Orders	FY	6,501	7,144	7,056	6,813	7,262
Maintenance Hours Charged	FY	15,701	17,047	17,261	17,264	19,874
Fuel Consumption (Gallons)	FY	769,327	805,361	817,839	804,212	836,533

City of Billings - Statistical Information: Continued

Activity	Report Period	2006	2007	2008	2009	2010
Municipal Cemetery:						
No. of Spaces Occupied	FY	24,222	24,334	24,451	24,555	24,635
No. of Spaces Un-Occupied	FY	7,333	7,221	7,104	7,000	6,920
Total Spaces	FY	31,555	31,555	31,555	31,555	31,555
No. of Full Burials	FY	88	70	74	60	59
No. of Cremation Burials	FY	69	94	89	88	65
Total Burials	FY	157	164	163	148	124
Municipal Parking Garages:						
No. of Parking Garages	FY	4	4	4	4	4
No. of Available Spaces	FY	2,065	2,403	2,403	2,403	2,403
No. of Lease Spaces	FY	1,873	2,095	77	2,123	2,153
No. of Shopper Spaces	FY	310	308	280	280	250
On-Street Parking:						
No. of Parking Meters	FY	1,061	1,075	1,084	1,097	1,179
City Parks:						
Developed Acres	FY	534	534	625	1,183	1,183
Undeveloped Acres	FY	460	460	440	290	290
Natural Park Acres	FY	1,909	1,909	1,900	1,107	1,107
Total Park Acres	FY	2,903	2,903	2,965	2,580	2,580
City/County Library:						
No. of Volumes	FY	235,528	237,231	239,843	243,374	261,872
No. of Annual Circulations	FY	905,836	946,884	951,537	979,928	943,955
City Recreation:						
No. of Recreation Programs	FY	462	483	477	489	498
No. of Participants	FY	69,736	72,547	73,118	73,647	74,046
Legal /Judicial:						
Warrants Reviewed	FY	793	856	863	936	4,795
Appeals to Higher Court	FY	6	12	17	12	15
Financial Activiy:						
Investment Rate of Return	FY	3.95%	4.90%	4.36%	2.27%	1.26%
No. of New Businesses	FY	749	829	864	940	Not Available
No. of Renewal Businesses	FY	4,553	4,990	4,954	5,110	Not Available
Total Businesses	FY	5,302	5,819	5,818	6,050	Not Available

**CITY OF BILLINGS, MONTANA
Principal Employers**

Employer	2009			2000		
	Number of Employees ¹	Rank	Percentage of Total City Employment ²	Number of Employees ¹	Rank	Percentage of Total City Employment ³
Billings Clinic	3,508	1	4.37%	2,457	1	-
School District #2	2,209	2	2.75%	2,022	2	-
St. Vincent Healthcare	2,150	3	2.68%	1,800	3	-
Stillwater Mining Company	1,315	4	1.64%	1,661	4	-
Avitus Group	1,003	5	1.25%	766	7	-
Wal Mart	966	6	1.20%	770	6	-
City of Billings	871	7	1.08%	800	5	-
Yellowstone County	760	8	0.95%	138	9	-
St John's Lutheran Home	600	9	0.75%	Not Available		-
Montana State University-Billings	580	10	0.72%	485	8	-
Total	13,962		17.39%	10,066		-

Sources and other information:

¹ Information obtained from each individual company. Numbers given may be estimates.

² Montana Research and Analysis Bureau, State of Montana. Based on 80,358 employees in the greater Billings Metro Area.

³ Total City Employment not available for 2001.

CITY OF BILLINGS, MONTANA
Principal Property Taxpayers
June 30, 2010 and Ten Years Ago

Taxpayer	Tax Year 2009			Tax Year 2000		
	Assessed Valuation	Rank	Percentage of Total Assessed Valuation	Assessed Valuation	Rank	Percentage of Total Assessed Valuation
Northwestern Corp Transmission	\$ 6,362,465	1	4.2%	\$ -	2	0.0%
Qwest Corporation	3,127,106	2	2.1%	-		0.0%
Montana Dakota Utilities Co	1,514,241	3	1.0%	1,453,821	3	1.3%
Wal-mart Real Estate Business	692,655	4	0.5%	349,919	5	0.3%
Macerich Rimrock Limited Partn	682,518	5	0.5%	801,236	6	0.7%
AT& T Communications	580,004	6	0.4%	625,923	4	0.6%
Western Sugar Company	564,287	7	0.4%	502,775		0.4%
Verizon Wireless	538,832	8	0.4%	-		0.0%
Wells Fargo Corporate Properties	439,261	9	0.3%	-		0.0%
Bresnan Broadband DbA MT Tele	425,955	10	0.3%	-		0.0%
Montana Power Company	-		0.0%	5,519,554	1	4.9%
U. S. West	-		0.0%	3,055,927	7	1.3%
United Industries	-		0.0%	493,820	10	0.4%
West Park Plaza Investors	-		0.0%	388,267	8	0.3%
Billings Joint Ventures	-		0.0%	338,802	9	0.3%
Total	\$ 14,927,324		10.1%	\$ 13,530,044		10.5%

Source: City of Billings, Montana

GLOSSARY

GLOSSARY

Accrual Basis of Accounting

Accrual Basis of Accounting is the method of accounting under which revenues are recorded when earned and expenses that are recorded when goods and services are received (regardless of the timing of related cash flows).

Actual

Actual, as used in the fund summaries and department and division summaries within the budget document, represents the FY 08 and FY 09 results of operations.

Airport Improvement Program (AIP)

Airport Improvement Program (AIP) is a Federally funded grant program in which annual entitlements combined with local share dollars, are used to fund Federally approved airfield improvements and/or equipment purchases. Examples of AIP improvements and purchases include taxiway/runway overlays, airfield lighting projects, navigational equipment installations, airfield fire fighting equipment, etc.

Appropriation

An Appropriation is expenditure authority with specific limitations as to the amount, purpose, and time established by formal action of a governing body such as the City Council for a specific use.

Arcview

Arcview is the software used with (GIS) Geographic Information Systems.

Assessed Market Valuation

The Assessed Market Valuation is the value set upon real estate or other property by a government as a basis for levying taxes.

AVL

Automatic Vehicle Locators enable 911 Center dispatchers to view on a map where each equipped fire truck is at the present moment.

Balanced Budget

A Balanced Budget is one in which expenditures equal revenues for the fiscal year.

Billings Operations Center (BOC)

The Billings Operations Center (BOC) is the facility that houses Central Motor Pool, Solid Waste Division, Street and Traffic Division, Parks Maintenance Operation, and the Police roll call and training facility.

Bonds

Bonds are debt instruments that require repayment of a specified principal amount on a certain date (maturity date) together with interest at a stated rate or according to a formula for determining the interest rate.

GLOSSARY (continued)

Budget

A Budget is a financial plan for the control of government operations. A budget primarily focuses on available reserve, revenue, and expenditure estimates as the means of control.

Budget Document

The Budget Document is the official written statement/document which presents the approved budget to the legislative body.

Budget Message

The Budget Message is the opening section of the budget document which provides the City Council and the public with a general summary of the most important aspects of the current budget, changes from previous year and recommendations regarding the financial policy for the coming period.

BUFSA

Billings Urban Fire Service Area (BUFSA) was established when the rural fire service discontinued its business. These districts were formed to provide fire and emergency service to areas outside the city limits of Billings. These operations have been closed to the Public Safety Fund.

CAFR

The Comprehensive Annual Financial Report (CAFR) is the official annual financial report of the City encompassing all funds of the City. It includes an introductory section, management's discussion and analysis (MD&A), basic financial statements, required supplementary information other than MD&A, combining and individual fund statements, schedules, and a statistical section.

Capital Assets

Capital Assets are assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

Capital Improvement Plan (CIP)

The Capital Improvement Plan (CIP) represents all capital projects that are in excess of \$25,000 and that are planned for the next five fiscal (budget) years.

Capital Project Funds

Capital Project Funds account for the acquisition and construction of major capital facilities such as Fire Station #7 and the Ballfield/Stadium. Revenues may be from grants, taxes, bond issues, donations, transfers from other funds, and/or assessments.

Capital Replacement Fund

The Capital Replacement Fund is a fund used strictly for the replacement of vehicles and major items of equipment. Reserves are accumulated in this fund through transfers from benefiting funds.

GLOSSARY (continued)

Cash Reserves

Cash Reserves is the unobligated cash in each of the funds.

CDBG

The Community Development Block Grant (CDBG) Program is a federally funded program designed to develop viable urban communities by providing decent housing and a suitable living environment and by expanding economic opportunities primarily for persons of low and moderate incomes. Eligible projects must either benefit low or moderate-income individuals or result in the prevention or elimination of slums or blighted conditions. Programs typically funded include Housing Rehabilitation, Economic Development, Public Service Activities, and Neighborhood Improvement Projects carried out in the City's lower income neighborhoods.

Contingency

A Contingency is an appropriation of funds to cover unforeseen expenditures that may occur during the budget year.

CTEP

Community Transportation Enhancement Program (CTEP) is a federally funded program being used for Bike Trails.

DBID (Downtown Business Improvement District)

The Downtown Business Improvement District (DBID) is dedicated to improving the cleanliness, appearance, and perception of safety in Downtown Billings to further enhance and make Billings a vibrant destination for visitors, residents, owners, employees, and students. The BID is publicly-sanctioned, assessment financed, and property owner managed.

Debt Service Fund

The Debt Service Fund accounts for revenues and transfers for related principal and interest expenditures.

DEQ

The Department of Environmental Quality (DEQ) is the State agency charged with regulation of Montana Environmental Laws such as Air Quality and Water Quality.

Distinguished Budget Presentation Awards Program

The Distinguished Budget Presentation Awards Program is a voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

Downtown Billings Association

The Downtown Billings Association (DBA) is a non-profit organization working with downtown promotions.

Downtown Billings Partnership

The Downtown Billings Partnership, Inc. (DBP) is comprised of the Billings Cultural Partners, the DBA, and downtown property owners. The DBP's purpose is to recommend to the City Council how to spend Tax Increment dollars to best

GLOSSARY (continued)

move forward with the revitalization of the downtown area and the central business district.

DPARB

The Development Process Advisory Review Board (DPARB) is an advisory board that meets once a month to discuss issues related to development and the permit processes within and immediately around the City of Billings. They may hear appeals and make recommendations to the City Administrator.

EMS

EMS refers to Emergency Medical Services.

Encumbrance

An Encumbrance is a commitment of funds against an appropriation until such time as goods or services (related to an unperformed contract) are received by the City.

Enterprise Funds

Enterprise Funds account for businesslike activities supported primarily by user charges. Examples are the City Water and Wastewater Utilities, Parking garages, and Airport and Transit systems.

Expenditures

The term, Expenditures, refers to the outflow of funds paid for an asset obtained or goods and services rendered.

FAR Part 107

Federal Aviation Regulation Part 107 (FAR Part 107) – Airport Security. This is the Federal Regulation that requires airports across America to establish and implement a security plan for their facilities. Part 107 was originally established to prevent hijackings and has been expanded to help airports protect against a number of national and international threats. Some of the specific requirements are the establishment of an airport police force, access control procedures and employee training.

FAR Part 139

Federal Aviation Regulation– Part 139 (Far Part 139) – Certification and Operations: Land Airports Serving Certain Air Carriers. This is the regulation that established all of the operational and safety standards that must be met to be a certified airport. An airport must maintain its certification to receive commercial airline service. Part 139 establishes the requirements and specifications for such things as runway widths, placement of lights, object free zones near and around runways, snow removal operations, aircraft rescue firefighting, driving on the airfield, painting of striping on pavement surfaces, etc.

FAR Part 150

Federal Aviation Regulation – Part 150 (Far Part 150) – Airport Noise Compatibility Programs. This is the Federal Regulation that required airports to put in place a plan to mitigate airport generated noise.

GLOSSARY (continued)

Fiscal Year (FY)

Fiscal Year (FY) is a twelve-month period of time to which the annual budget applies and at the end of which a governmental unit determines its financial position and the results of its operations. The City of Billings' fiscal year runs from July 1 through June 30.

Franchise Fees

Franchise Fees are paid by utility companies as rent for using public rights-of-way.

FTA

The Federal Transit Administration (FTA) is the federal agency that administers the Federal funds used for local transit services and equipment.

FTE

Full-time equivalent (FTE) of one position is 2080 hours per year for all employees, except for suppression fire personnel whose annual compensation is based on 2272 hours per year.

Fund

A Fund is a fiscal and accounting entity with a self-balancing set of accounts.

Fund Balance

Fund Balance is the difference between revenues and expenditures. The beginning fund balance represents the residual funds brought forward from the previous year (ending balance).

GAAP

Uniform minimum standards for financial accounting and recording, encompassing the rules and procedures that define accepted accounting principles. The financial statements of the City of Billings have been prepared in conformity with General Accepted Accounting Principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial principles.

GASB 34

GASB 34 changes the presentation of governments' external financial statements. The objective of GASB 34 is to enhance the clarity and usefulness of government financial statements to the citizenry, oversight bodies, investors and creditors. Key aspects are: analysis of the government's financial performance for the year and its financial position at year-end. The City is required to report financial operations, net assets and prepare statements at the government-wide level. Governments will now be required to use a "net program cost" format for the government-wide statements instead of a traditional operating statement. The City will also be required to record certain infrastructure assets.

General Fund

The General Fund accounts for all resources not devoted to specific activities and include many City services such as Legal, Administration, Municipal Court,

GLOSSARY (continued)

Finance and Parks and Recreation. Major revenue sources are real property taxes, Municipal Court fines, business licenses, charges for services, and miscellaneous.

General Obligation Bonds (G.O. Bonds)

General Obligation Bonds (G.O. Bonds) are bonds which are secured by the full faith and credit of the issuer.

GEO File

GEO File associates a location to an address and phone number. (Part of New World database.)

GIS

Global Information System (GIS) – the City of Billings is actively working on the development of a city wide GIS. The GIS will contain data layers that will consist of city infrastructure data, tax data, and various other pertinent city data. This information will be used for inventory purposes, compliance of GASB 34, and many other uses.

GPS

Global Positioning System (GPS) uses satellites to reference a map point. The point can be a sign, streetlight, water/sewer line, or various other city assets. The point contains data about the asset which is then included in the city GIS.

Grant

A Grant is a contribution by the State or Federal government or other organization for a specific purpose, activity, or facility.

Hi-C

Higher Classification arises when a fire employee is qualified to work above their current job description and / or pay grade.

Interfund Transfers

Interfund Transfers are amounts transferred from one fund to another within the City.

Internal Service Funds

Internal Service Funds account for the financing of services provided by one department to other departments of the City.

Intrafund Transfers

Intrafund Transfers are amounts transferred within the fund.

Levy

Levy – (Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, and/or service charges imposed by a government.

GLOSSARY (continued)

MDT

Mobile Data Terminals are the computers in the fire trucks that allow the 911 Center to send information to the Fire personnel while they are responding to a call.

Mill

A Mill is the traditional unit of expressing property tax rates. One Mill equals one-thousandth (1/1000) of a dollar, or \$1 tax per \$1,000 of taxable valuation.

MMIA

The Montana Municipal Insurance Authority (MMIA) is a self-insured pool made up of the participating cities and towns within the State of Montana. The MMIA makes available two coverages to each of the municipalities: the Workers Compensation Program and the General Liability Program. The City of Billings is a member of both programs.

Modified Accrual Basis of Accounting

Modified Accrual Basis of Accounting is an accounting method by which revenues are recognized in the accounting period in which they become measurable and available. Expenditures are recognized in the accounting period in which the fund liability is incurred. However, debt service expenditures, as well as expenditures related to compensated absences, claims, and judgments, are recorded only when payment is due

Non-departmental

General Fund expenditures that are not specifically allocable to an individual general fund department are termed Non-departmental. The largest such expenditures include transfers to the Public Safety Fund and property/liability insurance payments.

Ordinance

Ordinance – A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

Park Maintenance Districts (PMD)

Park Maintenance Districts (PMD) are districts established in certain areas for the upkeep and maintenance of parks.

Permanent Fund

The Permanent Fund is used to account for resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the City's programs – that is, for the benefit of the government or its citizenry.

Personal Services

Personal Services are those costs related to employee compensation, including salaries, wages, and benefit costs.

GLOSSARY (continued)

Refunding

Refunding is the redemption of a bond with proceeds received from issuing lower-cost debt obligations ranking equal to, or superior to, the debt to be redeemed.

Reserve for Debt Service

A Reserve for Debt Service is an account used to segregate a portion of fund balance for Debt Service Funds.

Resolution

Resolution is a formal expression of opinion or intent voted by an official body such as the City Council.

Revenue

Revenue is the total income produced by a given source, such as business taxes, permits, fines and forfeitures, etc.

Revenue Book

The Revenue Book is the City prepared document that reports estimated tax, special assessment, and entitlement revenues each fiscal year. Each revenue estimate includes actual revenue history for 5 to 10 years, estimated revenue for the current budget year, and percentage changes.

Risk Management

Risk Management is an organized attempt to protect a government's assets against accidental loss in the most economical method.

SDF

System Development Fees (SDF) are one-time fees assessed against new water or wastewater customers as a way to recover a part of the cost of additional system capacity constructed for their use. The amount of the fees is based upon the size of the customer's water meter.

SID

Special Improvement Districts (SID) are districts established for specific improvements such as water sanitary sewer, storm drain, and/or streets. These improvements are paid for by special assessments.

Special Assessment

A Special Assessment is a levy made against certain properties to defray part or all of the cost of a specific improvement or service primarily benefiting those properties.

Special Revenue Funds

Special Revenue Funds are funds earmarked for special activities as required by law or administrative regulation. Examples are City-County Library, Street/Gas tax, Tax Increment District, and the Community Development Grants.

Tax Increment Bond

Tax Increment Bond is a specially limited obligation bond payable from anticipated incremental increases in tax revenues, resulting from the

GLOSSARY (continued)

redevelopment of an area. Tax revenue from construction and improvements in the Tax Increment District provides funding for new construction and improvements.

Tax Increment District(s)

Tax Increment Districts are areas within the City that the governing body has established by resolution as "blighted"; which allows for special property tax treatment. Blight is defined as an area declining in taxable value and that requires rehabilitation and redevelopment in the interest of the public health, safety, morals, or welfare of the citizens. Boundaries of the District are defined and tax revenue (based upon taxable value) is determined. This taxable value amount becomes the BASE value. Tax collections from the BASE continue to be distributed to the taxing entities. The taxable value in excess of the BASE (tax increment) is used to pay for incentives established to create tax value growth. After a period of time, the District sunsets and all tax collections are distributed to the taxing entities.

Taxable Valuation

The Taxable Valuation is the portion of the assessed value of a property that is taxable.

TBID

The Tourism Business Improvement District's (TBID) purpose is to market the Billings region as a preferred travel destination. Visitors to lodging facilities are assessed a nightly fee to fund the District.

Transfers

Transfers are authorized exchanges of cash or other resources between funds.

Transmittal Letter

Transmittal Letter is a general discussion of the proposed budget as presented in writing by the Mayor to the Council. The message contains an explanation of the principal budget items and recommendations regarding the financial policy for the upcoming year.

Working Capital

Working Capital is net current assets. The balance can be identified as available for commitment on the short term (usually one year). Formula:

1. Add cash:
2. Add other current assets (known as receivables which can be expected to be available for expenditure in the short term); and,
3. Deduct current liabilities (payables which are expected to be paid in the short term).

City of Billings

Montana